

NORTHFIELD TOWNSHIP BOARD AGENDA
May 8, 2018 - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER

INVOCATION/PLEDGE

ROLL CALL

CALL TO THE PUBLIC

BOARD MEMBER REMARKS

CORRESPONDENCE AND ANNOUNCEMENTS

CONSENT AGENDA: Fire Department Report, Police Department Report, Wastewater Treatment Report, Community Center Report +, Zoning Compliance Report, Donations Report, North Village Expenditure Report, Peoples Express Rides Report

ADOPT BALANCE OF AGENDA

PRESENTATION – 20 Minutes

Washtenaw County Road Commission Annual Meeting

AGENDA ITEMS – 30 minutes

1. Establish Budget for Road Commission Annual Work Plan – 5 minutes
2. Resolution 18-585 regarding Enhanced Communication with Washtenaw County Road Commission
3. Police Department Sergeants Promotion Testing Process
4. Discussion of DDA request to engage a design engineer to evaluate and provide recommendations concerning improvements to 75 Barker necessary to allow retail and/or office usage – 10 minutes
5. Resolution 18-586: Waiving fees for late filed Property Transfer Affidavits – 5 minutes
6. Bills

REPORTS/UPDATES – 10 minutes

- ZBA Report +
- Planning Commission Report +
- Parks and Rec Report +
- Land Preservation Committee Report
- Financial/Treasurer's Report
- Fund Balance Report
- Supervisor's Report
- Manager's Report

APPROVAL OF MINUTES OF APRIL 10, 2018

APPROVAL OF MINUTES OF APRIL 24, 2018

2nd CALL TO THE PUBLIC

BOARD MEMBER COMMENTS

ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

Jennifer Carlisle

From: Steven Aynes
Sent: Wednesday, April 25, 2018 3:40 PM
To: Jennifer Carlisle
Subject: FW: Shady Beach

Please put on next agenda.

Steve

From: Maynes, Bradford [<mailto:maynes@peblaw.net>]
Sent: Wednesday, April 25, 2018 2:44 PM
To: Steven Aynes; Marlene Chockley
Cc: Paul Burns
Subject: Shady Beach

Steve and Marlene -

It is my understanding from Kurt Weiland that the final inspection out at 7725 Shady Beach has been successfully completed and approved. Accordingly, our office is asking that this matter be placed on the next Township Board agenda to discuss concluding the litigation.

Thanks,

BLM

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Bradford L. Maynes
Law Office of Paul E. Burns
133 West Grand River
Brighton, Michigan 48116
p (810) 227-5000
f (810) 220-5895

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William E. Wagner, Jr.
 Director of Public
 Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
 Fire: 734-449-2385 • Fax: 734-449-2521
 Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
 Lieutenant
 Police Operations

April 2018

Northfield Township Fire Department Statistical Report

Responses April 2018:	43
Responses April 2017:	51
Fire Calls: 7	
Structure Fires	2
Vehicle Fire	1
Fire Alarms	2
Outside fire	1
Smoke investigation	1
Emergency Medical Calls: 15	
Chest Pain	5
Difficulty Breathing	0
Unconscious/Cardiac Arrest	1
Diabetic/ Seizure	1
Trauma	3
Overdose	2
Abdominal pain	0
Other	2
Motor Vehicle Accidents: 19	
Injury Crashes	7
Unknown	12
Pin In	3 (in one crash)

Public Service calls: 2

Electrical wire down	2
Fuel Spill	0
Carbon Monoxide Alarm	0
Trees down	0
Elevator Rescue	0
Gas leak	0
Other	0

Mutual Aid Given 1

Salem Twp.	Structure Fire	1
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Mutual Aid Received: 1

Green Oak	Chimney Fire	1
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Responses in hamlet area:	20
Responses in rural area:	3
Responses on Highway	17
Responses outside the township:	3

Average response time for the month: 6:54



William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

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www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

May 2018 Director of Public Safety Board Communication

- 1. Fire department activity for April 2018:** April of 2018 that while it was a slow month for responses, there were several very significant calls. On April 8th we received a call for a head on motor vehicle crash on southbound 23 north of Six mile involving a wrong way driver. This crash resulted in 5 patients being pinned in 3 different vehicles. Unfortunately the crash resulted in 2 fatalities. I was very proud of the fire department response and the work performed. We transported 4 patients, 3 of which were pinned in within 30 minutes of receiving the call. We also assisted Salem Township with a structure fire. Lastly, we responded to a chimney fire in Northfield Township and the fire was contained to the chimney.
- 2. Fire Department training for April:** Fire Department training activity for April consisted of: Review of ropes and knots. We also had 2 EMS continuing education classes of spinal injuries and a review of the respiratory system. We have recently had 2 fire fighters complete their EMT class and now await to take the State certification.
- 3. Gas Stations in Violation of Fire Code:** We have received a complaint of gas stations in the Township leaving their pumps on when the station is closed. This is in violation of fire code. I have addressed it verbally with all 3 stations and attempting voluntary compliance. I believe you will hear more on this in the future.
- 4. Sale of Rescue Truck:** Several months ago the Board approved the sale of an old Rescue truck. I believe we have reached a deal with a fire department from Utah. We are awaiting the check to complete the sale. We did have to clear a previous loan on the title.
- 5. Stand-by for Ann Arbor Township:** On April 14th we were requested to stand by Ann Arbor Township Station #1 for a few hours while their department attended a funeral for a former Fire Chief. We did respond to several calls for them during that time as there was an ice storm in the area.
- 6. Proposal for use of Mental Health Millage funds:** At the May 22nd Board meeting I plan on having a proposal for the use of the Mental Health millage. I believe there is a large need in our community to address the need of residents suffering from mental health issues. I will also be proposing utilizing part of these funds to discuss a partnership with our schools in the Township for a part time School Resource officer.

7. **Drug Take Back:** On April 28th the Northfield Township Police Department participated in the DEA “Drug Take Back” we did take in 17 pounds of unused prescription drugs.

Northfield Township Fire Department

8350 Main Street
Phone (734) 449-2385

Whitmore Lake, MI 48189
Fax (734) 449-2521

Fire Chief
William E. Wagner, Jr.

Fire Prevention Activity

For the month of: April 2018

<u>Date</u>	<u>Activity Type</u>	<u>Address</u>	<u>Business</u>
4/6	Follow-Up	7527 Whitmore Lake	Calvary Baptist Church
4/6	Follow-Up/ Consult	5795 Pontiac Trail	Ann Arbor Christadelphian
4/11	Pre-Inspection	5301 Whitmore Lake	McFarland Tree Services
4/11	Inspection	8345 Main	Allstar Alarm
4/16	Inspection	5444 Whitmore Lake	B&B Heartwoods
4/16	Pre-Inspection	5671 Whitmore Lake	Old St Patrick Church
4/25	Inspection	5301 Whitmore Lake	McFarland Tree Services
4/25	Follow-Up	7035 Jomar	Balance Technology
4/25	Follow-Up	10 Jennings	Northfield Twp. Human Services

Fire Prevention Division

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



APRIL 2018

APRIL 2018 MONTHLY REPORT

Calls For Service	336
Arrests	15
Mutual Aid Assistance To Other Departments Inside the Township	6
Mutual Aid Assistance To Other Departments Outside the Township	2
Average Response Time	6.44

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 72 % of total complaints answered were in the hamlet area and 28 % were handled throughout the rest of the Township.

- **TRAINING**

FORMAL Sgt. M. Smith – Staff and Command
 Ofc. R. Wright – LEIN Security Awareness Training

IN-SERVICE – Miranda and the Interview

 Basic Photography Techniques

 4TH & 6TH Amendments

 Arrests and Terry Stops & Warrantless Searches (Exceptions)

 Intro to Constitutional Criminal Law & Procedure

 Miranda and the Interview

 Search Warrants and Probable Cause

 Suspect IDs (Lineup, Show up)

- **EVENTS OF SIGNIFICANCE**

MDOP

On April 29th, officers responded to a residence for a report of a malicious destruction of property. The victim stated she had recently broken up with her boyfriend and that she had seen him in the area. A short time later she heard a noise and saw him driving away. When she went outside she found that her vehicle had been keyed all over. Charges were submitted on the suspect for MDOP.

HOME INVASION

On April 28th, officers met with a complainant reference an acquaintance that was continuing to break into his residence when he was not home. The suspect had been advised not to enter the home and had been trespassed several times in the past. The complainant came home to find a broken window in which the suspect had gained entry. The suspect was located and arrested on home invasion charges.

HOME INVASION

On April 27th, officer responded to a complaint of a home invasion. The victim came home to find that her door was open and there were signs of tampering on the windows. The victim stated she had heard someone around the home and at her front door the last several nights but had not seen anyone. The home was checked and nothing appeared to be stolen. There are no suspects in this case and police are reminding residents to keep windows and doors locked when they are not home.

TRESPASSING COMPLAINT

On April 25th, officers responded to a complaint of a subject on the property that they wanted trespassed. Complainant stated that the subject did not have permission to be on the property and he had been asked to leave in the past. Officers located the subject near a dumpster and learned that the subject was wanted as a parole absconder. He was taken into custody and lodged at the jail.

ASSAULT WITH INTENT TO MURDER

On April 11th, officer responded 152 Barker Road for a report of an assault. The victim had been working alone at a business when an unknown male entered the establishment. When the victim told the man he had to leave he grabbed the victim and choked her until she was unconscious. The officers were able to immediately identify and locate the suspect and he was arrested and lodged at the jail. On April 13th the Washtenaw County Prosecutor authorized charges of, ASSAULT WITH INTENT TO MURDER and ASSAULT WITH INTENT TO DO GREAT BODILY HARM LESS THAN MURDER OR BY STRANGULATION. The case is pending adjudication

CLEAR-1018 Verified Offense By Date
Agency: NR
4/1/2018 12:00:00 AM - 4/30/2018 12:00:00 AM

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	7
1316	Intimidation (Also Includes Interfering with 911 call)	1
1397	Assault w/Intent to Murder	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	2
2298	Burglary - Entering Without Permission	1
2301	Larceny - Pocket Picking	1
2305	Larceny - Personal Property from Vehicle - LFA	2
2308	Larceny - From Building (Includes Library, Office used by Public, etc)	2
2309	Larceny - From Yards (Grounds Surrounding a Building)	2
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2605	Fraud - Illegal Use of Credit Card	1
2609	Identity Theft	3
2675	Fraudulently Obtaining of Goods Offered for Sale	1
2677	Defrauding Hotels, Restaurants, Innkeeper, etc	1
2902	Damage to Property - Private Property - MDOP	2
3562	Marijuana -Possess	1
5070	Violation of Preliminary Injunctive Order (Peace Bond)	1
5215	Intimidation - Threat to Bomb	1
5707	Trespass (Other)	1
8011	Accident - Fail to Stop and Identify	1
C2899	Juvenile - All Other	2
C2931	DWLS OPS License Suspended / Revoked	2
C2934	Vehicle Insurance - None / Expired	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3040	Felony Arrest Warrant - Other Jurisdiction	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	2
C3101	Acc, Single Motor Vehicle	3
C3145	Property Damage Traffic Crash PDA	7
C3150	Property Damage H&R Traffic Crash	1
C3170	Private Property Traffic Crash	2
C3217	Attempt Suicide Adult	2
C3250	Mental Health Call	1
C3299	Welfare Check	1
C3310	Family Trouble	3
C3312	Neighborhood Trouble	2
C3318	Found Property	1
C3324	Suspicious Circumstances	23
C3326	Suspicious Vehicles	9
C3328	Suspicious Persons	2
C3330	Assist Other Law Enforcement Agency	2
C3331	Assist Medical	6
C3332	Assist Fire Department	5
C3333	Assist Motorist	3
C3334	Assist Other Govt Agency	2
C3336	Assist Citizen	17

CLEAR-1018 Verified Offense By Date
Agency: NR
4/1/2018 12:00:00 AM - 4/30/2018 12:00:00 AM

Offense Code	Description	Incident Count
C3337	Assist Citizen - Vehicle Lockout	4
C3355	Civil Matter - Other	9
C3702	Traffic Complaint / Road Hazard	5
C3704	Traffic Complaint / Abandoned Auto	1
C3706	Traffic Complaint / Vehicle Impound	2
C3707	Vehicle Release	2
C3728	Traffic Complaint / Parking Complaint	1
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	1
C3799	Miscellaneous Traffic Complaint	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	7
C4040	Hazardous Traffic Citation	1
C4041	Speeding Citation	11
L3502	Follow Up - NR	2
L3504	PBT Station - NR	1
L3506	Shots Fired - NR	1
L3507	Fingerprints - NR	5
L3509	Loud Party - NR	2
L3512	Vin Inspection - NR	1
L3526	False Alarm - NR	10
L3535	GUN Permit, Applications, CCW Permits - NR	30
L3538	Property/Vacation Check - NR	1
L3542	BOL - NR	7
L3547	Subpoena Service - NR	2
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	44
L3558	Code Violation - NR	2
L3568	Local Records Check - NR	14
L3569	Assist Other Police Agency - Inside Northfield - NR	6
L3570	Assist Other Police Agency - Outside Northfield - NR	2
L3597	Non Terminal - NR	18
L4598	Information - NR	1
L4599	Misc Non-Criminal - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	3
	Sum:	336

Report Time:
5/3/2018 8:13:15 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of April

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Apr/2018	Apr/2017	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	0	-
13001 NONAGGRAVATED ASSAULT	7	3	133.3%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	1	0%
13003 INTIMIDATION/STALKING	2	1	100.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	2	0	-
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
23001 LARCENY -POCKETPICKING	1	0	-
23002 LARCENY -PURSESNAATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	2	3	-33.3%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	2	0	-
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
23007 LARCENY -OTHER	2	1	100.0%
24001 MOTOR VEHICLE THEFT	1	0	-
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	2	0	-
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	1	0	-
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	3	0	-
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
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5/3/2018 8:13:15 AM

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All Offenses that were Attempted or Completed
For the Month of April

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Apr/2018	Apr/2017	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	4	2	100.0%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	0	-
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	1	2	-50.0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
Total for Group A	32	13	146.2%
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	1	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	-100.0%
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	0	1	-100.0%
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
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5/3/2018 8:13:15 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of April

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Apr/2018	Apr/2017	% Change
48000 OBSTRUCTING POLICE	0	0	-
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	2	0	-
53001 DISORDERLY CONDUCT	1	1	0%
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	0	-
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	1	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	1	-100.0%
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	0	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	1	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B	7	4	75.0%
2800 JUVENILE OFFENSES AND COMPLAINTS	2	0	-
2900 TRAFFIC OFFENSES	6	6	0%
3000 WARRANTS	7	3	133.3%
3100 TRAFFIC CRASHES	13	4	225.0%
3200 SICK / INJURY COMPLAINT	4	15	-73.3%
3300 MISCELLANEOUS COMPLAINTS	88	71	23.9%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	152	244	-37.7%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	13	17	-23.5%
3800 ANIMAL COMPLAINTS	8	5	60.0%
3900 ALARMS	0	3	-100.0%
Total for Group C	293	368	-20.4%
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	12	72	-83.3%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	0	5	-100.0%
4200 PARKING CITATIONS	0	1	-100.0%
4300 LICENSE / TITLE / REGISTRATION CITATIONS	0	7	-100.0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	2	3	-33.3%

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
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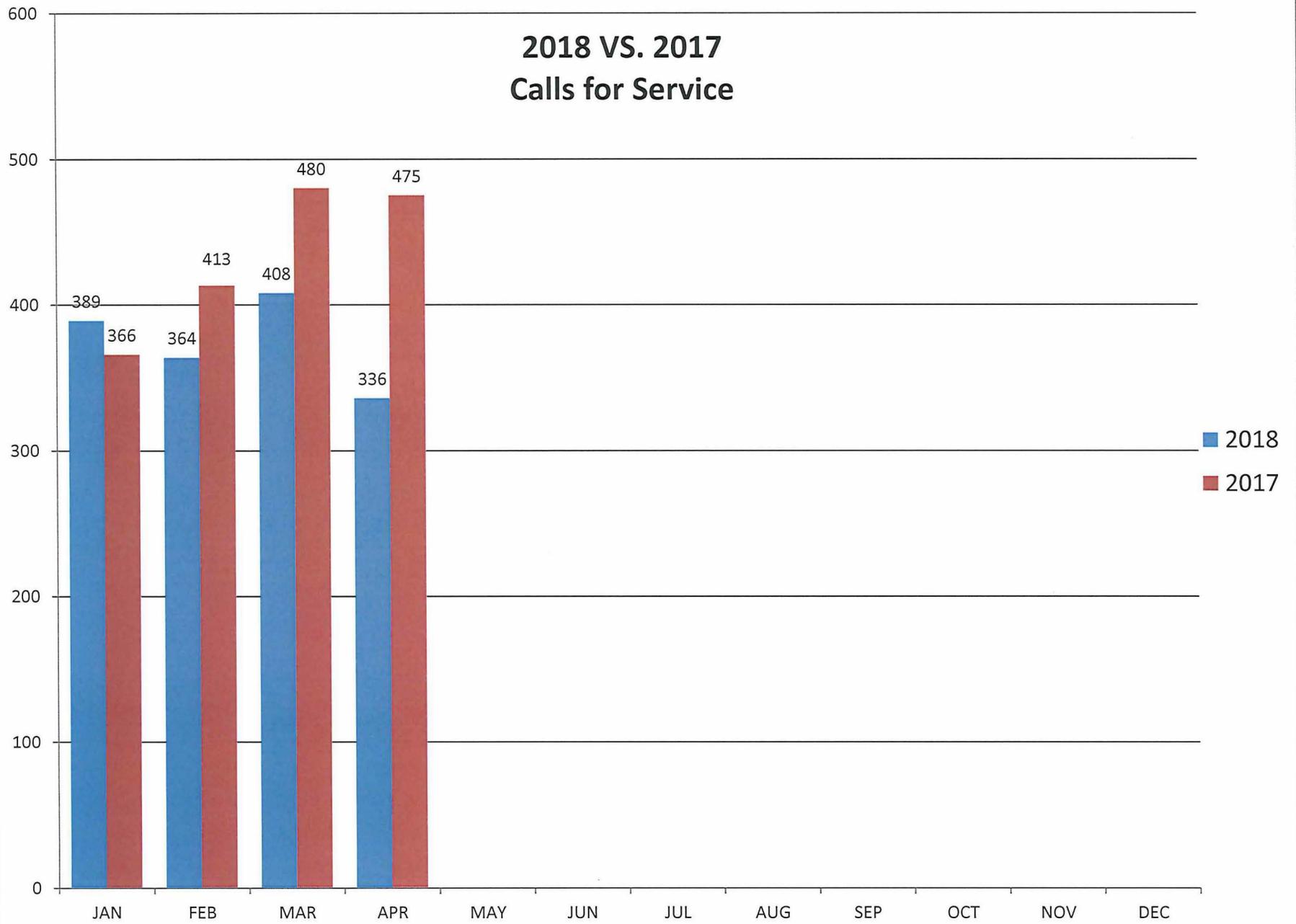
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5/3/2018 8:13:15 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of April

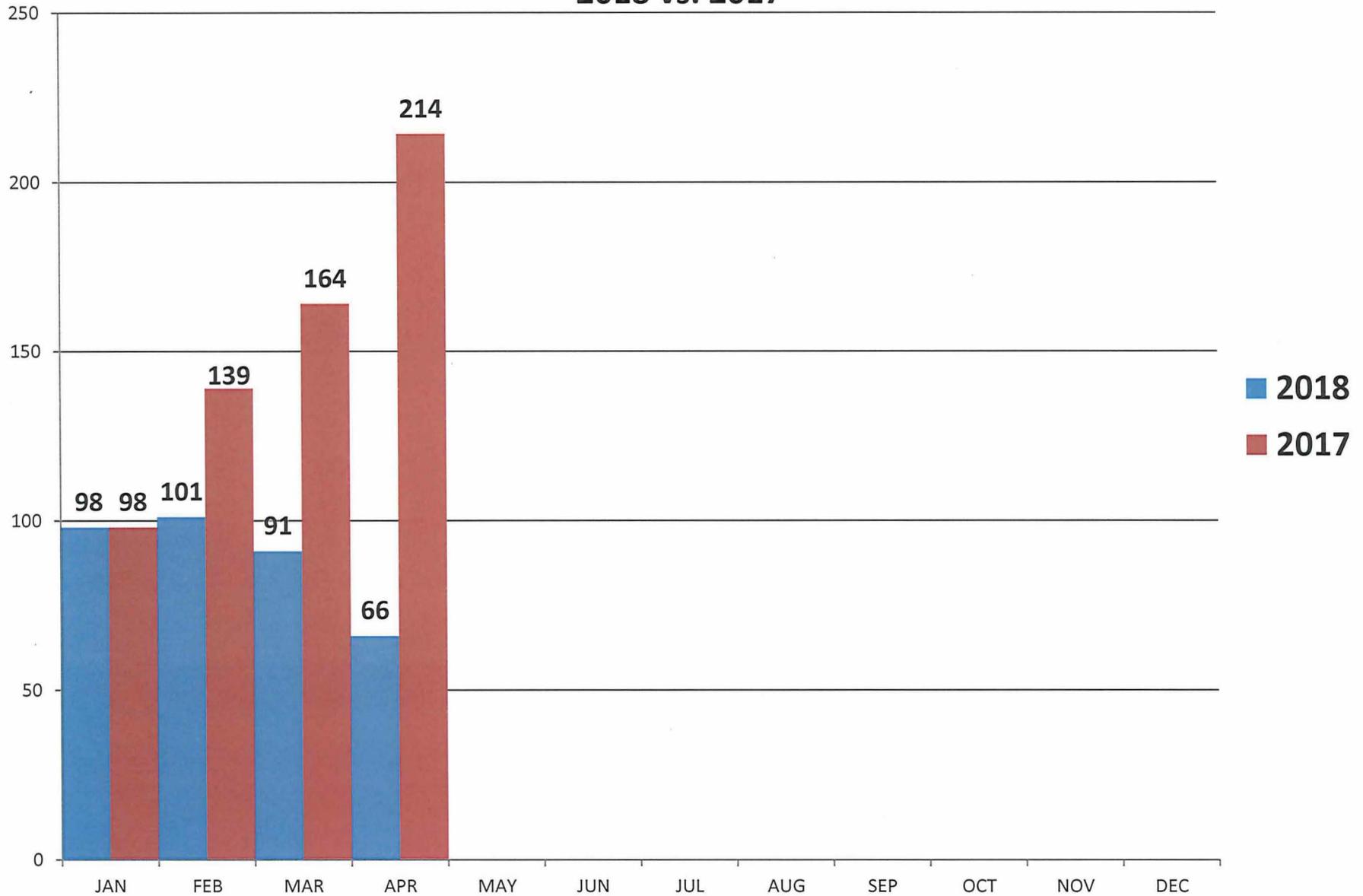
Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Apr/2018	Apr/2017	% Change
4600 LIQUOR CITATIONS / SUMMONS	0	0	-
4700 COMMERCIAL VEHICLE CITATIONS	0	0	-
4800 LOCAL ORDINANCE WARNINGS	0	0	-
4900 TRAFFIC WARNINGS	0	2	-100.0%
Total for Group D	14	90	-84.4%
5000 FIRE CLASSIFICATIONS	0	0	-
5100 18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
Total for Group E	-	-	-
6000 MISCELLANEOUS ACTIVITIES (6000)	0	0	-
6100 MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200 ARREST ASSIST	0	0	-
6300 CANINE ACTIVITIES	0	0	-
6500 CRIME PREVENTION ACTIVITIES	3	2	50.0%
6600 COURT / WARRANT ACTIVITIES	0	0	-
6700 INVESTIGATIVE ACTIVITIES	0	0	-
Total for Group F	3	2	50.0%
Total for All Groups	349	477	-26.8%

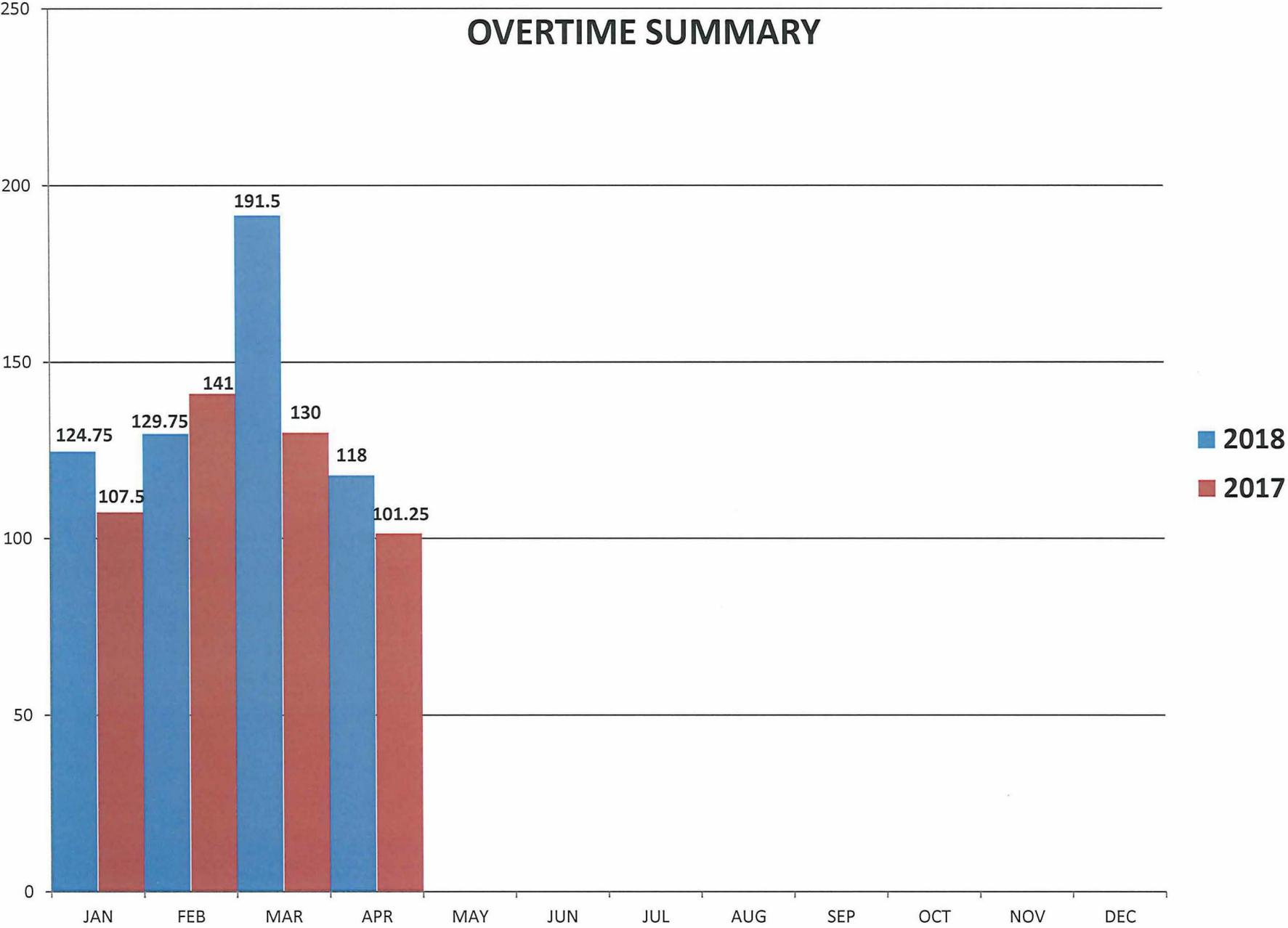
2018 VS. 2017 Calls for Service



NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2018 vs. 2017



OVERTIME SUMMARY



OVERTIME SUMMARY

OVERTIME BY TYPE													
2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	33.75	9	6	9									57.75
Complaint Investigation	9	1.5	50	42.5									103
Report Writing	0	0	0	0									0
Training	6	8	70.5	0									84.5
Short Shift	36	97.75	58.5	66.5									258.75
Administrative	0	0	0	0									0
Special Detail	0	13.5	6.5	0									20
Holiday	40	0	0	0									40
TOTAL	124.75	129.75	191.5	118									564

2018 VS. 2017													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2018 - TOTAL	124.75	129.75	191.5	118									564
2017 - TOTAL	107.5	141	130	101.25									479.75

EMPLOYEE TIME OFF

2018	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	12	36	111	89									248
Comp	32.75	40	34	43									149.75
Vacation	0	24	0	0									24
Holiday	10	10	0	0									20
PTO	110.5	135	98	143.5									487
Other	24	12	0	0									36
TOTAL	189.25	257	243	275.5	0	0	0	0	0	0	0	0	964.75

**PTO - Includes PTO/Admin Leave during this Month

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159 FAX 734-449-4302**

To: Northfield Township Board of Trustees

From: Dan Willis -Wastewater Treatment Plant Superintendent

Date: April 2018

Subject: April Monthly Report

- 4/2** Callback to the wastewater plant, alarm cleared before employee arrived.
- 4/4** Received a call from the community center for a sewer backup upon inspection it was determined it was in their line. Offered to come back in the morning to resolve the issue.
- 4/5** Jetted the sewer line at the community center and removed the blockage.
- 4/6** House at 7725 Shady Beach was disconnected from the sewer for demo.
- 4/6** After hours Miss Dig call at 11403 N. Shore. A gas leak resulting in a fire coming from the ground. Gas company responded and put out the fire and repaired the leak.
- 4/14** Callback multiple pump stations without power. Power was restored soon after arriving at the plant
- 4/15** Callback to plant for high flows. Bypass around aeration was opened slightly to allow the flow through.
- 4/25** Replaced valves on the water tanks at the community garden to make it easier to fill buckets.
- 4/26** M Tech came by the plant for us to try out a new Vactor truck.
- 4/26** Hunter Lewis attended a 2 day course on wastewater operations.
- 4/30** Pulled rags out of a pump at the Whitmore Lake Rd pump station
- 4/30** Installed the new pitcher pump at the community garden.

April 2018

2017 Daily Average Flow	1.150 MGD	
2018 Daily Average Flow	.912 MGD	
Maximum Daily Flow 2017	1.799 MGD	
Maximum Daily Flow 2018	1.284 MGD	
Minimum Daily Flow 2017	.881 MGD	
Minimum Daily Flow 2018	.724 MGD	
6 – Month Average Flow	.804 MGD	
12 – Month Average Flow	.748 MGD	
Total Gallons Treated 2017	34.506 MG	
Total Gallons Treated 2018	27.346 MG	
Rainfall (inches) 2017	6.87 in.	
Rainfall (inches) 2018	2.89 in.	
Connections / Tap-ins' to system	0	1 Disconnect
Miss Dig Staking's	12	
Overtime hours for the month	42.0 hrs	

**ZONING COMPLIANCE
MONTH OF APR 2018**

Property Address	Name	Parcel ID	Description	Status
648 Jennings	Upright Fence	B-02-07-200-018	Fence	Approved
8446 Kearney Rd	Kirchner, Duane	B-02-07-300-007	Fence	Approved
5165 Hellner Rd	Grambeau, Gregory	B-02-31-300-007	Remodeling & Pole Barn	Approved
4225 E. Joy Rd	Spiritus Sanctus Academy	B-02-36-300-005	Demolish/New Build Admin Offices	Approved w/condition: Site Plan/CUP
125 Barker Rd	Northfield Township Library	B-02-06-401-009	Outdoor Pavillion	Approved w/condition: Site Plan/CUP
100 Barker Rd	Restorative Health, PLLC	B-02-06-105-017	Psychotherapy Practice	Approved
5760 Pontiac Trl	Gulledge, Tori	B-02-25-400-017	New Single Family Home	Approved
9571 Main Street	Jump n Time Tack	B-02-05-254-022	Change of Use	Approved w/condition: Admin Site Plan
9056 Walnut	Mezei, Brad	B-02-05-452-011	Carport	Approved

Donation Report

As of April 30, 2018

General Fund

Parks and Recreation	400.00
Non-Motorized Path*	2,140.84
Senior Center	1,985.40
Land Preservation Donations	<u>130.00</u>
Total General Fund Donations	<u><u>4,656.24</u></u>

Fire Fund

Private source donations	<u>150.00</u>
	<u><u>150.00</u></u>

Total YTD Donations	<u><u>4,806.24</u></u>
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***\$6,500 has been collected for the Non-Motorized Path. \$4,360 was collected in the previous fiscal year.**

North Village Expenditures

Company	Description	Date	Amount
Whitmore Lake Properties, LLC	Deposit	5/4/2016	\$ 20,000.00
OHM Advisors	Prep of Parcel maps for property purchase	6/30/2016	\$ 387.00
OHM Advisors	Geotechnical Investigation	8/11/2016	\$ 14,400.00
Atwell, Inc.	ALTA Survey	8/31/2016	\$ 2,700.00
Whitmore Lake Properties, LLC	Purchase cost-Cashier's Check (minus deposit)	9/20/2016	\$ 316,940.37
McKenna Associates	Attend DDA meeting	Sept. 2016	\$ 220.00
OHM Advisors	MDOT easement & ALTA review	10/12/2016	\$ 1,108.50
McKenna Associates	Strategic Development Planning Contract	Multiple	\$ 16,500.00
SignsToYou	No Swimming Signs	10/5/2016	\$ 49.37
Paul Burns	Legal Fees - Property Closing	9/20/2016	\$ 1,200.00
OHM Advisors	Prop. Desc., sketch review, board mtg attendance	10/21/2016	\$ 1,289.50
Downtown Planning Group	Ribbon Cutting Ceremony*		
Dollar Bill Copying	Flyers	10/5/2016	\$ 300.54
Tim Saville (reimburse)	Ribbon Cutting Supplies	10/12/2016	\$ 40.49
Ann Arbor Portable Toilets	Porta-Potties	10/20/2016	\$ 160.00
A1 Engraving & Signs	Vinyl-Signs for Community Park	10/12/2016	\$ 254.40
Tami Menzel (reimburse)	Ribbon Cutting Supplies	10/19/2016	\$ 42.49
Alexander's Farm Market	Pumpkins	10/30/2016	\$ 50.00
Tim Saville (reimburse)	Straw Bales	10/22/2016	\$ 90.00
Rock Connection	limestone to fill holes in drive	10/22/2016	\$ 153.17
J&M Landscaping	Lawn mowing 10/21/16	11/16/2016	\$ 300.00
Northfield Township	Property Taxes	2/27/2017	\$ 20,080.14
Benchmark Outdoor Services	Tree Removal - down payment	2/27/2017	\$ 500.00
Benchmark Outdoor Services	Tree Removal - payment 2	4/6/2017	\$ 500.00
Benchmark Outdoor Services	Tree Removal - final payment	4/27/2017	\$ 150.00
McKenna Associates	RFP Discussion with Supervisor	May 2017	\$ 27.50
J&M Landscaping	Lawn Care 2017	Apr-Aug 2017	\$ 2,400.00
AJ's Maintenance Services	Sidewalk Snow Removal and Salt Application	Jan-Mar 2017	\$ 1,132.48
Northfield Township	2017 Summer Taxes	8/16/2017	\$ 15.47
McKenna Associates	Call w/ Trustee Beliger reg. site visit	July 2017	\$ 165.00
McKenna Associates	site visit to inspect trail locations	July 2017	\$ 330.00
McKenna Associates	North Village RFP - draft documents	10/31/2017	\$ 605.00
MMPW Services	Salt Application to sidewalks 11/12/17	12/13/2017	\$ 40.00
J&M Landscaping	lawn mowing Sept-Oct	Sept-Oct 2017	\$ 750.00
McKenna Associates	North Village RFP Prep - Oct 2017	1/10/2018	\$ 2,428.75
McKenna Associates	North Village RFP Prep - Nov 2017	1/10/2018	\$ 770.00
J&M Landscaping	Sidewalk Snow Removal and Salt Application	Dec 2017	\$ 1,950.00
J&M Landscaping	Sidewalk Snow Removal and Salt Application	Jan 2018	\$ 1,350.00
M-Live/Ann Arbor News	RFP Advertising	1/21/2018	\$ 82.19

Detroit News	RFP Advertising	1/21/2018	\$ 871.20
Observer & Eccentric	RFP Advertising	2/4/2018	\$ 162.90
Facebook Boost	RFP Advertising	1/29/2018	\$ 15.00
Staples Copy Center	RFP Distribution to developers & brokers	1/30/2018	\$ 232.50
McKenna Associates	Planning Services for RFP	02/14/18	\$ 1,020.00
J&M Landscaping	Snow removal & salt application feb 2018	03/08/18	\$ 1,800.00
McKenna Associates	RFP Planner Services	3/8/2018	No Charge
Urban Land Institute	RFP Advertising	3/23/2018	\$ 500.00
McKenna Associates	North Village RFP - March 2018	4/23/2018	\$ 870.00

\$ 414,933.96

May 2, 2018

Dear Northfield Township Board Members,

As requested, enclosed is the quarterly report showing the rides provided by People's Express Inc. (PEX) for the residents of Northfield Township.

The column, 2018 Jan - Mar Qtr, is the new data on the report (as well as the 2018 Year-To-Date Total and the Category Percentage). Also, for your reference, the bottom part of the report shows the rides provided in 2017 (Memo: 2017 Data).

Please feel free to contact me if you have any questions.

Again, we thank you for your support.

Yours Truly,

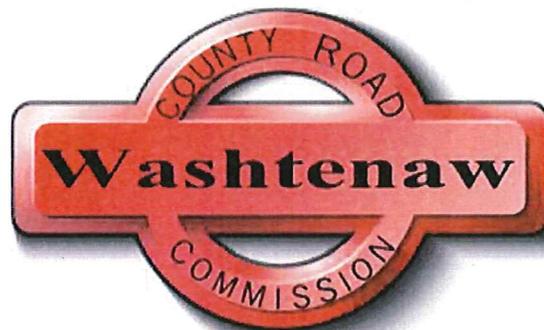
Lenore Zelenock
PEX Board Member

People's Express Inc. (PEX)
Rides for Northfield Township Residents
For January – March 2018

	2018 Jan – Mar Qtr	2018 Year-To- Date Total	
Out-of-Town	431	431	
In-Town	<u>248</u>	<u>248</u>	
TOTALS	679	679	
MEMO: CATEGORIES			Category Percentage
REGULAR	134	134	19.73%
SENIOR	212	212	31.22%
HANDICAPPED	148	148	21.80%
SR HANDICAPPED	<u>185</u>	<u>185</u>	<u>27.25%</u>
TOTALS	679	679	100.00%

MEMO: 2017 Data							
	2017 Jan – Mar Qtr	2017 Apr – Jun Qtr	2017 Jul – Sep Qtr	2017 Oct – Dec Qtr	2017 Full Year Total		
Out-of-Town	305	360	380	358	1,403		
In-Town	<u>203</u>	<u>190</u>	<u>283</u>	<u>273</u>	<u>949</u>		
TOTALS	508	550	663	631	2,352		
MEMO: CATEGORIES						Category Percentage	
REGULAR	100	99	119	99	417	17.73%	
SENIOR	119	185	205	225	734	31.21%	
HANDICAPPED	134	192	192	193	711	30.23%	
SR HANDICAPPED	<u>155</u>	<u>74</u>	<u>147</u>	<u>114</u>	<u>490</u>	<u>20.83%</u>	
TOTALS	508	550	663	631	2,352	100.00%	

2018
ANNUAL MEETING
NORTHFIELD TOWNSHIP



COMMISSIONERS
DOUGLAS E. FULLER
CHAIR
BARBARA RYAN FULLER
VICE-CHAIR
WILLIAM McFARLANE
MEMBER

**WASHTENAW COUNTY
BOARD OF COUNTY ROAD COMMISSIONERS**

555 NORTH ZEEB ROAD
ANN ARBOR, MICHIGAN 48103
WWW.WCROADS.ORG
TELEPHONE (734) 761-1500
FAX (734) 761-3737

ROY D. TOWNSEND, P.E.
MANAGING DIRECTOR
SHERYL SODERHOLM SIDDALL, P.E.
DIRECTOR OF ENGINEERING
COUNTY HIGHWAY ENGINEER
JAMES D. HARMON, P.E.
DIRECTOR OF OPERATIONS

March 7, 2018

Dear Northfield Board of Trustees:

On behalf of everyone at the Washtenaw County Road Commission (WCRC), I would like to thank you for your financial assistance towards improving local roads in 2017. In total, townships provided \$5.5 million in road and culvert funding during the last year.

