

## **NORTHFIELD TOWNSHIP BOARD OF TRUSTEES**

### **\*\*\*NOTICE OF SPECIAL MEETING\*\*\***

**January 14, 2020  
6:00 – 7:00 PM  
8350 Main Street, 2<sup>nd</sup> Floor**

#### **TOWN HALL MEETING**

The Board of Trustees is offering this Town Hall meeting as a question and answer period with our residents. This is an Open Meeting and all are welcome to attend. The Board and/or Township Manager will answer questions to the best of their ability and as time allows. Those who are not able to attend are welcome to email the board with their questions to [boardoftrustees@northfieldmi.gov](mailto:boardoftrustees@northfieldmi.gov). If time allows, emailed questions may be answered during this time period. Please note, some questions may not be able to be fully addressed due to legal constraints or the necessity to further research the subject.

This Town Hall Meeting will need to end promptly at 7:00PM to allow for the regularly scheduled Board of Trustees Meeting.

# **NORTHFIELD TOWNSHIP BOARD AGENDA**

**January 14, 2020 - 7:00 PM**

**8350 Main Street, 2<sup>nd</sup> Floor**

- CALL TO ORDER
- INVOCATION / PLEDGE
- ROLL CALL
- CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER RESPONSE TO CALL TO THE PUBLIC
- CONSENT AGENDA
  1. Receive the Township Manager Report
  2. Approve the December 10, 2019 Board of Trustees Special Meeting Minutes
  3. Approve the December 10, 2019 Board of Trustees Regular Meeting Minutes
  4. Receive 2019 Planning Commission Annual Report
  5. Receive Quarterly Zoning Administrator Report
  6. Receive the Fire Department Report
  7. Receive the Police Department Report
  8. Receive the Wastewater Treatment Report
  9. Receive the Community Center Report
  10. Receive the Code Enforcement Report
  11. Receive the Financial and Fund Balance Reports
  12. Accept Check Disbursement Report for Paid Bills (check date from 12/10/19-1/9/2020) for a total of \$394,834.05 from all funds in the Municipal Investment Fund (MIF) account
  13. Receive Correspondence +
- AGENDA ITEMS
  1. Approve Payment of Open Bills (expected check run date 1/15/2020) for a total of \$153,616.82 from all funds in the Municipal Investment Fund (MIF) account
  2. Discuss Sale of 75 Barker
  3. Receive Update on Legal Service RFP
  4. Consider Request from 43 Margaret St., Whitmore Lake, MI 48189 for a Conditional Use to develop the existing structure on the parcel as a duplex
  5. Appointments to Township Boards and Committees

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

- a. Downtown Development Authority
- b. Planning Commission
- c. Parks & Recreation Board
- d. Land Preservation Committee

6. Set Date for Goal Setting Retreat

➤ TRUSTEE/LIAISON REPORTS

- 1. Receive the Supervisor's Report
- 2. Receive the Treasurer's Report
- 3. Receive the Clerk's Report
- 4. Receive the Planning Commission Report
- 5. Receive the ZBA Report +
- 6. Receive the Parks and Recreation Board Report +
- 7. Receive the Land Preservation Committee Report

➤ ANNOUNCEMENTS

- 2<sup>nd</sup> CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.

➤ BOARD MEMBER COMMENTS

➤ ADJOURNMENT

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

Township Manager's Report prepared by Steve Aynes for the January 14, 2020 Board Meeting

### **Marijuana Related Business Contacts**

The Township continues to be contacted by several prospects interested in most aspects of the legalized Marijuana businesses including retail and grower opportunities. In accordance with the Board's advice, the staff and I have been referring these requests to the web site for the application information (under *Recent Township News* on our home page) and referring questions to Paul Lippens at McKenna. We have asked that all questions be submitted as e-mail to Mr. Lippens at [plippens@mccka.com](mailto:plippens@mccka.com). A list of Frequently Asked Questions (FAQ) was posted on the web site on January 8, 2020.

The Township Office was open on Thursday, December 26, 2019, which was the first day for accepting Marihuana Permit Applications. The last day to be included in this initial lottery-based review process is January 24, 2020. As of the end of the business day on January 9, 2020 no applications have been submitted to the Township.

### **Code Enforcement and Citizen Complaint Issues**

Please see the Code Enforcement Officer's report as enclosed in the reports on the agenda. There continue to be many complaints. The Staff and I spend a great deal of effort in trying to resolve any problems to the extent the Township can.

### **Michigan Township Association (MTA), Manger Meeting**

The MTA sponsored a meeting for Township Managers at the MTA office in Lansing on December 6, 2019 which I attended. The new MTA Director, Neil Sheridan, hosted the meeting. He and his staff discussed with the Managers present a variety of issues which have been under discussion by the Governor and State Legislature. The MTA monitors all proposed legislation. Judy Allen, MTA Director of Government Relations, presented her views. These include efforts to remove more communities' powers of home rule, Short Term Rentals, mass concentrations of Group Homes, unfair tax treatment and exemptions, and gravel & sand mining bills all aimed at eroding the ability of Townships to represent their citizens' views. It seems that any special interest group or individual who does not get their way on an issue immediately tries to bi-pass local government by having it brought to the State level to have it overruled. Although it may initially be in regard to a few local governments, this legislation may eventually affect Townships throughout the state.

Local Townships in Michigan serve over 5.1 million citizens, include 1,240 units of government, and represent 58% of property values and 96% of the land area in Michigan.

Information above is from this meeting, the MTA web site, and the January 2020 MTA's Township Focus Magazine.

#### **Refund on Workers Compensation Premiums**

The Township was notified by the Michigan Municipal League (MML) Worker's Compensation Fund that as a result of an audit of the 2018-19 FY payroll, the Township received a reimbursement in the amount of \$ 4,379.00.

#### **Final Billing 2019 Invoice for Road Construction through the Washtenaw County Road Commission (WCRC)**

The Township contracted for \$ 197,978.98 of road work based on the WCRC estimated cost for 2019. As shown on the attached report, the final invoice came in at only \$ 160,400.10 which is \$37,598.77 less than estimated. The township paid in a total of \$91,657.21 toward road maintenance and repair in 2019, and was matched \$68,723.00 by the WCRC.

**\*\*2019 Invoice\*\***  
**Final Billing**

Washtenaw County Road Commission  
555 N. Zeeb Road  
Ann Arbor, MI 48103

Northfield Township  
8350 Main Street  
P.O. Box 576  
Whitmore Lake, MI 48189  
[manleyk@northfieldmi.gov](mailto:manleyk@northfieldmi.gov)  
[wilsonc@northfieldmi.gov](mailto:wilsonc@northfieldmi.gov)  
[chockley@northfieldmi.gov](mailto:chockley@northfieldmi.gov)

**2019 Conventional Match:**  
**\$54,991.00**

Invoice Date: 12/17/19

**2019 Drainage Match:**  
**\$13,732.00**

Project No:	Description:	Contract Estimate:	Amount Due:
497-002-108	Dust Control, (3) Solid Applications of Contract Brine.	55,063.98	52,572.30
489-002-1338	Six Mile Road, Dixboro Road to Autumn Drive	83,900.00	65,640.45
489-002-1339	Township-Wide Limestone	19,300.00	18,776.47
489-002-1441	Township-Wide Limestone Resurfacing	10,615.00	9,839.99
489-002-1440	Nollar Road, North Territorial Road to Five Mile	4,300.00	2,746.92
489-002-1439	Nollar Road, Five Mile Road to Seven Mile Road	8,500.00	5,800.23
489-002-1442	Six Mile Road, Earhart Road to Rushton Road	16,300.00	5,003.85
<b>Total Charges:</b>		<b>197,978.98</b>	<b>160,380.21</b>

**Township Payments to Date:** 91,677.10

2019 Conventional Match (100%): 54,991.00

2019 Drainage Match (100%): 13,732.00

**Total Credits:**

**160,400.10**

**TOTAL DUE THIS INVOICE:**

**(19.89)**

  
Tracy Balkwell

*payment received  
- reimbursement  
for overpayment*

If you have any questions regarding this invoice please contact me at (734) 327-6657 or [balkwellt@wccroads.org](mailto:balkwellt@wccroads.org).

**Please remit payment within 30 days of invoice date.**

\*In accordance with the Matching Program billing procedures, 40% of the estimated cost of construction and heavy maintenance projects are due in June, 40% in August, and the final billing will be sent once the project is complete. Other activities are billed at cost to date at the time of billing.

**NORTHFIELD TOWNSHIP  
Township Board Special Meeting  
Minutes  
December 10, 2019**

**CONFIDENTIAL COMMUNICATION**

**CALL TO ORDER**

The meeting was called to order at 6:19 P.M. by Supervisor Chockley at 8350 Main Street.

Supervisor Chockley led those present in the Pledge of Allegiance.

**ROLL CALL**

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Absent with notice
Jacki Otto, Trustee	Present

**Also present:**

Township Attorney Paul Burns  
Wastewater Treatment Plant Superintendent Dan Willis  
Township Manager Steven Aynes  
Township Insurance Broker Ken Kuening  
Recording Secretary Lisa Lemble  
Members of the community

**ADOPT AGENDA**

- **Motion:** Chockley moved, Beliger supported, that the agenda be adopted as presented.  
**Motion carried 6—0 on a voice vote.**

**FIRST CALL TO THE PUBLIC**

None present.

**CLOSED SESSION**

- **Motion:** Chockley moved, Beliger supported, that the Board go into closed session pursuant to MCL 15.268(8)(h) to consider material subject to attorney-client privilege which is exempt from discussion or disclosure by state or federal statute.

Zelenock asked for more information about the topic to be given to the public. Burns said this concerns a sewer backup claim.

**Motion carried 6—0 on a roll call vote.**

The Board discussed a sewer backup claim.

- **Motion:** Chockley moved, Otto supported, that the Board return to open session.  
**Motion carried 6—0 on a voice vote.**

**SECOND CALL TO THE PUBLIC**

None present.

**BOARD MEMBER COMMENTS**

None.

**ADJOURNMENT**

- **Motion:** Chockley moved, Otto supported, that the meeting be adjourned.  
**Motion carried 6—0 on a voice vote.**

The meeting adjourned at 7:02 P.M.

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Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathleen Manley, Clerk

# NORTHFIELD TOWNSHIP

## Township Board

### Minutes

#### December 10, 2019

#### CALL TO ORDER

The meeting was called to order at 7:06 P.M. by Supervisor Chockley at 8350 Main Street.

#### PLEDGE/INVOCATION

Trustee Beliger provided a brief invocation and led those present in the Pledge of Allegiance.

#### ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Absent with notice
Jacki Otto, Trustee	Present

#### Also present:

Public Safety Director William Wagner  
Wastewater Treatment Plant Superintendent Dan Willis  
Community Center Director Tammy Averill  
Township Planner Paul Lippens  
Township Manager Steven Aynes  
Township Attorney Paul Burns  
Recording Secretary Lisa Lemble  
Members of the community

#### FIRST CALL TO THE PUBLIC

Faith Wheeler, 371 Grove, and Scott Chisholm, President of the Horseshoe Lake Homeowners Association, commented on the proposed Horseshoe Lake wetland preserve. Dana Forrester, 9255 Lakewood, commented on 75 Barker Road and the order of items on the agenda. David Gordon, Hellner Road, commented on lack of opportunity for public input on Township matters, plans for the North Village site, and sewer expansion. Dan Heimler with UTEC of Ann Arbor commented on the proposed copier lease renewal. James Trunko, 9255 Lakewood, commented on the marijuana ordinance. Marissa Prizgint, 32 Schrum, commented on the arrangement of the Board packet and the meeting agenda. Craig Warburton, 450 W. Joy, commented on the agenda, the Township newsletter content, and a FOIA request he had made.

#### BOARD MEMBER RESPONSE

Board members made comments about the order and content of the agenda, the intent of the Horseshoe Lake wetland preservation ordinance, indexing and page numbering of the on-line Board packet, the desire to survey Township residents about various issues, and

thanked the Road Commission for maintenance work they have done recently.

- **Motion:** Zelenock moved, Chick supported, to have a question and answer meeting on Tuesday, January 14, 2020, from 6:00 P.M. to 7:00 P.M.  
**Motion carried 6—0 on a voice vote.**

#### CONSENT AGENDA:

- **Manager's Report**
- **Minutes of November 26, 2019**
- **Department Reports**
- **Code Enforcement Report**
- **Financial and Fund Balance Reports**
- **Check Disbursement Report for Paid Bills, 11/8/19 – 12/5/19**
- **Correspondence**

- **Motion:** Chockley moved, Manley seconded, to adopt the consent agenda as presented.

One change was made to the minutes. Chick made suggested about handling calls from the public about marijuana licenses and code enforcement matters mentioned in the Manager's report. Aynes answered questions regarding progress on an RFQ for a new provider of legal services. Wagner said he has met with Pond Hockey representatives once, but no Civic Event Permit application has been submitted.

- **Amended motion:** Chockley moved, Manley seconded, to adopt the consent agenda with the minutes amended as indicated.  
**Amended motion carried 6—0 on a voice vote.**

#### ADOPT BALANCE OF AGENDA

- **Motion #1:** Chockley moved, Manley seconded, that the balance of the agenda be adopted as presented.

There was discussion about whether the Offers for Purchase of 75 Barker should remain on the agenda.

- **Motion #2:** Beliger moved, Zelenock seconded, to remove *Offers for Purchase of 75 Barker* from the agenda. **Motion carried 6—0 on a voice vote.**

- **Motion #3:** Zelenock moved, Chick seconded, to move items 11 and 12 to follow item 3.  
**Motion carried 4—2 on a roll call vote, Beliger and Chockley opposed.**

Chockley corrected two resolution numbers on the agenda.

**Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 10, 2019**

- **Amended motion #1:** Chockley moved, Manley seconded, that the balance of the agenda be adopted with the removal of item 5, moving items 11 and 12 to follow item 3, and correction of two resolution numbers.  
**Amended motion #1 carried 6—0 on a voice vote.**

**ACTION AGENDA ITEMS**

**1.  
Approve Payment of Open Bills  
(expected check run date 12-11-19)**

- **Motion:** Chockley moved, Otto seconded, to approve payment of Open Bills (expected check run date 01-09-2019) for a total of \$55,571.42 from all funds in the Municipal Investment Fund (MIF) account.  
**Motion carried 6—0 on a voice vote.**

**2.  
Hiring of Paid On-call Firefighter Trainee**

- **Motion:** Beliger moved, Otto seconded, to hire Paid On-call Firefighter Trainee James Pierce at the rate of \$10.50 per hour contingent on passing background check and physical.  
**Motion carried 6—0 on a roll call vote.**

Chief Wagner reported that the two police vehicles previously approved for purchase by the Board will not be produced by the auto manufacturer, so two other vehicles will be purchased at about the same cost.

**3.  
Update on Sewer Back-Up Claim**

Aynes reported the insurance company has indicated the claim does not meet the criteria establishment in State law.

[Beliger left the room].

**11.  
Resolution 19-72:  
Amend Chapter 23, Marihuana Facilities,  
Section 23-6, Application Requirements for  
and Issuance of Township Permit**

- **Motion:** Chockley moved, Otto seconded, to adopt Resolution 19-72 to Amend Chapter 23, Marihuana Facilities, Section 23-6, Application Requirements for and Issuance of Township Permit.

Burns said the purpose of this is to make sure the criteria and the ordinance are woven together more tightly.

**Motion carried 5—0 on a roll call vote, Beliger out of the room. Resolution adopted.**

[Beliger returned].

**12.  
Review Revised Procedures and Permit  
Application for Marihuana Business Permits**

Lippens recalled that the Board established a subcommittee to work on creation of the application and procedures for acceptance of applications for marijuana businesses. He briefly reviewed his memo of December 4<sup>th</sup> about the proposed documents. He noted the Township will be using a window for initial applications, rather than a first-in-line method, and he answered a variety of questions from Board members about how applications will be processed.

Chick noted the application window will be December 26, 2019, through January 2, 2020, with the public random drawing for application order on January 28, 2020, at 6:00 P.M. prior to the Township Board meeting.

Burns stated he had reviewed the documents and is satisfied with them.

- **Motion:** Chick moved, Otto seconded, to adopt the marijuana facility application procedures dated December 4, 2019, as presented in the packet. **Motion carried 5—1 on a roll call vote, Beliger opposed.**

Aynes indicated forms and other information will be available on the Township website no later than Friday morning.

**4.  
Status Report on Evaluation of  
North Village Development Offers**

Lippens said both of the developers whose qualifications have been approved by the Board have reformatted their offers according to the instructions of the Board. Aynes noted A. R. Brouwer is proposing apartment buildings using MSHDA (state subsidized) funding, and they need to know by January 15<sup>th</sup> whether the project will be going forward. Mr. Kornan with A. R. Brouwer described the MSHDA funding process and timing.

Lippens asked for guidance from the Board about the scoring and what it wants from the committee regarding a recommendation if it wants to move forward with one of the proposals. The Board indicated the financials need to be compared, and the changes to the template made by the developers.

Zelenock said the two proposals do not meet the vision of the public for all of the land to be a park or the synthesis plan developed by the Township and asked the subcommittee to consider that. She also asked that the Parks and Recreation Committee contact Washtenaw County about their possible involvement in developing the park.

**Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 10, 2019**

- **Motion:** Otto moved, Chick seconded, to schedule a special Board meeting for January 7, 2020, with the North Village development as the agenda item.  
**Motion carried 4—2 on a roll call vote, Beliger and Zelenock opposed.**

Aynes noted an appraiser provided an unofficial appraisal at no charge.

**5.  
Offers for Purchase of 75 Barker Road**

Removed from the agenda.

**6.  
Resolution 19-617:  
2020 Board of Trustees Meeting Schedule**

- **Motion:** Chockley moved, Otto seconded, to approve Resolution 19-617 to adopt the 2020 Board of Trustees meeting schedule as presented.  
**Motion carried 5—1 on a roll call vote, Zelenock opposed. Resolution adopted.**

**7.  
2020 Holiday Schedule**

- **Motion:** Chockley moved, Beliger seconded, to adopt the 2020 Holiday Schedule as presented.  
**Motion carried 6—0 on a voice vote.**

**8.  
Conditional Use Permit for  
National Fiber Construction Company**

- **Motion:** Chick moved, Otto seconded, to approve the Conditional Use Permit for National Fiber Construction Company, 6785 Whitmore Lake Road, Parcel B-02-20-300-026, as recommended by the Planning Commission with the conditions as enumerated by the Commission.  
**Motion carried 6—0 on a voice vote.**

**CERTIFICATE OF APPRECIATION  
FOR ATTORNEY PAUL BURNS**

The Board presented Paul Burns with a certificate of appreciation and those present gave him a round of applause. Burns said he appreciated the opportunity to represent the Township for so many years.

**9.  
Copier Lease Renewal**

- **Motion:** Beliger moved, Chockley seconded, to award the RFP for Copiers - Multifunctional Devices at the Township Office, Police Department, Community Center, and Wastewater Treatment Plant to Applied Imaging for a period of 36 months continuing with the Ricoh brand equipment and to authorize the

Township Manager to sign any necessary contracts and paperwork, pending legal review.

In answer to questions, Chockley and Aynes reported that four companies provided bids which were analyzed in detail by Jennifer Carlisle.

**Motion carried 6—0 on a voice vote.**

**10.  
Resolution 19-616:  
Establish Horseshoe Lake Wetland Preserve**

- **Motion:** Chockley moved, Manley seconded, to adopt Resolution 19-616 to Establish the Horseshoe Lake Wetland Preserve and Exempt it from Taxation as Allowed by the General Property Tax Act 206 of 1983 as Amended.

The concerns of Horseshoe Lake residents expressed during the call to the public to prevent future unwanted uses was discussed. Paul Burns said the Township controls building and zoning, none of the lots are buildable, and resolutions are not in the chain and title and cannot be used to lock the legislative power of future Boards. He said the resolution does address the original goal of getting the properties off the tax rolls. He said deed restrictions must be done through the chain of title.

**Motion failed 3—3 on a roll call vote, Zelenock, Chick, and Otto.**

- **Motion:** Chick moved to adopt Resolution 19-616 to Establish the Horseshoe Lake Wetland Preserve and Exempt it from Taxation as Allowed by the General Property Tax Act 206 of 1983 as Amended, and to put the wetland preserve into conservancy by March 17, 2020.

There was discussion about whether this is the proper legal resolution to the issue of concerns of the Horseshoe Lake Association and residents.

**Motion died for lack of second.**

**11.  
Resolution 19-72:  
Amend Chapter 23, Marihuana Facilities,  
Section 23-6, Application Requirements for  
and Issuance of Township Permit**

**12.  
Review Revised Procedures and Permit  
Application for Marihuana Business Permits**

Items 11 and 12 heard out of order following item 3.

Northfield Township Board Meeting  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 10, 2019

13.

**Approve Policy and Guidelines  
for 2020 Property Tax Poverty Reductions**

- **Motion:** Beliger moved, Chockley seconded, to approve Resolution 19-617, Northfield Township Policy and Guidelines for 2020 Property Tax Poverty Reductions. **Motion carried 6—0 on a roll call vote. Resolution adopted.**

**TRUSTEE/LIAISON REPORTS**

- **Supervisor, Treasurer, Clerk**
- **Planning Commission, ZBA**
- **Parks and Recreation Board**
- **Land Preservation Committee**

- **Motion:** Beliger moved, Chick seconded, to approve the trustee/liaison reports as presented. **Motion carried 6—0 on a voice vote.**

Otto asked that the January 14<sup>th</sup> agenda include the \$2,000 payment approved for a greenbelt purchase to make the correction necessary to allow the payment to be made.

There was a brief discussion about what the length and content of the Supervisor's report should be.

- **Motion:** Chockley moved, Manley seconded, to receive the Supervisor's report. **Motion carried 5—1 on a voice vote, Chick opposed.**

**ANNOUNCEMENTS**

Otto reported there are only 14 Christmas trees left at the Kiwanis sale.

**SECOND CALL TO THE PUBLIC**

Jeff Mastie, 25060 Milford, South Lyon, said he and his wife will be applying for a marijuana business license in the Township and invited the Board to tour their cultivation facility. Faith Wheeler and David Gordon commented on the use of the North Village property. Gordon also commented on the Supervisor's report and how Township funds are spent. Marissa Prizgint commented on the sewer back-up claim and the Supervisor's report. Kathryn Mayer, Sutton Road, suggested standardizing the spelling of marijuana (vs. marihuana).

**BOARD MEMBER COMMENTS**

Comments included what portion of the North Village to retain as park and the process used during the visioning sessions regarding desired use of the land.

**ADJOURNMENT**

- **Motion:** Chockley moved, Beliger seconded, that the meeting be adjourned. **Motion carried 6—0 on a voice vote.**

The meeting adjourned at 9: 43 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;  
Wording added is underlined.

Approved by the Township Board on \_\_\_\_\_, 2020.

\_\_\_\_\_  
Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at  
[http://www.twp-northfield.org/government/township\\_board\\_of\\_trustees/](http://www.twp-northfield.org/government/township_board_of_trustees/)



**MCKENNA**

December 10, 2019

Board of Trustees and Planning Commission  
Northfield Township  
8350 Main Street  
P.O. Box 576  
Whitmore Lake, Michigan 48189

## **Subject: 2019 Annual Report of Activities by the Planning Commission**

As required per the Michigan Planning Enabling Act, Section 125.3819 (2) (Act 33 of 2008, as Amended), the Planning Commission respectfully submits a report of its 2018 activities.

"A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development."

### **MEETINGS**

1. Thursday, January 3, 2019
2. Wednesday, January 16, 2019
3. Wednesday, February 6, 2019
4. Wednesday, February 20, 2019
5. Wednesday, March 6, 2019
6. Wednesday, March 20, 2019
7. Wednesday April 17, 2019
8. Wednesday, May 1, 2019
9. Wednesday, May 15, 2019
10. Wednesday, June 5, 2019
11. Wednesday, June 19, 2019
12. Wednesday, July 17, 2019
13. Wednesday, August 7, 2019
14. Wednesday, August 21, 2019
15. Wednesday, September 4, 2019
16. Wednesday, September 19, 2019
17. Wednesday, October 2, 2019
18. Wednesday, October 16, 2019
19. Wednesday, November 6, 2019
20. Wednesday, November 20, 2019
21. Wednesday, December 4, 2019
22. Wednesday, December 18, 2019

DETROIT  
28 West Adams Street  
Suite 1000  
Detroit, Michigan 48226

☎ 313.888.9882  
F 248.596.0930  
MCKA.COM

Communities for real life.

## PLANNING COMMISSIONERS

1. Janet Chick, Trustee
2. Brad Cousino
3. Eamon Dwyer
4. Sam Iaquinto
5. Cecilia Infante
6. Larry Roman, Chair
7. John Zarzocki, Secretary

## CONDITIONAL USE

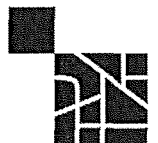
1. **Small Potatoes**, (Parcel B-02-05-368-006) approved – May 15, 2019.
2. **National Fiber**, (Parcel B-02-20-300-026) approved with the conditions of site plan approval, the inclusion of a cyclone fence for the outdoor storage and evergreen screening is waived by Planning Commission. – June 5, 2019.
3. **The Dog House**, (Parcel B-02-27-200-002) approved – August 21, 2019
4. **Whitmore Lake Climate Storage**, (Parcel B-02-20-300-018) tabled pending on applicant working with Township Engineer and Township Planner to formalize site plan process. – August 21, 2019
5. **Hardscape Solution**, (Parcel 02-19-300-012) tabled because of lack of stormwater, and additional information needed for storage
6. **TerraFirma**, (Parcels 02-29-200-003 and 02-29-200-004) approval of conditional use with the conditions that items 1 through 6 of Mckenna report dated November 6 are addressed.
7. **43 Margaret**. Application for a duplex in the SR-2 District.

## SITE PLANS

1. **National Fiber Construction**, (02-20-300-026) approved with the condition that 50% of the elevation are Masonry and the conditions are met in the Mckenna and OHM reports. – January 16, 2019
2. **LittleFish, 8425 Main Street Graphic Design Studio**. Approved with the condition that the building elevations are provided to Planning Commission. – March 20, 2019
3. **Small Potatoes**, (Parcel B-02-05-368-006) approved with the condition a new site plan submitted showing the potential of a future garage. – May 15, 2019.
4. **National Fiber (resubmittal)**, (Parcel B-02-20-300-026) approved with the conditions listed on Mckenna's report. – June 5, 2019.
5. **Hardscape Solution**, (Parcel 02-19-300-012) tabled because of lack of stormwater, and additional information needed for storage. October 16, 2019
6. **TerraFirma**, (Parcels 02-29-200-003 and 02-29-200-004) site plan tabled because of multiple missing requirements including stormwater plan.
7. **43 Margaret**. Application for a duplex in the SR-2 District.

## PRIVATE ROAD REVIEW

1. **Paul Van Buhler**; approval of the request based on Mckenna and OHM reports. – February 6, 2019
2. **Speedway**, approved with conditions that the paved surface must be centered in the right of way August 15, 2018



## ZONING ORDINANCE AMENDMENTS

1. **Mary Czech-Aldrin, Requested Amendment to Section 36-340, Uses Permitted in the Whitmore Lake Downtown District and the Whitmore Lake Downtown North Village District.** The amendment was approved and will allow residential on the first floor as a conditional use. – February 20, 2019

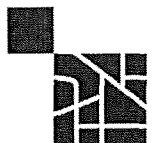
## OTHER ITEMS

1. **Rezoning of Parcel 02-05-368-006 from (SR-2) to Whitmore Lake Downtown-Waterfront (WLD-W).** The rezoning was approved.
2. **Rezoning of Parcel 02-29-200-003 and 02-29-200-004 from AR to LI.** The rezoning was approved.

# Proposed 2019 Work Plan

As 2020 begins, we would like to recommend the following work plan for the Township Planner and Planning Commission.

1. **Zoning ordinance:** Continue work with Planning Commission to finish update to Master Plan and Zoning Ordinance.
2. **Code Enforcement.** Continue to support Township efforts to formalize code enforcement procedures and support the implementation of the Master Plan and Zoning Ordinance.
3. **Revise Development Packet and Procedures.** Continue work to update Township Development procedures and services. Develop a monthly log of inquiring and report procedure for Township Boards and Planning Commission.
4. **North Village Site Development.** Continue for work with potential developers to achieve the Township's vision for North Village. Consider parks acquisitions grants, for acquiring additional lake frontage, and DNR grants for developing park amenities.
5. **Downtown Parking Study.** Develop a parking plan for downtown that includes provisions for encouraging shared parking and providing a payment in lieu of parking for developing Township parking lots.
6. **Continue Support on Growth Management and Policy Evaluation.** Provide support to Planning Commission and Township Board on sustainable growth management practices; including evaluating funding sources, financing options, and impacts of development. Assist as needed with evaluation of the proposed equalization basin. Provide assistance in developing fact sheets, presentations, and facilitating discussions.
7. **Parks & Recreation Master Plan Update.** The Parks & Recreation Master Plan was adopted in 2015, so it will not expire until 2020. However, in order to remain eligible for many State and Federal grants, the Plan must stay up-to-date as grant opportunities arise. To implement the North Village Plan, we



recommend incorporating it into the Parks & Recreation Master Plan so that the Township is able to take advantage of any grant opportunities for recreation, water access, and trail connections.

8. **DDA Meetings Ongoing Assistance and update to the DDA Plan.** Continue to work with the DDA to foster more activities and development in the downtown area by implementing the goals and objectives of the Whitmore Lake Downtown Strategic Action Plan and Design Framework. The DDA is in need of an updated plan that includes redefining the DDA district boundaries and contributing parcels.
9. **Capital Improvement Program (CIP) Assistance.** The Michigan Planning Enabling Act requires that any community with water or sewer facilities shall annually approve a CIP. The CIP process allows for the Township and its departments to predictably budget for capital expenses in coming years, such as water and sewer improvements, park improvements, roads and non-motorized infrastructure, and other large capital expenses.
10. **Secure MDNR Recreation Grants.** The Parks and Recreation Master Plan can be used to apply for grants. The grants can be used to update park facilities and begin implementing objectives and goals outlined in the Parks and Recreation Master Plan.

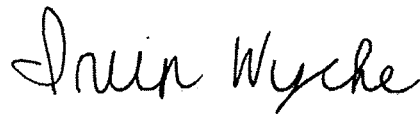
A proactive work program can help build a quality community, and we look forward to working with the Township as it actively seeks to preserve its rural character and sense of place.

Respectfully submitted,

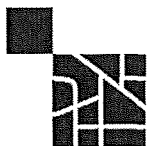
MCKENNA

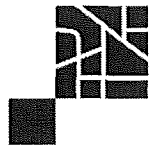


Paul Lippens, AICP  
Director of Transportation and Urban Design



Irvin Wyche,  
Assistant Planner





January 1, 2020

Township Board of Trustees and Planning Commission  
Northfield Township  
8350 Main Street  
Whitmore Lake, MI 48189

**Subject: Zoning Administrator Quarterly Report 10/1/2019 – 12/31/2019**

Dear Trustees and Commissioners:

Section 36-971(6) of the Zoning Ordinance requires the Zoning Administrator to submit to the Township Board and Planning Commission, a quarterly report in which a summary of the activities of the office is presented. Following is a concise summary of the activities of note in the LAST quarter of 2019 (October 1 through December 31, 2019).

**Zoning Compliance Applications: A total of 13 applications were APPROVED.**

1. Approved three (3) new dwellings.
2. Approved four (4) additions to single family dwellings.
3. Approved two (2) new accessory structures like porches and decks.
4. Approved three (3) new pole barns.
5. Approved one (1) application for lot split.

**Three (3) applications were approved for Non-residential Uses:**

1. ***Wireless Equipment Upgrade*** – at existing tower at 115 Joy Road.
2. ***9905 Spencer/ Waterscape World LLC*** – The applicant filed a request for Zoning Compliance approval in response to a Code Enforcement violation notice. It is our understanding that the business originally was a small scale operation approved as a home occupation type business, but over the years has grown into a full-fledged commercial enterprise. The commercial business did not receive approvals from the Township and had been issued violation notices to bring the site into compliance with the ordinance requirements. The use is classified as a "landscaping contractor". In addition, the site has a single family dwelling structure on it, which is listed on the Assessor's records as "residential". The subject site has an area of 4.90 acres and a lot width of approximately 350 feet.

As a landscape company, the applicant will first require approval from the Zoning Board of Appeals for lot area, which does not meet the minimum requirements of the Ordinance. An application must be filed for ZBA consideration per the provisions of Section 36-943.

If the ZBA grants the variances, the applicant will subsequently have to apply to the Planning Commission for site plan and conditional land use approvals under the requirements of Section 36-864. Conditional land uses require a recommendation from the Planning Commission and final approval from the Township Board of Trustees.

3. **75 Barker/ Kwanis Christmas Tree Sales** – Approved use of site for temporary sales of Christmas trees for 11 days as noted on application.

**Denied**

1. One application for a fence on Earhart Road was denied because proposed fence was 6 feet tall and placed along right-of-way line which is not permitted by the Ordinance.

**Administrative Site Plan Approvals:**

**Danny and Joy LLC Restaurant/9531/9535 Main Street** - Reviewed and granted administrative site plan approval with conditions for the use of an existing building on a site as a restaurant. The site is zoned WLD-D (Whitmore Lake Downtown District) and the applicant proposed demolition of a portion of the building and addition of a deck. The administrative site plan approval review included improvements to parking area, making site ADA accessible, addition of ramps, landscaping, façade improvements, lighting and signage. A copy of the administrative site plan review letter is attached.

**Zoning Board of Appeals Cases:** A total of two (2) cases were reviewed by the ZBA this quarter

1. **43 Margaret/Bhukari** – The owner of the property applied for and received approval of variances from minimum lot area and lot width for a two-family dwelling parcel in the Sr-2 District. Duplexes are permitted as a conditional land use in the district. The existing dwelling on the site was set up with two separate entrances, 2 furnaces, 2 heaters etc., but was never approved by the Building Official as a duplex. The new owner of the property is attempting to rectify the violations and seek all necessary approvals.
2. **8036 Lakeshore/Bottom** – The homeowner applied for and obtained setback variances for the addition of decks to the front and rear of an existing dwelling. The dwelling is one of few abutting an unimproved but platted right-of-way to its rear, making it a dual frontage lot. The parcel also is one of few outside the overlay district boundaries which provides significant relief from setbacks. a front and rear deck
3. **985 Five Mile Road/Van Buhler** – The applicant applied for and obtained approval of variance from lot width to depth ration for two (2) newly created parcel (split to be approved). The applicant is proposing to create 5 buildable lots on a 22.44 acre parcel located in the SR-1 district. The original parcel included a landlocked piece which is predominantly occupied by wetlands. The applicant was required to combine the 2 parcels which resulted in an excessively deep parent parcel. All of the new lots to be created will exceed minimum lot size and width requirements for the district and will have dwelling built in compliance with ordinance standards.

**Final Site Inspections:**

1. **Spiritus Sanctus/4225 Joy Road** – Conducted final site inspection for compliance to Planning Commission approved plans for a new administrative building and granted approval.
2. **Small Potatoes/9230 N. Main Street** - Conducted final site inspection for compliance to Planning Commission approved plans for a new food service/catering business and granted approval.
3. **People's Express/175 Barker** - Conducted final site inspection with Township Engineer and found numerous inconsistencies with the plan approved by the Planning Commission including



but not limited to incorrect setbacks, incorrectly striped parking spaces, fence in different places, missing berms, missing lighting etc. The plan cannot be approved and the applicant must re-appear before the PC for amended site plan approval.

**Zoning Administrator Office Hours:**

Upon authorization from the Township Board, I continue to have office hours at Township Hall every Wednesday for four (4) hours in the morning. I work with the Zoning Coordinator, Township Manager and Code Enforcement official to address and resolve issues by meeting with property owners and going on-site inspections. I am also available to meet by appointment with any citizen who has any questions or concerns regarding zoning matters. I continue to have multiple meetings every Wednesday with property owners to help them with zoning related questions. I also meet with property owners in response to code violation notices and help guide them.

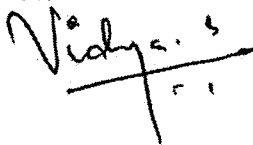
In response to some concerns I have heard regarding prompt availability of someone to answer questions, I am always available via email and phone to the Township's Zoning Coordinator who immediately forwards queries to me, which are promptly answered. A property owner with a concern or question does not have to wait for a Wednesday to get the question answered, unless they are desirous of a sit down meeting.

**Other Items:** The addition of the Code Enforcement Officer has been helpful in addressing issues of long pending code violations. We are making slow progress in achieving compliance on some violators. Some challenges remain in our interactions with property owners who are non-compliant with the regulations; however, the Code Enforcement Officer and I continue to do our best to be supportive of existing businesses in the Township, within the limits to our authority established in the Zoning Ordinance.

As the Zoning Administrator, I strive to be prompt and attentive to the needs of the applicants while ensuring that they understand the process and also comply with the rules and regulations set forth in the Zoning Ordinance.

Respectfully submitted,

McKENNA

A handwritten signature in black ink, appearing to read 'Vidya', with a horizontal line drawn across it.

Vidya Krishnan  
Principal Planner

Cc: Steven Aynes, Township Manager  
Mary Bird, Zoning Coordinator  
Jim Turner, Code Enforcement Officer  
Paul Lippens, Planning Consultant



# Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

Police: 734-449-9911 • Fax: 734-449-0511

wagnerw@northfieldmi.gov

## December 2019

## Northfield Township Fire Department

## Statistical Report

Responses December 2019:	48
Responses December 2018:	43
Responses for 2019	713
Responses for 2018	686

Fire Calls:	9
Structure Fires	6
Vehicle Fire	2
Fire Alarms	0
Outside fire	0
Smoke investigation	1

Emergency Medical Calls:	21
Chest Pain	2
Difficulty Breathing	3
Unconscious/Cardiac Arrest	5
Diabetic/ Seizure	2
Trauma	2
Overdose	4
Stroke	0
Other	6

Motor Vehicle Accidents	8
Injury Crashes	3
Unknown	5
Fatal	0

Public Service calls: 5

Electrical wire down	0
Gas Leak	1
Carbon Monoxide Alarm	1
Trees down	0
Citizen assist	1
Water Rescue (Animal)	1
Other	1

Mutual Aid Given 17

Ann Arbor Township crashes on highway	8
Green Oak Structure Fires	3
Hamburg Structure Fires	2
Salem Structure Fires	2
Lyon Twp Structure Fire	1

Mutual Aid Received: 4

Ann Arbor Township	Medicals	2
Green Oak	Structure Fire	1
Hamburg	Structure Fire	1

Responses in hamlet area:	14
Responses in rural area:	20
Responses on Highway	8
Responses outside the township:	17

Average response time for the month: 6:15



William Wagner

# Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189

Fire: 734-449-2385 • Fax: 734-449-2521

Police: 734-449-9911 • Fax: 734-449-0511

wagnerw@northfieldmi.gov

## **December 2019** **Director of Public Safety** **Board Communication**

- 1. Fire department activity for December 2019:** December was a very busy month for the fire department. We responded 6 structure fires in the month. Only 2 of those fires were in Northfield Township. One was a chimney fire (Palma Lane) and one was a stove fire on Christmas morning on Glenmore. Other structure fires included 2 in Green Oak Township and we assisted Lyon Township with the Lyon Cantina fire.
- 2. Fire Department training for December:** The fire department reviewed our new report writing software as well and changes in EMS response and documentation of EMS runs. We also reviewed and practiced a new policy on accountability (Passport system) at large incidents. This system puts us in line with the departments that we do most of our mutual with.
- 3. Tornado Siren maintenance:** I was notified by Westshore services that they would be performing annual maintenance on our two tornado sirens.
- 4. Red Barrel Project:** The prescription drug take back program was very successful for the year 2019. The Red Barrel itself collected 77 pounds of prescription drugs. We also hosted 2 DEA drug takeback days at the Community Center and collected 33 pounds. So for the year 2019 we took a total of 100 pounds of drugs off the street.

# **NORTHFIELD TOWNSHIP POLICE DEPARTMENT**

## **MONTHLY OPERATIONS REPORT**



## **DECEMBER 2019**

## DECEMBER 2019 MONTHLY REPORT

Calls for Service	520
Arrests	9
Mutual Aid Assistance to Other Departments Inside the Township	5
Mutual Aid Assistance to Other Departments Outside the Township	9
Average Response Time	4.79

### NOTES & FACTS FROM THE DEPARTMENT

**DATA:** 56% of total complaints answered were in the hamlet area and 44% were handled throughout the rest of the township.

#### TRAINING

FORMAL – Detective Wright – Advanced Roadside Impaired Driving Enforcement (ARIDE)

IN-SERVICE – Introduction to Use of Force (1)  
Driving Speed and Crashes  
Fentanyl, Opioids, and Naloxone (Narcan) Use

#### COMMUNITY INVOLVMENT

On December 3, 2019 Northfield Township Police Department Reserve Officers were present for the annual Christmas Tree Lighting/Santa Arrival and on December 23, 2019 members of the Northfield Township Fire and Police Departments along with Santa himself delivered Christmas cheer and packages to four Adopt-A-Families in the township.

#### MENTAL HEALTH INCIDENTS

In the month of December the Officers from the Northfield Township Police Department were dispatched to 8 Mental Health calls including welfare checks and drug overdoses. Below you will find an account of a few.

- 12/02/2019 Officers responded to the temporary housing facility on a resident who had threatened staff. A new petition was written by the staff and HVA transported to U of M.
- 12/11/2019 an officer responded to the township lobby after an irate subject contacted dispatch to ask for a hospital transport claiming he needed a job and had not slept in days. The responding officer determined the subject was a mental health patient and made contact with Washtenaw County Community Mental health. After further, determining the subject had abused several types of drugs during the past month, WC CMH advised that a substance abuse counselor would transport the subject to the engagement center.
- 12/15/2019 Officers were dispatched to check on a subject that had not been heard from for a few weeks and suffers from mental health issues. The subject was located and declined hospital intervention. Community Mental Health was contacted and the family advised.
- 12/18/2019 Officers responded to take a missing report of an adult daughter who has been under care of the Washtenaw County Mental Health. This is the second time this month her father has reported her missing. Officers contacted her case worker and advised of the situation. The subject and her vehicle were entered into the Law Enforcement computer system.

## **ARREST-FUGITIVE WARRANTS**

- 12/14/2019 Dartmoor & Main St –During a traffic stop for expired plates, an officer discovered the driver had outstanding warrants. The driver was arrested and turned over to the jurisdiction holding the warrants. In addition, the vehicle was not insured and the vehicle was impounded.
- 12/15/2019 Emerald Circle –While officers were investigating a complaint, the suspect became loud and disruptive to the investigation. After speaking to the verbally disruptive subject, officers discovered he had a warrant out for his arrest. The subject was arrested and turned over to the jurisdiction holding the warrant.
- 12/16/2019 Arrest Fugitive Felony Warrant: Whitmore Lake Rd – After receiving information on a wanted subject, Officers located and arrested the subject. The subject was turned over to the jurisdiction holding the warrant.

## **CRIMINAL SEXUAL CONDUCT**

- 12/14/19 Officers responded to investigate a Criminal Sexual Conduct - Contact incident at the high school between students. The investigation has been forwarded to the prosecutor's office – while the school enforced disciplinary action regarding the behavior.

## **FRAUD**

- 12/17/20196 Fraud – Larceny by Trick: 9200 Block of Earhart – A victim received a call advising her that she won millions and a car through Publishers Clearing House. The victim was instructed that she needed to pay the taxes on her winnings – the caller than convinced the victim to purchase gift cards and a cashier's check. The gift card codes were than given to the caller. After the victim sent the cashier's check the victim became suspicious, reporting the incident to Northfield Twp Police. The investigating officer was able to assist the victim in stopping the cashier's check from reaching the suspect. The victim was further advised to review her credit report for any suspicious activity.

**Be aware of Scams – Never pay any unsolicited offers with gift cards!!!**

## **HOME INVASION / LARCENY FROM AUTO**

- 12/23/2019 - 2000 Block of Nollar – A complainant reported that sometime between 12/20/2019 4:30pm and 12/23/2019 8:00am an unknown suspect pried open a residence under construction. No additional damage or property appeared to be missing from the residence. However, a construction utility trailer on site was also pried open and power tools taken. If anyone has any information regarding this incident they are asked to contact Northfield Twp. Police.

## **DRUG RELATED INCIDENTS**

- 12/24/2019 Officers responded to two individuals claiming they were overdosing on Methamphetamines. A relative arrived and transported one subject to the hospital, while HVA transported the other to U of M.
- 12/25/2019 Officers responded to assist a homeowner who believed a relative was in the parking lot coming down from his "meth high". In addition, the caller believed the subject might enter his residence through a window. Officers attempted to locate the subject without success, but advised the resident to call should the subject return.

