

Supervisor's Report

From: Marlene Chockley

Date: June 8, 2017

Dear Board of Trustees,

The upcoming meeting may be quite long if there are many questions. This is an attempt to provide some information that you may be looking for without taking up valuable board meeting time. It is in no particular order. Please call me if I can help you with anything.

Non-Motorized Path

The Debra Mozurkewich Memorial Path is well under way at this time. We owe many thanks to Wildwood Lake Homeowner, Andy Lakatos, who took it upon himself to raise funds to help acquire the easements to complete the path. This has been a great concern to him as well as many of us to have this finished for the benefit of the community and the safety of those who would use it, especially children. Thank you to our taxpayers and all who have contributed additionally so that we would not have a gap in the path. We have completed the transactions and work has begun to remove the trees in the easements. Construction has not been without complications however. There were some unforeseen permitting delays with the county at the outset. Last week an unrecorded fiber optics line was discovered in the right-of-way during construction. Fortunately, it was not severed and arrangements are being made to protect it. The completion date of the path has been pushed back to the end of July with the potential for some final adjustments until mid-August.

6 Mile Road Culvert Replacement

The paperwork is progressing through the system, engineering has been done, and bids are being obtained. At this time, they are estimating that the work will begin in early July and take 1-2 weeks. The estimated cost to the township will be \$83,333.

Code Enforcement

Our code enforcement officer, Mike Rankin, has been working diligently to reduce the backlog of complaints. He brought with him some valuable experience from his time in Ann Arbor and is providing a strong and consistent message in dealing with the many and varied violations in the township. I've included a status report that I asked him to provide so that you can get a feel for the kinds of issues he sees.

Controller

Our new controller, Yvette Patrick, is proving a marvelous addition to the office staff. She spent a day with our former controller, Rick Yaeger, going over the records and files and two days off-site in training on the BS&A software system we use. Rick continues to make himself available to answer questions and for this we are grateful. Yvette brings with her some new ideas to the position and has already made herself invaluable. We are both continuing to become familiar with some of the peculiarities of the

budget process, but expect that the documents we ultimately present and adopt on June 27th will a true representation of the township's budgets.

Newsletter

We have the opportunity to include a newsletter in the upcoming tax bills which will be delivered July 1. I hope to include contact information for the board and various departments. The clerk and treasurer are invited to contribute information. I'd like to include answers to frequently asked questions and a calendar of important dates for the remainder of the year. We will include information on the planning effort for the downtown and any updates that we have on projects in the township. Information on the fire and medical rescue millage that will be on the August 8 election ballot will also be a topic. We have a deadline of June 21st to get the newsletter to the printer.

Downtown Strategic Plan

Paul Lippens of McKenna has been holding focus groups to receive input in order to develop the plan. He has met with the seniors at the community center at lunchtime and with a group of residents from various locations of the township in the evening at the library on May 24. He will be meeting with business owners at 12:30 PM on June 14, also at the library. A follow up workshop open to anyone from the township will be held in the near future.

Building and Grounds – Management and Maintenance

I'm making a note here that we need to be thinking about how we are going to manage the activity at the community park. Our residents desire to make use of the park and the waterfront and we have even had recent offers of improvements to the park. Kiwanis would like to build a pavilion and Polly's would like to buy some grills. However, we have not yet developed a plan for where such amenities might best be placed on the site or how to manage the associated need to provide parking, trash pickup, restroom facilities, and basic monitoring. I recommend that the DDA and the Downtown Planning Group be charged with providing recommendations.

Planning and Zoning Department Processes

We have had a long-standing challenge in balancing the township's need to uphold the zoning ordinance and building codes and being welcoming to new businesses and helpful to those wanting to expand or improve their businesses. Several recent zoning compliance applications have been denied to the dismay of the business owner and the township. The planning and zoning team have recently discussed developing a better approach to providing guidance to an applicant so that they can be successful. When I was planning commission chair, we began to review the zoning ordinance with an eye to making changes where we thought that it was not serving us well. We were only able to get through the various zoning districts at that time, but there are potentially many sections of the ordinance that could be improved. I would like to continue that work so we are better able to serve the residents and businesses of the township.

Thank you for your consideration.


Marlene Chockley