

NORTHFIELD TOWNSHIP BOARD AGENDA
***** NOTICE OF SPECIAL MEETING *****
October 11, 2016 - - 6:00PM
8350 Main Street

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
CORRESPONDENCE and ANNOUNCEMENTS

AGENDA ITEMS:

1. Closed Session: To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained., pursuant to MCL 15.268(8)(d) +
2. Possible action as a result of Closed Session +

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP BOARD AGENDA
October 11, 2016 - - 7:00 PM
8350 Main Street, 2nd Floor

CALL TO ORDER
PLEDGE/INVOCATION
ROLL CALL
CONSENT AGENDA: Minutes, Bills
ADOPT BALANCE OF AGENDA
CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
CORRESPONDENCE AND ANNOUNCEMENTS

REPORTS/UPDATES

- Department Head Reports
- ZBA Report
- Planning Commission Report
- Parks and Rec Report
- Financial Report
- Township Manager's Report

AGENDA ITEMS

1. Pontiac Trail Non-Motorized Path Feasibility Study
2. Resignation of Doug Delfavero from ZBA
3. Resolution No. 16-552: Opt Out of Hard Caps for Medical Benefits
4. 2017 Health Insurance
5. Ordinance 16-52: Zoning Ordinance Amendments regarding Kennels
6. Resolution No. 16-551: Investment Policy Update
7. November Board Meetings
8. Medical Marijuana Act

2nd CALL TO THE PUBLIC
BOARD MEMBER COMMENTS
ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
August 9, 2016

CALL TO ORDER

The meeting was called to order at 6:15 P.M. by Supervisor Engstrom at 8350 Main Street.

PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present (arrived at 6:21 P.M.)
Jacki Otto, Trustee	Present (arrived at 6:32 P.M.)
Tracy Thomas, Trustee	Present

Also present:
Township Manager Howard Fink
Township Attorney Brad Maynes
Recording Secretary Lisa Lemble

ADOPT AGENDA

- **Motion:** Engstrom moved, Chick supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

FIRST CALL TO THE PUBLIC

None present.

CLOSED SESSION

- **Motion:** Engstrom moved, Thomas supported, that the Board go into closed session pursuant to MCL 15.265(8)(d) to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
Motion carried 5—0 on a roll call vote.

[Dockett and Otto arrived during this time].

- **Motion:** Engstrom moved, Thomas supported, that the Board return to open session.
Motion carried 6—1 on a roll call vote, Dockett opposed.

ACTION ON CLOSED SESSION MATTER

- **Motion:** Thomas moved, Chick supported, to authorize the Township Manager to negotiate the terms of the easement as discussed in closed session.

Dockett asked for a roll call vote.

Motion carried 6—1 on a roll call vote, Dockett opposed.

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

Dockett objected to information regarding agenda items being presented without enough time for consideration prior to taking action.

ADJOURNMENT

- **Motion:** Engstrom moved, Thomas supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 6:37 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on September 13, 2016.

Angela Westover, Clerk

NORTHFIELD TOWNSHIP

Township Board

Minutes

August 9, 2016

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Present
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Wastewater Treatment Plant Superintendent
Tim Hardesty
Public Safety Director William Wagner
Community Center Director Tammy Averill
Township Attorney Brad Maynes
Recording Secretary Lisa Lemble
Members of the community

CONSENT AGENDA:

- Minutes
- Bills

Dockett asked that Minutes and Bills be removed for discussion.

- **Motion:** Engstrom moved, Westover supported, that Minutes and Bills be added as Agenda Item 9, and that the balance of the consent agenda be adopted as presented. **Motion carried 7—0 on a voice vote.**

ADOPT BALANCE OF AGENDA

- **Motion:** Engstrom moved, Chick supported, that the balance of the agenda be adopted as amended. **Motion carried 7—0 on a voice vote.**

FIRST CALL TO THE PUBLIC

Clyde Hatfield objected to the Township designating 75 Barker Road parking for a private business. Margaret Riddell, 65141 W. Eight Mile Road, spoke in favor of funding for People's Express transportation services.

BOARD MEMBER COMMENTS

None.

CORRESPONDENCE AND ANNOUNCEMENTS

None.

REPORTS

Department Heads

Police, Fire, Wastewater Treatment Plant, Senior Center, Financial, Township Manager. No questions.

Planning Commission. Chick reported that on August 3rd the Commission denied the request from Biltmore Development for amendment to the Master Plan.

Zoning Board of Appeals. Otto reported the ZBA approved variances on July 18th to allow construction of a pole barn and a driveway longer than 1000'.

Parks and Recreation. Nothing to report.

AGENDA ITEMS

1.

Downtown Planning Group Request for Funds for Van Curler Ribbon Cutting Ceremony

Jack Seacrest, Nollar Road, said the funds being requested are for materials for volunteers to use for this event which will include efforts to get public input on the development of the Van Curler property, build excitement about the project, and make the property usable to the public. Dockett suggested that a running total be kept of funds spent by the Township on this

- **Motion:** Engstrom moved, Otto supported, to approve the funding in the amount not to exceed \$2,500 for the ribbon cutting ceremony at the Van Curler property.

Dockett asked for a roll call vote.

Motion carried 6—1 on a roll call vote, Dockett opposed.

2.

Civic Event Application: Homecoming Parade

- **Motion:** Engstrom moved, Otto supported, to approve the Civic Event Application for the Homecoming Parade as submitted. **Motion carried 7—0 on a voice vote.**

3.

Resolution 16-548: Road Closure for Parade

- **Motion:** Engstrom moved, Thomas supported, to approve Resolution 16-548 for the temporary road closure for the homecoming parade on October 7, 2016, as requested by the Whitmore Lake High School Council. **Motion carried 7—0 on a voice vote. Resolution adopted.**

4.
Horseshoe Lake Sewer District Refund

Fink recommended that a refund be issued from the sewer district to Cynthia McVay for a 35' x 100' parcel.

- **Motion:** Engstrom moved, Chick supported, that a refund in the amount of \$528.92 be made to Cynthia McVay as part of the Horseshoe Lake Sewer District Refund project for Parcel 02-17-265-017, funds to come from the Sewer Fund. **Motion carried 7—0 on a voice vote.**

5.
People's Express Contract

Board members spoke for and against continuing Township financial support for People's Express transportation services.

- **Motion:** Otto moved, Chick supported, to approve the People's Express Contract in the amount of \$10,000 for the contract beginning 1/1/2017 and expiring 12/31/2017.

Dockett asked for a roll call vote.

Motion carried 5—2 on a roll call vote, Dockett and Engstrom opposed.

6.
Domino's Farms Land Development Request to Waiver Fees for Change/Correction of Address

Fink recommended waiving the fees regarding this because the problem was likely created by an administrative error.

- **Motion:** Engstrom moved, Otto supported, to approve the waiving of the fee to correct the address error for parcels 02-36-301-006 and 02-36-301-009. **Motion carried 7—0 on a voice vote**

7.
Van Curler Survey

Township attorney Brad Maynes explained that the survey shows an easement through the property not cited in the title policy, and the sellers have agreed to extend the period for removal of contingencies to September 1st to allow this to be addressed. He said the easement is extensive and significant enough that it needs to be resolved prior to moving forward with the purchase, but it is also possible it may be relatively easily resolved.

- **Motion:** Engstrom moved, Otto supported, to approve the extension of the due diligence period of the Van Curler purchase agreement. **Motion carried 7—0 on a voice vote.**

8.
Maintenance Agreement for Main Street Sidewalk

Fink said he received this proposed agreement—in which the Washtenaw County Road Commission and MDOT call for the Township to take on the maintenance of the sidewalks and the electricity for and repair of the crossing beacons in which—after the sidewalk project started. Dockett objected to the project and its cost.

- **Motion:** Engstrom moved, Chick supported, to approve the Maintenance Agreement for the Main Street Sidewalk project, subject to legal review.

Dockett asked for a roll call vote.

Motion carried 6—1 on a roll call vote, Dockett opposed.

9.
Minutes and Bills

Dockett commented on funds being spent for acquisition of the Van Curler property.

- **Motion:** Engstrom moved, Thomas supported, to approve the minutes and bills as presented.

Dockett asked for a roll call vote.

Motion carried 6—1 on a roll call vote, Dockett opposed.

SECOND CALL TO THE PUBLIC

Mary Devlin, 9211 Brookside, objected to the conduct of a Board member. Faith Wheeler, 371 Grove, spoke in favor in the Township's support of People's Express, and questioned the need for the Main Street sidewalk. Russell Wolf, ~~371 Grove~~ 9711 Brookside, made suggestions about public parking and Township growth, and supported the sidewalk project.

BOARD MEMBER COMMENTS

Board members made comments about Township expenditures, a health care planning event for the Township, thanked the downtown planning group,

ADJOURNMENT

Engstrom adjourned the meeting at 8:02 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~; wording added is underlined.

Approved by the Township Board September 13, 2016.

Angela Westover, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
August 23, 2016

CALL TO ORDER

The meeting was called to order at 6:40 P.M. by Supervisor Engstrom at 8350 Main Street.

PLEDGE

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Angela Westover, Clerk	Absent with notice
Kathy Braun, Treasurer	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present (arrived at 6:42 P.M.)
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:

Township Manager Howard Fink
Township Attorney Brad Maynes
Recording Secretary Lisa Lemble

ADOPT AGENDA

- **Motion:** Engstrom moved, Chick supported, that the agenda be adopted as presented.
Motion carried 5—0 on a voice vote.

FIRST CALL TO THE PUBLIC

None present.

BOARD MEMBER COMMENTS

None.

CLOSED SESSION

- **Motion:** Engstrom moved, Chick supported, that the Board go into closed session pursuant to MCL15.265(8)(d) to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.
Motion carried 5—0 on a roll call vote.

[Dockett arrived at this point].

The Board briefly discussed one matter.

- **Motion:** Engstrom moved, Otto supported, that the Board return to open session.
Motion carried 5—0 on a roll call vote.

ACTION ON CLOSED SESSION MATTER

- **Motion:** Engstrom moved, Chick supported, that the Board accept the temporary construction easement for the Suriano property in consideration of \$2,000 plus landscaping.
Motion carried 5—0 on a voice vote.

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

Engstrom adjourned the meeting at 6:50 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on September 13, 2016.

Angela Westover, Clerk

NORTHFIELD TOWNSHIP

Township Board Meeting

Minutes

August 23, 2016

CALL TO ORDER/PLEDGE

The workshop was called to order at 7:00 P.M. by Supervisor Engstrom at 8350 Main Street.

