NORTHFIELD TOWNSHIP

8350 Main St. 734-449-2880

To: Township Board Date: June 13, 2017

From: Yvette Patrick

RE: Amendment #4

Attached you will find a schedule showing amendments for the Fiscal 2017 year. The amendments have brief explanations as to why they are being done. The proposed amendments affect the Medical Rescue Fund, General Fund, DDA Fund and the Public Service Debt Fund.

Thank You,

Yvette Patrick Controller – Northfield Township

| RESOLUTION 17- | |
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|----------------|--|

TOWNSHIP OF NORTHFIELD, MICHIGAN A RESOLUTION OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, AMENDING THE 2017 BUDGET WITHIN THE MEDICAL RESCUE FUND

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the General Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Public Service Building Debt Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Medical Rescue Fund.

WHEREAS, in the appropriation of funds for the year 2017 there is a need to amend the Downtown Development Authority Fund.

BE IT RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, that the following amendment be approved:

See Attached Amendment Schedule

DULY RESOLVED BY THE TOWNSHIP BOARD OF THE TOWNSHIP OF NORTHFIELD, WASHTENAW COUNTY, MICHIGAN, THIS 13th DAY OF JUNE 2017.

| Marlene Chockley, Supervisor | |
|------------------------------|--|

NORTHFIELD TOWNSHIP

Amendment #4 FYE 2017

| Process Pro | | AMENDMENT #4 | | | |
|--|--|--------------|---|---------|--|
| Part | | Increases | Decreases | | |
| Funds transferred from Uniforms/Gear & Allowance to cover Northfield Fire's 10% portion of 2016 regional grant. 5,200 | | | | | |
| Uniforms(Gear & Allowane) 5,200 Visibles 4,500 Enables of Scool to Grant Revenue to cover Northileld Fire's 10% portion of 2016 regional grant. 5,200 Visibles 4,500 Readuse utilities to account for a decreased need for propane, due to excess from the prior year. 3,000 Computers 3,000 3,700 Increase prior computer costs due to higher than projected costs. 1,500 9,700 Total Transfer Increases/Decreases 8,700 9,700 REGULAR AMENDMENT EVENUE 11,000 301,600 Increase grant revenue to recognize the 2016 regional grant which was received for turnout gear. 301,600 0 EXPENDITURES 301,600 0 0 EXPEDITURES 301,600 0 0 Contractuals Sortices 301,600 0 0 Increase to account for additional work needed to process additional cost recovery activity indicated above. 1,000 0 FYE 2017 Amended Contribution to Fund Balance 1,344 1,444 1,444 1,444 1,444 1,444 1,444 1,444 1,444 | | | | | |
| Transfer \$5,200 to Grant Revenue to cover Northided Fire's 10% portion of 2016 regional grant without excess from the prior year. | | | 5,200 | | |
| Reduce utilities to account for a decreased need for propane, due to excess from the prior year. 4,000 | - Transfer \$5,200 to Grant Revenue to cover Northfield Fire's 10% portion of 2016 regional grant. | 5,200 | | | |
| Increase repairs and maintenance due to higher than projected costs and to cover the cost of new mower. 3,000 5,700 1,500 7,000 7 | - Reduce utilities to account for a decreased need for propane, due to excess from the prior year. | | 4,500 | | |
| Total Transfer Increases / Decreases 1,800 1,70 | - Increase repairs and maintenance due to higher than projected costs and to cover the cost of new mower. | 3,000 | | | |
| PREVENUE PREVENUE | | 1,500 | | | |
| Package Pack | Total Transfer Increases/Decreases | 9,700 | 9,700 | | |
| Increase grant revenue to recognize the 2016 regional grant which was received for turnout gear. 301,800 10,000 | REGULAR AMENDMENT | | | | |
| Increase cost recovery revenue due to increased cost recovery activity. 10,000 0 10 10 10 10 10 | | 204 200 | | | |
| EXPENDITURES 301,800 Grant Expense 301,800 - Increase to reflect the grant revenue from the 2016 regional grant. 301,800 Contractual Services 1,000 - Increase to account for additional work needed to process additional cost recovery activity indicated above. 1,000 Total Expenditure Amendments 9,000 Total Recommended Amendments 9,000 FYE 2017 Amended Contribution to Fund Balance (1,844) FYE 2017 Ending Contribution to Fund Balance 7,156 Beginning Fund Balance 535,762 Ending Fund Balance 542,918 TRANSFER AMENDMENT - None 0 TOTAL Transfer Increases/Decreases TOTAL Transfer Increases/Decreases None TOTAL Revenue Amendments - None - None - None | | • | | | |
| Grant Expense - Increase to reflect the grant revenue from the 2016 regional grant. 301,600 Contractual Services - Increase to account for additional work needed to process additional cost recovery activity indicated above. 1,000 Total Expenditure Amendments 302,600 0 Total Recommended Amendments 9,000 1,844 FYE 2017 Amended Contribution to Fund Balance (1,844) 1,844 FYE 2017 Ending Contribution to Fund Balance 535,762 542,918 Beginning Fund Balance 535,762 542,918 Ending Fund Balance 542,918 Decreases GENERAL FUND - #101 TRANSFER AMENDMENT None 0 0 Total Transfer Increases/Decreases 0 0 REGULAR AMENDMENT REVENUE None 0 0 Total Revenue Amendments 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 | Total Revenue Amendments | 311,600 | 0 | | |