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**12/1/2019 12:00:00 AM - 1/1/2020 12:00:00 AM**

Offense Code	Description	Incident Count
1178	CSC 4th Degree -Forcible Contact	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
1385	Other Electronic Medium Used for Harassment, Threats	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2204	B&E - Burglary - No Forced Entry - Residence- Home Invasion	2
2275	Burglary - Unoccupied Building or Other Structure	1
2399	Larceny (Other)	1
2601	Fraud - Confidence Game/Fortune Telling	1
2602	Fraud - Swindle	1
2609	Identity Theft	1
2902	Damage to Property - Private Property - MDOP	1
3599	Dangerous Drugs (Other)	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	1
C2822	Lost / Missing Juvenile	1
C2825	Juvenile - Incurability	1
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	1
C2934	Vehicle Insurance - None / Expired	4
C3010	Felony Arrest Warrant (Originating Agency)	2
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	3
C3145	Property Damage Traffic Crash PDA	6
C3148	Motor Vehicle - Animal Traffic Crash	2
C3199	All Other Traffic Crashes	1
C3205	Sudden Death - Natural	1
C3208	Death Investigation - Cause Unknown	1
C3225	Drug Overdose	1
C3250	Mental Health Call	4
C3299	Welfare Check	13
C3310	Family Trouble	2
C3312	Neighborhood Trouble	4
C3314	Missing Persons	3
C3324	Suspicious Circumstances	19
C3326	Suspicious Vehicles	6
C3328	Suspicious Persons	1
C3330	Assist Other Law Enforcement Agency	3
C3331	Assist Medical	19
C3332	Assist Fire Department	4
C3333	Assist Motorist	5
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	22
C3337	Assist Citizen - Vehicle Lockout	8
C3355	Civil Matter - Other	10
C3381	Sex Offender Registration - SOR	1

**CLEAR-1018 Verified Offense By Date**  
**Agency: NR**  
**12/1/2019 12:00:00 AM - 1/1/2020 12:00:00 AM**

Offense Code	Description	Incident Count
C3399	Miscellaneous All Other	1
C3702	Traffic Complaint / Road Hazard	2
C3704	Traffic Complaint / Abandoned Auto	5
C3706	Traffic Complaint / Vehicle Impound	2
C3707	Vehicle Release	1
C3710	Traffic Complaint / Vehicle off roadway - CID	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	4
C3999	Alarms All Other	1
C4041	Speeding Citation	17
C4105	Equipment Citation	2
C4199	Other Non-Hazardous Citation	2
C4313	Veh Reg Impr/Expired Citation	2
L3501	911 Hang Up - NR	2
L3502	Follow Up - NR	3
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	16
L3505	Fireworks No Report - NR	1
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	11
L3508	Ticket Sign Off - NR	1
L3509	Loud Party - NR	2
L3510	Loud Music - NR	1
L3512	Vin Inspection - NR	2
L3518	Vehicle Repossession - NR	1
L3526	False Alarm - NR	12
L3529	Duplicate Report of Run - NR	1
L3531	Traffic control - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	21
L3538	Property/Vacation Check - NR	1
L3542	BOL - NR	5
L3546	Trespass Notice Served - NR	3
L3551	Sex Offender Registration/Verification - NR	1
L3552	Traffic Stop - NR	196
L3568	Local Records Check - NR	7
L3569	Assist Other Police Agency - Inside Northfield - NR	5
L3570	Assist Other Police Agency - Outside Northfield - NR	9
L3571	Disorderly Person - NR	1
L3597	Non Terminal - NR	3
L6501	Property Check/Directed Patrol/Vac Watch - NR	1
Sum:		520

Report Time:  
1/2/2020 11:28:19 AM

Report CLEAR-008 Summary of Offenses  
All Offenses that were Attempted or Completed  
For the Month of December

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Dec/2019	Dec/2018	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	100.0%
12000 ROBBERY	0	0	-
12001 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	5	4	25.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	0	1	-100.0%
13003 INTIMIDATION/STALKING	1	0	100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	2	2	0%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	2	1	100.0%
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSESNAATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	0	1	-100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	0	-
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	2	1	100.0%
24001 MOTOR VEHICLE THEFT	0	1	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	2	0	100.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	-
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	1	3	-66.7%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

Oakland County CLEMIS  
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008  
Page 1 of 4

Report Time:  
1/2/2020 11:28:19 AM

**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Dec/2019	Dec/2018	% Change
27000 EMBEZZLEMENT	0	0	-
28000 STOLEN PROPERTY	1	0	100.0%
29000 DAMAGE TO PROPERTY	1	0	100.0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	2	-50.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
<b>Total for Group A</b>	<b>19</b>	<b>16</b>	<b>18.8%</b>
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

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**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Dec/2019	Dec/2018	% Change
42000 DRUNKENNESS	0	0	-
48000 OBSTRUCTING POLICE	0	1	-100.0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	0	1	-100.0%
53001 DISORDERLY CONDUCT	0	0	-
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	-
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	1	3	-66.7%
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	0	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>1</b>	<b>5</b>	<b>-80.0%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	2	0	100.0%
2900 TRAFFIC OFFENSES	6	5	20.0%
3000 WARRANTS	8	7	14.3%
3100 TRAFFIC CRASHES	9	20	-55.0%
3200 SICK / INJURY COMPLAINT	21	17	23.5%
3300 MISCELLANEOUS COMPLAINTS	109	97	12.4%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON - CRIMINAL COMPLAINTS	308	410	-24.9%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	11	20	-45.0%
3800 ANIMAL COMPLAINTS	5	5	0%
3900 ALARMS	1	0	100.0%
<b>Total for Group C</b>	<b>480</b>	<b>581</b>	<b>-17.4%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	17	29	-41.4%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	4	1	300.0%
4200 PARKING CITATIONS	0	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	2	0%
4400 WATERCRAFT CITATIONS	0	0	-

Agency: Northfield Township Police Department  
ORI: MI8196400

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**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**For the Month of December**

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	Dec/2019	Dec/2018	% Change
4500 MISCELLANEOUS A THROUGH UUUU	0	3	-100.0%
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	0	0	-
<b>Total for Group D</b>	<b>23</b>	<b>35</b>	<b>-34.3%</b>
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
<b>Total for Group E</b>			-
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	1	1	0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	0	-
<b>Total for Group F</b>	<b>1</b>	<b>1</b>	<b>0%</b>
<b>Total for All Groups</b>	<b>524</b>	<b>638</b>	<b>-17.9%</b>

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**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**Year to Date Through December**

Agency: Northfield Township  
Police Department  
ORI: MI8196400

Classification	2019	2018	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	3	1	200.0%
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	1	-100.0%
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	2	1	100.0%
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	1	-100.0%
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	100.0%
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	5	1	400.0%
12000 ROBBERY	0	1	-100.0%
12001 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	62	49	26.5%
13002 AGGRAVATED/FELONIOUS ASSAULT	12	7	71.4%
13003 INTIMIDATION/STALKING	8	18	-55.6%
20000 ARSON	0	0	-
21000 EXTORTION	1	2	-50.0%
22001 BURGLARY -FORCED ENTRY	15	17	-11.8%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	6	8	-25.0%
23001 LARCENY -POCKETPICKING	0	1	-100.0%
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	8	18	-55.6%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	27	13	107.7%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	20	25	-20.0%
24001 MOTOR VEHICLE THEFT	6	12	-50.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	2	-50.0%
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	1	3	-66.7%
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	27	10	170.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	10	7	42.9%
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	11	19	-42.1%

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**Report CLEAR-008 Summary of Offenses**  
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Classification	2019	2018	% Change
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	2	3	-33.3%
28000 STOLEN PROPERTY	2	3	-33.3%
29000 DAMAGE TO PROPERTY	29	19	52.6%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	3	4	-25.0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	3	16	-81.3%
35002 NARCOTIC EQUIPMENT VIOLATIONS	1	5	-80.0%
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	1	-100.0%
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	3	0	100.0%
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	2	3	-33.3%
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	1	-100.0%
<b>Total for Group A</b>	<b>271</b>	<b>272</b>	<b>-0.4%</b>
01000 SOVEREIGNTY	1	0	100.0%
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	2	1	100.0%
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	1	2	-50.0%
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	2	-100.0%
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	1	2	-50.0%
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	2	-100.0%

Agency: Northfield Township Police Department  
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**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**Year to Date Through December**

Agency: Northfield Township  
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Classification	2019	2018	% Change
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	2	4	-50.0%
42000 DRUNKENNESS	0	0	-
48000 OBSTRUCTING POLICE	2	8	-75.0%
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	2	6	-66.7%
53001 DISORDERLY CONDUCT	2	4	-50.0%
53002 PUBLIC PEACE -OTHER	2	1	100.0%
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	6	5	20.0%
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	15	14	7.1%
55000 HEALTH AND SAFETY	2	1	100.0%
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	5	2	150.0%
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	2	0	100.0%
70000 JUVENILE RUNAWAY	5	2	150.0%
73000 MISCELLANEOUS CRIMINAL OFFENSE	3	3	0%
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
<b>Total for Group B</b>	<b>53</b>	<b>59</b>	<b>-10.2%</b>
2800 JUVENILE OFFENSES AND COMPLAINTS	14	12	16.7%
2900 TRAFFIC OFFENSES	84	61	37.7%
3000 WARRANTS	76	80	-5.0%
3100 TRAFFIC CRASHES	168	159	5.7%
3200 SICK / INJURY COMPLAINT	208	136	52.9%
3300 MISCELLANEOUS COMPLAINTS	1393	1063	31.0%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	3	5	-40.0%
3500 NON - CRIMINAL COMPLAINTS	3209	2662	20.5%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	256	219	16.9%
3800 ANIMAL COMPLAINTS	51	63	-19.0%
3900 ALARMS	15	14	7.1%
<b>Total for Group C</b>	<b>5477</b>	<b>4474</b>	<b>22.4%</b>
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	232	260	-10.8%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	29	17	70.6%

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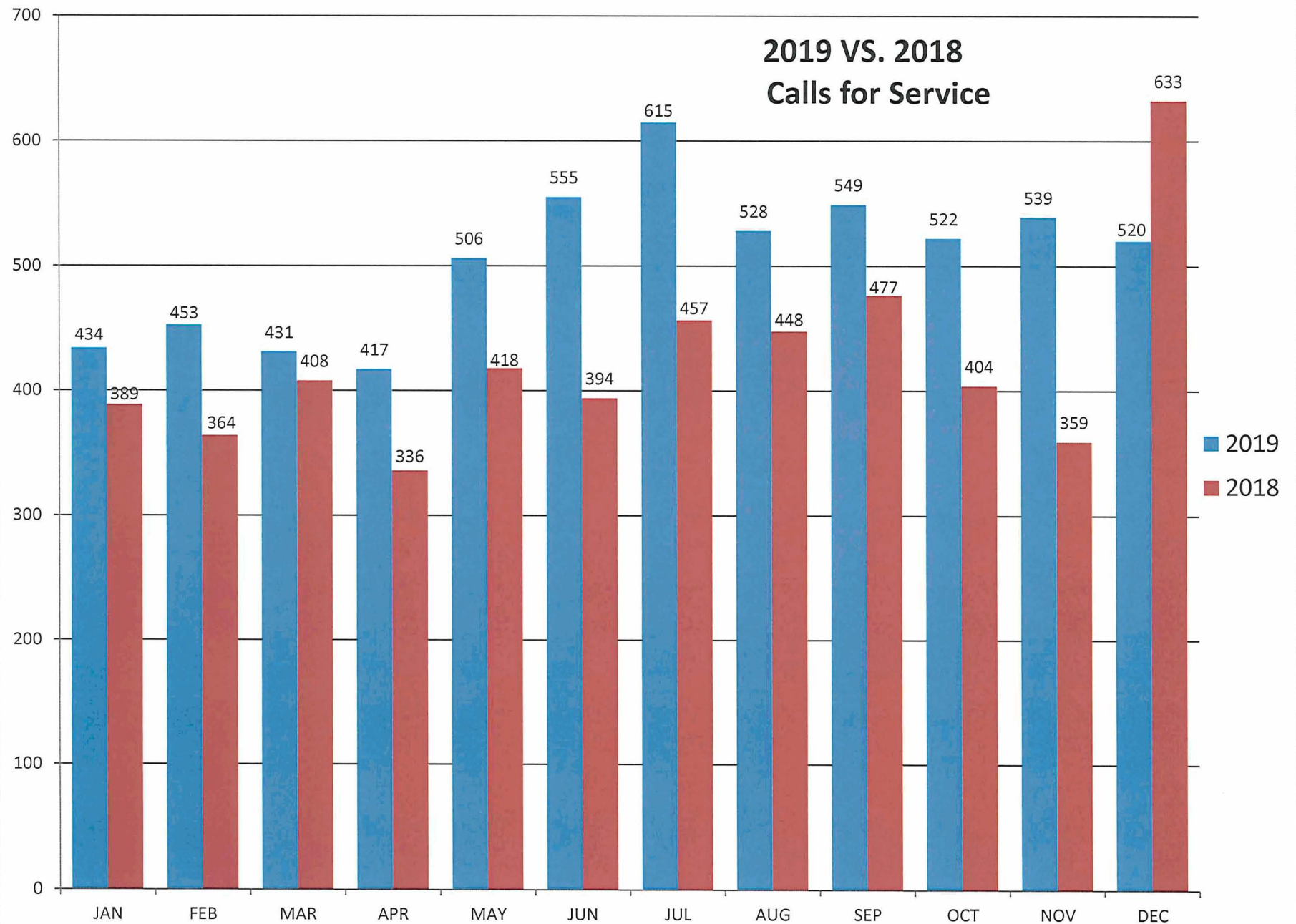
Report Time:  
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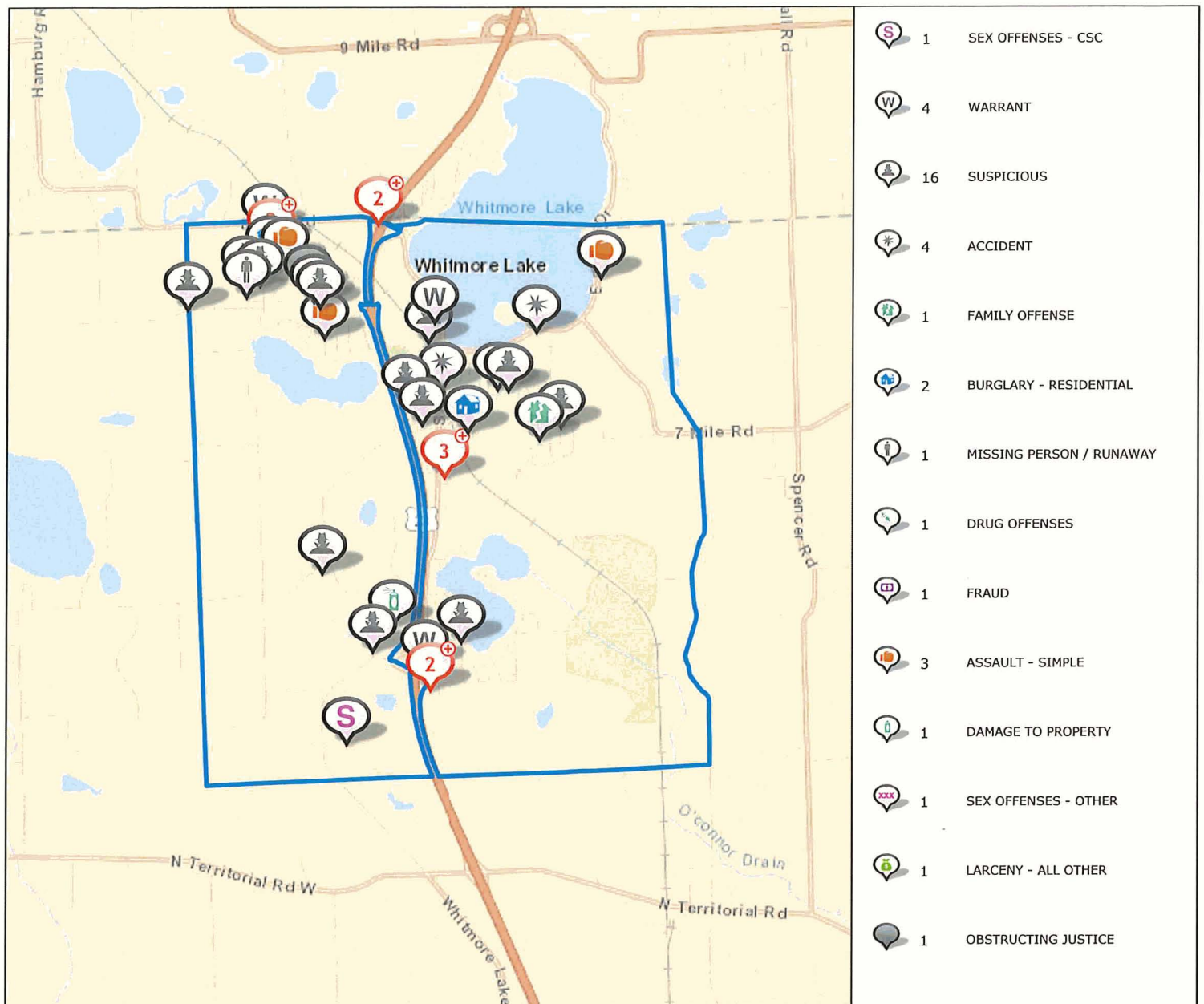
**Report CLEAR-008 Summary of Offenses**  
**All Offenses that were Attempted or Completed**  
**Year to Date Through December**

Agency: Northfield Township  
Police Department  
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Classification	2019	2018	% Change
4200 PARKING CITATIONS	3	3	0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	25	21	19.0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	31	34	-8.8%
4600 LIQUOR CITATIONS / SUMMONS	2	1	100.0%
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	4	4	0%
<b>Total for Group D</b>	<b>326</b>	<b>340</b>	<b>-4.1%</b>
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
<b>Total for Group E</b>	<b>0</b>	<b>0</b>	<b>-</b>
6000 MISCELLANEOUS ACTIVITIES (6000)	4	8	-50.0%
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	31	19	63.2%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	2	4	-50.0%
<b>Total for Group F</b>	<b>37</b>	<b>31</b>	<b>19.4%</b>
<b>Total for all Groups</b>	<b>6164</b>	<b>5176</b>	<b>19.1%</b>

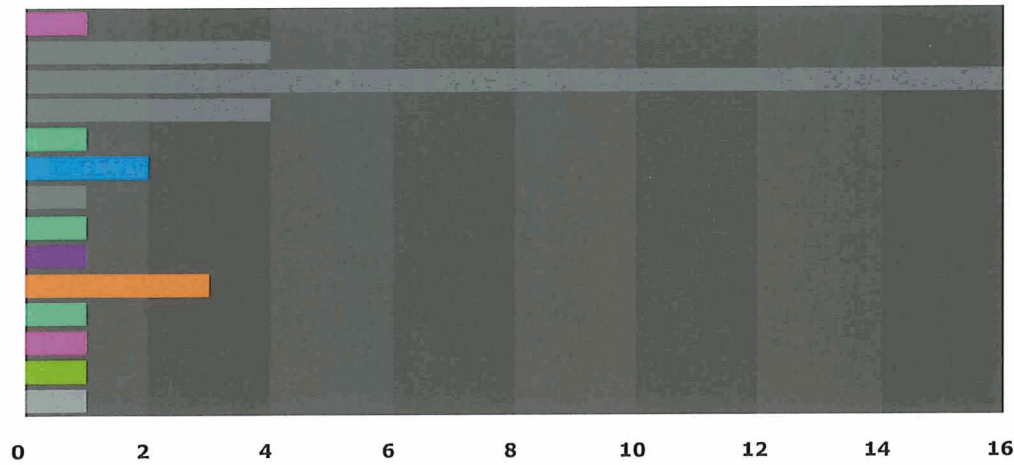
## 2019 VS. 2018 Calls for Service





Warning: This map has been adjusted to fit the dimensions and variables of this page. The extent will vary from what you have observed in the browser.

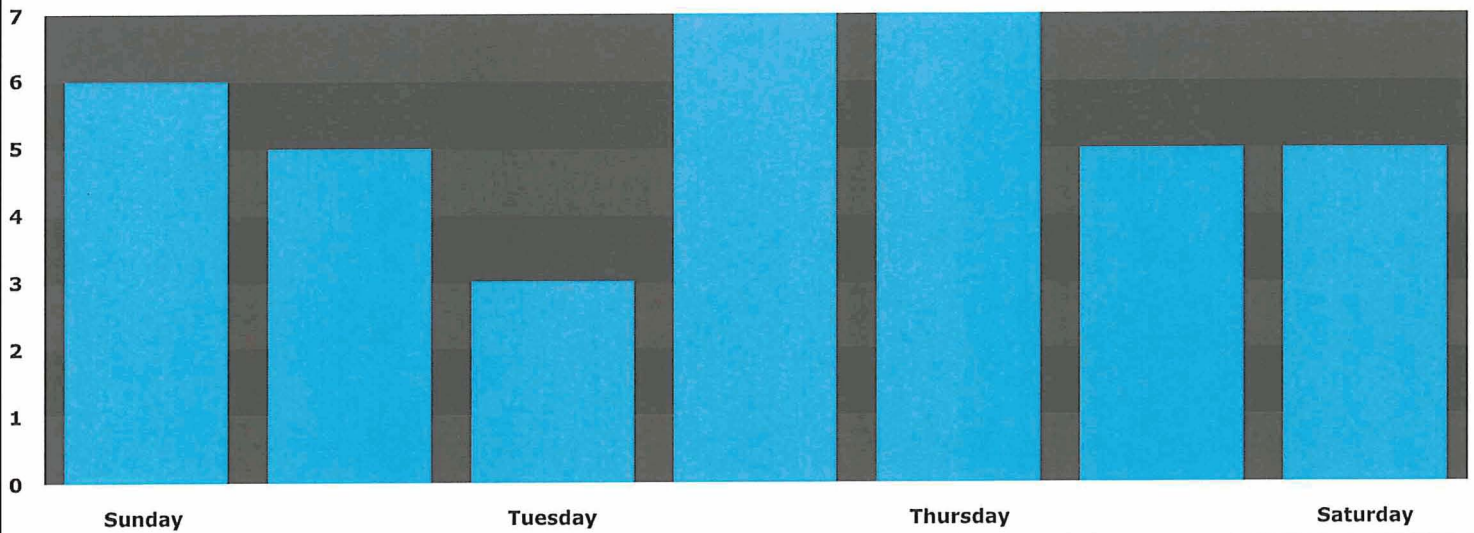
Incident Chart



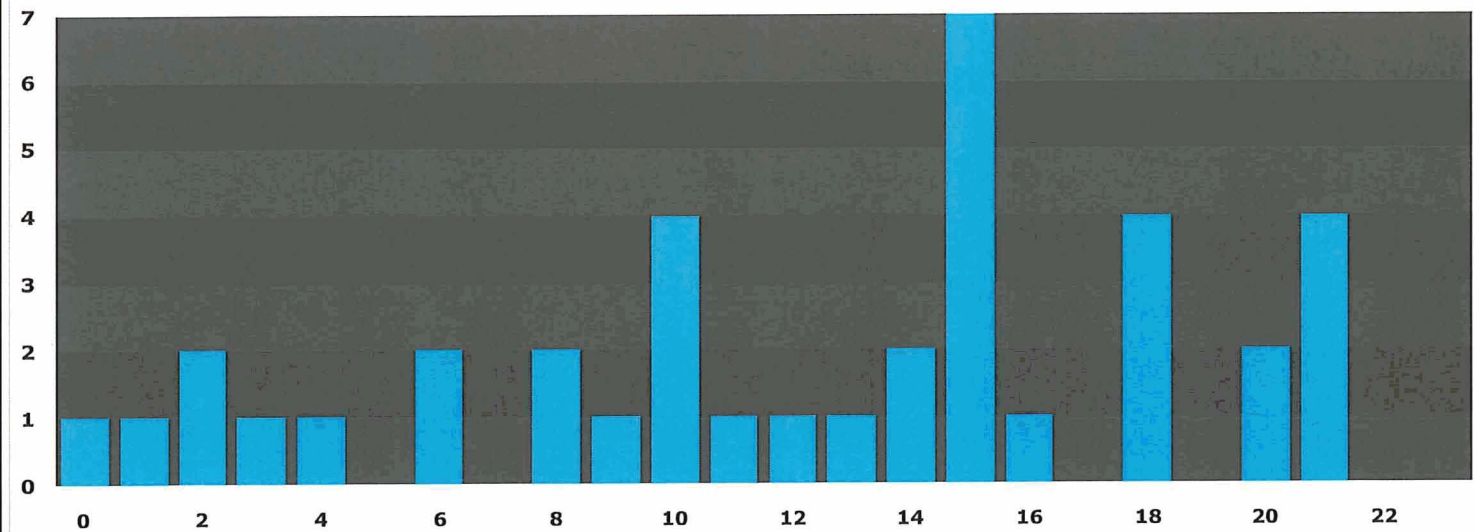
Legend

- 1 SEX OFFENSES - CSC
- 4 WARRANT
- 16 SUSPICIOUS
- 4 ACCIDENT
- 1 FAMILY OFFENSE
- 2 BURGLARY - RESIDENTIAL
- 1 MISSING PERSON / RUNAWAY
- 1 DRUG OFFENSES
- 1 FRAUD
- 3 ASSAULT - SIMPLE
- 1 DAMAGE TO PROPERTY
- 1 SEX OFFENSES - OTHER
- 1 LARCENY - ALL OTHER
- 1 OBSTRUCTING JUSTICE

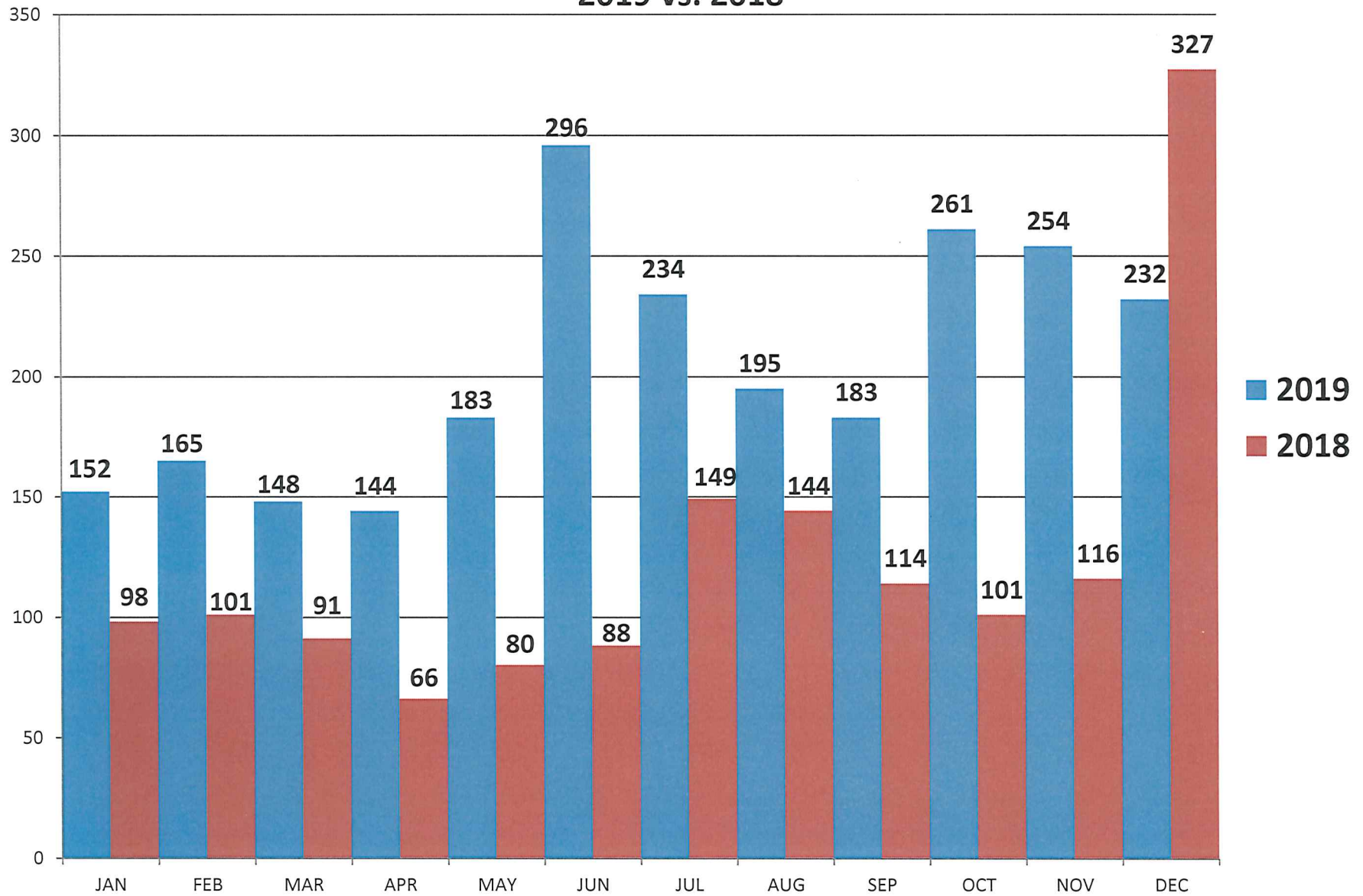
Day of Week



Time of Day



## NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2019 vs. 2018



## TRAFFIC VIOLATIONS SUMMARY

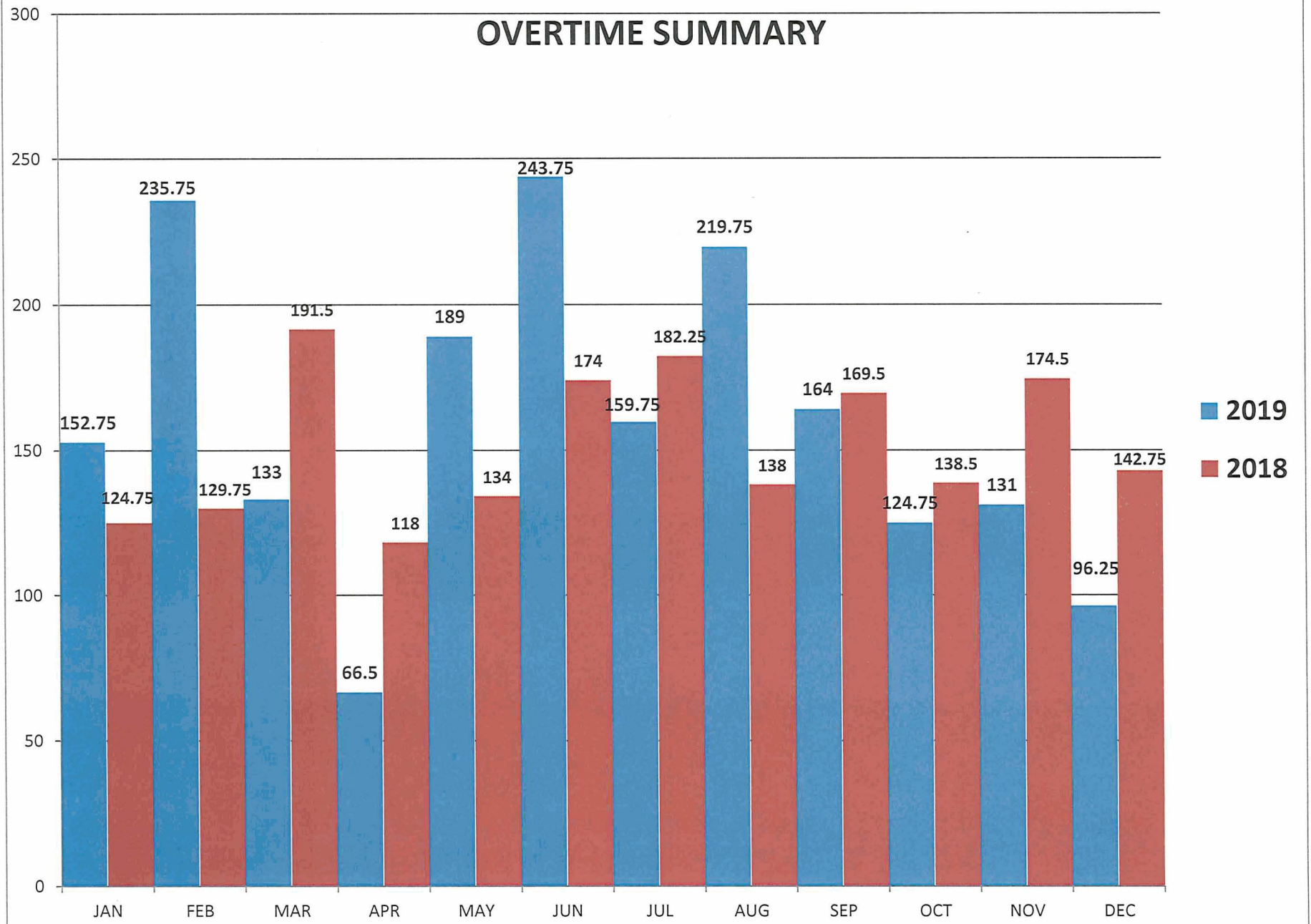
JANUARY 1, 2019 THROUGH DECEMBER 31, 2019													
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	6	12	15	19	14	35	35	16	15	21	16	19	223
Hazardous	2	1	6	1	0	7	3	1	6	5	3	1	36
Non-Hazardous	4	6	12	3	8	39	15	11	2	19	20	13	152
Parking	0	0	0	0	0	0	0	0	0	1	0	0	1
Warning	140	144	112	117	159	215	166	160	140	205	214	196	1968
Waiveable Viol. Issued	0	2	3	4	2	0	15	7	20	10	1	3	67
<b>TOTAL</b>	152	165	148	144	183	296	234	195	183	261	254	232	2447

JANUARY 1, 2018 THROUGH DECEMBER 31, 2018													
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	16	24	31	12	15	14	34	26	17	13	18	22	242
Hazardous	1	2	0	0	1	2	7	4	1	1	1	4	24
Non-Hazardous	12	2	13	11	2	16	15	12	7	5	13	8	116
Parking	0	0	0	0	1	0	1	0	0	0	0	0	2
Warning	65	66	46	43	60	54	88	101	87	80	82	285	1057
Waiveable	4	7	1	0	1	2	4	1	2	2	2	8	34
<b>TOTAL</b>	98	101	91	66	80	88	149	144	114	101	116	327	1475

Note: Waiveable citations are: Defective Equipment and No Operator's License on Person

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2019	152	165	148	144	183	296	234	195	183	261	254	232	2447
2018	98	101	91	66	80	88	149	144	114	101	116	327	1475

## OVERTIME SUMMARY



## OVERTIME SUMMARY

OVERTIME BY TYPE													
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	6	18	10	9	8.75	9	6	15	17	15	18	6	137.75
Complaint Investigation	15.5	25.25	12.5	2.5	6	49.25	23.25	58.5	2.25	20.75	9	6.25	231
Training	8.25	32	1	37.5	9	14	8	13	106	27.75	44	3	303.5
Short Shift	99	130.5	100.5	4.5	145.25	142	53	113.25	38.75	56	60	56	998.75
Administrative	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Detail	0	0	9	13	20	29.5	69.5	20	0	6	0	1	168
Holiday	24	24	0	0	0	0	0	0	0	0	0	24	72.0
<b>TOTAL</b>	152.75	235.75	133	66.5	189	243.75	159.75	219.75	164	124.75	131	96.25	1916.3

2019 VS. 2018													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
<b>2019 - TOTAL</b>	152.75	235.75	133	66.5	189	243.75	159.75	219.75	164	124.75	131	96.25	1916.3
<b>2018 - TOTAL</b>	124.75	129.75	191.5	118	134	174	182.25	138	169.5	138.5	174.5	142.75	1817.5

## EMPLOYEE TIME OFF

2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	72	20	0	10.5	0	14	0	32	48	20	14	42	272.5
Comp	52	38	82.5	59.5	102	12	17	89.5	98	11	62	79.5	703
Vacation	0	0	0	0	0	0	124	100	0	57	0	0	281.0
Holiday	20	18	0	0	0	0	0	0	0	0	0	0	38.0
PTO	131	66	198	47	190	194	20	239.5	83	27.5	89	64.5	1349.5
Other/Bereavement	0	0	0	32	0	0	0	0	0	36	0	0	68.0
<b>TOTAL</b>	275	142	280.5	149	292	220	161	461	229	151.5	165	186	2712

**JAMES E. COX  
NORTHFIELD TOWNSHIP  
WATER POLLUTION CONTROL FACILITY  
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN  
PHONE 734-449-4159 FAX 734-449-4302**

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**To: Northfield Township Board of Trustees**

**From: Dan Willis -Wastewater Treatment Plant Superintendent**

**Date: January 6, 2020**

**Subject: December 2019 Report**

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- 12/2** Plugged sewer call for the Heidelberg trailer park, it was in their line.
- 12/3** Pulled and replaced the grinder pump at Regal Recycling with a rebuilt pump. Dropped the bad pump off at Hamburg Twp. to be rebuilt
- 12/4** Pulled rags out of a pump at the Raymond pump station.
- 12/6** MAS finished hauling sludge from our storage tank. They hauled 484,000 gallons to a field in Unidilla.
- 12/9** East Shore # 2 pump station generator that was damaged by a mouse was repaired.
- 12/16** Met with Tetra Tech to finalize the design of the retention basin.
- 12/18** The Screen that separates rags from our influent flow quit working. The bolt holding the shaft to the motor broke allowing the shaft to slide out and also damaged the motor. New parts and a motor have been ordered.
- 12/18** Received a phone call from the EGLE staff regarding the backup on Lakewood.
- 12/19** The scada control system at eagle gardens pump station quit working, A spare power supply was installed.
- 12/20** Home at 8101 Lakeshore was reconnected to the sewer after being rebuilt.
- 12/20** The Hycor rag screen was put into service after 3 days working on it.
- 12/20** The pump station that serves the prison across the street quit working and they had to haul sewage to the plant. The trucks couldn't keep up so they put a pump in and stretched a pipe along our drive and were

- pumping thru the weekend.
- 12/23** UIS started replacing our old Scada system that controls and provides alarms for our pump stations.
- 12/24** Woodland Correctional put their pump station back on line.
- 12/26** Pulled rags out of a pump at the Raymond pump station.
- 12/26** The building at 9594 Main that was torn down had the sewer capped.

## December, 2019

<b>2018 Daily Average Flow</b>	<b>.698 MGD</b>
<b>2019 Daily Average Flow</b>	<b>.788 MGD</b>
<b>Maximum Daily Flow 2018</b>	<b>.920 MGD</b>
<b>Maximum Daily Flow 2019</b>	<b>1.198 MGD</b>
<b>Minimum Daily Flow 2018</b>	<b>.568 MGD</b>
<b>Minimum Daily Flow 2019</b>	<b>.609 MGD</b>
<b>6 – Month Average Flow</b>	<b>.740 MGD</b>
<b>12 – Month Average Flow</b>	<b>.793 MGD</b>
<b>Total Gallons Treated 2018</b>	<b>21.639 MG</b>
<b>Total Gallons Treated 2019</b>	<b>24.421 MG</b>
<b>Rainfall (inches) 2018</b>	<b>2.48 in.</b>
<b>Rainfall (inches) 2019</b>	<b>2.06 in.</b>
<b>Connections / Tap-ins' to system</b>	<b>0</b>
<b>Miss Dig Staking's</b>	<b>6</b>
<b>Overtime hours for the month</b>	<b>30.0 hrs</b>

# **Northfield Township Community & Senior Center**

## **Monthly Report**

**December 2019**

**Tami Averill, Director**

### **I. December Overview**

December was an extremely busy month! Annual events, regular programs and lots of unexpected things kept us hopping!

The Senior Nutrition program continues to run smoothly. We had 14 to 26 seniors attending lunches daily in December. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m. We continue to add a few new seniors to the program each month.

THANK YOU to Laura Atwell and our Senior Lunch Volunteers – Brad Atwell, Ann Brindle, Ernestine Hogston, Betty Jones, Kristina Kelley, Debbie Liebert, Ann Nims, Donn Sleek, Chuck Steuer, Ann Thompson and Dennis Woodworth. They do a wonderful job for us!

THANK YOU to our Community/Senior Center volunteers –Brad Atwell, Jim Aulenbacher, Dolly Boggs, Angela Brown, Denise Creque, Mary Devlin, Peggy Friscia, Marilyn Gibbs, Romona Goodrich, Ruth Hague, Russ Hall, Linda Hartley, Ernestine Hogston, Betty Jones, Marge Kack, Kristina Kelley, Dan Krebs, Margaret Riddell, Donn Sleek, Ann Thompson, Ethel Wager, Linda and Terry Webb - for the work they contributed in December. They are a very dedicated group of volunteers and I appreciate all that they do!

I am working with the Retired Senior Volunteer Program to get more volunteer help. Jim Aulenbacher, Randy Hassan, and Ann Nims are all volunteering for us through RSVP.

Program planning continues. Spring and summer programs and events are being worked on.

I continue to attend and keep minutes for the Parks & Recreation Board meetings.

I continue to serve on Whitmore Lake Health Equity Team. Meetings take place at the Community Center on the 2<sup>nd</sup> Tuesday of each month at 2:00p.m. This group works on addressing health and wellness concerns and suggestions for the community. Our next meeting will take place on January 14.

I continue to serve on the Circles Program Task Force to explore how we can make this program happen in our community. The program focuses on empowering low-income individuals to develop the skills and make positive changes in their lives to get themselves out of poverty.

Kiwanis continues to hold their regular monthly meetings and Board meetings at the Community Center.

The Village of Eagle Gardens Condo Association Board of Directors continues to meet here every other month.

3 Girls Scout Troops – Daisies, Brownies and Juniors - meet at the Center, filling our Monday evening schedule. We see about 10 girls and parents two Mondays each month and 18 girls and parents on the other two Mondays. Monday evenings are always full of happy noise and positive energy!

Assisting patrons with a variety of issues, questions and concerns is a big part of the job and continually keeps me on my toes!

## **II. Program Evaluation**

### **a. On-Going Services**

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care every other month. He saw 5 patients in December.

Twenty-eight items were borrowed from the Medical Loan Closet in December. We received donations of 2 commodes, a shower bench, a 4-wheel walker, 2 standard walkers, a knee scooter and several miscellaneous items.

We continue to have a need for donations of shower benches, shower seats, transfer benches, knee scooters, bariatric equipment and 4-wheeled walkers with seats.

Acupuncturist, Ron Hough, saw 35 people for his three December sessions.

40+ people visited each Wednesday/Thursday in December to pick up bread, produce and other donated food items that we have available. Thank you to several area residents who continue to contribute items.

Our first Thursday of the month "Mending for Seniors" program continues to grow. The seniors are enthusiastic and keeping them very busy.

### **b. On-Going Classes**

Chair Yoga had 3 to 8 people each Tuesday in December.

Gentle Yoga on Wednesday evenings had 2 to 3 people each session in December.

Exercise with Becky had 6 to 8 participants each session.

Tai Chi finished the session with 5 participants.

Mark Harris will return in January for the next 10-week session of MAH Fitness.

Cardio Drumming is taking a break until January.

Flexagility is on a break until January.

Line Dancing class had 8 to 10 participants at each of the classes in December. Stop in and see what they are doing! They have a lot of fun!

### **c. On-Going Activities**

Pinochle continues every Tuesday and Thursday afternoon. Attendance

is consistent at 6 to 12 players per day each week in December.

Mah Jongg Mondays continued with 4 to 5 people participating each week. Four to five people continue playing on Wednesdays.

The Knit, Crochet, Craft group was on break in December.

The Whitmore Lake Portrait Group is in every Monday afternoon. Eight to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

"Painting with Jan Rad" was held on December 19. She had 4 students participate. They created a lovely holiday painting.

The Crochet Mats group had 2 to 3 participants each of the two weeks they met in December. Two of their members and I spent an evening at Brummer Elementary School in South Lyon and worked with their PTO parents and approximately 50 of their students to prepare plastic bags for crocheting into mats. We spent 2+ hours flattening bags, cutting them into strips, looping the strips together and rolling them into balls for crocheting. We returned with two cars loaded with supplies and still hundreds of plastic bags remained. The students will be working on flattening them for us when they return from their holiday break. We appreciate the help and all their hard work!

The Radio-Controlled Sailboat Club held a business meeting in December with 7 people in attendance. They meet on a monthly basis through the winter and begin their sailing schedule when the weather breaks in the spring.

The Diabetes Prevention Program has 17 people participating. This year-long program helps to facilitate lifestyle changes for weight loss and activity level increases for participants, to lower glucose levels and prevent the onset of diabetes. The class began meeting monthly in December and have only two meetings left to complete the program.

#### **d. Special Events**

I continue to work with John Piette, PhD, Professor of Health Behavior and Health Education, and Research Scientist at U of M, on a project called SPEAK!

The monthly Peyton's Heart Project work bee was cancelled for December. We have currently sent 1,000 hearts to the Peyton Heart Project and are in the process of tagging another 1000+ to send. They distribute them to schools and organizations that are running anti-bullying and suicide prevention campaigns. We will meet again on January 4.

The Mitten Tree was so covered with hats, mittens, scarves and gloves that we quit turning on the tree lights, because you couldn't see them. We had several boxes and bags full sitting beside the tree that we just couldn't fit on it. All the scarves, gloves and mittens and most of the hats went to Adopt-a-Family at Northfield Human Services. We had so many hats that we held on to a few to distribute as needed this winter. THANK YOU to everyone who contributed!

Our Annual Senior Holiday Gala was held on December 5. Twenty-five people attended. It was held at a new venue this year. Lakelands Golf Course and Country Club in Brighton did a fantastic job for us! The food was delicious, and the service was fabulous. We appreciated all that they did for us. The Barbershop Quartet, Overtime, offered a wonderful and fun program of both

barbershop and holiday music. Santa and Mrs. Claus even paid us a visit! Thank you to everyone who helped pull the event together – Laura Atwell, Kristina Kelley, Denise Creque, Dan Krebs, and Donn Sleek.