Supervisor Engstrom led those present in the Pledge of Allegiance.

ROLL CALL

Marilyn Engstrom, Supervisor	Present
Kathy Braun, Treasurer	Present
Angela Westover, Clerk	Absent with notice
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present
Tracy Thomas, Trustee	Present

Also present:
Township Manager Howard Fink
Wastewater Treatment Plant Superintendent
Tim Hardesty
Township Engineer Brian Rubel
Township Attorney Brad Maynes
Bond Counsel Steve Mann
Members of the community

ADOPT AGENDA

Fink asked that the MDOT Right-of-Way Acquisition item be moved from Discussion Items to Agenda Items.

- **Motion:** Engstrom moved, Braun supported, that the agenda be adopted as amended.

Dockett requested a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

FIRST CALL TO THE PUBLIC

Lenore Zelenock, 1440 Six Mile Road, thanked the Board for their \$10,000 contribution for the People's Express service and asked for information about the equalization basin. Deb Mozurkewich, 9345 Harbor Cove Circle, called for completion of the Barker Road Non-Motorized Pathway.

FIRST CALL TO THE PUBLIC

In answer to a question from Dockett, Engstrom said no new Township employees had been hired in the last week. Engstrom provided a brief update on the Barker Road Non-Motorized Pathway project.

CORRESPONDENCE & ANNOUNCEMENTS

None.

AGENDA ITEMS

1.

Van Curler Survey/Easement

Township Attorney Brad Maynes reported that the easement on the Van Curler property which was shown on the survey has been determined not to be an impediment to purchase of the property.

- **Motion:** Engstrom moved, Thomas supported, to waive the contingencies in the due diligence period on the purchase agreement for the Van Curler property and we are satisfied with all contingencies.

Dockett called for a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

- **Motion:** Engstrom moved, Thomas supported, to authorize the scheduling of the closing of the Van Curler property.

Dockett called for a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

- **Motion:** Engstrom moved, Chick supported, to authorize Howard Fink to execute any and all closing documents relating to the Van Curler property purchase subject to review by legal counsel.

Dockett called for a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

2.

Liability Insurance for Inspectors

Fink explained that the Township needs to provide liability and worker's compensation insurance coverage for Township inspectors. The Board discussed the need and cost for these coverages and the terms of the agreement.

- **Motion:** Engstrom moved, Otto supported, that the revised Inspector Contract be approved as presented.

Dockett called for a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

- **Motion:** Engstrom moved, Chick supported, that all inspectors used by the Township will be appointed by the Board as independent contractors.

Dockett called for a roll call vote.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
August 23, 2016**

Motion carried 5—1 on a roll call vote, Dockett opposed.

**3.
Arvin Sango Tax Abatement**

Ken Vermeulen of Barnes and Thornberg in Grand Rapids, attorney for Arvin Sango, explained Arvin Sango's request to change the amount of the project, length of the abatement period, clause for potential tax repayment, and parameters for establishment of the SEV of the property. Fink noted he and Maynes agree to these changes.

- **Motion:** Engstrom moved, Chick supported, to approve the Resolution Ratifying, Confirming, and Approving Application for an Industrial Facilities Tax Exemption Certificate and Approving Letter of Agreement with Arvin Sango, Inc.

Dockett called for a roll call vote.

Motion carried 5—1 on a roll call vote, Dockett opposed.

**4.
MDOT Right of Way Acquisition
on the Van Curler Property**

Fink reported that MDOT has asked that this be acted on immediately so they can meet federal requirements for bidding out the project in October, and MDOT indicates it will redesign the US-23 project if the Township will not agree to the sale. He noted this includes an easement for a Township sewer pipe within the easement area and that he had negotiated \$12,000 in payment from MDOT for the half acre parcel. He said the Township engineer, attorney, and Wastewater Treatment Plant Superintendent are in agreement. The Board discussed the appraisal, the basis for the value, the terms of the agreement, the design of the project and potential effects on the value of the Township's property, and potential consequences of not agreeing to the sale.

- **Motion:** Engstrom moved, Otto supported, to approve the resolution provided by legal counsel during the Board workshop in regards to the MDOT right-of-way, adding to Paragraph I "...equal to or in excess of \$12,000" for the consideration. **Motion carried 5—1 on a roll call vote, Dockett opposed.**

DISCUSSION ITEMS

**1.
Equalization Basin**

Township engineer Brian Rubel summarized work on this project to date, and reported that soil borings show a shallow foundation would be able to support the basin. The Board discussed funding sources for a basin, and also considered other options including (a) looking for points of infiltration of stormwater into the sewer system to eliminate and (b) expanding the sewer plant. The Board also discussed the desire to protect the Township's environment and to be able to provide promised sewer capacity.

SECOND CALL TO THE PUBLIC

David Gordon, 5558 Hellner Road, made suggestions regarding financing of an equalization basin. Mary Devlin, 9211 Brookside Drive, complimented Fink on the work he has done for the Township.

BOARD MEMBER COMMENTS

Board members provided information about the Planning Commission's current projects, expressed disappointment about voter turnout and lack of support for the public schools and downtown area, encouraged support of downtown businesses, and commented on the relationship between development and paying for public services.

ADJOURNMENT

Engstrom adjourned the meeting at 8:52 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on September 13, 2016.

Angela Westover, Clerk

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10/06/2016 01:49 PM
User: JEN
DB: Northfield

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 10/12/2016 - 10/12/2016
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MIF

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"OPEN"

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 172 TOWNSHIP MANAGER					
101-172-818	CONTRACTUAL SERVICES	MUNICODE	SUPPLEMENT #3	2,755.21	
		Total For Dept 172 TOWNSHIP MANAGER		2,755.21	
Dept 191 ELECTIONS					
101-191-727	SUPPLIES	PRINTING SYSTEMS INC	ABSENT BALLOT RETURN ENVELOPES	142.54	
101-191-727	SUPPLIES	PRINTING SYSTEMS INC	ABSENT VOTER OUTER ENVELOPE	150.84	
		Total For Dept 191 ELECTIONS		293.38	
Dept 215 CLERK					
101-215-723	RECORD SEC	LISA LEMBLE	REC. SECRETARY JULY-SEPT. 2016	1,545.00	
101-215-860	FUEL & MILEAGE	CRISTINA WILSON	MILEAGE 9/20/16-9/28/16	37.26	
		Total For Dept 215 CLERK		1,582.26	
Dept 247 BOARD OF REVIEW					
101-247-723	RECORD SEC	LISA LEMBLE	REC. SECRETARY JULY-SEPT. 2016	195.00	
		Total For Dept 247 BOARD OF REVIEW		195.00	
Dept 265 HALL AND GROUNDS					
101-265-727		ARBOR SPRINGS WATER CO I	3 - 5 GAL ARTESIAN WATER, RENTAL FEE	19.50	
101-265-727	SUPPLIES	JENNIFER CARLISLE	DISPLAY SUPPLIES	32.92	
101-265-727	SUPPLIES	TRI-COUNTY CLEANING SUPP	DEB ROSE FOAM SOAP	84.13	
101-265-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	ANTI-VIRUS 10/1/16-10/31/16	121.55	
101-265-930	REPAIRS & MAINTENANCE	MICRO TECH SERVICES INC	ANTI-VIRUS 10/01/16-10/31/16 BOARD RO	15.30	
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	WASHTENAW COUNTY TREASUR	8/16 P.R.E. INVOICE	228.50	
101-265-940		ARBOR SPRINGS WATER CO I	3 - 5 GAL ARTESIAN WATER, RENTAL FEE	14.00	
		Total For Dept 265 HALL AND GROUNDS		515.90	
Dept 270 LEGAL/PROFESSIONAL					
101-270-806	ENGINEER	OHM ADVISORS	ENGINEERING SERVICES THROUGH 9/10/16	1,108.50	
		Total For Dept 270 LEGAL/PROFESSIONAL		1,108.50	
Dept 412 PLANNING/ZONING DEPT					
101-412-723	RECORD SEC	LISA LEMBLE	REC. SECRETARY JULY-SEPT. 2016	1,560.00	
		Total For Dept 412 PLANNING/ZONING DEPT		1,560.00	
Dept 666 COMMUNITY CENTER					
101-666-815	CC PROGRAMS	BECKY LAYMON	ZUMBA GOLD JULY-SEPT. 2016	55.00	
101-666-815	CC PROGRAMS	LISA ABRAMS	GENTLE ENERGY EXERCISE SPRING & SUMME	28.00	
101-666-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 08/21/16-09/24/16	90.12	
		Total For Dept 666 COMMUNITY CENTER		173.12	
Dept 850 TOWNSHIP CONTINGENCY					
101-850-905	CONTINGENCY FUNDS	TIM SAVILLE	COMMUNITY PARK RIBBON CUTTING SUPPLIE	40.49	
		Total For Dept 850 TOWNSHIP CONTINGENCY		40.49	
		Total For Fund 101 GENERAL FUND		8,223.86	
Fund 207 LAW ENFORCEMENT FUND					
Dept 000					
207-000-214	DUE TO OTHERS	MICHIGAN STATE POLICE	LIVE SCAN 8/04/16-8/31/16	492.25	
		Total For Dept 000		492.25	
Dept 301 OPERATING COSTS					
207-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	PD 4 - 5 GAL ARTESIAN WATER & RENTAL	40.00	