| Increase to reflect the grant revenue from the 2016 regional grant. | EXPENDITURES | | | | |
| Contractal Services 1,000 - Increase to account for additional work needed to process additional cost recovery activity indicated above. 1,000 Total Expenditure Amendments 302,600 0 Total Recommended Amendments 9,000 FYE 2017 Amended Contribution to Fund Balance (1,844) FYE 2017 Ending Contribution to Fund Balance 7,166 FYE 2017 Ending Contribution to Fund Balance 535,762 Ending Fund Balance 535,762 Ending Fund Balance 535,762 Ending Fund Balance Texpert Market Decreases Decrease | | 301,600 | | | |
| Total Expenditure Amendments 302,600 0 Total Recommended Amendments 9,000 FYE 2017 Amended Contribution to Fund Balance (1,844) | Contractual Services | | | | |
| Total Recommended Amendments 9,000 FYE 2017 Amended Contribution to Fund Balance (1,844) FYE 2017 Ending Contribution to Fund Balance 7,156 Beginning Fund Balance 535,762 Ending Fund Balance 542,918 GENERAL FUND - #101 TRANSFER AMENDMENT - None 0 0 Total Transfer Increases/Decreases 0 0 0 REGULAR AMENDMENT REGULAR AMENDMENT 0 0 0 Total Revenue Amendments 0 0 0 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 Total Expenditure Amendments 184 0 | | | | | |
| FYE 2017 Amended Contribution to Fund Balance (1,844) FYE 2017 Ending Contribution to Fund Balance 7,156 Beginning Fund Balance 535,762 Ending Fund Balance 542,918 GENERAL FUND - #101 TRANSFER AMENDMENT - None 0 0 Total Transfer Increases/Decreases 0 0 REGULAR AMENDMENT REVENUE - None 0 0 Total Revenue Amendments 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 Total Expenditure Amendments 184 0 | · | | | | |
| FYE 2017 Ending Contribution to Fund Balance 7,156 Beginning Fund Balance Ending Fund Balance 535,762 Ending Fund Balance GENERAL FUND - #101 TRANSFER AMENDMENT - None 0 Total Transfer Increases/Decreases 0 0 REGULAR AMENDMENT 0 0 REVENUE 0 0 - None 0 0 Total Revenue Amendments 0 0 EXPENDITURES 0 0 Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 Total Expenditure Amendments 184 0 | | | | | |
| Beginning Fund Balance Ending Fund Balance 535,762 542,918 AMENDT #4 Increases / Decreases Decreases TO tal Transfer Increases/Decreases 0 <th <="" colspan="2" td=""><td>FYE 2017 Amended Contribution to Fund Balance</td><td>(1,844)</td><td></td></th> | <td>FYE 2017 Amended Contribution to Fund Balance</td> <td>(1,844)</td> <td></td> | | FYE 2017 Amended Contribution to Fund Balance | (1,844) | |
| Ending Fund Balance 542,918 AMENDENT #4 Increases Decreases TRANSFER AMENDMENT Total Transfer Increases/Decreases 0 0 0 REGULAR AMENDMENT REVENUE 0 0 0 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 Total Expenditure Amendments 184 0 | FYE 2017 Ending Contribution to Fund Balance | 7,156 | | | |
| AMENUT #4 Increases Decreases | | | | | |
| Increases Decreases TRANSFER AMENDMENT - None 0 0 Total Transfer Increases/Decreases 0 0 REGULAR AMENDMENT REVENUE 0 0 - None 0 0 Total Revenue Amendments 0 0 EXPENDITURES Parks 184 - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 0 Total Expenditure Amendments 184 0 | Ending Fund Balance | 542,918 | | | |
| Increases Decreases | | AMENDA | 1FNT #4 | | |
| TRANSFER AMENDMENT Total Transfer Increases/Decreases REGULAR AMENDMENT REVENUE - None Total Revenue Amendments 0 Total Revenue Amendments 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | | | | | |
| Total Transfer Increases/Decreases 0 0 0 0 | • | | | | |
| REGULAR AMENDMENT REVENUE - None Total Revenue Amendments 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | | | | | |
| REVENUE - None Total Revenue Amendments 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 Total Expenditure Amendments 184 0 | Total Transfer Increases/Decreases | | | | |
| REVENUE - None Total Revenue Amendments 0 0 EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. 184 Total Expenditure Amendments 184 0 | DECILI AD AMENDMENT | | | | |
| Total Revenue Amendments Comparis Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | REVENUE | | | | |
| EXPENDITURES Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | - None | 0 | | | |
| Parks - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | Total Revenue Amendments | 0 | 0 | | |
| - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master plan. Total Expenditure Amendments 184 0 | | | | | |
| <u> </u> | - Increase Planner Fees by \$184 to cover additional fees associated with developing the community park master | 184 | | | |
| Total Recommended Amendments(184) | Total Expenditure Amendments | 184 | 0 | | |
| | Total Recommended Amendments | (184) | | | |