Without your assistance, most local road improvements would not be possible. By law, WCRC can only provide 50% of the funding for improvements on the 1,060 miles of local roads in Washtenaw County. Your partnership is essential to the continued success of improving local roads and the quality of life in our communities, without it, these local road repairs would remain unfunded.

We are pleased to provide the townships with our 2018 Annual Local Road Program. We have increased our total amount of conventional matching funds to \$1.1 million, which is a \$400,000 increase from last year. This increase is a result of the \$600 million road funding package passed by the Michigan Legislature in 2016 and the unexpected \$175 million spending bill passed by the Michigan Legislature earlier this month.

To better assist townships in determining an appropriate level of funding for local road improvements in 2018, our annual meeting booklet includes...

- Cost summaries of 2017 expenditures and projects in your township
- Updates on 2017 WCRC activities and major projects in your township
- Details on the 2018 Local Road Program and matching fund allocations
- List of proposed local road projects
- Quote for 2018 proposed dust control program
- County-wide map of 2018 road and bridge improvement projects
- County-wide map of four-year road millage projects
- WCRC Capital Investments Plan (CIP) 2018-2022
- Additional information on township taxable value, local road needs and funding possibilities

Please note, we need your written commitment to this year's Local Road Program by **Friday, May 18** in order to obligate allocated matching funds. Your timely response and participation are essential to successfully accomplishing this year's Local Road Program.

If you have any immediate concerns related to the enclosed information, please feel free to contact me at (734) 327-6662 or Jim Harmon, WCRC Director of Operations, at (734) 327-6653.

Sincerely,

Roy D. Townsend, P.E.
Managing Director

WASHTENAW COUNTY ROAD COMMISSION
2018 LOCAL MATCHING PROGRAM

The Washtenaw County Road Commission is anticipating it will receive \$24,800,000 in Michigan Transportation Fund (MTF) revenues for 2017. Due to the road funding bills that were passed into law in November of 2015, the Road Commission is anticipating increased MTF revenues in 2018 for a total budgeted amount of \$25,000,000.

The Road Commission has recognized that local road funds are inadequate to maintain the 1,060 centerline miles of local roads in Washtenaw County; the Road Commission has historically transferred funds from the Primary Road Fund to the Local Road Fund, even though this transfer severely limits maintenance activity on our primary road system.

A summary of our 2018 budget as approved by the Board of Road Commissioners at its regular meeting on December 5, 2017 (RC17-425) is provided as follows.

2018 Road Commission Budget

Revenues

Michigan Transportation Fund	\$ 25,000,000
Federal/ State Funds	\$ 17,956,000
Trunkline Maintenance	\$ 2,370,000
Township Contributions	\$ 3,821,000
Other Contributions	\$ 7,132,000
Miscellaneous Income	<u>\$ 2,544,000</u>
Total	\$ 58,823,000

Expenditures

Administration	\$ 1,168,000
Operations	\$ 9,206,000
Engineering	\$ 3,049,000
Non-Departmental	\$ 8,347,000
Debt Service	\$ 2,039,000
Road Improvement Program	<u>\$ 36,897,000</u>
Total	\$ 60,706,000

Matching Funds

The Road Commission has allocated a total of \$1,100,000 for 2018 for the conventional Local Road Matching Program, which represents a \$400,000 increase over the 2017 program. This consists of a countywide allocation of \$930,769 for matching programs on local roads in all twenty townships based on the distribution formula used by the Michigan Department of Transportation to allocate local road funds to the 83 counties of Michigan. In addition to this, recognizing the fact that the urban local roads receive a higher allocation of Michigan Transportation Funds, \$169,231 is allocated based on the amount of urban local miles within eligible townships. Ann Arbor, Augusta, Dexter, Lima, Lodi, Northfield, Pittsfield, Salem, Saline, Scio, Superior, Sylvan, Webster, York and Ypsilanti Townships are within the urban area and are eligible for these additional matching funds.

The Road Commission has allocated \$200,000 for the 2018 Drainage Matching Program for local uncurbed, non-subdivision roads. The Road Commission has recognized the need for directing more resources towards improving the drainage along our local roads. The drainage matching program is in addition to the conventional local road matching program available to the Townships. Some of the key features of drainage matching program include:

- Funding distribution is based on the total uncurbed, non-subdivision local road centerline mileage for each township
- Eligible work activities are limited to uncurbed, non-subdivision local roads
- Eligible work activities include roadside berm removal, ditch establishment & restoration, small culvert installation, rehabilitation or replacement.

Replacement of local road culverts and bridges that require permits from the Michigan Department of Environmental Quality and/or the Washtenaw County Water Resources Commissioner's Office will be funded by the Road Commission at no greater than 50% of total cost. This funding source is separate from the conventional and other drainage matching funds identified herein and will be applied on a case-by-case basis in partnership with interested townships by formal, written agreement.

TOWNSHIP	2018 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2018 SUPPLEMENTAL CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2018 TOTAL CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2017 CONVENTIONAL LOCAL ROAD MATCHING PROGRAM	2018 DRAINAGE MATCHING PROGRAM	2017 DRAINAGE MATCHING PROGRAM
Salem	\$26,273	\$9,852	\$36,125	\$22,989	\$10,493	\$10,493
Northfield	39,996	14,998	54,994	34,999	13,732	13,732
Webster	28,428	10,660	39,088	24,875	11,792	11,792
Dexter	25,633	9,612	35,245	22,429	6,932	6,932
Lyndon	19,191	7,197	26,388	16,791	10,048	10,048
Sylvan	21,259	7,972	29,231	18,826	11,489	11,489
Lima	24,713	9,267	33,980	21,623	12,745	12,745
Scio	59,859	22,447	82,306	52,389	7,157	7,157
Ann Arbor	16,923	6,346	23,269	14,810	3,833	3,833
Superior	50,260	18,848	69,108	43,672	8,793	8,793
Ypsilanti	166,968	62,613	229,581	146,131	5,924	5,924
Pittsfield	109,947	41,230	151,178	96,227	4,669	4,669
Lodi	36,188	13,570	49,758	31,668	12,879	12,879
Freedom	21,719	8,145	29,864	19,003	13,684	13,684
Sharon	16,707	6,265	22,972	14,617	9,971	9,971
Manchester	22,905	8,590	31,495	20,041	13,176	13,176
Bridgewater	18,824	7,059	25,883	16,470	11,481	11,481
Saline	15,206	5,702	20,908	13,305	8,125	8,125
York	43,604	16,352	59,956	38,161	8,521	8,521
Augusta	35,399	13,275	48,673	30,975	14,554	14,554
	\$800,000	\$300,000	\$1,100,000	\$700,000	\$200,000	\$200,000

*Totals do not equal sum of individual allocations due to rounding

The WCRC Matching Program is subject to the following conditions:

a) Township Assistance

In order to allow local road improvements to proceed in a timely manner, townships are asked to assist Road Commission personnel in acquiring necessary tree removal and

grading permits, holding public hearings and coordinating any necessary property owner contacts.

b) Project Overruns

Road Commission staff will provide an estimated cost for each individual project to be included within the agreement between the township and the Road Commission. If, prior to beginning an individual project, it is determined that the original cost estimate will not cover project costs, the Road Commission will notify the township to determine, if the township desires to proceed with the project with a reduced scope or an additional funding commitment. Budgets are closely monitored on each project and every effort is made to avoid overruns. Any unexpected project cost overrun shall be taken from any unexpended funds remaining in that township's total township agreement. If the overrun exceeds the total township agreement, the Road Commission may bill the township up to an additional 10 percent of the total agreement amount with the township. At the township's option, such overruns can be taken from the following years matching funds.

c) Billing Procedures

As has been the practice for the past several years, the first 40 percent of the total Matching Program for construction and heavy maintenance projects will be due in June or 30 days from receipt of the first invoice. A second 40 percent will be due in August or 30 days from receipt of the second invoice. A final billing will be due in December or 30 days from receipt of final invoice. Any credits due townships will be returned at the time of final billing or credited to the following year, as determined by the township. The above billing methods apply only to those projects considered to be construction and heavy maintenance and does not apply to dust control which will be billed at cost to the date at time of billing. Standard fringe and overhead rates will be applied as defined by PA 51 of 1951, as amended.

d) Primary Road Matching

Any township board may, at their option, request that a part or all of their allocated matching WCRC funds, along with an equal amount of township funds, be used on a Primary Road Project within their township boundaries.

e) Reallocation of Funds

Any township that has not notified the WCRC of their intent to utilize matching funds **on or before Friday, May 18, 2018** will forfeit the 2018 allocated matching money. The WCRC will determine the amount of unused matching funds and reallocate these funds to primary road maintenance.

f) Dust Control

Conventional matching funds can be used for dust control only for solid applications (spot or skip spraying is ineligible).

g) Local Matching Fund Carryover

If a township determines that they desire to carry over the funds allocated for a given year into the following year, the township must provide written notification to the Road Commission that they are requesting this carryover, and identify an eligible project for which the funds will be held. The Road Commission carry-over fund will be preserved for one year. Beyond this point the funds will be reallocated as stated in Paragraph e. The carryover option allows the township to accumulate the funds that are allocated with the previous year allocation; in other words, the carry over funds cannot exceed the previous year's allocation.

NORTHFIELD TOWNSHIP 2017 ACTIVITIES

LOCATION	PROJECT	WCRC SHARE	TOWNSHIP SHARE	TOTAL
<u>PRIMARY ROADS</u>				
Maintenance	Roads	\$ 144,404.86		\$ 144,404.86
Maintenance	Winter	121,815.77		121,815.77
Maintenance	Traffic	31,978.65		31,978.65
^N Territorial Rd	Safety Project	5,801.92		5,801.92
^Whitmore Lake Rd	Mill & Resurfacing	6,507.99		6,507.99
* East Shore Drive	Mill & Overlay	136,665.56		136,665.56
* East Shore Drive	Pulverize & Overlay	141,336.54		141,336.54
* N Territorial Rd	Sealcoat	57,374.54		57,374.54
* Sutton Rd	Limestone Resurfacing	252,042.30		252,042.30
Sutton Rd	Culvert Replacement	1,586.56		1,586.56
Six Mile Rd	Limestone Resurfacing	\$ 50,046.16		50,046.16
		-		-
		\$ 949,560.85		\$ 949,560.85

6

* County Millage Project

^Federal Aid/State Aid

NORTHFIELD TOWNSHIP 2017 ACTIVITIES

LOCATION	PROJECT	WCRC SHARE	TOWNSHIP SHARE	TOTAL
<u>LOCAL ROADS</u>				
Maintenance	Roads	\$ 416,295.34		\$ 416,295.34
Maintenance	Winter	31,474.97		31,474.97
Maintenance	Traffic	22,774.16		22,774.16
Local Road	Dust Control	58,772.32	36,807.29	95,579.61
Township Wide	Limestone Resurfacing	22,619.79	67,255.72	89,875.51
Township Wide	Drainage Improvements	13,732.00	3,753.47	17,485.47
Five Mile Rd	Culvert Replacement	1,766.12	-	1,766.12
Earhart Rd btwn Six and Seven Mile	Culvert Replacement	7,073.27	-	7,073.27
Earhart Rd btwn Five Mile and N Territorial	Culvert Replacement	1,342.57	-	1,342.57
Maple Rd	Culvert Replacement	1,430.62	-	1,430.62
		\$ 577,281.16	\$ 107,816.48	\$ 685,097.64

NORTHFIELD TOWNSHIP

PROPOSED 2018 LOCAL ROAD PROJECTS

- DIXBORO ROAD, FIVE MILE ROAD TO SIX MILE ROAD
Work to include roadside berm removal, ditching, culvert replacement, forestry operations, shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 3,650 tons) with associated dust control and project restoration. This is a proposed township share project with Salem Township.
Estimated project cost: \$ 114,300
Estimated project cost to Northfield Township: \$ 57,150

- JOY ROAD, DIXBORO ROAD TO EARHART ROAD
Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 4" (C.I.P.) of 23a limestone (approximately 2,850 tons) with associated dust control and project restoration. This is a proposed township share project with Ann Arbor Township.
Estimated project cost \$ 127,600
Estimated cost to Northfield Township \$ 63,800

- JOY ROAD, EARHART ROAD TO PONTIAC TRAIL
Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 4" (C.I.P.) of 23a limestone (approximately 2,600 tons) with associated dust control and project restoration. This is a proposed township share project with Ann Arbor Township.
Estimated project cost \$ 95,700
Estimated cost to Northfield Township \$ 47,850

- JOY ROAD, PONTIAC TRAIL TO NOLLAR ROAD
Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 5,250 tons) with associated dust control and project restoration. This is a proposed township share project with Ann Arbor Township.
Estimated project cost \$ 170,100
Estimated cost to Northfield Township \$ 85,050

- JOY ROAD, NOLLAR ROAD TO WHITMORE LAKE ROAD
Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 5,000 tons) with associated dust control and project restoration. This is a proposed township share project with Ann Arbor Township.
Estimated project cost \$ 138,500

- Estimated cost to Northfield Township \$ 69,250
- JOY ROAD, WHITMORE LAKE ROAD TO HELLNER ROAD
 Work to include roadside berm removal, ditching, culvert replacement, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 4,950 tons) with associated dust control and project restoration.
 Estimated project cost \$ 110,900
 - JOY ROAD, HELLNER ROAD TO MAPLE ROAD
 Work to include roadside berm removal, ditching, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 2,550 tons) with associated dust control and project restoration.
 Estimated project cost \$ 64,200
 - JENNINGS ROAD, US-23 RAMP TO END OF PAVEMENT
 Work to include roadside berm removal, ditching, HMA base crushing, shaping and compacting of the existing roadway, the placement of a 4" HMA resurfacing, aggregate shoulders and project restoration.
 Estimated project cost \$ 244,500
 - JENNINGS ROAD, END OF PAVEMENT TO KEARNEY ROAD
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 6,100 tons) with associated dust control and project restoration.
 Estimated project cost \$ 255,800
 - JENNINGS ROAD, KEARNEY ROAD TO WEBSTER TWP LINE
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 1,600 tons) with associated dust control and project restoration.
 Estimated project cost \$ 78,900
 - SIX MILE ROAD, EARHART ROAD TO RUSHTON ROAD
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 6" (C.I.P.) of 23a limestone (approximately 3,650 tons) with associated dust control and project restoration.
 Estimated project cost \$ 132,900
 - DIXBORO ROAD, 528 FT NORTH OF SIX MILE ROAD, 8583 TO 8652
 Work to include roadside berm removal, ditching, culvert replacement, associated project restoration.
 Estimated project cost \$ 25,000

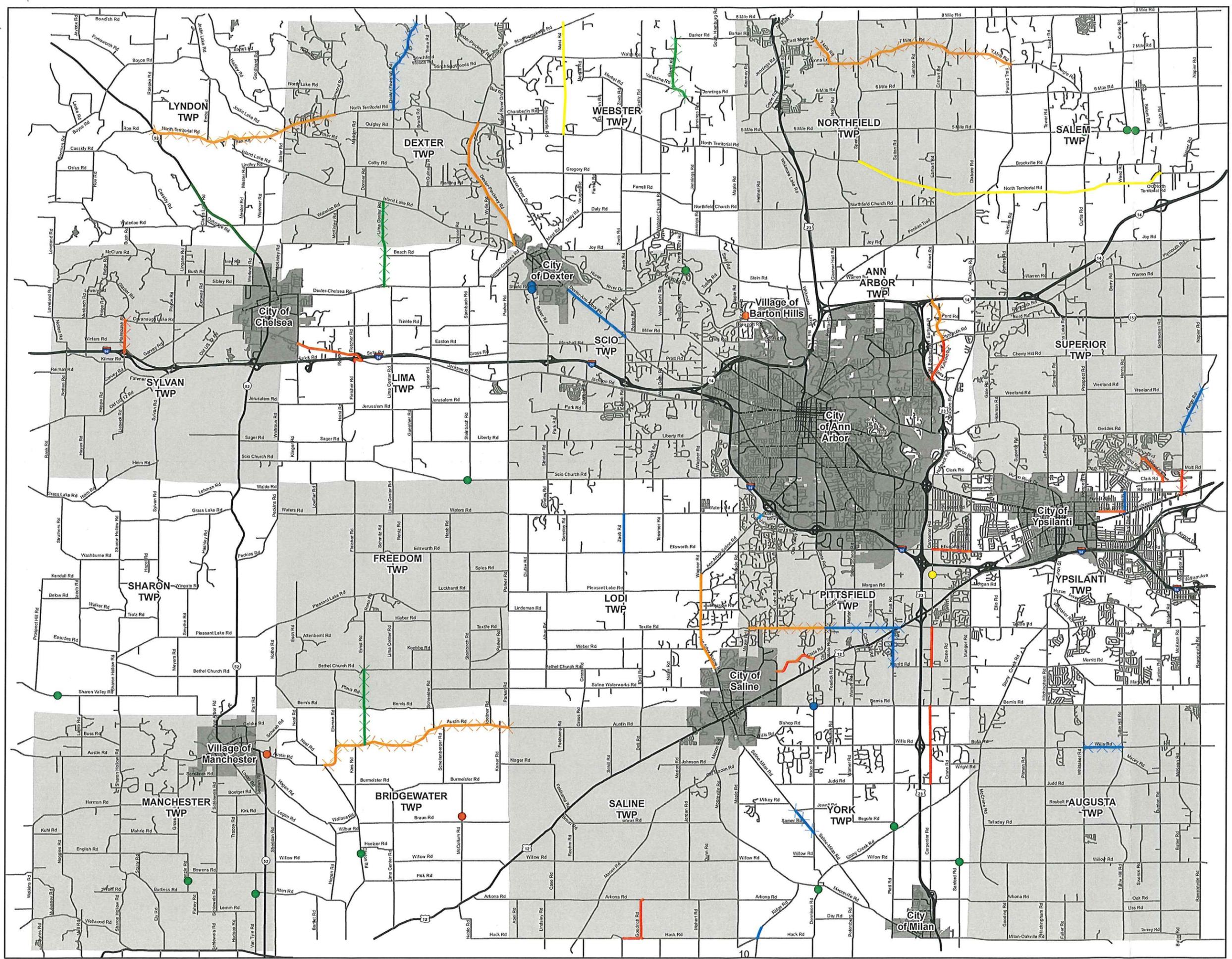
- SPENCER ROAD AT FIVE MILE ROAD
 Work to include roadside berm removal, ditching, culvert replacement, associated project restoration.
 Estimated project cost \$ 8,900
- NOLLAR ROAD, NORTH TERRITORIAL ROAD SOUTH 0.28 MILES
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 6" (C.I.P.) of 23a limestone (approximately 1,100 tons) with associated dust control and project restoration.
 Estimated project cost \$ 53,700
- NOLLAR ROAD, NORTHFIELD CHURCH ROAD NORTH 1 MILE
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 6" (C.I.P.) of 23a limestone (approximately 3,850 tons) with associated dust control and project restoration.
 Estimated project cost \$ 132,300
- NOLLAR ROAD, NORTHFIELD CHURCH ROAD TO JOY ROAD
 Work to include roadside berm removal, ditching, forestry operations, reshaping the existing surface, the placement of 8" (C.I.P.) of 23a limestone (approximately 5,350 tons) with associated dust control and project restoration.
 Estimated project cost \$ 154,400



2018 Road & Bridge Improvement Projects

Legend - Project Type

- XXX Millage Project
- Mill/Overlay
- Pulverize/Overlay
- Reconstruct
- Chipseal
- Non-Motorized Path
- Limestone Overlay
- Safety & Signal Improvement
- Concrete Repairs
- Bridge/Culvert Replacement
- Bridge Deck Maintenance
- Intersection Project
- Safety & Signal Improvement



Printed: March, 2018

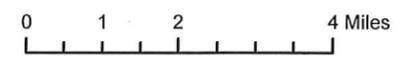
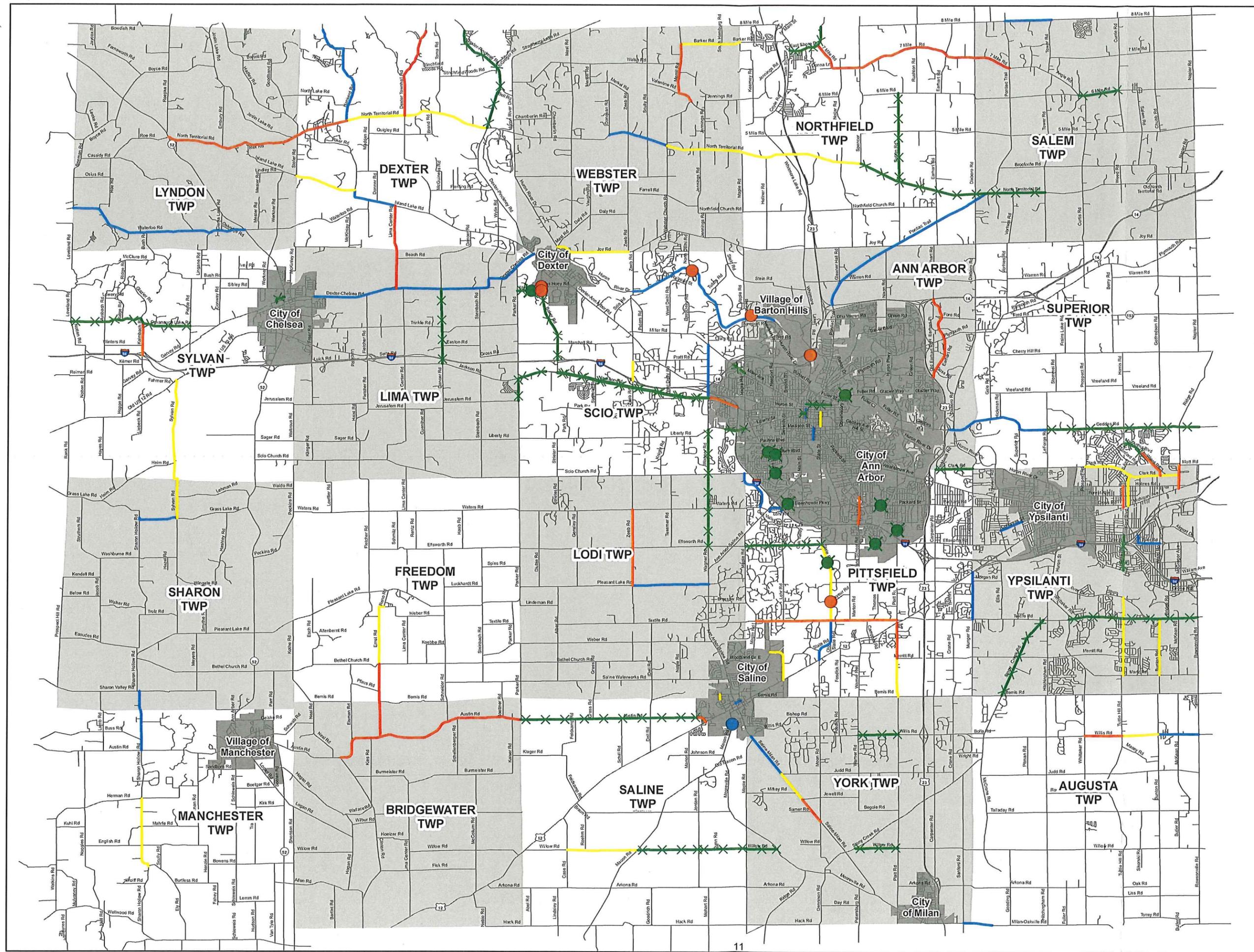




Washtenaw County Road Millage Projects 2017-2020

Road Millage Projects

- 2017
- 2018
- 2019
- 2020
- XXX Completed Projects



Updated: March, 2018

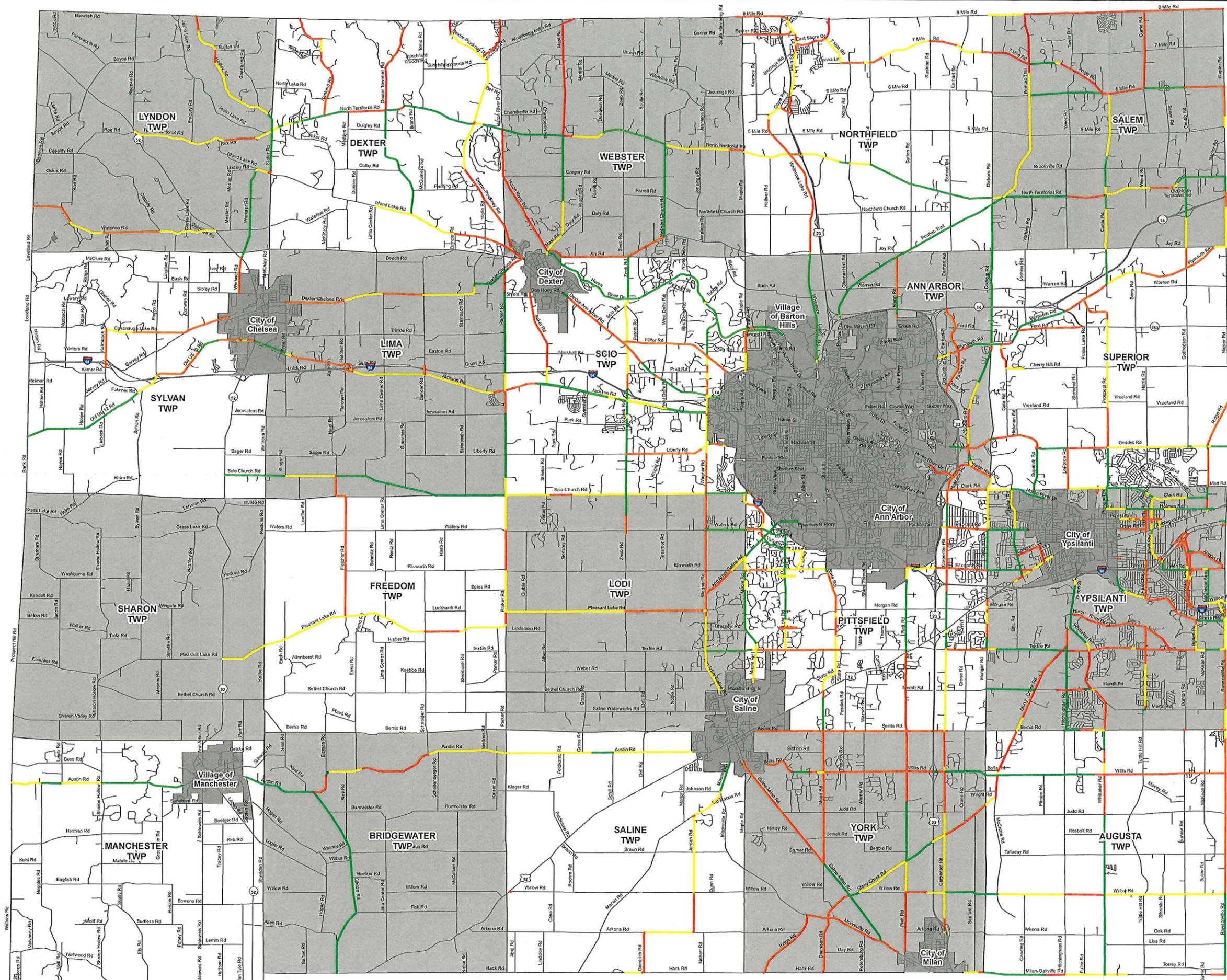




Federal Aid Eligible Paved Roads

2016 Pavement Surface Evaluations and Ratings (PASER)

- Good - Routine Maintenance
150.2 Miles
- Fair - Capital Preventative Maintenance
132.7 Miles
- Poor - Structural Improvement
198.1 Miles



Date: February 20, 2017



Northfield Township

Federal Aid Eligible Paved Roads

PASER RATINGS

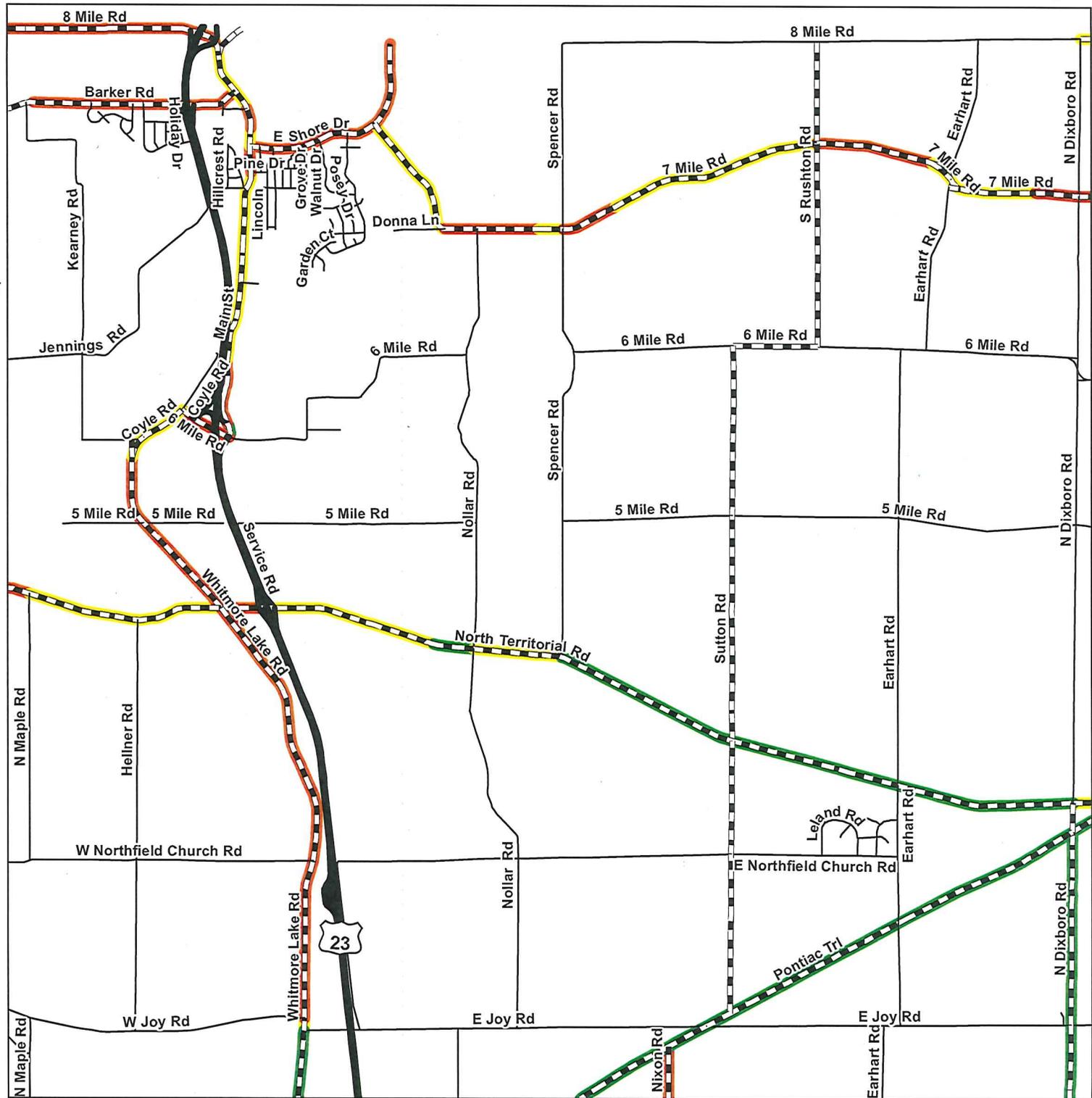
PASER stands for Pavement Surface Evaluation and Rating. The PASER rating ranges from 1- failed conditions, to 10 - brand new pavement. A pavement will only be a 10 the first year of its life, the second year it will automatically become a 9. Any condition of 8 or greater is considered to be a good condition; 7, 6 or 5 are fair; 4 or lower is poor.

- PASER based on 2016 ratings and project improvements
- Private and Gravel roads not rated.

THE RIGHT FIX AT THE RIGHT TIME

The WCRC determines the best fix to optimize service life for each of our projects. Good pavement management involves less expensive treatments earlier in the life of the pavement in order to take full advantage of infrastructural investments.

Road Classification	
	State Trunkline
	County Primary
	County Local
	City
	City/Village Boundary
Road Ratings	
	Good (10, 9, 8)
	Fair (7, 6, 5)
	Poor (4, 3, 2, 1)





Northfield Township

Paved Local & Non-Federal Aid Roads

PASER RATINGS

PASER stands for Pavement Surface Evaluation and Rating. The PASER rating ranges from 1- failed conditions, to 10 - brand new pavement. A pavement will only be a 10 the first year of its life, the second year it will automatically become a 9. Any condition of 8 or greater is considered to be a good condition; 7, 6 or 5 are fair; 4 or lower is poor.

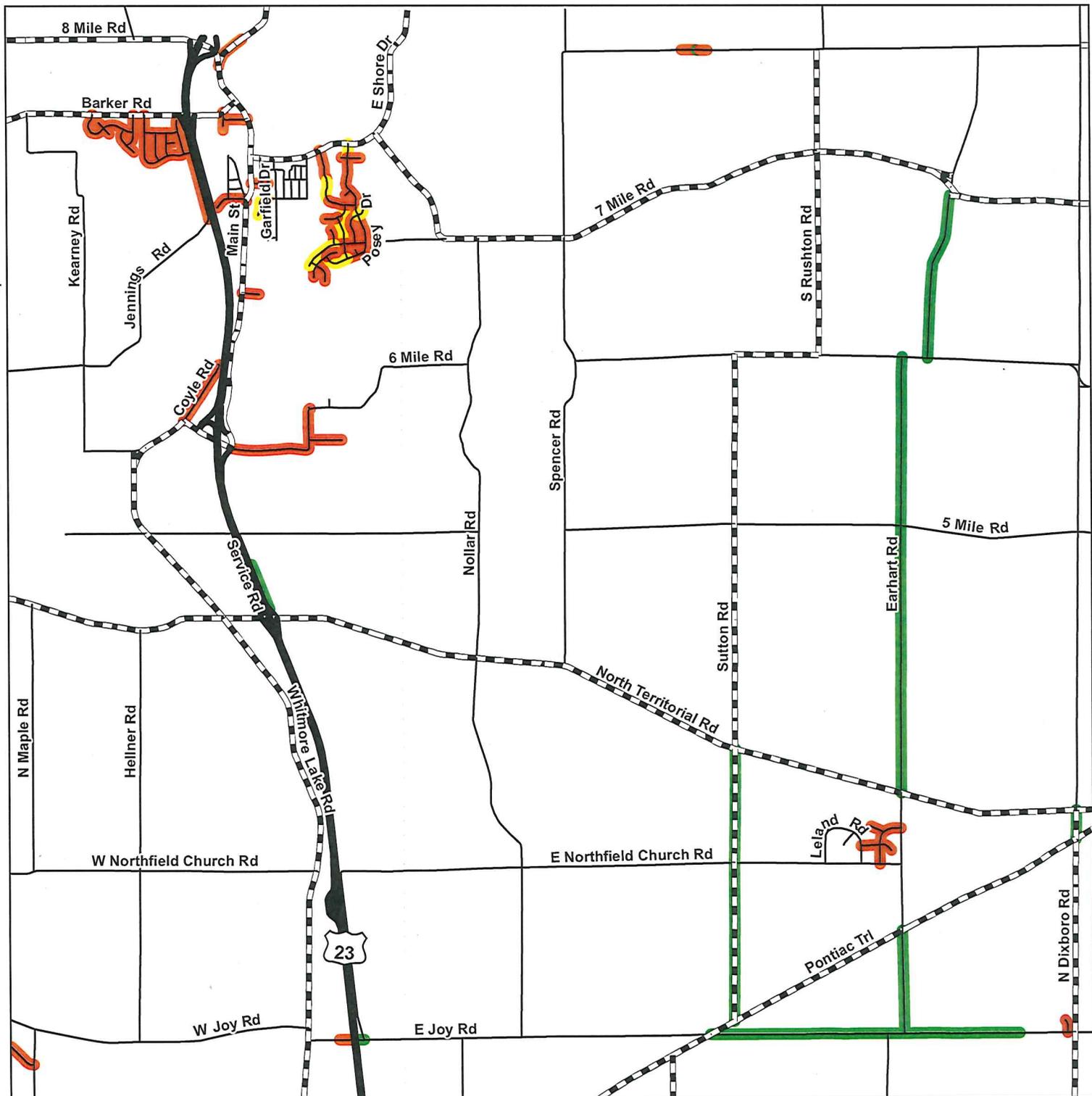
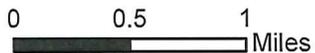
- PASER based on 2017 ratings and project improvements
- Private and Gravel roads not rated.