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DB: Northfield

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP

EXP CHECK RUN DATES 10/12/2016 - 10/12/2016

BOTH JOURNALIZED AND UNJOURNALIZED OPEN

Page: 2/4

BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 207 LAW ENFORCEMENT FUND					
Dept 301 OPERATING COSTS					
207-301-818	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS MEMBERSHIP JULY-SEPTEMBER 2016	2,661.50	
207-301-850	COMMUNICATION	NEXTIVA INC.	REF# 7613328646 SERVICE 11/1/16-11/30	488.00	
207-301-850	COMMUNICATION	OAKLAND COUNTY	CLEMIS MEMBERSHIP JULY-SEPTEMBER 2016	1,901.50	
207-301-930	REPAIRS & MAINTENANCE	ASC, INC.	PROGRAMMED NEW PANEL	260.00	
Total For Dept 301 OPERATING COSTS				5,351.00	
Dept 333 TRANSPORTATION					
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2012 EXPLORER BRAKES	403.94	
207-333-930	REPAIRS & MAINTENANCE	BRIGHTON FORD INC	2014 EXPLORER OIL CHANGE	89.71	
Total For Dept 333 TRANSPORTATION				493.65	
Total For Fund 207 LAW ENFORCEMENT FUND				6,336.90	
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-727	SUPPLIES	ARBOR SPRINGS WATER CO I	FD 2 - 5 GAL ARTESIAN WATER	13.00	
216-301-727	SUPPLIES	BATTERIES PLUS BULBS #38	AA & AAA BATTERIES	67.20	
216-301-850	COMMUNICATION	NEXTIVA INC.	REF# 7613328646 SERVICE 11/1/16-11/30	290.84	
216-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 08/21/16-09/24/16	64.54	
216-301-930	REPAIRS & MAINTENANCE	RICOH USA, INC.	SERVICE REQ # 89659448	295.61	
Total For Dept 301 OPERATING COSTS				731.19	
Total For Fund 216 MEDICAL RESCUE FUND				731.19	
Fund 230 DONATION FUND					
Dept 301 OPERATING COSTS					
230-301-905	BARK PARK	WASTE MANAGEMENT OF MI	WASTE REMOVAL BARK PARK 10/1/16-10/31	24.62	
Total For Dept 301 OPERATING COSTS				24.62	
Total For Fund 230 DONATION FUND				24.62	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 301 OPERATING COSTS					
287-301-725	ELECTRIC, PLUMB & MECH INSPECTI	DINO BONA	ELECTRICAL INSPECTIONS SEPT. 2016	855.00	
287-301-725	ELECTRIC, PLUMB & MECH INSPECTI	ELECTRICAL CODE SERVICES	ELECTRICAL INSPECTIONS SEPT. 2016	90.00	
287-301-725	ELECTRIC, PLUMB & MECH INSPECTI	LENNY CZINSKI	PLUMBING INSPECTIONS SEPT. 2016	1,665.00	
Total For Dept 301 OPERATING COSTS				2,610.00	
Total For Fund 287 BUILDING DEPARTMENT FUND				2,610.00	
Fund 370 PUBLIC SAFETY BLDG DEBT FD					
Dept 301 OPERATING COSTS					
370-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 08/21/16-09/24/16	2,815.36	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 9/22/16	10.00	
370-301-930	REPAIRS & MAINTENANCE	ALLIANCE WINDOW CLEANING	PSB ENTRANCEWAY 10/6/16	10.00	
370-301-930	REPAIRS & MAINTENANCE	PAUL TRALA	REPLACE GARBAGE DISPOSER	235.99	
370-301-930	REPAIRS & MAINTENANCE	VOGEL'S LOCK & SAFE REPA	2 SCHLAGE PRIMUS KEYS	14.00	
Total For Dept 301 OPERATING COSTS				3,085.35	
Total For Fund 370 PUBLIC SAFETY BLDG DEBT FD				3,085.35	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-740	OPERATING SUPPLIES	ALEXANDER CHEMICAL CORP	DEPOSIT REFUND	(1,000.00)	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-740	OPERATING SUPPLIES	VWR INTERNATIONAL INC	REPLACEMENT SILICONE PIPET HOLDER	24.74	
571-301-819	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	WIRING REPAIR	1,975.14	
571-301-850	COMMUNICATION	SPRINT/NEXTEL COMMUNICAT	SERVICE 8/24/16-9/23/16	35.32	
571-301-920	UTILITIES	CONSTELLATION ENERGY SER	ELECTRIC SUPPLY 08/21/16-09/24/16	4,209.35	
571-301-930	REPAIRS & MAINTENANCE	C.E.S. (CITY ELECTRIC SU	60W LED WALLPACK VISOR	1,477.94	
571-301-930	REPAIRS & MAINTENANCE	C.E.S. (CITY ELECTRIC SU	STEM & SWIVEL MNT PHOTO CNTRL TOP	46.00	
571-301-930	REPAIRS & MAINTENANCE	C.E.S. (CITY ELECTRIC SU	.600A 250V RK5 TD DUAL-ELE FUSE	44.30	
571-301-930	REPAIRS & MAINTENANCE	C.E.S. (CITY ELECTRIC SU	LATE FEE	3.29	
571-301-930	REPAIRS & MAINTENANCE	KOCH & WHITE HEATING & C	DIAGNOSTIC & SERVICES	265.00	
571-301-930		UIS SCADA	ANNUAL SERVICE CONTRACT - SREVICE THR	333.20	
571-301-930	REPAIRS & MAINTENANCE	UIS SCADA	FURNISH & INSTALL RED LION G310 PANEL	4,005.40	
571-301-930	REPAIRS & MAINTENANCE	UIS SCADA	FURNISH & INSTALL RED LION G306 PANEL	2,064.94	
571-301-930	REPAIRS & MAINTENANCE	UIS SCADA	FURNISH & INSTALL STARTER FOR CIRCULA	778.01	
Total For Dept 301 OPERATING COSTS				14,262.63	
Dept 900 CAPITAL OUTLAY					
571-900-970	EQUIPMENT	BOULLION SALES, INC.	BLADE ASSY & MOUNT KIT	5,482.00	
Total For Dept 900 CAPITAL OUTLAY				5,482.00	
Total For Fund 571 WASTEWATER TREATMENT FUND				19,744.63	

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INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP

EXP CHECK RUN DATES 10/12/2016 - 10/12/2016

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BANK CODE: MIF

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:

Fund 101 GENERAL FUND	8,223.86
Fund 207 LAW ENFORCEME	6,336.90
Fund 216 MEDICAL RESCU	731.19
Fund 230 DONATION FUND	24.62
Fund 287 BUILDING DEPA	2,610.00
Fund 370 PUBLIC SAFETY	3,085.35
Fund 571 WASTEWATER TR	19,744.63

Total For All Funds:	40,756.55
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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 101 GENERAL FUND								
09/14/2016	MIF	41424*#	18964	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	666	58.00
09/14/2016	MIF	41426*#	1625740	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	265	19.50
09/14/2016	MIF	41427	8022016	ASSESSMENT ADMIN. SERVICES,	CONTRACTUAL SERVICES	818	257	4,833.33
			09092016		CONTRACTUAL SERVICES	818	257	4,833.33
				CHECK MIF 41427 TOTAL FOR FU				9,666.66
09/14/2016	MIF	41428*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	666	602.56
09/14/2016	MIF	41429*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	257	1,283.81
09/14/2016	MIF	41435*#	8245 12 485 007512	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	51.74
			8245 12 485 008377		COMMUNICATION	850	265	119.96
				CHECK MIF 41435 TOTAL FOR FU				171.70
09/14/2016	MIF	41437*#	69131803	CONSTELLATION ENERGY SERVICE	UTILITIES	920	666	96.25
09/14/2016	MIF	41438	MILEAGE	DAWN SAMFILIPPO	FUEL & MILEAGE	860	253	53.25
09/14/2016	MIF	41439	MILEAGE	DEBBIE LEIBERT	SENIOR NUTRITION	822	666	266.32
09/14/2016	MIF	41440	REIMBURSE	DENISE CREQUE	GROUNDS/CLEANG/JANITORL SERVIC	816	666	12.72
09/14/2016	MIF	41442*#	2394	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	265	160.00
			2394		GROUNDS/CLEANG/JANITORL SERVIC	816	666	160.00
			2394		GROUNDS/CLEANG/JANITORL SERVIC	816	666	160.00
				CHECK MIF 41442 TOTAL FOR FU				480.00
09/14/2016	MIF	41443	3	JOE RAICA EXCAVATING, INC.	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	132,723.50
09/14/2016	MIF	41445	21601	MCKENNA ASSOCIATES	SPLIT APPLICATIONS	637	412	450.00
			21601		PLANNER FEES	801	412	4,509.00
			21601		ZONING ADMINISTRATION	823	412	1,035.00
				CHECK MIF 41445 TOTAL FOR FU				5,994.00
09/14/2016	MIF	41446#	30795	MICRO TECH SERVICES INC	REPAIRS & MAINTENANCE	930	265	121.55

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Fund: 101 GENERAL FUND								
			30796		SUPPLIES	727	666	15.30
				CHECK MIF 41446 TOTAL FOR FU				136.85
09/14/2016	MIF	41447	0001869536	MLIVE MEDIA GROUP	PRINTING & PUBLICATIONS	900	101	291.42
09/14/2016	MIF	41450*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE	851	191	39.10
			7900 0440 8028 914		POSTAGE	851	257	16.40
			7900 0440 8028 914		POSTAGE	851	265	131.07
			7900 0440 8028 914		POSTAGE	851	412	7.35
			7900 0440 8028 914		POSTAGE	851	666	132.43
				CHECK MIF 41450 TOTAL FOR FU				326.35
09/14/2016	MIF	41451	MEMBERSHIP	NORTHFIELD AREA CHAMBER OF C	MEMBERSHIP DUES	807	101	140.00
09/14/2016	MIF	41452	179999	OHM ADVISORS	ENGINEER	806	270	919.00
09/14/2016	MIF	41453	11/04/16 PERFORMAN	OPC	CC TRIPS	812	666	210.00
09/14/2016	MIF	41454*#	AUGUST 2016	PAUL E BURNS	LEGAL	803	253	500.00
			AUGUST 2016		LEGAL	803	270	7,660.00
			AUGUST 2016		ALLOCATE TO DEPARTMENTS	927	270	(3,800.00)
				CHECK MIF 41454 TOTAL FOR FU				4,360.00
09/14/2016	MIF	41455	97246	PRINTING SYSTEMS INC	SUPPLIES	727	265	176.91
09/14/2016	MIF	41456	4865	REVIZE, LLC	CONTRACTUAL SERVICES	818	172	720.00
09/14/2016	MIF	41457	MILEAGE	RUSS HALL	SENIOR NUTRITION	822	666	432.73
09/14/2016	MIF	41462	357780242	TERMINIX	REPAIRS & MAINTENANCE	930	666	43.00
09/14/2016	MIF	41463#	51085643	TETRA TECH INC	WL SPEC ASSESS RECEIVABLE-CURRENT	045	000	1,661.80
			51085644		ENGINEER	806	270	2,451.74
				CHECK MIF 41463 TOTAL FOR FU				4,113.54
09/14/2016	MIF	41468	FY 2016 DUES	WASHTENAW CO CONST FOR SOLID	MEMBERSHIP DUES	807	101	75.00
09/14/2016	MIF	41469	512063	WASHTENAW COUNTY ROAD COMMI	ENGINEER	806	270	46.75
09/14/2016	MIF	41471	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	425.00
			MILEAGE		FUEL & MILEAGE	860	412	103.00
				CHECK MIF 41471 TOTAL FOR FU				528.00