| FYE 2017 Amended Contribution to Fund Balance | (859,563) | |
|---|----------------------|-----------|
| FYE 2017 Ending Contribution to Fund Balance | (859,747) | |
| Beginning Fund Balance Ending Fund Balance | 1,603,499 743,752 | |
| | AMENDA | ΛENT #4 |
| DUDI IC SERVICE DUIL DINC DEDT FUND. #270 | Increases | Decreases |
| PUBLIC SERVICE BUILDING DEBT FUND - #370 TRANSFER AMENDMENT - None | | |
| Total Transfer Increases/Decreases | 0 # | 0 |
| REGULAR AMENDMENT | | |
| REVENUE - None | 0 | |
| Total Revenue Amendments | 0 | 0 |
| EXPENDITURES | | |
| Interest 2.415 Bond PSB - Increase Interest 2.415 Bond PSB by \$29 to coverage additional interest due | 29 | |
| Total Expenditure Amendments | 29 | 0 |
| Total Recommended Amendments | (29) | |
| FYE 2017 Amended Contribution to Fund Balance | 0 | |
| FYE 2017 Ending Contribution to Fund Balance | (29) | |
| Beginning Fund Balance | 6,922 | |
| Ending Fund Balance | 6,893 | |
| | AMENDN | NENT #4 |
| DOWNTOWN DEVELOPMENT AUTHORITY - #248 | Increases | Decreases |
| TRANSFER AMENDMENT | | |
| - None | | |
| Total Transfer Increases/Decreases | 0_# | 0 |
| REGULAR AMENDMENT REVENUE | | |
| - None | 0 | |
| Total Revenue Amendments | 0 | 0 |
| EXPENDITURES Road Work | | |
| - Remove \$20,000 expenditure for Non-Motorized path due to GF. This was paid in prior year - Add expenditure of \$4,538 for asphalt repair and restriping at Barker Rd. | 0 4,538 | 20,000 |
| Total Expenditure Amendments | 4,538 | 20,000 |
| Total Recommended Amendments | 15,462 | |
| FYE 2017 Amended Contribution to Fund Balance | (31,000) | |
| FYE 2017 Ending Contribution to Fund Balance | (15,538) | |
| Beginning Fund Balance Ending Fund Balance | 65,724 50,186 | |