THE RIGHT FIX AT THE RIGHT TIME

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Road Classification	
	State Trunkline
	County Primary
	County Local
	City
	City/Village Boundary

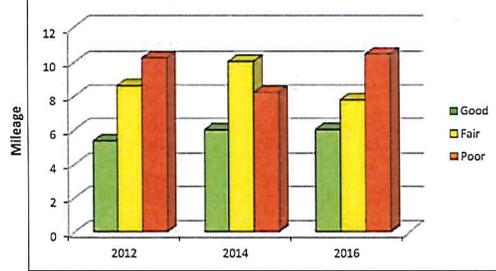
Road Ratings	
	Good (10, 9, 8)
	Fair (7, 6, 5)
	Poor (4, 3, 2, 1)



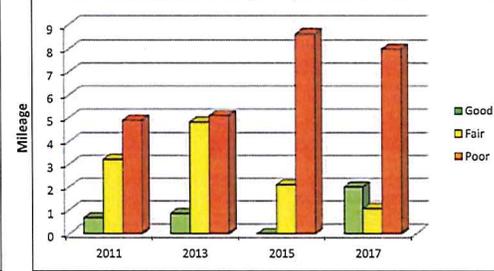


Northfield Township

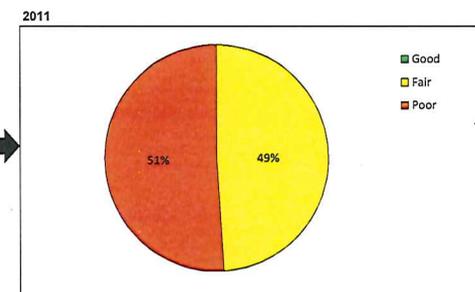
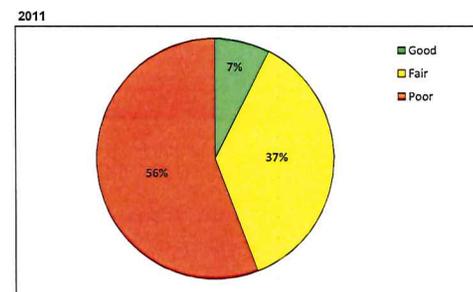
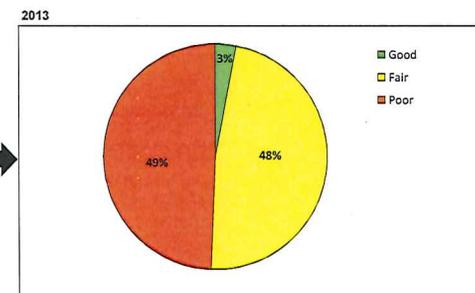
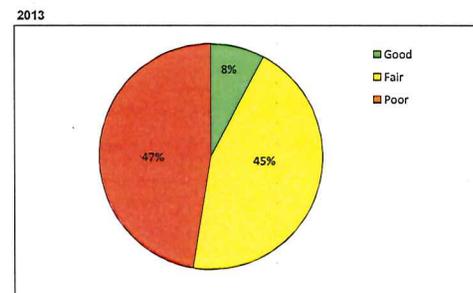
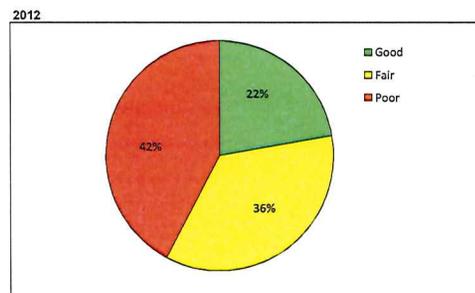
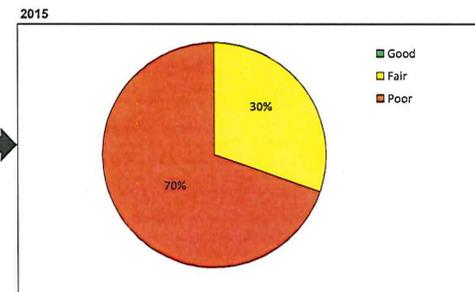
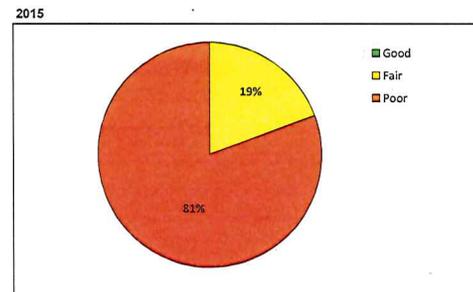
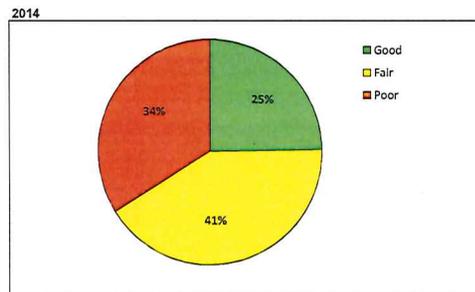
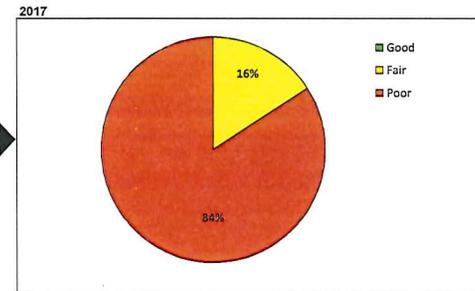
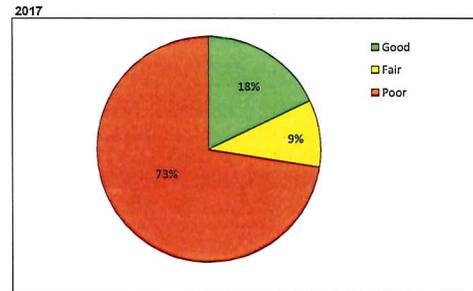
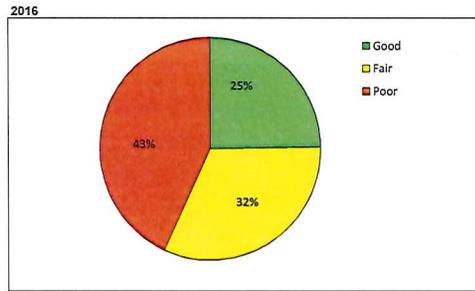
Federal Aid Road Ratings



Local & Non Federal Aid Road Ratings



Local Subdivision Road Ratings



Washtenaw County Road Commission

Planned Capital Investments 2018-2022

Project/Program	Planning Area	Project Limits	Project Type	Construction Year	Total Cost (\$1,000s)
Asset Mgmt/GIS	WCRC	Countywide	GIS/Mapping	2018-2022	\$1,500
Equipment / Fleet	WCRC	Countywide	Equipment	2018-2022	\$10,500
Facility and Grounds	WCRC Property	Countywide	Facility & Grounds	2018-2022	\$1,200
Township Drainage Matching Program	Countywide	Countywide	Various	2018-2022	\$2,000
Township Matching Program	Countywide	Countywide	Various	2018-2022	\$10,000
Traffic Calming Program	Countywide	Various Locations	Safety	2018-2022	\$500
Yard One Improvements	WCRC Property	Yard One	Facility & Grounds	2018-2022	\$800
Bridge and Culvert Projects					
Local Bridge / Culvert Program	Countywide	Countywide	Bridge	2018-2022	\$1,000
Primary Bridge / Culvert Program	Countywide	Countywide	Bridge	2018-2022	\$1,200
Austin Road Bridge	Manchester	Over River Raisin	Bridge - Preserve Deck	2018	\$345
Clinton Road Culvert	Bridgewater	Over Gadd Drain	Culvert - Replace	2018	\$55
Currie Road N. 5 Mile Rd Culvert	Salem	Over Johnson Drain	Culvert - Replace	2018	\$100
Dennison Road Bridge	York	Over Saline River	Bridge - Preservation	2018	\$90
E. Delhi Road Bridge	Scio	Over Huron River	Bridge - Preservation	2018	\$30
Five Mile Road Culvert	Salem	Over Johnson Drain	Culvert - Replace	2018	\$250
Henzie Road Culvert	Manchester	Over Iron Creek	Culvert - Replace	2018	\$250
Maple/Foster Road Bridge	Ann Arbor / Scio	Over Huron River	Bridge - Preservation	2018	\$50
McCollum Road Bridge	Bridgewater	Over Saline River	Bridge - Preserve Deck	2018	\$196
Platt Road Culvert	York	Over Olds Drain	Culvert - Replace	2018	\$55
Scio Church Road Culvert	Lima	Over Haas Drain	Culvert - Replace	2018	\$105
Sharon Valley Road Bridge	Manchester	Over River Raisin	Bridge - Replace	2018	\$1,932
Van Tuyle Road Culvert	Manchester	Over Iron Creek	Culvert - Replace	2018	\$250
Cavanaugh Lake Road Culvert	Sylvan	Over Mill Creek	Culvert - Replace	2019	\$1,041
Saline-Milan Road Bridge	York	Over Saline River	Bridge - Replace	2019	\$1,106
Miller Road Bridge	Scio	Over Honey Creek	Bridge - Replace	2020	\$1,250
Resurfacing Programs					
County Millage Overlay Program	Countywide	Countywide	Resurface	2018-2022	\$7,575
County Millage Limestone Program	Countywide	Countywide	Resurface	2018-2022	\$2,010
County Millage Sealcoat Program	Countywide	Countywide	Resurface	2018-2022	\$2,475
Overlay Program	Countywide	Countywide	Resurface	2018-2022	\$2,200
Primary Limestone/Gravel Program	Countywide	Countywide	Resurface	2018-2022	\$2,000
Sealcoat Program	Countywide	Countywide	Resurface	2018-2022	\$3,200
Preventative Maintenance/3R EDF	Countywide	Countywide	Resurface	2018-2022	\$640
Preventative Maintenance/3R STL	Countywide	Countywide	Resurface	2018-2022	\$4,595
Preventative Maintenance/3R STU	Countywide	Countywide	Resurface	2018-2022	\$8,323
Safety Programs					
Guardrail Program	Countywide	Countywide	Guardrail Upgrades	2018-2022	\$500
Intersection Improvement Program	Countywide	Countywide	Intersection Improvement	2018-2022	\$1,500
Non-Motorized Program	Countywide	Countywide	Non-Motorized	2018-2022	\$1,500
Road Projects					
Ann Arbor-Saline Road	Pittsfield	Oak Valley Dr to Lohr/Waters Rd	Concrete Repairs	2018	\$80
Baker Road	Scio/City of Dexter	At Shield Rd and At Dan Hoey Rd	Roundabout	2018	\$1,320
Carpenter Road	York/Pittsfield	Judd Rd to Textile Rd	Resurface	2018	\$842
Carpenter Road	Pittsfield	At Cloverlane Drive	Traffic Signal Installation	2018	\$215

Washtenaw County Road Commission

Planned Capital Investments 2018-2022

Project/Program	Planning Area	Project Limits	Project Type	Construction Year	Total Cost (\$1,000s)
Cross Street	Ypsilanti	Ypsilanti City Limits to Harris Rd	Resurface	2018	\$198
Dexter-Ann Arbor Road	Scio	Dan Hoey Rd to Zeeb Rd	Resurface	2018	\$858
Ellsworth Road	Pittsfield	Carpenter Rd to Golfside Rd	Resurface	2018	\$1,001
Hack Road/Goodrich Road	Saline	County Line to Arkona Rd	Resurface	2018	\$281
Harris Road	Ypsilanti	Michigan Av to Holmes Rd	Reconstruct	2018	\$1,725
Huron River Drive	Webster	1.0 mi NW of Mast Rd to Mast Rd	Resurface	2018	\$171
Huron River Trail - B2B (Segment D1)	Scio	Dexter-Huron Park to Zeeb Rd	Non-Motorized	2018	\$4,123
Huron Waterloo Trail	Lyndon/Sylvan	Werkner Rd to N. Territorial Rd	Non-Motorized	2018	\$2,400
Joy Road	Webster	Zeeb Rd to Webster Church Rd	Resurface	2018	\$193
Mast Road	Webster	N. Territorial Rd to County-Line	Safety - Roadside	2018	\$634
N. Territorial Road	Northfield/Salem	Spencer Rd to Gotfredson Rd	Safety - Roadside	2018	\$553
Old US-12 / Fletcher Road	Lima	Freer Rd to I-94 / I-94 to Old US-12	Resurface	2018	\$516
Textile Road	Pittsfield	State Rd to Michigan Av (US-12)	Pave Gravel Road	2018	\$3,872
Textile Road Non-Motorized Path (PTG)	Pittsfield	Marshview Park to Platt Rd	Non-Motorized	2018	\$1,553

December 19, 2017

Funding Local Road Improvements: Options for Townships

Townships are not legally required to contribute to the construction, reconstruction or maintenance of county roads. However, Act 51 does limit how much state funding the Road Commission can spend on local county road construction. Often WCRC is limited to no more than 50% of the project's total cost. The other 50% of a project's cost must come from a "local source" – which often takes the form of a township contribution.

While the recently approved countywide millage and new state revenue will help improve our primary road system, we still have 1,060 miles of local roads that need maintenance and repairs. Washtenaw County is not alone in its challenges securing needed funding. Looking beyond county lines, we see townships throughout Michigan turning to township millages or special assessment districts as a tool to generate the revenue needed to repair and maintain roadways.

In 2016, 75 townships throughout Michigan placed a road millage on the ballot. 93% of the millages passed; 70 passed, and only five failed. The average rate of passage was 67% of voters. We saw our county-wide millage pass by 71% during the November election. We have found that voters tend to support road taxes when there is a detailed plan and a commitment to raise and keep the funds local.

Described below are three options available to townships to raise revenue that can match WCRC's contributions on local road improvements:

Act 51 Millage

Act 51 established the Michigan Transportation Fund (MTF) which distributes state-generated funds to county road agencies, cities/villages and the Michigan Department of Transportation. Act 51 also outlines two options for townships to raise revenue for the maintenance and improvement of local roads.

- Township boards can levy a property tax of no more than 3 mills in any year, without a vote of the people, for the maintenance or improvement of county roads within the township.
- With voter approval, township boards may levy a property tax of no more than 6 mills in any year for the maintenance or improvement of county roads within the township.

Read more in Act 51, section 247.670 "UNEXPENDED BALANCES OF TOWNSHIP FUNDS; APPROPRIATION FOR LOCAL ROAD MAINTENANCE OR IMPROVEMENT"

Township-wide Millage

Section 6 of Article IX of the Constitution of Michigan of 1963 authorizes townships to levy millages with a majority vote of the people. Ypsilanti Charter Township used this option in 2016 to place Proposition C on the ballot to fund recreation, bike paths, sidewalks, roads, parks and general operating purposes. The measure passed with 58% of the vote.

Special Assessment Districts: Township-wide or Neighborhood-to-Neighborhood

Public Act 188 of 1954 allows townships to pay for road improvements through a special assessment district (SAD). Act 188 outlines a specific process for levying a SAD. Scio Township's Board approved a township-wide SAD in 2013 which will raise \$500,000 annually for ten years and will fund improvements on all the gravel roads in the township. Numerous other townships in Michigan have taken this approach. Scio and Lodi Township have also approved neighborhood SAD projects, which are generally initiated by neighbors in a specific subdivision.

TOWNSHIP CONTRIBUTION SUMMARY 2012 - 2017

TOWNSHIP	TOTAL 2012	TOTAL 2013	TOTAL 2014	TOTAL 2015	TOTAL 2016	TOTAL 2017	5 Year Average	Contributions per Capita
ANN ARBOR	\$ 54,000	\$ 122,000	\$ 224,919	\$ 43,175	\$ 112,300	\$ 655,069	\$ 201,910.50	\$ 49.65
AUGUSTA	\$ 202,000	\$ 203,000	\$ 192,169	\$ 158,618	\$ 190,800	\$ 120,462	\$ 177,841.50	\$ 26.37
BRIDGEWATER	\$ 34,000	\$ -	\$ 40,306	\$ 54,651	\$ 30,400	\$ 28,244	\$ 31,266.83	\$ 18.68
DEXTER	\$ 105,000	\$ 82,000	\$ 536,784	\$ 55,724	\$ 22,200	\$ 22,346	\$ 137,342.33	\$ 22.73
FREEDOM	\$ 45,000	\$ 57,000	\$ 31,716	\$ 51,334	\$ 47,100	\$ 28,315	\$ 43,410.83	\$ 30.40
LIMA	\$ 51,000	\$ 70,000	\$ 117,285	\$ 118,676	\$ 171,300	\$ 207,502	\$ 122,627.17	\$ 37.08
LODI	\$ 415,000	\$ 141,000	\$ 483,502	\$ 67,065	\$ 602,000	\$ 339,568	\$ 341,355.83	\$ 56.35
LYNDON	\$ 23,000	\$ 16,000	\$ 45,285	\$ 19,390	\$ 38,500	\$ 32,588	\$ 29,127.17	\$ 10.71
MANCHESTER	\$ 128,000	\$ 47,000	\$ 64,246	\$ 77,675	\$ 59,000	\$ 124,690	\$ 83,435.17	\$ 33.67
NORTHFIELD	\$ 62,000	\$ 84,000	\$ 93,195	\$ 109,907	\$ 99,800	\$ 107,816	\$ 92,786.33	\$ 11.25
PITTSFIELD	\$ 792,000	\$ 393,000	\$ 880,819	\$ 907,340	\$ 841,100	\$ 959,392	\$ 795,608.50	\$ 22.95
SALEM	\$ 296,000	\$ 1,042,000	\$ 459,327	\$ 425,626	\$ 525,400	\$ 573,943	\$ 553,716.00	\$ 98.40
SALINE	\$ 92,000	\$ 110,000	\$ 143,066	\$ 159,024	\$ 180,900	\$ 136,294	\$ 136,880.67	\$ 72.19
SCIO	\$ 1,245,000	\$ 833,000	\$ 1,108,452	\$ 1,269,480	\$ 1,015,000	\$ 225,960	\$ 949,482.00	\$ 57.65
SHARON	\$ 34,000	\$ 20,000	\$ 14,755	\$ 24,306	\$ 26,800	\$ 28,926	\$ 24,797.83	\$ 14.28
SUPERIOR	\$ 280,000	\$ 322,000	\$ 324,001	\$ 244,797	\$ 491,300	\$ 411,799	\$ 345,649.50	\$ 26.47
SYLVAN	\$ 10,000	\$ 8,000	\$ 26,852	\$ 73,968	\$ 38,100	\$ 81,838	\$ 39,793.00	\$ 14.05
WEBSTER	\$ 153,000	\$ 89,000	\$ 16,019	\$ 15,765	\$ 190,500	\$ 368,739	\$ 138,837.17	\$ 21.94
YORK	\$ 34,000	\$ 108,000	\$ 418,883	\$ 460,000	\$ 121,800	\$ 146,686	\$ 214,894.83	\$ 24.68
YPSILANTI	\$ 4,970,000	\$ 2,794,000	\$ 2,510,384	\$ 1,048,026	\$ 826,800	\$ 941,218	\$ 2,181,738.00	\$ 40.89
	\$ 9,025,000	\$ 6,541,000	\$ 7,731,965	\$ 5,384,547	\$ 5,631,100	\$ 5,541,395	\$ 6,642,501.17	\$ 34.52

Five year avg. 2012 - 2017

\$ 6,642,501

03/06/2018

2018 Summary of Paved Local and Subdivision Roads Needs for each TOWNSHIP

TOWNSHIP	Crack Seal Road Miles	Crack Sealing at \$8k/mi	Surface Treatment Road Miles	Surface Treatment at \$32k/mi	Mill & Overlay Road Miles	Mill & Overlay at \$190k/mi	Mill & 2 -Course Overlay- Road Miles	Mill & 2 - Course Overaly @ \$ 320k/mi	Local & Subd Paved Roads	2018	2014
										Total Needs for	Average 10 year
										Expediture Needs for Paved Roads	Expediture Needs for Paved Roads
ANN ARBOR	0.0	\$ -	1.7	\$ 54,400	1.7	\$ 323,000	4.8	\$ 1,536,000	\$ 1,913,400	\$ 191,340	\$ 90,100
AUGUSTA	0.2	\$ 1,600	1.3	\$ 41,600	2.5	\$ 475,000	4.0	\$ 1,280,000	\$ 1,798,200	\$ 179,820	\$ 57,245
BRIDGEWATER	0.0	\$ -	0.0	\$ -	0.0	\$ -	1.0	\$ 320,000	\$ 320,000	\$ 32,000	
DEXTER	2.7	\$ 21,600	0.4	\$ 12,800	3.0	\$ 570,000	6.6	\$ 2,112,000	\$ 2,716,400	\$ 271,640	\$ 196,000
FREEDOM	0.5	\$ 4,000	0.0	\$ -	0.5	\$ 95,000	2.5	\$ 800,000	\$ 899,000	\$ 89,900	\$ 15,000
LIMA	0.0	\$ -	0.4	\$ 12,800	1.0	\$ 190,000	3.1	\$ 992,000	\$ 1,194,800	\$ 119,480	\$ 46,190
LODI	3.3	\$ 26,400	0.6	\$ 19,200	0.2	\$ 38,000	8.0	\$ 2,560,000	\$ 2,643,600	\$ 264,360	\$ 210,700
LYNDON	0.0	\$ -	0.0	\$ -	0.0	\$ -	0.0	\$ -	\$ -	\$ -	
MANCHESTER	0.0	\$ -	2.4	\$ 76,800	0.8	\$ 152,000	4.5	\$ 1,440,000	\$ 1,668,800	\$ 166,880	
NORTHFIELD	2.0	\$ 16,000	0.8	\$ 25,600	1.8	\$ 342,000	6.2	\$ 1,984,000	\$ 2,367,600	\$ 236,760	\$ 119,290
PITTSFIELD	10.0	\$ 80,000	10.0	\$ 320,000	20.3	\$ 3,857,000	40.6	\$ 12,992,000	\$ 17,249,000	\$ 1,724,900	\$ 521,750
SALEM	1.6	\$ 12,800	0.9	\$ 28,800	1.6	\$ 304,000	4.5	\$ 1,440,000	\$ 1,785,600	\$ 178,560	\$ 22,020
SALINE	0.0	\$ -	0.0	\$ -	0.6	\$ 114,000	0.9	\$ 288,000	\$ 402,000	\$ 40,200	\$ 21,900
SCIO	8.0	\$ 64,000	6.5	\$ 208,000	2.1	\$ 399,000	11.5	\$ 3,680,000	\$ 4,351,000	\$ 435,100	\$ 285,750
SHARON	0.0	\$ -	0.2	\$ 6,400	2.0	\$ 380,000	6.0	\$ 1,920,000	\$ 2,306,400	\$ 230,640	\$ -
SUPERIOR	5.1	\$ 40,800	4.9	\$ 156,800	6.5	\$ 1,235,000	13.4	\$ 4,288,000	\$ 5,720,600	\$ 572,060	\$ 238,650
SYLVAN	0.0	\$ -	5.0	\$ 160,000	1.7	\$ 323,000	5.0	\$ 1,600,000	\$ 2,083,000	\$ 208,300	\$ 266,800
WEBSTER	0.2	\$ 1,600	0.0	\$ -	0.4	\$ 76,000	1.0	\$ 320,000	\$ 397,600	\$ 39,760	\$ 23,400
YORK	4.0	\$ 32,000	5.3	\$ 169,600	7.0	\$ 1,330,000	14.0	\$ 4,480,000	\$ 6,011,600	\$ 601,160	\$ 343,610
YPSILANTI	21.2	\$ 169,600	21.7	\$ 694,400	42.0	\$ 7,980,000	52.0	\$ 16,640,000	\$ 25,484,000	\$ 2,548,400	\$ 461,800
TOTALS	58.8	\$ 470,400	62.1	\$ 1,987,200	95.7	\$ 18,183,000	189.6	\$ 60,672,000	\$ 81,312,600	\$ 8,131,260	\$ 2,920,205

Summary of Gravel Local Roads Needs for each TOWNSHIP

TOWNSHIP	Local Gravel Road Miles	Local Gravel Road Needs at \$90k/mi	Subdivision Gravel Road Miles	Subd. Gravel Road Needs at \$ 60k/mi	Total Needs for Local & Subd Gravel Roads	Average 10 year Expenditure Needs for Gravel Roads
ANN ARBOR	10.7	\$ 963,000	5.6	\$ 336,000	\$ 1,299,000	\$ 129,900
AUGUSTA	48.7	\$ 4,383,000	2.0	\$ 120,000	\$ 4,503,000	\$ 450,300
BRIDGEWATER	38.7	\$ 3,483,000	0.0	\$ -	\$ 3,483,000	\$ 348,300
DEXTER	23.4	\$ 2,106,000	2.0	\$ 120,000	\$ 2,226,000	\$ 222,600
FREEDOM	46.7	\$ 4,203,000	0.0	\$ -	\$ 4,203,000	\$ 420,300
LIMA	41.6	\$ 3,744,000	0.0	\$ -	\$ 3,744,000	\$ 374,400
LODI	41.0	\$ 3,690,000	0.6	\$ 36,000	\$ 3,726,000	\$ 372,600
LYNDON	35.2	\$ 3,168,000	2.5	\$ 150,000	\$ 3,318,000	\$ 331,800
MANCHESTER	46.2	\$ 4,158,000	0.9	\$ 54,000	\$ 4,212,000	\$ 421,200
NORTHFIELD	45.7	\$ 4,113,000	3.9	\$ 234,000	\$ 4,347,000	\$ 434,700
PITTSFIELD	11.2	\$ 1,008,000	3.2	\$ 192,000	\$ 1,200,000	\$ 120,000
SALEM	36.8	\$ 3,312,000	1.0	\$ 60,000	\$ 3,372,000	\$ 337,200
SALINE	28.5	\$ 2,565,000	0.3	\$ 18,000	\$ 2,583,000	\$ 258,300
SCIO	22.8	\$ 2,052,000	10.7	\$ 642,000	\$ 2,694,000	\$ 269,400
SHARON	34.9	\$ 3,141,000	0.0	\$ -	\$ 3,141,000	\$ 314,100
SUPERIOR	30.9	\$ 2,781,000	0.9	\$ 54,000	\$ 2,835,000	\$ 283,500
SYLVAN	27.1	\$ 2,439,000	1.0	\$ 60,000	\$ 2,499,000	\$ 249,900
WEBSTER	41.3	\$ 3,717,000	2.2	\$ 132,000	\$ 3,849,000	\$ 384,900
YORK	26.9	\$ 2,421,000	1.8	\$ 108,000	\$ 2,529,000	\$ 252,900
YPSILANTI	4.0	\$ 360,000	0.3	\$ 18,000	\$ 378,000	\$ 37,800
TOTALS	642.3	\$ 57,807,000	38.9	\$ 2,334,000	\$ 60,141,000	\$ 6,014,100

Summary of Revenue Generated with a TOWNSHIP Wide Special Assessment District (SAD)

TOWNSHIP	Parcel Count	Revenue at \$ 90/parcel	Revenue at \$ 100/parcel	Revenue at \$110/parcel	Revenue at \$ 120/parcel	Revenue at \$ 130/parcel	Revenue at \$ 140/parcel	Revenue at \$ 150/parcel
ANN ARBOR	1,850	\$ 166,500	\$ 185,000	\$ 203,500	\$ 222,000	\$ 240,500	\$ 259,000	\$ 277,500
AUGUSTA	3,590	\$ 323,100	\$ 359,000	\$ 394,900	\$ 430,800	\$ 466,700	\$ 502,600	\$ 538,500
BRIDGEWATER	1,150	\$ 103,500	\$ 115,000	\$ 126,500	\$ 138,000	\$ 149,500	\$ 161,000	\$ 172,500
DEXTER	3,560	\$ 320,400	\$ 356,000	\$ 391,600	\$ 427,200	\$ 462,800	\$ 498,400	\$ 534,000
FREEDOM	1,180	\$ 106,200	\$ 118,000	\$ 129,800	\$ 141,600	\$ 153,400	\$ 165,200	\$ 177,000
LIMA	1,900	\$ 171,000	\$ 190,000	\$ 209,000	\$ 228,000	\$ 247,000	\$ 266,000	\$ 285,000
LODI	2,650	\$ 238,500	\$ 265,000	\$ 291,500	\$ 318,000	\$ 344,500	\$ 371,000	\$ 397,500
LYNDON	1,660	\$ 149,400	\$ 166,000	\$ 182,600	\$ 199,200	\$ 215,800	\$ 232,400	\$ 249,000
MANCHESTER	3,000	\$ 270,000	\$ 300,000	\$ 330,000	\$ 360,000	\$ 390,000	\$ 420,000	\$ 450,000
NORTHFIELD	4,620	\$ 415,800	\$ 462,000	\$ 508,200	\$ 554,400	\$ 600,600	\$ 646,800	\$ 693,000
PITTSFIELD	12,300	\$ 1,107,000	\$ 1,230,000	\$ 1,353,000	\$ 1,476,000	\$ 1,599,000	\$ 1,722,000	\$ 1,845,000
SALEM	3,490	\$ 314,100	\$ 349,000	\$ 383,900	\$ 418,800	\$ 453,700	\$ 488,600	\$ 523,500
SALINE	1,350	\$ 121,500	\$ 135,000	\$ 148,500	\$ 162,000	\$ 175,500	\$ 189,000	\$ 202,500
SCIO	6,000	\$ 540,000	\$ 600,000	\$ 660,000	\$ 720,000	\$ 780,000	\$ 840,000	\$ 900,000
SHARON	1,160	\$ 104,400	\$ 116,000	\$ 127,600	\$ 139,200	\$ 150,800	\$ 162,400	\$ 174,000
SUPERIOR	6,000	\$ 540,000	\$ 600,000	\$ 660,000	\$ 720,000	\$ 780,000	\$ 840,000	\$ 900,000
SYLVAN	1,780	\$ 160,200	\$ 178,000	\$ 195,800	\$ 213,600	\$ 231,400	\$ 249,200	\$ 267,000
WEBSTER	3,240	\$ 291,600	\$ 324,000	\$ 356,400	\$ 388,800	\$ 421,200	\$ 453,600	\$ 486,000
YORK	3,170	\$ 285,300	\$ 317,000	\$ 348,700	\$ 380,400	\$ 412,100	\$ 443,800	\$ 475,500
YPSILANTI	20,740	\$ 1,866,600	\$ 2,074,000	\$ 2,281,400	\$ 2,488,800	\$ 2,696,200	\$ 2,903,600	\$ 3,111,000
TOTALS	84,390	\$ 7,595,100	\$ 8,439,000	\$ 9,282,900	\$ 10,126,800	\$ 10,970,700	\$ 11,814,600	\$ 12,658,500

Local Road Special Assessment District Summary: 2009 - 2017

Project	Township	Construction Yr	Road Mileage (miles)	Project Cost
Wing Meadows	Scio	2009	0.61	\$ 140,000
Varsity Drive	Pittsfield	2010	1.15	\$ 300,000
Scio Hills	Scio	2010	1.39	\$ 400,000
Uplands of Scio	Scio	2011	1.53	\$ 400,000
Fox Ridge Court	Lodi	2012	0.30	\$ 100,000
Waters Road	Lodi	2012	1.00	\$ 100,000
Polo Fields	Scio	2012	4.60	\$ 900,000
Park Road	Scio	2012	0.25	\$ 150,000
Parkland Plaza	Scio	2013	1.20	\$ 325,000
Newman Blvd	Scio	2013	0.20	\$ 100,000
The Glade	Scio	2013	0.60	\$ 180,000
Rose Drive	Scio	2013	0.52	\$ 130,000
Newport Road	Ann Arbor	2014	0.50	\$ 100,000
Brookview Highlands	Lodi	2014	1.60	\$ 480,000
Yorkridge & Apple Hill	York	2014	1.30	\$ 340,000
Carriage Hills	Dexter	2014	2.00	\$ 587,000
Venture Dr	Pittsfield	2014	0.36	\$ 111,000
Jackson Industrial & Interface Dr	Scio	2015	0.43	\$ 126,000
Hayes	York	2015	1.84	\$ 450,000
Brooks and Ridge	Scio	2015	0.53	\$ 162,000
Lone Oak	Lodi	2016	1.58	\$ 520,000
Scio Meadows	Scio	2016	0.57	\$ 200,000
Ann Arbor Tech Park	Ann Arbor	2017	1.27	\$ 815,000
TOTALS			25.33	\$ 7,116,000

Township Taxable Valuation Data

Township	Taxable Valuation	Millage Amount			
		0.50	1.00	2.00	3.00
Ann Arbor	\$482,650,050	\$241,325.03	\$482,650.05	\$965,300.10	\$1,447,950.15
Augusta	\$200,848,017	\$100,424.01	\$200,848.02	\$401,696.03	\$602,544.05
Bridgewater	\$94,334,800	\$47,167.40	\$94,334.80	\$188,669.60	\$283,004.40
Dexter	\$339,238,532	\$169,619.27	\$339,238.53	\$678,477.06	\$1,017,715.60
Freedom	\$100,953,350	\$50,476.68	\$100,953.35	\$201,906.70	\$302,860.05
Lima	\$189,957,624	\$94,978.81	\$189,957.62	\$379,915.25	\$569,872.87
Lodi	\$376,429,300	\$188,214.65	\$376,429.30	\$752,858.60	\$1,129,287.90
Lyndon	\$130,967,000	\$65,483.50	\$130,967.00	\$261,934.00	\$392,901.00
Manchester	\$180,313,050	\$90,156.53	\$180,313.05	\$360,626.10	\$540,939.15
Northfield	\$343,517,940	\$171,758.97	\$343,517.94	\$687,035.88	\$1,030,553.82
Pittsfield	\$1,603,066,200	\$801,533.10	\$1,603,066.20	\$3,206,132.40	\$4,809,198.60
Salem	\$370,938,387	\$185,469.19	\$370,938.39	\$741,876.77	\$1,112,815.16
Saline	\$103,804,000	\$51,902.00	\$103,804.00	\$207,608.00	\$311,412.00
Scio	\$1,259,961,600	\$629,980.80	\$1,259,961.60	\$2,519,923.20	\$3,779,884.80
Sharon	\$101,044,997	\$50,522.50	\$101,045.00	\$202,089.99	\$303,134.99
Superior	\$550,559,700	\$275,279.85	\$550,559.70	\$1,101,119.40	\$1,651,679.10
Sylvan	\$174,551,900	\$87,275.95	\$174,551.90	\$349,103.80	\$523,655.70
Webster	\$411,799,400	\$205,899.70	\$411,799.40	\$823,598.80	\$1,235,398.20
York	\$347,969,500	\$173,984.75	\$347,969.50	\$695,939.00	\$1,043,908.50
Ypsilanti	\$1,037,151,347	\$518,575.67	\$1,037,151.35	\$2,074,302.69	\$3,111,454.04
Total	\$8,400,056,694	\$4,200,028.35	\$8,400,056.69	\$16,800,113.39	\$25,200,170.08

Memo

To: Northfield Township Board of Trustees
From: Marlene Chockley, Supervisor
RE: Road Commission Budget Considerations
Date: May 2, 2018

Trustees,

Last year the Township allocated \$120,882.90 from its general fund for road maintenance and received matching funds of \$13,732 for drainage and \$34,999 for conventional maintenance. Those funds combined were used for 3 dust control applications costing nearly \$50,000, drainage improvements for \$27,500, and limestone resurfacing for \$93,000.

Road Commission staff were able to provide the services more efficiently than anticipated so that the total cost to the Township was \$107,816.48, a savings of nearly \$13,000. This allowed the emergency repair of the Northfield Church Road culvert for \$3300 and not exceed our budget.

This year we have several areas that need particular attention even though there are a great many that do. I would like to call out the following:

- 700 feet of Kearney Road where the road washes out each spring. The area is particularly difficult and needs a culvert and a significant amount of construction. The estimated cost of that project is \$14,500.
- The corner of Spencer and 5 Mile Road that will need a culvert and ditching for \$8900.
- A 5 Mile to 6 Mile stretch of Dixboro Road needs culvert replacement, ditching and berming and 6 inches of limestone. That project would be split between Northfield and Salem Township at an estimated cost of \$57,150.

I ask the Board to allow Chief Wagner and Manager Aynes to work with the road commission to address these particular areas if possible within a total Township contribution of \$125,000 which includes again the three dust control applications that have been popular with our residents in the rural areas.

Thank you for your consideration.

Marlene Chockley

RESOLUTION 15-585
REQUESTING THAT THE WASHTENAW COUNTY ROAD COMMISSION
PROVIDE ENHANCED COMMUNICATION WITH NORTHFIELD TOWNSHIP
IN ADVANCE OF MAJOR ROAD WORK PROJECTS

WHEREAS, the Washtenaw County Road Commission (WCRC) is the county-level road agency in Washtenaw County, Michigan responsible for maintaining a road system that is reasonably safe and convenient to the traveling public; and

WHEREAS, WCRC maintains all primary and local public roads in Washtenaw County located outside of city and village limits consisting of approximately 1,649 miles of certified public roads, which includes 770 miles of gravel roads; and

WHEREAS, WCRC crews provide services such as dust control, gravel road grading, snow removal, pavement resurfacing, storm drainage, tree removal and a variety of other services, including but not limited to road and bridge construction, sign and signal maintenance, pavement markings, and guardrail repairs; and

WHEREAS, in addition, WCRC is contracted by the Michigan Department of Transportation to maintain 598 lane-miles of state highways; and

WHEREAS, Northfield Township recognizes with appreciation the value of the services provided by the WCRC and its efforts to meet the safety needs of the motoring public; and

WHEREAS, Northfield Township thanks the WCRC for coordinating funding with the Washtenaw County Water Resources Commission and expediting the replacement of two unexpectedly collapsing culverts that compromised the safety of township residents; and

WHEREAS, two of the guiding principles of the WCRC are to promote openness and transparency in decision-making and to provide ample opportunities for participation by the public and local government; and

WHEREAS, a recent project to remove trees within 10 feet of the edge of pavement on North Territorial Road did not exemplify these guiding principles resulting in the removal of many heritage trees without the ability of the Township and Township residents to provide input; and

WHEREAS, Northfield Township residents value the rural character of our tree lined roadways and have sought to establish that rural character in our master plan and planning practices; and

WHEREAS, the additional guiding principles of the WCRC are to be conscientious stewards of the public's money, to value diversity and its employees, to be sensitive to the environment, and to provide leadership in transportation planning and road system improvement; and

WHEREAS, there may be alternatives to the removal of healthy historic trees bordering Northfield Township roads.

NOW THEREFORE BE IT RESOLVED that the Northfield Township Board of Trustees requests a greater partnership with the WCRC to facilitate enhanced communication on major roadwork projects including the opportunity for resident input as indicated.

A vote on the foregoing resolution was taken and was as follows:

AYE:

NAY:

Resolution declared adopted:

Marlene A. Chockley

Northfield Township Supervisor

ATTEST:

Kathleen Manley

Northfield Township Clerk

**Northfield Township
Police Department**

Memo

To: Township Board of Trustees

From: Bill Wagner

cc:

Date: May 8, 2018

Re: Police Department Sergeants promotional testing process

A couple weeks ago I was notified by Sgt. Jeff Davidson that his wife had taken a new position in Boston and that he would be moving there when he can complete the sale of his house. Sgt. Davidson has been with the Department for 15 years and an excellent employee for the Northfield Township Police Department. Sgt. Davidson will be sorely missed. With Sgt. Davidson's pending retirement we are left with 1 Command Officer (Interim Lt. Smith) in the department.

Per the collective bargaining agreement we have to agree on the process for promotions. Attached is what we have come up with and I am requesting approval of the process. Any promotions will come before the board for approval.



Northfield Township Public Safety

William E. Wagner Jr., Director

8350 Main Street, Whitmore Lake, MI 48189

Police: (734) 449-9911 • Fax: (734) 449-0511

Fire: (734) 449-2385 • Fax: (734) 449-2521



2018 Promotional Process Agreement

Members of the Northfield Township Police Department (NTPD), Police Officer's Association of Michigan (POAM) agree to the following 2018 Sergeant promotional process with Northfield Township per the current Contract:

Written Exam – 50 Points

Written exam published and provided by Northfield Township consisting of 50 questions (worth one point per question). The 50 test questions will be comprised of multiple choice, true/false and essay type answered questions. The topics of the test questions will cover current NTPD policy and procedures, geographical knowledge of Northfield Township, Michigan Compiled Laws and scenario based questions. The test will not be made available to any NTPD members, other than current command staff, prior to the administration of the test. Any test questions challenged by members of NTPD will be handled in a mutually agreed upon manner between members of NTPD/POAM and Northfield Township. If members of NTPD/POAM and Northfield Township can not mutually agree on a resolution to challenged questions, NTPD/POAM and Northfield Township agree to have this issue handled by an Arbitrator.

Peer Evaluation – 10 Points

The Peer Evaluation would be conducted anonymously and would include a number of categories to be determined by NTPD/POAM, attached. Each category will have a "0-10" rating scale with an optional "N/A" (not applicable) that would not factor into the average rating. Peer evaluations will be completed by NTPD members who are not on probation and not in the promotional process. The Peer Evaluation will be offered to administrative staff to include Susanne Hamilton and Angela Bennett. The Peer Evaluation will *not* be offered to members of the NTPD Reserve Police Officer Program. The Peer Evaluation would be based on an average score of the ratings with a total value of 10 Points. The Peer Evaluation topics will be provided to members of NTPD who are not in the promotional process prior to the date of the Peer Evaluation so that members can make a sound evaluation of the candidates.

Command Officer Evaluation – 10 Points

The Command Staff Evaluation would be conducted anonymously and would include a rating system and categories to be determined by Northfield Township and/or NTPD/COAM. The

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Command Staff Evaluation will be offered to all current Command officers with the exception of the Director of Public Safety. The Command Staff Evaluation would be based on an average score of the ratings with a total value of 10 Points.

Educational Points – 5 Points

Candidate Possesses a Bachelor Degree – 5 Points

Candidate Possesses an Associate's Degree – 3 Points

Law Enforcement Tenure – 5 Points

Candidate's tenure as a sworn full time law enforcement officer within Northfield Township (complete years only) of service will receive ½ point for each year of service with a maximum of 5 points earned.

Final Scores

Candidate's final score of the promotional process will be tallied and must receive a minimum of 60 points to be considered eligible for the promotion to Sergeant. The qualifying candidates will be placed on a promotional list, in no specific order, which the Director of Public Safety then has the right to promote from this list. The Promotional list will be effective for two ~~2~~ years from the date the list is published.
1 year

NTPD/POAM President, Richard Paquette _____

NTPD/POAM Vice President, David Powell _____

Northfield Township Director of Public Safety, William Wagner _____

Memo

To: Northfield Township Board of Trustees
From: Marlene Chockley, Supervisor
RE: DDA request to evaluate 75 Barker for improvements
Date: May 3, 2018

Trustees,

In an effort to provide both the DDA and the Board of Trustees with more complete information to assess the future of 75 Barker building, the DDA through one of its members obtained two quotes for demolition of the building. Those quotes ranged from \$43,600 to \$50,000.

DDA Chair Barb Griffith has called several engineers to have them inspect the building, but has not been successful in obtaining an evaluation.