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Fund: 101 GENERAL FUND								
09/27/2016	MIF	41475	REIMBURSE	ANGELA BROWN	SUPPLIES	727	666	12.50
09/27/2016	MIF	41480*#	1000 0973 9812	CONSUMERS ENERGY	UTILITIES	920	666	15.48
09/27/2016	MIF	41483*#	0000-7608-3	DTE ENERGY	UTILITIES	920	448	3,220.46
09/27/2016	MIF	41485	CLASSES	LINDA HARTLEY	CC PROGRAMS	815	666	180.00
09/27/2016	MIF	41486	N6126625	MAILFINANCE	RENTAL EQUIPMENT	940	265	420.36
09/27/2016	MIF	41487	MILEAGE	MARY BIRD	FUEL & MILEAGE	860	412	60.48
09/27/2016	MIF	41488*#	PROJECT NO. 21601	MCKENNA ASSOCIATES	PLANNER FEES	801	412	3,537.50
			PROJECT NO. 21601		ZONING ADMINISTRATION	823	412	945.00
				CHECK MIF 41488 TOTAL FOR FU				4,482.50
09/27/2016	MIF	41489	2517-916	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP DUES	807	101	175.00
09/27/2016	MIF	41493	3343	PEOPLE'S EXPRESS TRANSIT	CC TRIPS	812	666	234.50
09/27/2016	MIF	41495	96159	PRINTING SYSTEMS INC	SUPPLIES	727	191	104.80
			96211		SUPPLIES	727	191	142.48
			96212		SUPPLIES	727	191	150.78
				CHECK MIF 41495 TOTAL FOR FU				398.06
09/27/2016	MIF	41496#	9134036	QUILL CORP	SUPPLIES	727	257	22.86
			9085005		SUPPLIES	727	265	309.88
			9151815		SUPPLIES	727	265	22.99
				CHECK MIF 41496 TOTAL FOR FU				355.73
09/27/2016	MIF	41497*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	172	81.29
			00 751981 0001		LIFE/DISB. INSURANCE	717	215	41.19
			00 751981 0001		LIFE/DISB. INSURANCE	717	253	38.40
			00 751981 0001		LIFE/DISB. INSURANCE	717	257	45.44
			00 751981 0001		LIFE/DISB. INSURANCE	717	666	43.68
				CHECK MIF 41497 TOTAL FOR FU				250.00
09/27/2016	MIF	41500	2698694	TRILLIUM	SALARIES	701	253	353.93
			2699036		SALARIES	701	253	686.40

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Fund: 101 GENERAL FUND								
CHECK MIF 41500 TOTAL FOR FU								1,040.33
09/27/2016	MIF	41501*#	9771595490	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	172	50.62
09/27/2016	MIF	41504*#	5003341168	WELLS FARGO FINANCIAL LEASIN	RENTAL EQUIPMENT	940	265	206.74
09/27/2016	MIF	41506	PAYCHECK	WILLIAM J. LENAGHAN	CODE ENFORCEMENT	809	412	400.00
10/03/2016	MIF	41507	EASEMENT	STEVEN & HEATHER SURIANO	ROAD IMPROVEMENTS	814	449	2,000.00
10/05/2016	MIF	41508*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	265	119.96
			8245 12 485 008376		COMMUNICATION	850	666	180.97
CHECK MIF 41508 TOTAL FOR FU								300.93
10/05/2016	MIF	41509	DB-40621-INV	DOLLAR BILL COPYING	CONTINGENCY FUNDS	905	850	300.54
10/05/2016	MIF	41510*#	2689 463 0005 3	DTE ENERGY	UTILITIES	920	666	105.57
10/05/2016	MIF	41513	8/9/16	PEOPLE'S EXPRESS TRANSIT	WELFARE COSTS	836	101	10,000.00
10/05/2016	MIF	41515*#	4436 0370 3002 327	PNC BANK	COMMUNICATION	850	265	45.00
10/05/2016	MIF	41518	MEMBERSHIP	WASHTENAW ASSESSORS ASSOC	MEMBERSHIP DUES	807	257	13.00
Total for fund 101 GENERAL FUND								188,215.62

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Fund: 206 FIRE PROTECTION FUND								
09/27/2016	MIF	41498*	6035 5178 2024 354	STAPLES CREDIT PLAN	SUPPLIES	727	301	15.96
Total for fund 206 FIRE PROTECTION FUND								15.96

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 207 LAW ENFORCEMENT FUND								
09/14/2016	MIF	41426*#	1625737	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	32.50
			1625737		SUPPLIES	727	301	(10.00)
				CHECK MIF 41426 TOTAL FOR FU				22.50
09/14/2016	MIF	41428*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	2,905.10
09/14/2016	MIF	41429*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	4,824.22
09/14/2016	MIF	41431	422056	BRIGHTON FORD INC	REPAIRS & MAINTENANCE	930	333	51.73
			429624		REPAIRS & MAINTENANCE	930	333	31.03
				CHECK MIF 41431 TOTAL FOR FU				82.76
09/14/2016	MIF	41450*#	7900 0440 8028 914	NEOFUNDS BY NEOPOST	POSTAGE	851	301	7.45
09/14/2016	MIF	41454*#	AUGUST 2016	PAUL E BURNS	LEGAL	803	270	3,300.00
09/19/2016	MIF	41474	9771480373	VERIZON WIRELESS MESSAGING S	COMMUNICATION	850	301	178.24
09/27/2016	MIF	41490	551-470420	MICHIGAN STATE POLICE	DUE TO OTHERS	214	000	90.00
			551-466457		DUE TO OTHERS	214	000	60.00
			551-465104		DUE TO OTHERS	214	000	60.00
			551-462606		DUE TO OTHERS	214	000	30.00
			551-461140		DUE TO OTHERS	214	000	30.00
			551-457633		DUE TO OTHERS	214	000	30.00
			551-448364		DUE TO OTHERS	214	000	90.00
			551-442515		DUE TO OTHERS	214	000	180.00
				CHECK MIF 41490 TOTAL FOR FU				570.00
09/27/2016	MIF	41492*	ARR0002956	NEXTIVA INC.	COMMUNICATION	850	301	488.00
09/27/2016	MIF	41497*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	652.37
09/27/2016	MIF	41502	28609	WASHTENAW COUNTY TREASURER	DISPATCH SERVICES	820	301	5,278.91
09/27/2016	MIF	41504*#	5003363802	WELLS FARGO FINANCIAL LEASIN	SUPPLIES	727	301	87.50
			5003363802		REPAIRS & MAINTENANCE	930	301	91.83
			5003341168		RENTAL EQUIPMENT	940	301	114.91

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Fund: 207 LAW ENFORCEMENT FUND								
CHECK MIF 41504 TOTAL FOR FU								294.24
10/05/2016	MIF	41508*#	8245 12 485 004952	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	150.96
10/05/2016	MIF	41515*#	4436 0370 3002 327	PNC BANK	SUPPLIES	727	301	52.31
10/05/2016	MIF	41519	46995253	WEX BANK	FUEL & MILEAGE	860	333	1,433.55
Total for fund 207 LAW ENFORCEMENT FUND								20,240.61

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Fund: 216 MEDICAL RESCUE FUND								
09/14/2016	MIF	41425	93054	APOLLO FIRE EQUIPMENT	REPAIRS & MAINTENANCE	930	333	452.53
09/14/2016	MIF	41428*#	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	1,888.60
09/14/2016	MIF	41430	6291	BOB'S BODY SHOP	REPAIRS & MAINTENANCE	930	333	479.78
09/14/2016	MIF	41433	2716-235731	CARQUEST AUTO PARTS - FD	REPAIRS & MAINTENANCE	930	333	28.00
			2716-236088		REPAIRS & MAINTENANCE	930	333	31.66
			2716-235951		REPAIRS & MAINTENANCE	930	333	83.60
			2716-236483		REPAIRS & MAINTENANCE	930	333	101.06
			2716-236483		REPAIRS & MAINTENANCE	930	333	(20.00)
			CHECK MIF 41433 TOTAL FOR FU					224.32
09/14/2016	MIF	41435*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	89.97
09/14/2016	MIF	41437*#	69131803	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	122.22
09/14/2016	MIF	41441	INV05081	EMERGENT HEALTH PARTNERS	DISPATCH SERVICES	820	301	1,002.17
09/14/2016	MIF	41448	83083499 I	MOORE MEDICAL CORP	SUPPLIES	727	301	180.59
09/14/2016	MIF	41449	45562	NATIONAL HOSE TESTING SPECIA	REPAIRS & MAINTENANCE	930	333	450.00
09/14/2016	MIF	41465	P-366948	TRIANGLE TOWING INC	REPAIRS & MAINTENANCE	930	333	240.00
09/19/2016	MIF	41473	78672651	DELL FINANCIAL SERVICES	COMPUTER	972	301	318.63
09/27/2016	MIF	41476	93174	APOLLO FIRE EQUIPMENT	UNIFORMS/GEAR & ALLOWANCE	741	301	94.47
09/27/2016	MIF	41479	8245 12 485 008064	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	109.97
09/27/2016	MIF	41482*	3147 035 0001 2	DTE ENERGY	UTILITIES	920	301	63.80
09/27/2016	MIF	41492*	ARR0002956	NEXTIVA INC.	COMMUNICATION	850	301	292.84
09/27/2016	MIF	41497*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	70.41
09/27/2016	MIF	41498*	6035 5178 2024 354	STAPLES CREDIT PLAN	SUPPLIES	727	301	42.99
09/27/2016	MIF	41499	14374	THE ACCUMED GROUP	CONTRACTUAL SERVICES	818	301	250.94
09/27/2016	MIF	41501*#	9771595490	VERIZON WIRELESS MESSAGING S		850	301	142.37

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Fund: 216 MEDICAL RESCUE FUND								
09/27/2016	MIF	41503	NTFD090816	WASHTENAW-LIVINGSTON MEDICAL	SUPPLIES	727	301	32.00
09/27/2016	MIF	41505	46849038	WEX BANK	FUEL & MILEAGE	860	333	650.23
Total for fund 216 MEDICAL RESCUE FUND								7,198.83

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Fund: 230 DONATION FUND								
09/14/2016	MIF	41470	7490882-1389-9	WASTE MANAGEMENT OF MI	BARK PARK	905	301	21.22
Total for fund 230 DONATION FUND								21.22