Dinner with Santa took place on December 12. We had somewhere between 175 and 200 people in attendance. Everyone enjoyed an evening of crafts, games, food and lots of fun! Santa, Mrs. Claus and one of their reindeer were here to visit with both our young and older visitors. Thank you to Hungry Howie's for providing plenty of pizza for dinner. Thanks to the Kiwanis Club of Whitmore Lake for sponsoring our reindeer visit each year. Kudos to all of those who volunteered to make the event so special! It wouldn't happen without them! It is a great deal of work to put together, but worth every bit of the effort.

Rep. Donna Lasinski held a Coffee Hour here on December 14. Twelve people attended and shared their questions and concerns with her.

Family Bingo was held on December 14 and featured Holiday Bingo. Three people attended. It was a small turnout, but we had lots of fun!

Our volunteers and staff helped to provide some Christmas cheer to 3 families that needed some help this year. We hope we were able to make the holiday a little happier and stress free for them. Thank you to everyone who donated.

Forty people attended our annual Volunteer Holiday Get Together on December 17. We enjoyed a lovely dinner, good conversation and a chance to relax during the bustle of the holidays.

Fifteen people attended Pizza & a Movie Night on December 20. In keeping with the season, we enjoyed "Polar Express" and "A Charlie Brown Christmas." Thank you to Domino's Pizza for helping to support this program!

The Center closed from Dec. 21 through Jan. 1, so Laura Atwell and I could get some much-needed rest and relaxation.

# NORTHFIELD TOWNSHIP MICHIGAN

To: Board of Trustees  
From: Jim Turner  
Date: 01/08/2020  
Re: Code Enforcement Activity

In 2019 I logged 225 Code Enforcement complaints. The complaints varied in nature from blight issues such as trash and inoperable vehicles in yards to zoning issues such as businesses operating without site plan approval.

The following complaints are still open:

Animal-2  
Blight- 4  
Fence without zoning compliance -2  
Noise-1  
Property maintenance- 3  
Soil Fill- 1  
Work without permit -3  
Zoning- 12

The demolition of the building at 9594 Main St. has been completed. The building inspector visited the site and once all the disturbed soil has been stabilized the permit will be finalized.

The property owner at 424 East Shore is continuing to work on the house and garage. The property owner has also cleaned up some of the property and removed a storage tent.

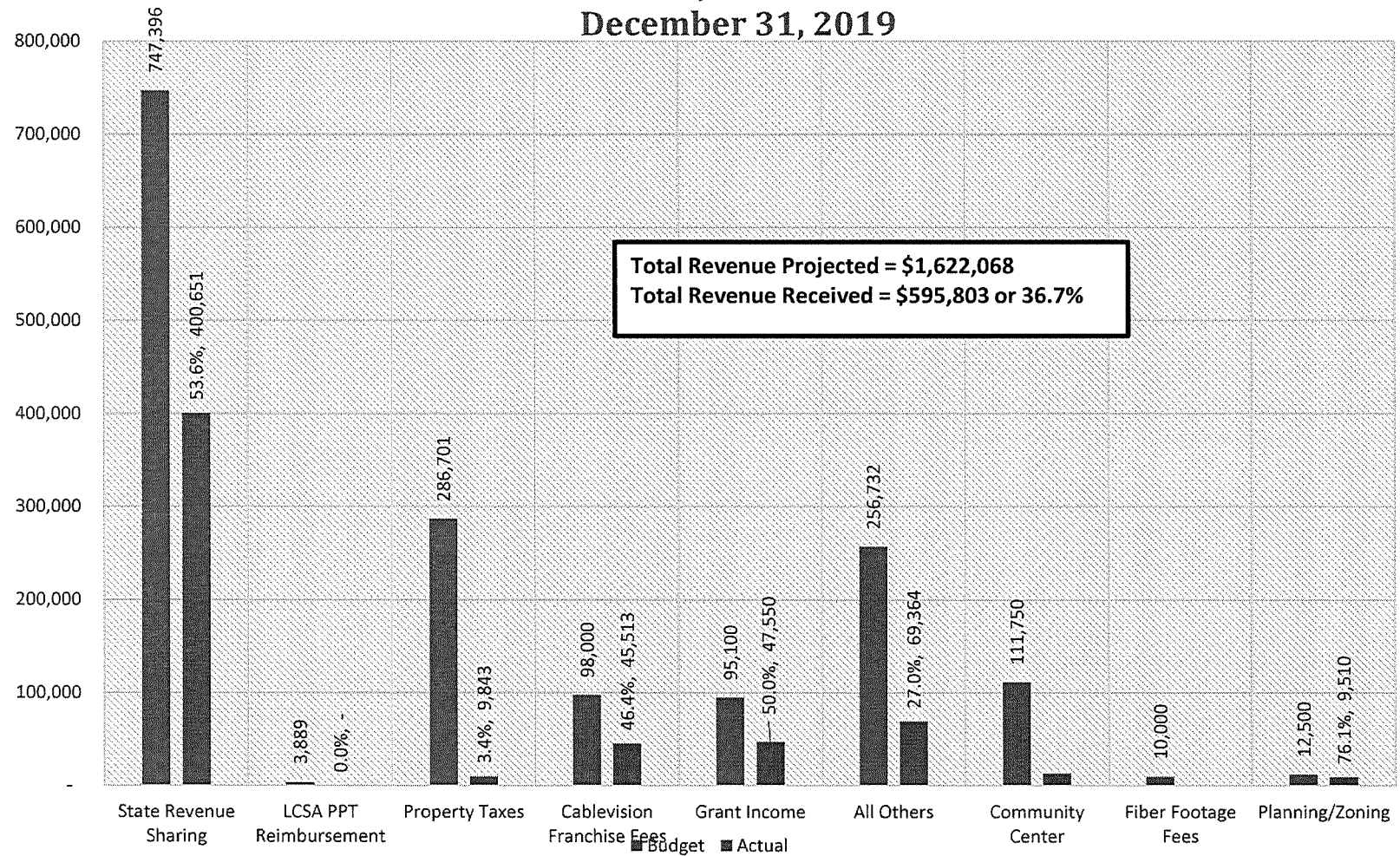
There are 12 open zoning complaints. Several of the property owners are working towards compliance with the zoning ordinance however some of the zoning complaints will need to be reviewed by the new Township Attorney for possible enforcement action.

FUND BALANCE REPORT  
Fund 101: GENERAL FUND  
2019-2020 FISCAL YEAR  
AS OF 12/31/19

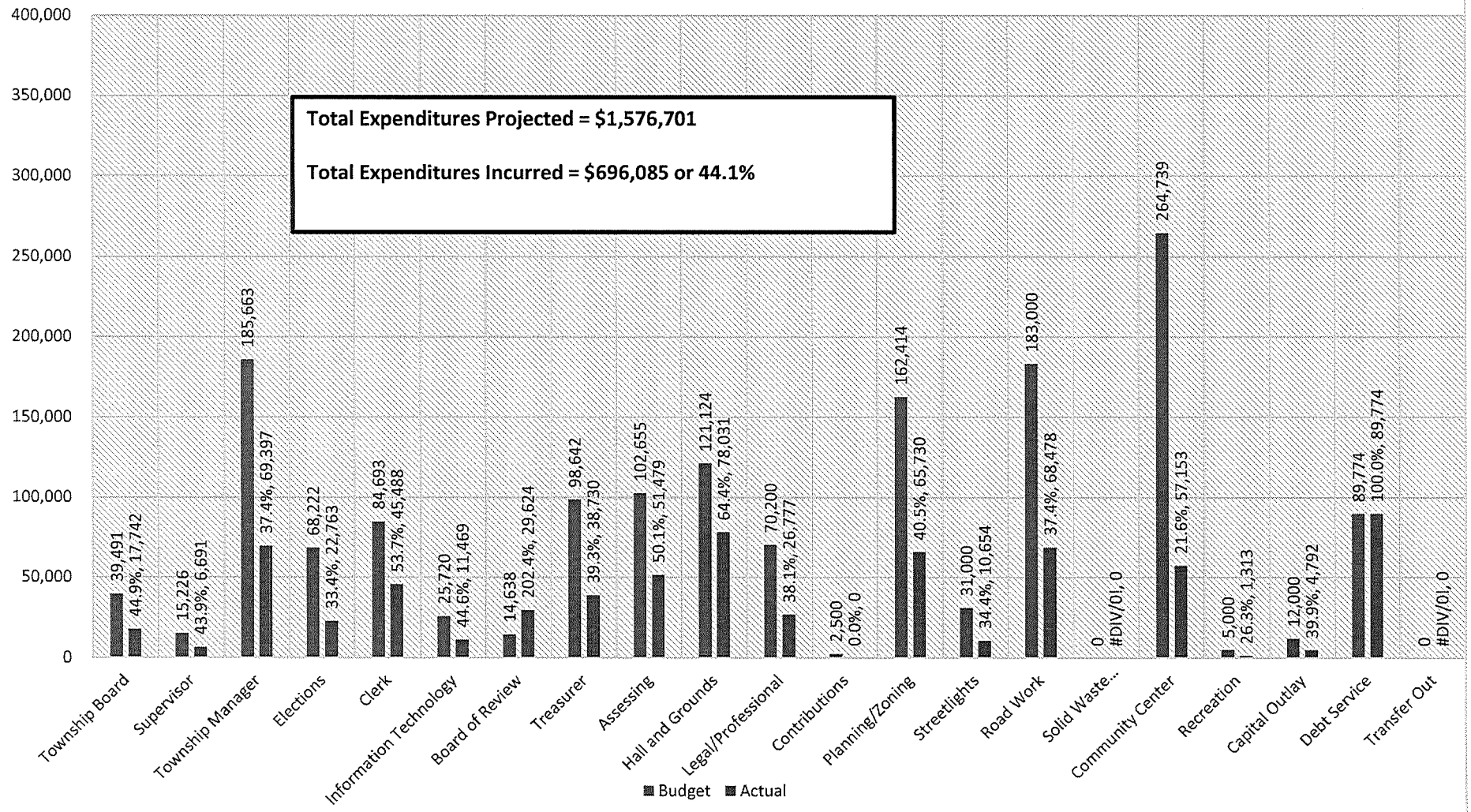
DESCRIPTION	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 AMENDED BUDGET
TOTAL REVENUES	1,298,501	1,387,068	1,603,114	1,443,816	1,622,068
TOTAL APPROPRIATIONS	1,245,166	2,201,219	1,246,574	1,360,345	1,576,701
NET OF REVENUES/APPROPRIATIONS - FUND 101	53,335	(814,151)	356,541	83,470	45,367
BEGINNING FUND BALANCE	1,550,163	1,603,499	789,348	1,145,888	1,229,359
ENDING FUND BALANCE	1,603,498	789,348	1,145,889	1,229,359	1,274,726
	Fund Bal % 129%	Fund Bal % 36%	Fund Bal % 92%	Fund Bal % 90%	Fund Bal % 81%

\*Fund Balance % = Ending Fund Balance as a Percentage of Total Appropriations

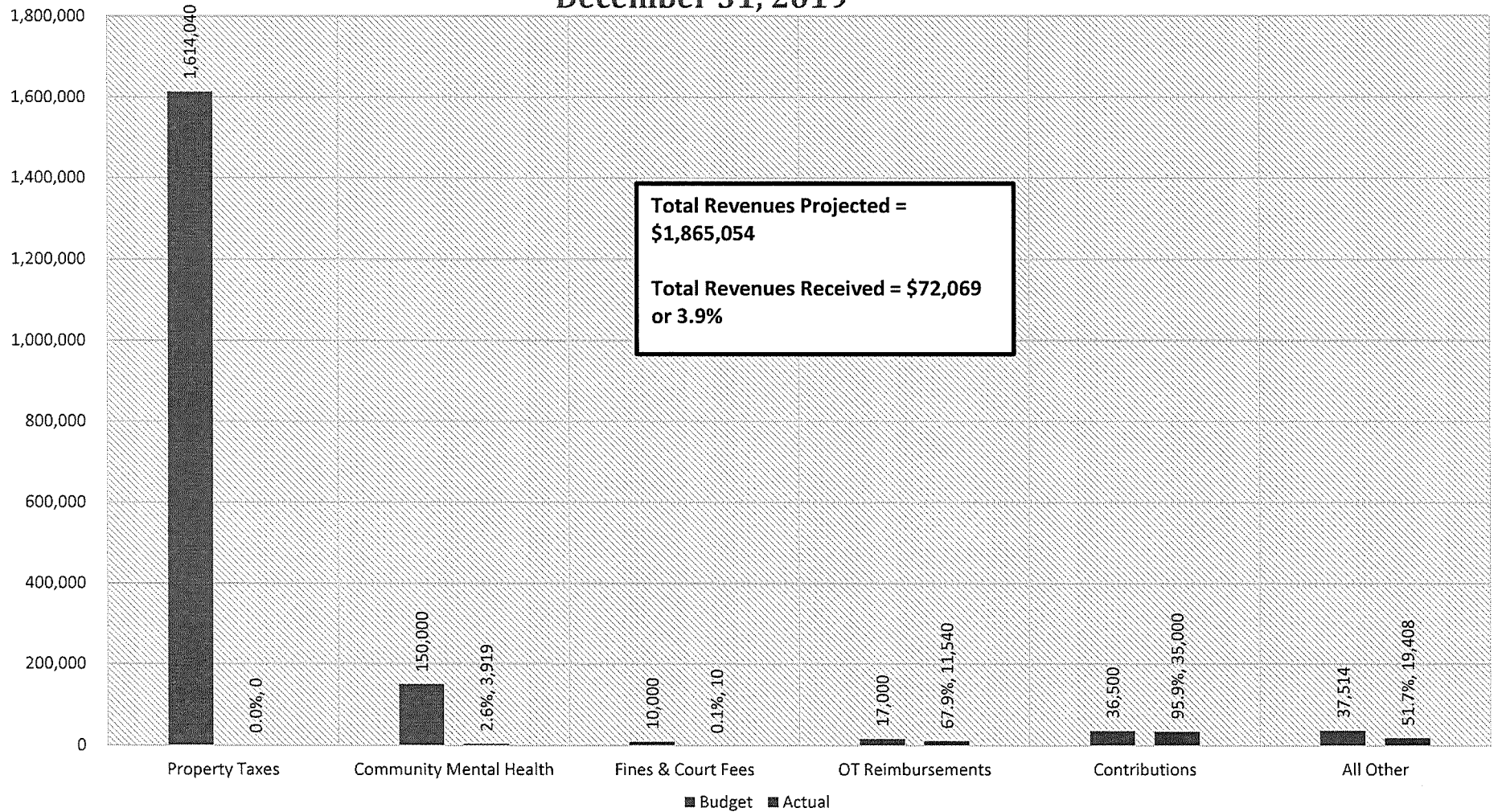
# **NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Incurred December 31, 2019**



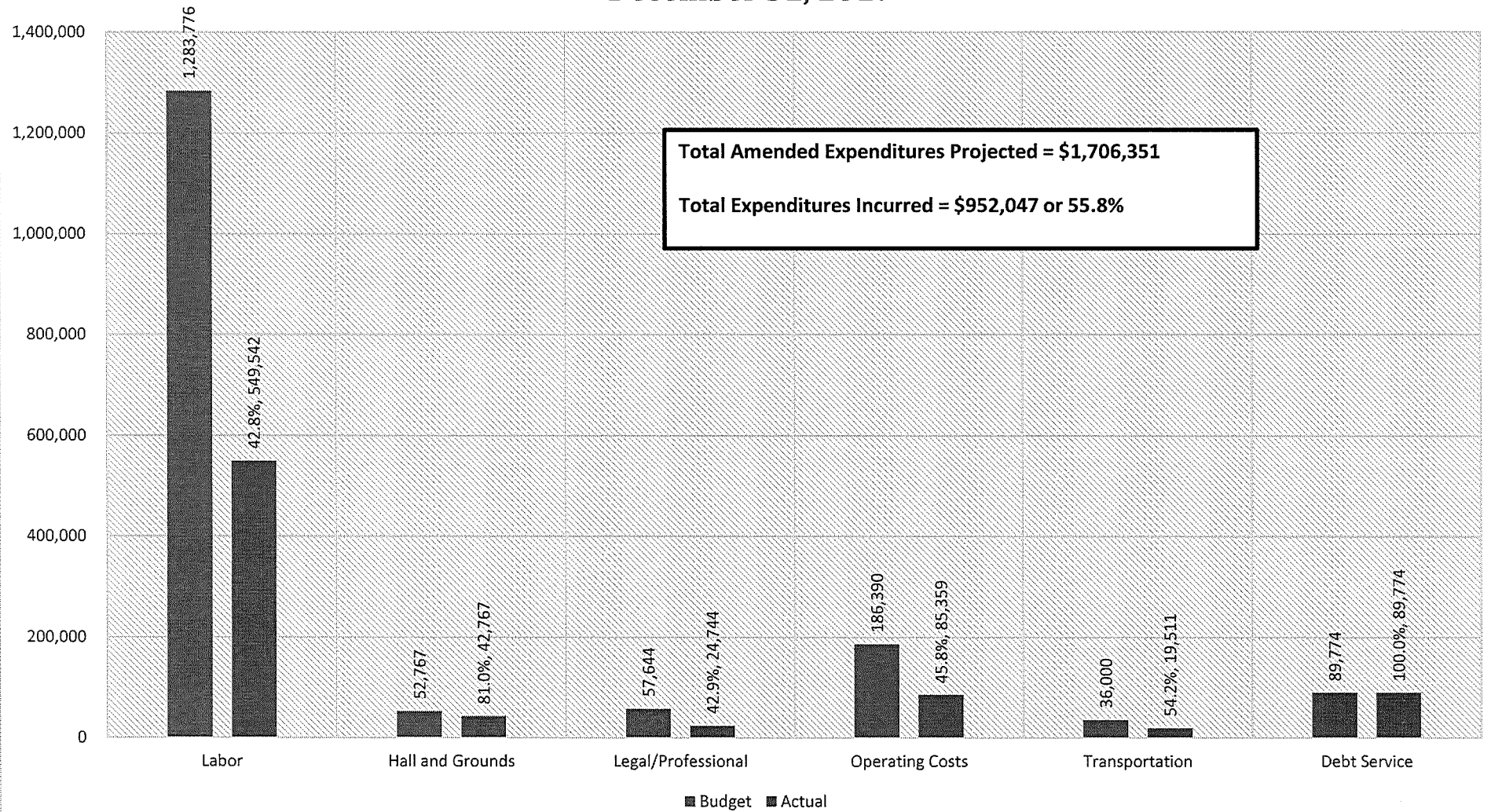
# **NORTHFIELD TOWNSHIP GENERAL FUND Expenditures Projected vs. Incurred December 31, 2019**



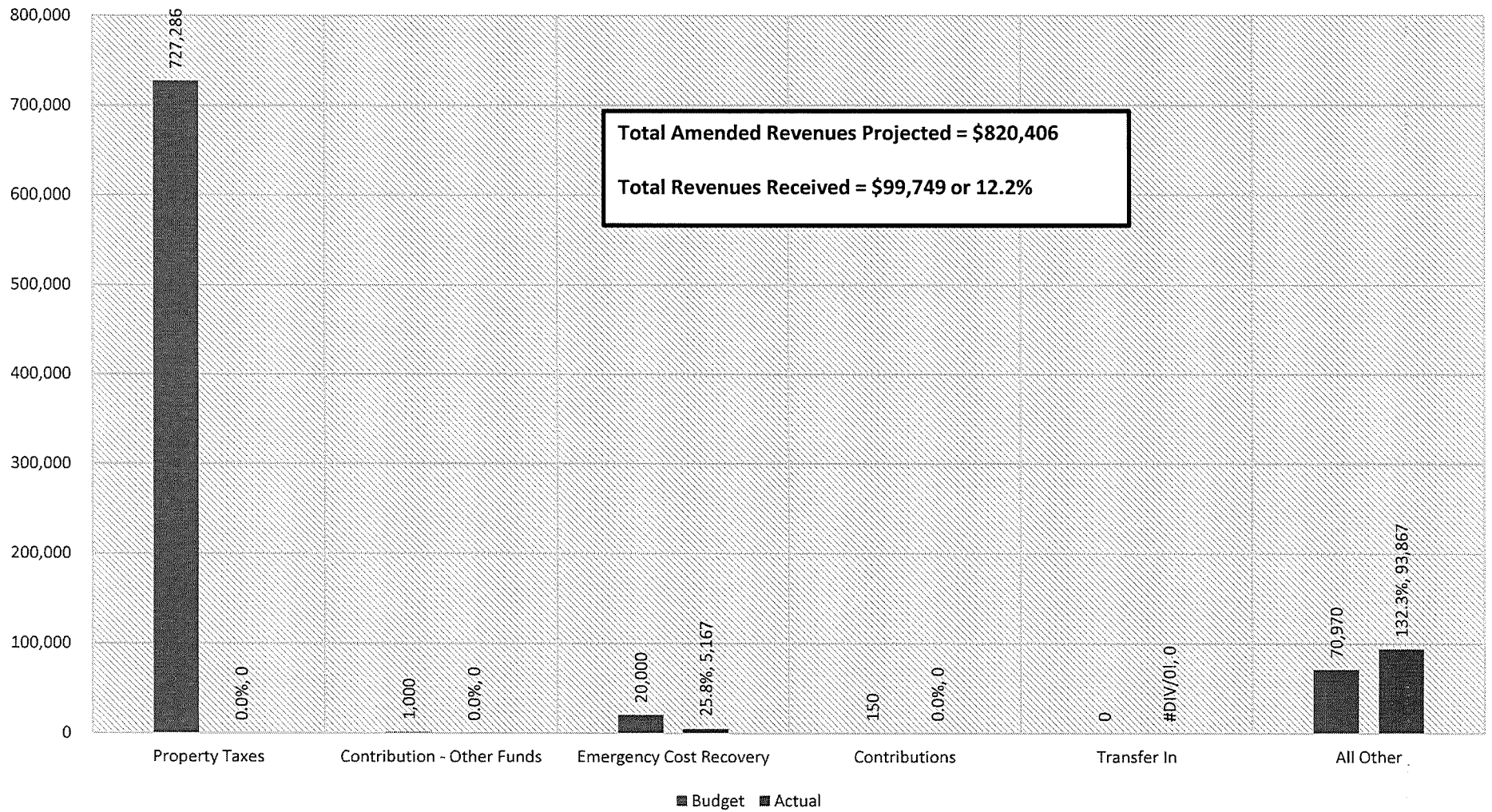
# **NORTHFIELD TOWNSHIP POLICE FUND Revenues Projected vs. Received December 31, 2019**



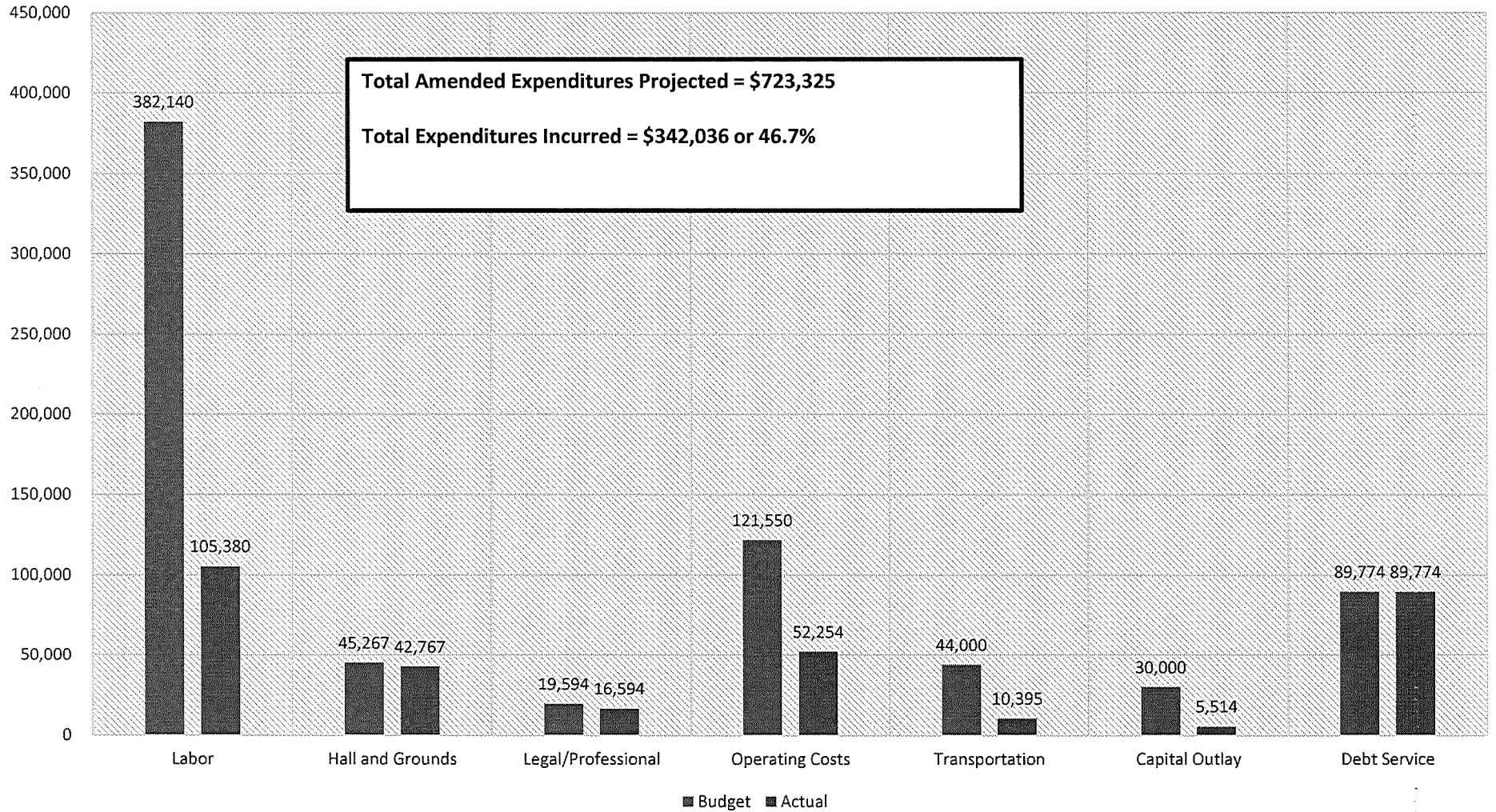
# **NORTHFIELD TOWNSHIP POLICE FUND Expenditures Projected vs. Incurred December 31, 2019**



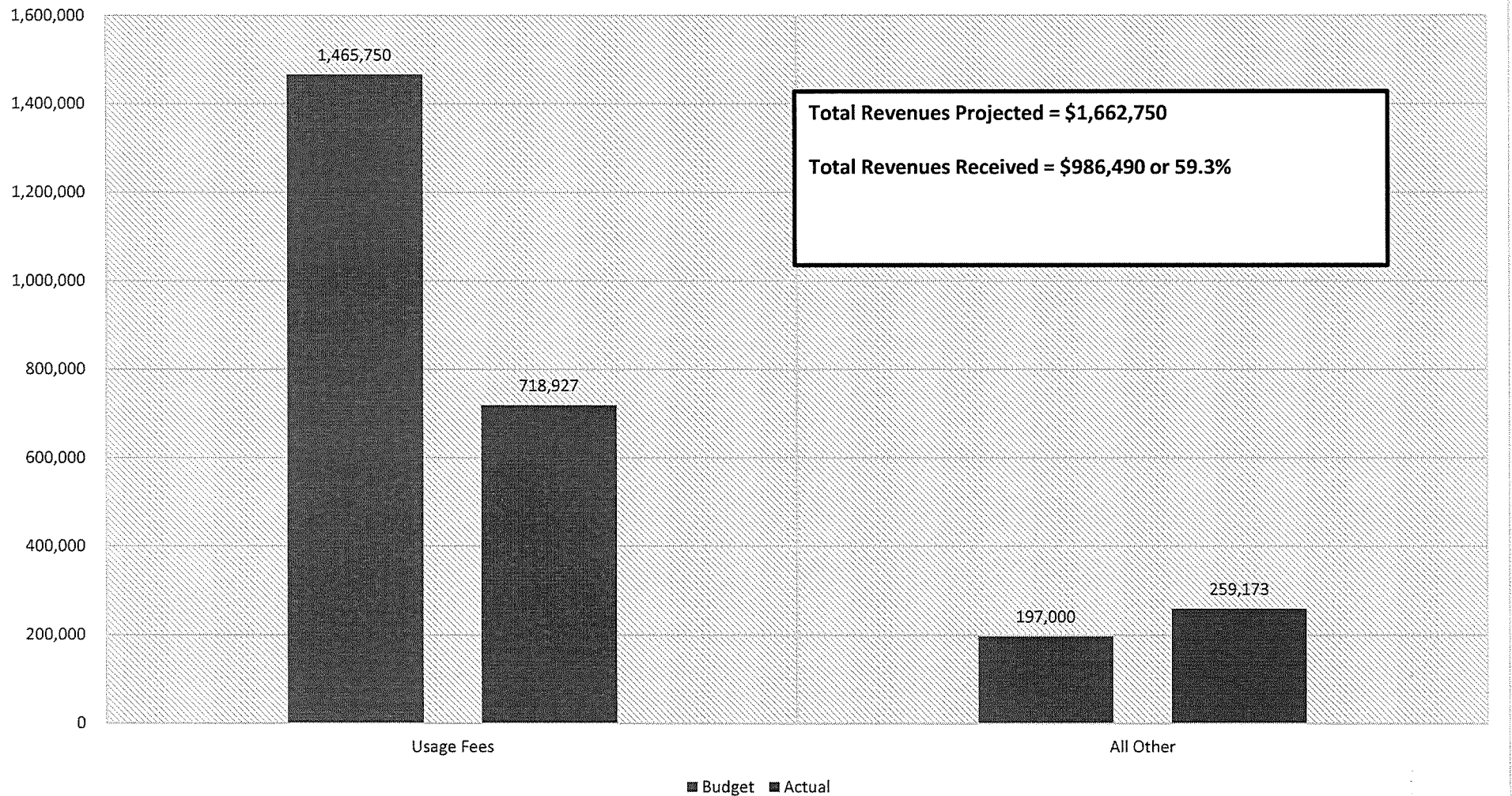
# **NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Revenues Projected vs. Received December 31, 2019**



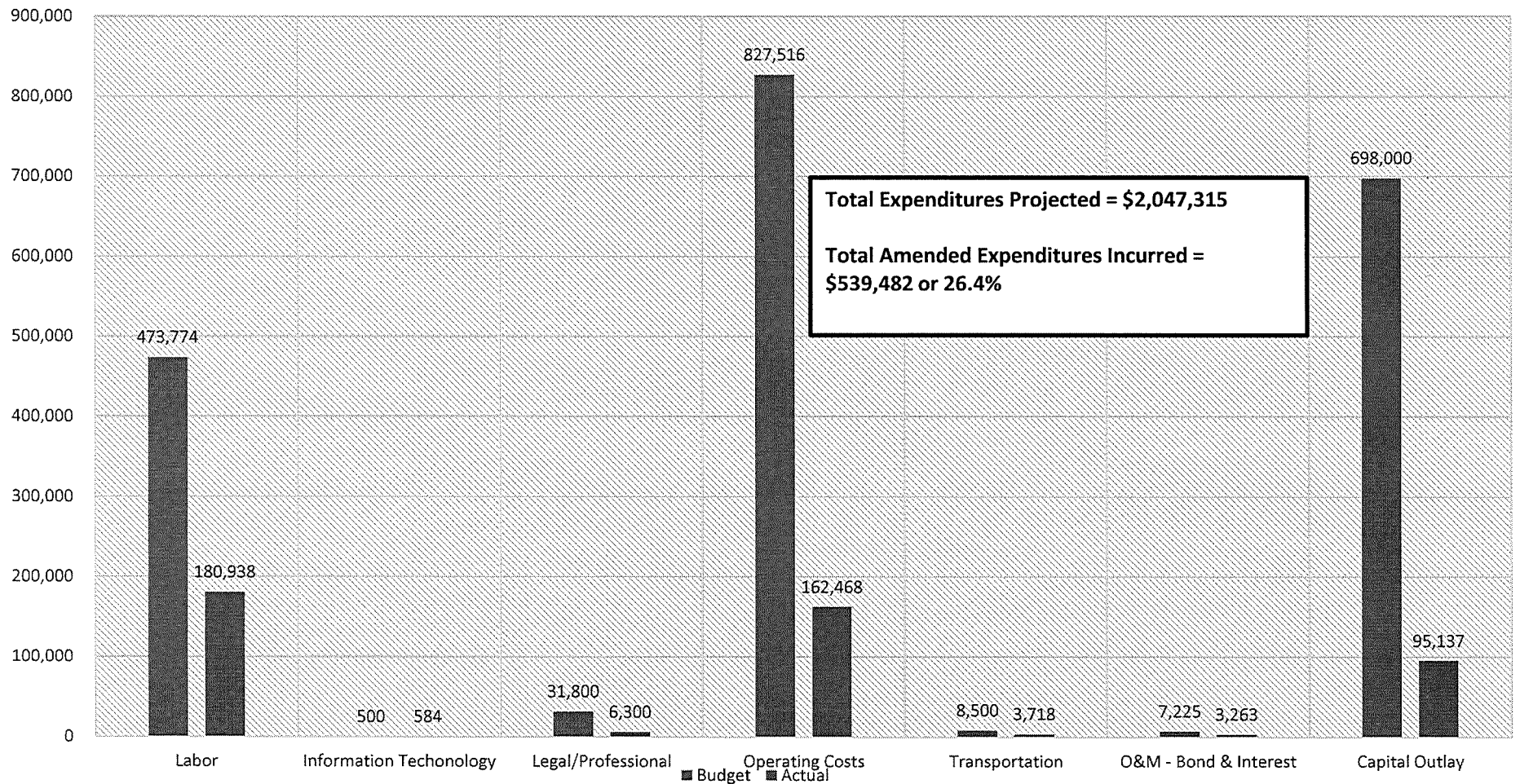
# **NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Expenditures Projected vs. Incurred December 31, 2019**



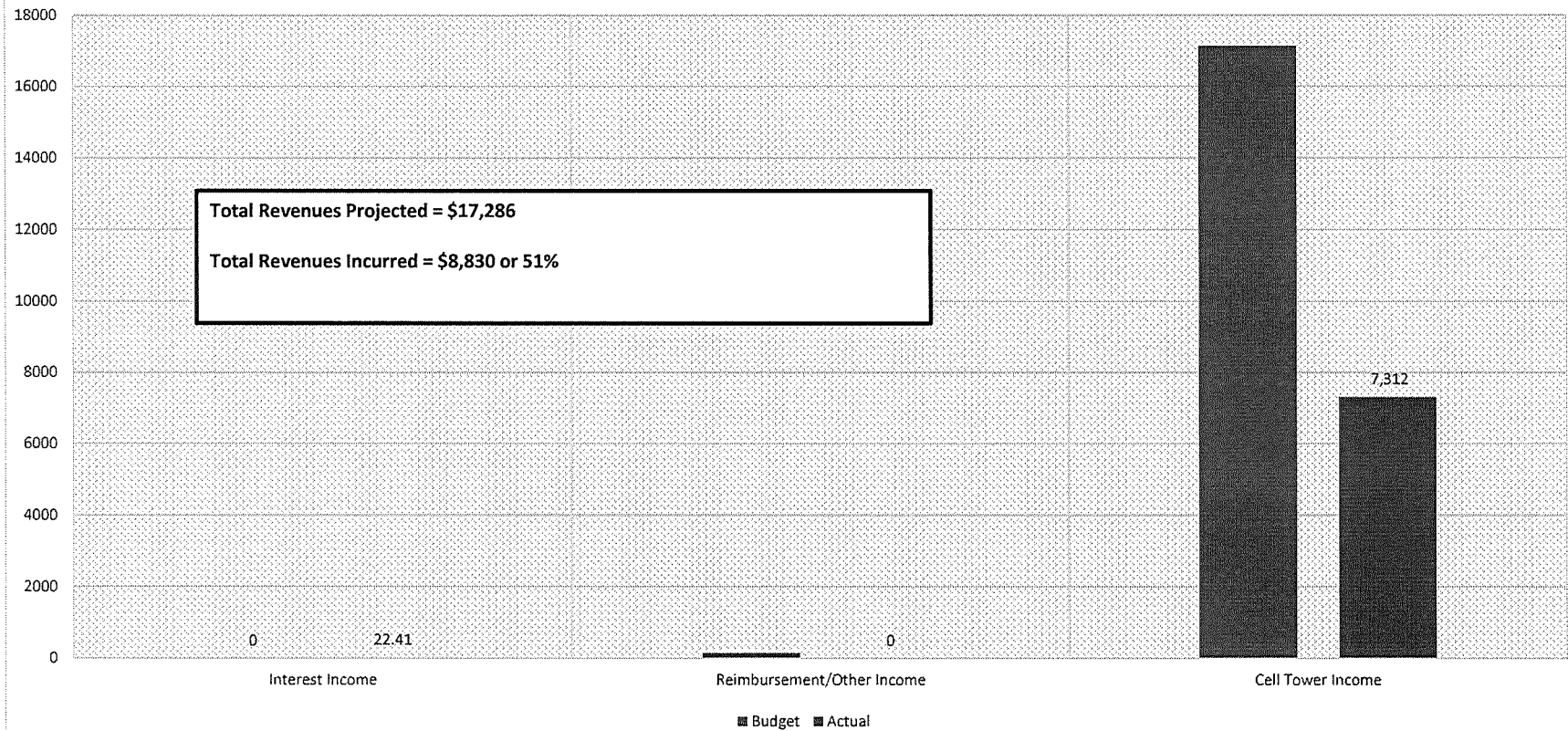
**NORTHFIELD TOWNSHIP  
WWTP FUND  
Revenues Projected vs. Incurred  
December 31, 2019**



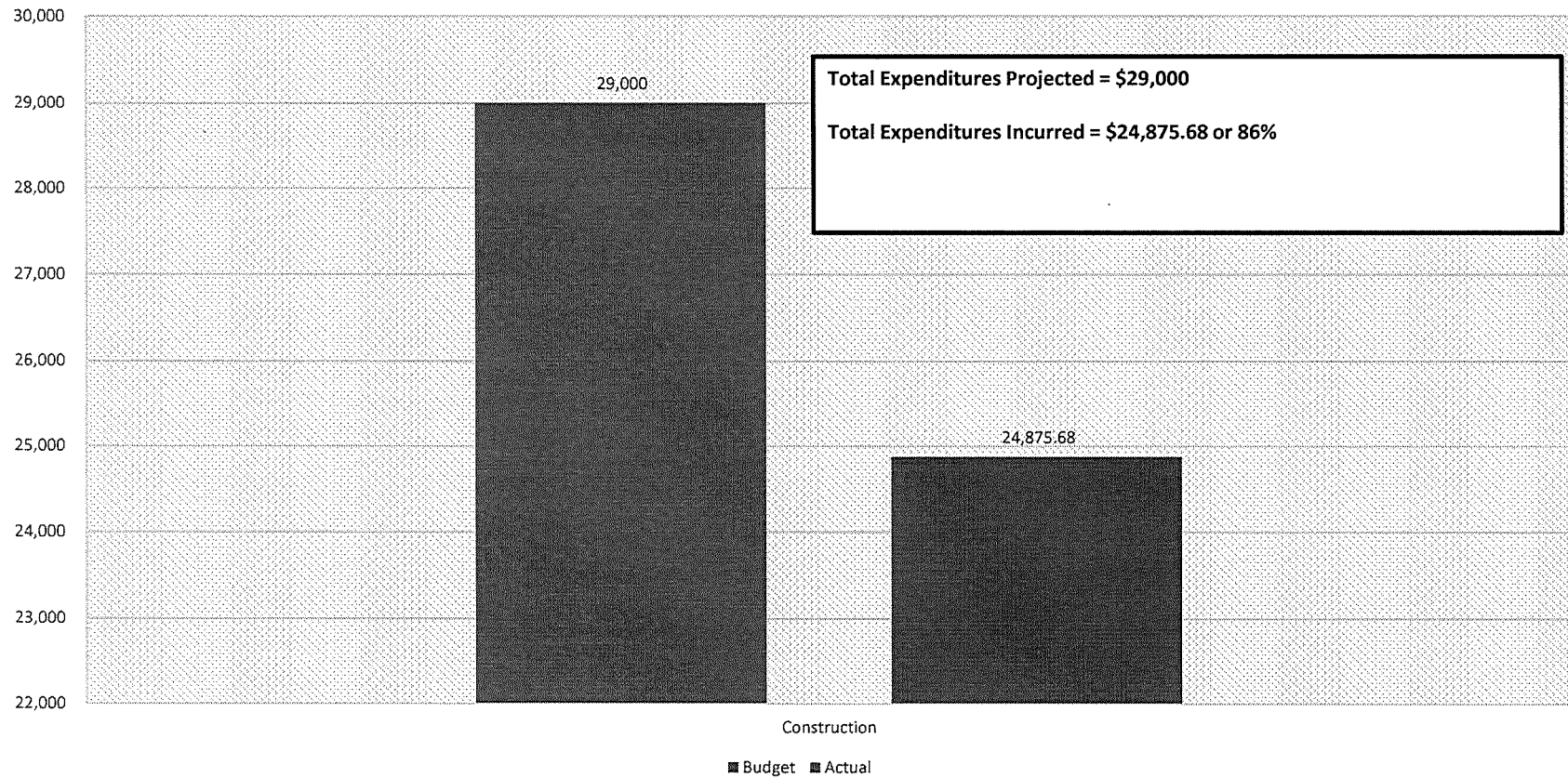
# **NORTHFIELD TOWNSHIP WWTP FUND Expenditures Projected vs. Incurred December 31, 2019**



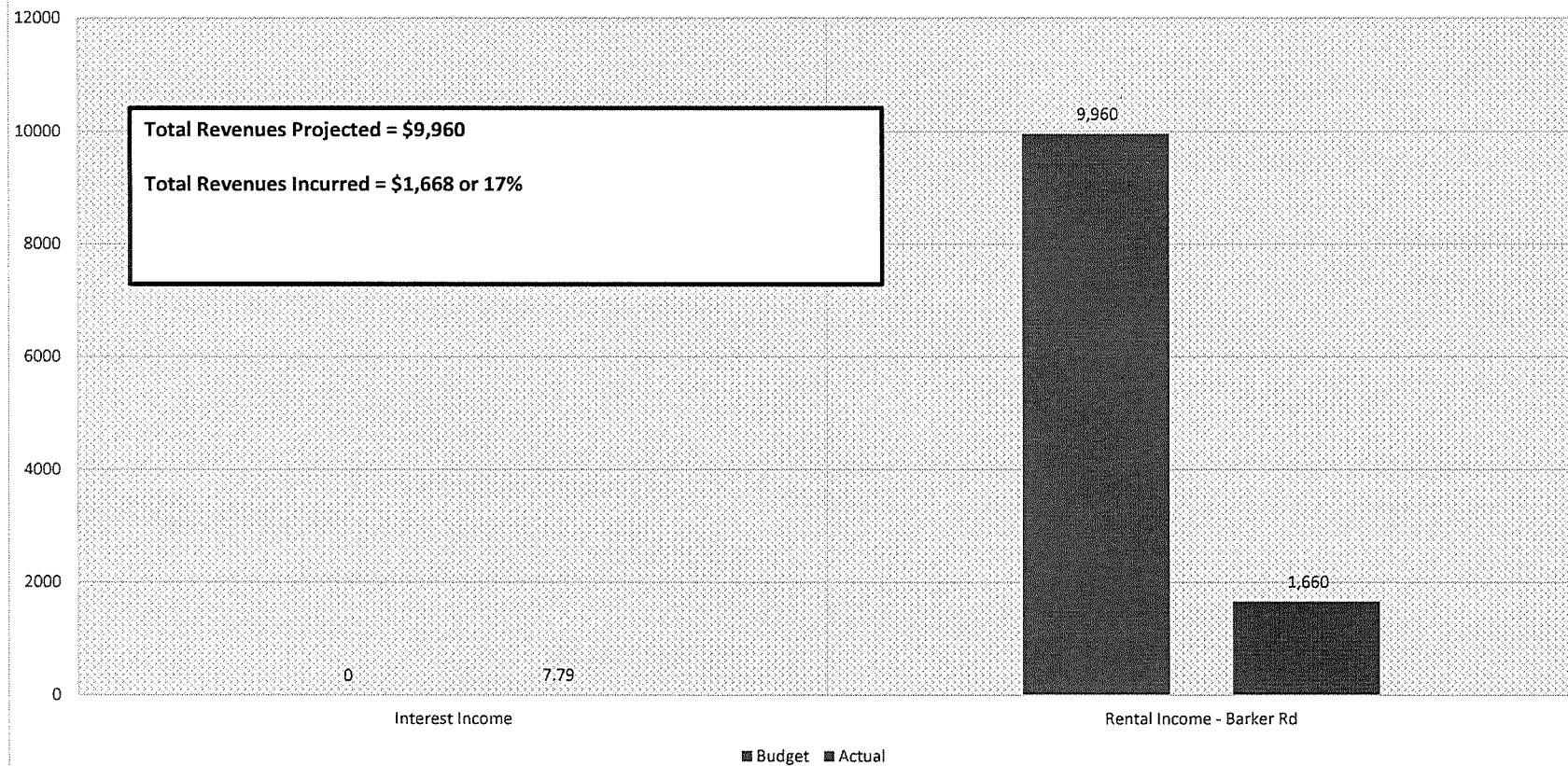
**Northfield Township  
Fire Station # 2 Fund  
Revenues Projected vs. Incurred  
December 31, 2019**