Subsequently, the DDA, at its April 23rd meeting, passed a motion requesting that the Township engage Kurt Weiland, our building official, to evaluate 75 Barker for improvements necessary to make the building usable for office and retail tenants. Mr. Weiland has previously recommended to the Board that a design engineer is the most appropriate person to do that evaluation.

This Board needs to decide the direction that it wants to take with regard to this building. The options I see are:

- Patch up what we can and lease the portion that can be leased
- Bring it up to code to be able to lease the entire building
- Demolish the building and use the property for parking only
- Demolish the building, use the property for parking, and allow a new building to be constructed

Please bring your thoughts to the discussion. Thank you.

Marlene Chockley

Memo

To: Northfield Township Board of Trustees
From: Marlene Chockley, Supervisor
RE: Waiver of Fees for Late Filing of Property Transfer Affidavits
Date: May 3, 2018

Trustees,

Please see the attached resolution concerning waiver of fees for late filing of property transfer affidavits (PTAs).

The Township receives a few late PTAs each year as land owners neglect to file them for various reasons. Many times it is due to not realizing that it needs to be done after they purchase a home or parcel.

The Township is required to track and collect the late fees. In order to comply with the law and meet the requirements for the Audit of Minimum Assessing Requirements (AMAR) that the Township is scheduled to undergo in 2019, the Township must either do so or pass a resolution waiving the fee. The cost to actually carry out that task would be a burden to the Township.

This resolution intends to meet our obligations.

Thank you for your consideration.

Marlene Chockley

THE GENERAL PROPERTY TAX ACT (EXCERPT)
Act 206 of 1893

211.27b Failure to notify assessing office; adjustment.

Sec. 27b. (1) If the buyer, grantee, or other transferee in the immediately preceding transfer of ownership of property does not notify the appropriate assessing office as required by section 27a(10), the property's taxable value shall be adjusted under section 27a(3) and all of the following shall be levied:

(a) Any additional taxes that would have been levied if the transfer of ownership had been recorded as required under this act from the date of transfer.

(b) Interest and penalty from the date the tax would have been originally levied.

(c) For property classified under section 34c as either industrial real property or commercial real property, a penalty in the following amount:

(i) Except as otherwise provided in subparagraph (ii), if the sale price of the property transferred is \$100,000,000.00 or less, \$20.00 per day for each separate failure beginning after the 45 days have elapsed, up to a maximum of \$1,000.00.

(ii) If the sale price of the property transferred is more than \$100,000,000.00, \$20,000.00 after the 45 days have elapsed. However, if the appropriate assessing office determines that the failure to notify the assessing office within 45 days after the property's transfer of ownership was due to reasonable cause and not the willful neglect of the buyer, grantee, or other transferee, the penalty under subparagraph (i) shall be imposed. If the appropriate assessing office makes a determination that the failure to notify the assessing office within 45 days after the property's transfer of ownership was a result of the willful neglect of the buyer, grantee, or other transferee, that assessing office shall promptly send that buyer, grantee, or other transferee written notice, by certified mail, of that determination. A buyer, grantee, or other transferee who is assessed the penalty under this subparagraph may appeal that determination to the Michigan tax tribunal.

(d) For real property other than real property classified under section 34c as industrial real property or commercial real property, a penalty of \$5.00 per day for each separate failure beginning after the 45 days have elapsed, up to a maximum of \$200.00.

(2) The appropriate assessing officer shall certify for collection to the treasurer of the local tax collecting unit if the local tax collecting unit has possession of the tax roll or the county treasurer if the county has possession of the tax roll any additional taxes due under subsection (1)(a) and any penalty due under subsection (1)(c) or (d).

(3) The treasurer of the local tax collecting unit if the local tax collecting unit has possession of the tax roll or the county treasurer if the county has possession of the tax roll shall collect any taxes, interest, and penalty due pursuant to this section, and shall immediately prepare and submit a corrected tax bill for any additional taxes due under subsection (1)(a) and any interest and penalty due under subsection (1)(b). A penalty due under subsection (1)(c) or (d) may be collected with the immediately succeeding regular tax bill.

(4) Any taxes, interest, and penalty collected pursuant to subsection (1)(a) and (b) shall be distributed in the same manner as other delinquent taxes, interest, and penalties are distributed under this act. Any penalty collected under subsection (1)(c) or (d) shall be distributed to the local tax collecting unit.

(5) The governing body of a local tax collecting unit may waive, by resolution, the penalty levied under subsection (1)(c) or (d).

(6) If the taxable value of property is increased under this section, the appropriate assessing officer shall immediately notify by first-class mail the owner of that property of that increase in taxable value. A buyer, grantee, or other transferee may appeal any increase in taxable value or the levy of any additional taxes, interest, and penalties under subsection (1) to the Michigan tax tribunal within 35 days of receiving the notice of the increase in the property's taxable value. An appeal under this subsection is limited to the issues of whether a transfer of ownership has occurred and correcting arithmetic errors. A dispute regarding the valuation of the property is not a basis for appeal under this subsection.

(7) If the taxable value of property is adjusted under subsection (1), the assessing officer making the adjustment shall file an affidavit with all officials responsible for determining assessment figures, rate of taxation, or mathematical calculations for that property within 30 days of the date the adjustment is made. The affidavit shall state the amount of the adjustment and the amount of additional taxes levied. The officials with whom the affidavit is filed shall correct all official records for which they are responsible to reflect the adjustment and levy.

(8) Notification of a transfer of ownership provided as required under section 27a(10) or a levy of additional taxes, interest, and penalty under this section shall not be considered a determination of or evidence of the classification of the property transferred as real or personal property.

RESOLUTION NO. 18-586

POLICY TO WAIVE PENALTIES FOR FAILURE
TO FILE PROPERTY TRANSFER AFFIDAVIT

WHEREAS, Section 27b of Public Act 206 of 1893 as amended requires the imposition of a penalty for failure of a buyer to file a Property Transfer Affidavit within 45 days of any transfer of property right; and

WHEREAS, Subsection (1)(c) requires a penalty of \$20.00 per day beginning after 45 days have elapsed for industrial or commercial real property sold for \$100,000,000.00 or less to a maximum of \$1000.00. If the sale price is more than \$100,000,000.00 and more than 45 days have elapsed, the penalty is \$20,000.00.

WHEREAS, Subsection (1)(d) requires a penalty of \$5.00 per day beginning after 45 days have elapsed for real property other than industrial or commercial to a maximum of \$200.00.

WHEREAS, Subsection (5) permits the governing body of the local tax collecting unit to waive the penalty required under subsection (1)(c) and (d); and

WHEREAS, the waiver of the penalties described in Section 27b(1)(c) and (d) will have minimal financial impact of the Township of Northfield;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Township of Northfield hereby waives the penalty provisions of Section 27b(1)(c) and (d) of Public Act 206 of 1893 and that this resolution shall continue in effect until such time as an alternate resolution is adopted by the Board of Trustees of unless Section 27b is further amended by state legislation.

Adopted this _____ day of _____, 2018.

Marlene A. Chockley, Supervisor

Attest: _____

Kathleen Manley, Clerk

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 TOWNSHIP BOARD					
101-101-807.000	MEMBERSHIP DUES	HURON RIVER WATERSHED CO	FACILITATION SERVICES FOR MIDDLE HURO	250.00	
Total For Dept 101 TOWNSHIP BOARD				250.00	
Dept 172 TOWNSHIP MANAGER					
101-172-850.000	COMMUNICATION	VERIZON WIRELESS MESSAGI	TWP MGR CELL SERVICE 3/24/18-4/23/18	50.58	
Total For Dept 172 TOWNSHIP MANAGER				50.58	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936.000	SOFTWARE	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS MGMT 5/1/18-5/31/18	174.60	
Total For Dept 228 INFORMATION TECHNOLOGY				174.60	
Dept 253 TREASURER					
101-253-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR APRIL 2018	500.00	
101-253-860.000	FUEL & MILEAGE	DAWN SAMFILIPPO	MILEAGE 3/1/18-4/26/18: BANK, POST OF	93.85	
Total For Dept 253 TREASURER				593.85	
Dept 257 ASSESSING					
101-257-818.000	CONTRACTUAL SERVICES	APEX SOFTWARE	APEX SKETCHING SOFTWARE ANNUAL RENEWA	705.00	
Total For Dept 257 ASSESSING				705.00	
Dept 265 HALL AND GROUNDS					
101-265-727.000	SUPPLIES	DES MOINES STAMP MFG CO	HEAVY DUTY STAMPER REPLACEMENT INK PA	55.00	
101-265-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE - EXTINGUISHER INSPECT	34.75	
101-265-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	OFFICE SMALL COPIER LEASE APRIL 2018	65.23	
101-265-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	PD, OFFICE, WWTP & COM CTR COPIER LEA	191.01	
Total For Dept 265 HALL AND GROUNDS				345.99	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803.000	LEGAL	MCGRAW MORRIS P.C.	LEGAL FEES FOR MARCH 2018	1,022.30	
101-270-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR APRIL 2018	8,043.78	
101-270-927.000	ALLOCATE TO DEPARTMENTS	PAUL E BURNS	LEGAL SERVICES FOR APRIL 2018	(3,800.00)	
Total For Dept 270 LEGAL/PROFESSIONAL				5,266.08	
Dept 412 PLANNING/ZONING DEPT					
101-412-637.000	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	PLANNER SERVICES FOR MARCH 2018	780.00	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	ZONING ORDINANCE REVIEW MARCH 2018	1,160.00	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNER SERVICES FOR MARCH 2018	4,689.50	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNER SERVICES FOR MARCH 2018	550.00	
101-412-860.000	FUEL & MILEAGE	GENAL PRATT	CODE ENFORCEMENT MILEAGE APRIL 2018	27.79	
Total For Dept 412 PLANNING/ZONING DEPT				7,207.29	
Dept 666 COMMUNITY CENTER					
101-666-850.000	COMMUNICATION	CHARTER COMMUNICATIONS	COM CTR TV, PHONE & INTERNET 5/4/18-6	244.51	
101-666-920.000	UTILITIES	CONSUMERS ENERGY	9101 MAIN ST 3/23/18-4/23/18	89.41	
101-666-920.000	UTILITIES	DTE ENERGY	9101 MAIN ST. 3/27/18-4/25/18	153.28	
101-666-930.000	REPAIRS & MAINTENANCE	PURE WINDOW WASHING	COM CTR WINDOWS INSIDE & OUTSIDE	58.00	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	CPM CTR ANTIVIRUS MGMT 5/1/18-5/31/18	16.20	
101-666-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	PD, OFFICE, WWTP & COM CTR COPIER LEA	179.58	
Total For Dept 666 COMMUNITY CENTER				740.98	
Dept 753 RECREATION BOARD					
101-753-931.000	PARK MAINITENANCE	WASTE MANAGEMENT OF MI	DOG PARL WASTE REMOVAL 5/1/18-5/31/18	16.29	
Total For Dept 753 RECREATION BOARD				16.29	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Total For Fund 101 GENERAL FUND				15,350.66	
Fund 207 LAW ENFORCEMENT FUND					
Dept 270 LEGAL/PROFESSIONAL					
207-270-803.000	LEGAL	MCGRAW MORRIS P.C.	LEGAL FEES FOR MARCH 2018	3,737.50	
207-270-803.000	LEGAL	PAUL E BURNS	LEGAL SERVICES FOR APRIL 2018	3,300.00	
Total For Dept 270 LEGAL/PROFESSIONAL				7,037.50	
Dept 301 OPERATING COSTS					
207-301-727.000	SUPPLIES	LIFELOC TECHNOLOGIES, IN	MOUTHPIECE, EASY TAB (250 PC)	35.00	
207-301-818.000	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS LEADS ONLINE	1,596.00	
207-301-818.000	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS MEMBERSHIP USAGE FEE, MDC PART	4,969.28	
207-301-820.000	DISPATCH SERVICES	WASHTENAW COUNTY TREASUR	DISPATCH SERVICES MAY 2018	5,437.25	
207-301-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE - EXTINGUISHER INSPECT	89.65	
207-301-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE: CO2 RECHARGES	270.00	
207-301-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	PD, OFFICE, WWTP & COM CTR COPIER LEA	217.39	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	PD ANTIVIRUS MGMT 5/1/18-5/31/18	55.80	
Total For Dept 301 OPERATING COSTS				12,670.37	
Dept 333 TRANSPORTATION					
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	TUFF STUFF CLEANER, GLASS WIPES, DETA	15.61	
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	LILTREE BLACK ICE	5.27	
207-333-930.000	REPAIRS & MAINTENANCE	CREATIVE CARS INC	2014 EXPLORER: WATER PUMP LEAKED COOL	49.50	
207-333-930.000	REPAIRS & MAINTENANCE	DIRTSQUIRT AUTO SPA	PD CAR WASHES SEPT 2017-MARCH 2018	468.00	
207-333-930.000	REPAIRS & MAINTENANCE	DON'S BODY SHOP	2015 TAURUS TIRE CHANGE	20.00	
207-333-930.000	REPAIRS & MAINTENANCE	WILLIAMS EMERGENCY EQUIP	READJUST GUN LOCKS IN 4 VEHICLES; REP	300.00	
Total For Dept 333 TRANSPORTATION				858.38	
Total For Fund 207 LAW ENFORCEMENT FUND				20,566.25	
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-727.000		ARBOR SPRINGS WATER CO I	FD 2 - 5 GAL. ARTESIAN WATER	13.00	
216-301-920.000	UTILITIES	DTE ENERGY	2727 E NORTH TERRITORIAL 3/23/18-4/22	149.62	
216-301-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE - EXTINGUISHER INSPECT	446.70	
216-301-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE: CO2 RECHARGES	270.00	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	FD ANTIVIRUS MGMT 5/1/18-5/31/18	21.60	
Total For Dept 301 OPERATING COSTS				900.92	
Dept 333 TRANSPORTATION					
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	SPECIAL ORDER - CLR/MKR LAMP	14.95	
216-333-930.000	REPAIRS & MAINTENANCE	CREATIVE CARS INC	2016 TAHOE LT OIL CHANGE & TIRE ROTAT	54.80	
216-333-930.000	REPAIRS & MAINTENANCE	DIRTSQUIRT AUTO SPA	FD CAR WASHES OCT 2017-MARCH 2018	8.00	
216-333-930.000	REPAIRS & MAINTENANCE	PRIORITY ONE EMERGENCY	WHELEN 600 SERIES BTT, MRA6 50 WATT	182.52	
Total For Dept 333 TRANSPORTATION				260.27	
Total For Fund 216 MEDICAL RESCUE FUND				1,161.19	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725.000	BUILDING INSPECTIONS	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS MARCH 2018	1,443.00	
287-261-737.000	PLAN REVIEW	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS MARCH 2018	195.00	
Total For Dept 261 GOVERNMENT SHARED SERVICES				1,638.00	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 287 BUILDING DEPARTMENT FUND					
Total For Fund 287 BUILDING DEPARTMENT FUND				1,638.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-850.000	COMMUNICATION	AT&T	ELEVATOR PHONE 3/26/18-4/25/18	78.75	
370-301-920.000	UTILITIES	CONSUMERS ENERGY	8350 MAIN ST. 3/23/18-4/23/18	1,586.58	
370-301-920.000	UTILITIES	DTE ENERGY	8350 MAIN ST. 3/27/18-4/25/18	3,457.02	
370-301-930.000	REPAIRS & MAINTENANCE	PURE WINDOW WASHING	PSB ENTRANCEWAY WINDOWS	10.00	
370-301-930.000	REPAIRS & MAINTENANCE	RW FIRE & SAFETY CO.	ANNUAL SERVICE - EXTINGUISHER INSPECT	88.75	
370-301-930.000	REPAIRS & MAINTENANCE	SECURITY LOCK SERVICE	DIAGNOSE FAILED LOCK & POWER SUPPLY -	2,655.50	
Total For Dept 301 OPERATING COSTS				7,876.60	
Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD				7,876.60	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-740.000	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORP	FERRIC CHLORIDE	5,451.69	
571-301-740.000	OPERATING SUPPLIES	HAVILAND PRODUCTS COMPAN	CHLORINE GAS CYLINDERS, SULFUR DIOXID	1,595.07	
571-301-740.000	OPERATING SUPPLIES	NALCO CROSSBOW WATER	IT SERVICE EXCHANGER, FILTER W/ SERVI	201.18	
571-301-740.000	OPERATING SUPPLIES	NCL OF WISCONSIN, INC.	ELECTRODE STORAGE SOLUTION, AMMONIA P	490.45	
571-301-817.000	LAB & TESTING	BRIGHTON ANALYTICAL ASSO	LOW LEVEL MERCURY BY EPA 1631E	180.00	
571-301-817.000	LAB & TESTING	BRIGHTON ANALYTICAL ASSO	SELENIUM	15.00	
571-301-920.000		CONSUMERS ENERGY	11615 E SHORE DR. 3/23/18-4/23/18	19.03	
571-301-920.000		CONSUMERS ENERGY	11500 LEMEN RD #A 3/24/18-4/24/18	1,254.42	
571-301-920.000		CONSUMERS ENERGY	8076 MAIN ST. 3/24/18-4/24/18	59.08	
571-301-920.000		CONSUMERS ENERGY	601 RAYMOND DR #GEN 3/24/18-4/24/18	59.08	
571-301-920.000		CONSUMERS ENERGY	11500 LEMEN RD #C 3/24/18-4/24/18	93.21	
571-301-920.000	UTILITIES	DTE ENERGY	PRIMARY SUPPLY RATE 3/21/18-4/19/18	6,188.67	
571-301-920.000	UTILITIES	DTE ENERGY	925 8 MILE RD 3/27/18-4/25/18	1,441.14	
571-301-920.000	UTILITIES	DTE ENERGY	11615 E SHORE DR. 3/24/18-4/24/18	307.98	
571-301-920.000	UTILITIES	DTE ENERGY	10597 9 MILE RD 2/23/18-4/24/18	43.85	
571-301-920.000	UTILITIES	DTE ENERGY	11591 N SHORE DR. 2/24/18-4/25/18	70.27	
571-301-920.000	UTILITIES	DTE ENERGY	601 RAYMOND 3/27/18-4/25/18	67.32	
571-301-920.000	UTILITIES	DTE ENERGY	11380 N SHORE DR. 3/27/18-4/25/18	96.84	
571-301-920.000	UTILITIES	DTE ENERGY	11800 N MAIN ST 3/27/18-4/25/18	133.90	
571-301-920.000	UTILITIES	DTE ENERGY	10201 ELMCREST RD 3/27/18-4/25/18	48.68	
571-301-920.000	UTILITIES	DTE ENERGY	8076 MAIN ST. 3/27/18-4/25/18	166.20	
571-301-920.000	UTILITIES	DTE ENERGY	7647 EDMUND ST. 3/27/18-4/25/18	94.09	
571-301-920.000	UTILITIES	DTE ENERGY	7941 TURNBERRY DR. 3/27/18-4/25/18	84.16	
571-301-920.000	UTILITIES	DTE ENERGY	9081 LAKE PINE DR 2/22/18-4/23/18	82.06	
571-301-920.000	UTILITIES	DTE ENERGY	9225 LAKE PINE DR. 3/23/18-4/23/18	587.27	
571-301-920.000	UTILITIES	DTE ENERGY	427 E NORTH TERRITORIAL 3/23/18-4/23/18	180.39	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	UPDATE OF WW COST OF SERVICES "SMART	2,000.00	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	SAW GRANT ENG SERVICES THRU 1/26/18	3,210.93	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	SAW GRANT ENG SERVICES THRU 3/30/18	8,521.73	
571-301-929.000	GRANT EXPENSE	WILLIAM D WILLIS	COMPUTER & TABLET - ASSET MGMT PURCHA	3,026.91	
571-301-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - WWT	CUSTOMER #: 352920 - BRAKE FLUID	8.27	
571-301-930.000	REPAIRS & MAINTENANCE	JRTT WATER CONDITIONING	CERTIFY FOUR BACKFLOW DEVICES	480.00	
571-301-930.000	REPAIRS & MAINTENANCE	SHARE CORP.	STEEL BUSTERS PROTECT - ALL CHISEL SE	203.48	
571-301-930.000	REPAIRS & MAINTENANCE	TETRA TECH INC	NPDES PERMIT APPLICATION ASSISTANCE T	4,900.00	
571-301-930.000	REPAIRS & MAINTENANCE	UIS SCADA	TROUBLESHOOT EFFLUENT FLOW METER AND	201.00	
571-301-940.000	RENTAL EQUIPMENT	U.S. BANK EQUIPMENT FINA	PD, OFFICE, WWTP & COM CTR COPIER LEA	131.22	
Total For Dept 301 OPERATING COSTS				41,694.57	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 333 TRANSPORTATION					
571-333-860.000	FUEL & MILEAGE	CORRIGAN OIL CO	DELIVERY 4/19/18 - 428 GALLONS	993.79	
Total For Dept 333 TRANSPORTATION				993.79	
Total For Fund 571 WASTEWATER TREATMENT FUND				42,688.36	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	15,350.66
Fund 207 LAW ENFORCEME	20,566.25
Fund 216 MEDICAL RESCU	1,161.19
Fund 287 BUILDING DEPA	1,638.00
Fund 370 PUBLIC SAFETY	7,876.60
Fund 571 WASTEWATER TR	42,688.36

Total For All Funds:	<u>89,281.06</u>
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PAID

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/12/2018	MIF	43488*#	VR0000461503	ADVANCED DISPOSAL	COM CTR TRASH REMOVAL 4/1/18-6/30/	930.000	666	63.36
04/12/2018	MIF	43491*#	1700455	ARBOR SPRINGS WATER CO INC	3 - 5 GAL ARTESIAN WATER & RENTAL	727.000	265	19.50
			1700455		3 - 5 GAL ARTESIAN WATER & RENTAL	940.000	265	14.00
				CHECK MIF 43491 TOTAL FOR FU				<u>33.50</u>
04/12/2018	MIF	43493*#	0075124040118	CHARTER COMMUNICATIONS	PEG STATION, PD & FD CABLE BOXES 4	850.000	265	9.78
04/12/2018	MIF	43495*#	11234408801	CONSTELLATION NEW ENERGY, IN	ELECTRIC SUPPLY 02/24/18-03/26/18	920.000	666	42.98
04/12/2018	MIF	43498	MILEAGE	CRISTINA WILSON	MILEAGE FEB-MARCH 2018: TRAINING,	860.000	215	181.82
04/12/2018	MIF	43506	REIMBURSE	GENAL PRATT	CODE ENFORCEMENT MILEAGE FOR MARCH	860.000	412	32.15
04/12/2018	MIF	43509#	2018 1ST QUARTER	LISA LEMBLE	RECORDING SECRETARY JAN-MARCH 2018	723.000	215	1,765.00
			2018 1ST QUARTER		RECORDING SECRETARY JAN-MARCH 2018	723.000	247	675.00
			2018 1ST QUARTER		RECORDING SECRETARY JAN-MARCH 2018	723.000	412	975.00
			2018 1ST QUARTER		RECORDING SECRETARY JAN-MARCH 2018	723.000	412	195.00
				CHECK MIF 43509 TOTAL FOR FU				<u>3,610.00</u>
04/12/2018	MIF	43510#	REIMBURSE	MARY BIRD	BOR BREAKFAST & MILEAGE TO PC & ZB	956.000	247	14.30
			REIMBURSE		BOR BREAKFAST & MILEAGE TO PC & ZB	860.000	412	91.56
				CHECK MIF 43510 TOTAL FOR FU				<u>105.86</u>
04/12/2018	MIF	43511*	4788	MCGRAW MORRIS P.C.	LEGAL SERVICES 2/1/18-2/28/18	803.000	270	862.50
04/12/2018	MIF	43512	21601-15	MCKENNA ASSOCIATES	PLANNER SERVICES FEB 2018	801.000	412	1,685.00
			21601-15		PLANNER SERVICES FEB 2018	823.000	412	1,785.00
				CHECK MIF 43512 TOTAL FOR FU				<u>3,470.00</u>
04/12/2018	MIF	43513*#	31867	MICRO TECH SERVICES INC	OFFICE ANTI-VIRUS MGMT 4/1/18-4/30	936.000	228	174.60
			31868		COM CTR ANTI-VIRUS MGMT 4/1/18-4/3	936.000	666	16.20
				CHECK MIF 43513 TOTAL FOR FU				<u>190.80</u>
04/12/2018	MIF	43514	0002175958	MLIVE MEDIA GROUP	ADS FOR MARCH 2018	900.000	101	307.91

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 04/10/2018 - 05/03/2018
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
04/12/2018	MIF	43516*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 3/15/18-4/11/18	851.000	191	84.43
			7900 0440 8028 914		POSTAGE 3/15/18-4/11/18	851.000	253	27.06
			7900 0440 8028 914		POSTAGE 3/15/18-4/11/18	851.000	265	166.36
			7900 0440 8028 914		POSTAGE 3/15/18-4/11/18	851.000	412	4.23
				CHECK MIF 43516 TOTAL FOR FU				282.08
04/12/2018	MIF	43519*#	04/03/18	PAUL E BURNS	LEGAL SERVICES MARCH 2018	803.000	253	500.00
			04/03/18		LEGAL SERVICES MARCH 2018	803.000	270	8,285.00
			04/03/18		LEGAL SERVICES MARCH 2018	927.000	270	(3,800.00)
				CHECK MIF 43519 TOTAL FOR FU				4,985.00
04/12/2018	MIF	43528*#	354178097	U.S. BANK EQUIPMENT FINANCE	OFFICE, PD, WWTP & COM CTR COPIER	940.000	265	191.02
			354178097		OFFICE, PD, WWTP & COM CTR COPIER	940.000	666	179.57
				CHECK MIF 43528 TOTAL FOR FU				370.59
04/12/2018	MIF	43529	1942	URBAN LAND INSTITUTE AMERICA	MARKETPLACE RFP LISTING 3/26/18-5/	900.000	101	500.00
04/12/2018	MIF	43532	RENEWAL	WASHTENAW CNTY ENVIRONMENTAL	FOOD SERVICE LICENSE RENEWAL APPLI	822.000	666	251.00
04/12/2018	MIF	43533*#	NORTHFIELD ESTATES	WASHTENAW COUNTY TREASURER	NORTHFIELD ESTATES MONTHLY SITE FE	214.000	000	1,140.00
04/12/2018	MIF	43534	0013306-1389-2	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 4/1/18-4/30	931.000	753	16.29
04/18/2018	MIF	43537*#	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PLAN PREMIUMS FOR MAY 2018	716.000	257	1,158.64
04/18/2018	MIF	43538*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PLAN PERMIUMS FOR MAY 2018	716.000	172	1,811.78
			007011521710-0001		SILVER PLAN PERMIUMS FOR MAY 2018	716.000	215	622.23
			007011521710-0001		SILVER PLAN PERMIUMS FOR MAY 2018	716.000	253	885.13
			007011521710-0001		SILVER PLAN PERMIUMS FOR MAY 2018	716.000	666	678.07
				CHECK MIF 43538 TOTAL FOR FU				3,997.21
04/18/2018	MIF	43541	6117661	QUILL CORP	OFFICE SUPPLIES: PAPER TOWELS, LAB	727.000	265	71.97
04/18/2018	MIF	43542	XXXX XXXX XXXX 354	STAPLES CREDIT PLAN	OFFICE SUPPLIES 04/04/18 : TOILET	727.000	265	45.18
04/20/2018	MIF	389 (E) *#		PAYROLL	SUPERVISOR WAGES			** VOIDED **
					SUPERVISOR FICA			** VOIDED **
					TOWNSHIP MANAGER WAGES			** VOIDED **

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
					ASST TO TOWNSHIP MANAGER-CLERICAL			** VOIDED **
					TOWNSHIP MANAGER DEPT. FICA			** VOIDED **
					TOWNSHIP MANAGER PENSION			** VOIDED **
					CONTROLLER WAGES			** VOIDED **
					GENERAL CLERK WAGES			** VOIDED **
					GENERAL DEPUTY CLERK WAGES			** VOIDED **
					GENERAL CLERK FICA			** VOIDED **
					GENERAL CLERK PENSION			** VOIDED **
					GENERAL TREASURER WAGES			** VOIDED **
					GENERAL DEPUTY TREASURER WAGES			** VOIDED **
					GENERAL TREASURER FICA			** VOIDED **
					GENERAL TREASURER PENSION			** VOIDED **
					GENERAL ASST ASSESSOR WAGES			** VOIDED **
					GENERAL ASSESSOR FICA			** VOIDED **
					GENERAL ASSESSOR PENSION			** VOIDED **
					GENERAL PAYROLL FEES			** VOIDED **
					ZBA SALARIES			** VOIDED **
					GENERAL ZBA/PLANNING FICA			** VOIDED **
					PLANNING COMMISSION WAGES			** VOIDED **
					GENERAL COMMUNITY CENTER DIRECTOR			** VOIDED **
					GENERAL COMMUNITY CENTER DIRECTOR			** VOIDED **
					GENERAL COMM CENTER DIRECTOR PENSI			** VOIDED **
04/20/2018	MIF	390(E)*#		PAYROLL	SUPERVISOR WAGES	701.000	171	480.77
					SUPERVISOR FICA	715.000	171	36.78
					TOWNSHIP MANAGER WAGES	701.000	172	2,884.62
					ASST TO TOWNSHIP MANAGER-CLERICAL	704.000	172	1,229.60
					TOWNSHIP MANAGER DEPT. FICA	715.000	172	436.65
					TOWNSHIP MANAGER PENSION	718.000	172	288.46
					CONTROLLER WAGES	722.000	172	1,653.75
					GENERAL CLERK WAGES	701.000	215	480.77

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Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
					GENERAL DEPURTY CLERK WAGES	703.000	215	1,611.20
					GENERAL CLERK FICA	715.000	215	160.04
					GENERAL CLERK PENSION	718.000	215	161.12
					GENERAL TREASURER WAGES	701.000	253	480.77
					GENERAL DEPUTY TREASURER WAGES	703.000	253	1,349.91
					GENERAL TREASURER FICA	715.000	253	127.91
					GENERAL TREASURER PENSION	718.000	253	116.86
					GENERAL ASST ASSESSOR WAGES	709.000	257	1,659.20
					GENERAL ASSESSOR FICA	715.000	257	126.93
					GENERAL ASSESSOR PENSION	718.000	257	165.92
					GENERAL PAYROLL FEES	727.000	265	46.34
					ZBA SALARIES	707.000	412	675.00
					GENERAL ZBA/PLANNING FICA	715.000	412	89.89
					PLANNING COMMISSION WAGES	726.000	412	500.00
					GENERAL COMMUNITY CENTER DIRECTOR	701.000	666	1,768.93
					GENERAL COMMUNITY CENTER DIRECTOR	715.000	666	131.12
					GENERAL COMM CENTER DIRECTOR PENSI	718.000	666	176.88
					CHECK MIF 390(E) TOTAL FOR F			<u>16,839.42</u>
04/26/2018	MIF	43547*#	1114700	APPLIED IMAGING	OFFICE & PD COPIER LEASES 4/22/18-	727.000	265	93.63
04/26/2018	MIF	43551*#	TM05946124 0001	METLIFE - GROUP BENEFITS	LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	172	72.00
			TM05946124 0001		LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	215	47.78
			TM05946124 0001		LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	253	45.87
			TM05946124 0001		LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	257	48.85
			TM05946124 0001		LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	666	51.28
					CHECK MIF 43551 TOTAL FOR FU			<u>265.78</u>
04/26/2018	MIF	43553	042418	PEOPLE'S EXPRESS	ANNUAL PAYMENT 1/1/18-12/31/18	836.000	101	10,000.00
04/26/2018	MIF	43555	L0045378591	UNEMPLOYMENT INSURANCE AGENC	ACCOUNT 0802244 000 CALENDAR YEAR	721.000	265	0.40
05/03/2018	MIF	43558*#	1116079	APPLIED IMAGING	WWTP & COM CTR COPIER MAINT AGREEM	727.000	666	20.99
05/03/2018	MIF	43564*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER 3/20-4/11/18: LIVESTREAM SU	850.000	265	45.00
05/03/2018	MIF	43565#	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES 3/21/18-4/6/18	214.000	000	10.00
			XXXX XXXX XXXX 589		WILSON CHARGES 3/21/18-4/6/18	727.000	265	14.95
					CHECK MIF 43565 TOTAL FOR FU			<u>24.95</u>

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Fund: 101 GENERAL FUND								
Total for fund 101 GENERAL FUND								49,018.79

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Fund: 207 LAW ENFORCEMENT FUND								
04/12/2018	MIF	43486	2716-267141	ADVANCE AUTO PARTS - PD	PD INTERCEPTOR: 2 BULBS	930.000	333	41.98
04/12/2018	MIF	43491*#	1697021	ARBOR SPRINGS WATER CO INC	PD 4 - 5 GAL ARTESIAN WATER & RENT	727.000	301	40.00
04/12/2018	MIF	43493*#	0075124040118	CHARTER COMMUNICATIONS	PEG STATION, PD & FD CABLE BOXES 4	850.000	301	28.00
04/12/2018	MIF	43499	38189	CRUISERS	UNITY SPOTLIGHT HOUSING RING	930.000	333	10.00
04/12/2018	MIF	43500	10231351035	DELL MARKETING L .P.	DELL LATITUDE 5414 RUGGED, CUSTOME	972.000	301	2,205.92
04/12/2018	MIF	43502	402941-1	DON'S BODY SHOP	2014 EXPLORER TOW FROM 6628 WL RD	930.000	333	62.50
			403109-1		2014 EXPLORER: TOW FROM US-23 & 6	930.000	333	25.00
				CHECK MIF 43502 TOTAL FOR FU				87.50
04/12/2018	MIF	43507	CVCS211884	LAFONTAINE CHEVROLET	2015 CHEVY TAHOE: REPLACE A/C COND	930.000	333	1,075.19
04/12/2018	MIF	43508	2	LAWNET	LAWNET YEARLY CONTRIBUTION 1/1/18-	818.000	301	3,000.00
04/12/2018	MIF	43511*	4788	MCGRAW MORRIS P.C.	LEGAL SERVICES 2/1/18-2/28/18	803.000	270	800.00
04/12/2018	MIF	43513*#	31869	MICRO TECH SERVICES INC	PD ANTI-VIRUS MGMT 4/1/18-4/30/18	972.000	301	55.80
04/12/2018	MIF	43516*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 3/15/18-4/11/18	851.000	301	8.03
04/12/2018	MIF	43517*	14045081380	NEXTIVA INC.	PD & FD PHONES	850.000	301	710.55
04/12/2018	MIF	43518*	712001705	OCCUPATIONAL HEALTH CENTERS	PREPLACEMENT PHYSICAL: WRIGHT	730.000	226	164.50
04/12/2018	MIF	43519*#	04/03/18	PAUL E BURNS	LEGAL SERVICES MARCH 2018	803.000	270	3,300.00
04/12/2018	MIF	43525	551-509292	STATE OF MICHIGAN	LIVE SCAN FEB 2018	214.000	000	126.00
04/12/2018	MIF	43527	MILEAGE REIMBURSE	TRACY YURKUNAS	FOIA TRAINING MILEAGE REIMBURSEMEN	860.000	333	31.61
					MILEAGE TO TRAINING 3/28/18: FIREA	860.000	333	50.25
				CHECK MIF 43527 TOTAL FOR FU				81.86
04/12/2018	MIF	43528*#	354178097	U.S. BANK EQUIPMENT FINANCE	OFFICE, PD, WWTP & COM CTR COPIER	940.000	301	217.38

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Fund: 207 LAW ENFORCEMENT FUND								
04/12/2018	MIF	43533*#	MUNIS 1656	WASHTENAW COUNTY TREASURER	PD DISPATCH SERVICES APRIL 2018	820.000	301	5,437.25
04/18/2018	MIF	43537*#	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PLAN PREMIUMS FOR MAY 2018	716.000	226	6,193.36
04/18/2018	MIF	43538*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PLAN PERMIUMS FOR MAY 2018	716.000	226	1,811.78
04/18/2018	MIF	43539*	79450954	DELL FINANCIAL SERVICES	PD RENTAL 4/26/18-5/25/18	972.000	301	318.63
04/18/2018	MIF	43545*	9804784800	VERIZON WIRELESS MESSAGING S	PD CELL SERVICE 3/5/18-4/4/18	850.000	301	146.20
04/20/2018	MIF	389(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES			** VOIDED **
					LAW ENFORCEMENT FULL-TIME WAGES			** VOIDED **
					LAW ENFORCEMENT CLERICAL WAGES			** VOIDED **
					LAW ENFORCEMENT PART-TIME WAGES			** VOIDED **
					LAW ENFORCEMENT OVER-TIME WAGES			** VOIDED **
					LAW ENFORCEMENT FICA			** VOIDED **
					LAW ENFORCEMENT PENSION			** VOIDED **
					LAW ENFORCEMENT SUPPLIES PAYROLL F			** VOIDED **
04/20/2018	MIF	390(E)*#		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	701.000	226	5,473.22
					LAW ENFORCEMENT FULL-TIME WAGES	702.000	226	20,440.21
					LAW ENFORCEMENT CLERICAL WAGES	704.000	226	2,730.90
					LAW ENFORCEMENT PART-TIME WAGES	708.000	226	2,181.42
					LAW ENFORCEMENT OVER-TIME WAGES	711.000	226	842.39
					LAW ENFORCEMENT FICA	715.000	226	2,393.74
					LAW ENFORCEMENT PENSION	718.000	226	2,493.92
					LAW ENFORCEMENT SUPPLIES PAYROLL F	727.000	301	31.71
				CHECK MIF 390(E) TOTAL FOR F				<u>36,587.51</u>
04/26/2018	MIF	43547*#	1114700	APPLIED IMAGING	OFFICE & PD COPIER LEASES 4/22/18-	727.000	301	21.97
04/26/2018	MIF	43551*#	TM05946124 0001	METLIFE - GROUP BENEFITS	LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	226	749.00
04/26/2018	MIF	43554	551-512272	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION MARCH 20	214.000	000	120.00

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Fund: 207 LAW ENFORCEMENT FUND								
04/26/2018	MIF	43556	5004738848	WELLS FARGO FINANCIAL LEASIN	PD PRINTER LEASES 4/8/18-5/7/18	972.000	301	196.30
04/26/2018	MIF	43557	54020031	WEX BANK	PD FUEL CHARGES APRIL 2018	860.000	333	1,562.91
05/03/2018	MIF	43561*	13178115907	NEXTIVA INC.	PD & FD PHONES FEBRUARY 2018	850.000	301	716.32
			13583956555		PD & FD PHONES MARCH 2018	850.000	301	726.32
			14501146141		PD & FD PHONES MAY 2018	850.000	301	720.55
CHECK MIF 43561 TOTAL FOR FU								2,163.19
05/03/2018	MIF	43564*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER 3/20-4/11/18: LIVESTREAM SU	727.000	301	332.23
			XXXX XXXX XXXX 327		WAGNER 3/20-4/11/18: LIVESTREAM SU	807.000	301	200.00
			XXXX XXXX XXXX 327		WAGNER 3/20-4/11/18: LIVESTREAM SU	900.000	301	24.37
			XXXX XXXX XXXX 327		WAGNER 3/20-4/11/18: LIVESTREAM SU	972.000	301	25.98
CHECK MIF 43564 TOTAL FOR FU								582.58
Total for fund 207 LAW ENFORCEMENT FUND								67,843.39