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Fund: 248 DOWNTOWN DEVELOPMENT AUTH								
09/14/2016	MIF	41464	410	TREETOWN MURALS	STREETSCAPING	925	900	350.00
Total for fund 248 DOWNTOWN DEVELOPMENT AUTH								350.00

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Fund: 287 BUILDING DEPARTMENT FUND								
09/14/2016	MIF	41435*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	29.99
09/27/2016	MIF	41488*#	PROJECT NO. 21601	MCKENNA ASSOCIATES	ZONING ADMINISTRATION	823	270	300.00
09/27/2016	MIF	41494	0000002932	PITTSFIELD TOWNSHIP	BUILDING INSPECTIONS	725	261	3,807.66
			0000002937		BUILDING INSPECTIONS	725	261	2,955.00
				CHECK MIF 41494 TOTAL FOR FU				<u>6,762.66</u>
					Total for fund 287 BUILDING DEPARTMENT FUND			7,092.65

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Fund: 370 PUBLIC SAFETY BLDG DEBT FD								
09/14/2016	MIF	41423	2067	ALISON MECHANICAL	REPAIRS & MAINTENANCE	930	301	886.20
09/14/2016	MIF	41424*#	18962	ALLIANCE WINDOW CLEANING	REPAIRS & MAINTENANCE	930	301	10.00
			19080		REPAIRS & MAINTENANCE	930	301	10.00
				CHECK MIF 41424 TOTAL FOR FU				20.00
09/14/2016	MIF	41435*#	8245 12 485 008374	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	164.94
			8245 12 485 008377		COMMUNICATION	850	301	89.97
				CHECK MIF 41435 TOTAL FOR FU				254.91
09/14/2016	MIF	41437*#	69131803	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	3,365.85
09/14/2016	MIF	41442*#	2394	J & M LANDSCAPING	GROUNDS/CLEANG/JANITORL SERVIC	816	301	400.00
09/14/2016	MIF	41467*	B528945	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	18.57
09/27/2016	MIF	41480*#	1000 0012 0517	CONSUMERS ENERGY	UTILITIES	920	301	82.82
10/05/2016	MIF	41508*#	8245 12 485 008377	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	89.97
			8245 12 485 008377		COMMUNICATION	850	301	(106.91)
			8245 12 485 004952		COMMUNICATION	850	301	99.98
				CHECK MIF 41508 TOTAL FOR FU				83.04
10/05/2016	MIF	41510*#	4693 635 0002 3	DTE ENERGY	UTILITIES	920	301	2,084.65
				Total for fund 370 PUBLIC SAFETY BLDG DEBT FD				7,196.04

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
09/14/2016	MIF	41422	SLS 10049824	ALEXANDER CHEMICAL CORP	OPERATING SUPPLIES	740	301	5,505.19
			SLS 10050574		OPERATING SUPPLIES	740	301	2,559.00
				CHECK MIF 41422 TOTAL FOR FU				8,064.19
09/14/2016	MIF	41426*#	1625736	ARBOR SPRINGS WATER CO INC	SUPPLIES	727	301	6.50
			1624994		UTILITIES	920	301	123.75
				CHECK MIF 41426 TOTAL FOR FU				130.25
09/14/2016	MIF	41429*#	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	HOSPITALIZATION	716	226	5,669.31
09/14/2016	MIF	41432	063520	C.E.S. (CITY ELECTRIC SUPPLY	REPAIRS & MAINTENANCE			** VOIDED **
			BRI/063520		REPAIRS & MAINTENANCE			** VOIDED **
			002126		REPAIRS & MAINTENANCE			** VOIDED **
09/14/2016	MIF	41434	48871	CARTER PUMP, INC.	REPAIRS & MAINTENANCE	930	301	489.93
09/14/2016	MIF	41436	320231BRI	COMPLETE BATTERY SOURCE	REPAIRS & MAINTENANCE	930	301	42.42
09/14/2016	MIF	41437*#	69131803	CONSTELLATION ENERGY SERVICE	UTILITIES	920	301	7,052.62
09/14/2016	MIF	41444	571472	KENNEDY INDUSTRIES INC	REPAIRS & MAINTENANCE	930	301	1,744.00
09/14/2016	MIF	41458	618894510-174	SPRINT/NEXTEL COMMUNICATIONS	COMMUNICATION	850	301	39.07
09/14/2016	MIF	41459	BLR393004	STATE OF MICHIGAN	REPAIRS & MAINTENANCE	930	301	100.00
09/14/2016	MIF	41460	BLR392719	STATE OF MICHIGAN	REPAIRS & MAINTENANCE	930	301	380.00
09/14/2016	MIF	41461	20-128040	SYNAGRO CENTRAL, LLC	COLLECTION SYS ANNUAL MAINT	819	301	1,040.75
09/14/2016	MIF	41466	044606	USA BLUE BOOK	OPERATING SUPPLIES	740	301	995.10
			047932		REPAIRS & MAINTENANCE	930	301	62.62
			048415		REPAIRS & MAINTENANCE	930	301	701.41
				CHECK MIF 41466 TOTAL FOR FU				1,759.13
09/14/2016	MIF	41467*	MULTIPLE	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	212.68
			MULTIPLE			930	301	(19.80)
				CHECK MIF 41467 TOTAL FOR FU				192.88

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User: JEN
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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 09/13/2016 - 10/06/2016
Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
09/19/2016	MIF	41472	51426726	DE LAGE LANDEN FINANCIAL SER	RENTAL EQUIPMENT	940	301	69.00
09/27/2016	MIF	41477	0916-94978	BRIGHTON ANALYTICAL LLC	LAB & TESTING	817	301	15.00
09/27/2016	MIF	41478	BRI/063520 002126	C.E.S. (CITY ELECTRIC SUPPLY	REPAIRS & MAINTENANCE	930	301	326.09
					REPAIRS & MAINTENANCE	930	301	(107.08)
					CHECK MIF 41478 TOTAL FOR FU			219.01
09/27/2016	MIF	41480*#	1000 0950 4497	CONSUMERS ENERGY	UTILITIES	920	301	16.63
			1000 1171 6543		UTILITIES	920	301	24.14
			1000 1171 7061		UTILITIES	920	301	27.99
			1000 0950 4588		UTILITIES	920	301	24.14
			1000 0950 4356		UTILITIES	920	301	25.79
			1000 0950 4273		UTILITIES	920	301	25.24
			1000 0012 4642		UTILITIES	920	301	596.70
			1000 6159 0814		UTILITIES	920	301	16.41
			CHECK MIF 41480 TOTAL FOR FU			757.04		
			09/27/2016		MIF	41482*	2689 463 0011 1	DTE ENERGY
2689 562 0001 1	UTILITIES	920		301			49.67	
3146 792 0001 9	UTILITIES	920		301			13.45	
2689 463 0015 2	UTILITIES	920		301			20.14	
2689 463 0017 8	UTILITIES	920		301			151.72	
CHECK MIF 41482 TOTAL FOR FU			345.90					
09/27/2016	MIF	41483*#	0000-3319-1	DTE ENERGY	UTILITIES	920	301	1,251.77
09/27/2016	MIF	41497*#	00 751981 0001	STANDARD INSURANCE CO.	LIFE/DISB. INSURANCE	717	226	251.77
10/05/2016	MIF	41508*#	8245 12 484 007754	CHARTER COMMUNICATIONS	COMMUNICATION	850	301	194.93
10/05/2016	MIF	41510*#	2689 463 0010 3	DTE ENERGY	UTILITIES	920	301	26.22
			2689 463 0016 0		UTILITIES	920	301	24.50
			2689 463 0012 9		UTILITIES	920	301	41.89
			2689 562 0003 7		UTILITIES	920	301	11.77
			2689 463 0006 1		UTILITIES	920	301	21.56
			2689 463 0007 9		UTILITIES	920	301	29.18
			2689 463 0001 2		UTILITIES	920	301	19.21

DB: Northfield

CHECK DATE FROM 09/13/2016 - 10/06/2016

Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 571 WASTEWATER TREATMENT FUND								
			2689 463 0003 8		UTILITIES	920	301	20.53
			2689 463 0004 6		UTILITIES	920	301	39.57
			2689 463 0014 5		UTILITIES	920	301	397.62
			2689 056 0001 4		UTILITIES	920	301	11.33
			CHECK MIF 41510 TOTAL FOR FU					643.38
10/05/2016	MIF	41512	17893	NORTHWEST PIPE AND SUPPLY, I	REPAIRS & MAINTENANCE	930	301	86.65
			17893		REPAIRS & MAINTENANCE	930	301	(1.73)
			CHECK MIF 41512 TOTAL FOR FU					84.92
10/05/2016	MIF	41514	4436 0370 3004 071	PNC BANK	COLLECTION SYS ANNUAL MAINT	819	301	16.35
			4436 0370 3004 071		COMMUNICATION	850	301	52.98
			4436 0370 3004 071		POSTAGE	851	301	12.80
			4436 0370 3004 071		REPAIRS & MAINTENANCE	930	301	253.34
			CHECK MIF 41514 TOTAL FOR FU					335.47
10/05/2016	MIF	41516	HLSAD REFUND	RAYMOND C. SACK & DARLENE R.	OPERATING SUPPLIES	740	301	1,585.44
10/05/2016	MIF	41517	MULTIPLE	WARD'S DO IT CENTER	REPAIRS & MAINTENANCE	930	301	237.96
			MULTIPLE		REPAIRS & MAINTENANCE	930	301	(20.31)
			CHECK MIF 41517 TOTAL FOR FU					217.65
Total for fund 571 WASTEWATER TREATMENT FUND								32,675.83

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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP

CHECK DATE FROM 09/13/2016 - 10/06/2016

Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 825 WHITMORE LAKE SEWER DISTRICT								
09/27/2016	MIF	41484	3584154102	HUNTINGTON NATIONAL BANK	INTEREST EXPENSE - WL SAD BOND	986	905	14,690.14

Total for fund 825 WHITMORE LAKE SEWER DISTRICT

14,690.14

TOTAL - ALL FUNDS

277,696.90

'*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

September 2016

Northfield Township Fire Department

Statistical Report

Responses September 2016:	44
Responses September 2015:	42
Total to Date 2016:	497
Fire Calls: 9	
Structure Fires	3
Vehicle Fire	1
Fire Alarms	0
Outside fire	5
Other	0
Emergency Medical Calls: 28	
Chest Pain	6
Difficulty Breathing	4
Unconscious/Cardiac Arrest	4
Diabetic/ Seizure	6
Trauma	5
CVA	2
Abdominal pain	0
Other	1
Motor Vehicle Accidents: 4	
Injury Crashes	2
Unknown	2
Pin In	0