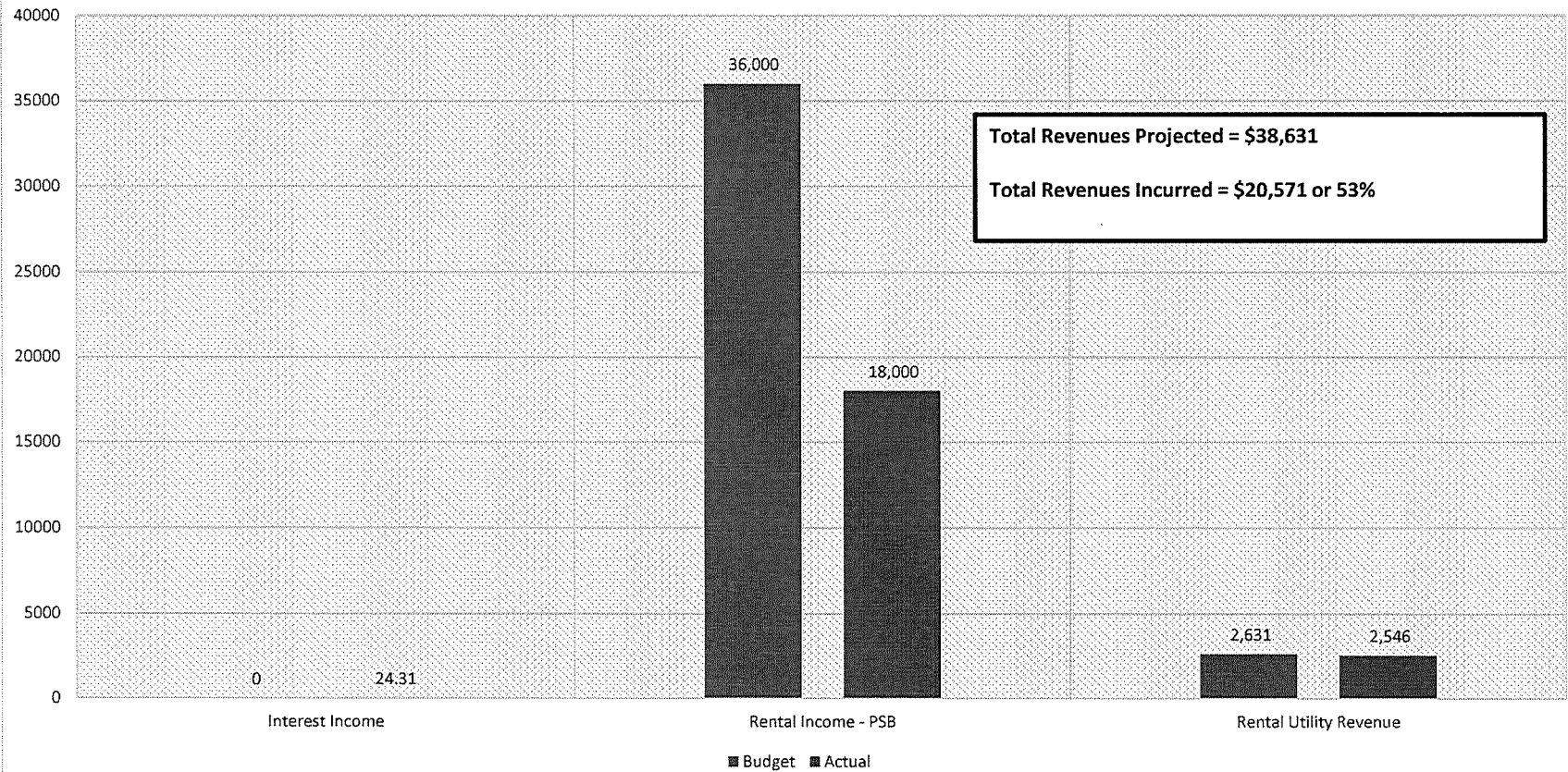
**Northfield Township  
Fire Station #2 Fund  
Expenditures Projected vs. Incurred  
December 31, 2019**



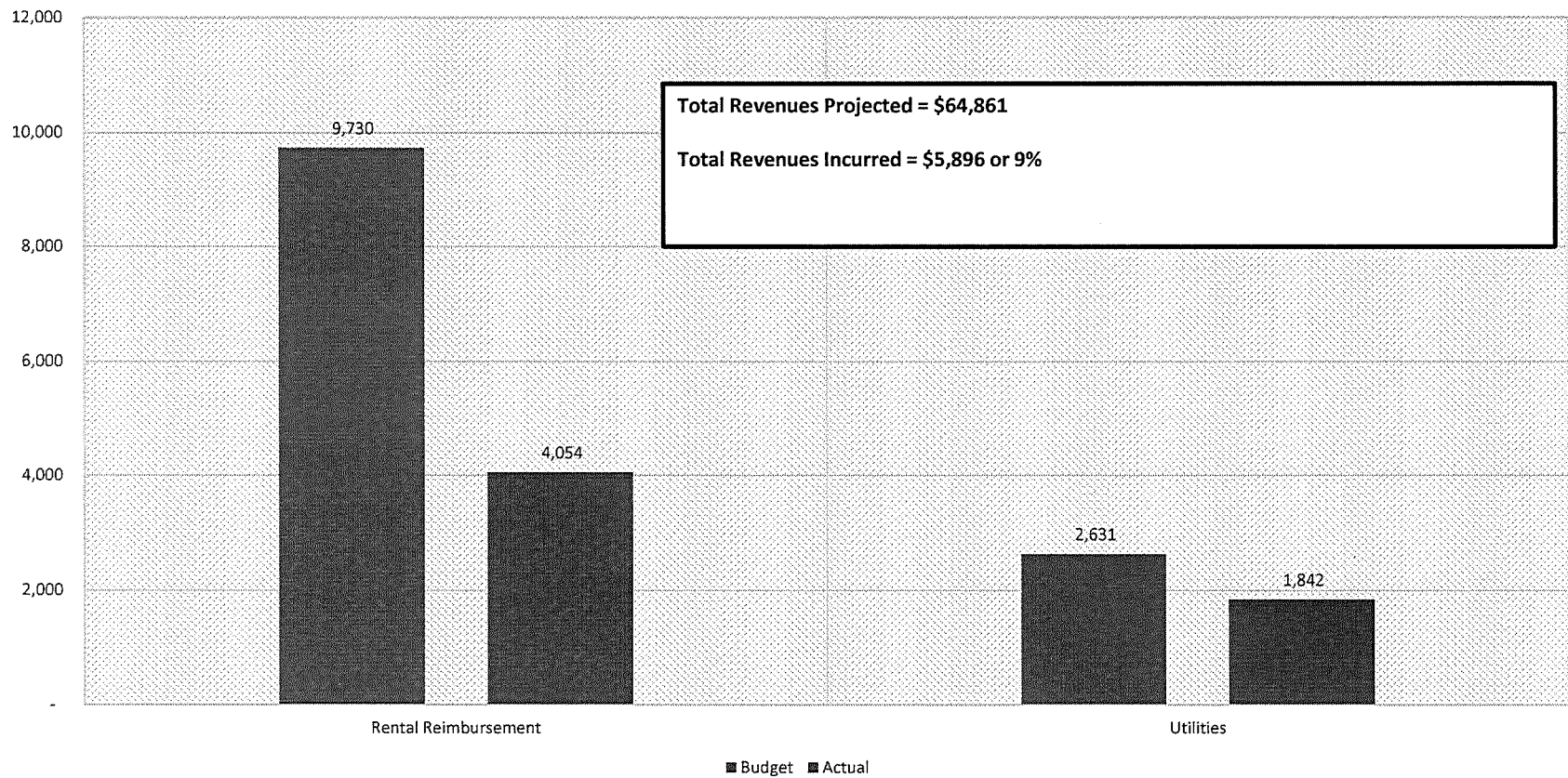
**Northfield Township  
Barker Rd. Rental Property Fund  
Revenues Projected vs. Incurred  
December 31, 2019**



# Northfield Township PSB Rental Property Fund Revenues Projected vs. Incurred December 31, 2019



**Northfield Township  
PSB Rental Property Fund  
Expenditures Projected vs. Incurred  
December 31, 2019**



**GENERAL FUND**

December, 2019

**Revenues**

	Budget	Actual	% of Budget Used
State Revenue Sharing	747,396	400,651	53.6%
LCSA PPT Reimbursement	3,889	-	0.0%
Property Taxes	286,701	9,843	3.4%
Cablevision Franchise Fees	98,000	45,513	46.4%
Grant Income	95,100	47,550	50.0%
All Others	256,732	69,364	27.0%
Community Center	111,750	13,372	12.0%
Fiber Footage Fees	10,000	-	0.0%
Planning/Zoning	12,500	9,510	76.1%
	<u>1,622,068</u>	<u>595,803</u>	<u>36.7%</u>

**Expenditures**

	Budget	Actual	
Township Board	39,491	17,742	44.9%
Supervisor	15,226	6,691	43.9%
Township Manager	185,663	69,397	37.4%
Elections	68,222	22,763	33.4%
Clerk	84,693	45,488	53.7%
Information Technology	25,720	11,469	44.6%
Board of Review	14,638	29,624	202.4%
Treasurer	98,642	38,730	39.3%
Assessing	102,655	51,479	50.1%
Hall and Grounds	121,124	78,031	64.4%
Legal/Professional	70,200	26,777	38.1%
Contributions	2,500	0	0.0%
Planning/Zoning	162,414	65,730	40.5%
Streetlights	31,000	10,654	34.4%
Road Work	183,000	68,478	37.4%
Solid Waste Management	0	0	#DIV/0!
Community Center	264,739	57,153	21.6%
Recreation	5,000	1,313	26.3%
Capital Outlay	12,000	4,792	39.9%
Debt Service	89,774	89,774	100.0%
Transfer Out	0	0	#DIV/0!
	<u>1,576,701</u>	<u>696,085</u>	<u>44.1%</u>

**LAW FUND****Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	1,614,040	0	0.0%
Community Mental Health	150,000	3,919	2.6%
Fines & Court Fees	10,000	10	0.1%
OT Reimbursements	17,000	11,540	67.9%
Contributions	36,500	35,000	95.9%
All Other	37,514	19,408	51.7%
	<u>1,865,054</u>	<u>69,877</u>	<u>3.7%</u>

**Expenditures**

	Budget	Actual	
Labor	1,283,776	549,542	42.8%
Hall and Grounds	52,767	42,767	81.0%
Legal/Professional	57,644	24,744	42.9%
Operating Costs	186,390	85,359	45.8%
Transportation	36,000	19,511	54.2%
Debt Service	89,774	89,774	100.0%
	<u>1,706,351</u>	<u>811,697</u>	<u>47.6%</u>

**FIRE FUND****Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	727,286	0	0.0%
Contribution - Other Funds	1,000	0	0.0%
Emergency Cost Recovery	20,000	5,167	25.8%
Contributions	150	0	0.0%
Transfer In	0	0	#DIV/0!
All Other	70,970	93,867	132.3%
	<u>819,406</u>	<u>99,033</u>	<u>12.1%</u>

**Expenditures**

	Budget	Actual	
Labor	382,140	105,380	27.6%
Hall and Grounds	45,267	42,767	94.5%
Legal/Professional	19,594	16,594	84.7%
Operating Costs	121,550	52,254	43.0%
Transportation	44,000	10,395	23.6%
Capital Outlay	30,000	5,514	18.4%
Debt Service	89,774	89,774	100.0%
	<u>732,325</u>	<u>322,677</u>	<u>44.1%</u>

**WWTP FUND****Revenues**

	Budget	Actual	% of Budget Used
Usage Fees	1,465,750	718,927	49.0%
All Other	197,000	259,173	131.6%
	<u>1,662,750</u>	<u>978,100</u>	<u>58.8%</u>

**Expenditures**

	Budget	Actual	
Labor	473,774	180,938	38.2%

Information Techonology	500	584	116.8%
Legal/Professional	31,800	6,300	19.8%
Operating Costs	827,516	162,468	19.6%
Transportation	8,500	3,718	43.7%
O&M - Bond & Interest	7,225	3,263	45.2%
Capital Outlay	698,000	95,137	13.6%
	<u>2,047,315</u>	<u>452,407</u>	<u>22.1%</u>

**Fire Station # 2 Fund**

<b>Revenues</b>	<b>Budget</b>	<b>Actual</b>	
Interest Income	0	22.41	#DIV/0!
Reimbursement/Other Income	150	0	0%
Cell Tower Income	17,136	7,312	43%
	<u>17,286</u>	<u>7,334</u>	<u>42%</u>

<b>Expenditures</b>	<b>Budget</b>	<b>Actual</b>	
Grounds/Cleaning/Jan Srv	-	-	#DIV/0!
Utilities	-	-	#DIV/0!
Repairs & Maintenance	-	-	#DIV/0!
Construction	29,000	24,875.68	86%
	<u>29,000</u>	<u>24,875.68</u>	<u>1</u>

**Barker Rd Rental Property Fund**

<b>Revenues</b>	<b>Budget</b>	<b>Actual</b>	
Interest Income	0	7.79	#DIV/0!
Rental Income - Barker Rd	9,960	1,660	17%
	<u>9,960</u>	<u>1,668</u>	<u>17%</u>

<b>Expenditures</b>	<b>Budget</b>	<b>Actual</b>	
Repairs & Maintenance	-	-	#DIV/0!
Other Professional Fees	-	-	#DIV/0!
	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>

**PSB Rental Property Fund**

<b>Revenues</b>	<b>Budget</b>	<b>Actual</b>	
Interest Income	0	24.31	#DIV/0!
Rental Income - PSB	36,000	18,000	50%
Rental Utility Revenue	2,631	2,546	97%
	<u>38,631</u>	<u>20,571</u>	<u>53%</u>

<b>Expenditures</b>	<b>Budget</b>	<b>Actual</b>	
Rental Reimbursement	9,730	4,054	42%
Utilities	2,631	1,842	70%
Other Professional Fees	20,000	-	0%
Renovations	32,500	-	0%
	<u>64,861</u>	<u>5,896</u>	<u>9%</u>

01/09/2020 01:22 PM

User: YVETTE

DB: Northfield

## REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

Page 1/29

PERIOD ENDING 12/31/2019

% Fiscal Year Completed: 50.27

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426.000	PRIOR YEAR TAX INTEREST	500.00	1,631.11	500.00	0.00	0.00	500.00	0.00
101-000-452.000	PEDDLER'S LICENSES	150.00	125.00	150.00	0.00	60.00	90.00	40.00
101-000-453.000	CABLEVISION FRANCHISE FEES	98,000.00	96,556.11	98,000.00	0.00	45,512.93	52,487.07	46.44
101-000-455.000	FIBER FOOTAGE FEES	10,000.00	10,606.51	10,000.00	0.00	0.00	10,000.00	0.00
101-000-573.000	LCSA PPT REIMBURSEMENT	2,000.00	8,810.67	3,889.00	0.00	0.00	3,889.00	0.00
101-000-574.000	STATE SHARED REVENUE	702,352.00	740,307.00	747,396.00	138,825.00	400,651.00	346,745.00	53.61
101-000-590.000	GRANT INCOME	0.00	0.00	95,100.00	0.00	47,550.00	47,550.00	50.00
101-000-626.000	COPY & FOIA INCOME	100.00	191.20	100.00	44.59	63.34	36.66	63.34
101-000-655.000	ORDINANCE FINES	100.00	12,426.37	100.00	897.60	8,421.30	(8,321.30)	8,421.30
101-000-665.000	INTEREST INCOME	4,800.00	5,132.19	4,800.00	158.69	992.21	3,807.79	20.67
101-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	3,971.93	0.00	0.00	1,053.61	(1,053.61)	100.00
101-000-673.000	SALE OF FIXED ASSET	100.00	0.00	100.00	1,553.89	1,553.89	(1,453.89)	1,553.89
101-000-675.000	CONTRIBUTION-PRIVATE SOURCES	100.00	0.00	100.00	0.00	0.00	100.00	0.00
Total Dept 000		818,202.00	879,758.09	960,235.00	141,479.77	505,858.28	454,376.72	52.68
Dept 191 - ELECTIONS								
101-191-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Total Dept 191 - ELECTIONS		0.00	0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Dept 253 - TREASURER								
101-253-402.000	CURRENT PROPERTY TAX	276,984.00	276,752.48	286,701.00	0.00	9,842.50	276,858.50	3.43
101-253-404.000	MOBILE HOME LICENSE FEES	2,850.00	2,819.00	2,850.00	233.00	1,398.00	1,452.00	49.05
101-253-445.000	PENALTY & INTEREST ON TAXES	3,500.00	8,848.06	3,500.00	0.00	69.29	3,430.71	1.98
101-253-627.000	SUMMER TAX PREPARATION	14,000.00	13,770.00	14,000.00	0.00	0.00	14,000.00	0.00
101-253-680.000	TAX ADMINISTRATION FEES	145,000.00	156,427.71	163,000.00	18.18	50,107.08	112,892.92	30.74
Total Dept 253 - TREASURER		442,334.00	458,617.25	470,051.00	251.18	61,416.87	408,634.13	13.07
Dept 336 - CONTRIBUTIONS								
101-336-625.000	SEWER ADMINISTRATION	46,157.00	54,756.00	67,432.00	0.00	0.00	67,432.00	0.00
Total Dept 336 - CONTRIBUTIONS		46,157.00	54,756.00	67,432.00	0.00	0.00	67,432.00	0.00
Dept 412 - PLANNING/ZONING DEPT								
101-412-477.000	ZONING COMPLIANCE PERMITS	9,500.00	10,700.00	9,500.00	1,000.00	4,900.00	4,600.00	51.58
101-412-608.000	VARIANCES/APPEALS	2,000.00	7,040.00	2,000.00	0.00	2,580.00	(580.00)	129.00
101-412-609.000	REZONING/CONDITIONAL USE PMTS	0.00	(325.00)	0.00	0.00	750.00	(750.00)	100.00
101-412-614.000	PLANNING FEES	0.00	8,500.00	0.00	0.00	0.00	0.00	0.00
101-412-629.000	ZONING COPIES	0.00	83.00	0.00	0.00	0.00	0.00	0.00
101-412-637.000	SPLIT APPLICATIONS	1,000.00	50.00	1,000.00	(450.00)	1,250.00	(250.00)	125.00
101-412-671.000	REIMBURSEMENT/OTHER INCOME	1,500.00	300.00	0.00	0.00	30.00	(30.00)	100.00
Total Dept 412 - PLANNING/ZONING DEPT		14,000.00	26,348.00	12,500.00	550.00	9,510.00	2,990.00	76.08
Dept 666 - COMMUNITY CENTER								
101-666-409.000	SENIOR NUTRITION REVENUE	0.00	0.00	5,000.00	0.00	0.00	5,000.00	0.00
101-666-590.000	GRANT INCOME	100.00	8,000.00	91,000.00	0.00	10,500.00	80,500.00	11.54
101-666-643.000	CC TRIPS	4,000.00	4,446.00	5,000.00	0.00	350.00	4,650.00	7.00
101-666-644.000	CC PROGRAMS	6,500.00	8,834.54	9,000.00	0.00	1,507.28	7,492.72	16.75

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
101-666-671.000	REIMBURSEMENT/OTHER INCOME	4,985.50	0.00	0.00	0.00	0.00	0.00	0.00
101-666-676.000	CONTRIBUTIONS - SCC	1,750.00	2,726.00	1,750.00	0.00	1,015.00	735.00	58.00
Total Dept 666 - COMMUNITY CENTER		17,335.50	24,006.54	111,750.00	0.00	13,372.28	98,377.72	11.97
Dept 753 - RECREATION BOARD								
101-753-677.000	CONTRIBUTION - PARKS AND RECRE	100.00	0.00	100.00	0.00	0.00	100.00	0.00
101-753-752.000	PARK FINES AND FEES	0.00	330.00	0.00	0.00	0.00	0.00	0.00
Total Dept 753 - RECREATION BOARD		100.00	330.00	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		1,338,128.50	1,443,815.88	1,622,068.00	142,280.95	595,802.78	1,026,265.22	36.73
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-701.000	SALARIES	10,000.00	9,999.94	10,000.00	2,500.00	5,000.00	5,000.00	50.00
101-101-715.000	SOCIAL SECURITY	765.00	772.68	765.00	198.89	413.08	351.92	54.00
101-101-807.000	MEMBERSHIP DUES	10,200.00	8,601.57	9,376.00	0.00	8,107.43	1,268.57	86.47
101-101-836.000	WELFARE COSTS	10,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-860.000	FUEL & MILEAGE	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLICATIONS	7,500.00	6,903.25	7,500.00	1,423.03	4,221.51	3,278.49	56.29
101-101-956.000	MISCELLANEOUS	800.00	10.00	800.00	0.00	0.00	800.00	0.00
101-101-957.000	TRAINING & DEVELOPMENT	550.00	0.00	550.00	0.00	0.00	550.00	0.00
Total Dept 101 - TOWNSHIP BOARD		40,315.00	36,287.44	39,491.00	4,121.92	17,742.02	21,748.98	44.93
Dept 171 - SUPERVISOR								
101-171-701.000	SALARIES	12,500.00	12,500.02	12,500.00	480.77	6,250.03	6,249.97	50.00
101-171-715.000	SOCIAL SECURITY	956.25	956.25	956.00	36.77	441.34	514.66	46.17
101-171-807.000	MEMBERSHIP DUES	120.00	0.00	120.00	0.00	0.00	120.00	0.00
101-171-860.000	FUEL & MILEAGE	400.00	509.38	400.00	0.00	0.00	400.00	0.00
101-171-956.000	MISCELLANEOUS	500.00	688.67	500.00	0.00	0.00	500.00	0.00
101-171-957.000	TRAINING & DEVELOPMENT	750.00	359.65	750.00	0.00	0.00	750.00	0.00
Total Dept 171 - SUPERVISOR		15,226.25	15,013.97	15,226.00	517.54	6,691.37	8,534.63	43.95
Dept 172 - TOWNSHIP MANAGER								
101-172-701.000	SALARIES	75,000.00	77,740.68	75,000.00	2,884.62	34,615.44	40,384.56	46.15
101-172-704.000	CLERICAL/DEP /SUPER/ELECTION	29,532.60	29,772.53	30,712.00	1,122.33	14,659.23	16,052.77	47.73
101-172-715.000	SOCIAL SECURITY	11,648.65	11,686.12	11,885.00	404.16	5,385.54	6,499.46	45.31
101-172-716.000	HOSPITALIZATION	26,268.73	22,779.41	28,108.00	1,898.14	10,963.70	17,144.30	39.01
101-172-717.000	LIFE/DISB. INSURANCE	838.50	864.00	901.00	81.92	649.85	251.15	72.13
101-172-718.000	PENSION	7,500.00	7,499.96	7,500.00	288.46	3,461.52	4,038.48	46.15
101-172-722.000	CONTROLLER	54,936.00	49,582.81	49,645.00	1,360.59	22,175.24	27,469.76	44.67
101-172-807.000	MEMBERSHIP DUES	300.00	255.00	305.00	0.00	0.00	305.00	0.00
101-172-818.000	CONTRACTUAL SERVICES	4,050.00	4,707.74	4,000.00	550.00	1,645.00	2,355.00	41.13
101-172-850.000	COMMUNICATION	612.00	608.38	350.00	(26.04)	178.99	171.01	51.14
101-172-860.000	FUEL & MILEAGE	500.00	314.94	500.00	3.83	3.83	496.17	0.77
101-172-927.000	ALLOCATE TO DEPARTMENTS	(32,748.00)	(41,831.00)	(24,493.00)	0.00	(24,492.00)	(1.00)	100.00
101-172-956.000	MISCELLANEOUS	500.00	36.00	500.00	0.00	14.80	485.20	2.96
101-172-957.000	TRAINING & DEVELOPMENT	750.00	313.00	750.00	0.00	136.00	614.00	18.13

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 12/31/19	YTD BALANCE 12/31/2019	AVAILABLE BALANCE	% BGD USED
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 172 - TOWNSHIP MANAGER		179,688.48	164,329.57	185,663.00	8,568.01	69,397.14	116,265.86	37.38
Dept 191 - ELECTIONS								
101-191-702.000	SALARIES	12,000.00	11,951.00	48,000.00	873.00	16,102.15	31,897.85	33.55
101-191-715.000	SOCIAL SECURITY	0.00	140.99	3,672.00	66.78	970.87	2,701.13	26.44
101-191-727.000	SUPPLIES	5,000.00	1,641.55	5,500.00	544.41	2,253.50	3,246.50	40.97
101-191-818.000	CONTRACTUAL SERVICES	1,000.00	1,025.00	3,700.00	0.00	1,332.00	2,368.00	36.00
101-191-851.000	POSTAGE	1,200.00	2,330.58	3,850.00	8.75	1,296.69	2,553.31	33.68
101-191-900.000	PRINTING & PUBLICATIONS	2,000.00	3,313.08	2,500.00	0.00	808.11	1,691.89	32.32
101-191-930.000	REPAIRS & MAINTENANCE	900.00	0.00	900.00	0.00	0.00	900.00	0.00
101-191-956.000	MISCELLANEOUS	100.00	0.00	100.00	0.00	0.00	100.00	0.00
Total Dept 191 - ELECTIONS		22,200.00	20,402.20	68,222.00	1,492.94	22,763.32	45,458.68	33.37
Dept 215 - CLERK								
101-215-701.000	SALARIES	12,500.00	12,500.02	12,500.00	480.77	6,250.03	6,249.97	50.00
101-215-703.000	DEPUTY SALARIES	42,730.00	42,867.58	44,439.00	1,709.16	20,509.92	23,929.08	46.15
101-215-715.000	SOCIAL SECURITY	4,224.99	4,222.54	4,356.00	448.01	2,290.84	2,065.16	52.59
101-215-716.000	HOSPITALIZATION	13,947.50	14,539.47	4,000.00	11,666.63	11,666.63	(7,666.63)	291.67
101-215-717.000	LIFE/DISB. INSURANCE	650.38	565.12	699.00	53.39	425.84	273.16	60.92
101-215-718.000	PENSION	4,273.20	4,269.62	4,444.00	170.92	2,051.04	2,392.96	46.15
101-215-723.000	RECORD SEC	12,855.00	9,615.00	12,855.00	0.00	2,210.00	10,645.00	17.19
101-215-807.000	MEMBERSHIP DUES	100.00	0.00	100.00	0.00	0.00	100.00	0.00
101-215-860.000	FUEL & MILEAGE	300.00	291.61	300.00	0.00	83.76	216.24	27.92
101-215-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-215-957.000	TRAINING & DEVELOPMENT	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		92,581.07	88,870.96	84,693.00	14,528.88	45,488.06	39,204.94	53.71
Dept 228 - INFORMATION TECHNOLOGY								
101-228-936.000	SOFTWARE	14,220.00	10,797.79	14,220.00	194.00	7,113.71	7,106.29	50.03
101-228-948.000	COMPUTER SERVICES	12,060.00	3,820.33	11,500.00	298.75	4,355.05	7,144.95	37.87
Total Dept 228 - INFORMATION TECHNOLOGY		26,280.00	14,618.12	25,720.00	492.75	11,468.76	14,251.24	44.59
Dept 247 - BOARD OF REVIEW								
101-247-706.000	BOARD OF REVIEW FEE	2,000.00	1,044.00	1,800.00	0.00	120.00	1,680.00	6.67
101-247-715.000	SOCIAL SECURITY	153.00	79.86	138.00	0.00	9.18	128.82	6.65
101-247-723.000	RECORD SEC	1,500.00	1,320.00	1,500.00	0.00	195.00	1,305.00	13.00
101-247-900.000	PRINTING & PUBLICATIONS	700.00	640.00	700.00	0.00	0.00	700.00	0.00
101-247-956.000	MISCELLANEOUS	500.00	68.35	500.00	0.00	0.00	500.00	0.00
101-247-957.000	TRAINING & DEVELOPMENT	0.00	295.00	0.00	0.00	0.00	0.00	0.00
101-247-959.000	TRIBUNALS AND DRAINS	10,000.00	1,078.28	10,000.00	27,610.47	29,300.04	(19,300.04)	293.00
Total Dept 247 - BOARD OF REVIEW		14,853.00	4,525.49	14,638.00	27,610.47	29,624.22	(14,986.22)	202.38
Dept 253 - TREASURER								
101-253-701.000	SALARIES	12,500.00	12,500.02	12,500.00	480.77	6,250.03	6,249.97	50.00
101-253-703.000	DEPUTY SALARIES	40,480.00	36,930.70	41,101.00	1,610.44	19,019.00	22,082.00	46.27
101-253-704.000	CLERICAL/DEP /SUPER/ELECTION	23,400.00	11,871.75	24,336.00	764.40	10,923.90	13,412.10	44.89
101-253-715.000	SOCIAL SECURITY	5,843.33	5,300.42	5,962.00	524.45	3,037.97	2,924.03	50.96
101-253-716.000	HOSPITALIZATION	15,180.00	2,204.46	4,020.00	0.00	(1,269.20)	5,289.20	(31.57)
101-253-717.000	LIFE/DISB. INSURANCE	718.10	511.46	772.00	50.28	408.29	363.71	52.89

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GL NUMBER	DESCRIPTION	2018-19	END BALANCE	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2019	AMENDED BUDGET	MONTH 12/31/19	12/31/2019	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-253-718.000	PENSION	4,047.60	2,677.88	4,110.00	158.08	1,898.94	2,211.06	46.20
101-253-803.000	LEGAL	6,000.00	6,500.00	6,000.00	500.00	2,500.00	3,500.00	41.67
101-253-804.000	TAX STATEMENT PREPARATION	1,700.00	1,511.37	1,700.00	771.53	1,503.70	196.30	88.45
101-253-807.000	MEMBERSHIP DUES	100.00	50.00	100.00	0.00	85.00	15.00	85.00
101-253-818.000	CONTRACTUAL SERVICES	1,193.00	1,192.50	0.00	0.00	0.00	0.00	0.00
101-253-851.000	POSTAGE	3,800.00	3,771.19	3,800.00	65.64	1,735.41	2,064.59	45.67
101-253-860.000	FUEL & MILEAGE	600.00	803.90	600.00	94.42	350.97	249.03	58.50
101-253-927.000	ALLOCATE TO DEPARTMENTS	(17,103.00)	0.00	(7,859.00)	0.00	(7,859.00)	0.00	100.00
101-253-956.000	MISCELLANEOUS	500.00	514.25	1,000.00	0.00	114.50	885.50	11.45
101-253-957.000	TRAINING & DEVELOPMENT	250.00	380.50	500.00	0.00	30.00	470.00	6.00
Total Dept 253 - TREASURER		99,209.03	86,720.40	98,642.00	5,020.01	38,729.51	59,912.49	39.26
Dept 257 - ASSESSING								
101-257-727.000	SUPPLIES	1,575.00	1,573.30	0.00	0.00	0.00	0.00	0.00
101-257-807.000	MEMBERSHIP DUES	250.00	0.00	250.00	0.00	0.00	250.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	96,540.00	92,035.00	97,505.00	8,205.00	48,430.00	49,075.00	49.67
101-257-851.000	POSTAGE	2,500.00	2,096.68	2,500.00	2,055.86	2,085.01	414.99	83.40
101-257-860.000	FUEL & MILEAGE	200.00	0.00	200.00	0.00	0.00	200.00	0.00
101-257-900.000	PRINTING & PUBLICATIONS	1,500.00	1,453.33	1,500.00	963.72	963.72	536.28	64.25
101-257-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-257-957.000	TRAINING & DEVELOPMENT	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 257 - ASSESSING		103,265.00	97,158.31	102,655.00	11,224.58	51,478.73	51,176.27	50.15
Dept 265 - HALL AND GROUNDS								
101-265-710.000	JANITORIAL SALARIES	7,435.00	7,287.05	6,692.00	708.40	4,048.00	2,644.00	60.49
101-265-715.000	SOCIAL SECURITY	492.28	615.58	512.00	673.27	1,121.91	(609.91)	219.12
101-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	50.00	0.00	42.16	7.84	84.32
101-265-727.000	SUPPLIES	11,000.00	14,361.73	12,000.00	661.25	5,837.27	6,162.73	48.64
101-265-731.000	WORKERS COMP INSURANCE	3,178.00	4,862.59	3,178.00	0.00	2,590.99	587.01	81.53
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	17,600.00	23,250.00	17,600.00	2,405.00	5,910.00	11,690.00	33.58
101-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
101-265-850.000	COMMUNICATION	2,580.00	2,374.93	2,580.00	260.47	1,292.82	1,287.18	50.11
101-265-851.000	POSTAGE	2,880.00	3,245.25	2,880.00	257.15	1,130.02	1,749.98	39.24
101-265-910.000	INSURANCE & BONDS	24,790.04	9,913.89	24,790.00	0.00	9,519.00	15,271.00	38.40
101-265-920.000	UTILITIES	205.00	191.11	205.00	21.14	54.79	150.21	26.73
101-265-927.000	ALLOCATE TO DEPARTMENTS	(4,000.00)	(4,200.00)	(4,000.00)	0.00	(4,000.00)	0.00	100.00
101-265-929.000	GRANT EXPENSE	0.00	0.00	0.00	1,000.00	1,130.23	(1,130.23)	100.00
101-265-930.000	REPAIRS & MAINTENANCE	4,800.00	5,728.58	4,800.00	0.00	3,665.00	1,135.00	76.35
101-265-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,250.00	377.43	1,250.00	69.39	215.38	1,034.62	17.23
101-265-940.000	RENTAL EQUIPMENT	5,500.00	5,556.02	5,320.00	825.29	2,674.36	2,645.64	50.27
101-265-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	32.00	468.00	6.40
Total Dept 265 - HALL AND GROUNDS		124,877.32	117,099.76	121,124.00	6,881.36	78,030.93	43,093.07	64.42
Dept 270 - LEGAL/PROFESSIONAL								
101-270-800.000	OTHER PROFESSIONAL FEES	2,500.00	3,197.12	3,500.00	240.00	480.00	3,020.00	13.71
101-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	6,300.00	0.00	100.00
101-270-803.000	LEGAL	96,000.00	87,920.20	96,000.00	6,605.00	42,218.42	53,781.58	43.98
101-270-806.000	ENGINEER	10,000.00	497.38	10,000.00	579.01	579.01	9,420.99	5.79
101-270-927.000	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(3,800.00)	(22,800.00)	(22,800.00)	50.00
Total Dept 270 - LEGAL/PROFESSIONAL		69,200.00	52,314.70	70,200.00	3,624.01	26,777.43	43,422.57	38.14

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Fund 101 - GENERAL FUND								
Expenditures								
Dept 336 - CONTRIBUTIONS								
101-336-933.000	CONTRIBUTION - INDEPENDENCE DA	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Dept 412 - PLANNING/ZONING DEPT								
101-412-701.000	ZONING SALARIES	17,601.00	15,700.45	18,301.00	704.00	8,448.00	9,853.00	46.16
101-412-707.000	ZBA SALARIES	6,000.00	4,644.14	6,000.00	0.00	900.00	5,100.00	15.00
101-412-715.000	SOCIAL SECURITY	3,396.28	4,003.03	4,445.00	75.36	1,440.88	3,004.12	32.42
101-412-716.000	HOSPITALIZATION	7,132.00	12,062.78	7,631.00	531.34	3,435.18	4,195.82	45.02
101-412-717.000	LIFE/DISB. INSURANCE	267.00	439.65	287.00	21.85	175.04	111.96	60.99
101-412-718.000	ZONING PENSION	1,759.60	1,758.37	1,830.00	70.40	844.80	985.20	46.16
101-412-723.000	RECORD SEC	9,620.00	7,915.00	7,020.00	0.00	1,485.00	5,535.00	21.15
101-412-726.000	PLANN COMM	16,800.00	13,100.00	16,800.00	500.00	5,400.00	11,400.00	32.14
101-412-741.000	UNIFORMS/GEAR & ALLOWANCE	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-800.000	OTHER PROFESSIONAL FEES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-412-801.000	PLANNER FEES	89,750.00	86,116.75	47,250.00	5,930.00	17,987.00	29,263.00	38.07
101-412-809.000	CODE ENFORCEMENT SALARIES	20,800.00	20,787.50	33,800.00	585.00	12,935.00	20,865.00	38.27
101-412-823.000	ZONING ADMINISTRATION	27,500.00	30,145.00	12,000.00	2,580.00	8,852.50	3,147.50	73.77
101-412-851.000	POSTAGE	550.00	547.30	250.00	34.95	283.40	(33.40)	113.36
101-412-860.000	FUEL & MILEAGE	1,100.00	1,163.29	1,000.00	97.44	240.70	759.30	24.07
101-412-900.000	PRINTING & PUBLICATIONS	3,500.00	3,465.08	2,500.00	0.00	1,394.01	1,105.99	55.76
101-412-910.000	INSURANCE & BONDS	0.00	1,017.19	0.00	0.00	1,033.00	(1,033.00)	100.00
101-412-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-412-957.000	TRAINING & DEVELOPMENT	1,800.00	1,590.00	1,800.00	0.00	875.00	925.00	48.61
Total Dept 412 - PLANNING/ZONING DEPT		211,075.88	204,455.53	162,414.00	11,130.34	65,729.51	96,684.49	40.47
Dept 448 - STREET LIGHTS								
101-448-920.000	UTILITIES	57,410.00	53,831.59	31,000.00	2,826.40	10,654.14	20,345.86	34.37
Total Dept 448 - STREET LIGHTS		57,410.00	53,831.59	31,000.00	2,826.40	10,654.14	20,345.86	34.37
Dept 449 - ROAD WORK								
101-449-805.000	PATHWAYS AND SIDEWALKS	7,670.00	6,670.00	0.00	0.00	0.00	0.00	0.00
101-449-813.000	ROADWORK	49,113.00	28,298.07	28,000.00	0.00	17,332.51	10,667.49	61.90
101-449-814.000	ROAD IMPROVEMENTS	136,000.00	137,687.84	153,000.00	(19.89)	51,145.40	101,854.60	33.43
101-449-929.000	GRANT EXPENSE	0.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 449 - ROAD WORK		192,783.00	172,655.91	183,000.00	(19.89)	68,477.91	114,522.09	37.42
Dept 523 - SOLID WASTE MANAGEMENT								
101-523-880.000	MAY/OCT CLEAN UP PROGRAM	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 523 - SOLID WASTE MANAGEMENT		2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00
Dept 666 - COMMUNITY CENTER								
101-666-701.000	SALARIES	46,909.00	47,641.68	48,785.00	1,876.48	22,517.76	26,267.24	46.16
101-666-702.000	SALARIES	18,408.00	0.00	18,408.00	708.00	6,593.25	11,814.75	35.82
101-666-710.000	JANITORIAL SALARIES	4,420.00	4,080.00	4,597.00	320.00	2,080.00	2,517.00	45.25
101-666-715.000	SOCIAL SECURITY	5,335.50	3,733.71	5,492.00	193.49	2,176.50	3,315.50	39.63
101-666-716.000	HOSPITALIZATION	9,997.50	12,226.15	10,697.00	774.05	4,159.45	6,537.55	38.88

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Fund 101 - GENERAL FUND								
Expenditures								
101-666-717.000	LIFE/DISB. INSURANCE	690.15	615.36	742.00	57.45	459.76	282.24	61.96
101-666-718.000	PENSION	4,690.90	4,687.61	4,879.00	187.65	2,251.80	2,627.20	46.15
101-666-727.000	SUPPLIES	2,000.00	1,704.42	2,000.00	261.66	878.47	1,121.53	43.92
101-666-731.000	WORKERS COMP INSURANCE	823.50	562.39	824.00	0.00	496.00	328.00	60.19
101-666-807.000	MEMBERSHIP DUES	120.00	120.00	120.00	0.00	0.00	120.00	0.00
101-666-812.000	CC TRIPS	4,500.00	4,463.38	6,000.00	292.50	532.50	5,467.50	8.88
101-666-815.000	CC PROGRAMS	10,000.00	9,960.76	12,000.00	1,860.32	4,792.20	7,207.80	39.94
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	3,425.00	3,665.00	3,425.00	330.00	1,328.00	2,097.00	38.77
101-666-822.000	SENIOR NUTRITION	2,000.00	2,309.54	5,000.00	321.50	1,013.83	3,986.17	20.28
101-666-836.000	COMMUNITY EXPENSE	1,500.00	927.01	1,500.00	136.16	136.16	1,363.84	9.08
101-666-850.000	COMMUNICATION	2,760.00	2,983.31	2,760.00	255.53	1,526.85	1,233.15	55.32
101-666-851.000	POSTAGE	250.00	434.47	250.00	95.50	95.50	154.50	38.20
101-666-860.000	FUEL & MILEAGE	200.00	0.00	200.00	97.44	97.44	102.56	48.72
101-666-900.000	PRINTING & PUBLICATIONS	650.00	62.36	650.00	0.00	0.00	650.00	0.00
101-666-910.000	INSURANCE & BONDS	1,131.00	568.61	1,131.00	0.00	577.00	554.00	51.02
101-666-920.000	UTILITIES	2,800.00	3,344.90	2,800.00	481.12	1,485.76	1,314.24	53.06
101-666-922.000	LATE FEES AND PENALTIES	125.00	0.00	125.00	21.56	112.85	12.15	90.28
101-666-929.000	GRANT EXPENSE	100.00	0.00	126,000.00	0.00	671.50	125,328.50	0.53
101-666-930.000	REPAIRS & MAINTENANCE	3,500.00	8,007.38	3,500.00	0.00	1,917.74	1,582.26	54.79
101-666-936.000	SOFTWARE	194.40	232.74	194.00	33.31	165.88	28.12	85.51
101-666-940.000	RENTAL EQUIPMENT	2,160.00	2,184.32	2,160.00	179.58	1,087.27	1,072.73	50.34
101-666-956.000	MISCELLANEOUS	500.00	245.00	500.00	0.00	0.00	500.00	0.00
101-666-970.000	EQUIPMENT	0.00	38.88	0.00	0.00	0.00	0.00	0.00
Total Dept 666 - COMMUNITY CENTER		129,189.95	114,798.98	264,739.00	8,483.30	57,153.47	207,585.53	21.59
Dept 753 - RECREATION BOARD								
101-753-727.000	SUPPLIES	0.00	1,225.85	0.00	0.00	0.00	0.00	0.00
101-753-931.000	PARK MAINTENANCE	5,000.00	1,489.35	5,000.00	78.11	1,312.71	3,687.29	26.25
Total Dept 753 - RECREATION BOARD		5,000.00	2,715.20	5,000.00	78.11	1,312.71	3,687.29	26.25
Dept 900 - CAPITAL OUTLAY								
101-900-970.000	EQUIPMENT	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-900-972.000	COMPUTER	1,000.00	869.51	2,000.00	0.00	1,820.64	179.36	91.03
101-900-973.000	SEWER IMPROVEMENTS	1,700.00	1,600.00	0.00	0.00	0.00	0.00	0.00
101-900-975.000	CONSTRUCTION	14,000.00	13,582.00	0.00	0.00	0.00	0.00	0.00
101-900-978.000	LAND ACQUISITION	8,303.00	8,303.00	10,000.00	0.00	2,971.00	7,029.00	29.71
Total Dept 900 - CAPITAL OUTLAY		29,003.00	24,354.51	12,000.00	0.00	4,791.64	7,208.36	39.93
Dept 905 - DEBT SERVICE								
101-905-985.000	PSB SHARE OF BOND PMT	87,084.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		87,084.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,503,740.98	1,360,345.47	1,576,701.00	106,580.73	696,084.87	880,616.13	44.15
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,338,128.50	1,443,815.88	1,622,068.00	142,280.95	595,802.78	1,026,265.22	36.73
TOTAL EXPENDITURES		1,503,740.98	1,360,345.47	1,576,701.00	106,580.73	696,084.87	880,616.13	44.15

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Fund 101 - GENERAL FUND								
NET OF REVENUES & EXPENDITURES		(165,612.48)	83,470.41	45,367.00	35,700.22	(100,282.09)	145,649.09	221.05
BEG. FUND BALANCE		1,145,888.30	1,145,888.30	1,229,358.71		1,229,358.71		
END FUND BALANCE		980,275.82	1,229,358.71	1,274,725.71		1,129,076.62		