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Fund: 216 MEDICAL RESCUE FUND								
04/12/2018	MIF	43485	2716-266774	ADVANCE AUTO PARTS - FD	FD: CAR WASH, BRACKET, GROMMET, CA	930.000	333	20.28
			2716-265752		FD: BACK-UP LAMP (SPECIAL ORDER),	930.000	333	44.28
			2716-265764		FD: BATTERY-MARINE DEEP CYCLE & CO	930.000	333	80.95
			2716-265764		FD: BATTERY-MARINE DEEP CYCLE & CO	930.000	333	(22.00)
				CHECK MIF 43485 TOTAL FOR FU				<u>123.51</u>
04/12/2018	MIF	43490	97115	APOLLO FIRE EQUIPMENT	TOWELETTES	741.000	301	60.68
04/12/2018	MIF	43491*#	1697020	ARBOR SPRINGS WATER CO INC	FD - 2 - 5 GAL ARTESIAN WATER	727.000	301	13.00
04/12/2018	MIF	43493*#	0075124040118	CHARTER COMMUNICATIONS	PEG STATION, PD & FD CABLE BOXES 4	850.000	301	14.00
04/12/2018	MIF	43495*#	11234408801	CONSTELLATION NEW ENERGY, IN	ELECTRIC SUPPLY 02/24/18-03/26/18	920.000	301	34.97
04/12/2018	MIF	43497	24073	CREATIVE CARS INC	2006 F550 SUPER DUTY BRAKE REPAIR	930.000	333	1,422.97
04/12/2018	MIF	43504	INV06173	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES APRIL 20	820.000	301	900.82
04/12/2018	MIF	43513*#	31870	MICRO TECH SERVICES INC	FD ANTI-VIRUS MGMT 4/1/18-4/30/18	972.000	301	21.60
04/12/2018	MIF	43515	83505419	MOORE MEDICAL LLC	NITRILE GLOVES, ABD COMBINE DRESSI	727.000	301	100.82
			83426497		NITRILE GLOVES, SAM SPLINTS, CONCO	727.000	301	163.77
				CHECK MIF 43515 TOTAL FOR FU				<u>264.59</u>
04/12/2018	MIF	43516*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE 3/15/18-4/11/18	851.000	301	13.82
04/12/2018	MIF	43517*	14045081380	NEXTIVA INC.	PD & FD PHONES	850.000	301	300.00
04/12/2018	MIF	43518*	712012088	OCCUPATIONAL HEALTH CENTERS	PREPLACEMENT PHYSICAL: CLINANSMITH	730.000	226	58.50
04/13/2018	MIF	388 (E) #		PAYROLL	SALARIES-PART TIME	708.000	226	164.25
					SOCIAL SECURITY	715.000	226	12.56
					SUPPLIES	727.000	301	18.22
				CHECK MIF 388(E) TOTAL FOR F				<u>195.03</u>
04/18/2018	MIF	43535*	VR0000460859	ADVANCED DISPOSAL	STATION 2 TRASH REMOVAL 4/1/18-6/3	930.000	301	53.76

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Fund: 216 MEDICAL RESCUE FUND								
04/18/2018	MIF	43538*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PLAN PERMIUMS FOR MAY 2018	716.000	226	1,432.35
04/18/2018	MIF	43539*	79450954	DELL FINANCIAL SERVICES	PD RENTAL 4/26/18-5/25/18	972.000	301	318.63
04/18/2018	MIF	43540	83515596	MOORE MEDICAL LLC	PRESTAN MANIKIN FAMILY W/ MON	957.000	226	475.00
04/18/2018	MIF	43543	17947	THE ACCUMED GROUP	FD BILLING SERVICE FEE MARCH 2018	818.000	301	238.70
04/18/2018	MIF	43544	XXXX XXXX XXXX 485	TRACTOR SUPPLY CREDIT PLAN	FD MAINT. SUPPLIES: BATTERY CHARGE	930.000	301	247.95
04/18/2018	MIF	43545*	9804917969	VERIZON WIRELESS MESSAGING S	FD CELL SERVICE 3/8/18-4/7/18	850.000	301	168.70
04/18/2018	MIF	43546	53918910	WEX BANK	FD FUEL CHARGES MARCH 2018	860.000	333	852.51
04/20/2018	MIF	389(E)*#		PAYROLL	FIRE CHIEF WAGES			** VOIDED **
					FIRE PART-TIME WAGES			** VOIDED **
					FIRE ADMIN WAGES			** VOIDED **
					FIRE PAID ON CALL WAGES			** VOIDED **
					FIRE FICA			** VOIDED **
					FIRE PENSION			** VOIDED **
					FIRE TRAINING WAGES			** VOIDED **
					PAYROLL FEE			** VOIDED **
04/20/2018	MIF	390(E)*#		PAYROLL	FIRE CHIEF WAGES	701.000	226	3,346.77
					FIRE PART-TIME WAGES	702.000	226	6,656.25
					FIRE ADMIN WAGES	705.000	226	143.98
					FIRE PAID ON CALL WAGES	708.000	226	1,152.07
					FIRE FICA	715.000	226	861.31
					FIRE PENSION	718.000	226	334.64
					FIRE TRAINING WAGES	958.000	226	111.00
					PAYROLL FEE	727.000	301	47.27
					CHECK MIF 390(E) TOTAL FOR F			<u>12,653.29</u>
04/26/2018	MIF	43549	7274	BOB'S BODY SHOP	TRUCK R8-2: REPAIR TO LEFT CENTER	930.000	333	332.50
04/26/2018	MIF	43550	0080645041318	CHARTER COMMUNICATIONS	STATION 2 INTERNET 4/23/18-5/22/18	850.000	301	99.98
04/26/2018	MIF	43551*#	TM05946124 0001	METLIFE - GROUP BENEFITS	LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	226	83.13

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Fund: 216 MEDICAL RESCUE FUND								
05/03/2018	MIF	43561*	13178115907	NEXTIVA INC.	PD & FD PHONES FEBRUARY 2018	850.000	301	290.00
			13583956555		PD & FD PHONES MARCH 2018	850.000	301	290.00
			14501146141		PD & FD PHONES MAY 2018	850.000	301	290.00
				CHECK MIF 43561 TOTAL FOR FU				870.00
05/03/2018	MIF	43564*#	XXXX XXXX XXXX 327	PNC BANK	WAGNER 3/20-4/11/18: LIVESTREAM SU	957.000	226	70.00
			XXXX XXXX XXXX 327		WAGNER 3/20-4/11/18: LIVESTREAM SU	727.000	301	171.97
			XXXX XXXX XXXX 327		WAGNER 3/20-4/11/18: LIVESTREAM SU	851.000	301	7.25
				CHECK MIF 43564 TOTAL FOR FU				249.22
05/03/2018	MIF	43567	NTFD021518	WASHTENAW-LIVINGSTON MEDICAL	MEDICAL FIRST RESPONDER FORMS	727.000	301	73.00
				Total for fund 216 MEDICAL RESCUE FUND				21,572.21

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Fund: 287 BUILDING DEPARTMENT FUND								
04/12/2018	MIF	43493*#	0083748040118	CHARTER COMMUNICATIONS	BLDG DEPT PHONE & PSB PHONES & INT	850.000	301	39.99
04/26/2018	MIF	43548	REFUND	ASHCROFT ELECTRIC, INC.	UNDERGROUND INSPECTION NOT NEEDED	488.000	000	150.00
04/26/2018	MIF	43552	REFUND	MOMENTUM CONSTRUCTION, LLC	PROJECT CANCELLED	485.000	000	237.75
05/03/2018	MIF	43559	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS FOR APRIL 2	725.000	301	360.00
05/03/2018	MIF	43560	INSPECTIONS	LEONARD DONALD CZINSKI	HEATING & PLUMBING INSPECTIONS FOR	725.000	301	765.00
Total for fund 287 BUILDING DEPARTMENT FUND								1,552.74

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Fund: 369 BLDG AUTH DEBT FUND								
05/03/2018	MIF	43566*	OBLIGATION 6057274	PNC BANK, N.A.	OBLIGOR 34637817 INTEREST DUE	987.000	905	18.28
Total for fund 369 BLDG AUTH DEBT FUND								18.28

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Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
04/12/2018	MIF	43489	2689	ALISON MECHANICAL	REPAIRED BROKEN HYDRONIC COIL	930.000	301	250.00
04/12/2018	MIF	43493*#	0083748040118	CHARTER COMMUNICATIONS	BLDG DEPT PHONE & PSB PHONES & INT	850.000	301	229.94
04/12/2018	MIF	43495*#	11234408801	CONSTELLATION NEW ENERGY, IN	ELECTRIC SUPPLY 02/24/18-03/26/18	920.000	301	1,028.12
04/12/2018	MIF	43501	27833	DETROIT AUTOMATIC SPRINKLER	SERVICE FIRE PROTECTION: CLEANED A	930.000	301	1,823.00
04/12/2018	MIF	43513*#	31838	MICRO TECH SERVICES INC	APC BY SCHNEIDER ELECTRIC SMART-UP	930.000	301	657.57
04/12/2018	MIF	43522	0531	PURE WINDOW WASHING	PSB ENTRANCEWAY WINDOWS 3/26/18	930.000	301	10.00
			0620		PSB ENTRANCEWAY WINDOWS 4/10/18	930.000	301	10.00
				CHECK MIF 43522 TOTAL FOR FU				20.00
04/18/2018	MIF	43535*	VR0000460870	ADVANCED DISPOSAL	PSB TRASH REMOVAL 4/1/18-6/30/18	818.000	301	138.36
04/18/2018	MIF	43536	230654	ALLSTAR ALARM LLC	PSB CENTRAL MONITORING 5/1/18-7/31	818.000	301	261.00
			229246		PSB BASE SERVICE FEE	930.000	301	25.00
				CHECK MIF 43536 TOTAL FOR FU				286.00
05/03/2018	MIF	43566*	OBLIGATION 6057261	PNC BANK, N.A.	OBLIGOR 34637817 INTEREST DUE	994.000	905	16.32
Total for fund 370 PUBLIC SAFETY BLDG DEBT FD								4,449.31

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Fund: 571 WASTEWATER TREATMENT FUND									
04/12/2018	MIF	43487	2716-266840	ADVANCE AUTO PARTS - WWTP	BATTERY & CORE RETURN	819.000	301	111.10	
			2716-266840		BATTERY & CORE RETURN	819.000	301	(22.00)	
			2716-266505		V BELT-INDUSTRIAL - SPECIAL ORDER	819.000	301	8.39	
			2716-266850		CABLE BOOSTER CUSTOMER NO: 352920	930.000	301	65.99	
			2716-266979		OIL FLEX SPOUT CUSTOMER NO: 35292	930.000	301	5.24	
				CHECK MIF 43487 TOTAL FOR FU					<u>168.72</u>
04/12/2018	MIF	43488*#	VR0000463594	ADVANCED DISPOSAL	WWTP TRASH REMOVAL 4/1/18-6/30/18	920.000	301	231.12	
04/12/2018	MIF	43491*#	1697016	ARBOR SPRINGS WATER CO INC	10 - 5 GAL ARTESIAN WATER	920.000	301	62.50	
04/12/2018	MIF	43492	0318-101579	BRIGHTON ANALYTICAL ASSOCIAT	SELENIUM	817.000	301	15.00	
04/12/2018	MIF	43494	209757	CHEMCO PRODUCTS INC	15 - 55# BAGS P-504	740.000	301	3,118.50	
04/12/2018	MIF	43495*#	11234408801	CONSTELLATION NEW ENERGY, IN	ELECTRIC SUPPLY 02/24/18-03/26/18	920.000	301	3,645.59	
04/12/2018	MIF	43496	1000 1171 6543	CONSUMERS ENERGY	11500 LEMEN RD #B 2/23/18-3/23/18	920.000	301	58.03	
			1000 0950 4588		7647 EDMUND ST. 2/24/18-3/23/18	920.000	301	59.17	
				CHECK MIF 43496 TOTAL FOR FU					<u>117.20</u>
04/12/2018	MIF	43503	272945	ELHORN ENGINEERING CO.	EL-CHLOR 5/GAL CARBOY, DEPOSIT ON	740.000	301	260.00	
04/12/2018	MIF	43505	S102557375.001	ETNA SUPPLY CO	PVC PIPES AND REPAIR CLAMP	819.000	301	728.54	
			S102557375.002		2 EXTENDED RANGE COUPLING W/STD B&	819.000	301	454.00	
				CHECK MIF 43505 TOTAL FOR FU					<u>1,182.54</u>
04/12/2018	MIF	43520	9336797037	PERSONNEL CONCEPTS	MI PUBLIC ACCOM, COMPLIANCE KIT &	930.000	301	329.84	
04/12/2018	MIF	43521	MULTIPLE	PETER'S HARDWARE HAMBURG - W	ACCT 500026 CHARGES FOR MARCH 2018	930.000	301	124.95	
04/12/2018	MIF	43523	12091703	QUALITY ASSURANCE SERV LLC	ANNUAL SERVICE AND CALIBRATION OF	817.000	301	270.00	
04/12/2018	MIF	43524	038-18	RUSSELL J. SPEIGELBERG	DIGGING UP SEWER MAIN, REMOVING SP	819.000	301	2,450.00	
04/12/2018	MIF	43526	51289352	TETRA TECH INC	SAW GRANT - CONDITION ASSESSMENT	929.000	301	2,017.42	
			51289351		UPDATE OF WW COST OF SERVICE "SMAR	929.000	301	8,500.00	
				CHECK MIF 43526 TOTAL FOR FU					<u>10,517.42</u>

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
 CHECK DATE FROM 04/10/2018 - 05/03/2018
 Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
04/12/2018	MIF	43528*#	354178097	U.S. BANK EQUIPMENT FINANCE	OFFICE, PD, WWTP & COM CTR COPIER	940.000	301	131.23
04/12/2018	MIF	43530#	03/27/18	US BANK, N.A.	2004B LGLP-SRS-NORTHFIELD TWP#5	302.000	000	45,000.00
			03/27/18		2004B LGLP-SRS-NORTHFIELD TWP#5	989.000	528	5,259.38
				CHECK MIF 43530 TOTAL FOR FU				<u>50,259.38</u>
04/12/2018	MIF	43531	534660	USA BLUE BOOK	MOSQUITO & FILTER FLY FORMULA	740.000	301	1,137.50
			522352		ROLLER ASSEMBLY, REPLACEMENT TUBIN	930.000	301	281.45
				CHECK MIF 43531 TOTAL FOR FU				<u>1,418.95</u>
04/18/2018	MIF	43537*#	007011521710-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PLAN PREMIUMS FOR MAY 2018	716.000	226	5,210.26
04/18/2018	MIF	43538*#	007011521710-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PLAN PERMIUMS FOR MAY 2018	716.000	226	1,324.88
04/20/2018	MIF	389(E)*#		PAYROLL	SEWER SUPERINTENDENT WAGES			** VOIDED **
					SEWER FULL-TIME WAGES			** VOIDED **
					SEWER FICA			** VOIDED **
					SEWER PENSION			** VOIDED **
					SEWER PAYROLL FEE			** VOIDED **
					SEWER COMMUNICATION PAY			** VOIDED **
04/20/2018	MIF	390(E)*#		PAYROLL	SEWER SUPERINTENDENT WAGES	701.000	226	2,495.77
					SEWER FULL-TIME WAGES	702.000	226	7,117.38
					SEWER FICA	715.000	226	744.98
					SEWER PENSION	718.000	226	908.66
					SEWER PAYROLL FEE	727.000	301	12.57
					SEWER COMMUNICATION PAY	850.000	301	175.00
				CHECK MIF 390(E) TOTAL FOR F				<u>11,454.36</u>
04/26/2018	MIF	43551*#	TM05946124 0001	METLIFE - GROUP BENEFITS	LIFE INSURANCE PREMIUMS FOR MAY 20	717.000	226	261.80
05/03/2018	MIF	43558*#	1116079	APPLIED IMAGING	WWTP & COM CTR COPIER MAINT AGREEM	727.000	301	14.50
05/03/2018	MIF	43562	MULTIPLE	PETER'S HARDWARE HAMBURG - W	WWTP INVOICES 4/16/18-4/24/18: NOZ	930.000	301	98.06

User: JEN

CHECK DATE FROM 04/10/2018 - 05/03/2018

DB: Northfield

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
05/03/2018	MIF	43563	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 3/23-4/17/18: BARN	727.000	301	15.69
			XXXX XXXX XXXX 588		WILLIS CHARGES 3/23-4/17/18: BARN	740.000	301	199.00
			XXXX XXXX XXXX 588		WILLIS CHARGES 3/23-4/17/18: BARN	741.000	301	570.95
			XXXX XXXX XXXX 588		WILLIS CHARGES 3/23-4/17/18: BARN	819.000	301	24.90
			XXXX XXXX XXXX 588		WILLIS CHARGES 3/23-4/17/18: BARN	930.000	301	(11.95)
				CHECK MIF 43563 TOTAL FOR FU				798.59
				TOTAL - ALL FUNDS	Total for fund 571 WASTEWATER TREATMENT FUND			93,465.39
								237,920.11

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

MEMO

To: Northfield Township Board

From: Lenore Zelenock, Land Preservation Committee (LPC)
Township Board Representative

Date: 05/02/18

Re: Land Preservation Committee (LPC) Update

The next Land Preservation Committee (LPC) meeting is Thursday, May 10th. The LPC meetings are on the 2nd Thursday of the month at 7:00 PM at the Public Safety Building.

The LPC members are working on creating a postcard on the benefits of land preservation.

As requested by the Township Board members, the Land Preservation Committee's Facebook Page has been removed.

**Northfield Township
Financial Report
Month Ending, April 30, 2018**

This report is a summary of the Township's investments and checking accounts at the end of April 30, 2018. The four CDs which matured in April have been reinvested in CDs during the month of April and will be shown on the May report. One of the CDs for MIF was invested in a three month CD. After speaking with Chief, he said that we could invest in a six month CD. So the other MIF CD was invested for six months. The two WWTP CDs were invested in six month CDs.

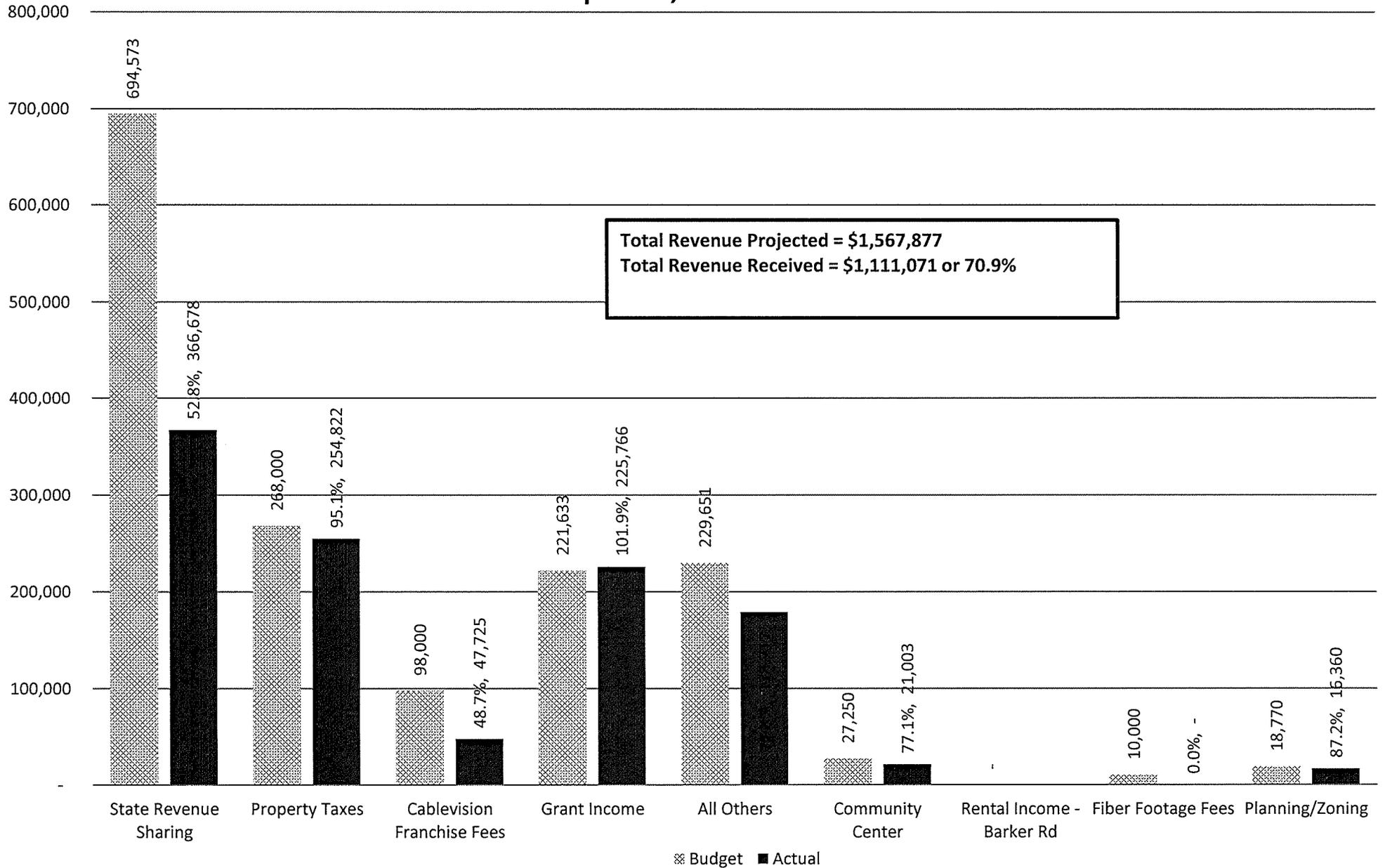
Type	Fund/Account	Issuer	Value	Interest Rate	Purchase Date	Maturity Date	Accrued Interest	Interest Income
CD	WWTP	Morgan Stanley*	28,056.20	Zero Coupon	6/16/2009	5/20/2019	10,268.22	
CD	WWTP	Morgan Stanley*	250,000.00	1.60%	1/8/2018	7/11/2018	865.75	
CD	WWTP	Morgan Stanley*	250,000.00	1.45%	1/11/2018	4/17/2018	725.00	
CD	WWTP	Morgan Stanley*	<u>22,000.00</u>	1.25%	9/28/2017	4/4/2018	134.10	
Total WWTP			\$550,056.20				\$11,993.07	\$0.00
CD	MIF (Fire Truck)	Morgan Stanley*	\$250,000.00	1.25%	9/28/2017	4/4/2018	1,523.97	
CD	MIF (Fire Truck)	Morgan Stanley*	<u>\$228,000.00</u>	1.25%	9/28/2017	4/4/2018	1,389.86	
Total MIF			\$478,000.00				2,913.83	
Total Investments			\$1,028,056.20				\$14,906.90	\$0.00
							2018	Month
							Interest Paid	Interest
							\$2,060.88	Earned
Checking	MIF	1st National Bank	\$4,166,529.40	0.15%				\$497.71
Checking	Federal Drug Forfeiture	1st National Bank	234,102.77					
Checking	Police Narcotics	1st National Bank	134,502.49					
Checking	Trust & Agency	1st National Bank	52,941.66					
Checking	Health Account	1st National Bank	4,453.77					
Checking	Payroll	1st National Bank	17,844.51					
Checking	Tax Account	1st National Bank	<u>3,458.75</u>					
Total Checking			\$4,613,833.35				\$2,060.88	\$497.71
Total Investments and Checking			\$5,641,889.55				\$16,967.78	\$497.71

* Please note the Morgan Stanley Numbers are from March 2018. At the time of the report, the April numbers were not available.

This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

5/3/2018
Submitted by: Lenore Zelenock, Treasurer

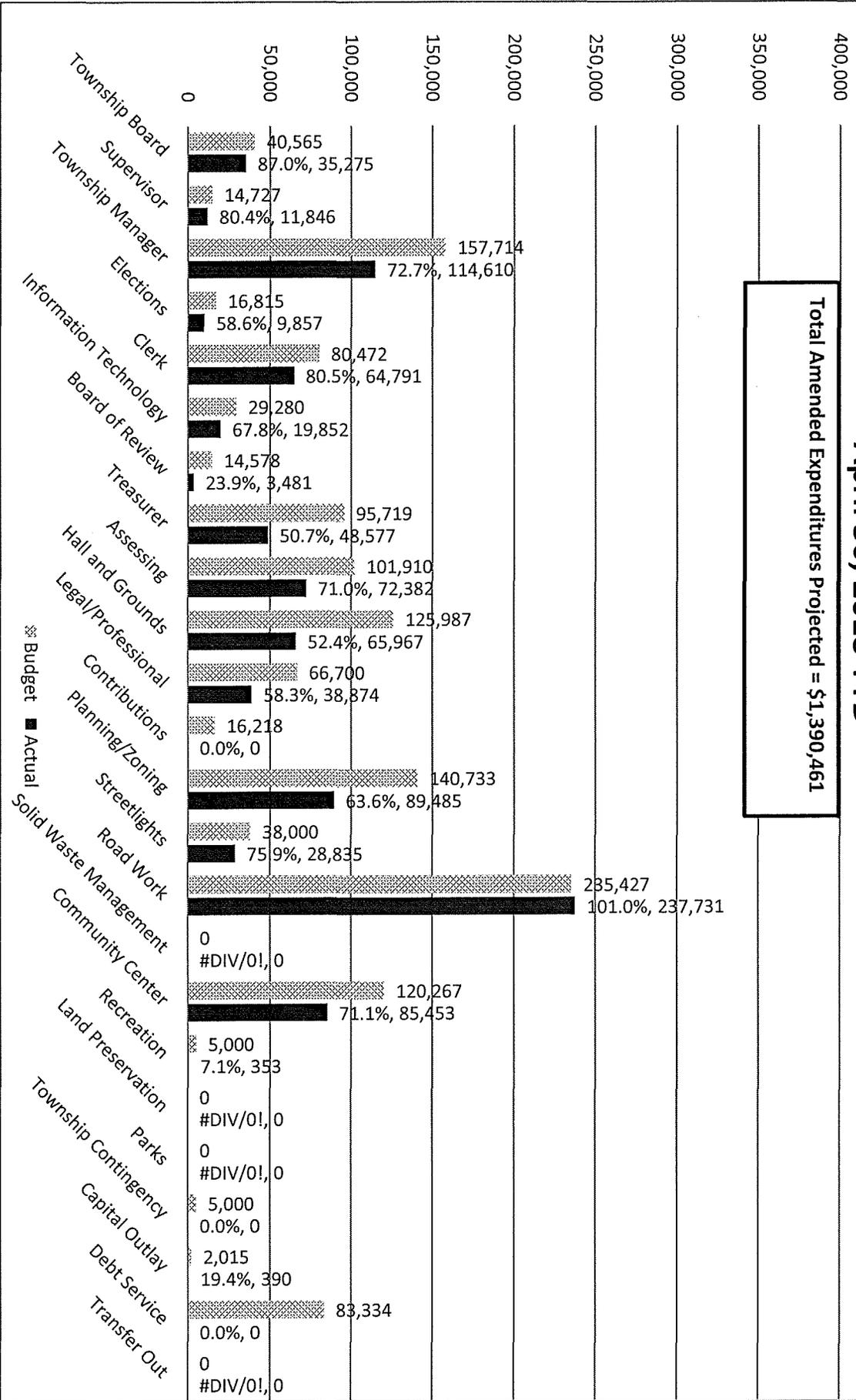
NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Received April 30, 2018 YTD

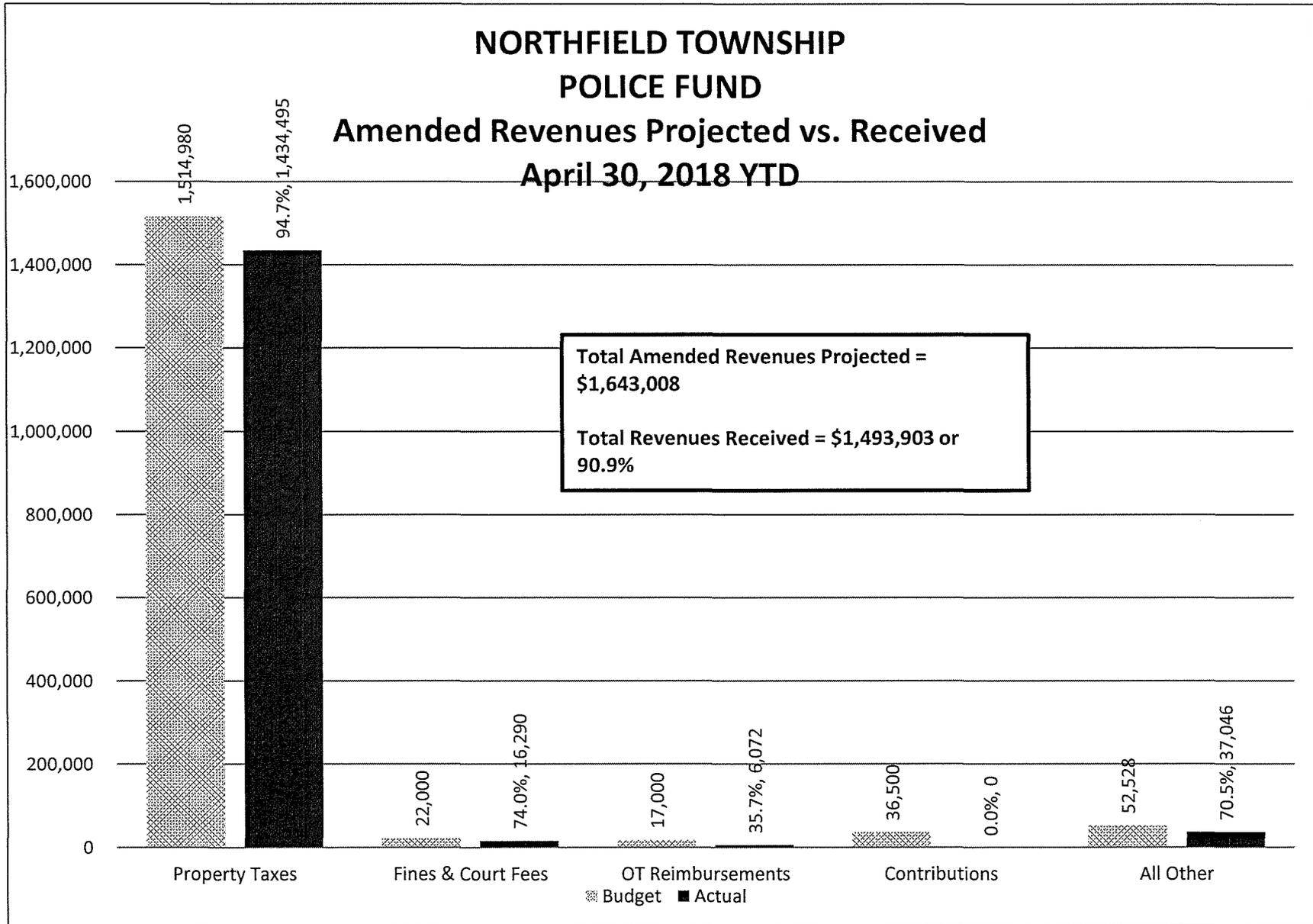


NORTHFIELD TOWNSHIP GENERAL FUND

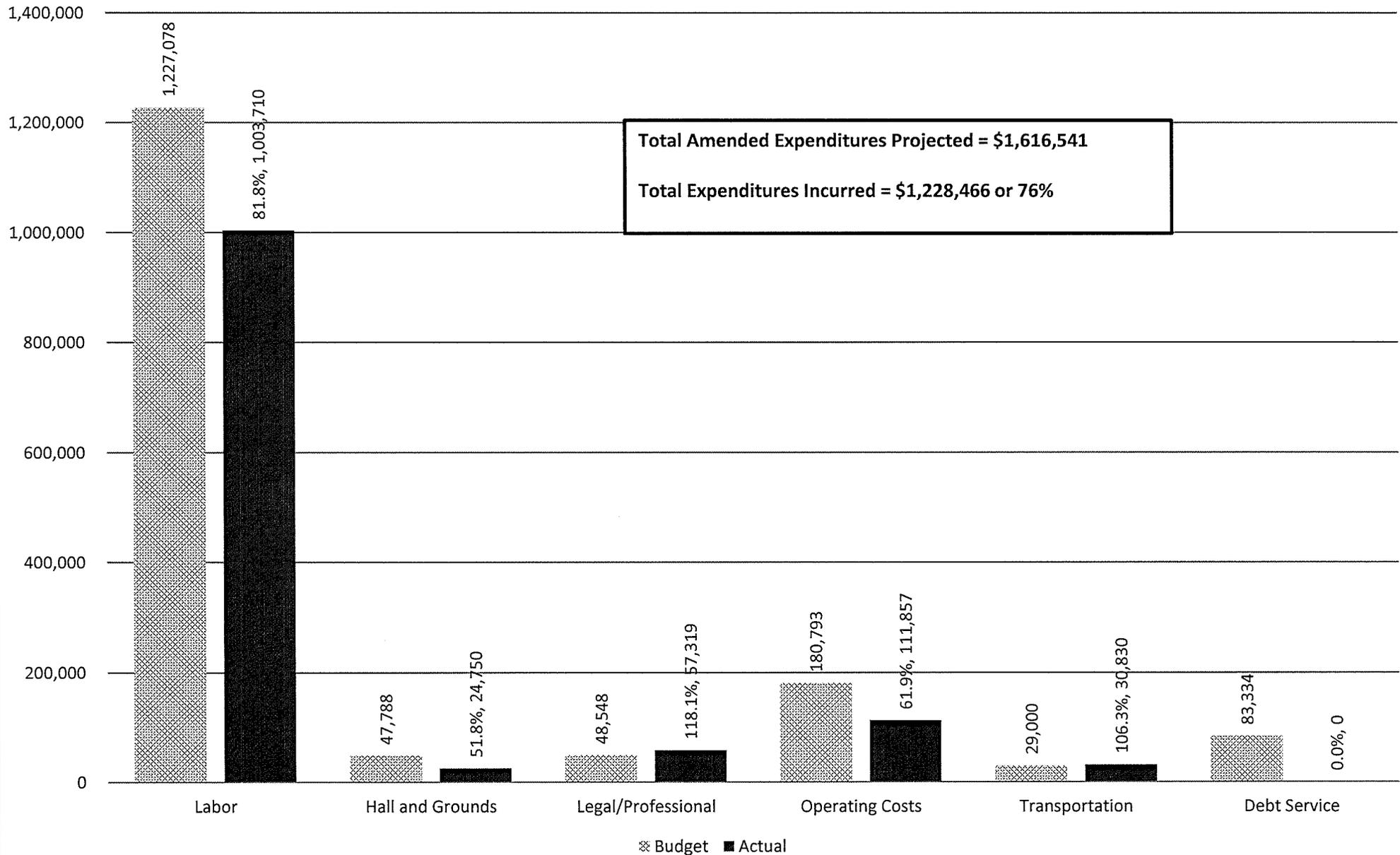
Amended Expenditures Projected vs. Incurred April 30, 2018 YTD

Total Amended Expenditures Projected = \$1,390,461

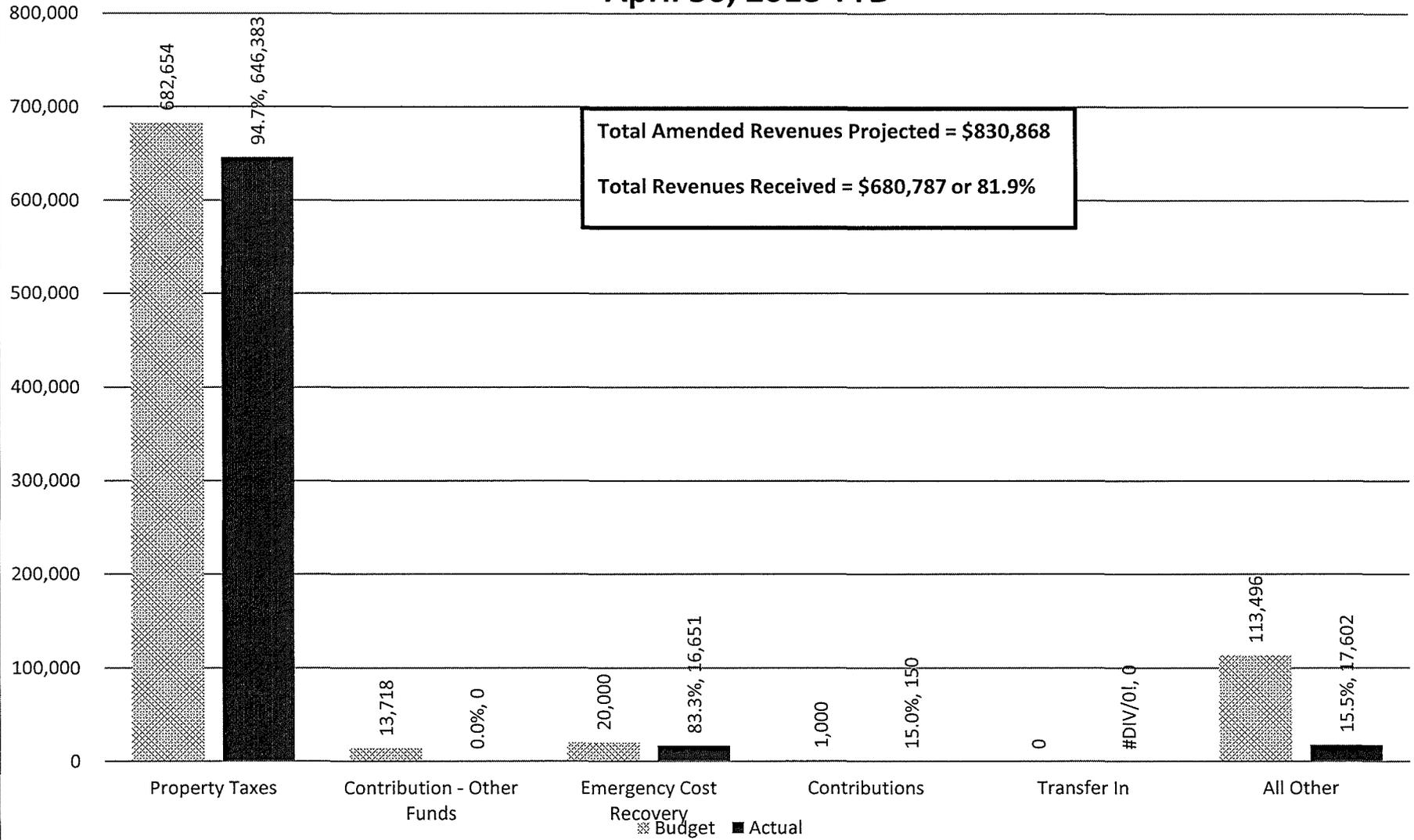




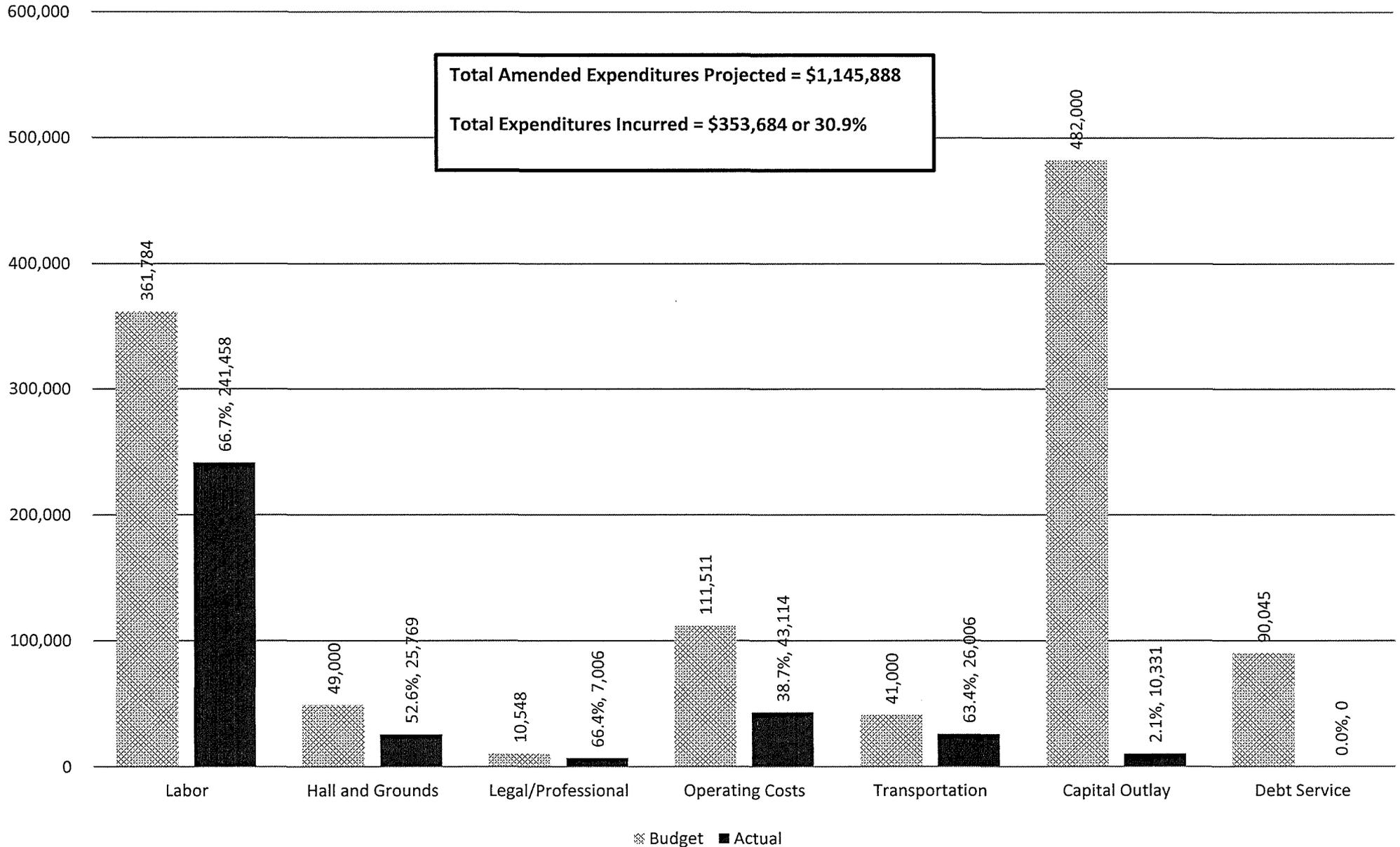
NORTHFIELD TOWNSHIP POLICE FUND Amended Expenditures Projected vs. Incurred April 30, 2018 YTD