Public Service calls: 3		
Electrical wire down		2
Fuel Spill		0
Carbon Monoxide Alarm		0
Trees down		0
Animal Rescue		0
Gas leak		1
Mutual Aid Given 2		
Green Oak Fire	Structure fire call	1
Dexter Fire	Station coverage	1
Mutual Aid Received: 1		
Ann Arbor Twp Medical assist		1
Responses in hamlet area:		29
Responses in rural area:		13
Responses outside the township:		2
Average response time for the month:		5:58



William Wagner



William E. Wagner, Jr.
Director of Public
Safety/Fire Chief

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
www.twp.northfield.mi.us



Timothy Greene
Lieutenant
Police Operations

October 2016 Director of Public Safety Board Communication

1. **Fire department activity for September:** September was a very quiet month for the fire department. The only calls of significance was an assist to Dexter fire for a structure fire and a reported structure fire in Green Oak that we were cancelled on.
2. **Fire Department training for September:** This month we trained utilizing our extrication equipment. This would be for pin in crashes. We also practiced on hose streams and tanker pumping. We have four personnel in the up-coming fire academy.
3. **Grants:** We have received our Rapid Intervention equipment that we received from a regional grant. This was about \$10,000 worth of equipment that we got for \$1,000. We have also taken possession of a new 4 gas monitor. There was no sharing cost to this monitor.
4. **Fire Inspector:** We have one person in the Fire Inspector class. He will complete the class this month. We are hoping to start an annual fire inspection on all commercial properties starting in January. There will be more to come on this.
5. **Open House:** This year's Police and Fire Department Open House will be October 16th. More to come on this event.
6. **MDOT project:** Because of the elimination of crossovers in the new US 23 Flex Route project we are discussing expanding our Automatic Mutual Aid with Ann Arbor Township in the 23 corridor.

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



SEPTEMBER 2016

SEPTEMBER 2016 MONTHLY REPORT

Calls For Service	449
Arrests	24
Mutual Aid Assistance To Other Departments Inside the Township	8
Mutual Aid Assistance To Other Departments Outside the Township	10
Average Response Time	4.84

NOTES & FACTS FROM THE DEPARTMENT

- **DATA:** 71 % of total complaints answered were in the hamlet area and 29 % were handled throughout the rest of the Township.
- **TRAINING:**
FORMAL - Lt. T. Greene – Local Agency Security Officer

IN-SERVICE: All Officers – Active Duty Firearms Qualifications –

- **EVENTS OF SIGNIFICANCE**

OPERATE WHILE INTOXICATED

On Sept. 3, officers were dispatched to Barker Rd for a subject passed out behind the wheel. Officers arrived and found the Fire Department speaking with the driver. The driver admitted that he had drank six or seven tall beers at the Hamburg Pub. The officers administered field sobriety tests, which the driver failed. He then took a PBT, with a .213 result. He was arrested for OWI.

OPERATE WHILE INTOXICATED

On Sept. 5, an officer doing a crime prevention detail observed a vehicle pull up to a gas station that was closed during the night time hours. He observed the male exit the vehicle and stumble up to the door of the business. The officer confronted the subject and advised him that the gas station was closed. While doing so, it became apparent that the subject had been drinking. The driver denied drinking, but eventually took a PBT with a result of .292. Upon seeing the results, the driver attempted to get back into his vehicle and became combative with officers. He had to be restrained so he could be taken into custody for OWI. Charges are pending at this time.

OPERATE WHILE INTOXICATED

On Sept. 8, officers were dispatched to a crash on Seven Mile Rd. A vehicle had left the roadway and crashed in the ditch. Upon arrival, they located a male driver outside of his vehicle who was obviously intoxicated. The subject admitted to drinking earlier that day, but refused to take a PBT. Officers took him into custody and transported him to the station, where he began complaining of medical issues. He was then transported to the hospital for evaluation, where a blood draw was also done to test his blood-alcohol level. (Note: This subject had just been arrested by our department three days prior for OWI.) Charges are pending at this time for OWI. The subject was also issued a citation for Open Intoxicants.

POSSESS STOLEN VEHICLE / OPERATE WHILE INTOXICATED / DRIVING WHILE LICENSE SUSPENDED

On Sept. 18, officers responded to a residence on Earhart Rd for a suspicious situation. The caller advised that two subjects came to his door and reported that they had just crashed their vehicle into the pond on his property. Officers arrived and located the subjects, who advised that a third person was still inside the vehicle which was partially submerged in the water. Officers quickly located the vehicle and pulled an unconscious female from the passenger seat, who was barely above water. She was transported via ambulance to the hospital. Officers then spoke with the driver, who said that the vehicle belonged to a friend but would not provide a name. When officers ran the plate on the vehicle, it came back stolen. The driver was placed under arrest for possessing a stolen vehicle and was transported to the police station, where he submitted to a PBT with results of .16. He then refused a breathalyzer at the jail and was transported to the hospital for a blood draw. On September 20th, the prosecutor's office authorized the charge of Stolen Property - Receiving and Concealing - Motor Vehicle. On October 4, 2016, a preliminary examination was held where he was bound over to Circuit Court.

POSSESSION OF MARIJUANA / DRUG PARAPHERNALIA

On Sept. 20, an officer doing routine patrol pulled a vehicle over for a traffic violation. Upon making contact with the driver, the officer smelled marijuana in the vehicle. The driver admitted to having smoked marijuana earlier and showed the officer some paraphernalia he had inside his vehicle. The officer also located some additional paraphernalia under the passenger seat. The driver was arrested and charged with Possession of Marijuana and Drug Paraphernalia.

CLEAR-1018 Verified Offense By Date
Agency: NR
9/1/2016 12:00:00 AM - 9/30/2016 12:00:00 AM

Offense Code	Description	Incident Count
1302	Agg/Fel Assault - Family - Other Weapon-Domestic	1
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	3
1380	Telephone Used for Harassment, Threats	1
2202	B&E - Burglary - Forced Entry - Residence - Home Invasion	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2406	Possess/Receive Stolen Vehicle	1
2609	Identity Theft	1
2902	Damage to Property - Private Property - MDOP	1
3550	Narcotic Equipment - Paraphernalia	1
3564	Marijuana - (Other)	1
5012	Probation Violation	1
5707	Trespass (Other)	1
7070	Runaway	1
80412	Operating Under the Influence of Alcohol / Liquor OWI 2nd Offense	2
80413	Operating Under the Influence of Alcohol / Liquor OWI 3rd Offense	1
C2899	Juvenile - All Other	1
C2931	DWLS OPS License Suspended / Revoked	5
C2933	Vehicle Registration - Improper / Expired	7
C2934	Vehicle Insurance - None / Expired	4
C2935	DWLS 2nd OPS License Suspended / Revoked	2
C3010	Felony Arrest Warrant (Originating Agency)	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	1
C3050	Misdemeanor Arrest Warrant - Other Jurisdiction	1
C3145	Property Damage Traffic Crash PDA	5
C3148	Motor Vehicle - Animal Traffic Crash	1
C3150	Property Damage H&R Traffic Crash	1
C3250	Mental Health Call	5
C3299	Welfare Check	8
C3310	Family Trouble	4
C3314	Missing Persons	1
C3318	Found Property	4
C3324	Suspicious Circumstances	12
C3326	Suspicious Vehicles	10
C3328	Suspicious Persons	6
C3329	Intelligence Information	2
C3331	Assist Medical	2
C3332	Assist Fire Department	6
C3333	Assist Motorist	8
C3334	Assist Other Govt Agency	4
C3336	Assist Citizen	18
C3351	Civil - Landlord / Tenant	5
C3355	Civil Matter - Other	5
C3702	Traffic Complaint / Road Hazard	5
C3704	Traffic Complaint / Abandoned Auto	4
C3707	Vehicle Release	5

CLEAR-1018 Verified Offense By Date**Agency: NR****9/1/2016 12:00:00 AM - 9/30/2016 12:00:00 AM**

Offense Code	Description	Incident Count
C3708	Traffic Complaint / Private Impound	1
C3728	Traffic Complaint / Parking Complaint	1
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	1
C3799	Miscellaneous Traffic Complaint	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	3
C3907	Panic Alarm	1
C4041	Speeding Citation	17
C4046	Disobey Stop Sign Citation	6
C4047	Disobey Traffic Signal Citation	2
C4105	Equipment Citation	1
C4125	Seat Belt Law Citation	1
C4212	Parking Restricted Zone Citation	1
C4222	Parking - Aband Motor Vehicle	1
C4314	Veh Ins None/Expired Citation	2
L3501	911 Hang Up - NR	2
L3502	Follow Up - NR	1
L3503	Opened in Error - NR	3
L3504	PBT Station - NR	1
L3506	Shots Fired - NR	5
L3507	Fingerprints - NR	20
L3508	Ticket Sign Off - NR	1
L3510	Loud Music - NR	1
L3512	Vin Inspection - NR	1
L3517	Solicitor - NR	1
L3518	Vehicle Repossession - NR	1
L3520	Dumping Complaint - NR	1
L3521	Open Door / Window - NR	2
L3526	False Alarm - NR	14
L3530	Wires Down - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	25
L3538	Property/Vacation Check - NR	1
L3540	Child Safety Seat Inspection - NR	1
L3542	BOL - NR	7
L3546	Trespass Notice Served - NR	1
L3547	Subpoena Service - NR	5
L3548	MIP Non Vehicle - NR	1
L3550	Speed Sign Detail - NR	3
L3551	Sex Offender Registration/Verification - NR	3
L3552	Traffic Stop - NR	95
L3557	Check Person - NR	1
L3568	Local Records Check - NR	2
L3569	Assist Other Police Agency - Inside Northfield - NR	8
L3570	Assist Other Police Agency - Outside Northfield - NR	10
L3571	Disorderly Person - NR	1

CLEAR-1018 Verified Offense By Date
Agency: NR
9/1/2016 12:00:00 AM - 9/30/2016 12:00:00 AM

Offense Code	Description	Incident Count
L3597	Non Terminal - NR	26
L4598	Information - NR	1
L4599	Misc Non-Criminal - NR	1
L6701	Follow Up - NR	1
Sum:		449

Report Time:
10/3/2016 10:33:40 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of September