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Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402.000	CURRENT PROPERTY TAX	1,556,139.00	1,558,139.70	1,614,040.00	0.00	0.00	1,614,040.00	0.00
207-000-406.000	COMMUNITY MENTAL HEALTH & PUBI	0.00	156,161.93	150,000.00	0.00	3,919.16	146,080.84	2.61
207-000-441.000	LCSA PPT Reimbursement	25,228.00	22,014.20	22,014.00	0.00	0.00	22,014.00	0.00
207-000-445.000	PENALTY & INTEREST ON TAXES	0.00	326.98	0.00	0.00	360.68	(360.68)	100.00
207-000-570.000	LIQUOR LICENSE & PERMITS	3,500.00	3,509.55	3,500.00	0.00	3,933.60	(433.60)	112.39
207-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	3,201.84	(3,201.84)	100.00
207-000-626.000	COPY & FOIA INCOME	2,000.00	877.81	1,000.00	0.00	412.80	587.20	41.28
207-000-635.000	EMERGENCY COST RECOVERY	1,000.00	219.75	0.00	0.00	1,377.00	(1,377.00)	100.00
207-000-656.000	FINES & COURT FEES	20,000.00	3,095.57	10,000.00	0.00	10.00	9,990.00	0.10
207-000-658.000	IMPOUND FEES	3,200.00	1,896.50	2,000.00	0.00	760.00	1,240.00	38.00
207-000-664.000	FEES PAID FOR OFFICER WAGES	8,000.00	7,778.08	8,000.00	0.00	7,505.38	494.62	93.82
207-000-665.000	INTEREST INCOME	0.00	473.23	0.00	158.69	993.04	(993.04)	100.00
207-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	2,807.48	1,000.00	250.00	1,428.11	(428.11)	142.81
207-000-681.000	OT REIMBURSEMENT	17,000.00	1,903.44	17,000.00	1,626.90	13,166.92	3,833.08	77.45
Total Dept 000		1,638,067.00	1,759,204.22	1,828,554.00	2,035.59	37,068.53	1,791,485.47	2.03
Dept 336 - CONTRIBUTIONS								
207-336-588.000	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
207-336-683.000	CONTRIBUTION - INDEPENDENCE DA	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		36,500.00	35,000.00	36,500.00	0.00	35,000.00	1,500.00	95.89
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	2,035.59	72,068.53	1,792,985.47	3.86
Expenditures								
Dept 226 - PERSONNEL								
207-226-701.000	SALARIES	219,806.00	88,753.26	304,015.00	11,937.55	143,173.40	160,841.60	47.09
207-226-702.000	SALARIES	440,500.00	555,726.73	362,568.00	15,638.15	154,994.60	207,573.40	42.75
207-226-704.000	CLERICAL/DEP /SUPER/ELECTION	93,466.00	90,423.36	83,104.00	2,774.30	35,017.50	48,086.50	42.14
207-226-708.000	SALARIES-PART TIME	40,000.00	78,257.78	50,000.00	1,509.61	30,312.68	19,687.32	60.63
207-226-710.000	JANITORIAL SALARIES	9,500.00	7,990.00	9,500.00	765.00	4,505.00	4,995.00	47.42
207-226-711.000	SALARIES-OVERTIME	40,000.00	59,846.69	50,000.00	2,409.76	29,127.65	20,872.35	58.26
207-226-714.000	HOLIDAY	37,032.00	34,879.52	39,881.00	39,878.50	39,878.50	2.50	99.99
207-226-715.000	SOCIAL SECURITY	67,394.00	71,061.26	65,001.00	8,059.04	35,667.04	29,333.96	54.87
207-226-716.000	HOSPITALIZATION	137,000.00	155,735.66	129,533.00	26,867.11	60,752.11	68,780.89	46.90
207-226-717.000	LIFE/DISB. INSURANCE	10,000.00	8,227.32	10,750.00	788.90	5,980.80	4,769.20	55.64
207-226-718.000	PENSION	70,096.00	67,776.03	71,754.00	2,728.48	32,736.75	39,017.25	45.62
207-226-719.000	EMPLOYEE FRINGE-LONGEVITY	7,800.00	5,400.00	4,800.00	5,100.00	5,100.00	(300.00)	106.25
207-226-730.000	MEDICAL TESTING	500.00	1,167.50	1,000.00	0.00	0.00	1,000.00	0.00
207-226-731.000	WORKERS COMP INSURANCE	26,000.00	26,195.46	26,000.00	0.00	23,078.00	2,922.00	88.76
207-226-734.000	SIGNING BONUS	0.00	10,500.00	0.00	0.00	0.00	0.00	0.00
207-226-741.000	UNIFORMS/GEAR & ALLOWANCE	7,000.00	6,200.00	6,200.00	5,625.50	5,625.50	574.50	90.73
207-226-927.000	ALLOCATE TO DEPARTMENTS	65,368.00	64,085.00	67,670.00	0.00	67,670.00	0.00	100.00
207-226-957.000	TRAINING & DEVELOPMENT	2,000.00	535.00	2,000.00	145.23	890.23	1,109.77	44.51
Total Dept 226 - PERSONNEL		1,273,462.00	1,332,760.57	1,283,776.00	124,227.13	674,509.76	609,266.24	52.54
Dept 265 - HALL AND GROUNDS								
207-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
207-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
Total Dept 265 - HALL AND GROUNDS		46,667.00	43,535.60	52,767.00	0.00	42,767.00	10,000.00	81.05

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Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
Dept 270 - LEGAL/PROFESSIONAL								
207-270-722.000	CONTROLLER	6,300.00	5,781.00	5,344.00	0.00	5,344.00	0.00	100.00
207-270-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	0.00	0.00	400.00	(400.00)	100.00
207-270-802.000	AUDIT FEES	2,300.00	2,250.00	2,300.00	0.00	2,250.00	50.00	97.83
207-270-803.000	LEGAL	50,000.00	53,174.20	50,000.00	3,300.00	20,050.00	29,950.00	40.10
Total Dept 270 - LEGAL/PROFESSIONAL		58,600.00	61,205.20	57,644.00	3,300.00	28,044.00	29,600.00	48.65
Dept 301 - OPERATING COSTS								
207-301-727.000	SUPPLIES	7,000.00	6,411.76	7,000.00	574.66	3,928.20	3,071.80	56.12
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	559.62	4,000.00	0.00	295.47	3,704.53	7.39
207-301-807.000	MEMBERSHIP DUES	1,000.00	218.99	1,000.00	115.00	115.00	885.00	11.50
207-301-818.000	CONTRACTUAL SERVICES	25,000.00	28,104.08	25,000.00	0.00	5,686.22	19,313.78	22.74
207-301-820.000	DISPATCH SERVICES	70,040.00	65,247.00	70,040.00	5,437.25	27,186.25	42,853.75	38.82
207-301-850.000	COMMUNICATION	15,000.00	11,547.36	15,000.00	943.14	5,474.22	9,525.78	36.49
207-301-851.000	POSTAGE	250.00	412.59	250.00	5.00	29.39	220.61	11.76
207-301-900.000	PRINTING & PUBLICATIONS	500.00	615.42	1,000.00	0.00	0.00	1,000.00	0.00
207-301-910.000	INSURANCE & BONDS	34,222.00	43,569.03	40,000.00	0.00	44,240.00	(4,240.00)	110.60
207-301-922.000	LATE FEES AND PENALTIES	0.00	25.00	0.00	0.00	0.00	0.00	0.00
207-301-930.000	REPAIRS & MAINTENANCE	6,000.00	0.00	6,000.00	0.00	75.00	5,925.00	1.25
207-301-932.000	RADIO REPAIR	1,100.00	97.99	1,100.00	0.00	1,120.00	(20.00)	101.82
207-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	234.71	473.60	(473.60)	100.00
207-301-940.000	RENTAL EQUIPMENT	1,000.00	2,818.29	1,000.00	217.39	1,314.12	(314.12)	131.41
207-301-972.000	COMPUTER	15,000.00	10,373.73	15,000.00	1,272.65	4,220.87	10,779.13	28.14
Total Dept 301 - OPERATING COSTS		180,112.00	170,000.86	186,390.00	8,799.80	94,158.34	92,231.66	50.52
Dept 333 - TRANSPORTATION								
207-333-860.000	FUEL & MILEAGE	21,600.00	21,304.36	18,000.00	1,741.55	9,759.97	8,240.03	54.22
207-333-930.000	REPAIRS & MAINTENANCE	18,000.00	17,868.26	18,000.00	1,540.93	13,033.53	4,966.47	72.41
Total Dept 333 - TRANSPORTATION		39,600.00	39,172.62	36,000.00	3,282.48	22,793.50	13,206.50	63.32
Dept 905 - DEBT SERVICE								
207-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,706,351.00	139,609.41	952,046.60	754,304.40	55.79
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	2,035.59	72,068.53	1,792,985.47	3.86
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,706,351.00	139,609.41	952,046.60	754,304.40	55.79
NET OF REVENUES & EXPENDITURES		(13,491.00)	59,336.54	158,703.00	(137,573.82)	(879,978.07)	1,038,681.07	554.48
BEG. FUND BALANCE		454,479.42	454,479.42	513,815.96		513,815.96		
END FUND BALANCE		440,988.42	513,815.96	672,518.96		(366,162.11)		

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Fund 211 - Fire Station # 2 Fund								
Revenues								
Dept 000								
211-000-665.000	INTEREST INCOME	0.00	15.63	0.00	5.24	32.80	(32.80)	100.00
211-000-671.000	REIMBURSEMENT/OTHER INCOME	150.00	0.00	150.00	0.00	0.00	150.00	0.00
211-000-684.000	CELL TOWER INCOME	17,136.00	17,364.48	17,136.00	1,485.69	8,797.62	8,338.38	51.34
Total Dept 000		17,286.00	17,380.11	17,286.00	1,490.93	8,830.42	8,455.58	51.08
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	1,490.93	8,830.42	8,455.58	51.08
Expenditures								
Dept 900 - CAPITAL OUTLAY								
211-900-975.000	CONSTRUCTION	0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
TOTAL EXPENDITURES		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
Fund 211 - Fire Station # 2 Fund:								
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	1,490.93	8,830.42	8,455.58	51.08
TOTAL EXPENDITURES		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
NET OF REVENUES & EXPENDITURES		17,286.00	17,380.11	(11,714.00)	1,490.93	(16,045.26)	4,331.26	136.98
BEG. FUND BALANCE		17,024.00	17,024.00	34,404.11		34,404.11		
END FUND BALANCE		34,310.00	34,404.11	22,690.11		18,358.85		

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Fund 214 - BARKER RD - RENTAL PROPERTY FUND								
Revenues								
Dept 000								
214-000-665.000	INTEREST INCOME	0.00	5.44	0.00	1.82	11.40	(11.40)	100.00
214-000-688.000	RENTAL INCOME	9,960.00	9,960.00	9,960.00	0.00	1,660.00	8,300.00	16.67
Total Dept 000		9,960.00	9,965.44	9,960.00	1.82	1,671.40	8,288.60	16.78
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	1.82	1,671.40	8,288.60	16.78
Expenditures								
Dept 000								
214-000-930.000	REPAIRS & MAINTENANCE	455.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		455.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 270 - LEGAL/PROFESSIONAL								
214-270-800.000	OTHER PROFESSIONAL FEES	8,670.00	8,655.00	0.00	0.00	0.00	0.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		8,670.00	8,655.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,125.00	8,655.00	0.00	0.00	0.00	0.00	0.00
Fund 214 - BARKER RD - RENTAL PROPERTY FUND:								
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	1.82	1,671.40	8,288.60	16.78
TOTAL EXPENDITURES		9,125.00	8,655.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		835.00	1,310.44	9,960.00	1.82	1,671.40	8,288.60	16.78
BEG. FUND BALANCE		9,960.00	9,960.00	11,270.44		11,270.44		
END FUND BALANCE		10,795.00	11,270.44	21,230.44		12,941.84		

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Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402.000	CURRENT PROPERTY TAX	701,201.00	702,090.17	727,286.00	0.00	0.00	727,286.00	0.00
216-000-441.000	LCSA PPT Reimbursement	11,282.00	9,919.68	9,920.00	0.00	0.00	9,920.00	0.00
216-000-445.000	PENALTY & INTEREST ON TAXES	0.00	147.33	0.00	0.00	161.17	(161.17)	100.00
216-000-482.000	HOUSE NUMBERS	500.00	280.00	500.00	40.00	200.00	300.00	40.00
216-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	1,552.85	(1,552.85)	100.00
216-000-626.000	COPY & FOIA INCOME	50.00	19.00	50.00	0.00	8.00	42.00	16.00
216-000-635.000	EMERGENCY COST RECOVERY	20,000.00	20,281.49	20,000.00	416.00	5,582.58	14,417.42	27.91
216-000-639.000	DRIVEWAY INSPECTIONS	500.00	630.00	500.00	0.00	100.00	400.00	20.00
216-000-665.000	INTEREST INCOME	0.00	3,425.20	0.00	130.88	819.04	(819.04)	100.00
216-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	240.00	1,000.00	0.00	1,325.11	(325.11)	132.51
216-000-673.000	SALE OF FIXED ASSET	60,000.00	0.00	60,000.00	0.00	90,000.00	(30,000.00)	150.00
216-000-675.000	CONTRIBUTION-PRIVATE SOURCES	150.00	505.00	150.00	0.00	0.00	150.00	0.00
Total Dept 000		795,683.00	737,537.87	819,406.00	586.88	99,748.75	719,657.25	12.17
Dept 336 - CONTRIBUTIONS								
216-336-683.000	CONTRIBUTION - INDEPENDENCE DA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336 - CONTRIBUTIONS		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	586.88	99,748.75	720,657.25	12.16
Expenditures								
Dept 226 - PERSONNEL								
216-226-701.000	SALARIES	90,496.00	92,161.28	92,500.00	3,550.24	42,602.88	49,897.12	46.06
216-226-702.000	SALARIES	165,000.00	141,052.53	170,000.00	6,544.00	69,435.25	100,564.75	40.84
216-226-705.000	ADMINISTRATIVE ASSISTANT	5,000.00	4,026.71	5,000.00	177.60	1,533.28	3,466.72	30.67
216-226-708.000	SALARIES-PART TIME	56,088.00	51,784.37	60,000.00	1,001.91	24,512.51	35,487.49	40.85
216-226-712.000	SALARIES - OFFICERS	11,000.00	10,150.00	12,000.00	0.00	4,100.00	7,900.00	34.17
216-226-715.000	SOCIAL SECURITY	24,983.00	23,147.11	25,933.00	855.17	11,003.37	14,929.63	42.43
216-226-716.000	HOSPITALIZATION	26,116.00	25,575.13	27,944.00	1,700.35	9,005.48	18,938.52	32.23
216-226-717.000	LIFE/DISB. INSURANCE	1,100.00	997.56	1,183.00	91.70	738.38	444.62	62.42
216-226-718.000	PENSION	9,049.00	8,922.98	9,250.00	355.02	4,260.24	4,989.76	46.06
216-226-730.000	MEDICAL TESTING	8,000.00	383.50	5,000.00	193.50	580.50	4,419.50	11.61
216-226-731.000	WORKERS COMP INSURANCE	17,000.00	17,333.77	17,000.00	0.00	15,560.00	1,440.00	91.53
216-226-927.000	ALLOCATE TO DEPARTMENTS	(65,368.00)	(64,085.00)	(67,670.00)	0.00	(67,670.00)	0.00	100.00
216-226-957.000	TRAINING & DEVELOPMENT	12,000.00	6,461.69	12,000.00	156.00	1,351.48	10,648.52	11.26
216-226-958.000	TRAINING WAGES	12,000.00	10,185.50	12,000.00	60.76	3,519.85	8,480.15	29.33
Total Dept 226 - PERSONNEL		372,464.00	328,097.13	382,140.00	14,686.25	120,533.22	261,606.78	31.54
Dept 265 - HALL AND GROUNDS								
216-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	2,500.00	1,270.00	2,500.00	215.00	215.00	2,285.00	8.60
216-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
Total Dept 265 - HALL AND GROUNDS		49,167.00	44,805.60	45,267.00	215.00	42,982.00	2,285.00	94.95
Dept 270 - LEGAL/PROFESSIONAL								
216-270-722.000	CONTROLLER	6,500.00	5,781.00	5,344.00	0.00	5,344.00	0.00	100.00
216-270-802.000	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	2,250.00	0.00	100.00
216-270-803.000	LEGAL	3,000.00	981.25	3,000.00	0.00	0.00	3,000.00	0.00
216-270-827.000	COMMISSION ON SALE OF ASSETS	0.00	0.00	9,000.00	0.00	9,000.00	0.00	100.00

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Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 270 - LEGAL/PROFESSIONAL		11,750.00	9,012.25	19,594.00	0.00	16,594.00	3,000.00	84.69
Dept 301 - OPERATING COSTS								
216-301-727.000	SUPPLIES	10,000.00	9,030.62	12,000.00	1,158.57	4,076.90	7,923.10	33.97
216-301-741.000	UNIFORMS/GEAR & ALLOWANCE	10,000.00	7,159.93	14,000.00	321.45	467.64	13,532.36	3.34
216-301-807.000	MEMBERSHIP DUES	3,000.00	1,175.00	3,500.00	75.00	575.00	2,925.00	16.43
216-301-818.000	CONTRACTUAL SERVICES	2,000.00	1,994.47	7,000.00	93.13	8,266.50	(1,266.50)	118.09
216-301-820.000	DISPATCH SERVICES	11,000.00	11,607.10	12,000.00	918.82	5,512.92	6,487.08	45.94
216-301-850.000	COMMUNICATION	8,500.00	7,802.69	10,000.00	920.34	3,476.35	6,523.65	34.76
216-301-851.000	POSTAGE	50.00	30.50	50.00	0.00	0.00	50.00	0.00
216-301-900.000	PRINTING & PUBLICATIONS	500.00	105.00	500.00	0.00	0.00	500.00	0.00
216-301-910.000	INSURANCE & BONDS	37,000.00	42,946.56	37,000.00	0.00	26,672.00	10,328.00	72.09
216-301-920.000	UTILITIES	7,000.00	7,603.75	8,000.00	244.75	1,357.73	6,642.27	16.97
216-301-930.000	REPAIRS & MAINTENANCE	8,000.00	925.03	8,000.00	15.90	2,788.56	5,211.44	34.86
216-301-932.000	RADIO REPAIR	2,500.00	295.00	2,500.00	0.00	2,151.35	348.65	86.05
216-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	105.76	213.41	(213.41)	100.00
216-301-972.000	COMPUTER	7,000.00	1,843.13	7,000.00	136.33	685.77	6,314.23	9.80
Total Dept 301 - OPERATING COSTS		106,550.00	92,518.78	121,550.00	3,990.05	56,244.13	65,305.87	46.27
Dept 333 - TRANSPORTATION								
216-333-860.000	FUEL & MILEAGE	12,500.00	11,757.87	14,000.00	0.00	4,551.18	9,448.82	32.51
216-333-930.000	REPAIRS & MAINTENANCE	30,000.00	34,074.51	30,000.00	0.00	5,843.52	24,156.48	19.48
Total Dept 333 - TRANSPORTATION		42,500.00	45,832.38	44,000.00	0.00	10,394.70	33,605.30	23.62
Dept 900 - CAPITAL OUTLAY								
216-900-970.000	EQUIPMENT	30,000.00	30,241.55	30,000.00	0.00	5,513.61	24,486.39	18.38
216-900-974.000	VEHICLE	484,295.00	484,294.72	0.00	0.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		514,295.00	514,536.27	30,000.00	0.00	5,513.61	24,486.39	18.38
Dept 905 - DEBT SERVICE								
216-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	732,325.00	18,891.30	342,035.66	390,289.34	46.71
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	586.88	99,748.75	720,657.25	12.16
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	732,325.00	18,891.30	342,035.66	390,289.34	46.71
NET OF REVENUES & EXPENDITURES		(389,660.00)	(385,457.37)	88,081.00	(18,304.42)	(242,286.91)	330,367.91	275.07
BEG. FUND BALANCE		1,016,369.29	1,016,369.29	630,911.92		630,911.92		
END FUND BALANCE		626,709.29	630,911.92	718,992.92		388,625.01		

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Fund 217 - PSB - RENTAL PROPERTY FUND								
Revenues								
Dept 000								
217-000-665.000	INTEREST INCOME	0.00	16.95	0.00	5.68	35.58	(35.58)	100.00
217-000-688.000	RENTAL INCOME	36,000.00	36,000.00	36,000.00	0.00	18,000.00	18,000.00	50.00
217-000-695.000	RENTAL UTILITY REVENUE	2,631.00	3,725.39	2,631.00	341.59	2,888.00	(257.00)	109.77
Total Dept 000		38,631.00	39,742.34	38,631.00	347.27	20,923.58	17,707.42	54.16
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	347.27	20,923.58	17,707.42	54.16
Expenditures								
Dept 000								
217-000-908.000	RENTAL REIMBURSEMENT	9,730.08	9,730.08	9,730.00	0.00	4,054.20	5,675.80	41.67
217-000-920.000	UTILITIES	2,631.00	2,293.57	2,631.00	552.87	2,394.90	236.10	91.03
Total Dept 000		12,361.08	12,023.65	12,361.00	552.87	6,449.10	5,911.90	52.17
Dept 900 - CAPITAL OUTLAY								
217-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	20,000.00	0.00	0.00	20,000.00	0.00
217-900-971.000	RENOVATIONS	0.00	0.00	32,500.00	0.00	0.00	32,500.00	0.00
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	52,500.00	0.00	0.00	52,500.00	0.00
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	552.87	6,449.10	58,411.90	9.94
Fund 217 - PSB - RENTAL PROPERTY FUND:								
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	347.27	20,923.58	17,707.42	54.16
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	552.87	6,449.10	58,411.90	9.94
NET OF REVENUES & EXPENDITURES		26,269.92	27,718.69	(26,230.00)	(205.60)	14,474.48	(40,704.48)	55.18
BEG. FUND BALANCE				27,718.69		27,718.69		
END FUND BALANCE		26,269.92	27,718.69	1,488.69		42,193.17		

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Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-665.000	INTEREST INCOME	0.00	0.29	0.00	0.10	0.63	(0.63)	100.00
230-000-698.000	DONATIONS - OTHER	100.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		100.00	0.29	0.00	0.10	0.63	(0.63)	100.00
TOTAL REVENUES		100.00	0.29	0.00	0.10	0.63	(0.63)	100.00
Fund 230 - DONATION FUND:								
TOTAL REVENUES		100.00	0.29	0.00	0.10	0.63	(0.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	0.29	0.00	0.10	0.63	(0.63)	100.00
BEG. FUND BALANCE		518.61	518.61	518.90		518.90		
END FUND BALANCE		618.61	518.90	518.90		519.53		

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Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-607.000	VENDOR FEES	0.00	495.00	500.00	0.00	5.00	495.00	1.00
248-000-665.000	INTEREST INCOME	0.00	19.78	0.00	6.63	41.50	(41.50)	100.00
248-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	500.00	0.00	0.00	500.00	0.00
248-000-675.000	CONTRIBUTION-PRIVATE SOURCES	0.00	11.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	525.78	1,000.00	6.63	46.50	953.50	4.65
TOTAL REVENUES		0.00	525.78	1,000.00	6.63	46.50	953.50	4.65
Expenditures								
Dept 301 - OPERATING COSTS								
248-301-727.000	SUPPLIES	0.00	220.00	0.00	0.00	0.00	0.00	0.00
248-301-800.000	OTHER PROFESSIONAL FEES	0.00	200.00	1,500.00	0.00	0.00	1,500.00	0.00
248-301-807.000	MEMBERSHIP DUES	0.00	85.00	85.00	0.00	0.00	85.00	0.00
248-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	500.00	0.00	0.00	0.00	0.00	0.00	0.00
248-301-957.000	TRAINING & DEVELOPMENT	0.00	0.00	2,000.00	0.00	265.00	1,735.00	13.25
Total Dept 301 - OPERATING COSTS		500.00	505.00	3,585.00	0.00	265.00	3,320.00	7.39
Dept 900 - CAPITAL OUTLAY								
248-900-925.000	STREETSCAPING	600.00	262.68	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		600.00	262.68	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	0.00	265.00	4,320.00	5.78
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		0.00	525.78	1,000.00	6.63	46.50	953.50	4.65
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	0.00	265.00	4,320.00	5.78
NET OF REVENUES & EXPENDITURES		(1,100.00)	(241.90)	(3,585.00)	6.63	(218.50)	(3,366.50)	6.09
BEG. FUND BALANCE		34,970.47	34,970.47	34,728.57		34,728.57		
END FUND BALANCE		33,870.47	34,728.57	31,143.57		34,510.07		

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Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661.000	FORFEITURES	30,000.00	33,989.26	30,000.00	0.00	0.00	30,000.00	0.00
265-000-665.000	INTEREST INCOME	0.00	66.51	0.00	27.99	167.65	(167.65)	100.00
Total Dept 000		30,000.00	34,055.77	30,000.00	27.99	167.65	29,832.35	0.56
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	27.99	167.65	29,832.35	0.56
Expenditures								
Dept 301 - OPERATING COSTS								
265-301-727.000	SUPPLIES	5,000.00	3,020.17	5,000.00	0.00	0.00	5,000.00	0.00
265-301-956.000	MISCELLANEOUS	5,000.00	3,987.54	5,000.00	0.00	1,892.16	3,107.84	37.84
265-301-972.000	COMPUTER	5,000.00	3,044.10	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301 - OPERATING COSTS		15,000.00	10,051.81	15,000.00	0.00	1,892.16	13,107.84	12.61
Dept 900 - CAPITAL OUTLAY								
265-900-970.000	EQUIPMENT	10,000.00	2,284.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		10,000.00	2,284.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	0.00	1,892.16	23,107.84	7.57
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	27.99	167.65	29,832.35	0.56
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	0.00	1,892.16	23,107.84	7.57
NET OF REVENUES & EXPENDITURES		5,000.00	21,719.96	5,000.00	27.99	(1,724.51)	6,724.51	34.49
BEG. FUND BALANCE		122,165.13	122,165.13	143,885.09		143,885.09		
END FUND BALANCE		127,165.13	143,885.09	148,885.09		142,160.58		

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Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661.000	FORFEITURES	100,000.00	93,380.81	100,000.00	0.00	17,196.32	82,803.68	17.20
266-000-665.000	INTEREST INCOME	0.00	159.79	0.00	52.05	373.86	(373.86)	100.00
266-000-673.000	SALE OF FIXED ASSET	0.00	0.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000		100,000.00	93,540.60	120,000.00	52.05	17,570.18	102,429.82	14.64
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	52.05	17,570.18	102,429.82	14.64
Expenditures								
Dept 301 - OPERATING COSTS								
266-301-727.000	SUPPLIES	12,000.00	10,494.77	12,000.00	321.95	9,268.95	2,731.05	77.24
266-301-956.000	MISCELLANEOUS	12,000.00	10,343.75	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - OPERATING COSTS		24,000.00	20,838.52	12,000.00	321.95	9,268.95	2,731.05	77.24
Dept 336 - CONTRIBUTIONS								
266-336-967.000	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
Total Dept 336 - CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
Dept 900 - CAPITAL OUTLAY								
266-900-970.000	EQUIPMENT	20,000.00	4,721.00	138,000.00	0.00	30,809.00	107,191.00	22.33
266-900-974.000	VEHICLE	0.00	0.00	70,000.00	79,442.80	79,442.80	(9,442.80)	113.49
Total Dept 900 - CAPITAL OUTLAY		20,000.00	4,721.00	208,000.00	79,442.80	110,251.80	97,748.20	53.01
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	79,764.75	154,520.75	100,479.25	60.60
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	52.05	17,570.18	102,429.82	14.64
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	79,764.75	154,520.75	100,479.25	60.60
NET OF REVENUES & EXPENDITURES		21,000.00	32,981.08	(135,000.00)	(79,712.70)	(136,950.57)	1,950.57	101.44
BEG. FUND BALANCE		240,251.79	240,251.79	273,232.87		273,232.87		
END FUND BALANCE		261,251.79	273,232.87	138,232.87		136,282.30		

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Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-478.000	SOIL FILL PERMITS	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
287-000-484.000	BUILDING PLAN REVIEW FEES	5,500.00	5,856.70	5,500.00	210.00	3,195.20	2,304.80	58.09
287-000-485.000	BUILDING PERMIT FEES	35,000.00	53,600.50	35,000.00	1,020.00	31,550.00	3,450.00	90.14
287-000-486.000	CONTRACTOR'S REGISTRATION	2,500.00	2,775.00	2,500.00	180.00	1,500.00	1,000.00	60.00
287-000-488.000	TRADE PERMIT FEES	40,000.00	46,677.00	40,000.00	3,910.00	32,090.00	7,910.00	80.23
287-000-626.000	COPY & FOIA INCOME	0.00	105.15	0.00	0.00	0.00	0.00	0.00
287-000-665.000	INTEREST INCOME	0.00	96.58	0.00	32.39	202.67	(202.67)	100.00
Total Dept 000		83,000.00	110,110.93	83,000.00	5,352.39	68,537.87	14,462.13	82.58
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	5,352.39	68,537.87	14,462.13	82.58
Expenditures								
Dept 226 - PERSONNEL								
287-226-703.000	BUILDING SALARIES	26,401.25	26,514.61	27,457.00	1,056.00	12,672.00	14,785.00	46.15
287-226-715.000	SOCIAL SECURITY	2,020.07	2,066.99	2,100.00	126.99	1,523.88	576.12	72.57
287-226-716.000	HOSPITALIZATION	16,403.60	7,410.05	17,552.00	797.01	4,977.72	12,574.28	28.36
287-226-717.000	LIFE/DISB. INSURANCE	574.05	146.55	617.00	32.78	262.58	354.42	42.56
287-226-718.000	BUILDING PENSION	3,572.12	2,637.55	2,746.00	105.60	1,267.20	1,478.80	46.15
287-226-731.000	WORKERS COMP INSURANCE	480.00	704.01	480.00	0.00	659.00	(179.00)	137.29
287-226-927.000	ALLOCATE TO DEPARTMENTS	17,819.00	18,555.00	18,991.00	0.00	18,991.00	0.00	100.00
Total Dept 226 - PERSONNEL		67,270.09	58,034.76	69,943.00	2,118.38	40,353.38	29,589.62	57.69
Dept 261 - GOVERNMENT SHARED SERVICES								
287-261-725.000	BUILDING INSPECTIONS	25,000.00	18,720.00	25,000.00	3,645.00	9,822.50	15,177.50	39.29
287-261-737.000	PLAN REVIEW	5,500.00	4,906.28	3,000.00	1,726.86	2,314.36	685.64	77.15
287-261-738.000	MISC BUILDING ADMINISTRATION	500.00	0.00	500.00	43.95	43.95	456.05	8.79
Total Dept 261 - GOVERNMENT SHARED SERVICES		31,000.00	23,626.28	28,500.00	5,415.81	12,180.81	16,319.19	42.74
Dept 270 - LEGAL/PROFESSIONAL								
287-270-722.000	CONTROLLER	2,519.00	2,569.00	2,672.00	0.00	2,672.00	0.00	100.00
287-270-802.000	AUDIT FEES	900.00	900.00	900.00	0.00	900.00	0.00	100.00
287-270-806.000	ENGINEER	0.00	0.00	0.00	0.00	400.00	(400.00)	100.00
287-270-823.000	ZONING ADMINISTRATION	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		4,419.00	3,469.00	4,572.00	0.00	3,972.00	600.00	86.88
Dept 301 - OPERATING COSTS								
287-301-725.000	ELECTRIC, PLUMB & MECH INSPECT	30,500.00	26,550.00	25,000.00	3,690.00	20,070.00	4,930.00	80.28
287-301-727.000	SUPPLIES	500.00	0.00	500.00	0.00	184.98	315.02	37.00
287-301-850.000	COMMUNICATION	500.00	521.50	500.00	39.99	239.94	260.06	47.99
287-301-910.000	INSURANCE & BONDS	900.00	0.00	900.00	0.00	0.00	900.00	0.00
287-301-927.000	ALLOCATE TO DEPARTMENTS	4,200.00	4,200.00	4,200.00	0.00	4,000.00	200.00	95.24
Total Dept 301 - OPERATING COSTS		36,600.00	31,271.50	31,100.00	3,729.99	24,494.92	6,605.08	78.76
TOTAL EXPENDITURES		139,289.09	116,401.54	134,115.00	11,264.18	81,001.11	53,113.89	60.40

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Fund 287 - BUILDING DEPARTMENT FUND								
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	5,352.39	68,537.87	14,462.13	82.58
TOTAL EXPENDITURES		139,289.09	116,401.54	134,115.00	11,264.18	81,001.11	53,113.89	60.40
NET OF REVENUES & EXPENDITURES		(56,289.09)	(6,290.61)	(51,115.00)	(5,911.79)	(12,463.24)	(38,651.76)	24.38
BEG. FUND BALANCE		143,628.30	143,628.30	137,337.69		137,337.69		
END FUND BALANCE		87,339.21	137,337.69	86,222.69		124,874.45		

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Fund 369 - BLDG AUTH DEBT FUND - 2023								
Revenues								
Dept 000								
369-000-685.000	FUNDS XFER FOR 3.5 BOND PMT	270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
Total Dept 000		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
TOTAL REVENUES		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
Expenditures								
Dept 905 - DEBT SERVICE								
369-905-942.000	3 M BOND BLDG AUTH	230,000.00	236,404.00	245,000.00	0.00	0.00	245,000.00	0.00
369-905-987.000	INTEREST 3 M BOND	40,000.00	28,174.00	24,323.00	0.00	13,395.00	10,928.00	55.07
Total Dept 905 - DEBT SERVICE		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
TOTAL EXPENDITURES		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
Fund 369 - BLDG AUTH DEBT FUND - 2023:								
TOTAL REVENUES		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
TOTAL EXPENDITURES		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
NET OF REVENUES & EXPENDITURES		0.00	0.50	0.00	0.00	255,927.00	(255,927.00)	100.00
BEG. FUND BALANCE				0.50		0.50		
END FUND BALANCE			0.50	0.50		255,927.50		

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Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022								
Revenues								
Dept 000								
370-000-402.000	CURRENT PROPERTY TAX	268,853.00	269,070.87	263,080.00	0.00	0.00	263,080.00	0.00
370-000-441.000	LCSA PPT Reimbursement	0.00	4,064.84	4,065.00	0.00	0.00	4,065.00	0.00
370-000-445.000	PENALTY & INTEREST ON TAXES	0.00	56.29	0.00	0.00	68.99	(68.99)	100.00
370-000-588.000	CONTRIBUTION OTHER FUND(S)	140,000.00	130,606.79	0.00	0.00	128,301.00	(128,301.00)	100.00
370-000-665.000	INTEREST INCOME	0.00	8.96	0.00	3.01	18.81	(18.81)	100.00
370-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	137.09	0.00	0.00	0.00	0.00	0.00
Total Dept 000		408,853.00	403,944.84	267,145.00	3.01	128,388.80	138,756.20	48.06
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	3.01	128,388.80	138,756.20	48.06
Expenditures								
Dept 301 - OPERATING COSTS								
370-301-727.000	SUPPLIES	1,500.00	1,620.64	0.00	0.00	0.00	0.00	0.00
370-301-816.000	GROUPS/CLEANG/JANITORL SERVIC	12,000.00	11,925.00	0.00	0.00	0.00	0.00	0.00
370-301-818.000	CONTRACTUAL SERVICES	10,000.00	10,729.97	0.00	0.00	0.00	0.00	0.00
370-301-850.000	COMMUNICATION	7,000.00	7,353.21	0.00	0.00	0.00	0.00	0.00
370-301-910.000	INSURANCE & BONDS	7,800.00	6,929.24	0.00	0.00	7,036.00	(7,036.00)	100.00
370-301-920.000	UTILITIES	75,500.00	69,481.82	0.00	0.00	0.00	0.00	0.00
370-301-930.000	REPAIRS & MAINTENANCE	30,000.00	20,180.26	0.00	0.00	0.00	0.00	0.00
370-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,000.00	0.00	1,000.00	40.54	40.54	959.46	4.05
Total Dept 301 - OPERATING COSTS		144,800.00	128,220.14	1,000.00	40.54	7,076.54	(6,076.54)	707.65
Dept 905 - DEBT SERVICE								
370-905-945.000	3.8 M PSB BOND	245,000.00	245,000.00	245,000.00	0.00	0.00	245,000.00	0.00
370-905-994.000	INTEREST 3.8 BOND PSB	23,853.00	23,852.50	18,095.00	0.00	9,047.50	9,047.50	50.00
Total Dept 905 - DEBT SERVICE		268,853.00	268,852.50	263,095.00	0.00	9,047.50	254,047.50	3.44
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	40.54	16,124.04	247,970.96	6.11
Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022:								
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	3.01	128,388.80	138,756.20	48.06
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	40.54	16,124.04	247,970.96	6.11
NET OF REVENUES & EXPENDITURES		(4,800.00)	6,872.20	3,050.00	(37.53)	112,264.76	(109,214.76)	3,680.81
BEG. FUND BALANCE		14,096.70	14,096.70	20,968.90		20,968.90		
END FUND BALANCE		9,296.70	20,968.90	24,018.90		133,233.66		

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Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445.000	PENALTY & INTEREST ON TAXES	0.00	9.41	0.00	0.00	0.00	0.00	0.00
571-000-500.000	TAP-IN FEES	29,865.00	0.00	37,500.00	0.00	40,042.00	(2,542.00)	106.78
571-000-590.000	GRANT INCOME	246,479.40	0.00	153,000.00	0.00	203,707.77	(50,707.77)	133.14
571-000-651.000	USAGE FEES	1,365,000.00	1,462,268.44	1,465,750.00	7,794.44	726,721.70	739,028.30	49.58
571-000-665.000	INTEREST INCOME	1,500.00	13,285.20	5,000.00	236.24	9,634.60	(4,634.60)	192.69
571-000-671.000	REIMBURSEMENT/OTHER INCOME	1,800.00	2,324.39	1,500.00	126.14	6,383.63	(4,883.63)	425.58
571-000-672.000	SAD INTEREST	0.00	36.44	0.00	0.00	0.00	0.00	0.00
571-000-693.000	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	(13,001.33)	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,644,644.40	1,464,922.55	1,662,750.00	8,156.82	986,489.70	676,260.30	59.33
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	8,156.82	986,489.70	676,260.30	59.33
Expenditures								
Dept 226 - PERSONNEL								
571-226-701.000	SALARIES	66,188.00	73,322.27	68,833.00	2,647.51	31,770.12	37,062.88	46.16
571-226-702.000	SALARIES	181,738.00	184,099.74	189,008.00	7,512.14	90,145.68	98,862.32	47.69
571-226-711.000	SALARIES-OVERTIME	18,540.00	11,602.26	19,282.00	2,686.24	6,209.62	13,072.38	32.20
571-226-715.000	SOCIAL SECURITY	20,383.95	21,198.52	21,200.00	1,314.35	10,482.07	10,717.93	49.44
571-226-716.000	HOSPITALIZATION	115,063.25	88,183.55	123,118.00	5,982.44	39,015.78	84,102.22	31.69
571-226-717.000	LIFE/DISB. INSURANCE	3,705.53	3,141.60	3,983.00	306.12	2,398.49	1,584.51	60.22
571-226-718.000	PENSION	26,646.10	24,992.85	25,784.00	1,015.97	12,191.64	13,592.36	47.28
571-226-731.000	WORKERS COMP INSURANCE	6,616.00	6,327.78	6,616.00	0.00	5,259.00	1,357.00	79.49
571-226-747.000	ON-CALL WAGES	10,920.00	10,920.00	10,950.00	420.00	5,040.00	5,910.00	46.03
571-226-957.000	TRAINING & DEVELOPMENT	5,000.00	2,719.69	5,000.00	0.00	565.00	4,435.00	11.30
Total Dept 226 - PERSONNEL		454,800.83	426,508.26	473,774.00	21,884.77	203,077.40	270,696.60	42.86
Dept 228 - INFORMATION TECHNOLOGY								
571-228-948.000	COMPUTER SERVICES	0.00	394.98	500.00	208.22	792.07	(292.07)	158.41
Total Dept 228 - INFORMATION TECHNOLOGY		0.00	394.98	500.00	208.22	792.07	(292.07)	158.41
Dept 270 - LEGAL/PROFESSIONAL								
571-270-722.000	CONTROLLER	17,633.00	16,701.00	0.00	0.00	0.00	0.00	0.00
571-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	6,300.00	0.00	100.00
571-270-803.000	LEGAL	500.00	0.00	500.00	0.00	0.00	500.00	0.00
571-270-806.000	ENGINEER	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		49,433.00	23,001.00	31,800.00	0.00	6,300.00	25,500.00	19.81
Dept 301 - OPERATING COSTS								
571-301-727.000	SUPPLIES	2,500.00	1,447.25	2,500.00	32.33	345.00	2,155.00	13.80
571-301-740.000	OPERATING SUPPLIES	50,000.00	48,744.49	50,000.00	1,582.39	20,140.40	29,859.60	40.28
571-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	1,572.51	3,500.00	0.00	391.89	3,108.11	11.20
571-301-807.000	MEMBERSHIP DUES	880.00	425.00	880.00	0.00	1,550.00	(670.00)	176.14
571-301-817.000	LAB & TESTING	7,000.00	980.00	7,000.00	60.00	1,300.00	5,700.00	18.57
571-301-819.000	COLLECTION SYS ANNUAL MAINT	55,000.00	44,397.82	55,000.00	23,405.39	43,251.29	11,748.71	78.64
571-301-825.000	SEWER ADMINISTRATION FEES	37,500.00	43,696.00	55,912.00	0.00	0.00	55,912.00	0.00
571-301-850.000	COMMUNICATION	3,200.00	5,968.20	7,000.00	274.93	6,238.58	761.42	89.12
571-301-851.000	POSTAGE	3,000.00	3,675.94	3,000.00	907.55	911.75	2,088.25	30.39
571-301-900.000	PRINTING & PUBLICATIONS	200.00	0.00	200.00	0.00	0.00	200.00	0.00

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Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-910.000	INSURANCE & BONDS	25,350.00	21,810.49	25,350.00	0.00	22,146.00	3,204.00	87.36
571-301-920.000	UTILITIES	100,000.00	117,746.48	100,000.00	21,007.90	58,664.97	41,335.03	58.66
571-301-929.000	GRANT EXPENSE	273,866.00	144,888.97	170,000.00	13,024.00	57,637.96	112,362.04	33.90
571-301-930.000	REPAIRS & MAINTENANCE	110,000.00	52,824.91	110,000.00	4,301.63	13,796.70	96,203.30	12.54
571-301-940.000	RENTAL EQUIPMENT	1,585.00	1,664.32	1,585.00	131.22	820.60	764.40	51.77
571-301-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
571-301-968.000	DEPRECIATION EXPENSE	235,088.96	231,900.14	235,089.00	0.00	0.00	235,089.00	0.00
Total Dept 301 - OPERATING COSTS		909,669.96	721,742.52	827,516.00	64,727.34	227,195.14	600,320.86	27.46
Dept 333 - TRANSPORTATION								
571-333-860.000	FUEL & MILEAGE	7,000.00	3,424.20	7,000.00	0.00	3,717.76	3,282.24	53.11
571-333-930.000	REPAIRS & MAINTENANCE	1,500.00	1,500.14	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 333 - TRANSPORTATION		8,500.00	4,924.34	8,500.00	0.00	3,717.76	4,782.24	43.74
Dept 528 - O & M - BOND & INTEREST								
571-528-954.000	AGENT FEES	700.00	0.00	700.00	0.00	0.00	700.00	0.00
571-528-988.000	INTEREST 1997 BOND	0.00	0.00	6,525.00	0.00	0.00	6,525.00	0.00
571-528-989.000	INTEREST 1992 BOND	8,550.00	8,550.00	0.00	0.00	3,262.50	(3,262.50)	100.00
Total Dept 528 - O & M - BOND & INTEREST		9,250.00	8,550.00	7,225.00	0.00	3,262.50	3,962.50	45.16
Dept 900 - CAPITAL OUTLAY								
571-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	200,000.00	0.00	0.00	200,000.00	0.00
571-900-970.000	EQUIPMENT	531,176.00	4,014.00	169,000.00	0.00	73,753.48	95,246.52	43.64
571-900-971.000	RENOVATIONS	0.00	0.00	326,000.00	0.00	21,383.56	304,616.44	6.56
571-900-972.000	COMPUTER	0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		531,176.00	4,014.00	698,000.00	0.00	95,137.04	602,862.96	13.63
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	86,820.33	539,481.91	1,507,833.09	26.35
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	8,156.82	986,489.70	676,260.30	59.33
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	86,820.33	539,481.91	1,507,833.09	26.35
NET OF REVENUES & EXPENDITURES		(318,185.39)	275,787.45	(384,565.00)	(78,663.51)	447,007.79	(831,572.79)	116.24
BEG. FUND BALANCE		7,209,376.86	7,209,376.86	7,485,164.31		7,485,164.31		
END FUND BALANCE		6,891,191.47	7,485,164.31	7,100,599.31		7,932,172.10		

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Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND								
Revenues								
Dept 000								
631-000-588.000	CONTRIBUTION OTHER FUND(S)	0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
Total Dept 000		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
TOTAL REVENUES		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
Expenditures								
Dept 301 - OPERATING COSTS								
631-301-727.000	SUPPLIES	0.00	0.00	1,500.00	345.18	1,008.25	491.75	67.22
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	0.00	0.00	12,000.00	1,120.00	2,260.00	9,740.00	18.83
631-301-818.000	CONTRACTUAL SERVICES	0.00	0.00	10,000.00	0.00	5,511.27	4,488.73	55.11
631-301-850.000	COMMUNICATION	0.00	0.00	7,000.00	626.19	3,729.06	3,270.94	53.27
631-301-910.000	INSURANCE & BONDS	0.00	0.00	7,800.00	0.00	0.00	7,800.00	0.00
631-301-920.000	UTILITIES	0.00	0.00	60,000.00	7,321.86	30,346.70	29,653.30	50.58
631-301-930.000	REPAIRS & MAINTENANCE	0.00	0.00	30,000.00	6,983.04	24,339.65	5,660.35	81.13
631-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	0.00	44.10	(44.10)	100.00
Total Dept 301 - OPERATING COSTS		0.00	0.00	128,300.00	16,396.27	67,239.03	61,060.97	52.41
TOTAL EXPENDITURES		0.00	0.00	128,300.00	16,396.27	67,239.03	61,060.97	52.41
Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND:								
TOTAL REVENUES		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
TOTAL EXPENDITURES		0.00	0.00	128,300.00	16,396.27	67,239.03	61,060.97	52.41
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(16,396.27)	(67,239.03)	67,239.03	100.00
BEG. FUND BALANCE								
END FUND BALANCE						(67,239.03)		