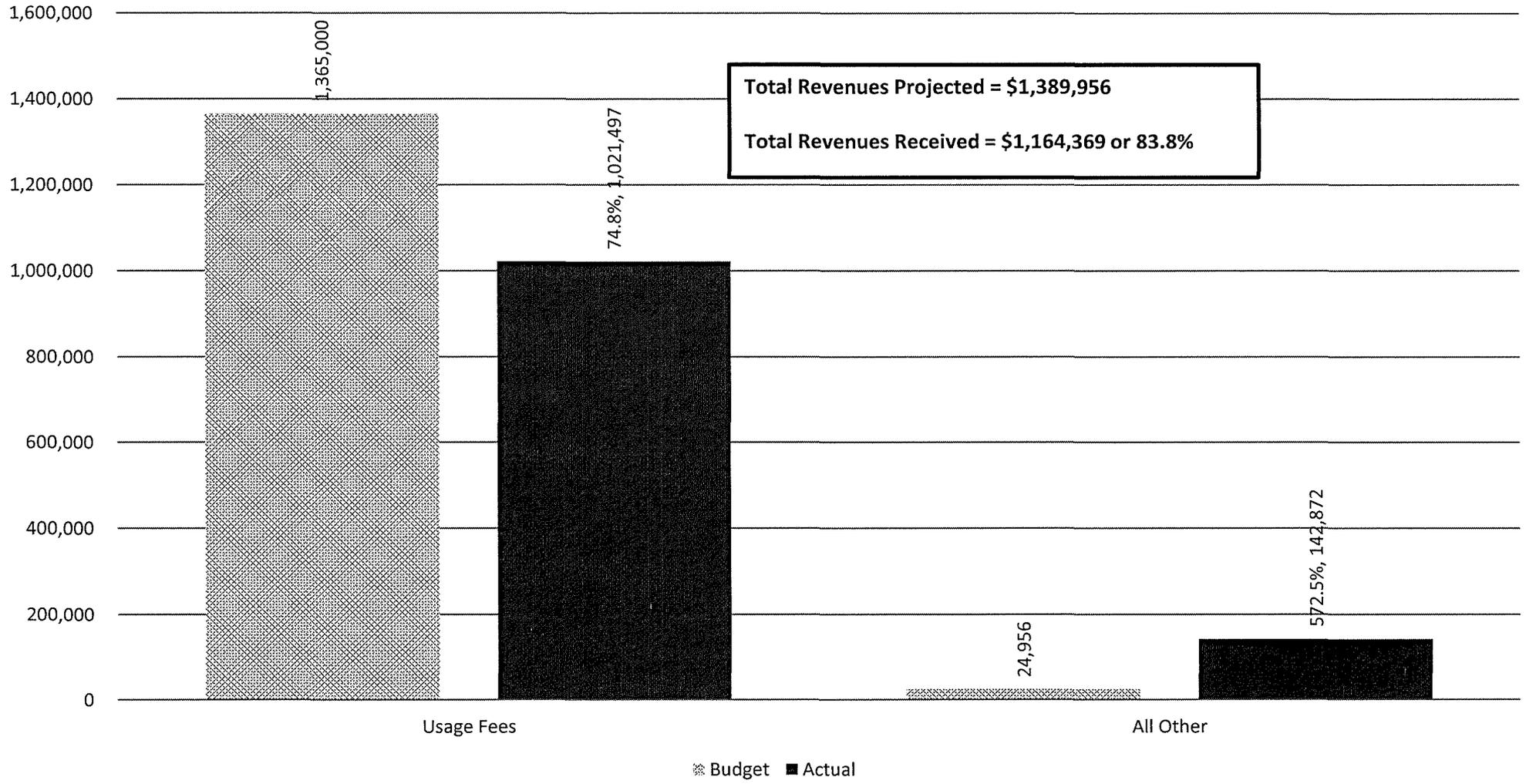
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received April 30, 2018 YTD



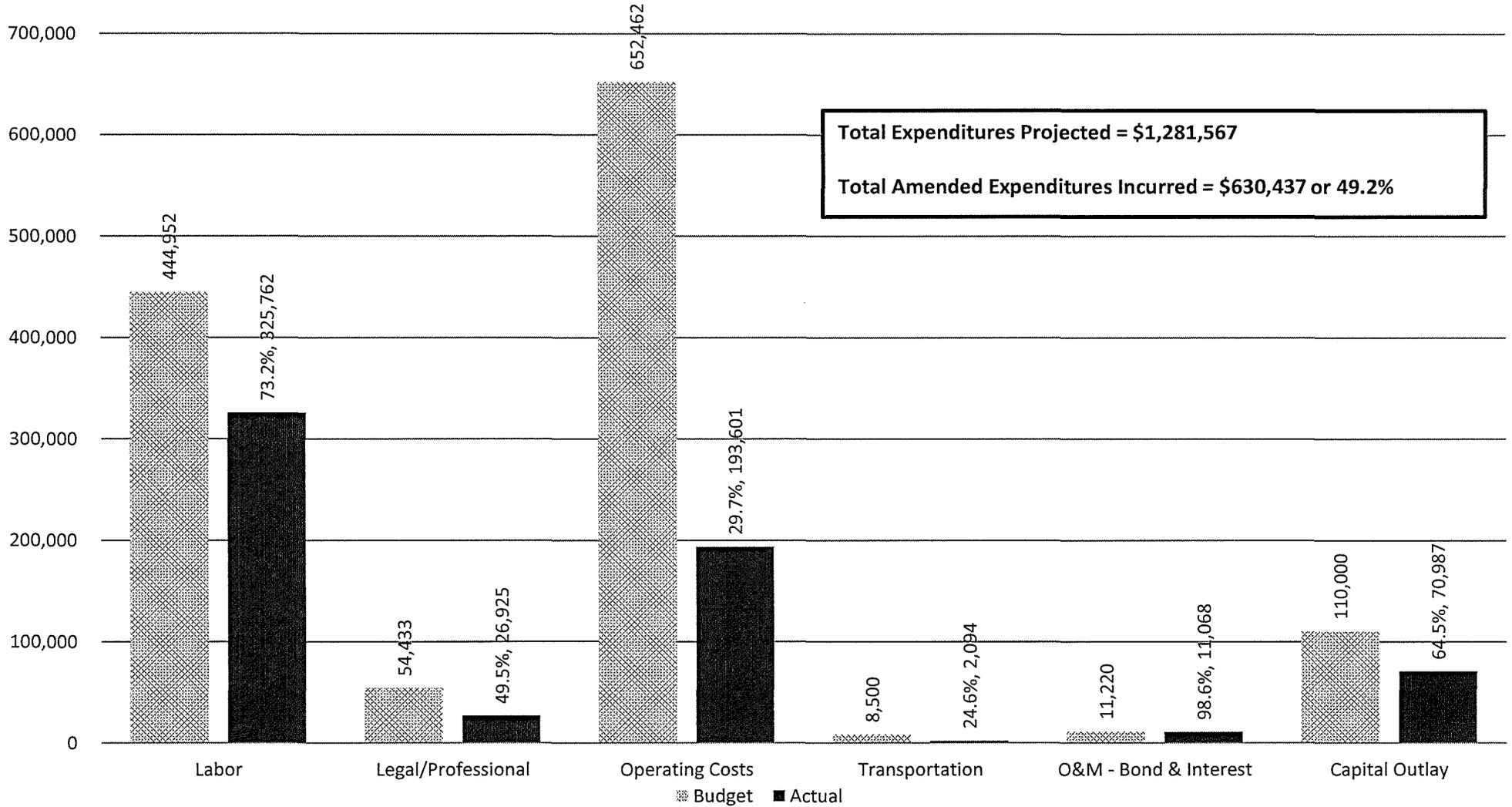
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Expenditures Projected vs. Incurred April 30, 2018 YTD



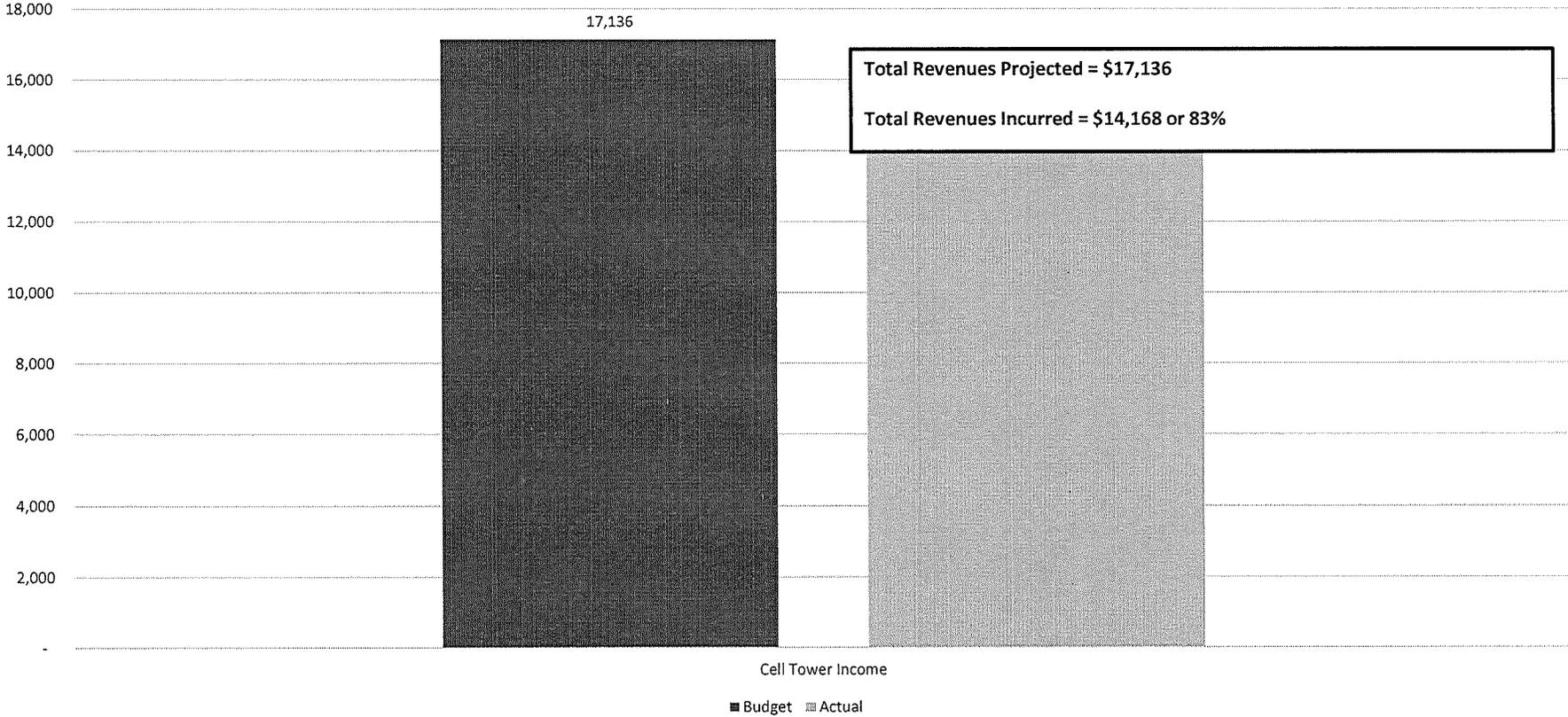
NORTHFIELD TOWNSHIP WWTP FUND Revenues Projected vs. Received April 30, 2018 YTD



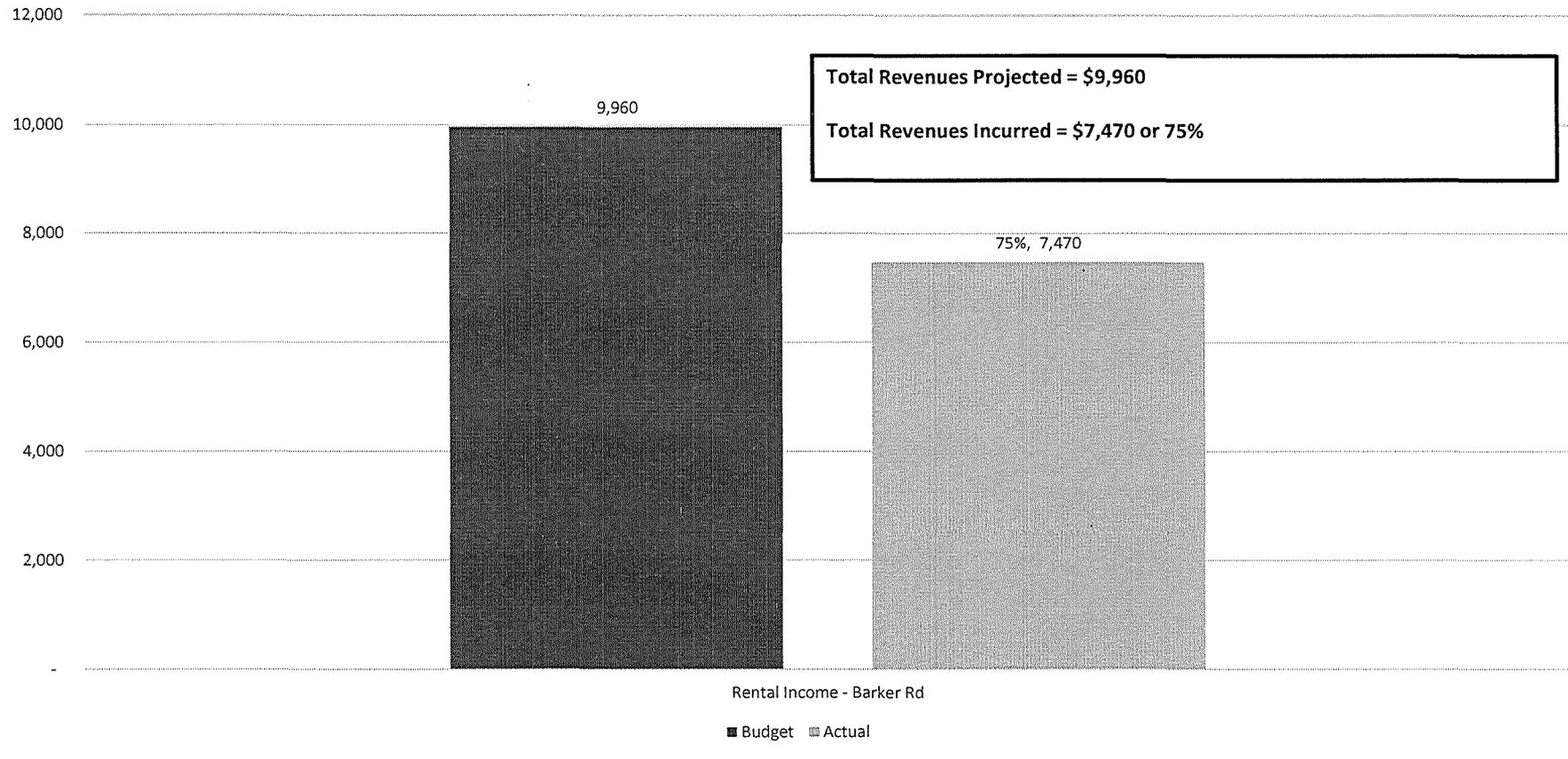
NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred April 30, 2018 YTD



**Northfield Township
Fire Station # 2 Fund
Amended Revenues Projected vs. Incurred
April 30, 2018**



Northfield Township Rental Property Fund Amended Revenues Projected vs. Incurred April 30, 2018



GENERAL FUND

April, 2018

Revenues

	Budget	Actual	% of Budget Used
State Revenue Sharing	694,573	366,678	52.8%
Property Taxes	268,000	254,822	95.1%
Cablevision Franchise Fees	98,000	47,725	48.7%
Grant Income	221,633	225,766	101.9%
All Others	229,651	178,717	77.8%
Community Center	27,250	21,003	77.1%
Rental Income - Barker Rd	MOVED TO RENTAL PROPERTY FUND		
Fiber Footage Fees	10,000	-	0.0%
Planning/Zoning	18,770	16,360	87.2%
	<u>1,567,877</u>	<u>1,111,071</u>	<u>70.9%</u>

Expenditures

	Budget	Actual	
Township Board	40,565	35,275	87.0%
Supervisor	14,727	11,846	80.4%
Township Manager	157,714	114,610	72.7%
Elections	16,815	9,857	58.6%
Clerk	80,472	64,791	80.5%
Information Technology	29,280	19,852	67.8%
Board of Review	14,578	3,481	23.9%
Treasurer	95,719	48,577	50.7%
Assessing	101,910	72,382	71.0%
Hall and Grounds	125,987	65,967	52.4%
Legal/Professional	66,700	38,874	58.3%
Contributions	16,218	0	0.0%
Planning/Zoning	140,733	89,485	63.6%
Streetlights	38,000	28,835	75.9%
Road Work	235,427	237,731	101.0%
Solid Waste Management	0	0	#DIV/0!
Community Center	120,267	85,453	71.1%
Recreation	5,000	353	7.1%
Land Preservation	0	0	#DIV/0!
Parks	0	0	#DIV/0!
Township Contingency	5,000	0	0.0%
Capital Outlay	2,015	390	19.4%
Debt Service	83,334	0	0.0%
Transfer Out	0	0	#DIV/0!
	<u>1,390,461</u>	<u>927,760</u>	<u>66.7%</u>

LAW FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	1,514,980	1,434,495	94.7%
Fines & Court Fees	22,000	16,290	74.0%
OT Reimbursements	17,000	6,072	35.7%
Contributions	36,500	0	0.0%
All Other	52,528	37,046	70.5%
	<u>1,643,008</u>	<u>1,493,903</u>	<u>90.9%</u>

Expenditures

	Budget	Actual	
Labor	1,227,078	1,003,710	81.8%
Hall and Grounds	47,788	24,750	51.8%
Legal/Professional	48,548	57,319	118.1%
Operating Costs	180,793	111,857	61.9%
Transportation	29,000	30,830	106.3%
Debt Service	83,334	0	0.0%
	<u>1,616,541</u>	<u>1,228,466</u>	<u>76.0%</u>

FIRE FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	682,654	646,383	94.7%
Contribution - Other Funds	13,718	0	0.0%
Emergency Cost Recovery	20,000	16,651	83.3%
Contributions	1,000	150	15.0%
Transfer In	0	0	#DIV/0!
All Other	113,496	17,602	15.5%
	<u>830,868</u>	<u>680,787</u>	<u>81.9%</u>

Expenditures

	Budget	Actual	
Labor	361,784	241,458	66.7%
Hall and Grounds	49,000	25,769	52.6%
Legal/Professional	10,548	7,006	66.4%
Operating Costs	111,511	43,114	38.7%
Transportation	41,000	26,006	63.4%
Capital Outlay	482,000	10,331	2.1%
Debt Service	90,045	0	0.0%
	<u>1,145,888</u>	<u>353,684</u>	<u>30.9%</u>

WWTP FUND**Revenues**

	Budget	Actual	% of Budget Used
Usage Fees	1,365,000	1,021,497	74.8%
All Other	24,956	142,872	572.5%
	<u>1,389,956</u>	<u>1,164,369</u>	<u>83.8%</u>

Expenditures

	Budget	Actual	
Labor	444,952	325,762	73.2%
Legal/Professional	54,433	26,925	49.5%
Operating Costs	652,462	193,601	29.7%
Transportation	8,500	2,094	24.6%
O&M - Bond & Interest	11,220	11,068	98.6%
Capital Outlay	110,000	70,987	64.5%
	<u>1,281,567</u>	<u>630,437</u>	<u>49.2%</u>

Fire Station # 2 Fund**Revenues**

	Budget	Actual	
Cell Tower Income	17,136	14,168	83%
	17,136	14,168	83%

Expenditures

	Budget	Actual	
Grounds/Cleaning/Jan Srvc	-	0	#DIV/0!
Utilities	-	0	#DIV/0!
Repairs & Maintenance	-	0	#DIV/0!
	-	0	#DIV/0!

Rental Property Fund**Revenues**

	Budget	Actual	
Rental Income - Barker Rd	9,960	7,470	75%
	9,960	7,470	75%

Expenditures

	0	0	#DIV/0!
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User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
Dept 000						
101-000-426.000	PRIOR YEAR TAX INTEREST	1,763.70	500.00	708.42	(208.42)	141.68
101-000-452.000	PEDDLER'S LICENSES	2.00	350.00	165.00	185.00	47.14
101-000-453.000	CABLEVISION FRANCHISE FEES	97,248.97	98,000.00	47,725.39	50,274.61	48.70
101-000-455.000	FIBER FOOTAGE FEES	10,370.86	10,000.00	0.00	10,000.00	0.00
101-000-573.000	STATE REVENUE SHARING - LCSA	4,573.49	4,573.00	2,492.95	2,080.05	54.51
101-000-574.000	STATE SHARED REVENUE	685,603.00	690,000.00	364,185.00	325,815.00	52.78
101-000-590.000	GRANT INCOME	0.00	221,633.00	225,766.05	(4,133.05)	101.86
101-000-626.000	COPY & FOIA INCOME	26.23	100.00	127.70	(27.70)	127.70
101-000-655.000	ORDINANCE FINES	2,407.45	0.00	2,331.15	(2,331.15)	100.00
101-000-665.000	INTEREST INCOME	2,376.86	1,000.00	4,914.54	(3,914.54)	491.45
101-000-666.000	DIVIDENDS	7,577.31	0.00	0.00	0.00	0.00
101-000-671.000	REIMBURSEMENT/OTHER INCOME	6,947.17	150.00	2,130.67	(1,980.67)	1,420.45
101-000-673.000	SALE OF FIXED ASSET	12,000.00	0.00	0.00	0.00	0.00
101-000-675.000	CONTRIBUTION-PRIVATE SOURCES	0.00	0.00	130.00	(130.00)	100.00
101-000-684.000	CELL TOWER INCOME	2,800.00	0.00	0.00	0.00	0.00
101-000-688.000	RENTAL INCOME - BARKER RD	9,960.00	0.00	0.00	0.00	0.00
Total Dept 000		843,657.04	1,026,306.00	650,676.87	375,629.13	63.40
Dept 191 - ELECTIONS						
101-191-671.000	REIMBURSEMENT/OTHER INCOME	10,355.81	6,500.00	4,549.06	1,950.94	69.99
Total Dept 191 - ELECTIONS		10,355.81	6,500.00	4,549.06	1,950.94	69.99
Dept 253 - TREASURER						
101-253-402.000	CURRENT PROPERTY TAX	263,055.07	268,000.00	254,822.27	13,177.73	95.08
101-253-404.000	MOBILE HOME LICENSE FEES	2,874.00	2,850.00	2,334.50	515.50	81.91
101-253-445.000	PENALTY & INTEREST ON TAXES	6,103.58	3,500.00	4,149.81	(649.81)	118.57
101-253-627.000	SUMMER TAX PREPARATION	13,665.00	14,000.00	13,740.00	260.00	98.14
101-253-680.000	TAX ADMINISTRATION FEES	150,103.75	150,000.00	140,894.87	9,105.13	93.93
Total Dept 253 - TREASURER		435,801.40	438,350.00	415,941.45	22,408.55	94.89
Dept 336 - CONTRIBUTIONS						
101-336-625.000	SEWER ADMINISTRATION	48,560.00	48,560.00	0.00	48,560.00	0.00
101-336-694.000	NON-MOTORIZED PATH	4,360.00	2,141.00	2,140.84	0.16	99.99
Total Dept 336 - CONTRIBUTIONS		52,920.00	50,701.00	2,140.84	48,560.16	4.22
Dept 412 - PLANNING/ZONING DEPT						
101-412-477.000	ZONING COMPLIANCE PERMITS	12,505.00	9,500.00	9,450.00	50.00	99.47
101-412-608.000	VARIANCES/APPEALS	1,430.00	2,000.00	3,645.00	(1,645.00)	182.25
101-412-614.000	PLANNING FEES	5,750.00	4,000.00	0.00	4,000.00	0.00
101-412-629.000	ZONING COPIES	55.60	25.00	0.00	25.00	0.00
101-412-637.000	SPLIT APPLICATIONS	2,240.00	2,400.00	635.00	1,765.00	26.46
101-412-671.000	REIMBURSEMENT/OTHER INCOME	0.00	845.00	2,630.00	(1,785.00)	311.24
Total Dept 412 - PLANNING/ZONING DEPT		21,980.60	18,770.00	16,360.00	2,410.00	87.16
Dept 666 - COMMUNITY CENTER						
101-666-590.000	GRANT INCOME	0.00	8,000.00	8,000.00	0.00	100.00

User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
101-666-643.000	CC TRIPS	6,311.00	5,000.00	4,097.00	903.00	81.94
101-666-644.000	CC PROGRAMS	4,842.75	4,000.00	6,828.50	(2,828.50)	170.71
101-666-671.000	REIMBURSEMENT/OTHER INCOME	8,500.00	8,500.00	92.26	8,407.74	1.09
101-666-676.000	CONTRIBUTIONS - SCC	2,699.15	1,750.00	1,985.40	(235.40)	113.45
Total Dept 666 - COMMUNITY CENTER		22,352.90	27,250.00	21,003.16	6,246.84	77.08
Dept 753 - RECREATION BOARD						
101-753-677.000	CONTRIBUTION - PARKS AND RECREATION	0.00	0.00	400.00	(400.00)	100.00
Total Dept 753 - RECREATION BOARD		0.00	0.00	400.00	(400.00)	100.00
TOTAL REVENUES		1,387,067.75	1,567,877.00	1,111,071.38	456,805.62	70.86
Expenditures						
Dept 101 - TOWNSHIP BOARD						
101-101-701.000	SALARIES	9,999.86	10,000.00	8,749.93	1,250.07	87.50
101-101-715.000	SOCIAL SECURITY	765.01	765.00	621.56	143.44	81.25
101-101-807.000	MEMBERSHIP DUES	10,349.81	10,500.00	8,557.59	1,942.41	81.50
101-101-836.000	WELFARE COSTS	10,000.00	10,000.00	10,000.00	0.00	100.00
101-101-860.000	FUEL & MILEAGE	0.00	500.00	190.46	309.54	38.09
101-101-900.000	PRINTING & PUBLICATIONS	6,511.35	7,500.00	6,141.06	1,358.94	81.88
101-101-956.000	MISCELLANEOUS	1,050.06	800.00	800.00	0.00	100.00
101-101-957.000	TRAINING & DEVELOPMENT	149.00	500.00	214.00	286.00	42.80
Total Dept 101 - TOWNSHIP BOARD		38,825.09	40,565.00	35,274.60	5,290.40	86.96
Dept 171 - SUPERVISOR						
101-171-701.000	SALARIES	12,499.90	12,500.00	10,576.94	1,923.06	84.62
101-171-715.000	SOCIAL SECURITY	993.02	957.00	772.35	184.65	80.71
101-171-807.000	MEMBERSHIP DUES	0.00	120.00	0.00	120.00	0.00
101-171-860.000	FUEL & MILEAGE	483.64	400.00	163.13	236.87	40.78
101-171-956.000	MISCELLANEOUS	61.03	0.00	0.00	0.00	0.00
101-171-957.000	TRAINING & DEVELOPMENT	764.30	750.00	333.50	416.50	44.47
Total Dept 171 - SUPERVISOR		14,801.89	14,727.00	11,845.92	2,881.08	80.44
Dept 172 - TOWNSHIP MANAGER						
101-172-701.000	SALARIES	64,939.21	68,750.00	51,923.16	16,826.84	75.52
101-172-704.000	CLERICAL/DEP /SUPER/ELECTION	29,043.94	29,640.00	23,355.34	6,284.66	78.80
101-172-715.000	SOCIAL SECURITY	11,359.68	11,107.00	8,623.53	2,483.47	77.64
101-172-716.000	HOSPITALIZATION	1,500.00	20,960.00	19,525.89	1,434.11	93.16
101-172-717.000	LIFE/DISB. INSURANCE	569.03	780.00	744.90	35.10	95.50
101-172-718.000	PENSION	5,061.40	6,875.00	3,749.98	3,125.02	54.55
101-172-722.000	CONTROLLER	52,709.45	46,800.00	38,047.50	8,752.50	81.30
101-172-734.000	BONUS	300.00	0.00	0.00	0.00	0.00
101-172-807.000	MEMBERSHIP DUES	0.00	0.00	130.00	(130.00)	100.00
101-172-818.000	CONTRACTUAL SERVICES	7,076.11	4,000.00	550.00	3,450.00	13.75
101-172-850.000	COMMUNICATION	306.10	550.00	337.12	212.88	61.29
101-172-860.000	FUEL & MILEAGE	186.39	500.00	0.00	500.00	0.00
101-172-927.000	ALLOCATE TO DEPARTMENTS	(41,964.16)	(32,748.00)	(32,847.52)	99.52	100.30
101-172-957.000	TRAINING & DEVELOPMENT	410.00	500.00	470.50	29.50	94.10

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Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 172 - TOWNSHIP MANAGER		131,497.15	157,714.00	114,610.40	43,103.60	72.67
Dept 191 - ELECTIONS						
101-191-702.000	SALARIES	0.00	8,000.00	3,443.00	4,557.00	43.04
101-191-704.000	CLERICAL/DEP /SUPER/ELECTION	10,550.34	0.00	0.00	0.00	0.00
101-191-715.000	SOCIAL SECURITY	58.67	615.00	263.40	351.60	42.83
101-191-727.000	SUPPLIES	7,288.55	5,000.00	1,362.99	3,637.01	27.26
101-191-818.000	CONTRACTUAL SERVICES	675.00	1,000.00	600.00	400.00	60.00
101-191-851.000	POSTAGE	1,809.27	1,000.00	979.58	20.42	97.96
101-191-900.000	PRINTING & PUBLICATIONS	1,181.63	1,200.00	2,690.21	(1,490.21)	224.18
101-191-930.000	REPAIRS & MAINTENANCE	0.00	0.00	518.00	(518.00)	100.00
Total Dept 191 - ELECTIONS		21,563.46	16,815.00	9,857.18	6,957.82	58.62
Dept 215 - CLERK						
101-215-701.000	SALARIES	12,499.90	12,500.00	10,576.94	1,923.06	84.62
101-215-703.000	DEPUTY SALARIES	40,600.00	41,892.00	33,744.00	8,148.00	80.55
101-215-715.000	SOCIAL SECURITY	4,236.62	4,161.00	3,353.77	807.23	80.60
101-215-716.000	HOSPITALIZATION	6,863.47	8,650.00	7,363.54	1,286.46	85.13
101-215-717.000	LIFE/DISB. INSURANCE	494.28	605.00	477.80	127.20	78.98
101-215-718.000	PENSION	4,060.00	4,189.00	3,374.40	814.60	80.55
101-215-723.000	RECORD SEC	12,855.00	7,720.00	5,605.00	2,115.00	72.60
101-215-734.000	BONUS	300.00	0.00	0.00	0.00	0.00
101-215-807.000	MEMBERSHIP DUES	0.00	100.00	0.00	100.00	0.00
101-215-860.000	FUEL & MILEAGE	273.92	150.00	290.42	(140.42)	193.61
101-215-922.000	LATE FEES AND PENALTIES	0.00	5.00	5.00	0.00	100.00
101-215-957.000	TRAINING & DEVELOPMENT	248.23	500.00	0.00	500.00	0.00
Total Dept 215 - CLERK		82,431.42	80,472.00	64,790.87	15,681.13	80.51
Dept 228 - INFORMATION TECHNOLOGY						
101-228-936.000	SOFTWARE	0.00	14,220.00	12,983.71	1,236.29	91.31
101-228-948.000	COMPUTER SERVICES	0.00	15,060.00	6,868.00	8,192.00	45.60
Total Dept 228 - INFORMATION TECHNOLOGY		0.00	29,280.00	19,851.71	9,428.29	67.80
Dept 247 - BOARD OF REVIEW						
101-247-706.000	BOARD OF REVIEW FEE	825.00	2,000.00	1,029.00	971.00	51.45
101-247-715.000	SOCIAL SECURITY	63.13	153.00	78.70	74.30	51.44
101-247-723.000	RECORD SEC	1,280.00	1,500.00	1,065.00	435.00	71.00
101-247-900.000	PRINTING & PUBLICATIONS	682.00	800.00	682.00	118.00	85.25
101-247-956.000	MISCELLANEOUS	0.00	125.00	67.61	57.39	54.09
101-247-959.000	TRIBUNALS AND DRAINS	16,114.18	10,000.00	558.40	9,441.60	5.58
Total Dept 247 - BOARD OF REVIEW		18,964.31	14,578.00	3,480.71	11,097.29	23.88
Dept 253 - TREASURER						
101-253-701.000	SALARIES	12,499.90	12,500.00	10,576.94	1,923.06	84.62
101-253-703.000	DEPUTY SALARIES	33,587.54	39,686.00	30,093.39	9,592.61	75.83
101-253-704.000	CLERICAL/DEP /SUPER/ELECTION	22,543.14	23,400.00	14,141.25	9,258.75	60.43
101-253-715.000	SOCIAL SECURITY	5,220.58	5,954.00	3,901.42	2,052.58	65.53
101-253-716.000	HOSPITALIZATION	11,153.61	13,200.00	10,303.08	2,896.92	78.05
101-253-717.000	LIFE/DISB. INSURANCE	311.04	668.00	458.70	209.30	68.67

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Fund 101 - GENERAL FUND						
Expenditures						
101-253-718.000	PENSION	1,684.94	3,969.00	3,024.55	944.45	76.20
101-253-734.000	BONUS	300.00	0.00	0.00	0.00	0.00
101-253-803.000	LEGAL	6,000.00	6,000.00	5,000.00	1,000.00	83.33
101-253-804.000	TAX STATEMENT PREPARATION	2,355.39	1,700.00	610.59	1,089.41	35.92
101-253-807.000	MEMBERSHIP DUES	10.00	120.00	100.00	20.00	83.33
101-253-818.000	CONTRACTUAL SERVICES	11,025.33	0.00	0.00	0.00	0.00
101-253-851.000	POSTAGE	4,469.06	3,800.00	1,624.75	2,175.25	42.76
101-253-860.000	FUEL & MILEAGE	682.19	325.00	289.51	35.49	89.08
101-253-927.000	ALLOCATE TO DEPARTMENTS	(25,309.00)	(17,103.00)	(32,062.11)	14,959.11	187.46
101-253-956.000	MISCELLANEOUS	510.94	750.00	270.68	479.32	36.09
101-253-957.000	TRAINING & DEVELOPMENT	1,480.50	750.00	244.50	505.50	32.60
Total Dept 253 - TREASURER		88,525.16	95,719.00	48,577.25	47,141.75	50.75
Dept 257 - ASSESSING						
101-257-709.000	ASST ASSESSOR	42,180.00	43,140.00	34,749.61	8,390.39	80.55
101-257-715.000	SOCIAL SECURITY	3,249.72	3,301.00	2,658.35	642.65	80.53
101-257-716.000	HOSPITALIZATION	18,386.54	17,830.00	15,082.32	2,747.68	84.59
101-257-717.000	LIFE/DISB. INSURANCE	545.28	668.00	488.50	179.50	73.13
101-257-718.000	PENSION	4,218.00	4,314.00	3,474.96	839.04	80.55
101-257-727.000	SUPPLIES	777.95	1,000.00	10.39	989.61	1.04
101-257-734.000	BONUS	300.00	0.00	0.00	0.00	0.00
101-257-807.000	MEMBERSHIP DUES	13.00	250.00	13.00	237.00	5.20
101-257-818.000	CONTRACTUAL SERVICES	63,704.96	64,640.00	40,833.31	23,806.69	63.17
101-257-851.000	POSTAGE	1,870.38	2,500.00	1,959.97	540.03	78.40
101-257-860.000	FUEL & MILEAGE	154.16	200.00	31.03	168.97	15.52
101-257-900.000	PRINTING & PUBLICATIONS	1,250.70	1,500.00	1,263.12	236.88	84.21
101-257-927.000	ALLOCATE TO DEPARTMENTS	(34,280.00)	(37,933.00)	(28,202.87)	(9,730.13)	74.35
101-257-957.000	TRAINING & DEVELOPMENT	25.00	500.00	20.00	480.00	4.00
Total Dept 257 - ASSESSING		102,395.69	101,910.00	72,381.69	29,528.31	71.03
Dept 265 - HALL AND GROUNDS						
101-265-710.000	JANITORIAL SALARIES	5,895.00	6,435.00	5,172.30	1,262.70	80.38
101-265-715.000	SOCIAL SECURITY	450.99	493.00	395.70	97.30	80.26
101-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	0.40	(0.40)	100.00
101-265-727.000	SUPPLIES	10,251.12	11,000.00	7,754.32	3,245.68	70.49
101-265-731.000	WORKERS COMP INSURANCE	2,379.70	3,178.00	0.00	3,178.00	0.00
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	12,825.02	17,500.00	18,580.00	(1,080.00)	106.17
101-265-821.000	PSB MAINT & OPS ALLOCATION	33,403.16	46,667.00	23,630.00	23,037.00	50.64
101-265-850.000	COMMUNICATION	6,463.58	2,700.00	2,057.26	642.74	76.19
101-265-851.000	POSTAGE	2,673.20	5,000.00	1,831.37	3,168.63	36.63
101-265-910.000	INSURANCE & BONDS	23,875.00	24,068.00	500.00	23,568.00	2.08
101-265-920.000	UTILITIES	197.50	205.00	126.15	78.85	61.54
101-265-927.000	ALLOCATE TO DEPARTMENTS	(3,690.00)	(4,000.00)	(1,338.00)	(2,662.00)	33.45
101-265-929.000	GRANT EXPENSE	0.00	440.00	439.85	0.15	99.97
101-265-930.000	REPAIRS & MAINTENANCE	20,065.80	4,800.00	1,081.00	3,719.00	22.52
101-265-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,049.80	1,801.00	1,718.45	82.55	95.42
101-265-940.000	RENTAL EQUIPMENT	5,756.39	5,400.00	4,018.29	1,381.71	74.41
101-265-956.000	MISCELLANEOUS	10.00	300.00	0.00	300.00	0.00
Total Dept 265 - HALL AND GROUNDS		121,606.26	125,987.00	65,967.09	60,019.91	52.36
Dept 270 - LEGAL/PROFESSIONAL						
101-270-800.000	OTHER PROFESSIONAL FEES	5,000.00	0.00	0.00	0.00	0.00