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Sep/2016	Sep/2015	% Change
09001 MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
09002 NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
09004 JUSTIFIABLE HOMICIDE	0	0	-
09005 DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
09006 IN-CUSTODY DEATH	0	0	-
10001 KIDNAPPING/ABDUCTION	0	0	-
10002 PARENTAL KIDNAPPING	0	0	-
11001 SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
11002 SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
11003 SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
11004 SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
11005 SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
11006 SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
11007 SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
11008 SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	0	0	-
12000 ROBBERY	0	1	-100.0%
13001 NONAGGRAVATED ASSAULT	3	4	-25.0%
13002 AGGRAVATED/FELONIOUS ASSAULT	1	3	-66.7%
13003 INTIMIDATION/STALKING	1	2	-50.0%
20000 ARSON	0	0	-
21000 EXTORTION	0	0	-
22001 BURGLARY -FORCED ENTRY	1	3	-66.7%
22002 BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	1	-100.0%
23001 LARCENY -POCKETPICKING	0	0	-
23002 LARCENY -PURSES/NATCHING	0	0	-
23003 LARCENY -THEFT FROM BUILDING	0	1	-100.0%
23004 LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
23005 LARCENY -THEFT FROM MOTOR VEHICLE	0	3	-100.0%
23006 LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	-100.0%
23007 LARCENY -OTHER	1	1	0%
24001 MOTOR VEHICLE THEFT	0	1	-100.0%
24002 MOTOR VEHICLE, AS STOLEN PROPERTY	1	0	-
24003 MOTOR VEHICLE FRAUD	0	0	-
25000 FORGERY/COUNTERFEITING	0	0	-
26001 FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-100.0%
26002 FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	-
26003 FRAUD -IMPERSONATION	0	0	-
26004 FRAUD -WELFARE FRAUD	0	0	-
26005 FRAUD -WIRE FRAUD	0	0	-
26007 FRAUD - IDENTITY THEFT	2	5	-60.0%
26008 FRAUD - HACKING/COMPUTER INVASION	0	0	-
27000 EMBEZZLEMENT	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 1 of 4

Report Time:
10/3/2016 10:33:40 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of September

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Sep/2016	Sep/2015	% Change
28000 STOLEN PROPERTY	0	0	-
29000 DAMAGE TO PROPERTY	1	3	-66.7%
30001 RETAIL FRAUD -MISREPRESENTATION	0	0	-
30002 RETAIL FRAUD -THEFT	0	2	-100.0%
30003 RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
30004 ORGANIZED RETAIL FRAUD	0	0	-
35001 VIOLATION OF CONTROLLED SUBSTANCE ACT	2	2	0%
35002 NARCOTIC EQUIPMENT VIOLATIONS	2	0	-
36001 SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
36002 SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
37000 OBSCENITY	0	0	-
39001 GAMBLING- BETTING/WAGERING	0	0	-
39002 GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
39003 GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
39004 GAMBLING -SPORTS TAMPERING	0	0	-
40001 COMMERCIALIZED SEX -PROSTITUTION	0	0	-
40002 COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
40003 HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
51000 BRIBERY	0	0	-
52001 WEAPONS OFFENSE- CONCEALED	0	0	-
52002 WEAPONS OFFENSE -EXPLOSIVES	0	0	-
52003 WEAPONS OFFENSE -OTHER	0	0	-
64001 HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
64002 HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
72000 ANIMAL CRUELTY	0	0	-
Total for Group A	15	34	-55.9%
01000 SOVEREIGNTY	0	0	-
02000 MILITARY	0	0	-
03000 IMMIGRATION	0	0	-
09003 NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
14000 ABORTION	0	0	-
22003 BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
22004 POSSESSION OF BURGLARY TOOLS	0	0	-
26006 FRAUD -BAD CHECKS	0	0	-
36003 PEEPING TOM	0	0	-
36004 SEX OFFENSE -OTHER	0	0	-
38001 FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
38002 FAMILY -NONSUPPORT	0	0	-
38003 FAMILY -OTHER	0	0	-
41001 LIQUOR LICENSE -ESTABLISHMENT	0	0	-
41002 LIQUOR VIOLATIONS -OTHER	1	0	-
42000 DRUNKENNESS	0	0	-

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 2 of 4

Report Time:
10/3/2016 10:33:40 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of September

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification	Sep/2016	Sep/2015	% Change
48000 OBSTRUCTING POLICE	0	0	-
49000 ESCAPE/FLIGHT	0	0	-
50000 OBSTRUCTING JUSTICE	2	1	100.0%
53001 DISORDERLY CONDUCT	0	0	-
53002 PUBLIC PEACE -OTHER	0	0	-
54001 HIT and RUN MOTOR VEHICLE ACCIDENT	0	0	-
54002 OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	4	0	-
55000 HEALTH AND SAFETY	0	0	-
56000 CIVIL RIGHTS	0	0	-
57001 TRESPASS	1	0	-
57002 INVASION OF PRIVACY -OTHER	0	0	-
58000 SMUGGLING	0	0	-
59000 ELECTION LAWS	0	0	-
60000 ANTITRUST	0	0	-
61000 TAX/REVENUE	0	0	-
62000 CONSERVATION	0	0	-
63000 VAGRANCY	0	0	-
70000 JUVENILE RUNAWAY	2	0	-
73000 MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
75000 SOLICITATION	0	0	-
77000 CONSPIRACY (ALL CRIMES)	0	0	-
Total for Group B	10	1	900.0%
2800 JUVENILE OFFENSES AND COMPLAINTS	1	2	-50.0%
2900 TRAFFIC OFFENSES	19	13	46.2%
3000 WARRANTS	4	13	-69.2%
3100 TRAFFIC CRASHES	8	18	-55.6%
3200 SICK / INJURY COMPLAINT	14	6	133.3%
3300 MISCELLANEOUS COMPLAINTS	88	104	-15.4%
3400 WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
3500 NON-CRIMINAL COMPLAINTS	243	218	11.5%
3600 SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
3700 MISCELLANEOUS TRAFFIC COMPLAINTS	18	31	-41.9%
3800 ANIMAL COMPLAINTS	4	7	-42.9%
3900 ALARMS	1	1	0%
Total for Group C	400	413	-3.1%
2700 LOCAL ORDINANCES - GENERIC	0	0	-
4000 HAZARDOUS TRAFFIC CITATIONS / WARNINGS	25	30	-16.7%
4100 NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	2	6	-66.7%
4200 PARKING CITATIONS	2	0	-
4300 LICENSE / TITLE / REGISTRATION CITATIONS	2	1	100.0%
4400 WATERCRAFT CITATIONS	0	0	-
4500 MISCELLANEOUS A THROUGH UUUU	2	3	-33.3%

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

Report: CLEAR-008
Page 3 of 4

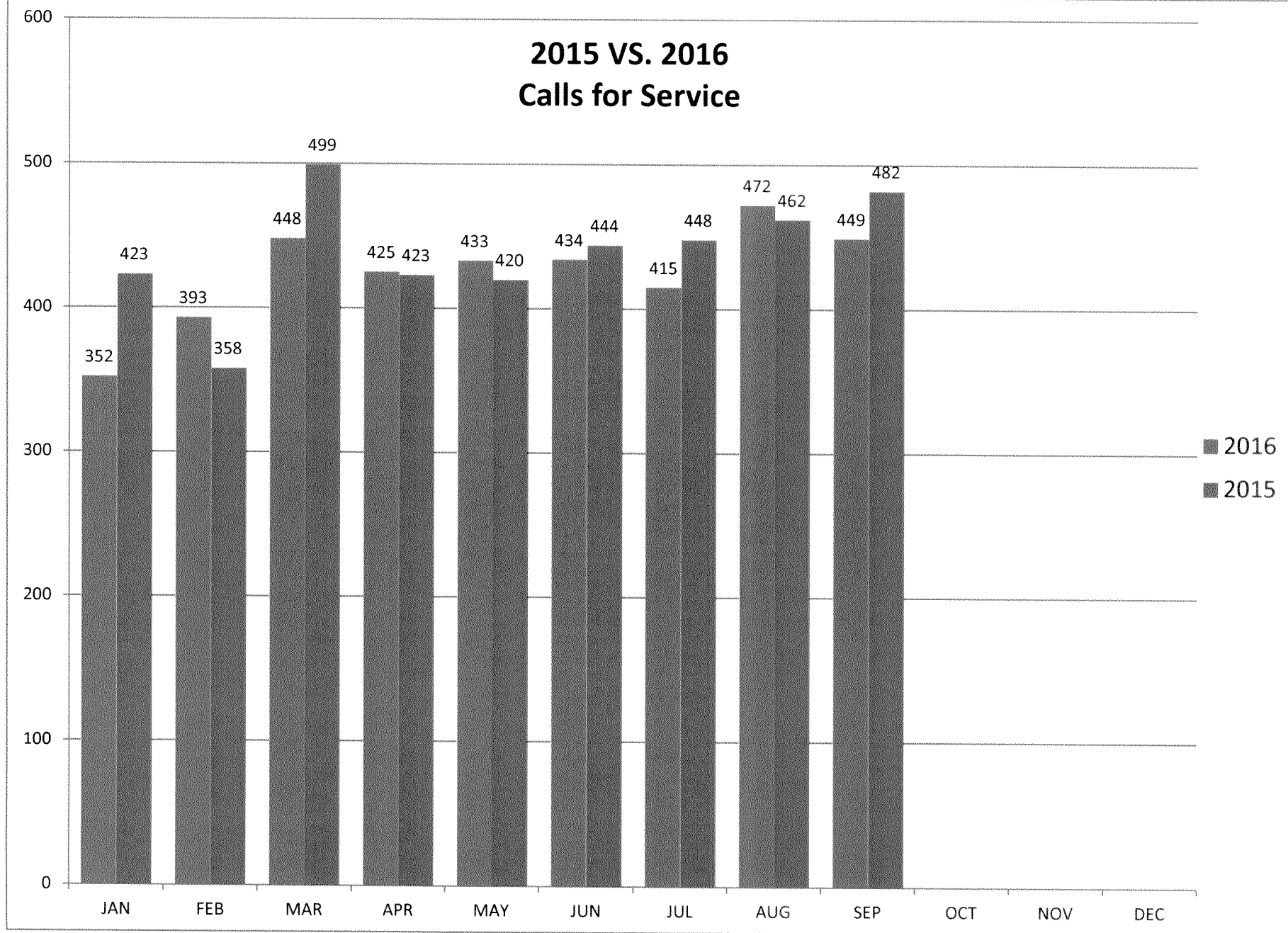
Report Time:
10/3/2016 10:33:40 AM

Report CLEAR-008 Summary of Offenses
All Offenses that were Attempted or Completed
For the Month of September