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Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023								
Revenues								
Dept 000								
815-000-665.000	INTEREST INCOME	100.00	115.57	50.00	27.51	172.84	(122.84)	345.68
815-000-672.000	SAD INTEREST	6,000.00	4,615.30	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		6,100.00	4,730.87	6,050.00	27.51	172.84	5,877.16	2.86
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	27.51	172.84	5,877.16	2.86
Expenditures								
Dept 301 - OPERATING COSTS								
815-301-968.000	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301 - OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905 - DEBT SERVICE								
815-905-995.000	DEBT SERVICE - INTEREST	2,233.00	5,196.00	3,290.00	0.00	0.00	3,290.00	0.00
Total Dept 905 - DEBT SERVICE		2,233.00	5,196.00	3,290.00	0.00	0.00	3,290.00	0.00
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	0.00	20,809.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023:								
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	27.51	172.84	5,877.16	2.86
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	0.00	20,809.00	0.00
NET OF REVENUES & EXPENDITURES		(13,652.00)	(17,984.13)	(14,759.00)	27.51	172.84	(14,931.84)	1.17
BEG. FUND BALANCE		547,347.85	547,347.85	529,363.72		529,363.72		
END FUND BALANCE		533,695.85	529,363.72	514,604.72		529,536.56		

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Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035								
Revenues								
Dept 000								
825-000-665.000	INTEREST INCOME	0.00	146.77	0.00	49.22	307.99	(307.99)	100.00
825-000-672.000	SAD INTEREST	32,000.00	30,894.95	30,000.00	0.00	1,213.07	28,786.93	4.04
Total Dept 000		32,000.00	31,041.72	30,000.00	49.22	1,521.06	28,478.94	5.07
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	49.22	1,521.06	28,478.94	5.07
Expenditures								
Dept 301 - OPERATING COSTS								
825-301-968.000	DEPRECIATION EXPENSE	12,000.00	15,933.31	12,000.00	0.00	0.00	12,000.00	0.00
Total Dept 301 - OPERATING COSTS		12,000.00	15,933.31	12,000.00	0.00	0.00	12,000.00	0.00
Dept 905 - DEBT SERVICE								
825-905-954.000	AGENT FEES	500.00	500.00	500.00	0.00	0.00	500.00	0.00
825-905-986.000	INTEREST EXPENSE - WL SAD BONI	21,893.76	21,893.78	21,394.00	0.00	10,696.89	10,697.11	50.00
Total Dept 905 - DEBT SERVICE		22,393.76	22,393.78	21,894.00	0.00	10,696.89	11,197.11	48.86
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	0.00	10,696.89	23,197.11	31.56
Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035:								
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	49.22	1,521.06	28,478.94	5.07
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	0.00	10,696.89	23,197.11	31.56
NET OF REVENUES & EXPENDITURES		(2,393.76)	(7,285.37)	(3,894.00)	49.22	(9,175.83)	5,281.83	235.64
BEG. FUND BALANCE		764,821.83	764,821.83	757,536.46		757,536.46		
END FUND BALANCE		762,428.07	757,536.46	753,642.46		748,360.63		

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Fund 883 - DISTRICT #3 HORSESHOE LAKE								
Revenues								
Dept 000								
883-000-665.000	INTEREST INCOME	0.00	0.90	0.00	0.00	0.98	(0.98)	100.00
Total Dept 000		0.00	0.90	0.00	0.00	0.98	(0.98)	100.00
TOTAL REVENUES		0.00	0.90	0.00	0.00	0.98	(0.98)	100.00
Fund 883 - DISTRICT #3 HORSESHOE LAKE:								
TOTAL REVENUES		0.00	0.90	0.00	0.00	0.98	(0.98)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.90	0.00	0.00	0.98	(0.98)	100.00
BEG. FUND BALANCE				0.90		0.90		
END FUND BALANCE			0.90	0.90		1.88		

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Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-445.000	PENALTY & INTEREST ON TAXES	0.00	82.70	0.00	0.00	0.00	0.00	0.00
890-000-665.000	INTEREST INCOME	750.00	637.59	0.00	157.90	991.44	(991.44)	100.00
890-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	0.00	3.32	(3.32)	100.00
890-000-672.000	SAD INTEREST	15,000.00	8,333.68	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		15,750.00	9,053.97	15,000.00	157.90	994.76	14,005.24	6.63
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	157.90	994.76	14,005.24	6.63
Expenditures								
Dept 301 - OPERATING COSTS								
890-301-968.000	DEPRECIATION EXPENSE	72,000.00	74,187.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Dept 301 - OPERATING COSTS		72,000.00	74,187.00	70,000.00	0.00	0.00	70,000.00	0.00
Dept 905 - DEBT SERVICE								
890-905-954.000	AGENT FEES	415.00	0.00	400.00	0.00	0.00	400.00	0.00
Total Dept 905 - DEBT SERVICE		415.00	0.00	400.00	0.00	0.00	400.00	0.00
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	0.00	70,400.00	0.00
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	157.90	994.76	14,005.24	6.63
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	0.00	70,400.00	0.00
NET OF REVENUES & EXPENDITURES		(56,665.00)	(65,133.03)	(55,400.00)	157.90	994.76	(56,394.76)	1.80
BEG. FUND BALANCE		2,821,996.21	2,821,996.21	2,756,863.18		2,756,863.18		
END FUND BALANCE		2,765,331.21	2,756,863.18	2,701,463.18		2,757,857.94		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		6,465,702.90	6,459,152.58	6,985,973.00	160,577.06	2,272,258.43	4,713,714.57	32.53
TOTAL EXPENDITURES - ALL FUNDS		7,417,060.70	6,414,966.42	7,362,074.00	459,920.38	2,906,107.80	4,455,966.20	39.47
NET OF REVENUES & EXPENDITURES		(951,357.80)	44,186.16	(376,101.00)	(299,343.32)	(633,849.37)	257,748.37	168.53
BEG. FUND BALANCE - ALL FUNDS		14,542,894.76	14,542,894.76	14,587,080.92		14,587,080.92		
END FUND BALANCE - ALL FUNDS		13,591,536.96	14,587,080.92	14,210,979.92		13,953,231.55		



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12/11/2019	MIF	45615		VOID	** VOIDED **		** VOIDED **
12/11/2019	MIF	45616	11/30/19	DIRTSQUIRT AUTO SPA	PD CAR WASHES THROUGH 11/30/19	207-333-930.000	215.00
12/11/2019	MIF	45617	9100 116 3119 9	DTE ENERGY	66 6 MILE #SIREN 8/31/19-11/1/19	101-265-920.000	21.14
		45617	9100 212 3306 9		8350 MAIN ST 10/25/19-11/22/19	217-000-920.000	182.89
		45617	9100 212 3306 9		8350 MAIN ST 10/25/19-11/22/19	631-301-920.000	3,581.06
							<hr/> 3,785.09
12/11/2019	MIF	45618	9100 4059 5829	DTE ENERGY	STREETLIGHTS 11/1/19-11/30/19	101-448-920.000	2,826.40
12/11/2019	MIF	45619	INV07288	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES DEC 2019	216-301-820.000	918.82
12/11/2019	MIF	45620	MILEAGE	EMILY HOFSESS	MILEAGE 10/4/19-12/02/19: TRIPS TO	101-253-860.000	94.42
12/11/2019	MIF	45621	9345689393	GRAINGER, INC.	RADIAL BEARING DOUBLE SEAL	571-301-930.000	999.89
12/11/2019	MIF	45622	507	HAMBURG TOWNSHIP TREASURER	STATOR & LINER, GOOSENECK GROMMET	571-301-819.000	203.50
12/11/2019	MIF	45623	336853	HAVILAND PRODUCTS COMPANY	FERRIC CHLORIDE	571-301-740.000	5,562.49
12/11/2019	MIF	45624	4100	J & M LANDSCAPING	LAWN CARE SERVICES OCTOBER 2019	101-265-816.000	555.00
		45624	4102		SNOW REMOVAL NOV 2019: SINGLE PUSH	101-265-816.000	1,850.00
		45624	4100		LAWN CARE SERVICES OCTOBER 2019	101-666-816.000	40.00
		45624	4102		SNOW REMOVAL NOV 2019: SINGLE PUSH	101-666-816.000	290.00
		45624	4100		LAWN CARE SERVICES OCTOBER 2019	101-753-931.000	60.00
		45624	4102		SNOW REMOVAL NOV 2019: SINGLE PUSH	216-265-816.000	215.00
		45624	4100		LAWN CARE SERVICES OCTOBER 2019	631-301-816.000	50.00
		45624	4102		SNOW REMOVAL NOV 2019: SINGLE PUSH	631-301-816.000	1,050.00
							<hr/> 4,110.00
12/11/2019	MIF	45625	284335	KENT COMMUNICATIONS INC	2019 WINTER TAX BILLS & INSERT	101-101-900.000	645.49
		45625	284335		2019 WINTER TAX BILLS & INSERT	101-253-804.000	771.53
		45625	284335		2019 WINTER TAX BILLS & INSERT	101-253-851.000	65.64
							<hr/> 1,482.66
12/11/2019	MIF	45626	MILEAGE	LAURA ATWELL	MILEAGE TO ATTEND SERVSAFE TRAININ	101-666-860.000	97.44
12/11/2019	MIF	45627	MILEAGE	MARY BIRD	MILEAGE 9/18/19-11/20/19	101-412-860.000	97.44
12/11/2019	MIF	45628	6209	MCGRAW MORRIS P.C.	LEGAL SERVICES OCT 2019	101-270-803.000	1,438.28
		45628	6209		LEGAL SERVICES OCT 2019	207-270-803.000	3,237.50
							<hr/> 4,675.78
12/11/2019	MIF	45629	21804-11	MCKENNA ASSOCIATES	ZONING ORDINANCES REVISIONS OCT 20	101-412-801.000	290.00
12/11/2019	MIF	45630	69488272	MCKESSON MEDICAL-SURGICAL IN	NITRILE GLOVES	216-301-727.000	139.03

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		45630	69498550		NITRILE GLOVES	216-301-727.000	13.82
							152.85
12/11/2019	MIF	45631	1140	MICHIGAN AGRIBUSINESS SOLUTI	FECAL COLIFORM AND METALS & NUTRIE	571-301-819.000	1,000.00
12/11/2019	MIF	45632	MEMBERSHIP	MICHIGAN STATE FIREMEN'S ASS	2020 DEPARTMENT MEMBERSHIP	216-301-807.000	75.00
12/11/2019	MIF	45633	32920	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTIVIRUS, MANA	101-228-936.000	194.00
		45633	32920		ALL EMAILS; OFFICE ANTIVIRUS, MANA	101-228-948.000	298.75
		45633	32921		COM CTR ANTIVIRUS, MANAGED SERVICE	101-666-936.000	25.35
		45633	32920		ALL EMAILS; OFFICE ANTIVIRUS, MANA	101-666-936.000	7.96
		45633	32922		PD ANTIVIRUS, MANAGED SERVICES, OF	207-301-972.000	255.90
		45633	32920		ALL EMAILS; OFFICE ANTIVIRUS, MANA	207-301-972.000	78.00
		45633	32923		FD ANTIVIRUS & MANAGED SERVICES DE	216-301-972.000	42.75
		45633	32920		ALL EMAILS; OFFICE ANTIVIRUS, MANA	216-301-972.000	93.58
		45633	32924		WWTP ANTIVIRUS; MANAGED SERVICES;	571-228-948.000	200.26
		45633	32920		ALL EMAILS; OFFICE ANTIVIRUS, MANA	571-228-948.000	7.96
		45633	32909		WWTP SAW GRANT- REMOTE INSTALL OF	571-301-929.000	424.00
							1,628.51
12/11/2019	MIF	45634		VOID	** VOIDED **		** VOIDED **
12/11/2019	MIF	45635	0002509749	MLIVE MEDIA GROUP	ADS NOV 2019	101-101-900.000	777.54
12/11/2019	MIF	45636	00336938	MUNICODE	CODIFICATION ON-LINE CODE HOSTING	101-172-818.000	550.00
12/11/2019	MIF	45637	431933	NCL OF WISCONSIN, INC.	GRID FILTERS & FILTER PAPER	571-301-740.000	487.33
12/11/2019	MIF	45638	7900 0440 8028 914	NEOFUNDS	POSTAGE 11/13/19-12/10/19	101-191-851.000	8.75
		45638	7900 0440 8028 914		POSTAGE 11/13/19-12/10/19	101-265-851.000	257.15
		45638	7900 0440 8028 914		POSTAGE 11/13/19-12/10/19	101-412-851.000	34.95
		45638	7900 0440 8028 914		POSTAGE 11/13/19-12/10/19	101-666-851.000	95.50
		45638	7900 0440 8028 914		POSTAGE 11/13/19-12/10/19	207-301-851.000	5.00
		45638	7900 0440 8028 914		POSTAGE 11/13/19-12/10/19	571-301-851.000	907.55
							1,308.90
12/11/2019	MIF	45639	8980	O'DONNELL ELECTRIC, LLC	INSTALL NEW LAMPS AND PHOTOEYES FO	631-301-930.000	862.74
12/11/2019	MIF	45640	INV-000001	OVERTIME QUARTET	ENTERTAINMENT FOR 12/5/19	101-666-815.000	150.00
12/11/2019	MIF	45641	120519	PAUL E BURNS	LEWGAL SERVICE DEC 2019	101-253-803.000	500.00
		45641	120519		LEWGAL SERVICE DEC 2019	101-270-803.000	6,605.00
		45641	120519		LEWGAL SERVICE DEC 2019	101-270-927.000	(3,800.00)
		45641	120519		LEWGAL SERVICE DEC 2019	207-270-803.000	3,300.00
							6,605.00

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12/11/2019	MIF	45642	3816	PEOPLE'S EXPRESS	ROUND TRIP TRANSPORT TO THE OLDER	101-666-812.000	292.50
12/11/2019	MIF	45643	MULTIPLE	PETER'S HARDWARE HAMBURG - W	CHARGES 11/7/19-11/13/19: CEMENT,	571-301-930.000	92.69
12/11/2019	MIF	45644	2730732	QUILL CORP	OFFICE SUPPLIES: COFFEE & CREAMER	101-265-727.000	51.94
		45644	2998395		OFFICE SUPPLIES: COPY PAPER, 3 TAB	101-265-727.000	155.35
							207.29
12/11/2019	MIF	45645	NOV 2019	SIMPSON JANITORIAL SERVICE	PSB ENTRANCEWAY WINDOWS 11/14/19 &	631-301-816.000	20.00
12/11/2019	MIF	45646	761-10471967	STATE OF MICHIGAN	NPDES ANNUAL PERMIT FEE 2020	571-301-930.000	3,000.00
12/11/2019	MIF	45647	551-550389	STATE OF MICHIGAN	LIVE SCAN OCT 2019	207-000-214.000	43.25
		45647	551-553199		LIVE SCAN NOV 2019	207-000-214.000	43.25
							86.50
12/11/2019	MIF	45648	REIMBURSE	TAMI AVERILL	SR NUTRITION SUPPLIES, PROGRAM SUP	101-666-727.000	62.22
		45648	REIMBURSE		SR NUTRITION SUPPLIES, PROGRAM SUP	101-666-815.000	131.87
		45648	REIMBURSE		SR NUTRITION SUPPLIES, PROGRAM SUP	101-666-822.000	40.52
							234.61
12/11/2019	MIF	45649	23584	THE ACCUMED GROUP	FD BILLING SERVICE FEE NOV 2019	216-301-818.000	93.13
12/11/2019	MIF	45650	XXXX XXXX XXXX 485	TRACTOR SUPPLY CREDIT PLAN	FD SUPPLIES NOV 2019	216-301-727.000	8.49
12/11/2019	MIF	45651	11-2019	TREEMORE ECOLOGY & LAND SERV	LANDOWNER CALLS & ASSISTANCE WITH	101-270-800.000	240.00
12/11/2019	MIF	45652	283917	TRI-COUNTY SUPPLY, INC.	COM CTR SUPPLIES: C FOLD TOWELS &	101-666-727.000	101.44
12/11/2019	MIF	45653	401055751	U.S. BANK EQUIPMENT FINANCE	OFFICE, PD, WWTP & COM CTR COPIER	101-265-940.000	191.01
		45653	401055751		OFFICE, PD, WWTP & COM CTR COPIER	101-666-940.000	179.58
		45653	401055751		OFFICE, PD, WWTP & COM CTR COPIER	207-301-940.000	217.39
		45653	401055751		OFFICE, PD, WWTP & COM CTR COPIER	571-301-940.000	131.22
							719.20
12/11/2019	MIF	45654	530358852	UIS SCADA	TROUBLESHOOT BLOWER	571-301-930.000	429.00
		45654	530358556		TROUBLESHOOT FIRE PUMP TRANSFER SW	631-301-930.000	990.00
		45654	530358688		PSB ATS REPAIR	631-301-930.000	1,808.00
							3,227.00
12/11/2019	MIF	45655	35819	VAL'S SERVICE STATION	CHEVY TAHOE TIRE REPAIR	207-333-930.000	25.00
12/11/2019	MIF	45656	4446	WASHTENAW COUNTY TREASURER	10/19 MTT/STC CHARGEBACKS INVOICE	101-265-938.000	69.39
		45656	4446		10/19 MTT/STC CHARGEBACKS INVOICE	207-301-938.000	234.71
		45656	4446		10/19 MTT/STC CHARGEBACKS INVOICE	216-301-938.000	105.76
		45656	4446		10/19 MTT/STC CHARGEBACKS INVOICE	370-301-938.000	40.54
							450.40

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12/11/2019	MIF	45657	MUNIS 4558	WASHTENAW COUNTY TREASURER O	DISPATCH SERVICES DEC 2019	207-301-820.000	5,437.25
12/11/2019	MIF	45658	NTFD092619	WASHTENAW/LIVINGSTON CO. MED	FIRST RESPONDER FORMS	216-301-727.000	70.00
12/11/2019	MIF	45659	0094088-1389-8	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 12/1/19-12/	101-753-931.000	18.11
12/11/2019	MIF	45660	PRE-PAY	WHITLOCK BUSINESS SYSTEMS, I	PRE-PAYMENT FOR 2020 ASSESSING NOT	101-257-851.000	2,055.86
		45660	PRE-PAY		PRE-PAYMENT FOR 2020 ASSESSING NOT	101-257-900.000	963.72
							3,019.58
12/11/2019	MIF	45661	2969069	ZOLL MEDICAL CORPORATION	LIFEBAND 3 PACK	216-301-727.000	788.90
12/13/2019	MIF	442 (E)		PAYROLL	TRUSTEE SALARIES	101-101-701.000	2,500.00
		442 (E)			TRUSTEE FICA	101-101-715.000	198.89
		442 (E)			SUPERVISOR WAGES	101-171-701.000	480.77
		442 (E)			SUPERVISOR FICA	101-171-715.000	36.77
		442 (E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		442 (E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,122.33
		442 (E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	404.16
		442 (E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		442 (E)			CONTROLLER WAGES	101-172-722.000	1,360.59
		442 (E)			ELECTION INSPECTOR WAGES	101-191-702.000	873.00
		442 (E)			ELECTION INSPECTOR FICA	101-191-715.000	66.78
		442 (E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		442 (E)			GENERAL DEPUTY CLERK WAGES	101-215-703.000	1,709.16
		442 (E)			GENERAL CLERK FICA	101-215-715.000	448.01
		442 (E)			HOSPITALIZATION	101-215-716.000	11,666.63
		442 (E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		442 (E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		442 (E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,610.44
		442 (E)			GENERAL CLERICAL WAGES	101-253-704.000	764.40
		442 (E)			GENERAL TREASURER FICA	101-253-715.000	524.45
		442 (E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		442 (E)			GENERAL JANITORIAL SALARIES	101-265-710.000	708.40
		442 (E)			GENERAL JANITORIAL FICA	101-265-715.000	78.67
		442 (E)			GENERAL PAYROLL FEE	101-265-727.000	35.00
		442 (E)			GENERAL ZONING SALARIES	101-412-701.000	704.00
		442 (E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	75.36
		442 (E)			ZONING PENSION	101-412-718.000	70.40
		442 (E)			PLANN COMM	101-412-726.000	500.00
		442 (E)			CODE ENFORCEMENT SALARIES	101-412-809.000	585.00
		442 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		442 (E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	708.00
		442 (E)			JANITORIAL SALARIES	101-666-710.000	320.00

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		442 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	193.49
		442 (E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		442 (E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	11,937.55
		442 (E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	15,638.15
		442 (E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,774.30
		442 (E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	1,509.61
		442 (E)			JANITORIAL SALARIES	207-226-710.000	765.00
		442 (E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	2,409.76
		442 (E)			POLICE - HOLIDAY PAY	207-226-714.000	39,878.50
		442 (E)			LAW ENFORCEMENT FICA	207-226-715.000	8,059.04
		442 (E)			POLICE - HOSPITALIZATION	207-226-716.000	20,000.00
		442 (E)			PENSION	207-226-718.000	2,728.48
		442 (E)			POLICE - LONGEBITY	207-226-719.000	5,100.00
		442 (E)			UNIFORMS/GEAR & ALLOWANCE	207-226-741.000	5,600.00
		442 (E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	51.47
		442 (E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		442 (E)			FIRE PART-TIME WAGES	216-226-702.000	6,544.00
		442 (E)			FIRE ADMIN WAGES	216-226-705.000	177.60
		442 (E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	1,001.91
		442 (E)			FIRE FICA	216-226-715.000	855.17
		442 (E)			FIRE PENSION	216-226-718.000	355.02
		442 (E)			FIRE TRAINING WAGES	216-226-958.000	60.76
		442 (E)			FIRE PAYROLL FEE	216-301-727.000	58.84
		442 (E)			BUILDING SALARIES	287-226-703.000	1,056.00
		442 (E)			BUILDING FICA	287-226-715.000	126.99
		442 (E)			BUILDING PENSION	287-226-718.000	105.60
		442 (E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		442 (E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		442 (E)			SEWER OVERTIME	571-226-711.000	2,686.24
		442 (E)			SEWER FICA	571-226-715.000	1,314.35
		442 (E)			SEWER PENSION	571-226-718.000	1,015.97
		442 (E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		442 (E)			SEWER PAYROLL FEE	571-301-727.000	15.64
							180,228.29
12/17/2019	MIF	45662	I0541940	ATCO INTERNATIONAL	4179-C30 IMPACT	571-301-930.000	258.75
12/17/2019	MIF	45663	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PREMIUMS JAN 2020	101-412-716.000	531.34
		45663	007011521-0002		BRONZE PREMIUMS JAN 2020	207-226-716.000	570.36
		45663	007011521-0002		BRONZE PREMIUMS JAN 2020	287-226-716.000	797.01
		45663	007011521-0002		BRONZE PREMIUMS JAN 2020	571-226-716.000	4,394.23
							6,292.94

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12/17/2019	MIF	45664	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PREMIUMS JAN 2020	101-172-716.000	1,898.14
		45664	007011521-0001		SILVER PREMIUMS JAN 2020	101-666-716.000	774.05
		45664	007011521-0001		SILVER PREMIUMS JAN 2020	207-226-716.000	6,296.75
		45664	007011521-0001		SILVER PREMIUMS JAN 2020	216-226-716.000	1,700.35
		45664	007011521-0001		SILVER PREMIUMS JAN 2020	571-226-716.000	1,588.21
							12,257.50
12/17/2019	MIF	45665	0075124120919	CHARTER COMMUNICATIONS	PEG STATION, PD & FD CABLE BOXES 1	101-265-850.000	10.51
		45665	0075124120919		PEG STATION, PD & FD CABLE BOXES 1	207-301-850.000	30.00
		45665	0075124120919		PEG STATION, PD & FD CABLE BOXES 1	216-301-850.000	15.00
							55.51
12/17/2019	MIF	45666	0083771120719	CHARTER COMMUNICATIONS	OFFICE & PSB PHONES 12/7/19-1/06/2	101-265-850.000	159.96
		45666	0083748120919		BLDG PHONE, PSB PHONES & INTERNET	287-301-850.000	39.99
		45666	0077545120619		WWTP PHONES & INTERNET 12/6/19-1/5	571-301-850.000	274.93
		45666	0083748120919		BLDG PHONE, PSB PHONES & INTERNET	631-301-850.000	234.94
		45666	0083771120719		OFFICE & PSB PHONES 12/7/19-1/06/2	631-301-850.000	119.97
							829.79
12/17/2019	MIF	45667	24893	CREATIVE CARS INC	2015 TAHOE - TIRE REPAIR	207-333-930.000	20.00
12/17/2019	MIF	45668	339159	HAVILAND PRODUCTS COMPANY	CHLORINE & SULFUR DIOXIDE	571-301-740.000	455.01
12/17/2019	MIF	45669	CVCS239163	LAFONTAINE CHEVROLET	2015 TAHOE MANUFACTURER RECALL - B	207-333-930.000	61.04
12/17/2019	MIF	45670	N8050589	MAILFINANCE	MAIL MACHINE LEASE 10/12/19-01/11/	101-265-940.000	420.36
12/17/2019	MIF	45671	023202105-5	MEDMUTUAL LIFE	PREMIUMS FOR JAN 2020	101-172-717.000	81.92
		45671	023202105-5		PREMIUMS FOR JAN 2020	101-215-717.000	53.39
		45671	023202105-5		PREMIUMS FOR JAN 2020	101-253-717.000	50.28
		45671	023202105-5		PREMIUMS FOR JAN 2020	101-412-717.000	21.85
		45671	023202105-5		PREMIUMS FOR JAN 2020	101-666-717.000	57.45
		45671	023202105-5		PREMIUMS FOR JAN 2020	207-226-717.000	788.90
		45671	023202105-5		PREMIUMS FOR JAN 2020	216-226-717.000	91.70
		45671	023202105-5		PREMIUMS FOR JAN 2020	287-226-717.000	32.78
		45671	023202105-5		PREMIUMS FOR JAN 2020	571-226-717.000	306.12
							1,484.39
12/17/2019	MIF	45672	40624760	NAVITAS CREDIT CORP.	PD & FD PHONE SYSTEM	207-301-850.000	361.05
		45672	40624760		PD & FD PHONE SYSTEM	216-301-850.000	186.01
							547.06
12/17/2019	MIF	45673	432202	NCL OF WISCONSIN, INC.	PETRI DISHES	571-301-740.000	197.74
12/17/2019	MIF	45674	0000174	TREETOWN MURALS	DEPOSIT - PLAY PATH MURAL	101-265-929.000	1,000.00

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12/17/2019	MIF	45675	NORTHFIELD ESTATES	WASHTENAW COUNTY TREASURER	MONTHLY LICENSE FEE DEC 2019	101-000-214.000	1,165.00
12/19/2019	MIF	45676	SENIOR GALA	LAKELANDS GOLF & COUNTRY CLU	MEALS FOR SENIOR GALA	101-666-815.000	640.00
		45676	SENIOR GALA		MEALS FOR SENIOR GALA	101-666-836.000	136.16
							<hr/> 776.16
12/19/2019	MIF	45677	XXXX XXXX XXXX 337	STAPLES CREDIT PLAN	OFFICE & PD SUPPLIES	101-265-727.000	95.47
		45677	XXXX XXXX XXXX 337		OFFICE & PD SUPPLIES	207-301-727.000	152.76
							<hr/> 248.23
12/19/2019	MIF	45678	9842763175	VERIZON WIRELESS MESSAGING S	CREDIT - CANCELLATUION OF MGR CELL		** VOIDED **
		45678	9843572101		PD CELL SERVICE 11/5/19-12/4/19		** VOIDED **
		45678	9843723389		FD CELL SERVICE 11/8/19-12/7/19		** VOIDED **
12/19/2019	MIF	45679	9843572101	VERIZON WIRELESS MESSAGING S	PD CELL SERVICE 11/5/19-12/4/19	207-301-850.000	199.40
		45679	9843723389		FD CELL SERVICE 11/8/19-12/7/19	216-301-850.000	169.58
							<hr/> 368.98
12/30/2019	MIF	45680	1465210	APPLIED IMAGING	OFFICE & PD COPIER MAINT AGREEMENT	101-265-727.000	189.19
		45680	1465211		WWTP & COM CTR COPIERS MAINT AGREE	101-666-727.000	63.00
		45680	1465210		OFFICE & PD COPIER MAINT AGREEMENT	207-301-727.000	33.40
		45680	1465211		WWTP & COM CTR COPIERS MAINT AGREE	571-301-727.000	16.69
							<hr/> 302.28
12/30/2019	MIF	45681	1000 0950 4497	CONSUMERS ENERGY	427 E NORTH TERRITORIAL 11/14/19-1	571-301-920.000	14.92
12/30/2019	MIF	45682	0000005525	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS OCT 2019	287-261-725.000	2,385.00
		45682	0000005513		BLDG INSPECTIONS NOV 2019	287-261-725.000	1,260.00
		45682	0000005525		BLDG INSPECTIONS OCT 2019	287-261-737.000	1,551.86
		45682	0000005513		BLDG INSPECTIONS NOV 2019	287-261-737.000	175.00
							<hr/> 5,371.86
12/30/2019	MIF	45683	490	PSTGP, LLC	POLICE SUPERVISOR LIABILITY TRAINI	207-000-206.000	450.00
12/30/2019	MIF	45684	WCH2670	CDW GOVERNMENT INC	POWERTECH PT50 SER 3-IN-1 MIMO 2	207-301-972.000	489.95
12/30/2019	MIF	45685	0105079122219	CHARTER COMMUNICATIONS	8350 MAIN ST PD & FD PHONES 12/22/	207-301-850.000	179.94
		45685	0080645122319		2727 E NORTH TERRITORIAL INTERNET	216-301-850.000	104.98
		45685	0105079122219		8350 MAIN ST PD & FD PHONES 12/22/	216-301-850.000	59.98
							<hr/> 344.90
12/30/2019	MIF	45686	1000 0973 9812	CONSUMERS ENERGY	9101 MAIN ST 11/20/19-12/16/19	101-666-920.000	119.43
		45686	1000 0012 0517		8350 MAIN ST 11/20/19-12/16/19	217-000-920.000	211.28
		45686	1000 0012 4642		11500 LEMEN RD #A 11/19/19-12/16/1	571-301-920.000	1,216.89

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		45686	1000 0950 4273		8076 WHITMORE LAKE RD 11/20/19-12/	571-301-920.000	60.47
		45686	1000 0950 4356		601 RAY,OND DR GEN 11/20/19-12/16/	571-301-920.000	60.47
		45686	1000 0950 4588		7647 EDMUND ST 11/20/19-12/16/19	571-301-920.000	60.47
		45686	1000 1171 7061		11500 LEMEN RD #C 11/19/19-12/16/1	571-301-920.000	95.62
		45686	1000 6159 0814		11615 E SHORE DR 11/20/19-12/16/19	571-301-920.000	16.62
		45686	1000 1171 6543		11500 LEMEN RD #B 11/19/19-12/16/1	571-301-920.000	159.16
		45686	1000 0012 0517		8350 MAIN ST 11/20/19-12/16/19	631-301-920.000	2,136.22
							<hr/> 4,136.63
12/30/2019	MIF	45687		VOID	** VOIDED **		** VOIDED **
12/30/2019	MIF	45688	9100 116 2986 2	DTE ENERGY	9101 MAIN ST 11/23/19-12/23/19	101-666-920.000	148.07
		45688	9100 142 3069 2		2727 E NORTH TERRITORIAL 11/21/19-	216-301-920.000	140.42
		45688	9100 116 3039 9		11615 E SHORE DR 11/22/19-12/20/19	571-301-920.000	333.92
		45688	9100 116 7798 6		427 E NORTH TERRITORIAL 11/21/19-1	571-301-920.000	177.58
		45688	9100 116 3078 7		9081 LAKE PINE DR 11/21/19-12/19/1	571-301-920.000	47.49
		45688	9100 116 3105 8		9225 LAKE PINE DR 11/21/19-12/19/1	571-301-920.000	540.60
		45688	9100 113 1384 8		10201 ELMCREST RD 11/21/19-12/19/1	571-301-920.000	21.63
		45688	9100 116 7814 1		9457 LAKEPOINTE DR 9/25/19-12/23/1	571-301-920.000	44.09
		45688	9100 116 2944 1		7647 EDMUND ST 11/23/19-12/23/19	571-301-920.000	87.79
		45688	9100 116 2958 1		10201 ELMCREST RD 11/23/19-12/23/1	571-301-920.000	42.50
		45688	9100 116 2973 0		8076 MAIN ST 11/23/19-12/23/19	571-301-920.000	150.38
		45688	9100 116 2999 5		601 RAYMOND 11/23/19-12/23/19	571-301-920.000	70.80
		45688	9100 116 3014 2		11380 N SHORE DR 11/23/19-12/23/19	571-301-920.000	107.69
		45688	9100 116 3026 6		11591 N SHORE DR 11/23/19-12/23/19	571-301-920.000	42.93
		45688	9100 116 3052 2		11800 N MAIN ST 11/23/19-12/23/19	571-301-920.000	145.69
		45688	9100 116 3093 6		7941 TURNBERRY DR 11/23/19-12/23/1	571-301-920.000	56.10
		45688	9100 113 1398 8		11502 LEMEN RD 10/25/19-12/23/19	571-301-920.000	32.68
		45688	9100 116 3062 1		925 8 MILE RD BLDG PERM 11/23/19-1	571-301-920.000	1,443.99
							<hr/> 3,634.35
12/30/2019	MIF	45689		VOID	** VOIDED **		** VOIDED **
12/30/2019	MIF	45690		VOID	** VOIDED **		** VOIDED **
12/30/2019	MIF	45691	9100 4000 5506	DTE ENERGY	11500 LEMEN RD PRIMARY SUPPLY RATE	571-301-920.000	5,819.02
12/30/2019	MIF	45692	26112096	GREAT AMERICA FINANCIAL SVCS	OFFICE COLOR PRINTER LEASE	101-265-940.000	31.73
12/30/2019	MIF	45693	293922	INDUSTRIAL CHEM LABS & SVC	ROOT BEGONE	571-301-819.000	473.67
12/30/2019	MIF	45694	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 11/26/19-12/12/12/1	101-265-850.000	45.00
		45694	XXXX XXXX XXXX 327		WAGNER CHARGES 11/26/19-12/12/12/1	207-226-741.000	(1.53)
		45694	XXXX XXXX XXXX 327		WAGNER CHARGES 11/26/19-12/12/12/1	207-301-807.000	115.00

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		45694	XXXX XXXX XXXX 327		WAGNER CHARGES 11/26/19-12/12/12/1	216-301-741.000	321.45
		45694	XXXX XXXX XXXX 327		WAGNER CHARGES 11/26/19-12/12/12/1	631-301-727.000	345.18
		45694	XXXX XXXX XXXX 327		WAGNER CHARGES 11/26/19-12/12/12/1	631-301-930.000	29.00
							<hr/> 854.10
12/30/2019	MIF	45695	402782247	U.S. BANK EQUIPMENT FINANCE	OFFICE SMALL COPIER LEASE	101-265-940.000	65.23
12/30/2019	MIF	45696	5008429174	WELLS FARGO FINANCIAL LEASIN	PD PRINTER LEASES 12/8/19-1/7/20	207-301-972.000	224.40
01/03/2020	MIF	443 (E)		PAYROLL	SUPERVISOR WAGES	101-171-701.000	480.77
		443 (E)			SUPERVISOR FICA	101-171-715.000	36.78
		443 (E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		443 (E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,393.07
		443 (E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	477.83
		443 (E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		443 (E)			CONTROLLER WAGES	101-172-722.000	2,052.82
		443 (E)			ELECTION INSPECTOR WAGES	101-191-702.000	1,080.00
		443 (E)			ELECTION INSPECTOR FICA	101-191-715.000	82.62
		443 (E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		443 (E)			GENERAL DEPUTY CLERK WAGES	101-215-703.000	1,709.16
		443 (E)			GENERAL CLERK FICA	101-215-715.000	167.54
		443 (E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		443 (E)			BOARD OF REVIEW FEE	101-247-706.000	75.00
		443 (E)			BOARD OF REVIEW FICA	101-247-715.000	5.73
		443 (E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		443 (E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		443 (E)			GENERAL CLERICAL WAGES	101-253-704.000	959.40
		443 (E)			GENERAL TREASURER FICA	101-253-715.000	231.10
		443 (E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		443 (E)			GENERAL PAYROLL FEE	101-265-727.000	35.83
		443 (E)			ZONING SALARIES	101-412-701.000	704.00
		443 (E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	69.07
		443 (E)			ZONING PENSION	101-412-718.000	70.40
		443 (E)			PLANN COMM	101-412-726.000	500.00
		443 (E)			CODE ENFORCEMENT SALARIES	101-412-809.000	403.00
		443 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		443 (E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	708.00
		443 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	193.52
		443 (E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		443 (E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	11,766.80
		443 (E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	13,960.00
		443 (E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,919.20
		443 (E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	1,112.66

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		443 (E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	1,458.34
		443 (E)			LAW ENFORCEMENT FICA	207-226-715.000	2,361.12
		443 (E)			PENSION	207-226-718.000	2,728.48
		443 (E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	52.40
		443 (E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		443 (E)			FIRE PART-TIME WAGES	216-226-702.000	5,384.00
		443 (E)			FIRE ADMIN WAGES	216-226-705.000	76.96
		443 (E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	1,731.14
		443 (E)			FIRE FICA	216-226-715.000	820.98
		443 (E)			FIRE PENSION	216-226-718.000	355.02
		443 (E)			FIRE TRAINING WAGES	216-226-958.000	145.15
		443 (E)			FIRE PAYROLL FEE	216-301-727.000	60.22
		443 (E)			BUILDING SALARIES	287-226-703.000	1,056.00
		443 (E)			BUILDING FICA	287-226-715.000	126.99
		443 (E)			BUILDING PENSION	287-226-718.000	105.60
		443 (E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		443 (E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		443 (E)			SEWER FICA	571-226-715.000	816.21
		443 (E)			SEWER PENSION	571-226-718.000	1,015.97
		443 (E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		443 (E)			SEWER PAYROLL FEE	571-301-727.000	16.00
		443 (E)			SEWER COMMUNICATION PAY	571-301-850.000	175.00
							81,918.32
01/07/2020	MIF	45697	01/07/2020	NORTHFIELD ESTATES	UB refund for account: 673076	571-000-214.000	99.22
		45697	01/07/2020		UB refund for account: 673169	571-000-214.000	99.22
							198.44
01/09/2020	MIF	45698	734449030612	AT&T	ELEVATOR PHONE 11/26/19-12/25/19	631-301-850.000	96.31
01/09/2020	MIF	45699	0049525010120	CHARTER COMMUNICATIONS	PSB PHONE & INTERNET 1/1/20-1/31/2	631-301-850.000	174.97
01/09/2020	MIF	45700	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS DEC 2019	287-301-725.000	810.00
01/09/2020	MIF	45701	9100 212 3306 9	DTE ENERGY	8350 MAIN ST 11/23/19-12/23/19	217-000-920.000	244.76
		45701	9100 212 3306 9		8350 MAIN ST 11/23/19-12/23/19	631-301-920.000	3,888.95
							4,133.71
01/09/2020	MIF	45702	INSPECTIONS	ELECTRICAL CODE SERVICES LLC	ELECTRICAL INSPECTIONS DEC 2019	287-301-725.000	45.00
01/09/2020	MIF	45703	REFUND	FOUNDATION SYSTEMS OF MICHIG	REFUND PLUMBING PERMIT PP190089	287-000-488.000	95.00
01/09/2020	MIF	45704	REFUND 18	LAWNET	CONSTRUCTION REFUND DECEMBER 2019	217-000-908.000	810.84
		45704	REFUND 19		CONSTRUCTION REFUND JANUARY 2020	217-000-908.000	810.84
							1,621.68

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01/09/2020	MIF	45705	INSPECTIONS	LEONARD DONALD CZINSKI	PLUMBING & HEATING INSPECTIONS DEC	287-301-725.000	2,700.00
01/09/2020	MIF	45706	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 12/8/19: AMAZON PRI	571-301-930.000	12.99
01/09/2020	MIF	45707	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES DEC 2019: WHITE PAG	101-265-727.000	14.95
01/09/2020	MIF	45708	XXXX XXXX XXXX 709	PNC BANK	AVERILL CHARGES 11/18-12/17/19: PR	101-666-727.000	6.99
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-815.000	453.59
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-822.000	202.84
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-922.000	(0.32)
							663.10
01/09/2020	MIF	45709	62959758	WEX BANK	PD FUEL CHARGES DEC 2019	207-333-860.000	654.15
TOTAL - ALL FUNDS					TOTAL OF 111 CHECKS (6 voided)		394,834.05

--- GL TOTALS ---

101-000-214.000	DUE TO OTHERS	1,165.00
101-101-701.000	SALARIES	2,500.00
101-101-715.000	SOCIAL SECURITY	198.89
101-101-900.000	PRINTING & PUBLICATIONS	1,423.03
101-171-701.000	SALARIES	961.54
101-171-715.000	SOCIAL SECURITY	73.55
101-172-701.000	SALARIES	5,769.24
101-172-704.000	CLERICAL/DEP /SUPER/ELECTION	2,515.40
101-172-715.000	SOCIAL SECURITY	881.99
101-172-716.000	HOSPITALIZATION	1,898.14
101-172-717.000	LIFE/DISB. INSURANCE	81.92
101-172-718.000	PENSION	576.92
101-172-722.000	CONTROLLER	3,413.41
101-172-818.000	CONTRACTUAL SERVICES	550.00
101-191-702.000	SALARIES	1,953.00
101-191-715.000	SOCIAL SECURITY	149.40
101-191-851.000	POSTAGE	8.75
101-215-701.000	SALARIES	961.54
101-215-703.000	DEPUTY SALARIES	3,418.32
101-215-715.000	SOCIAL SECURITY	615.55
101-215-716.000	HOSPITALIZATION	11,666.63
101-215-717.000	LIFE/DISB. INSURANCE	53.39
101-215-718.000	PENSION	341.84
101-228-936.000	SOFTWARE	194.00
101-228-948.000	COMPUTER SERVICES	298.75
101-247-706.000	BOARD OF REVIEW FEE	75.00
101-247-715.000	SOCIAL SECURITY	5.73
101-253-701.000	SALARIES	961.54
101-253-703.000	DEPUTY SALARIES	3,191.24

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101-253-704.000				CLERICAL/DEP /SUPER/ELECTION			1,723.80
101-253-715.000				SOCIAL SECURITY			755.55
101-253-717.000				LIFE/DISB. INSURANCE			50.28
101-253-718.000				PENSION			316.16
101-253-803.000				LEGAL			500.00
101-253-804.000				TAX STATEMENT PREPARATION			771.53
101-253-851.000				POSTAGE			65.64
101-253-860.000				FUEL & MILEAGE			94.42
101-257-818.000				CONTRACTUAL SERVICES			8,205.00
101-257-851.000				POSTAGE			2,055.86
101-257-900.000				PRINTING & PUBLICATIONS			963.72
101-265-710.000				JANITORIAL SALARIES			708.40
101-265-715.000				SOCIAL SECURITY			78.67
101-265-727.000				SUPPLIES			684.73
101-265-816.000				GROUNDS/CLEANG/JANITORL SERVIC			2,405.00
101-265-850.000				COMMUNICATION			215.47
101-265-851.000				POSTAGE			257.15
101-265-920.000				UTILITIES			21.14
101-265-929.000				GRANT EXPENSE			1,000.00
101-265-930.000				REPAIRS & MAINTENANCE			3,665.00
101-265-938.000				CHARGEBACKS - PRIOR TAX YEARS			69.39
101-265-940.000				RENTAL EQUIPMENT			722.33
101-270-800.000				OTHER PROFESSIONAL FEES			240.00
101-270-803.000				LEGAL			8,043.28
101-270-927.000				ALLOCATE TO DEPARTMENTS			(3,800.00)
101-412-701.000				ZONING SALARIES			1,408.00
101-412-715.000				SOCIAL SECURITY			144.43
101-412-716.000				HOSPITALIZATION			531.34
101-412-717.000				LIFE/DISB. INSURANCE			21.85
101-412-718.000				ZONING PENSION			140.80
101-412-726.000				PLANN COMM			1,000.00
101-412-801.000				PLANNER FEES			290.00
101-412-809.000				CODE ENFORCEMENT SALARIES			988.00
101-412-851.000				POSTAGE			34.95
101-412-860.000				FUEL & MILEAGE			97.44
101-448-920.000				UTILITIES			2,826.40
101-666-701.000				SALARIES			3,752.96
101-666-702.000				SALARIES			1,416.00
101-666-710.000				JANITORIAL SALARIES			320.00
101-666-715.000				SOCIAL SECURITY			387.01
101-666-716.000				HOSPITALIZATION			774.05
101-666-717.000				LIFE/DISB. INSURANCE			57.45
101-666-718.000				PENSION			375.30
101-666-727.000				SUPPLIES			233.65
101-666-812.000				CC TRIPS			292.50