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Fund 101 - GENERAL FUND						
Expenditures						
101-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	100.00
101-270-803.000	LEGAL	123,494.64	96,000.00	69,736.96	26,263.04	72.64
101-270-806.000	ENGINEER	32,943.78	10,000.00	837.50	9,162.50	8.38
101-270-927.000	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(38,000.00)	(7,600.00)	83.33
Total Dept 270 - LEGAL/PROFESSIONAL		122,138.42	66,700.00	38,874.46	27,825.54	58.28
Dept 336 - CONTRIBUTIONS						
101-336-933.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	2,500.00	2,500.00	0.00	2,500.00	0.00
101-336-964.000	CONTRIBUTION-FIRE & MED RES	25,000.00	13,718.00	0.00	13,718.00	0.00
Total Dept 336 - CONTRIBUTIONS		27,500.00	16,218.00	0.00	16,218.00	0.00
Dept 412 - PLANNING/ZONING DEPT						
101-412-707.000	ZBA SALARIES	6,306.25	23,800.00	14,125.00	9,675.00	59.35
101-412-715.000	SOCIAL SECURITY	1,308.63	2,739.00	1,060.48	1,678.52	38.72
101-412-723.000	RECORD SEC	9,620.00	7,020.00	3,960.00	3,060.00	56.41
101-412-726.000	PLANN COMM	10,800.00	12,000.00	7,300.00	4,700.00	60.83
101-412-727.000	SUPPLIES	0.00	200.00	0.00	200.00	0.00
101-412-800.000	OTHER PROFESSIONAL FEES	10.00	1,000.00	0.00	1,000.00	0.00
101-412-801.000	PLANNER FEES	35,050.50	47,250.00	28,673.75	18,576.25	60.69
101-412-809.000	CODE ENFORCEMENT	4,100.00	0.00	200.00	(200.00)	100.00
101-412-823.000	ZONING ADMINISTRATION	10,937.50	12,000.00	10,199.75	1,800.25	85.00
101-412-851.000	POSTAGE	189.75	250.00	219.33	30.67	87.73
101-412-860.000	FUEL & MILEAGE	570.29	500.00	690.29	(190.29)	138.06
101-412-900.000	PRINTING & PUBLICATIONS	2,753.29	2,500.00	938.91	1,561.09	37.56
101-412-927.000	ALLOCATE TO DEPARTMENTS	23,467.00	29,974.00	22,117.31	7,856.69	73.79
101-412-957.000	TRAINING & DEVELOPMENT	1,530.00	1,500.00	0.00	1,500.00	0.00
Total Dept 412 - PLANNING/ZONING DEPT		106,643.21	140,733.00	89,484.82	51,248.18	63.58
Dept 448 - STREET LIGHTS						
101-448-920.000	UTILITIES	38,072.30	38,000.00	28,835.46	9,164.54	75.88
Total Dept 448 - STREET LIGHTS		38,072.30	38,000.00	28,835.46	9,164.54	75.88
Dept 449 - ROAD WORK						
101-449-805.000	PATHWAYS AND SIDEWALKS	259,691.07	0.00	0.00	0.00	0.00
101-449-813.000	ROADWORK	28,460.25	37,000.00	28,761.86	8,238.14	77.73
101-449-814.000	ROAD IMPROVEMENTS	93,465.05	122,530.00	133,073.03	(10,543.03)	108.60
101-449-929.000	GRANT EXPENSE	76,510.62	75,897.00	75,896.55	0.45	100.00
Total Dept 449 - ROAD WORK		458,126.99	235,427.00	237,731.44	(2,304.44)	100.98
Dept 666 - COMMUNITY CENTER						
101-666-701.000	SALARIES	44,960.00	45,989.00	37,047.40	8,941.60	80.56
101-666-702.000	SALARIES	1,253.44	4,830.00	0.00	4,830.00	0.00
101-666-710.000	JANITORIAL SALARIES	4,160.00	4,420.00	3,440.00	980.00	77.83
101-666-715.000	SOCIAL SECURITY	4,014.98	4,226.00	3,008.95	1,217.05	71.20
101-666-716.000	HOSPITALIZATION	9,126.39	9,300.00	7,433.19	1,866.81	79.93
101-666-717.000	LIFE/DISB. INSURANCE	524.16	642.00	512.80	129.20	79.88
101-666-718.000	PENSION	4,496.00	4,599.00	3,704.48	894.52	80.55

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Fund 101 - GENERAL FUND						
Expenditures						
101-666-727.000	SUPPLIES	1,723.27	2,000.00	875.50	1,124.50	43.78
101-666-731.000	WORKERS COMP INSURANCE	468.82	549.00	0.00	549.00	0.00
101-666-807.000	MEMBERSHIP DUES	110.00	125.00	120.00	5.00	96.00
101-666-812.000	CC TRIPS	4,460.98	3,600.00	4,557.83	(957.83)	126.61
101-666-815.000	CC PROGRAMS	9,311.41	10,000.00	8,169.89	1,830.11	81.70
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	2,141.92	3,425.00	2,525.00	900.00	73.72
101-666-822.000	SENIOR NUTRITION	2,415.12	2,000.00	1,546.89	453.11	77.34
101-666-836.000	COMMUNITY EXPENSE	1,004.30	1,750.00	777.25	972.75	44.41
101-666-850.000	COMMUNICATION	2,491.64	2,760.00	2,328.34	431.66	84.36
101-666-851.000	POSTAGE	857.80	800.00	195.57	604.43	24.45
101-666-860.000	FUEL & MILEAGE	0.00	200.00	0.00	200.00	0.00
101-666-900.000	PRINTING & PUBLICATIONS	630.00	1,300.00	0.00	1,300.00	0.00
101-666-910.000	INSURANCE & BONDS	1,083.00	1,131.00	0.00	1,131.00	0.00
101-666-920.000	UTILITIES	2,874.21	3,036.00	1,828.03	1,207.97	60.21
101-666-922.000	LATE FEES AND PENALTIES	0.00	125.00	224.23	(99.23)	179.38
101-666-929.000	GRANT EXPENSE	0.00	7,560.00	3,718.30	3,841.70	49.18
101-666-930.000	REPAIRS & MAINTENANCE	7,960.75	3,500.00	1,543.74	1,956.26	44.11
101-666-936.000	SOFTWARE	0.00	0.00	80.10	(80.10)	100.00
101-666-940.000	RENTAL EQUIPMENT	831.65	2,400.00	1,795.76	604.24	74.82
101-666-970.000	EQUIPMENT	219.00	0.00	19.97	(19.97)	100.00
Total Dept 666 - COMMUNITY CENTER		107,118.84	120,267.00	85,453.22	34,813.78	71.05
Dept 753 - RECREATION BOARD						
101-753-727.000	SUPPLIES	4,058.83	4,800.00	193.09	4,606.91	4.02
101-753-931.000	PARK MAINITENANCE	0.00	200.00	159.78	40.22	79.89
Total Dept 753 - RECREATION BOARD		4,058.83	5,000.00	352.87	4,647.13	7.06
Dept 757 - PARKS						
101-757-801.000	PLANNER FEES	16,500.00	0.00	0.00	0.00	0.00
Total Dept 757 - PARKS		16,500.00	0.00	0.00	0.00	0.00
Dept 850 - TOWNSHIP CONTINGENCY						
101-850-905.000	CONTINGENCY FUNDS	3,041.03	5,000.00	0.00	5,000.00	0.00
Total Dept 850 - TOWNSHIP CONTINGENCY		3,041.03	5,000.00	0.00	5,000.00	0.00
Dept 900 - CAPITAL OUTLAY						
101-900-972.000	COMPUTER	1,984.81	2,000.00	375.00	1,625.00	18.75
101-900-978.000	LAND ACQUISITION	360,728.48	15.00	15.47	(0.47)	103.13
Total Dept 900 - CAPITAL OUTLAY		362,713.29	2,015.00	390.47	1,624.53	19.38
Dept 905 - DEBT SERVICE						
101-905-985.000	PSB SHARE OF BOND PMT	84,695.26	83,334.00	0.00	83,334.00	0.00
Total Dept 905 - DEBT SERVICE		84,695.26	83,334.00	0.00	83,334.00	0.00
Dept 999 - TRANSFERS OUT						

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Fund 101 - GENERAL FUND						
Expenditures						
101-999-999.000	TRANSFER OUT	250,000.00	0.00	0.00	0.00	0.00
Total Dept 999 - TRANSFERS OUT		<u>250,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL EXPENDITURES		<u>2,201,218.60</u>	<u>1,390,461.00</u>	<u>927,760.16</u>	<u>462,700.84</u>	<u>66.72</u>
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		1,387,067.75	1,567,877.00	1,111,071.38	456,805.62	70.86
TOTAL EXPENDITURES		<u>2,201,218.60</u>	<u>1,390,461.00</u>	<u>927,760.16</u>	<u>462,700.84</u>	<u>66.72</u>
NET OF REVENUES & EXPENDITURES		(814,150.85)	177,416.00	183,311.22	(5,895.22)	103.32
BEG. FUND BALANCE		1,603,498.65	789,347.80	789,347.80		
END FUND BALANCE		789,347.80	966,763.80	972,659.02		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND						
Revenues						
Dept 000						
207-000-402.000	CURRENT PROPERTY TAX	1,480,665.64	1,514,980.00	1,434,495.49	80,484.51	94.69
207-000-441.000	STATE REVENUE SHARING - LCSA	25,227.87	25,228.00	13,752.98	11,475.02	54.51
207-000-445.000	PENALTY & INTEREST ON TAXES	473.32	500.00	212.32	287.68	42.46
207-000-570.000	LIQUOR LICENSE & PERMITS	3,386.35	3,000.00	3,436.95	(436.95)	114.57
207-000-626.000	COPY & FOIA INCOME	1,224.80	1,300.00	2,136.78	(836.78)	164.37
207-000-635.000	EMERGENCY COST RECOVERY	7,594.50	1,000.00	1,412.25	(412.25)	141.23
207-000-656.000	FINES & COURT FEES	17,730.03	22,000.00	16,290.34	5,709.66	74.05
207-000-658.000	IMPOUND FEES	4,240.00	3,000.00	3,200.00	(200.00)	106.67
207-000-664.000	FEES PAID FOR OFFICER WAGES	3,909.15	6,500.00	9,191.20	(2,691.20)	141.40
207-000-671.000	REIMBURSEMENT/OTHER INCOME	4,651.52	3,000.00	1,993.08	1,006.92	66.44
207-000-673.000	SALE OF FIXED ASSET	0.00	9,000.00	1,710.00	7,290.00	19.00
207-000-681.000	OT REIMBURSEMENT	12,356.23	17,000.00	6,071.85	10,928.15	35.72
Total Dept 000		1,561,459.41	1,606,508.00	1,493,903.24	112,604.76	92.99
Dept 336 - CONTRIBUTIONS						
207-336-588.000	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	0.00	35,000.00	0.00
207-336-683.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	1,500.00	1,500.00	0.00	1,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		36,500.00	36,500.00	0.00	36,500.00	0.00
TOTAL REVENUES		1,597,959.41	1,643,008.00	1,493,903.24	149,104.76	90.92
Expenditures						
Dept 226 - PERSONNEL						
207-226-701.000	SALARIES	192,938.72	207,984.00	140,013.15	67,970.85	67.32
207-226-702.000	SALARIES	454,604.82	436,916.00	381,903.04	55,012.96	87.41
207-226-704.000	CLERICAL/DEP /SUPER/ELECTION	69,203.77	73,653.00	56,623.23	17,029.77	76.88
207-226-708.000	SALARIES-PART TIME	42,107.13	40,000.00	27,413.98	12,586.02	68.53
207-226-710.000	JANITORIAL SALARIES	8,925.00	9,061.00	7,395.00	1,666.00	81.61
207-226-711.000	SALARIES-OVERTIME	48,070.54	40,000.00	35,533.89	4,466.11	88.83
207-226-714.000	HOLIDAY	36,305.94	39,654.00	34,205.05	5,448.95	86.26
207-226-715.000	SOCIAL SECURITY	67,007.12	68,000.00	54,588.92	13,411.08	80.28
207-226-716.000	HOSPITALIZATION	139,023.19	127,315.00	136,108.82	(8,793.82)	106.91
207-226-717.000	LIFE/DISB. INSURANCE	7,878.63	9,605.00	7,398.80	2,206.20	77.03
207-226-718.000	PENSION	67,587.24	70,000.00	54,094.02	15,905.98	77.28
207-226-719.000	EMPLOYEE FRINGE-LONGEVITY	6,000.00	6,750.00	6,750.00	0.00	100.00
207-226-730.000	MEDICAL TESTING	0.00	500.00	282.00	218.00	56.40
207-226-731.000	WORKERS COMP INSURANCE	22,215.92	25,640.00	0.00	25,640.00	0.00
207-226-741.000	UNIFORMS/GEAR & ALLOWANCE	5,991.49	7,000.00	6,156.00	844.00	87.94
207-226-927.000	ALLOCATE TO DEPARTMENTS	64,949.00	64,000.00	55,020.00	8,980.00	85.97
207-226-957.000	TRAINING & DEVELOPMENT	225.00	1,000.00	224.00	776.00	22.40
Total Dept 226 - PERSONNEL		1,233,033.51	1,227,078.00	1,003,709.90	223,368.10	81.80
Dept 265 - HALL AND GROUNDS						
207-265-721.000	UNEMPLOYMENT BENEFITS	0.00	1,121.00	1,121.37	(0.37)	100.03
207-265-821.000	PSB MAINT & OPS ALLOCATION	33,310.50	46,667.00	23,629.00	23,038.00	50.63
Total Dept 265 - HALL AND GROUNDS		33,310.50	47,788.00	24,750.37	23,037.63	51.79
Dept 270 - LEGAL/PROFESSIONAL						

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND						
Expenditures						
207-270-722.000	CONTROLLER	6,588.69	6,298.00	4,755.94	1,542.06	75.52
207-270-802.000	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	100.00
207-270-803.000	LEGAL	42,000.10	40,000.00	50,313.33	(10,313.33)	125.78
Total Dept 270 - LEGAL/PROFESSIONAL		50,838.79	48,548.00	57,319.27	(8,771.27)	118.07
Dept 301 - OPERATING COSTS						
207-301-727.000	SUPPLIES	5,983.41	7,000.00	4,288.02	2,711.98	61.26
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	0.00	1,000.00	1,440.52	(440.52)	144.05
207-301-807.000	MEMBERSHIP DUES	635.75	1,000.00	0.00	1,000.00	0.00
207-301-818.000	CONTRACTUAL SERVICES	13,646.00	20,000.00	22,148.71	(2,148.71)	110.74
207-301-820.000	DISPATCH SERVICES	63,346.92	70,040.00	54,214.16	15,825.84	77.40
207-301-850.000	COMMUNICATION	16,152.54	20,000.00	10,649.80	9,350.20	53.25
207-301-851.000	POSTAGE	227.12	250.00	204.40	45.60	81.76
207-301-900.000	PRINTING & PUBLICATIONS	100.88	500.00	396.67	103.33	79.33
207-301-910.000	INSURANCE & BONDS	32,882.00	34,222.00	0.00	34,222.00	0.00
207-301-922.000	LATE FEES AND PENALTIES	0.00	0.00	32.97	(32.97)	100.00
207-301-930.000	REPAIRS & MAINTENANCE	2,407.87	7,000.00	2,949.60	4,050.40	42.14
207-301-932.000	RADIO REPAIR	0.00	1,100.00	880.00	220.00	80.00
207-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,096.88	681.21	709.67	(28.46)	104.18
207-301-940.000	RENTAL EQUIPMENT	2,608.35	3,000.00	2,173.86	826.14	72.46
207-301-972.000	COMPUTER	450.00	15,000.00	11,768.52	3,231.48	78.46
Total Dept 301 - OPERATING COSTS		139,537.72	180,793.21	111,856.90	68,936.31	61.87
Dept 333 - TRANSPORTATION						
207-333-860.000	FUEL & MILEAGE	20,028.55	18,000.00	16,020.51	1,979.49	89.00
207-333-930.000	REPAIRS & MAINTENANCE	10,425.36	11,000.00	14,809.44	(3,809.44)	134.63
Total Dept 333 - TRANSPORTATION		30,453.91	29,000.00	30,829.95	(1,829.95)	106.31
Dept 905 - DEBT SERVICE						
207-905-985.000	PSB SHARE OF BOND PMT	84,695.26	83,334.00	0.00	83,334.00	0.00
Total Dept 905 - DEBT SERVICE		84,695.26	83,334.00	0.00	83,334.00	0.00
TOTAL EXPENDITURES		1,571,869.69	1,616,541.21	1,228,466.39	388,074.82	75.99
Fund 207 - LAW ENFORCEMENT FUND:						
TOTAL REVENUES		1,597,959.41	1,643,008.00	1,493,903.24	149,104.76	90.92
TOTAL EXPENDITURES		1,571,869.69	1,616,541.21	1,228,466.39	388,074.82	75.99
NET OF REVENUES & EXPENDITURES		26,089.72	26,466.79	265,436.85	(238,970.06)	1,002.91
BEG. FUND BALANCE		500,125.87	526,215.59	526,215.59		
END FUND BALANCE		526,215.59	552,682.38	791,652.44		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 211 - Fire Station # 2 Fund						
Revenues						
Dept 000						
211-000-684.000	CELL TOWER INCOME	0.00	17,136.00	14,168.00	2,968.00	82.68
Total Dept 000		0.00	17,136.00	14,168.00	2,968.00	82.68
TOTAL REVENUES		0.00	17,136.00	14,168.00	2,968.00	82.68
Fund 211 - Fire Station # 2 Fund:						
TOTAL REVENUES		0.00	17,136.00	14,168.00	2,968.00	82.68
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	17,136.00	14,168.00	2,968.00	82.68
BEG. FUND BALANCE						
END FUND BALANCE			17,136.00	14,168.00		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 214 - Rental Property Fund						
Revenues						
Dept 000						
214-000-688.000	RENTAL INCOME - BARKER RD	0.00	9,960.00	7,470.00	2,490.00	75.00
Total Dept 000		0.00	9,960.00	7,470.00	2,490.00	75.00
TOTAL REVENUES		0.00	9,960.00	7,470.00	2,490.00	75.00
Fund 214 - Rental Property Fund:						
TOTAL REVENUES		0.00	9,960.00	7,470.00	2,490.00	75.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	9,960.00	7,470.00	2,490.00	75.00
BEG. FUND BALANCE						
END FUND BALANCE			9,960.00	7,470.00		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND						
Revenues						
Dept 000						
216-000-402.000	CURRENT PROPERTY TAX	632,986.79	682,654.00	646,383.15	36,270.85	94.69
216-000-441.000	STATE REVENUE SHARING - LCSA	11,282.37	11,282.00	6,150.34	5,131.66	54.51
216-000-445.000	PENALTY & INTEREST ON TAXES	203.12	200.00	95.55	104.45	47.78
216-000-482.000	HOUSE NUMBERS	560.00	500.00	680.00	(180.00)	136.00
216-000-588.000	CONTRIBUTION OTHER FUND(S)	25,000.00	13,718.00	0.00	13,718.00	0.00
216-000-590.000	GRANT INCOME	284,357.00	8,863.73	8,863.73	0.00	100.00
216-000-626.000	COPY & FOIA INCOME	29.00	50.00	5.00	45.00	10.00
216-000-635.000	EMERGENCY COST RECOVERY	19,249.20	20,000.00	16,651.44	3,348.56	83.26
216-000-639.000	DRIVEWAY INSPECTIONS	590.00	600.00	150.00	450.00	25.00
216-000-671.000	REIMBURSEMENT/OTHER INCOME	1,282.00	2,000.00	1,313.46	686.54	65.67
216-000-673.000	SALE OF FIXED ASSET	0.00	90,000.00	344.00	89,656.00	0.38
216-000-675.000	CONTRIBUTION-PRIVATE SOURCES	200.00	0.00	150.00	(150.00)	100.00
216-000-684.000	CELL TOWER INCOME	8,400.00	0.00	0.00	0.00	0.00
Total Dept 000		984,139.48	829,867.73	680,786.67	149,081.06	82.04
Dept 336 - CONTRIBUTIONS						
216-336-683.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 336 - CONTRIBUTIONS		1,000.00	1,000.00	0.00	1,000.00	0.00
Dept 960 - TRANSFERS IN						
216-960-935.000	TRANSFER IN	250,000.00	0.00	0.00	0.00	0.00
Total Dept 960 - TRANSFERS IN		250,000.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,235,139.48	830,867.73	680,786.67	150,081.06	81.94
Expenditures						
Dept 226 - PERSONNEL						
216-226-701.000	SALARIES	88,129.51	87,016.00	70,216.55	16,799.45	80.69
216-226-702.000	SALARIES	146,460.52	160,000.00	120,050.59	39,949.41	75.03
216-226-705.000	ADMINISTRATIVE ASSISTANT	2,340.23	5,000.00	2,440.69	2,559.31	48.81
216-226-708.000	SALARIES-PART TIME	43,823.75	55,000.00	40,633.87	14,366.13	73.88
216-226-712.000	SALARIES - OFFICERS	7,175.00	11,000.00	6,737.50	4,262.50	61.25
216-226-715.000	SOCIAL SECURITY	22,796.55	24,328.00	18,707.26	5,620.74	76.90
216-226-716.000	HOSPITALIZATION	25,369.30	24,755.00	17,422.36	7,332.64	70.38
216-226-717.000	LIFE/DISB. INSURANCE	844.92	1,041.00	740.10	300.90	71.10
216-226-718.000	PENSION	8,812.58	8,701.00	7,020.98	1,680.02	80.69
216-226-730.000	MEDICAL TESTING	885.32	8,000.00	467.00	7,533.00	5.84
216-226-731.000	WORKERS COMP INSURANCE	14,226.86	16,943.00	0.00	16,943.00	0.00
216-226-927.000	ALLOCATE TO DEPARTMENTS	(64,949.00)	(64,000.00)	(55,020.00)	(8,980.00)	85.97
216-226-957.000	TRAINING & DEVELOPMENT	6,649.49	12,000.00	4,886.31	7,113.69	40.72
216-226-958.000	TRAINING WAGES	12,864.00	12,000.00	7,155.00	4,845.00	59.63
Total Dept 226 - PERSONNEL		315,429.03	361,784.00	241,458.21	120,325.79	66.74
Dept 265 - HALL AND GROUNDS						
216-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	814.24	2,000.00	2,140.00	(140.00)	107.00
216-265-821.000	PSB MAINT & OPS ALLOCATION	33,310.51	47,000.00	23,629.00	23,371.00	50.27

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND						
Expenditures						
Total Dept 265 - HALL AND GROUNDS		34,124.75	49,000.00	25,769.00	23,231.00	52.59
Dept 270 - LEGAL/PROFESSIONAL						
216-270-722.000	CONTROLLER	6,588.69	6,298.00	4,755.94	1,542.06	75.52
216-270-802.000	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	100.00
216-270-803.000	LEGAL	0.00	2,000.00	0.00	2,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		8,838.69	10,548.00	7,005.94	3,542.06	66.42
Dept 301 - OPERATING COSTS						
216-301-727.000	SUPPLIES	7,364.12	10,000.00	5,084.28	4,915.72	50.84
216-301-741.000	UNIFORMS/GEAR & ALLOWANCE	3,993.77	10,000.00	1,882.55	8,117.45	18.83
216-301-807.000	MEMBERSHIP DUES	1,655.00	2,500.00	390.00	2,110.00	15.60
216-301-818.000	CONTRACTUAL SERVICES	1,762.33	2,000.00	1,509.82	490.18	75.49
216-301-820.000	DISPATCH SERVICES	12,026.04	10,810.00	9,008.20	1,801.80	83.33
216-301-850.000	COMMUNICATION	6,773.16	8,000.00	6,164.53	1,835.47	77.06
216-301-851.000	POSTAGE	1.40	50.00	14.28	35.72	28.56
216-301-900.000	PRINTING & PUBLICATIONS	145.79	500.00	224.64	275.36	44.93
216-301-910.000	INSURANCE & BONDS	35,649.00	36,990.00	0.00	36,990.00	0.00
216-301-920.000	UTILITIES	5,185.13	6,000.00	5,350.00	650.00	89.17
216-301-922.000	LATE FEES AND PENALTIES	0.00	0.00	32.97	(32.97)	100.00
216-301-929.000	GRANT EXPENSE	296,374.20	8,863.73	5,632.00	3,231.73	63.54
216-301-930.000	REPAIRS & MAINTENANCE	6,368.16	7,000.00	2,417.18	4,582.82	34.53
216-301-932.000	RADIO REPAIR	141.00	2,500.00	1,760.00	740.00	70.40
216-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	490.55	297.60	309.77	(12.17)	104.09
216-301-972.000	COMPUTER	3,828.34	6,000.00	3,333.90	2,666.10	55.57
Total Dept 301 - OPERATING COSTS		381,757.99	111,511.33	43,114.12	68,397.21	38.66
Dept 333 - TRANSPORTATION						
216-333-860.000	FUEL & MILEAGE	9,254.07	11,000.00	7,404.81	3,595.19	67.32
216-333-930.000	REPAIRS & MAINTENANCE	28,629.47	30,000.00	18,601.00	11,399.00	62.00
Total Dept 333 - TRANSPORTATION		37,883.54	41,000.00	26,005.81	14,994.19	63.43
Dept 900 - CAPITAL OUTLAY						
216-900-970.000	EQUIPMENT	10,483.61	12,000.00	10,331.18	1,668.82	86.09
216-900-974.000	VEHICLE	64,730.30	470,000.00	0.00	470,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		75,213.91	482,000.00	10,331.18	471,668.82	2.14
Dept 905 - DEBT SERVICE						
216-905-985.000	PSB SHARE OF BOND PMT	84,695.24	90,045.00	0.00	90,045.00	0.00
Total Dept 905 - DEBT SERVICE		84,695.24	90,045.00	0.00	90,045.00	0.00
TOTAL EXPENDITURES		937,943.15	1,145,888.33	353,684.26	792,204.07	30.87

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND						
Fund 216 - MEDICAL RESCUE FUND:						
TOTAL REVENUES		1,235,139.48	830,867.73	680,786.67	150,081.06	81.94
TOTAL EXPENDITURES		937,943.15	1,145,888.33	353,684.26	792,204.07	30.87
NET OF REVENUES & EXPENDITURES		297,196.33	(315,020.60)	327,102.41	(642,123.01)	103.84
BEG. FUND BALANCE		535,761.80	832,958.13	832,958.13		
END FUND BALANCE		832,958.13	517,937.53	1,160,060.54		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND						
Expenditures						
Dept 301 - OPERATING COSTS						
230-301-904.000	EVENTS/COMMUNITY PROJECTS	(474.56)	0.00	0.00	0.00	0.00
230-301-905.000	BARK PARK	327.02	0.00	0.00	0.00	0.00
Total Dept 301 - OPERATING COSTS		(147.54)	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		(147.54)	0.00	0.00	0.00	0.00
Fund 230 - DONATION FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		(147.54)	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		147.54	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		351.07	498.61	498.61		
END FUND BALANCE		498.61	498.61	498.61		

User: YVETTE

PERIOD ENDING 04/30/2018

DB: Northfield

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH						
Expenditures						
Dept 301 - OPERATING COSTS						
248-301-800.000	OTHER PROFESSIONAL FEES	0.00	5,000.00	0.00	5,000.00	0.00
248-301-801.000	PLANNER FEES	11,205.00	15,000.00	13,695.00	1,305.00	91.30
248-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 301 - OPERATING COSTS		11,205.00	21,000.00	13,695.00	7,305.00	65.21
Dept 449 - ROAD WORK						
248-449-814.000	ROAD IMPROVEMENTS	2,269.00	0.00	0.00	0.00	0.00
Total Dept 449 - ROAD WORK		2,269.00	0.00	0.00	0.00	0.00
Dept 900 - CAPITAL OUTLAY						
248-900-925.000	STREETSCAPING	3,317.11	500.00	0.00	500.00	0.00
Total Dept 900 - CAPITAL OUTLAY		3,317.11	500.00	0.00	500.00	0.00
TOTAL EXPENDITURES		16,791.11	21,500.00	13,695.00	7,805.00	63.70
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		16,791.11	21,500.00	13,695.00	7,805.00	63.70
NET OF REVENUES & EXPENDITURES		(16,791.11)	(21,500.00)	(13,695.00)	(7,805.00)	63.70
BEG. FUND BALANCE		65,723.61	48,932.50	48,932.50		
END FUND BALANCE		48,932.50	27,432.50	35,237.50		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND						
Revenues						
Dept 000						
265-000-661.000	FORFEITURES	66,661.00	58,000.00	0.00	58,000.00	0.00
265-000-673.000	SALE OF FIXED ASSET	0.00	15,075.00	15,075.00	0.00	100.00
Total Dept 000		66,661.00	73,075.00	15,075.00	58,000.00	20.63
TOTAL REVENUES		66,661.00	73,075.00	15,075.00	58,000.00	20.63
Expenditures						
Dept 301 - OPERATING COSTS						
265-301-727.000	SUPPLIES	2,016.56	4,000.00	238.93	3,761.07	5.97
265-301-899.000	FORFEITURE SHARING	7,965.00	30,000.00	33,012.00	(3,012.00)	110.04
265-301-956.000	MISCELLANEOUS	2,229.33	5,000.00	4,848.45	151.55	96.97
265-301-972.000	COMPUTER	2,371.75	4,000.00	0.00	4,000.00	0.00
Total Dept 301 - OPERATING COSTS		14,582.64	43,000.00	38,099.38	4,900.62	88.60
Dept 900 - CAPITAL OUTLAY						
265-900-970.000	EQUIPMENT	858.00	15,000.00	0.00	15,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		858.00	15,000.00	0.00	15,000.00	0.00
TOTAL EXPENDITURES		15,440.64	58,000.00	38,099.38	19,900.62	65.69
Fund 265 - NARCOTICS FUND:						
TOTAL REVENUES		66,661.00	73,075.00	15,075.00	58,000.00	20.63
TOTAL EXPENDITURES		15,440.64	58,000.00	38,099.38	19,900.62	65.69
NET OF REVENUES & EXPENDITURES		51,220.36	15,075.00	(23,024.38)	38,099.38	152.73
BEG. FUND BALANCE		94,144.14	145,364.50	145,364.50		
END FUND BALANCE		145,364.50	160,439.50	122,340.12		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND						
Revenues						
Dept 000						
266-000-661.000	FORFEITURES	45,690.47	100,000.00	144,005.03	(44,005.03)	144.01
Total Dept 000		45,690.47	100,000.00	144,005.03	(44,005.03)	144.01
TOTAL REVENUES		45,690.47	100,000.00	144,005.03	(44,005.03)	144.01
Expenditures						
Dept 301 - OPERATING COSTS						
266-301-727.000	SUPPLIES	5,389.96	12,000.00	1,216.33	10,783.67	10.14
266-301-956.000	MISCELLANEOUS	4,655.50	12,000.00	12,273.95	(273.95)	102.28
Total Dept 301 - OPERATING COSTS		10,045.46	24,000.00	13,490.28	10,509.72	56.21
Dept 336 - CONTRIBUTIONS						
266-336-967.000	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	0.00	35,000.00	0.00
Total Dept 336 - CONTRIBUTIONS		35,000.00	35,000.00	0.00	35,000.00	0.00
Dept 900 - CAPITAL OUTLAY						
266-900-970.000	EQUIPMENT	33,574.87	48,000.00	18,822.00	29,178.00	39.21
266-900-974.000	VEHICLE	101,672.00	0.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		135,246.87	48,000.00	18,822.00	29,178.00	39.21
TOTAL EXPENDITURES		180,292.33	107,000.00	32,312.28	74,687.72	30.20
Fund 266 - FEDERAL NARCOTICS FUND:						
TOTAL REVENUES		45,690.47	100,000.00	144,005.03	(44,005.03)	144.01
TOTAL EXPENDITURES		180,292.33	107,000.00	32,312.28	74,687.72	30.20
NET OF REVENUES & EXPENDITURES		(134,601.86)	(7,000.00)	111,692.75	(118,692.75)	1,595.61
BEG. FUND BALANCE		247,753.55	113,151.69	113,151.69		
END FUND BALANCE		113,151.69	106,151.69	224,844.44		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 287 - BUILDING DEPARTMENT FUND						
Revenues						
Dept 000						
287-000-484.000	BUILDING PLAN REVIEW FEES	8,149.00	6,960.00	3,370.00	3,590.00	48.42
287-000-485.000	BUILDING PERMIT FEES	118,052.00	72,870.00	26,747.25	46,122.75	36.71
287-000-486.000	CONTRACTOR'S REGISTRATION	2,700.00	2,500.00	2,020.00	480.00	80.80
287-000-488.000	TRADE PERMIT FEES	42,480.00	45,730.00	33,372.50	12,357.50	72.98
287-000-626.000	COPY & FOIA INCOME	130.09	0.00	5.00	(5.00)	100.00
Total Dept 000		171,511.09	128,060.00	65,514.75	62,545.25	51.16
TOTAL REVENUES		171,511.09	128,060.00	65,514.75	62,545.25	51.16
Expenditures						
Dept 226 - PERSONNEL						
287-226-715.000	SOCIAL SECURITY	0.00	0.00	626.34	(626.34)	100.00
287-226-731.000	WORKERS COMP INSURANCE	480.00	491.00	0.00	491.00	0.00
287-226-927.000	ALLOCATE TO DEPARTMENTS	43,825.00	38,519.00	46,264.00	(7,745.00)	120.11
Total Dept 226 - PERSONNEL		44,305.00	39,010.00	46,890.34	(7,880.34)	120.20
Dept 261 - GOVERNMENT SHARED SERVICES						
287-261-725.000	BUILDING INSPECTIONS	24,134.91	27,163.00	12,422.16	14,740.84	45.73
287-261-737.000	PLAN REVIEW	0.00	5,800.00	1,976.00	3,824.00	34.07
287-261-738.000	MISC BUILDING ADMINISTRATION	0.00	3,000.00	350.00	2,650.00	11.67
Total Dept 261 - GOVERNMENT SHARED SERVICES		24,134.91	35,963.00	14,748.16	21,214.84	41.01
Dept 270 - LEGAL/PROFESSIONAL						
287-270-722.000	CONTROLLER	2,635.47	2,519.00	1,902.38	616.62	75.52
287-270-802.000	AUDIT FEES	900.00	900.00	900.00	0.00	100.00
287-270-823.000	ZONING ADMINISTRATION	778.50	1,000.00	0.00	1,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		4,313.97	4,419.00	2,802.38	1,616.62	63.42
Dept 301 - OPERATING COSTS						
287-301-725.000	ELECTRIC, PLUMB & MECH INSPECTIONS	22,005.00	23,994.00	22,320.00	1,674.00	93.02
287-301-727.000	SUPPLIES	41.71	500.00	419.98	80.02	84.00
287-301-850.000	COMMUNICATION	439.88	450.00	406.55	43.45	90.34
287-301-910.000	INSURANCE & BONDS	600.00	900.00	0.00	900.00	0.00
287-301-927.000	ALLOCATE TO DEPARTMENTS	3,690.00	4,200.00	1,338.00	2,862.00	31.86
Total Dept 301 - OPERATING COSTS		26,776.59	30,044.00	24,484.53	5,559.47	81.50
TOTAL EXPENDITURES		99,530.47	109,436.00	88,925.41	20,510.59	81.26
Fund 287 - BUILDING DEPARTMENT FUND:						
TOTAL REVENUES		171,511.09	128,060.00	65,514.75	62,545.25	51.16
TOTAL EXPENDITURES		99,530.47	109,436.00	88,925.41	20,510.59	81.26
NET OF REVENUES & EXPENDITURES		71,980.62	18,624.00	(23,410.66)	42,034.66	125.70
BEG. FUND BALANCE		99,345.51	171,326.13	171,326.13		

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Fund 287 - BUILDING DEPARTMENT FUND						
END FUND BALANCE		171,326.13	189,950.13	147,915.47		

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 369 - BLDG AUTH DEBT FUND						
Revenues						
Dept 000						
369-000-685.000	FUNDS XFER FOR 3.5 BOND PMT	254,085.76	276,354.00	0.00	276,354.00	0.00
Total Dept 000		254,085.76	276,354.00	0.00	276,354.00	0.00
TOTAL REVENUES		254,085.76	276,354.00	0.00	276,354.00	0.00
Expenditures						
Dept 905 - DEBT SERVICE						
369-905-942.000	3 M BOND BLDG AUTH	215,296.50	236,404.00	236,404.00	0.00	100.00
369-905-987.000	INTEREST 3 M BOND	38,789.26	39,950.00	39,950.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		254,085.76	276,354.00	276,354.00	0.00	100.00
TOTAL EXPENDITURES		254,085.76	276,354.00	276,354.00	0.00	100.00
Fund 369 - BLDG AUTH DEBT FUND:						
TOTAL REVENUES		254,085.76	276,354.00	0.00	276,354.00	0.00
TOTAL EXPENDITURES		254,085.76	276,354.00	276,354.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(276,354.00)	276,354.00	100.00
BEG. FUND BALANCE						
END FUND BALANCE				(276,354.00)		

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Fund 370 - PUBLIC SAFETY BLDG DEBT FD						
Revenues						
Dept 000						
370-000-402.000	CURRENT PROPERTY TAX	264,676.69	279,728.00	264,842.09	14,885.91	94.68
370-000-441.000	STATE REVENUE SHARING - LCSA	4,887.87	4,888.00	2,664.60	2,223.40	54.51
370-000-445.000	PENALTY & INTEREST ON TAXES	88.51	100.00	39.42	60.58	39.42
370-000-588.000	CONTRIBUTION OTHER FUND(S)	99,930.18	140,000.00	70,888.00	69,112.00	50.63
Total Dept 000		369,583.25	424,716.00	338,434.11	86,281.89	79.68
TOTAL REVENUES		369,583.25	424,716.00	338,434.11	86,281.89	79.68
Expenditures						
Dept 301 - OPERATING COSTS						
370-301-727.000	SUPPLIES	1,057.18	1,500.00	721.31	778.69	48.09
370-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	9,941.87	12,000.00	9,565.00	2,435.00	79.71
370-301-818.000	CONTRACTUAL SERVICES	6,727.90	10,000.00	5,801.10	4,198.90	58.01
370-301-850.000	COMMUNICATION	5,814.48	7,000.00	5,638.09	1,361.91	80.54
370-301-910.000	INSURANCE & BONDS	7,462.00	7,795.00	0.00	7,795.00	0.00
370-301-920.000	UTILITIES	63,207.39	68,000.00	30,871.45	37,128.55	45.40
370-301-930.000	REPAIRS & MAINTENANCE	15,175.98	30,000.00	20,823.10	9,176.90	69.41
370-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	213.12	2,000.00	133.26	1,866.74	6.66
Total Dept 301 - OPERATING COSTS		109,599.92	138,295.00	73,553.31	64,741.69	53.19
Dept 905 - DEBT SERVICE						
370-905-945.000	3.8 M PSB BOND	230,000.00	250,000.00	250,000.00	0.00	100.00
370-905-994.000	INTEREST 3.8 BOND PSB	35,164.15	29,728.00	29,727.50	0.50	100.00
Total Dept 905 - DEBT SERVICE		265,164.15	279,728.00	279,727.50	0.50	100.00
TOTAL EXPENDITURES		374,764.07	418,023.00	353,280.81	64,742.19	84.51
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:						
TOTAL REVENUES		369,583.25	424,716.00	338,434.11	86,281.89	79.68
TOTAL EXPENDITURES		374,764.07	418,023.00	353,280.81	64,742.19	84.51
NET OF REVENUES & EXPENDITURES		(5,180.82)	6,693.00	(14,846.70)	21,539.70	221.82
BEG. FUND BALANCE		6,922.34	1,741.52	1,741.52		
END FUND BALANCE		1,741.52	8,434.52	(13,105.18)		

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Fund 571 - WASTEWATER TREATMENT FUND						
Revenues						
Dept 000						
571-000-445.000	PENALTY & INTEREST ON TAXES	5.06	0.00	2.48	(2.48)	100.00
571-000-500.000	TAP-IN FEES	28,400.00	19,046.00	19,046.00	0.00	100.00
571-000-590.000	GRANT INCOME	0.00	0.00	116,519.34	(116,519.34)	100.00
571-000-651.000	USAGE FEES	1,356,181.43	1,365,000.00	1,021,496.71	343,503.29	74.83
571-000-665.000	INTEREST INCOME	1,472.93	1,500.00	74.00	1,426.00	4.93
571-000-671.000	REIMBURSEMENT/OTHER INCOME	5,584.29	1,800.00	4,665.30	(2,865.30)	259.18
571-000-672.000	SAD INTEREST	54.68	45.00	0.00	45.00	0.00
571-000-673.000	SALE OF FIXED ASSET	0.00	2,565.00	2,565.00	0.00	100.00
Total Dept 000		1,391,698.39	1,389,956.00	1,164,368.83	225,587.17	83.77
TOTAL REVENUES		1,391,698.39	1,389,956.00	1,164,368.83	225,587.17	83.77
Expenditures						
Dept 226 - PERSONNEL						
571-226-701.000	SALARIES	75,252.33	64,890.00	52,337.91	12,552.09	80.66
571-226-702.000	SALARIES	201,352.80	197,501.00	146,435.32	51,065.68	74.14
571-226-711.000	SALARIES-OVERTIME	5,578.67	18,540.00	10,557.94	7,982.06	56.95
571-226-715.000	SOCIAL SECURITY	21,444.66	22,310.00	16,068.14	6,241.86	72.02
571-226-716.000	HOSPITALIZATION	97,286.80	100,055.00	75,951.95	24,103.05	75.91
571-226-717.000	LIFE/DISB. INSURANCE	2,929.05	3,447.00	2,553.06	893.94	74.07
571-226-718.000	PENSION	25,198.50	28,093.00	18,008.92	10,084.08	64.10
571-226-720.000	BANKED PTO	14,441.21	0.00	0.00	0.00	0.00
571-226-731.000	WORKERS COMP INSURANCE	5,898.70	6,616.00	0.00	6,616.00	0.00
571-226-957.000	TRAINING & DEVELOPMENT	630.00	3,500.00	3,849.00	(349.00)	109.97
Total Dept 226 - PERSONNEL		450,012.72	444,952.00	325,762.24	119,189.76	73.21
Dept 270 - LEGAL/PROFESSIONAL						
571-270-722.000	CONTROLLER	18,448.30	17,633.00	13,316.63	4,316.37	75.52
571-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	100.00
571-270-803.000	LEGAL	0.00	500.00	0.00	500.00	0.00
571-270-806.000	ENGINEER	24,323.67	30,000.00	7,308.56	22,691.44	24.36
Total Dept 270 - LEGAL/PROFESSIONAL		49,071.97	54,433.00	26,925.19	27,507.81	49.46
Dept 301 - OPERATING COSTS						
571-301-727.000	SUPPLIES	1,562.79	2,500.00	982.98	1,517.02	39.32
571-301-740.000	OPERATING SUPPLIES	49,132.16	55,000.00	37,486.90	17,513.10	68.16
571-301-741.000	UNIFORMS/GEAR & ALLOWANCE	2,413.26	3,000.00	1,068.88	1,931.12	35.63
571-301-807.000	MEMBERSHIP DUES	0.00	1,000.00	880.00	120.00	88.00
571-301-817.000	LAB & TESTING	3,874.00	7,000.00	4,436.00	2,564.00	63.37
571-301-819.000	COLLECTION SYS ANNUAL MAINT	42,160.17	55,000.00	37,152.29	17,847.71	67.55
571-301-825.000	SEWER ADMINISTRATION FEES	37,500.00	37,500.00	0.00	37,500.00	0.00
571-301-850.000	COMMUNICATION	4,945.81	6,000.00	4,414.30	1,585.70	73.57
571-301-851.000	POSTAGE	3,570.32	3,000.00	2,667.18	332.82	88.91
571-301-900.000	PRINTING & PUBLICATIONS	15.00	200.00	0.00	200.00	0.00
571-301-907.000	Refunds and Rebates	0.00	0.00	2,469.33	(2,469.33)	100.00
571-301-910.000	INSURANCE & BONDS	24,272.00	25,350.00	0.00	25,350.00	0.00
571-301-920.000	UTILITIES	118,764.23	100,000.00	45,465.86	54,534.14	45.47
571-301-929.000	GRANT EXPENSE	0.00	0.00	24,250.08	(24,250.08)	100.00
571-301-930.000	REPAIRS & MAINTENANCE	72,566.53	110,000.00	31,004.64	78,995.36	28.19
571-301-940.000	RENTAL EQUIPMENT	1,246.80	1,000.00	1,312.24	(312.24)	131.22

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND						
Expenditures						
571-301-950.000	LAND LEASING	0.00	260.00	0.00	260.00	0.00
571-301-956.000	MISCELLANEOUS	0.00	0.00	10.00	(10.00)	100.00
571-301-968.000	DEPRECIATION EXPENSE	256,704.00	245,652.00	0.00	245,652.00	0.00
Total Dept 301 - OPERATING COSTS		618,727.07	652,462.00	193,600.68	458,861.32	29.67
Dept 333 - TRANSPORTATION						
571-333-860.000	FUEL & MILEAGE	4,022.38	7,000.00	2,094.22	4,905.78	29.92
571-333-930.000	REPAIRS & MAINTENANCE	198.84	1,500.00	0.00	1,500.00	0.00
Total Dept 333 - TRANSPORTATION		4,221.22	8,500.00	2,094.22	6,405.78	24.64
Dept 528 - O & M - BOND & INTEREST						
571-528-954.000	AGENT FEES	648.13	700.00	549.00	151.00	78.43
571-528-989.000	INTEREST 1992 BOND	12,238.76	10,520.00	10,518.76	1.24	99.99
571-528-995.000	DEBT SERVICE - INTEREST	9,805.12	0.00	0.00	0.00	0.00
Total Dept 528 - O & M - BOND & INTEREST		22,692.01	11,220.00	11,067.76	152.24	98.64
Dept 900 - CAPITAL OUTLAY						
571-900-970.000	EQUIPMENT	59,654.00	110,000.00	70,987.00	39,013.00	64.53
Total Dept 900 - CAPITAL OUTLAY		59,654.00	110,000.00	70,987.00	39,013.00	64.53
TOTAL EXPENDITURES		1,204,378.99	1,281,567.00	630,437.09	651,129.91	49.19
Fund 571 - WASTEWATER TREATMENT FUND:						
TOTAL REVENUES		1,391,698.39	1,389,956.00	1,164,368.83	225,587.17	83.77
TOTAL EXPENDITURES		1,204,378.99	1,281,567.00	630,437.09	651,129.91	49.19
NET OF REVENUES & EXPENDITURES		187,319.40	108,389.00	533,931.74	(425,542.74)	492.61
BEG. FUND BALANCE		6,552,701.71	6,740,021.11	6,740,021.11		
END FUND BALANCE		6,740,021.11	6,848,410.11	7,273,952.85		

User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 703 - TAX FUND						
Revenues						
Dept 253 - TREASURER						
703-253-402.000	CURRENT PROPERTY TAX	0.00	0.00	14,542,366.55	(14,542,366.55)	100.00
703-253-445.000	PENALTY & INTEREST ON TAXES	0.00	0.00	11,809.98	(11,809.98)	100.00
Total Dept 253 - TREASURER		0.00	0.00	14,554,176.53	(14,554,176.53)	100.00
TOTAL REVENUES		0.00	0.00	14,554,176.53	(14,554,176.53)	100.00
Expenditures						
Dept 000						
703-000-922.000	LATE FEES AND PENALTIES	0.00	0.00	20.00	(20.00)	100.00
Total Dept 000		0.00	0.00	20.00	(20.00)	100.00
Dept 253 - TREASURER						
703-253-962.000	TAX DISBURSEMENTS	0.00	0.00	14,542,497.70	(14,542,497.70)	100.00
703-253-981.000	TAX INTEREST PMTS	0.00	0.00	11,667.84	(11,667.84)	100.00
Total Dept 253 - TREASURER		0.00	0.00	14,554,165.54	(14,554,165.54)	100.00
TOTAL EXPENDITURES		0.00	0.00	14,554,185.54	(14,554,185.54)	100.00
Fund 703 - TAX FUND:						
TOTAL REVENUES		0.00	0.00	14,554,176.53	(14,554,176.53)	100.00
TOTAL EXPENDITURES		0.00	0.00	14,554,185.54	(14,554,185.54)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(9.01)	9.01	100.00
BEG. FUND BALANCE						
END FUND BALANCE				(9.01)		

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER						
Revenues						
Dept 000						
815-000-665.000	INTEREST INCOME	185.31	150.00	27.10	122.90	18.07
815-000-672.000	SAD INTEREST	7,254.80	6,218.00	169.49	6,048.51	2.73
Total Dept 000		7,440.11	6,368.00	196.59	6,171.41	3.09
TOTAL REVENUES		7,440.11	6,368.00	196.59	6,171.41	3.09
Expenditures						
Dept 301 - OPERATING COSTS						
815-301-968.000	DEPRECIATION EXPENSE	17,519.00	17,519.00	0.00	17,519.00	0.00
Total Dept 301 - OPERATING COSTS		17,519.00	17,519.00	0.00	17,519.00	0.00
Dept 905 - DEBT SERVICE						
815-905-995.000	DEBT SERVICE - INTEREST	7,153.24	6,220.00	6,220.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		7,153.24	6,220.00	6,220.00	0.00	100.00
TOTAL EXPENDITURES		24,672.24	23,739.00	6,220.00	17,519.00	26.20
Fund 815 - DIST # 5 SEVEN MILE SEWER:						
TOTAL REVENUES		7,440.11	6,368.00	196.59	6,171.41	3.09
TOTAL EXPENDITURES		24,672.24	23,739.00	6,220.00	17,519.00	26.20
NET OF REVENUES & EXPENDITURES		(17,232.13)	(17,371.00)	(6,023.41)	(11,347.59)	34.68
BEG. FUND BALANCE		581,988.33	564,756.20	564,756.20		
END FUND BALANCE		564,756.20	547,385.20	558,732.79		

User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 825 - WHITMORE LAKE SEWER DISTRICT						
Revenues						
Dept 000						
825-000-445.000	PENALTY & INTEREST ON TAXES	55.90	0.00	14.41	(14.41)	100.00
825-000-672.000	SAD INTEREST	38,000.02	36,000.00	1,055.58	34,944.42	2.93
Total Dept 000		38,055.92	36,000.00	1,069.99	34,930.01	2.97
TOTAL REVENUES		38,055.92	36,000.00	1,069.99	34,930.01	2.97
Expenditures						
Dept 301 - OPERATING COSTS						
825-301-968.000	DEPRECIATION EXPENSE	1,328.00	12,000.00	0.00	12,000.00	0.00
Total Dept 301 - OPERATING COSTS		1,328.00	12,000.00	0.00	12,000.00	0.00
Dept 905 - DEBT SERVICE						
825-905-954.000	AGENT FEES	500.00	500.00	500.00	0.00	100.00
825-905-986.000	INTEREST EXPENSE - WL SAD BOND	26,137.03	22,394.00	22,393.78	0.22	100.00
Total Dept 905 - DEBT SERVICE		26,637.03	22,894.00	22,893.78	0.22	100.00
TOTAL EXPENDITURES		27,965.03	34,894.00	22,893.78	12,000.22	65.61
Fund 825 - WHITMORE LAKE SEWER DISTRICT:						
TOTAL REVENUES		38,055.92	36,000.00	1,069.99	34,930.01	2.97
TOTAL EXPENDITURES		27,965.03	34,894.00	22,893.78	12,000.22	65.61
NET OF REVENUES & EXPENDITURES		10,090.89	1,106.00	(21,823.79)	22,929.79	1,973.22
BEG. FUND BALANCE		756,488.03	766,578.92	766,578.92		
END FUND BALANCE		766,578.92	767,684.92	744,755.13		

User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT						
Revenues						
Dept 000						
890-000-665.000	INTEREST INCOME	916.61	750.00	49.80	700.20	6.64
890-000-672.000	SAD INTEREST	27,259.06	17,902.00	333.02	17,568.98	1.86
Total Dept 000		28,175.67	18,652.00	382.82	18,269.18	2.05
TOTAL REVENUES		28,175.67	18,652.00	382.82	18,269.18	2.05
Expenditures						
Dept 301 - OPERATING COSTS						
890-301-968.000	DEPRECIATION EXPENSE	74,187.00	74,187.00	0.00	74,187.00	0.00
Total Dept 301 - OPERATING COSTS		74,187.00	74,187.00	0.00	74,187.00	0.00
Dept 905 - DEBT SERVICE						
890-905-954.000	AGENT FEES	414.37	63.38	351.00	(287.62)	553.80
890-905-998.000	INTEREST NT BOND	7,194.88	0.00	0.00	0.00	0.00
Total Dept 905 - DEBT SERVICE		7,609.25	63.38	351.00	(287.62)	553.80
TOTAL EXPENDITURES		81,796.25	74,250.38	351.00	73,899.38	0.47
Fund 890 - N.T. SEWER DISTRICT:						
TOTAL REVENUES		28,175.67	18,652.00	382.82	18,269.18	2.05
TOTAL EXPENDITURES		81,796.25	74,250.38	351.00	73,899.38	0.47
NET OF REVENUES & EXPENDITURES		(53,620.58)	(55,598.38)	31.82	(55,630.20)	0.06
BEG. FUND BALANCE		2,931,759.44	2,878,138.86	2,878,138.86		
END FUND BALANCE		2,878,138.86	2,822,540.48	2,878,170.68		

User: YVETTE
DB: Northfield

PERIOD ENDING 04/30/2018
% Fiscal Year Completed: 83.29

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2017	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018	AVAILABLE BALANCE	% BDGT USED
Fund 955 - FIRE TRUCK BOND MILLAGE						
Revenues						
Dept 000						
955-000-445.000	PENALTY & INTEREST ON TAXES	580.44	0.00	0.00	0.00	0.00
Total Dept 000		580.44	0.00	0.00	0.00	0.00
TOTAL REVENUES		580.44	0.00	0.00	0.00	0.00
Fund 955 - FIRE TRUCK BOND MILLAGE:						
TOTAL REVENUES		580.44	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		580.44	0.00	0.00	0.00	0.00
BEG. FUND BALANCE		(580.44)				
END FUND BALANCE						
TOTAL REVENUES - ALL FUNDS		6,593,648.74	6,522,029.73	19,590,622.94	(13,068,593.21)	300.38
TOTAL EXPENDITURES - ALL FUNDS		6,990,600.79	6,557,653.92	18,526,665.10	(11,969,011.18)	282.52
NET OF REVENUES & EXPENDITURES		(396,952.05)	(35,624.19)	1,063,957.84	(1,099,582.03)	2,986.62
BEG. FUND BALANCE - ALL FUNDS		13,975,983.61	13,579,031.56	13,579,031.56		
END FUND BALANCE - ALL FUNDS		13,579,031.56	13,543,407.37	14,642,989.40		

FUND BALANCE REPORT
Fund 101: GENERAL FUND
2017-2018 FISCAL YEAR
AS OF 4/30/18

DESCRIPTION	2015-16 ACTIVITY	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 06/30/17	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 4/30/18
TOTAL ESTIMATED REVENUES	1,298,501	1,289,475	1,387,068	1,567,877	1,111,071
TOTAL APPROPRIATIONS	1,245,166	2,026,556	2,201,219	1,390,461	927,760
NET OF REVENUES/APPROPRIATIONS - FUND 101	53,335	(737,081)	(814,151)	177,416	183,311
BEGINNING FUND BALANCE	1,550,163	1,603,499	1,603,499	789,348	789,348
ENDING FUND BALANCE	1,603,498	866,418	789,348	966,764	972,659
	Fund Bal % 129%	Fund Bal % 43%	Fund Bal % 36%	Fund Bal % 70%	Fund Bal % 105%

*Fund Balance % = Ending Fund Balance as a Percentage of Total Appropriations

Supervisor's Report

From: Marlene Chockley

Date: May 3, 2018

Points of Information

The Michigan Townships Association Conference was a very valuable event. I was able to discuss several key township issues with other township officials, instructors and vendors who were there. I brought back the write ups for many of the presentations that I thought would be useful to the board and put them in your mailboxes.

One of the sessions I attended was on strategic planning. The instructor stressed that the role of the board is to take a broad policy level view of the township and plan for its future. I hope that this board will use this planning tool in advance of the significant decisions we need to make affecting the long term stability and economic viability of the township.

I look forward to sharing other areas of interest in the days ahead.

Downtown Development Authority – April 23

The DDA discussed 75 Barker with representatives of Kiwanis. A motion was made to have our building official, Kurt Weiland, assess the building for the improvements that would be necessary to make it usable for office and retail. Also, the Authority is asking the Board to recognize the Parks and Recreation Board to manage the North Village Park including the waterfront. They also allocated funds for planting flowers in the pots along Main Street by Carolyn Otterman's third grade class who will help plant them and beautify the downtown as they learn about volunteerism and botany.

Washtenaw Urban County Executive Committee – May 2

The Committee reviewed and adopted the 5-year Consolidated Plan for the use of HUD funds. It is scheduled for one more public hearing on July 11 and a final review and vote from the Washtenaw County Board of Commissioners after receiving the final allocation information this summer. If you are interested in reading the plan, you can access it at this link:

<https://www.washtenaw.org/ArchiveCenter/ViewFile/Item/830>

Respectfully submitted,

Marlene Chockley

Township Manager's Report prepared by Steve Aynes for the May 8, 2018 Board Meeting

Budget Process and Capital Improvement Plans

The Township Controller has prepared budget sheets for the Fiscal Year 2018-19 Budget. I am working with Township employees and consultants on preparing a draft Budget and Capital Improvement Plan for review with the Board. My goal is to give the Board a Draft Budget and Capital Improvement Plan by Friday, June 1, 2018.

The initial draft budget could then be reviewed with the Board at the June 12 Board Meeting. The final draft, public hearings, and the adoption of the 2018-19 FY Budget are planned for June 26. The Budget year begins July 1, 2018. The 5 year capital Improvement Plan would also be reviewed and adopted.

Employee Performance Reviews

I am currently conducting reviews of each employee under my supervision. This should be done annually and include setting goals for the employee to accomplish during the coming year.

Previously the Board conducted reviews of the performance of the Public Safety Director and the Township Manager. These reviews involved closed sessions with the employee and the Township Board discussing the review in private. The employee may ask that the reviews be held in private or public.

There are forms for a written evaluation if the Board chose to complete these. The Board could also chose to conduct a verbal review only. This needs to be discussed at the next Budget meeting.

Request for Proposals (RFP's) for the North Village Project

There are two perspective developers who are discussing the North Village Project. However, more time is needed for them to conduct their research and to put together their response to the RFP. Therefore, the submittal date has been extended to June 20, 2018.

Police and Fire Union Contracts

The current contracts expire June 30. Public Safety Director Bill Wagner will be coordinating the negotiation process for the Township.

Employee Health Insurance

The Township's representative with Burnham and Flower Insurance Group stated that the rates this year are uncertain at this time. Rates will be provided in the Fall. But he has recommended to be safe the Township should plan for at least a 15 % rate increase.

Professional Services

I have contacted the Township Attorneys, Auditors, Planners, Assessors, and Engineers as part of the development of the FY 2018/19 Budget Year.

Surplus Property Sale by Northfield Township

This will be held on May 22 from 4:30 to 6 PM. Come prepared to pay for your purchases and remove your items the same evening.

**NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
April 10, 2018**

CALL TO ORDER

The meeting was called to order at 6:10 P.M. by Supervisor Chockley at 8350 Main Street.

Supervisor Chockley led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present (Arrived at 6:18 P.M.)
Wayne Dockett, Trustee	Present (Arrived at 6:20 P.M.)
Jacki Otto, Trustee	Present (Arrived at 6:15 P.M.)

Also present:

Township Manager Steven Aynes
Township Attorney Bradford Maynes
Township Labor Attorney Kevin Kilby
Recording Secretary Lisa Lemble

ADOPT AGENDA

- ▶ **Motion:** Chockley moved, Manley supported, that the agenda be adopted as presented.
Motion carried 4—0 on a voice vote.

FIRST CALL TO THE PUBLIC

None present. [Otto arrived].

BOARD MEMBER COMMENTS

None. [Chick arrived].

CORRESPONDENCE AND ANNOUNCEMENTS

None. [Dockett arrived].

CLOSED SESSION

- ▶ **Motion:** Chockley moved, Beliger supported, that the Board go into closed session to receive attorney-client privileged communications pursuant to MCL 15.268(8)(h).
Motion carried 7—0 on a roll call vote.

- ▶ **Motion:** Chockley moved, Otto supported, that the Board return to open session.
Motion carried 7—0 on a roll call vote.

[Dockett left the room].

- ▶ **Motion:** Chockley moved, Beliger supported, to amend the agenda to remove Item 2, "Possible Closed Session, pursuant to MCL 15.268(8)(a), if requested by employee" from the agenda.
Motion carried 6—0 on a roll call vote.

[Dockett returned].

MOTION RESULTING FROM OPEN SESSION

- **Motion:** Otto moved, Chick supported, to have the Township Manager research with the Township's health insurance agency to determine whether "actively at work" is a condition for insurance benefits and to report back to the Board.
Motion carried 6—0 on a voice vote.

SECOND CALL TO THE PUBLIC

No comments. [Otto left the room].

BOARD MEMBER COMMENTS

In answer to a question from Zelenock, Aynes said he provided Board comments about the status of Lt. Greene to Township Labor Attorney Stacy Belisle for preparation of a press release, but issuance was delayed until after this meeting. He said he will send the statement to the Board for review before releasing it.

ADJOURNMENT

- ▶ **Motion:** Chockley moved, Chick supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 7:08 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board on _____, 2018.

Kathleen Manley, Clerk

**NORTHFIELD TOWNSHIP
Township Board
Minutes
April 10, 2018**

CALL TO ORDER

The meeting was called to order at 7:11 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Supervisor Chockley led those present in a brief invocation and the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:

Public Safety Director William Wagner
Wastewater Treatment Plant Superintendent Dan Willis
Township Manager Steven Aynes
Township Attorney Bradford Maynes
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

- ▶ **Motion:** Chockley moved, Manley supported, that the Kiwanis presentation be moved up on the agenda to be Item 1. **Motion carried 5—2 on a roll call vote, Zelenock and Dockett opposed.**

ADOPT CONSENT AGENDA

Beliger asked that the Assessing report and the March 13th regular session minutes be pulled from the consent agenda for discussion. Chockley asked that the March 27th regular session minutes be pulled for discussion.

- ▶ **Motion:** Chockley moved, Beliger supported, that the consent agenda be adopted as amended. **Motion carried 7—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Amy Steffens, 9168 Lakewood Drive, made comments and asked questions about the proposed Resolution 18-579.

BOARD MEMBER COMMENTS

Dockett questioned whether the proposed holiday sales zoning ordinance amendment the Planning Commission is currently working on is necessary. Chick explained the Commission is broadening an existing ordinance and noted that the Township Board sets fees for permits. Aynes noted the sewer line in the Community Center backed up requiring professional cleaning, and the Center is expected to reopen on Thursday.

CORRESPONDENCE AND ANNOUNCEMENTS

Chockley referred to the notification from Hamburg Township about their intent to update their Master Plan.

REPORTS/UPDATES

Zoning Board of Appeals. Did not meet in March.

Planning Commission. Chick referred to her written report, noting that the ordinance regarding Temporary Specialty Stores will probably be finalized this month.

Parks and Recreation. Beliger reported a grant application was submitted for improvements along the Barker Road Non-motorized Path. The next meeting is April 19th.

Land Preservation. The next meeting is April 12th. Otto asked about the Facebook page set up by the Committee and said it should be approved by the Board. Zelenock said it will be taken down and the committee will issue all information through the Township's website.

Financial/Treasurer. Zelenock referred to her written report.

Fund Balance. Chockley referred to the written report.

Supervisor. Chockley asked Board members to send any input to her that they would like included in a resolution regarding the Road Commission's plans for removing trees along North Territorial and Mast Roads for consideration by the Board on May 8th. There was considerable discussion about this including the purposes of both the grant for the tree removal and the resolution.

Chockley also reported that the Water Resources Commissioner approved the permit today for the Catholic Church Drain so the culvert is scheduled for replacement on Thursday.

Manager. At Aynes request, Maynes reported that the open pit inspection following demolition of the structure at 7775 Shady Beach was approved today, so he will be bringing approval of dismissal to the lawsuit to the Board.

Aynes referred to his written report and also commented on the grant application previously reported on by Beliger. In answer to a question he said he should have a draft of the Employee Handbook available for the Board in May. He also answered questions about his investigation of the legal aspects of the LAWNET lease, waiving of a \$50 fee for MDOT for assigning of an address, and disposing of unneeded Township furniture and equipment.

Assessing. Chockley answered questions from Beliger about the Assessing report and referred her to Assessor Monchak about details.

Wastewater Treatment. At Beliger's request Superintendent Willis reviewed highlights of his written report.

AGENDA ITEMS

0. Minutes

Chockley and Beliger made two corrections.

- ▶ **Motion:** Chockley moved, Chick supported, that the minutes of the March 13 and March 27, 2018, Township Board meetings be approved as amended. **Motion carried 7—0 on a roll call vote.**

7.
Kiwanis Proposal for 75 Barker Road

Kiwanis members Margaret Riddell and Andy Lakatos presented proposals for either purchase or lease of 75 Barker Road by the Kiwanis for use as their thrift store and a community center. The Board and Maynes discussed the need for any sale or lease of Township property to be at market value, the need to protect the public during any use of the building, and the idea of developing a long-term plan for the building.

Zelenock and Otto noted they are Kiwanis members and will recuse themselves from any official Board actions involving Kiwanis. Dockett recalled that a sales agreement for the entire property was entered into in 2010 for \$145,000, but the sale was not completed. The Board discussed past and potential future uses, safety concerns due to structural issues, and how to proceed. Lakatos suggested having the Township inspect the building regarding safety issues and Chockley suggested creating a subcommittee and coordinating with the DDA.

1.
Civic Event Application:
4th of July Fireworks

Chief Wagner said the date of June 30th is also a German Park event which will spread the Police Department rather thin, but he will make it work. He asked that the Township post signs about alcohol consumption, swimming, pets, parking, etc.

- ▶ **Motion:** Chockley moved, Zelenock supported, that action on the Civic Event Application for the 4th of July Fireworks be postponed pending receipt of additional information about parking. **Motion carried 7—0 on a roll call vote.**

2.
Resolution 18-583:
Road Closure for Fireworks

- ▶ **Motion:** Beliger moved, Otto supported, to approve Resolution 18-583: Road Closure for Fireworks. **Motion carried 7—0 on a roll call vote. Resolution adopted.**

3.
Request for Pay Increase for Hunter Lewis

- ▶ **Motion:** Chockley moved, Chick supported, to increase Hunter Lewis' base pay from \$14.42 to \$15.00/hour. **Motion carried 7—0 on a voice vote.**

4.

MDOT Request to Waive Fees

- ▶ **Motion:** Chockley moved, Manley supported, to waive up to \$550 in in-house fees associated with the MDOT Park and Ride for assigning an address and for a lot split, but not including the zoning application or site plan fee.

Chockley explained this lot will have solar lighting, which will cost MDOT more money, but it will save the Township money on the electric bill for the lights. She said they are also studying extending the non-motorized pathway to the lot from Barker Road. She said this involves a minimal amount of money compared to the benefit received.

Motion failed 2—5 on a voice vote, Otto, Zelenock, Dockett, Chick, and Beliger opposed.

5.

Streetlight Replacement Proposal

Chockley distributed maps showing all streetlights in the Township, noting that only one is currently an LED. She explained that switching all of the rest from mercury vapor to LEDs would save the Township \$8,697/year with a payback period of 2.84 years. She said the cost of the conversion can be reduced by first identifying all burned out bulbs, because DTE will replace them at no charge with LEDs.

Beliger said the only bid is from DTE. Chockley said she has been told a private maintenance company can be hired, but she has been told that is more expensive.

- ▶ **Motion:** Chockley moved, Chick supported, to authorize the Township Manager to obtain a municipal streetlight purchase agreement from DTE for the mercury vapor streetlight replacement and authorize his signature on the contract, pending approval of the Township attorney.

Dockett said the contract does not indicate what the fees will be after installation.

- ▶ **Amendment to motion:** Zelenock moved, Chockley supported, that the final cost to convert after rebate will not exceed \$25,000, and that the annual savings will be approximately \$8,700 with a payback period of 2.84 years.

Beliger expressed concern about the light quality of LEDs.

Amendment to motion carried 6—1 on a roll call vote, Dockett opposed.

- ▶ **Amended motion:** Chockley moved, Chick supported, to authorize the Township Manager to obtain a municipal streetlight purchase agreement from DTE for the mercury vapor streetlight replacement, to authorize his signature on the contract pending approval of the Township attorney, that the final cost to convert after rebate will not exceed \$25,000, and that the annual savings will be approximately \$8,700 with a payback period of 2.84 years. **Amended motion passed 5—2 on a roll call vote, Dockett and Beliger opposed.**

6.

**Resolution 18-579:
Preclusion of Board of Trustees Members from
Participating in Building and Zoning Meetings**

Chick read her memo and explained that the purpose of the proposal is to maintain public trust and eliminate the appearance of Board members having undue influence on proposed development projects. Board members comments included that they can add value to meetings with potential developers, Board members are elected to serve residents, and potential conflicts could be created for the Board's representatives to the ZBA and Planning Commission if they participate in pre-development meetings.

- ▶ **Motion:** Chick moved, Otto supported, to approve Resolution 18-579 to Preclude Board Members as Individuals from Participating in any Pre-Development, Concept Meetings or Negotiations with Building and Zoning Applicants.

Board members made comments, including that they should be able to attend any public meetings they want to and the intent of and need for the resolution. Chockley noted there is a State statute governing standards of conduct for public officials and said an alternative, less restrictive, policy was recommended to her. Maynes said based on the discussion he could prepare a revised proposal.

Chick withdrew her motion to allow the Township attorney to develop a proposed policy.

8.

Section 125 Premium Only Plan Document

- ▶ **Motion:** Zelenock moved, Dockett supported, to postpone discussion and action on Section 125 Premium Only Plan Document due to time constraints. **Motion carried 7—0 on a voice vote.**

9. Bills

- ▶ **Motion:** Chockley moved, Otto supported, to adopt the bills. **Motion carried 6—1 on a roll call vote, Beliger opposed.**

SECOND CALL TO THE PUBLIC

Margaret Riddell and Amy Steffens comments on the proposed Resolution 18-579.

BOARD MEMBER COMMENTS

Board members made comments about 75 Barker Road, supporting local businesses, the experience of developers in Green Oak vs. Northfield Townships, and the conduct and length of Board meetings. They thanked Kiwanis, members of the public, and the Police and Fire personnel, and noted it cost the taxpayers \$761,215.81 to run the Township in March.

CORRESPONDENCE AND ANNOUNCEMENTS

Manley noted Northfield Township voters in the Ann Arbor Public School district will be voting at Salem Township Hall in the school millage election. Chockley asked for input from Board members related to sessions she will be attending at the Michigan Townships Association annual conference.

ADJOURNMENT

- ▶ **Motion:** Beliger moved that the meeting be adjourned. **Motion carried 7—0 on a voice vote.**

The meeting adjourned at 10:15 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2018.

Kathleen Manley, Clerk

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**NORTHFIELD TOWNSHIP
Township Board
Minutes
April 24, 2018**

CALL TO ORDER

The meeting was called to order at 7:01 P.M. by Clerk Manley at 8350 Main Street.

INVOCATION/PLEDGE

Otto provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Absent with notice
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Absent with notice
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:

Township Manager Steven Aynes
Township Attorney Bradford Maynes
Recording Secretary Lisa Lemble
Members of the community

ADOPT AGENDA

- ▶ **Motion:** Chick moved, Zelenock supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

FIRST CALL TO THE PUBLIC

Chuck Steuer, 760 Six Mile Road, Parks and Recreation Committee member, spoke about the dog park, including about rules for use and requirements that should apply for anyone filing a complaint with the Township, and about parking for the 4th of July Fireworks.

BOARD MEMBER RESPONSE

Otto read a statement from Tawn Beliger about dog park rules requesting that an action item be placed on the agenda. Dockett also commented the issue of dog park rules. Chick noted that the Board had received information about this and it will be on the next agenda.

CORRESPONDENCE AND ANNOUNCEMENTS

Zelenock reported that she spoke with MDOT officials who told her they will make sure the missing Six Mile lights are replaced. In answer to a question from Zelenock, Aynes said he just received information about possibly tax abatement for the downtown area, and he will be researching that and reporting to the Board.

AGENDA ITEMS

**I.
Civic Event Application:
4th of July Fireworks**

Dennis Cazan, President of 4th of July Committee, appeared in support of the application, noting that they would like to put up a banner over Main Street before Memorial Day.

- ▶ **Motion:** Otto moved, Chick supported, to accept the Whitmore Lake Civic Event Application for the 4th of July Fireworks.
- ▶ **Amendment to motion:** Zelenock moved, Dockett supported, to amend the motion to make approval subject to the Public Safety Director signing off.

Maynes noted the banner would require approval from the Road Commission.

Motion withdrawn.

- ▶ **Motion:** Zelenock moved, Otto supported, to accept the Whitmore Lake Civic Event Application for the 4th of July Fireworks, subject to approval of the Road Commission and Public Safety Director, and subject to peddler permits being approved at least 48 hours in advance of the event.

There was discussion about when the banner could go up. It was agreed that would need to be addressed separately because the proposal in the permit application to have the banner up from May 25th through July 14th exceeds the 30 days allowed under the ordinance. Cazan also asked about parking, and it was agreed that would have to be addressed separately.

Motion carried 5—0 on a roll call vote.

There was discussion about whether no swimming signs need to be posted on the waterfront portion of the Township's property.

- ▶ **Motion:** Otto moved, Chick supported, to approve parking in the North Village Park next to the post office for the 4th of July Fireworks, and that the Township post "No Lake Access" signs on the frontage of the lake.

At Zelenock's request Cazan explained how parking will be handled and said there is no charge, but donations for the event are accepted. Zelenock suggested that to treat all groups equally fees be charged and 5% up to \$500 be given to the Township from the proceeds for park maintenance (as was done for the Pond Hockey event).

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
April 24, 2018**

- ▶ **Amendment to motion:** Zelenock moved, Manley supported, to add a 5% donation up to \$500 to the Township for the use of the parking. **Amendment to motion carried 5—0 on a voice vote.**

- ▶ **Amended motion:** Otto moved, Chick supported, to approve parking in the North Village Park next to the post office for the 4th of July Fireworks, that the Township post "No Lake Access" signs on the frontage of the lake, and to add a 5% donation up to \$500 for the use of the parking. **Amended motion carried 5—0 on a roll call vote.**

**2.
Civic Event Application:
German Park Annual Picnics**

Wally Jarvis, President of the German Park, appeared.

- ▶ **Motion:** Chick moved, Manley supported, to approve the Civic Event Application for German Park to run from 6/30/2018 to 8/25/18, and to approve the alcohol permit, subject to approval by Public Safety Director William Wagner. **Motion carried 5—0 on a roll call vote.**

Jarvis noted this is German Park's 80th year and he welcomed the Board to join them in celebrating.

**3.
Request for Amendment
to LAWNET Lease Agreement**

Aynes recommended that the LAWNET lease be amended to delay the start to July 1st due to construction delays. Dockett said he will continue to vote against this lease as it there is no way to know if the Township will need that space during the next five years.

- ▶ **Motion:** Manley moved, Otto supported, to approve Aynes signing a revision to the LAWNET lease to begin 7/1/2018, extending the end date to 6/30/2023. **Motion carried 4—1 on a roll call vote, Dockett opposed.**

**4.
Clarification of MDOT Request to Waive Fees**

Aynes referred to his April 19th memo clarifying fees charged by the Township to MDOT related to the Park & Ride project and which fees had been paid or waived. Referring to the \$40 address assignment fee paid by Aynes because the Township did not approve that waiver, Dockett said he would be in favor of reimbursing Aynes.

The Board discussed the pros and cons of waiving various fees.

- ▶ **Motion:** Otto moved, Dockett supported, to reimburse Aynes the \$40 he paid for the MDOT address assignment fee. **Motion carried 5—0 on a voice vote.**

The Board asked Aynes to develop a policy on which fees the Township should waive.

**5.
Library Request to Waive Fees**

- ▶ **Motion:** Manley moved to waive the \$2,200 site plan review and \$1,800 conditional use permit for construction of a Library pavilion. **Motion died for lack of a second.**

Board members noted Township taxpayers would have to cover those costs if the fees were waived.

**6.
Request for Township Contribution
for Annual Clean-up Day**

- ▶ **Motion:** Manley moved, Otto supported, that the Township contribute \$2,000 toward the costs of the County Clean-up Day on June 9th. **Motion carried 5—0 on a voice vote.**

**7.
Request to Auction Township Items**

Manley explained that having this auction prior to the County Cleanup Day will allow the Township to use the cleanup day to discard of any remaining items.

- ▶ **Motion:** Manley moved, Chick supported, to allow Aynes to hold an auction for unwanted items on the second floor of the Public Safety Building as soon as possible. **Motion carried 5—0 on a roll call vote.**

**8.
Section 125 Premium Only Plan P.O.P.) Document**

a. *HSA Participation Agreement.* Aynes explained that this agreement would continue the use of Health Savings Accounts employees have had for many years.

- ▶ **Motion:** Otto moved, Chick supported, to accept the Health Savings Account proposal through Burnham & Flowers insurance group for the indefinite period of time that started January 1, 2017, as approved by the Township labor attorney. **Motion carried 4—1 on a roll call vote, Dockett opposed.**

b. *Resolution 18-584: Certificate of Resolution for the HSA Participation Agreement.*

- ▶ **Motion:** Otto moved, Chick supported, to accept Resolution 18-584 for the HSA Participation Agreement. **Motion carried 4—1 on a roll call vote, Dockett opposed. Resolution adopted.**

DISCUSSION ITEMS

**1.
Closed Session Frequency and Content**

The Board discussed that the last closed session was held only for the Township labor attorney to tell the Board that there was nothing new to report, and that it seemed like an unnecessary expense and use of time. At the Board's request Aynes said he will provide an accounting of labor attorney costs. The Board also discussed the unemployment claim by Lt. Greene.

The Board discussed whether closed sessions should be held before or after regular sessions.

**2.
Independent Contractor Agreements for
Recording Secretary and A/V Operator:
Legal Opinion**

The Board discussed the memo from labor attorney Stacy Belisle regarding her opinion as to whether the recording secretary and A/V operator are independent contractors or employees. Lemble noted she had not previously seen the opinion letter, and much of the information used as the basis of the opinion is incorrect.

It was agreed that Aynes will set up meetings within the next month with all people providing services to the Township who could be considered independent contractors.

SECOND CALL TO THE PUBLIC

Chuck Steuer commented on the request for waiving of fees by MDOT.

BOARD MEMBER COMMENTS

Board members urged people to support local businesses, thanked Manley for chairing the meeting, referred to the excellent work being done by the zoning administrator to serve citizens and businesses, thanked the public for coming, and urged the public to let Board members know of any problems they see in the Township.

CORRESPONDENCE AND ANNOUNCEMENTS

Aynes reported that the Catholic Church-Horseshoe Lake drain has been repaired and Northfield Church Road has reopened. He noted the total cost was only \$10,000, of which the Township will pay about one-third, rather than the original \$20,000 estimate.

ADJOURNMENT

► **Motion:** Chick moved, Otto supported, that the meeting be adjourned.
Motion carried 5—0 on a voice vote.

The meeting adjourned at 8:37 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
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Approved by the Township Board on _____, 2018.

Kathleen Manley, Clerk

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