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-666-815.000			CC PROGRAMS		1,525.46		
101-666-816.000			GROUNDS/CLEANG/JANITORL SERVIC		330.00		
101-666-822.000			SENIOR NUTRITION		243.36		
101-666-836.000			COMMUNITY EXPENSE		136.16		
101-666-850.000			COMMUNICATION		255.53		
101-666-851.000			POSTAGE		95.50		
101-666-860.000			FUEL & MILEAGE		97.44		
101-666-920.000			UTILITIES		267.50		
101-666-922.000			LATE FEES AND PENALTIES		(0.32)		
101-666-936.000			SOFTWARE		33.31		
101-666-940.000			RENTAL EQUIPMENT		179.58		
101-753-931.000			PARK MAINITENANCE		78.11		
207-000-206.000			JUSTICE TRAINING FUND #302		450.00		
207-000-214.000			DUE TO OTHERS		86.50		
207-226-701.000			SALARIES		23,704.35		
207-226-702.000			SALARIES		29,598.15		
207-226-704.000			CLERICAL/DEP /SUPER/ELECTION		5,693.50		
207-226-708.000			SALARIES-PART TIME		2,622.27		
207-226-710.000			JANITORIAL SALARIES		765.00		
207-226-711.000			SALARIES-OVERTIME		3,868.10		
207-226-714.000			HOLIDAY		39,878.50		
207-226-715.000			SOCIAL SECURITY		10,420.16		
207-226-716.000			HOSPITALIZATION		26,867.11		
207-226-717.000			LIFE/DISB. INSURANCE		788.90		
207-226-718.000			PENSION		5,456.96		
207-226-719.000			EMPLOYEE FRINGE-LONGEVITY		5,100.00		
207-226-741.000			UNIFORMS/GEAR & ALLOWANCE		5,598.47		
207-270-803.000			LEGAL		6,537.50		
207-301-727.000			SUPPLIES		496.92		
207-301-807.000			MEMBERSHIP DUES		115.00		
207-301-820.000			DISPATCH SERVICES		5,437.25		
207-301-850.000			COMMUNICATION		770.39		
207-301-851.000			POSTAGE		5.00		
207-301-938.000			CHARGEBACKS - PRIOR TAX YEARS		234.71		
207-301-940.000			RENTAL EQUIPMENT		217.39		
207-301-972.000			COMPUTER		1,048.25		
207-333-860.000			FUEL & MILEAGE		654.15		
207-333-930.000			REPAIRS & MAINTENANCE		1,822.98		
216-226-701.000			SALARIES		7,100.48		
216-226-702.000			SALARIES		11,928.00		
216-226-705.000			ADMINISTRATIVE ASSISTANT		254.56		
216-226-708.000			SALARIES-PART TIME		2,733.05		
216-226-715.000			SOCIAL SECURITY		1,676.15		
216-226-716.000			HOSPITALIZATION		1,700.35		
216-226-717.000			LIFE/DISB. INSURANCE		91.70		

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
216-226-718.000				PENSION			710.04
216-226-958.000				TRAINING WAGES			205.91
216-265-816.000				GROUPS/CLEANG/JANITORL SERVIC			215.00
216-301-727.000				SUPPLIES			1,168.29
216-301-741.000				UNIFORMS/GEAR & ALLOWANCE			321.45
216-301-807.000				MEMBERSHIP DUES			75.00
216-301-818.000				CONTRACTUAL SERVICES			93.13
216-301-820.000				DISPATCH SERVICES			918.82
216-301-850.000				COMMUNICATION			535.55
216-301-920.000				UTILITIES			140.42
216-301-938.000				CHARGEBACKS - PRIOR TAX YEARS			105.76
216-301-972.000				COMPUTER			136.33
216-333-930.000				REPAIRS & MAINTENANCE			362.83
217-000-908.000				RENTAL REIMBURSEMENT			1,621.68
217-000-920.000				UTILITIES			638.93
287-000-488.000				TRADE PERMIT FEES			95.00
287-226-703.000				BUILDING SALARIES			2,112.00
287-226-715.000				SOCIAL SECURITY			253.98
287-226-716.000				HOSPITALIZATION			797.01
287-226-717.000				LIFE/DISB. INSURANCE			32.78
287-226-718.000				BUILDING PENSION			211.20
287-261-725.000				BUILDING INSPECTIONS			3,645.00
287-261-737.000				PLAN REVIEW			1,726.86
287-301-725.000				ELECTRIC, PLUMB & MECH INSPECTIONS			3,555.00
287-301-850.000				COMMUNICATION			39.99
370-301-938.000				CHARGEBACKS - PRIOR TAX YEARS			40.54
571-000-214.000				DUE TO OTHERS			198.44
571-226-701.000				SALARIES			5,295.02
571-226-702.000				SALARIES			15,024.28
571-226-711.000				SALARIES-OVERTIME			2,686.24
571-226-715.000				SOCIAL SECURITY			2,130.56
571-226-716.000				HOSPITALIZATION			5,982.44
571-226-717.000				LIFE/DISB. INSURANCE			306.12
571-226-718.000				PENSION			2,031.94
571-226-747.000				ON-CALL WAGES			840.00
571-228-948.000				COMPUTER SERVICES			208.22
571-301-727.000				SUPPLIES			48.33
571-301-740.000				OPERATING SUPPLIES			6,702.57
571-301-817.000				LAB & TESTING			60.00
571-301-819.000				COLLECTION SYS ANNUAL MAINT			1,677.17
571-301-850.000				COMMUNICATION			449.93
571-301-851.000				POSTAGE			907.55
571-301-920.000				UTILITIES			10,849.50
571-301-929.000				GRANT EXPENSE			424.00
571-301-930.000				REPAIRS & MAINTENANCE			4,861.82

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
571-301-940.000					RENTAL EQUIPMENT		131.22
631-301-727.000					SUPPLIES		345.18
631-301-816.000					GROUNDS/CLEANG/JANITORL SERVIC		1,120.00
631-301-850.000					COMMUNICATION		801.16
631-301-920.000					UTILITIES		9,606.23
631-301-930.000					REPAIRS & MAINTENANCE		4,615.84
					TOTAL		394,834.05

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 TOWNSHIP BOARD					
101-101-900.000	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS DEC 2019	782.59	
		Total For Dept 101 TOWNSHIP BOARD		782.59	
Dept 172 TOWNSHIP MANAGER					
101-172-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	81.92	
101-172-860.000	FUEL & MILEAGE	JENNIFER CARLISLE	MILEAGE REIMBURSEMENT OCT-DEC 2019: B	3.83	
		Total For Dept 172 TOWNSHIP MANAGER		85.75	
Dept 215 CLERK					
101-215-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	53.39	
		Total For Dept 215 CLERK		53.39	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936.000	SOFTWARE	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	194.00	
101-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	310.75	
		Total For Dept 228 INFORMATION TECHNOLOGY		504.75	
Dept 247 BOARD OF REVIEW					
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-004 RAYMO	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-002 SIDNE	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-139-007 ROSE	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-139-006 ROSE	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-139-005 ROSE	29.51	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-139-002 RAYMO	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-009 HILLS	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-451-002 SUNSH	83.73	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-455-002 BETHU	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-451-001 SUNSH	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-450-001 HILL	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-452-004 BETHU	29.51	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-135-013 HIGHL	49.22	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-135-001 HILLS	44.30	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-130-002 RAYMO	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-129-012 SIDNE	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-129-008 RAYMO	19.64	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-129-003 SIDNE	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-006 BETHU	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-005	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-003 BETHU	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-455-004 RAPHA	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-455-003 BETHU	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-455-001 RAPHA	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-452-003 SUNSH	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-452-002 HILL	44.30	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-468-001 ORCHE	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-464-001 RAPHA	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-462-006 SIDNE	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-460-004 LINCO	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-460-001	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-017 RAPHA	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-015	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-014 RAPHA	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-013 RAPHA	4.82	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 247 BOARD OF REVIEW					
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-011 RAPAH	54.16	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-009 BETHU	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-007 BETHU	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-05-254-002 75 BA	5,700.18	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-001 ROSE	73.88	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-004 HILLS	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-005 HILLS	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-007 HILLS	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-05-329-003 MAIN	51.88	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-05-380-008 GARFI	372.46	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-138-010 HILLS	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-007 RAYMO	46.62	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-010 SIDNE	12.09	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-141-003 NORTH	19.07	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-141-001 SIDNE	55.97	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-232-015 MAPLE	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-203-003 FORES	30.61	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-204-031 FORES	4.36	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-204-032 FORES	30.63	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-204-034 FORES	30.61	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-204-043	30.63	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-276-042 BUTTE	4.39	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-008 BETHU	38.80	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-457-012 RAPHA	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-462-001 ORCHE	87.85	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-462-003 LINCO	14.65	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-462-008 SIDNE	85.59	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-007 FAIRV	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-006 FAIRV	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-005 FAIRV	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-004 SUNSH	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-003 SUNSH	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-002 SUNSH	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-001 NORTH	14.71	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-472-007 CEDAR	54.16	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-472-005 CEDAR	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-472-004 CEDAR	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-472-003 FAIRV	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-472-001 FAIRV	59.10	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-471-005 PAULA	68.93	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-471-003 CEDAR	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-471-001 CEDAR	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-011 ORCHE	29.51	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-010	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-009 ORCHE	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-008 ORCHE	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-003 PAULA	24.56	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-002 NORTH	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-470-001 NORTH	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-468-003 SIDNE	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-18-120-008 COYLE	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-229-011 GROVE	4.82	

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Fund 101 GENERAL FUND					
Dept 247 BOARD OF REVIEW					
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-229-009 GROVE	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-228-030 GROVE	9.76	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-141-002 NORTH	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-008 SIDNE	4.82	
101-247-959.000	TRIBUNALS AND DRAINS	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-08-474-008 FAIRV	34.42	
101-247-959.000	TRIBUNALS AND DRAINS	WASHTENAW COUNTY TREASUR	2019 DRAINS SPECIAL ASSESSMENT	19,561.67	
Total For Dept 247 BOARD OF REVIEW				27,610.47	
Dept 253 TREASURER					
101-253-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	50.28	
101-253-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES DECEMBER 2019	500.00	
101-253-860.000	FUEL & MILEAGE	LEISA DEVANEY	MILEAGE 11/1/19-12/27/19: POST OFFICE	42.22	
Total For Dept 253 TREASURER				592.50	
Dept 257 ASSESSING					
101-257-818.000	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES JAN 2020	8,205.00	
Total For Dept 257 ASSESSING				8,205.00	
Dept 265 HALL AND GROUNDS					
101-265-727.000		ARBOR SPRINGS WATER CO I	OFFICE 3 - 5 GAL ARTESIAN WATER, SERV	19.50	
101-265-727.000	SUPPLIES	CARTRIDGE CENTER INC.	PRINTER INK CARTRIDGES	96.00	
101-265-727.000		PRINTING SYSTEMS INC	MIF CHECKS	160.86	
101-265-940.000		ARBOR SPRINGS WATER CO I	OFFICE 3 - 5 GAL ARTESIAN WATER, SERV	20.00	
101-265-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	OFFICE, PD, WWTP, & COM CTR COPIER LE	191.01	
101-265-940.000	RENTAL EQUIPMENT	US POSTAL SERVICE	PO BOX RENEWAL 2020	156.00	
Total For Dept 265 HALL AND GROUNDS				643.37	
Dept 270 LEGAL/PROFESSIONAL					
101-270-800.000	OTHER PROFESSIONAL FEES	TREEMORE ECOLOGY & LAND	LANDOWNER CALLS & FOLLOW-UP DEC 2019	75.00	
101-270-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES DECEMBER 2019	735.00	
101-270-806.000	ENGINEER	TETRA TECH INC	PROJECT SERVICES THROUGH 2/22/19	579.01	
101-270-927.000	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL SERVICES DECEMBER 2019	(3,800.00)	
Total For Dept 270 LEGAL/PROFESSIONAL				(2,410.99)	
Dept 412 PLANNING/ZONING DEPT					
101-412-637.000	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES OCTOBER 20	450.00	
101-412-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	21.85	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES OCTOBER 20	5,930.00	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES OCTOBER 20	2,580.00	
101-412-900.000	PRINTING & PUBLICATIONS	MLIVE MEDIA GROUP	ADS DEC 2019	79.63	
Total For Dept 412 PLANNING/ZONING DEPT				9,061.48	
Dept 448 STREET LIGHTS					
101-448-920.000	UTILITIES	DTE ENERGY	STREETLIGHTS 12/1/19-12/31/19	2,601.96	
Total For Dept 448 STREET LIGHTS				2,601.96	
Dept 666 COMMUNITY CENTER					
101-666-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	57.45	
101-666-815.000	CC PROGRAMS	CHRISTINE STEWART	LINE DANCE FOR BEGINNERS - NOV 2019	78.00	
101-666-815.000	CC PROGRAMS	PAT ZAJAC	TAI CHI NOV-DEC 2019	120.00	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	7.80	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	COM CTR ANTIVIRUS & MANAGED SERVICES	25.35	
101-666-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	OFFICE, PD, WWTP, & COM CTR COPIER LE	179.58	

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Fund 101 GENERAL FUND					
Dept 666 COMMUNITY CENTER					
		Total For Dept 666 COMMUNITY CENTER		468.18	
Dept 753 RECREATION BOARD					
101-753-931.000	PARK MAINTENANCE	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 1/1/20-1/31/20	18.11	
		Total For Dept 753 RECREATION BOARD		18.11	
		Total For Fund 101 GENERAL FUND		48,216.56	
Fund 207 LAW ENFORCEMENT FUND					
Dept 000					
207-000-214.000	DUE TO OTHERS	STATE OF MICHIGAN	LIVE SCAN DEC 2019	302.75	
		Total For Dept 000		302.75	
Dept 226 PERSONNEL					
207-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	788.90	
		Total For Dept 226 PERSONNEL		788.90	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES DECEMBER 2019	3,300.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		3,300.00	
Dept 301 OPERATING COSTS					
207-301-727.000		ARBOR SPRINGS WATER CO I	PD 4 - 5 GAL ARTESIAN WATER, SERVICE	46.00	
207-301-807.000	MEMBERSHIP DUES	LERMA, INC.	2020 MEMBERSHIP DUES	60.00	
207-301-820.000	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	DISPATCH SERVICES AUG 2019	5,437.25	
207-301-820.000	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	DISPATCH SERVICES JAN 2020	5,437.25	
207-301-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	OFFICE, PD, WWTP, & COM CTR COPIER LE	217.39	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	74.10	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	PD ANTI-VIRUS, MANAGES SERVICES, OFF-	255.90	
		Total For Dept 301 OPERATING COSTS		11,527.89	
Dept 333 TRANSPORTATION					
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	CREDIT - PD BATTERY CORE RETURN CREDI	(22.00)	
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	POLICE INTERCEPTOR BATTERY	155.99	
207-333-930.000	REPAIRS & MAINTENANCE	VAL'S SERVICE STATION	2017 TAHOE OIL CHANGE	59.95	
207-333-930.000	REPAIRS & MAINTENANCE	VAL'S SERVICE STATION	2017 TAHOE NRE TIRES, MOUNT & BALANCE	756.00	
		Total For Dept 333 TRANSPORTATION		949.94	
		Total For Fund 207 LAW ENFORCEMENT FUND		16,869.48	
Fund 216 MEDICAL RESCUE FUND					
Dept 226 PERSONNEL					
216-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	91.70	
216-226-730.000	MEDICAL TESTING	OCCUPATIONAL HEALTH CENT	FIRE FIGHTER PHYSICAL	193.50	
216-226-957.000	TRAINING & DEVELOPMENT	BRION S. COOLEY	REIMBURSE FOR CPR CARDS	20.00	
		Total For Dept 226 PERSONNEL		305.20	
Dept 301 OPERATING COSTS					
216-301-727.000	SUPPLIES	ARBOR SPRINGS WATER CO I	FD 4 0 5 GAL ARTESIAN WATER & SERVICE	32.00	
216-301-727.000	SUPPLIES	TRACTOR SUPPLY CREDIT PL	CHARGES 12/19-12/20/19	118.41	
216-301-818.000	CONTRACTUAL SERVICES	THE ACCUMED GROUP	FD BILLING SERVICES 8/1/19-8/31/19	133.10	
216-301-818.000	CONTRACTUAL SERVICES	THE ACCUMED GROUP	FD SERVICES 12/1/19-12/31/19	41.60	
216-301-920.000	UTILITIES	CORRIGAN PROPANE CO.	STATION 2 PROPANE DELIVERY- 655.5 GAL	1,114.09	
216-301-930.000	REPAIRS & MAINTENANCE	DIGICOM GLOBAL INC.	BELT CLIPS	79.75	

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Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	85.80	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	FD MANAGED SERVICE & ANTIVIRUS	42.75	
Total For Dept 301 OPERATING COSTS				1,647.50	
Dept 333 TRANSPORTATION					
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	MAX WASH, DIESEL EXHAUST FLUID	34.93	
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	CWP 28-200	13.39	
216-333-930.000	REPAIRS & MAINTENANCE	FIRE WRENCH OF MICHIGAN,	LADDER #81 - REPLACE AIR DRYER PURGE	497.25	
Total For Dept 333 TRANSPORTATION				545.57	
Dept 900 CAPITAL OUTLAY					
216-900-970.000	EQUIPMENT	PREMIER SAFETY	SCOTT HARD CARRY CASE, SPECTACLE KIT,	1,035.75	
Total For Dept 900 CAPITAL OUTLAY				1,035.75	
Total For Fund 216 MEDICAL RESCUE FUND				3,534.02	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 226 PERSONNEL					
287-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	32.78	
Total For Dept 226 PERSONNEL				32.78	
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-738.000	MISC BUILDING ADMINISTRATION	JENNIFER CARLISLE	MILEAGE REIMBURSEMENT OCT-DEC 2019: B	20.01	
287-261-738.000	MISC BUILDING ADMINISTRATION	JENNIFER CARLISLE	24X36 COPIES FOR FOIA REQUEST	23.94	
Total For Dept 261 GOVERNMENT SHARED SERVICES				43.95	
Total For Fund 287 BUILDING DEPARTMENT FUND				76.73	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 226 PERSONNEL					
571-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	306.12	
Total For Dept 226 PERSONNEL				306.12	
Dept 228 INFORMATION TECHNOLOGY					
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP & M	7.80	
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	WWTP ANTI-VIRUS & MANAGED SERVICES; M	200.26	
Total For Dept 228 INFORMATION TECHNOLOGY				208.06	
Dept 301 OPERATING COSTS					
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	REPLACE DIGITAL DISPLAY & RIBBON CABL	676.96	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	KENNEDY INDUSTRIES INC	FIELD SERVICE	738.00	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	KENNEDY INDUSTRIES INC	CREDIT MEMO FOR SERVICE	(270.00)	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	KERR PUMP AND SUPPLY	GASKETS, O RING, MECH SEAL, SLEEVE	1,012.25	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	MICHIGAN AGRIBUSINESS SO	12/5/19 BIOSOLIDS LIQUID LAND APPLICA	7,504.20	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	MICHIGAN AGRIBUSINESS SO	BIOSOLID LIQUID LAND APPLICATION 11/2	10,839.40	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	SMITH & LOVELESS, INC.	ELEMENT FILTER KIT	161.31	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	STATE OF MICHIGAN	BIOSOLIDS LAND APPLICATION FEE	1,534.10	
571-301-930.000	REPAIRS & MAINTENANCE	GRAINGER, INC.	PARALLEL KEY	41.84	
571-301-930.000	REPAIRS & MAINTENANCE	GRAINGER, INC.	RETAINING RING	8.89	
571-301-930.000	REPAIRS & MAINTENANCE	GRAINGER, INC.	GP MOTOR	336.21	
571-301-930.000	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	WWTP ONSITE LABOR - SCAN TO FILE NOT	125.00	
571-301-930.000	REPAIRS & MAINTENANCE	PETER'S HARDWARE HAMBURG	PURCHASES 12/10/19-12/23/19: BOLTS, K	170.16	
571-301-930.000	REPAIRS & MAINTENANCE	STATE OF MICHIGAN - MDOT	LEASE SEWER LINE RIGHT-OF-WAY FY2020	257.75	
571-301-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	OFFICE, PD, WWTP, & COM CTR COPIER LE	171.48	

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Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
Total For Dept 301 OPERATING COSTS				23,307.55	
Dept 900 CAPITAL OUTLAY					
571-900-970.000	EQUIPMENT	UIS SCADA	UPGRADE MOTOROLA RTU'S	56,795.00	
Total For Dept 900 CAPITAL OUTLAY				56,795.00	
Total For Fund 571 WASTEWATER TREATMENT FUND				80,616.73	
Fund 631 BUILDING AND GROUNDS MAINTENANCE FUND					
Dept 301 OPERATING COSTS					
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	SIMPSON JANITORIAL SERVI	PSB ENTRANCEWAY WINDOWS 12/10 & 12/23	20.00	
631-301-930.000	REPAIRS & MAINTENANCE	MASTERCRAFT PLUMBING, IN	REPAIR TO DRAINS, SERVICE SINK IN BAS	1,538.30	
631-301-930.000	REPAIRS & MAINTENANCE	MASTERCRAFT PLUMBING, IN	REPAIR TO FD KITCHEN SINK DRAIN, CABL	2,745.00	
Total For Dept 301 OPERATING COSTS				4,303.30	
Total For Fund 631 BUILDING AND GROUNDS MAINTENANCE F				4,303.30	

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Fund Totals:

Fund 101 GENERAL FUND	48,216.56
Fund 207 LAW ENFORCEME	16,869.48
Fund 216 MEDICAL RESCU	3,534.02
Fund 287 BUILDING DEPA	76.73
Fund 571 WASTEWATER TR	80,616.73
Fund 631 BUILDING AND	4,303.30

Total For All Funds:	153,616.82
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To: Northfield Township Board  
From: Steve Aynes, Northfield Township Manager  
Re: Sale of 75 Barker Rd.  
Date: January 9, 2020

As a recap on the sale of 75 Barker Rd., the Board had previously rejected one offer to purchase for this property. Two subsequent offers to purchase were discussed at the November 12th Board meeting at which the Board voted to postpone action until the November 26th meeting.

At the November 26th Board meeting the Board discussed the offers and voted to postpone consideration of the offers until the January 14th meeting. The issue of retaining the Public Parking Lot at 75 Barker was also discussed. Mr. Lippens was asked to do a lot split study which he did provide in a timely manner.

I attempted to bring this issue back for Board discussion at the December 10, 2019 meeting out of concern that waiting over a month for the January 14th meeting would result in the offers being withdrawn and the value of the building decreasing substantially. The Board chose to remove it from the agenda at the December 10 meeting.

At this time the realtors do not feel that the potential purchasers know what to include in their offers to purchase that would be acceptable to the Board. The Board seems to be divided over selling the property in its entirety, having a lot split as shown in Mr. Lippens' submittal, or keeping an easement on the property.

At this time, I feel the options to the board for the sale of 75 Barker are as follows:

- Sell the property as-is.
- Sell the property with an easement for the parking lot to retain public parking in downtown.
- Split the property keeping the public parking lot under township ownership and selling the remainder of the property.

Upon a decision from the board, I will inform our realtor of the board's decision and have the purchasers submit their highest and best offer to be brought back to the board for consideration. We would like to have these offers back and ready for a decision at the January 28<sup>th</sup> meeting.

This earlier memo to the Board is now provided for Information Purposes Only. Please see the current memo from Steve Aynes, Township Manager, to the Township Board dated January 9, 2020 for the updated information for discussion

To: Township Board  
From: Steve Aynes, Township Manager  
RE: Sale of Property at 75 Barker St.  
Date: November 21, 2019

The Board had previously approved "Exclusive Right to Sell" agreement with Thomas A. Duke Company to serve as the Broker for Northfield Township.

Since the November 5 election in favor of allowing the establishment of Marijuana related operations within the Township. Since then, several offers to purchase 75 Barker have been received. I have listed the amount by the purchase offer dollar amount and date of offer as the easiest way to discuss these.

- \$ 275,000 10/31/2019 \*
- \$ 350,000 11/7/2019
- \$ 405,000 11/18/2019 \*
- \$ 420,000 11/18/2019

The two with stars by the dates are from the same Purchaser.

The Board asked for an appraisal of the property. Enclosed is information received from the appraiser who provided information to the Board prior to the property listing with the realtor.

I have discussed alternatives with John Porth, Vice President, Thomas A. Duke Co. He will be present for the Board Meeting. Mr. Porth's recommendation is that the Township Board pick a date 7-10 days away and have the realtor notify each of these parties that they need to submit their highest and best offer for the property. The best offer might not be the highest offer. That would be up to the Board to decide or to delegate authority for action to a Board committee or to the Township Manager with approval from the Township Attorney.

It would be desirable that the acceptance of a proposal would be signed prior to the December 26 start of acceptance of business applications for Marijuana operations. However, the next Board meeting is January 14, 2020.

Mr. Burns will also be present to answer any questions the Board may have. The sale of property is required to be discussed in public session.

How would the Board like to proceed?

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**From:** Steven Aynes  
**Sent:** Friday, December 20, 2019 3:25 PM  
**To:** Board of Trustees  
**Cc:** Paul Burns; Fisher, Pam; Riggs, Elizabeth; Paul Burns  
**Subject:** FW: 75 Barker Lot Split

In a response from Janet to the latest offer to purchase 75 Barker, she brought up the direction from the Board to Paul Lippens at the November 26, 2019 Board Meeting to look into this. He was to submit the information in time for the December 10 Board Meeting.

As you can see, Paul Lippens sent his e-mail shown below and his report regarding the possibility of doing a lot split which is attached. He sent it in time for inclusion in the packet for the December 10 Board Meeting. Paul's report shows that a lot split is feasible. I dropped the ball by not including this as an agenda items on the December 10 agenda.

However, I had placed on the agenda for discussion the procedure recommended by the realtor to sell the building. The Board voted to remove this item from the agenda.

The Board extended the real estate listing at the October 22, 2019 Board meeting. This passed by a 4-3 vote with Chick, Zelenock, and Chockley opposed. I have received no direction from the Board to have the listing changed to not include the parking lot in the listing. It is my understanding that the Board can counter any offer to purchase, but without the parking lot being included I expect the offer would significantly decrease.

I intend to put this purchase offer on the January 14, 2020 agenda as directed by the Board. The parking issue should be decided prior to the agenda item regarding the sale of the property. Any counter offer to change the terms of the listing/offer will delay the consummation of a Purchase Agreement. The perspective buyers need to submit proof of control of the property to the Township no later than January 24 to be considered for license as a retail marijuana business on that property. The value of the property keeps growing based on that potential use. If not sold in a timely fashion I expect the first round of receiving marijuana license applications will be missed and the value to rapidly drop.

Thanks Janet for brining the issue regarding the parking lot to be brought up today.

Steve

Sent from Mail for Windows 10

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**From:** Paul Lippens  
**Sent:** Tuesday, December 3, 2019 1:33 PM

To: Jennifer Carlisle; Steven Aynes

Cc: Marlene Chockley

Subject: 75 Barker Lot Split

Steve,

Attached is my review of the Barker Road lot split issue for your consideration and inclusion with the 75 Barker agenda item.

Thanks!

-Paul

M. Paul Lippens, AICP, NCI.

—  
Director of Urban Design and Mobility  
Director, Detroit Studio

**MCKENNA**

O 313.888.9882 | C 734.218.2131 | F 248.596.0930  
28 West Adams Street, Suite 1000 | Detroit, MI 48226  
[plippens@mcka.com](mailto:plippens@mcka.com) | [mcka.com](http://mcka.com)

**FACEBOOK | LINKEDIN**

# MCKENNA



December 3, 2019

Ms. Mary Bird, Assessing  
Northfield Township  
8350 Main Street - P.O. Box 576  
Whitmore Lake, MI 48189

**Subject: Northfield Township; 75 Barker, MI 48390 #B-02-05-254-002  
Lot Split Review #1; Application Received November 26, 2019**

Dear Ms. Bird,

We have reviewed the above referenced request from the Township to split one parcel into two parcels. The parcel is identified as #B-02-05-254-002, and the parking lot will be split from the original parcel. We do not have a formal application for the parcel and have not reviewed the survey or ownership information as part this review; but we understand that the Township has all the documentation required on file. The parcels are zoned WLD-DD (Whitmore Lake Downtown). We do not have any records of the parcel being combined or split previously.

Ownership information for this application will be reviewed prior to completing the split if the Township decides to proceed..

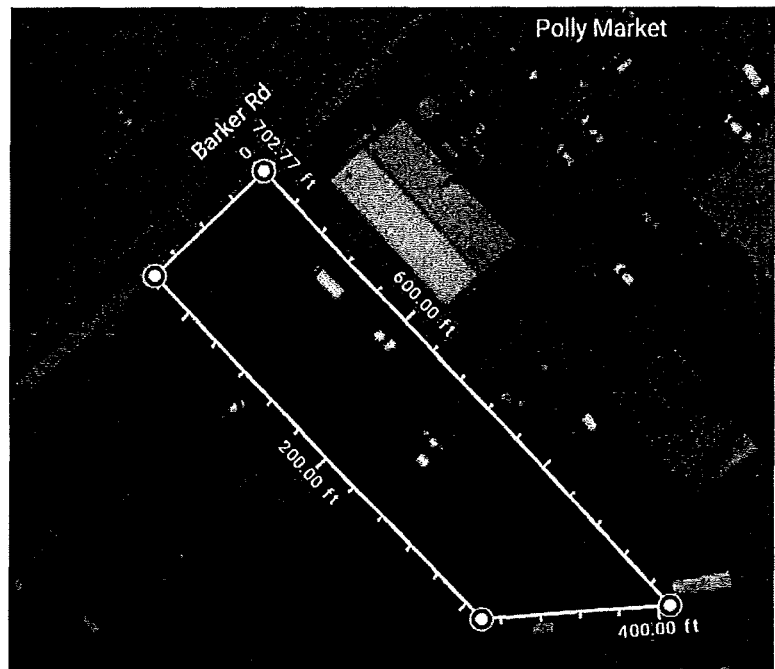
## Comments

1. **Application Requirements.** The Northfield Township Land Division Ordinance, Section 14.22 lists the required application information for land divisions, and the same requirements apply to boundary line adjustments. We have also reviewed the application for consistency with other requirements of the ordinance.
  - a. **Section 14.22.a.1 – Application.** We do not have an application at this time; we recommend the Township complete the application for the file.
  - b. **Section 14.22.a.2 – Proof of Ownership.** The applicant is the Township. We understand that the Township has all required information on file.
  - c. **Section 14.22.a.3 – Tentative Parcel Map.** A parcel map showing the new parcels has not been created. For the purpose of this review we assume the split will be made between the building and the parking area.
  - d. **Section 14.22.a.4 – Standards Met.** Based on our analysis of the site the parcel meets the State of Michigan Land Division Act and the Township's Land Division Ordinance have been met. The required depth to width ratio is 4 to 1 and this standard is met.
  - e. **Section 14.22.a.5 – Transfer of Division Rights.** The applicant has not indicated that there will be transfer of division rights at this time. Therefore, this standard does not apply.
  - f. **Section 14.22.a.6 – Payment of Fees.** The Township is the applicant.
2. **Minimum Requirements.** According to Section 14.23 of the Township's Land Division Ordinance, the following requirements must be met to the Township's satisfaction.



- a. **Section 14.23.a.1 – Application Requirements.** An application should be completed in the form acceptable to the Township, with a survey and legal description of the sites included. A survey showing the split would be required prior to executing the division.
- b. **Section 14.23.a.2 – Vehicular Access.** Both lots have parking and vehicular access.
- c. **Section 14.23.a.3 – Number of Previous Divisions.** We have no records of any previous divisions of this parcel. The proposed division complies with the requirements of the Land Division Act, Section 108.
- d. **Section 14.23.a.4 – Access to Public Utilities.** The parcel division will not have any effect on access to public utilities for the divided site.

- e. **Section 14.23.a.5 – Depth-to-Width Ratio Compliance.** All newly created parcels would comply with the 4 to 1 depth ratio. The parcel has a frontage of approximately 150 ft. on Barker and an average depth of approximately 200 feet. If one row of parking was retained for the building the parcel could be split down the middle with 75 ft of frontage per parcel and meet the 4 to 1 requirement. This would require a shared driveway easement or access agreement.



- f. **Section 14.23.a.6 – Schedule of Regulations.** The new parcels will be located in the WLD-D, (Whitmore Lake Downtown Subdistrict). There is not a front yard setback and the rear yard setback is 30 ft. There is a required building line of 10 feet and 30% of the lot must be open space. 75 percent of the building facade must meet the required building line, while up to 25 percent of the facade can be set back to allow for architectural consideration. The newly created parcel without the building would be just a parking lot. Parking shall be located in a side or rear yard. The front portion of the parking lot shall not be used for parking. Based on our images of the site this appears to be the case.

We believe that all regulations for the WLD-D, (Whitmore Lake Downtown Subdistrict) are met. We find the standards in this section to be met.

3. **Zoning Ordinance.** Section 36-59: "Division and Consolidation of Land" of the Northfield Township Zoning Ordinance stipulates compliance with the Township Land Division Ordinance and that newly split lots conform to all the applicable regulations of the zoning district in which the property is located.



4. **No Guarantee of Development Approval.** Section 14-23(c) of the Land Division Ordinance states the Township and its officers and employees shall not be liable for approving a land division if building permits for construction on the parcels are subsequently denied due to an inadequate water supply, sewage disposal facilities or otherwise, and any notice of approval shall include a statement to this effect. Additionally, Section 14-24 states that the approval of a land division shall not constitute an approval or permit required under other applicable Township ordinances, and that any approval of a division is not a determination that the resulting parcels comply with other Township ordinances or regulations.

#### RECOMMENDATION

Many of the requirements for the Land Division act and the Township Ordinance regarding land division are met. Based on our analysis of the site we would recommend approval of a Lot Split with the following conditions:

1. We recommend that the newly created parcels building have an approximate width of 75 feet at the right-of-way and a shared driveway.
2. A land survey with a parcel map showing the splits with legal descriptions must be created.
3. The front yard of the lot containing the parking lot should be landscaped to comply with front yard requirements.

If you have any questions regarding our findings and recommendation, please let us know.

Respectfully submitted,

MCKENNA

Paul Lippens, AICP  
Director of Urban Design  
and Mobility

Irvin Wyche  
Assistant Planner

To: Northfield Township Board  
From: Steve Aynes, Northfield Township Manager  
Re: Update on Legal Services Request For Proposals (RFP)  
Date: January 9, 2020

At the November 26, 2019 Board meeting, a motion was made for the Creation and Distribution of an Request for Proposals (RFP) or Municipal Legal Services as follows:

Motion: Chockley moved, Beliger seconded, to authorize the Township Manager and Township attorney to create and distribute an RFQ for municipal legal counsel immediately, have the attorney review it, and have a recommendation from a committee consisting of Otto, Chockley, Beliger, and Aynes available for the January 10, 2020 Board meeting. Motion carried 6—0 on a voice vote.

An RFP was issued with a return response deadline of Monday, January 13, 2020 at 4 PM. I contacted four law firms who were recommended based on their service to other Townships in the area. All four have told me they will respond to the RFP. We also posted the RFP on the township web site, so there may be some additional responses.

At this time, we will be scheduling a meeting of the Legal Services RFP sub-committee to review the proposals that come in. The Board has been instructed to submit their desired interview questions for the legal firms. The sub-committee will then conduct interviews and bring their recommendation for legal services to the Board at the January 28<sup>th</sup> Board meeting.

# NORTHFIELD TOWNSHIP

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## MEMO

**To:** Northfield Township Board  
**From:** Steve Aynes  
**Date:** 1/9/2020  
**Re:** Conditional Use at 43 Margaret

---

Dear Township Board,

The Planning Commission held a public hearing on December 18, 2019 regarding a request from Jabeen Bukhari (Maji Group) for a conditional use at 43 Margaret Street to develop an existing structure as a duplex. The Planning Commission recommended this conditional use with a vote of 5-0 for approval by the Board of Trustees. Information is attached.

Sincerely,

Steve Aynes  
Northfield Township Manager

# NORTHFIELD TOWNSHIP PLANNING COMMISSION Minutes of Regular Meeting December 18, 2019

## 1. CALL TO ORDER

The meeting was called to order by Chair Roman at 7:00 P.M. at 8350 Main Street.

## 2. PLEDGE OF ALLEGIANCE

## 3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:	
Janet Chick	Present
Brad Cousino	Present
Eamonn Dwyer	Absent with notice
Sam Iaquinto	Absent with notice
Cecilia Infante	Present
Larry Roman	Present
John Zarzecki	Present

Also present:  
Building/Planning/Zoning Coordinator Mary Bird  
Planning Consultant Paul Lippens, McKenna Associates  
Recording Secretary Lisa Lemble  
Members of the Community

## 4. ADOPTION OF AGENDA

- **Motion:** Roman moved, Chick supported, to adopt the agenda as presented.  
**Motion carried 5—0 on a voice vote.**

## 5. FIRST CALL TO THE PUBLIC

No comments.

## 6. CLARIFICATIONS FROM THE COMMISSION

None.

## 7. CORRESPONDENCE

None.

## 8. PUBLIC HEARINGS

- 8A. Case #JPC190012; Jabeen Bukhari (Maji Group); 43 Margaret Street; Conditional Use Permit to develop existing structure as a duplex per Article IX, Section 36-247(1); Zoned SR-2; Parcel 02-05-328-006.

- **Motion:** Roman moved, Chick supported, to open the public hearing.  
**Motion carried 5—0 on a voice vote.**

Applicant Jabeen Bukhari explained the house was divided into two dwelling units by the previous owner. She said is asking for a conditional use permit (CUP) to allow the duplex use in SR-2 zoning. She noted there would be no change in the footprint of the building.

Planning consultant Paul Lippens noted the applicant was granted lot width and lot area variances to allow the duplex use. He said the proposal will be harmonious with the Township's ordinances and the surrounding area, and the existing landscaping meets requirements. He noted the Fire Chief had indicated a field inspection will be done and Township engineer indicated no engineering review is needed.

He recommended that a note be included on the site plan indicating that driveway drainage will not be directed toward neighboring property or the public right-of way.

Regarding parking, he said the two gravel spots shown as 10' x 18' must be paved and must be 10' x 20' to meet ordinance requirements.

Lippens recommended approval of the required site plan and CUP with the conditions listed in his reports dated December 10, 2019.

- **Motion:** Roman moved, Chick supported, to close the public hearing.  
**Motion carried 5—0 on a voice vote.**

## 9. REPORTS

### 9A. Board of Trustees

Chick reported that on December 10<sup>th</sup> the Board received two proposals for the North Village site and referred them to the subcommittee for review, approved the National Fiber Construction at 6785 Whitmore Lake Road, and approved the revised application and procedures for marijuana businesses.

### 9B. ZBA

Has not met since the last Planning Commission meeting.

### 9C. Staff Report

Nothing to report.

**Northfield Township Planning Commission  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 18, 2019**

**9D. Planning Consultant**

Lippens said he will be taking questions via email from the public during the marijuana business application period and will create a FAQ document based on those questions.

**9E. Parks and Recreation**

No report.

**9F. Downtown Planning Group**

Infante reported the DDA is meeting this evening.

**10. UNFINISHED BUSINESS**

None.

**11. NEW BUSINESS**

**11A. Case #JPC190012; Jabeen Bukhari (Maji Group); 43 Margaret Street; Conditional Use Permit to develop existing structure as a duplex per Article IX, Section 36-247(1);. Zoned SR-2; Parcel 02-05-328-006.**

**11B. Case #JPC190012; Jabeen Bukhari (Maji Group); 43 Margaret Street; Site Plan to develop existing structure as a duplex per Article IX, Section 36-247(1);. Zoned Sr-2; Parcel 02-05-328-006.**

In answer to questions, applicant Jabeen Bukhari said she has no problem enlarging the parking spaces to 10' x 20' from the 10' x 18' shown on the plan and paving them with concrete.

Regarding Lippens' recommendation that stormwater not be directed to the right-of-way, Cousino said that is where most stormwater from most single-family home driveways is directed. Lippens said he does not expect there to be a problem, but if runoff from this site does create a problem after the driveway and parking is paved, having that note on the plan will provide the Township with recourse with the owner.

In answer to a question from Roman, Bukhari said the well on the site is functional.

Regarding the CUP, Roman suggested that approval of the variances being granted on November 18<sup>th</sup> be added as a note.

Regarding the site plan, Roman suggested that the notes should also specify:

- two parking spaces 10' x 20' in size.
- Paving of the parking with concrete and the driveway with asphalt or gravel.
- the location of the well.
- two separate addresses will be assigned with the owner completing and application and paying fees at the Township.

In answer to questions from Roman, Bukhari said the only work she has done on the house is painting. She said she pulled a permit for repair of the front porch, and the previous owner took out a mechanical permit.

► **Motion:** Roman moved, Zarzecki supported, to recommend approval of the request at 43 Margaret Street for a conditional use permit for development of the existing structure on the site as a duplex.  
**Motion carried 5—0 on a roll call vote.**

► **Motion:** Roman moved, Chick supported, to approve the request at 43 Margaret Street for site plan approval as is indicated on the 12/10/19 McKenna report with the following conditions:

1. The applicant must provide two parking spaces that are a minimum of 200 square feet.
2. The parking spaces shall be concrete.
3. All variances required must be obtained before issuance of Zoning Compliance. [Lot area and lot width variances were granted by the Zoning Board of Appeals on November 18, 2020].
4. A note is added to the plan regarding site drainage 5. the location of the well be provided on the site plan with dimensions.
5. Location of the well must be provided on the site plan with dimensions.
6. Two separate addresses must be assigned with the applicant making application and paying fees at the Township.
7. The applicant must address these conditions through the planning consultant for administrative approval.

**Motion carried 5—0 on a roll call vote.**

**11C. 2019 Annual Report of the Activities of the Planning Commission.**

Lippens referred to his December 10<sup>th</sup> memo and invited feedback about the plans for the Commission and the Township planner to work on during 2020. There was discussion about whether this list should include planning activities that are to be carried out by the planner and the Township Board. Lippens said part of the purpose of the list is to inform the Board of projects the Commission believes should be addressed so the Board can authorize the Commission to work on them.

Regarding the Parks and Recreation Master Plan, it was agreed that the Parks and Recreation Committee should develop the plan, but it must come to the Planning Commission for review and recommendation to the Township Board. Roman noted that in recent years other sub-groups have reported directly to the Township Board without first coming to the Planning Commission, and that should change. He also said

**Northfield Township Planning Commission  
Minutes of Regular Meeting  
Public Safety Building; 8350 Main Street  
December 18, 2019**

there should be more direction from the Township Board to the Commission.

Roman recommended that items in the list regarding the zoning ordinance, code enforcement, development packet and procedures, and a downtown parking study be retained. Lippens recommended that the items related to the North Village site development and Parks and Recreation Master Plan also be retained with revisions. Infante noted updating of the Master Plan should also be included. Cousino suggested that continued work on marijuana ordinances be specifically called out.

It was agreed Lippens will provide a revision for further consideration.

**11D. Adoption of 2020 Calendar**

- **Motion:** Roman moved, Infante supported, to adopt the proposed 2020 meeting calendar.  
**Motion carried 5—0 on a voice vote.**

**12. MINUTES**

- **Motion:** Roman moved, Chick supported, that the minutes of the December 4, 2019, regular meeting be approved as presented, and to dispense with the reading. **Motion carried 5—0 on a voice vote.**

**13. SECOND CALL TO THE PUBLIC**

Jim Nelson, 7777 Sutton, thanked Roman for speaking up for the role of the Planning Commission regarding various development proposals in the Township.

**14. COMMENTS FROM THE COMMISSIONERS**

Commissioners wished everyone a Merry Christmas, Happy Holidays, and Happy New Year.

**15. ANNOUNCEMENT OF NEXT MEETING**

**January 8, 2019**, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

**16. ADJOURNMENT**

- **Motion:** Roman moved, Chick supported, that the meeting be adjourned.  
**Motion carried 5—0 on a voice vote.**

The meeting was adjourned 8:05 P.M.

---

Prepared by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Adopted on \_\_\_\_\_, 2019.

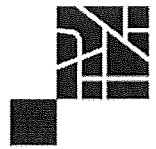
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Larry Roman, Chair

---

John Zarzecki, Secretary

Official minutes of all meetings are available on the Township's website at  
<http://www.twp-northfield.org/government/>



## MCKENNA

December 10, 2019

Planning Commission  
Northfield Township  
8350 Main Street  
Whitmore Lake, MI 48189-0576

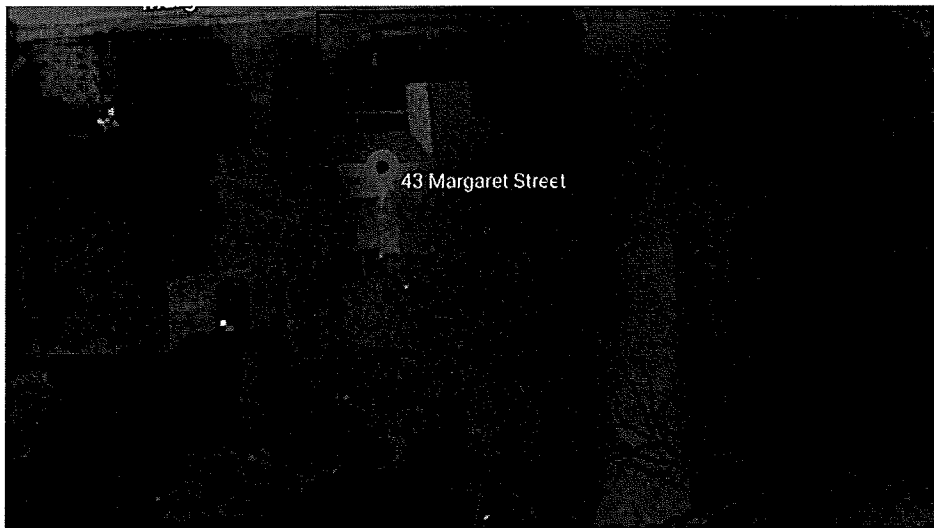
**Subject: Northfield Township, Duplex at 43 Margaret Street, MI  
Conditional Use Review #1; Plans dated November 21, 2019 and received by McKenna on  
November 25, 2019**

Dear Planning Commissioners:

We have reviewed the proposed application for conditional use approval submitted by Jabeen Bukhari to change the property into a duplex. The description of the development on the property include internal changes, upgrading/painting, and ½ bath addition. The proposed duplex will be on a parcel located at 43 Margaret Street, (Parcel ID#B-02-05-328-006).

The site is zoned as Single Family Residential (SR-2). Duplexes are permitted in (SR-2) as a conditional use. In the Single Family Residential District, (Section 36-247)(1)) duplexes are permitted subject to obtaining a conditional use permit. Based on records received from the applicant the conversion of the single-family unit to a duplex was began by the previous owner and never completed. Many of the modification to the site are occurring within the building and the only external modification is the addition of two parking spaces. Our review of the site plan is in a separate letter.

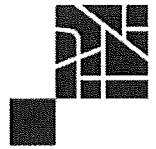
**Site Photo: 43 Margaret Street (Source: Google Maps 2019; site boundary is an approximate)**



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Detroit, Michigan 48226

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## CONDITIONAL USE COMMENTS

Conditional use approval of the two-family home is subject to the general discretionary standards in Section 36-838 (General Conditional Use Approval Requirements) of the Zoning Ordinance, which is applicable to all conditional uses. Our comments are provided below. For conditional use approval to be granted, the Planning Commission and Township Board must find that the proposed use satisfies the following general criteria:

- 1. *Will be harmonious with and in accordance with the general objectives, intent and purpose of this chapter.*** The application includes a description of the use. Duplexes are permitted as a conditional use in the SR-2 district. The stated purpose of this district is to have a uses that are single-family dwellings on small sized lots. Land within this district is found primarily within the proximity of Whitmore Lake and Horseshoe Lake. There is no intent to rezone any additional lands of the township into this zoning district than are currently recognized by this district on the zoning map. The regulations of this district are designed to establish adequate minimum standards for further development or redevelopment of these areas, and to maintain a predominantly suburban character in those areas which are served by central sanitary sewer. In addition to dwellings permitted in this zoning district, certain residential and public uses are permitted which have been strictly regulated to make them compatible with the principal use of the district. The sites surrounding this parcel are also SR-2 and contain single family homes. To the south of the site is the WLD-DD district which is appropriate based on the intent of the district. The proposal is for a conversion of a single-family home into a duplex. The external change includes the addition of two parking spaces. The district calls for single family dwellings on small lot sizes. The district also calls for a suburban style. No exterior changes are proposed which maintains the suburban style of the site. The lot is a smaller lot which fits the intent of the district. While there will be two single family homes on the small site it is a minor deviation from the intent of the district. Therefore, the proposed use is harmonious with and in accordance with the general objectives, intent, and purpose of this chapter.
- 2. *Will be designed, constructed, operated, maintained and managed so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity.*** There are no proposed building elevations included with the site plan. The landscaping is existing and modifications include internal changes, upgrading/painting, and ½ bath addition. Based on the application there appears to be no external modifications with design. The changes included deal with the operation of the site. The modification described by the applicant indicate the use will be single family homes.

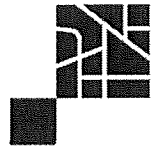
To fulfill this standard, there are two (2) items that must be addressed by the applicant that are present in the application:

Dimensional requirements. Section 36-248 of the Zoning Ordinance are the regulations and standards of the zoning districts. Two standards dealing with lot width and area have been called out on the application. There is a minimum lot area for single family lots served by the central sanitary sewer system. The lot area is required to be 12,500 square feet and the lot is approximately 5,827.25 square feet. The minimum width for two family homes severed by the sanitary sewer is 120 feet. The width of the property is only 50 ft. Two variances are required to address these existing nonconformities.

Additionally, setbacks existing on the site are not met by the structures. Below is a list of all the district standards that are not met:

- Front yard setback
- Both side yards setbacks
- Setback for building accessory structure

*We find the setback non-conformities to be existing conditions that are not worsened by the proposal. We note that any new structures or additions must comply with setback requirements.*



3. ***Will be compatible with the natural environment and existing and future uses in the vicinity.*** The site is bordered by single family units on all sides except for the southern side which is a vacant parcel zoned Whitmore Lake Downtown. The proposed use fits with intended future land use. The master plan was recently updated and states that this area is mostly urbanized but is near a large body of water. A two-family home is stated as desirable land use for this district. The master plan considers the natural environment and list a duplex as a desired future land use. The duplex will be compatible with the natural environment and existing future uses in the vicinity.
4. ***Will be compatible with the Township land use development plan.*** The site has a Future Land Use designation of VC– Cottage Retail, and the Zoning Plan of the Master Plan supports the current SR-2 zoning of the site. The intent of the SR-2 district is and ought to be single-family dwellings on small sized lots. Land within this district is found primarily within the proximity of Whitmore Lake. There is no intent to rezone any additional lands of the Township into this zoning district than are currently recognized by this district on the zoning map. The regulations of this district are designed to establish adequate minimum standards for further development or redevelopment of these areas, and to maintain a predominantly suburban character in those areas which are served by central sanitary sewer. In addition to dwellings permitted in this zoning district, certain residential and public uses are permitted which have been strictly regulated to make them compatible with the principal use of the district. The site is proposed to remain zoned as SR-2, which is appropriate for any potential future use that may be located on the site, including the uses listed in the Master Plan. A two-family home is also compatible with the future land use of the site. Thus, the site is compatible with the Master Plan. The duplex will be compatible with most adjacent single-family land uses.
5. ***Will be or can be served adequately by essential public facilities and services.*** Primary access to the site Margaret Street. This is close to US-23 a County Primary road. The site is also a block over from Barker Road which is a minor collector road. The site is currently served by the Townships central sewers system. Therefore, the site is accessible and can be served by the Township's facilities and public services. The applicant has also indicated that the well on the site is abandoned. The site will be a converted into a duplex and one additional family will not add strain on the Township services. This site can be served adequately by essential public facilities and services. We defer to the Township Police and Fire Department for additional comments regarding the anticipated demand for their services.
6. ***Will not be hazardous or disturbing to existing or future neighboring uses.*** The zoning of adjacent lots includes SR-2 use to the north, east, and west. To the south the lot is Zoned WLD-DD and it is also vacant. This use is very similar to single family uses and matches the other uses around it.
7. ***Will not create excessive additional requirements at public cost for public facilities and services.*** The creation of a two-family home is not expected to create any excessive additional requirements at public cost for public facilities and services.



## RECOMMENDATION

At this time, we recommend approval of the Conditional Use subject to the following:

1. All variances required by the Zoning Board of Appeals are granted.
2. The site plan application is approved.

We look forward to reviewing these findings with you. If you have any questions about this report, please contact us.

Respectfully submitted,

MCKENNA

A handwritten signature in black ink, appearing to read 'M. Paul Lippens'.

Paul Lippens, AICP

Director of Transportation and Urban Design

# NORTHFIELD TOWNSHIP MICHIGAN

8350 Main Street • Whitmore Lake, Michigan 48189-0576

Telephone: (734) 449-2880 • Building Dept. (734) 449-5000 • Fax: (734) 449-0123 • Web Site: [www.twp-northfield.org](http://www.twp-northfield.org)

## CONDITIONAL USE APPLICATION FORM

PROJECT NAME:	
PROJECT ADDRESS: <u>43 Margaret Street, Whitmore Lake, MI-48189</u>	
PARCEL ID(S): <u>02-05-328-006</u>	DEVELOPMENT NAME:
Applicant Information:	Owner Information:
Name: <u>Jabeen Bukhari (MAJI Group LLC)</u>	Name: <u>Same</u>
Address: <u>[REDACTED], Ann Arbor, MI 48103</u>	Address:
Phone: <u>[REDACTED]</u>	Phone:
Email: <u>[REDACTED]</u>	Email:
If application is made by anyone other than the owner in fee, it shall be accompanied by a duly verified affidavit of the owner or agent thereof that the application and the proposed work or operation is authorized by the owner in fee. If the owner or lessee is a corporate body, the full name and address of the responsible officers shall also be provided.	
Proof of Ownership Attached: <input checked="" type="checkbox"/> <u>Warranty Deed</u>	Non-Owner Affidavit Attached: <input type="checkbox"/>
If applicant is not the owner, describe applicants interest in the property: _____	
PROPERTY DESCRIPTION	
Description of Proposed Use: <u>Duplex Residential units.</u>	
Conditional Use is Sought Under what section of the Northfield Township Zoning Ordinance: <u>Duplex</u>	
Zoning Classification(s):	
AR LR MR MHP SRI <input checked="" type="radio"/> LC HC GC LI GI RTM ES PUD PSC RC RO WLD-___ W.L./N.T. Overlay OTHER:___	
AN APPLICATION FOR CONDITIONAL USE MUST CONTAIN THE FOLLOWING INFORMATION:	
<input checked="" type="checkbox"/> Proof of Ownership	
<input checked="" type="checkbox"/> Legal Description	
<input checked="" type="checkbox"/> Scaled and accurate survey drawings, with existing buildings, drives, and improvements.	
<input checked="" type="checkbox"/> A site plan, meeting the requirements of a preliminary site plan, as set forth in Section 64.03, herein.	
AUTHORIZED SIGNATURE	
I have read the attached provisions of the Northfield Zoning Ordinance in regards to Article 63.0, Conditional Use and understand a public hearing will be established within sixty-five (65) days of the filing date.	
<u>Jabeen Bukhari</u> Applicant(s) Signature	<u>11/19/19.</u> Date
Comments: <u>This property currently has 2 units with 2 entrances, furnaces electrical meters, sewers. There will be no change in the footprint. A detached double garage is present for at least 2 cars. Ample car park space is present in the back. There will be allocated 2 car parking spaces will be present. Trash can area will be located for both units.</u>	

### DETERMINATION

The Northfield Township Planning Commission has reviewed the particular circumstances of the above proposed use relative to Section 63.0 Conditional Uses; and **Approved / Disapproved** same on \_\_\_\_\_, 20\_\_\_\_.

Conditions imposed on the conditional use of the above described property are as follows:

BREACH OF SUCH CONDITIONS SHALL AUTOMATICALLY INVALIDATE THIS PERMIT.

\_\_\_\_\_  
Chair, Planning Commission

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary, Planning Commission

\_\_\_\_\_  
Date

### APPLICANT DETERMINATION AGREEMENT

I/We \_\_\_\_\_ applicant(s) for this Conditional Use permit hereby agree to comply with the above imposed conditions as specified by the Northfield Township Ordinance and the Planning Commission of Northfield Township.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

**RECEIVED**

NOV 21 2019

NORTHFIELD TOWNSHIP

**PAID**

NOV 21 2019

NORTHFIELD TOWNSHIP  
TREASURER

# NORTHFIELD TOWNSHIP

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## MEMO

**To:** Northfield Township Board  
**From:** Jennifer Carlisle  
**Date:** 1/9/2020  
**Re:** Boards & Commissions Applications

---

Dear Township Board,

The Planning Commission, Downtown Development Authority, Parks & Recreation Board and Land Preservation Committee all have member vacancies that need to be filled, either due to terms ending or resignations.

Planning Commission: There are currently two vacancies on the Planning Commission. Each Planning Commission member serves a 3 year term. Planning Commission members are appointed by the Township Supervisor, with approval from the Board of Trustees. Both members whose terms ended in December 2019 have requested to be re-appointed.

Downtown Development Authority (DDA): The DDA currently has three vacancies. Two DDA members' terms have expired, and one member resigned. The two members whose terms ended have requested to be re-appointed. In addition, we received two applications from residents for the DDA, however it is required by Michigan Law that the majority of the members of the DDA be persons having an interest in property located within the district (i.e. business owners within the district). DDA members are appointed for 4 year terms. An appointment to fill a DDA vacancy shall be made by the Township Supervisor.

Parks & Recreation Board: The Parks & Recreation Board has 2 vacancies due to terms expiring. One member has requested to be re-appointed. Parks & Recreation Board Members are appointed by the Board of Trustees by recommendation from the Parks & Recreation Board. We received 3 applications for the Parks & Recreation Board. The Parks & Rec Board met with the interested parties at their December meeting and is recommending Tim Saville for re-appointment and Leigh Sutter for appointment to the Parks & Recreation Board for three years terms to end July 1, 2022.

Land Preservation Committee: The Land Preservation Committee recently had 3 resignations. We received 3 applications to fill these open positions. The Land Preservation Committee is recommending appointment of all three applicants to the Land Preservation Committee. Land Preservation Committee members are appointed by the Board of Trustees.

Sincerely,

Jennifer Carlisle  
Asst. to Northfield Township Manager

# Memo

**From:** Marlene Chockley, Supervisor  
**Subject:** Recommendations for Planning Commission and Downtown Development Authority  
**Date:** January 9, 2020

---

## **Planning Commission**

I reappoint Eamonn Dwyer and Cecilia Infante to the planning commission for 3 year terms ending December 31, 2022.

## **Downtown Development Authority**

I reappoint Jeni Olney to the Downtown Development Authority for a 4 year term ending June 30, 2023. I reserve the remaining two appointments for business owners who are interested in serving on the DDA in order to meet the requirement that there be a majority of business owners on the Authority.

---

**From:** Eamonn Dwyer

**Sent:** Wednesday, January 8, 2020 3:16 PM

**To:** Jennifer Carlisle

**Subject:** Planning Commission

To: Board of Trustees

My term on the Planning Commission recently expired. If there are other residents that seek to have involvement with the Commission, then I would be happy to step aside. If the Board would like me to continue serving for an extended period, then I would also be happy to do so.

Regards

Eamonn Dwyer

Subject: Re: Planning Commission Appointment  
From: Cecilia Infante  
Date: 11/30/2019 12:42 PM  
To: Jennifer Carlisle

Hello Jennifer:

I hope you're enjoying your holiday weekend.

Please let me know if you need a more formal or detailed letter stating my desire to continue serving on the Planning Commission.

Thanks very much--Cecilia Infante

---

From: Jeni Olney <[REDACTED]>  
Date: Tue, Sep 3, 2019 at 3:35 PM  
Subject: Re: DDA Term expiring  
To: Jennifer Carlisle <[carlislej@northfieldmi.gov](mailto:carlislej@northfieldmi.gov)>  
CC: Steven Aynes <[ayness@northfieldmi.gov](mailto:ayness@northfieldmi.gov)>, Marlene Chockley <[chockleym@northfieldmi.gov](mailto:chockleym@northfieldmi.gov)>, Barbara Watkins (Griffith) <[REDACTED]>

Greetings,

Please accept my apologies for the delay in this response. I recently took a new job and the DDA's Monday night meetings conflicted with my new work schedule. However, due to a recent vote to move DDA meetings to Wednesday I am now able to continue with the DDA and offer this email as my letter of intent to continue my term.

Thank you for your consideration of my participation.

Regards,

Jeni

7-18-19

I Tim Saville would like to  
put my name in for another  
term on the Parks & Rec board

for Saville

# NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.  
Whitmore Lake, MI 48189

Phone: 734-449-2880  
Fax: 734-449-0123

## Boards and Commissions Application

Personal Information				
Last Name <b>Sutter</b>	First Name <b>Leigh</b>	M. I. <b>T</b>	Today's Date <b>June 7, 2019</b>	
Street Address [REDACTED]	City <b>Whitmore Lake</b>	State <b>MI</b>	Zip <b>48189</b>	
E-mail [REDACTED]	Home Phone <b>NA</b>	Cell Phone [REDACTED]		
What Board/Commission are you applying for? <b>Parks &amp; Recreation</b>	Date Available <b>ASAP ☺</b>	Have you ever applied with us before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? <b>3 years</b>				

Education		
Name & Location	Last Year Completed	Major & Degree earned
High School <b>WL High School</b>	9 10 11 <b>12</b>	<b>Diploma</b>
College, University or Trade School <b>Eastern Michigan University</b>	grad date <sup>1</sup> <sup>2</sup> <sup>3</sup> <sup>4</sup> <b>[REDACTED]</b>	<b>Bachelors of Business in Marketing</b>
Other		

List any Relevant Certifications you currently hold  
**Certified Agency Account Manager through Second Wind**

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.

**Hello! I am very excited about this position opening because I am ~~very~~ passionate about the outdoors and love to visit parks regularly. My skills include being organized, having attention to details, managing several tasks at a time, communications, and using electronics and computers. I am known for being solution-oriented and enjoy situations that involve critical thinking. I have lived in WL for the majority of my life and am very ~~dedicated~~ dedicated to this community.**

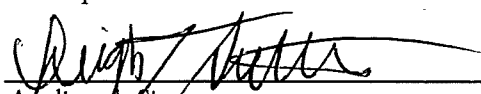
What led to your desire to serve the community?  
**I have been involved with several volunteer organizations - (ie. Women's Exchange of Washtenaw, EMU chapter of the American Marketing Association) and I feel deeply fulfilled when my time is spent toward benefiting the community and giving back. If we all chip in a little, a little can go a long way!**

**Note regarding expertise - I have a lot of experience working in teams and collaborative groups. I feel that this experience will make me a good fit for this position.**

Employment History	
Employer Name <u>Print-Tech Inc</u>	Type of Business <u>Commercial Printer</u>
Address <u>6800 Jackson Rd Ann Arbor</u>	Employment Dates:
Job Title: <u>Account Executive</u>	From: <u>Feb 2019</u> To: <u>Present</u>
Duties: <u>currently mostly training, sales, marketing, prospecting, recruiting new clients, growing, design current accounts</u>	
Employer Name <u>R. J. Conlin Marketing</u>	Type of Business <u>Marketing Agency</u>
Address <u>3025 Bardwalk STE 100 Ann Arbor</u>	Employment Dates:
Job Title: <u>Project Manager</u>	From: <u>May 2015</u> To: <u>Feb 2019</u>
Duties: <u>Managing the schedule for staff, opening jobs, handling details, ensure projects remain on schedule, estimating, billing, client communication</u>	
Employer Name <u>Carson's American Bistro</u>	Type of Business <u>Restaurant</u>
Address <u>2000 Commonwealth Blvd Ann Arbor</u>	Employment Dates:
Job Title: <u>Server/Bartender</u>	From: <u>Jan 2012</u> To: <u>May 2015</u>
Duties: <u>waiting tables, bartending, cocktail creation, education &amp; training for new staff, party planning</u>	

**Important Public Records Information:** All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at 734-449-2880 if you have any questions or concerns about the disclosure of certain information.

**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all of the information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

  
Applicant's Signature

6/07/2019  
Date:

Return Completed Forms to:  
Northfield Township Clerk  
8350 Main St.  
P. O. Box 576  
Whitmore Lake, MI 48189



print-tech

INC

Thank you for your consideration!  
I look forward to hearing from the  
members of the board!

734.996.2345 x218  
cell: 734.478.4917  
fax: 734.996.2340  
  
6800 Jackson Road  
Ann Arbor, MI 48103  
  
www.PrintTechinc.com  
lsutter@PrintTechinc.com

# MEMO

To: Northfield Township Board

From: Lenore Zelenock, Land Preservation Committee (LPC)  
Township Board Representative

Date: 01/06/2020

Re: Land Preservation Committee (LPC) Appointment  
Recommendations

---

At the LPC meeting in December, the four committee members in attendance reviewed the three applications and strongly recommend the appointment of all of them to the LPC. In alphabetic order, they are David Gordon, Marissa Prizgant, and Dale Woolford. (As you know, with three resignations, the LPC presently has five members.)

After reviewing the applications, the LPC members consider that the applicants are well informed and dedicated to agricultural and natural area preservation and will be active and productive members of the LPC. In addition, each will bring a different perspective to the LPC.

David Gordon is passionate about land preservation and has demonstrated this commitment through the years. In addition, Mr. Gordon has experience as a Northfield Township Trustee and a Township Planning Commissioner.

Marissa Prizigint has "hands on experience in sustainable and regenerative agriculture." In addition, Ms. Prizigint is knowledgeable in presentation software and is proficient in basic web design, useful for the committee to communicate with the public.

Dale Woolford owns an eighty-acre farm in Northfield Township and raises cows and horses on the farm. In addition, Mr. Woolford works at a feed and fertilizer company and works closely with other farmers in our community. His hands-on practical experience will be valuable.

Phone: 734-449-2880  
Fax: 734-449-0123

Employment History	
Employer Name <b>RETIRED</b>	Type of Business
Address <b>SELF-UNEMPLOYED</b>	Employment Dates:
Job Title: <b>SEE ATTACHED</b>	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	
Employer Name	Type of Business
Address	Employment Dates:
Job Title:	From: To:
Duties:	

**Supplemental Information:** Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat. You may attach a resume.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. **Even if you do not have any of the experience or professional background listed, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds in its boards and commissions.**

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**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all of the information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Applicant's Signature  Date: **11-25-19**

Return Completed Forms to:

Northfield Township Manager  
8350 Main St.  
P. O. Box 576  
Whitmore Lake, MI 48189

Revised 11-15-17

## Boards and Commissions Application Attachment

### ☐ Board of Review - 2 Year Terms

*Meets March, July, & December-evenings & daytimes*

Members are appointed by the Board of Trustees. Members must be township residents and property taxpayers and should be qualified by experience and/or training in matters related to real estate. Please check below all that apply:

- ☐ Property Taxpayer
- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)
- ☐ Other \_\_\_\_\_

### ☐ Planning Commission - 3 Year Terms

*Meets the 1st & 3rd Wednesdays of the month at 7 PM*

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. Members must be township residents, registered electors, and qualified by experience and/or training in matters related to any of the categories below. Please check below if you have experience in:

- ☐ Agriculture
- ☐ Recreation
- ☐ Education
- ☐ Public Health
- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry
- ☐ Other \_\_\_\_\_

### ☐ Zoning Board of Appeals - 3 Year Terms

*Meets the 3rd Monday of the month at 7 PM as needed*

Members are appointed by the Board of Trustees. Members must be township residents and should be qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning
- ☐ Other \_\_\_\_\_

### ☐ Downtown Development Authority - 4 Year Terms

*Meets the 4th Monday of the month at 7 PM as needed*

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. A majority of members shall be owners of business property located in the DDA district. One member must be a resident of the district. Please check below if you are or have experience in:

- ☐ Business Owner in the District
- ☐ Resident of DDA District
- ☐ Banking/Finance
- ☐ Real Estate
- ☐ Advertising/Marketing/Public Relations
- ☐ Grant Writing
- ☐ Other \_\_\_\_\_

### ☒ Land Preservation Committee

*Meets the 2nd Thursday of the month at 7 PM*

Members are appointed by the Board of Trustees. Members must be township residents and have an interest in land preservation/conservation. Please check below if you have experience in:

- ☐ Farming
- ☐ Forestry
- ☒ Ecology/Environment
- ☒ Land Use Planning
- ☒ Land Preservation
- ☒ Natural Resources
- ☒ Historic Preservation
- ☐ Other \_\_\_\_\_

### ☐ Parks & Recreation Board - 3 Year Terms

*Meets the 3rd Thursday of the month at 7 PM*

Members are appointed by the Board of Trustees. Members must be township residents with an interest in improving our parks and recreation offerings. Please check below if you have experience in:

- ☐ Advertising/Marketing/Public Relations
- ☐ Banking/Finance
- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Public Administration
- ☐ Landscape Architecture
- ☐ Other \_\_\_\_\_

Nov. 21, 2019

To: Supervisor Marlene Chockley, LPC Chair Susan Shink  
Re: Land Preservation Committee opening

Dear Madam Supervisor and Chairwoman Shink:

I would appreciate being considered for the opening on the Land Preservation Committee. I am passionate about saving our farmland, open space and natural areas because it is integral to preserving our quality of life in Northfield Township.

I believe my previous experience in local government and advocacy for preservation would be helpful to the Committee.

I hope you will put my name forward for this opening.  
I have the time and the commitment for this important work.

Sincerely,



David Gordon

[REDACTED]  
Ann Arbor, MI 48105  
[REDACTED]

Community Involvement

Northfield Township Trustee 2004-2008  
Northfield Township Planning Commissioner 2002-2008  
Co-Founder, Northfield Neighbors, 2002-present.

Professional Experience

Owner – Target Metal Trading, Inc., 1983-2008. Retired.  
Steel Broker – Luria Bros., Cleveland, OH 1980-1983  
Newspaper Reporter – Newark Star-Ledger 1974-80

Education

“Master Citizen Planner” graduate 2007, MSU Extension program  
“Green Infrastructure” Certificate, 2007 MSU Extension program  
“Planning for Water Quality”, Certificate, 2007 MSU Extension program  
Bachelor of Science – Mass Communications – Emerson College, Boston, 1974.

# NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.  
Whitmore Lake, MI 48189

Phone: 734-449-2880  
Fax: 734-449-0123

## Boards and Commissions Application

Personal Information				
Last Name <b>Prizgint</b>	First Name <b>Marissa</b>	M. I. <b>D</b>	Today's Date <b>11/20/2019</b>	
Street Address [REDACTED]		City <b>Whitmore Lake</b>	State <b>MI</b>	Zip <b>48189</b>
E-mail [REDACTED]		Home Phone <b>N/A</b>	Cell Phone [REDACTED]	
What Board/Commission are you applying for? <b>Land Preservation Committee</b>		Date Available <b>12/12/2019</b>	Have you ever applied with us before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? <b>5 years</b>				
Education				
Name & Location		Last Year Completed	Major & Degree earned	
High School <b>Bendle High School</b>		<b>9 10 11 (12)</b>	<b>Diploma</b>	
College, University or Trade School <b>Central Michigan University</b>		<b>1 2 3 (4)</b>	<b>B.S. Political Science</b>	
Other				
List any Relevant Certifications you currently hold				

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.

I have held many jobs over the years, but my passion lies in sustainable agriculture. More specifically, small scale organic farming and local food businesses. I possess a wealth of knowledge in earth science and practical skills in administration, clerical, public speaking, fundraising, campaigning, and marketing (see attached)

What led to your desire to serve the community?

I believe there is a delicate balance between growth and preservation. My recent involvement in growth related campaigns has opened my eyes to the various challenges associated with growth. I wish to successfully serve both causes. (see attached)

Employment History	
Employer Name <u>Grazly Peak</u>	Type of Business <u>Food Service</u>
Address <u>120 W. Washington, Ann Arbor</u>	Employment Dates:
Job Title: <u>Trainer / Server</u>	From: <u>9/2017</u> To: <u>Present</u>
Duties: <u>Train new team members. Wait on guests.</u>	
Employer Name <u>Alexander's</u>	Type of Business <u>Food Service</u>
Address <u>10100 Grand River, Brighton</u>	Employment Dates:
Job Title: <u>Manager</u>	From: <u>10/2015</u> To: <u>9/2017</u>
Duties: <u>Manage team members, Manage inventory, food cost, labor cost, training.</u>	
Employer Name <u>Quicken Loans</u>	Type of Business <u>Mortgage Company</u>
Address <u>Detroit, MI</u>	Employment Dates:
Job Title: <u>Instructional Designer / Leadership</u>	From: <u>7/2011</u> To: <u>10/2015</u>
Duties: <u>Create, implement, and assess training for the team of leaders</u>	

**Supplemental Information:** Please review the attached "Boards and Commissions Application Attachment" for the desired qualifications for each board and commission. Check the appropriate box or boxes to indicate whether you have experience or professional credentials that may be needed to fill a specific seat. You may attach a resume.

Some boards and commissions are a mix of citizens with certain qualifications and others are citizens representing the general public. **Even if you do not have any of the experience or professional background listed, the community urges you to apply for consideration. The community needs citizens with diverse backgrounds in its boards and commissions.**

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**Truth and Accuracy:** I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all of the information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Maria D. Pangel  
Applicant's Signature

11/20/2019  
Date:

Return Completed Forms to:

Northfield Township Manager  
8350 Main St.  
P. O. Box 576  
Whitmore Lake, MI 48189

Revised 11-15-17

## Boards and Commissions Application Attachment

### ☐ Board of Review - 2 Year Terms

*Meets March, July, & December-evenings & daytimes*

Members are appointed by the Board of Trustees. Members must be township residents and property taxpayers and should be qualified by experience and/or training in matters related to real estate. Please check below all that apply:

- ☐ Property Taxpayer
- ☐ Banking/Finance
- ☐ Property Appraisal/Assessing
- ☐ Real Estate/Development/Law (no agents or brokers)
- ☐ Other \_\_\_\_\_

### ☐ Planning Commission - 3 Year Terms

*Meets the 1st & 3rd Wednesdays of the month at 7 PM*

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. Members must be township residents, registered electors, and qualified by experience and/or training in matters related to any of the categories below. Please check below if you have experience in:

- ☐ Agriculture
- ☐ Recreation
- ☐ Education
- ☐ Public Health
- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry
- ☐ Other \_\_\_\_\_

### ☐ Zoning Board of Appeals - 3 Year Terms

*Meets the 3rd Monday of the month at 7 PM as needed*

Members are appointed by the Board of Trustees. Members must be township residents and should be qualified by experience and/or training in matters related to construction, land use planning and/or zoning. Please check below if you have experience in:

- ☐ Architecture
- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning
- ☐ Other \_\_\_\_\_

### ☐ Downtown Development Authority - 4 Year Terms

*Meets the 4th Monday of the month at 7 PM as needed*

Members are appointed by the Township Supervisor subject to approval by the Board of Trustees. A majority of members shall be owners of business property located in the DDA district. One member must be a resident of the district. Please check below if you are or have experience in:

- ☐ Business Owner in the District
- ☐ Resident of DDA District
- ☐ Banking/Finance
- ☐ Real Estate
- ☐ Advertising/Marketing/Public Relations
- ☐ Grant Writing
- ☐ Other \_\_\_\_\_

### ☐ Land Preservation Committee

*Meets the 2nd Thursday of the month at 7 PM*

Members are appointed by the Board of Trustees. Members must be township residents and have an interest in land preservation/conservation. Please check below if you have experience in:

- ☒ Farming
- ☐ Forestry
- ☒ Ecology/Environment
- ☐ Land Use Planning
- ☐ Land Preservation
- ☐ Natural Resources
- ☐ Historic Preservation
- ☒ Other Public Administration

### ☐ Parks & Recreation Board - 3 Year Terms

*Meets the 3rd Thursday of the month at 7 PM*

Members are appointed by the Board of Trustees. Members must be township residents with an interest in improving our parks and recreation offerings. Please check below if you have experience in:

- ☐ Advertising/Marketing/Public Relations
- ☐ Banking/Finance
- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Public Administration
- ☐ Landscape Architecture
- ☐ Other \_\_\_\_\_

## **Marissa Prizgint**

[REDACTED] Whitmore Lake, MI 48189

Phone: [REDACTED]

Email: [REDACTED]

### **Highlights of Qualifications**

- ◆ Planned, implemented, and delivered a successful harvest as freshman farm manager
- ◆ Hands on experience in sustainable and regenerative agriculture
- ◆ Identified and implemented multiple process improvements for training team members at QL
- ◆ Managed large scale projects; some which spanned over several months
- ◆ Demonstrated ability to prioritize and multi task on a daily basis
- ◆ Received highest possible rating on annual performance reviews
- ◆ Proficient in Microsoft Office, including Excel
- ◆ Advanced presentation software skills in programs Keynote, PowerPoint, Publisher, and Adobe Acrobat
- ◆ Proficient in basic web design
- ◆ Excels at delivering clear and concise verbal and written communication

### **Job History**

- ◆ Server/Trainer, Grizzly Peak, Ann Arbor, MI October 2015-Present
- ◆ Farm Manager, The Mindful Manor, Whitmore Lake, MI January 2019—October 2019
- ◆ Manager, Alexander's, Brighton, MI October 2015 - September 2017
- ◆ Senior Instructional Designer, Leadership Development, Quicken Loans, Detroit, MI  
July 2011-October 2015
- ◆ Trivia Jockey, I Smart Trivia, Brighton, MI , September 2011-July 2012
- ◆ Neighborhood Expert, Applebee's, Howell, MI February 2008-January 2012
- ◆ Director of Training, Wait Staff Pro LLC, Howell, MI December 2007-March 2009

### **Education**

- ◆ Central Michigan University, Mount Pleasant, MI August 2000-December 2004  
Bachelor of Science GPA: 3.7  
Major: Political Science/ Public Administration Concentration  
Minor: Interpersonal and Public Communication
- ◆ Bendle Senior High School, Burton, MI, August 1996-June 2000  
High School Diploma GPA: 4.0/ Valedictorian

References Available upon Request

# RECEIVED

AUG 28 2019

## NORTHFIELD TOWNSHIP MICHIGAN

8350 Main St.  
Whitmore Lake, MI 48189

Phone: 734-449-2880  
Fax: 734-449-0123

### Boards and Commissions Application

Personal Information			
Last Name <b>WOOLFORD</b>	First Name <b>Dale</b>	M. I. <b>A</b>	Today's Date <b>8-13-19</b>
Street Address [REDACTED]	City <b>South Lyon</b>	State <b>MI</b>	Zip <b>48178</b>
E-mail [REDACTED]	Home Phone [REDACTED]	Cell Phone [REDACTED]	
What Board/Commission are you applying for? <b>LAND PRESERVATION</b>	Date Available <b>NOW</b>	Have you ever applied with us before? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Residency is required for most Boards and Commissions. Are you a resident of Northfield Township? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, for how long? <b>1 yr</b>			
Education			
Name & Location	Last Year Completed	Major & Degree earned	
High School <b>Wayne Memorial H.S.</b>	9 10 11 <b>(12)</b>	<b>H.S. Diploma</b>	
College, University or Trade School <b>HFCC</b>	<b>(1)</b> 2 3 4	<b>LAW ENFORCEMENT</b>	
Other			
List any Relevant Certifications you currently hold			

Provide a brief biography including your skills, background and expertise, as well as any involvement in the community, professional or other non-profit organizations that are specifically applicable to this board or commission.

**WE own 80 AC Farmland on Spencer rd and raise cows + horses on it. Work @ Napoleon Feed + Fert. Company and work closely w/ Farmers and Farmland.**

What led to your desire to serve the community?

**I want to help preserve the land out in the Farming Community. I want to be Active in our town to make it a better place to live in and help make it and keep it not so grown in the Farming Areas of our township.**

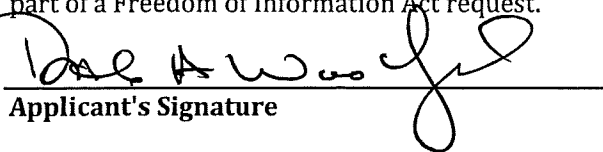
Employment History	
Employer Name <b>Napolean Feed + Fert</b>	Type of Business <b>Agroculura</b>
Address <b>120 Depot Court, Napolean, MI</b>	Employment Dates:
Job Title <b>Truck Driver</b>	From: <b>4/19</b> To: <b>current</b>
Duties: <b>Deliver Fertilizer to Farmers / Blend Fert.</b>	
Employer Name <b>Detroit Diesel, Corp</b>	Type of Business <b>ENGINE Plant</b>
Address <b>Outer Drive, Det</b>	Employment Dates:
Job Title <b>Assembler</b>	From: <b>5/97</b> To: <b>9/12</b>
Duties: <b>BUILT MOTORS</b>	
Employer Name <b>Kroger Warehouse</b>	Type of Business <b>WAREHOUSE</b>
Address <b>5400 Middle Belt, Livonia, MI</b>	Employment Dates:
Job Title <b>Fork lift operator</b>	From: <b>4/81</b> To: <b>5/97</b>
Duties:	

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Applicant's Signature

**8-28-19**  
Date:

Return Completed Forms to:  
Northfield Township Manager  
8350 Main St.  
P. O. Box 576  
Whitmore Lake, MI 48189

Revised 11-15-17

## Boards and Commissions Application Attachment

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- ☐ Property Appraisal/Assessing
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- ☐ Public Health
- ☐ Government
- ☐ Commerce
- ☐ Transportation
- ☐ Industry
- ☐ Other \_\_\_\_\_

### ☐ Zoning Board of Appeals - 3 Year Terms

*Meets the 3rd Monday of the month at 7 PM as needed*

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- ☐ Building Construction/Engineering
- ☐ GIS/AutoCAD
- ☐ Land Use Planning
- ☐ Real Estate/Development/Law
- ☐ Zoning
- ☐ Other \_\_\_\_\_

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- ☐ Resident of DDA District
- ☐ Banking/Finance
- ☐ Real Estate
- ☐ Advertising/Marketing/Public Relations
- ☐ Grant Writing
- ☐ Other \_\_\_\_\_

### ☒ Land Preservation Committee

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- ☒ Farming
- ☐ Forestry
- ☐ Ecology/Environment
- ☐ Land Use Planning
- ☒ Land Preservation
- ☐ Natural Resources
- ☐ Historic Preservation
- ☒ Other Greenbelt

### ☐ Parks & Recreation Board - 3 Year Terms

*Meets the 3rd Thursday of the month at 7 PM*

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- ☐ Advertising/Marketing/Public Relations
- ☐ Banking/Finance
- ☐ Fitness/Recreation
- ☐ Physical Education
- ☐ Public Administration
- ☐ Landscape Architecture
- ☐ Other \_\_\_\_\_

# Memo

**From:** Marlene Chockley, Supervisor  
**Subject:** Discuss a Date and Time for a Goal Setting Meeting of the Board  
**Date:** January 9, 2020

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Trustees,

With the New Year and a new budget cycle coming up, I am requesting that we as a Board take some time to discuss priorities for the next year and develop a timeline to accomplish the most important ones.

Our regular meetings are not amenable to doing this and I hope that you would agree that a retreat meeting would be appropriate. I suggest a Tuesday evening or Saturday from 10am to noon before the end of February.

Please check your calendars and provide your thoughts.

Thank you.

Marlene Chockley

# Supervisor's Report

From: Marlene Chockley

Date: January 9, 2019

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Trustees,

**Goal-setting is needed!** The agenda includes selecting a date to prioritize our goals and efforts over the next several months. We have some time-critical efforts that will fail if we don't decide and actively work on them.

The list of projects, efforts, discussion, actions, and exploration of options seems endless. Below is a list of some very important and some not-so-important ideas to discuss, prioritize, and methodically tackle (in no particular order).

- Develop the North Village Park (DNR grant deadline is April 1)
- Improve the Public Safety Building's heating and cooling systems
- Economic development
- Wastewater treatment plant basin
- An in-house zoning administrator/planner to improve accessibility and project turnaround
- Permanent public parking downtown
- Rental unit registration and inspection
- Administrative issues
  - Personnel
  - Office space use
  - Website update
  - Document scanning project
  - Sale of Township-owned properties
  - Employee handbook (PTO, concealed weapons, harassment policies)
  - Code enforcement process
  - Sidewalk maintenance
- Ethics policy
- Code enforcement litigation

These subjects and more will be on our plate for some time to come. Let's prioritize them early in the new year and make progress.

Respectfully submitted,

Marlene Chockley

# MEMO

To: Northfield Township Board  
From: Lenore Zelenock, Treasurer and Emily Hofsess, Deputy Treasurer  
Date: 01/02/2020  
Re: Team Treasurer Tidbits

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- **Tax Update:** The Winter taxes are due Friday, February 14<sup>th</sup> 2020 to avoid interest and penalty. Unpaid Summer reminder bills also went out in December and we have received positive feedback and many thanks for the reminder bills.
- **Delinquent Personal Property Update:** We are taking a pause on pursuing collections until the Township has a new lawyer. The following information is the same as the prior month. First notice letters of Delinquent Personal Property were mailed at the beginning of May with payoff dates from May-July. Second notice letters were mailed August 1<sup>st</sup> with payoff dates from August-October. Delinquent Personal Property collected from 1<sup>st</sup> notice to current was \$11,175.75 (no change since October). There are 18 businesses that we will be taking to small claims court for a total of approximately \$16,079.40 in tax dollars. We have estimated approximately \$720.00 in filing fees for small claims court. There is one Delinquent Personal Property tax payer that we will pursue when a new township attorney is hired to file in District Court. Reminder: the Township only receives a small portion of this collection. There are costs associated with these courts. One purpose of the Administration Fee is to cover the cost in the Treasurer's Office. There was a process developed November 7, 2013 to collect Delinquent Personal Property that we have been following for collection. Again, it is the Treasurer's statutory duty to collect all taxes.
- **Other:**
  - Emily has received the new credit card company, Point & Pay, training videos and is working on the training and developing notes and a process so we are prepared when we start using Point & Pay March 4, 2020.
  - Emily helped field phone calls in the building department during the week of Christmas and New Year while Mary was on vacation.
- **Ongoing:**
  - It has been another busy month in receiving calls/e-mails from title companies that are closing on properties and needing payoff information. For December 2019 we fielded approximately 8 correspondences.

**Northfield Township**  
**Financial Report**  
**Month Ending, December 2019**

This report is a summary of the Township's investments and checking accounts at the end of December 2019.

Type	Fund/Account	Issuer	Current Ending Balance	Interest Rate	Purchase Date	Maturity Date	Accrued Interest	Monthly Interest Income
CD	WWTP	The State Bank	250,000.00	1.88%	10/7/2019	4/6/2020	Interested Paid at Maturity	
CD	WWTP	Flagstar Bank	250,000.00	2.05%	8/14/2019	2/10/2020	Interested Paid at Maturity	
<b>Total WWTP</b>			<b><u>\$500,000.00</u></b>					
<b>Total Investments</b>			<b><u>\$500,000.00</u></b>					
							<b>2019 Interest Paid</b>	<b>Monthly Interest Earned</b>
Checking	MIF	1st National Bank	\$4,546,119.66	0.25%			\$10,863.16	\$974.00
Checking	Federal Drug Forfeiture	1st National Bank	204,384.29	0.25%			533.65	52.05
Checking	Police Narcotics	1st National Bank	142,160.58	0.25%			234.16	27.99
Checking	Trust & Agency	1st National Bank	54,505.11					
Checking	Health Account	1st National Bank	3,825.64					
Checking	Payroll	1st National Bank	33,137.82					
Checking	Tax Account	1st National Bank	4,633,345.86					
Checking	ACH	1st National Bank	20.01					
<b>Total Checking</b>			<b><u>\$9,617,498.97</u></b>				<b><u>\$11,630.97</u></b>	<b><u>\$1,054.04</u></b>
<b>Total Investments and Checking</b>			<b><u>\$10,117,498.97</u></b>				<b><u>\$11,630.97</u></b>	<b><u>\$1,054.04</u></b>

This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

1/2/2020  
Submitted by: Lenore Zelenock, Treasurer

# **Clerks Department**

**From:** Kathleen Manley

**Subject:** Clerks Office Report

**Date:** 1/7/2020

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It is starting to get busier in the Clerk's office for 2020. The Presidential Primary on March 10<sup>th</sup> is quickly approaching. Absentee voter applications are available with the option for both the Primary and the General Election. AV ballots will go out around January 27, 2020.

We are still in need of Election workers for March, August and November. May is a small election (South Lyon School Millage). With the May 5, 2020 election being so small, precincts will be combined. A new precinct location will be announced soon. If you are interested in working, please let the Clerk's office know and we can get you an application and scheduled for training. Election Inspector applications are available on the township's website or at the township office. The training session is paid and you must attend prior to working an election. The certification will then be good for two years.

The clerk's office is busy on a daily basis taking calls from title companies for sewer proration's, late payments, final billing for sewer, payroll issues, HR questions and maintaining the qualified voter file, etc.

Also, please note, that there is a fee for a list of absentee voters. This fee must be paid before a list can be provided. We will not send an absentee voter list electronically. You will need to pick up the list in person. A paper copy can be provided at .10 cents per page. We can also add the list on a USB drive that you provide in a sealed package. An additional fee of a minimum of \$4.50 per quarter of an hour of the Election Specialist wages.

Kathleen Manley  
Northfield Township Clerk

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**From:** Janet M. Chick  
**Sent:** Thursday, December 19, 2019 8:34 AM  
**To:** Board of Trustees; Steven Aynes; Jennifer Carlisle  
**Cc:** plippens@mcka.com  
**Subject:** Planning Commission Report 12.18.2019

The Planning Commission met December 18t, 2019

A Public Hearing was held for Case #JPC 190012 to recommend, to approve, to approve with conditions or deny the request of Jabeen Bukhari 43 Margaret Street Whitmore Lake for a conditional use to develop the existing structure on the parcel as a duplex. Duplexes are permitted as a conditional land use in the SR-2 District per Article IX, Section 36-247 (1) of the zoning ordinance. The Parcel is B-02-050328-006 and zoned SR-2 Single Family Residential District.

This was an existing structure previously renovated to accommodate two renters by the previous owner with no prior permits pulled. Ms. Bukhari is updating the structure with no change to the footprint and getting the necessary approvals and permits required. Ms. Bukhari has already received approval from the ZBA for needed variances.

The PC recommended to approve the request of the applicant for a conditional use. The PC also approved the site plan with conditions.

The PC received the Planner's 2020 Annual Report by the Planning Commission. Approval by the PC was requested but the Commissioners had several questions about the proposals. It was returned to the Planner for revisions. After acceptance by the PC it will go to the Board for review. The Commission is adamant that any new items that come to the PC for consideration must come by motion from the Board ensuring that those items have the support and desire of the majority of the board for the PC to develop.

Janet

Janet M. Chick

"Real character is revealed through adversity" ~ Tony Dungy

# MEMO

To: Northfield Township Board

From: Lenore Zelenock, Land Preservation Committee (LPC)  
Township Board Representative

Date: 01/06/2020

Re: Land Preservation Committee (LPC) Update

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The next Land Preservation Committee (LPC) meeting is scheduled for Thursday, February 13th. The January 9<sup>th</sup> meeting was cancelled. (The LPC meetings are scheduled for the 2<sup>nd</sup> Thursday of the month at 7:00 PM at the Public Safety Building.)

I have asked that the appointments of the three applicants be an agenda item for the January 14, 2020 Township Board meeting. Please see the board package for details.

A brief update on the responses to the letters sent by Mr. Barry Lonik. One more property owner contacted Mr. Lonik so this makes thirteen responses (15%).