Agency: Northfield Township
Police Department
ORI: MI8196400

Classification		Sep/2016	Sep/2015	% Change
4600	LIQUOR CITATIONS / SUMMONS	0	0	-
4700	COMMERCIAL VEHICLE CITATIONS	0	0	-
4800	LOCAL ORDINANCE WARNINGS	0	0	-
4900	TRAFFIC WARNINGS	0	2	-100.0%
Total for Group D		33	42	-21.4%
5000	FIRE CLASSIFICATIONS	0	0	-
5100	18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
Total for Group E				-
6000	MISCELLANEOUS ACTIVITIES (6000)	0	1	-100.0%
6100	MISCELLANEOUS ACTIVITIES (6100)	0	0	-
6200	ARREST ASSIST	0	0	-
6300	CANINE ACTIVITIES	0	0	-
6500	CRIME PREVENTION ACTIVITIES	0	1	-100.0%
6600	COURT / WARRANT ACTIVITIES	0	0	-
6700	INVESTIGATIVE ACTIVITIES	1	0	-
Total for Group F		1	2	-50.0%
Total for All Groups		459	492	-6.7%

2015 VS. 2016 Calls for Service



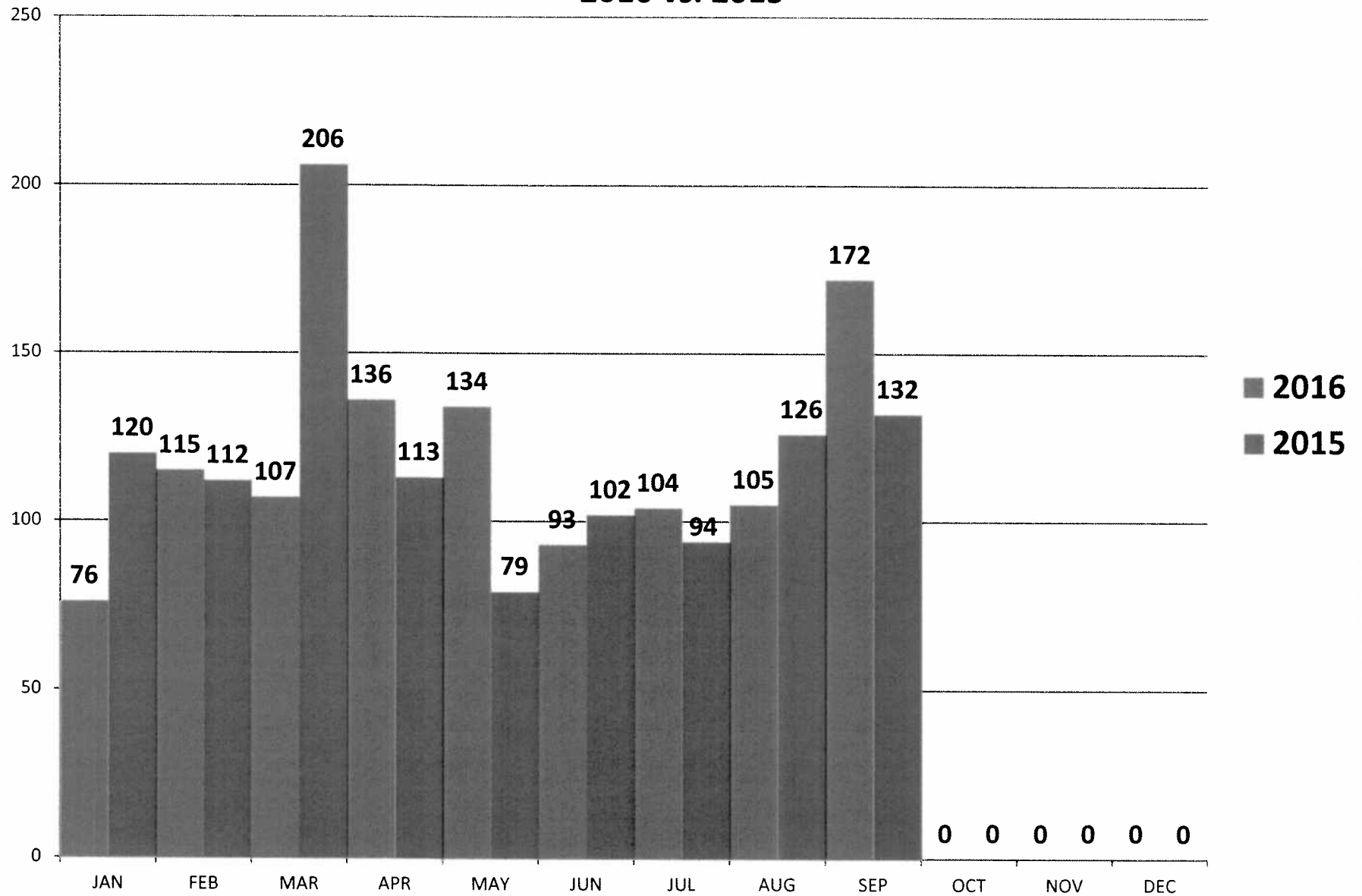
TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2016 THROUGH DECEMBER 31, 2016													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	12	33	34	41	22	23	25	11	19				220
Hazardous	8	7	11	7	9	5	8	4	18				77
Non-Hazardous	11	8	15	11	18	9	10	13	16				111
Parking	0	0	0	0	0	0	0	0	1				1
Warning	37	59	31	64	70	52	52	68	105				538
Waiveable Viol. Issued	8	8	16	13	15	4	9	9	13				95
TOTAL	76	115	107	136	134	93	104	105	172	0	0	0	1042

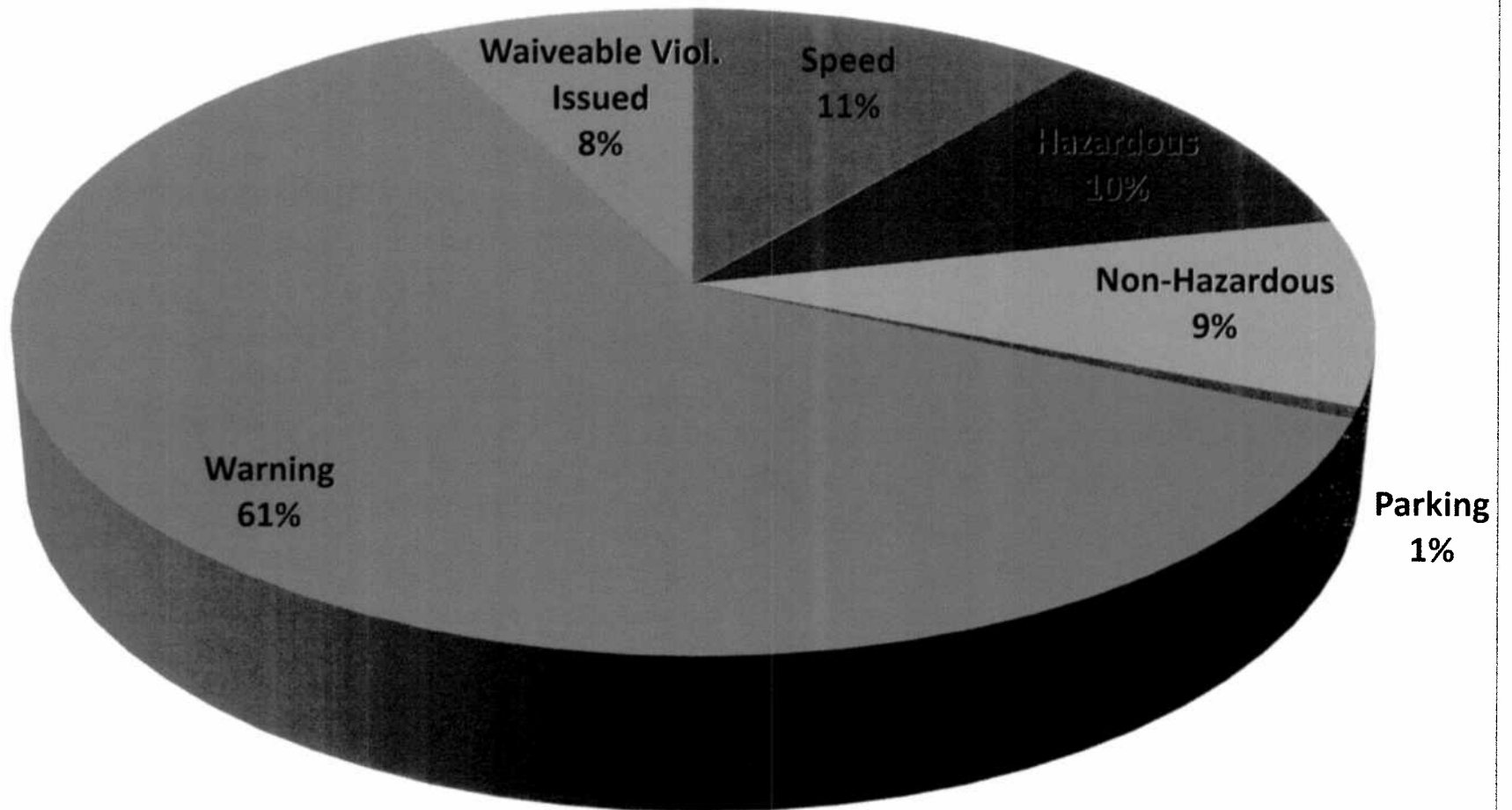
JANUARY 1, 2015 THROUGH DECEMBER 31, 2015													
2015	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	26	33	57	27	23	21	6	27	29				249
Hazardous	5	9	9	2	3	8	5	12	8				61
Non-Hazardous	15	19	29	18	4	9	16	14	16				140
Parking	0	0	0	0	0	0	0	0	0				0
Warning	56	22	88	51	36	51	57	61	70				492
Waiveable	18	29	23	15	13	13	10	12	9				142
TOTAL	120	112	206	113	79	102	94	126	132	0	0	0	1084

Note: Waiveable citations are: Defective Equipment; No Operator's License on Person and No Registration

NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2016 vs. 2015



TRAFFIC VIOLATIONS ISSUED BY TYPE
September 2016



OVERTIME SUMMARY

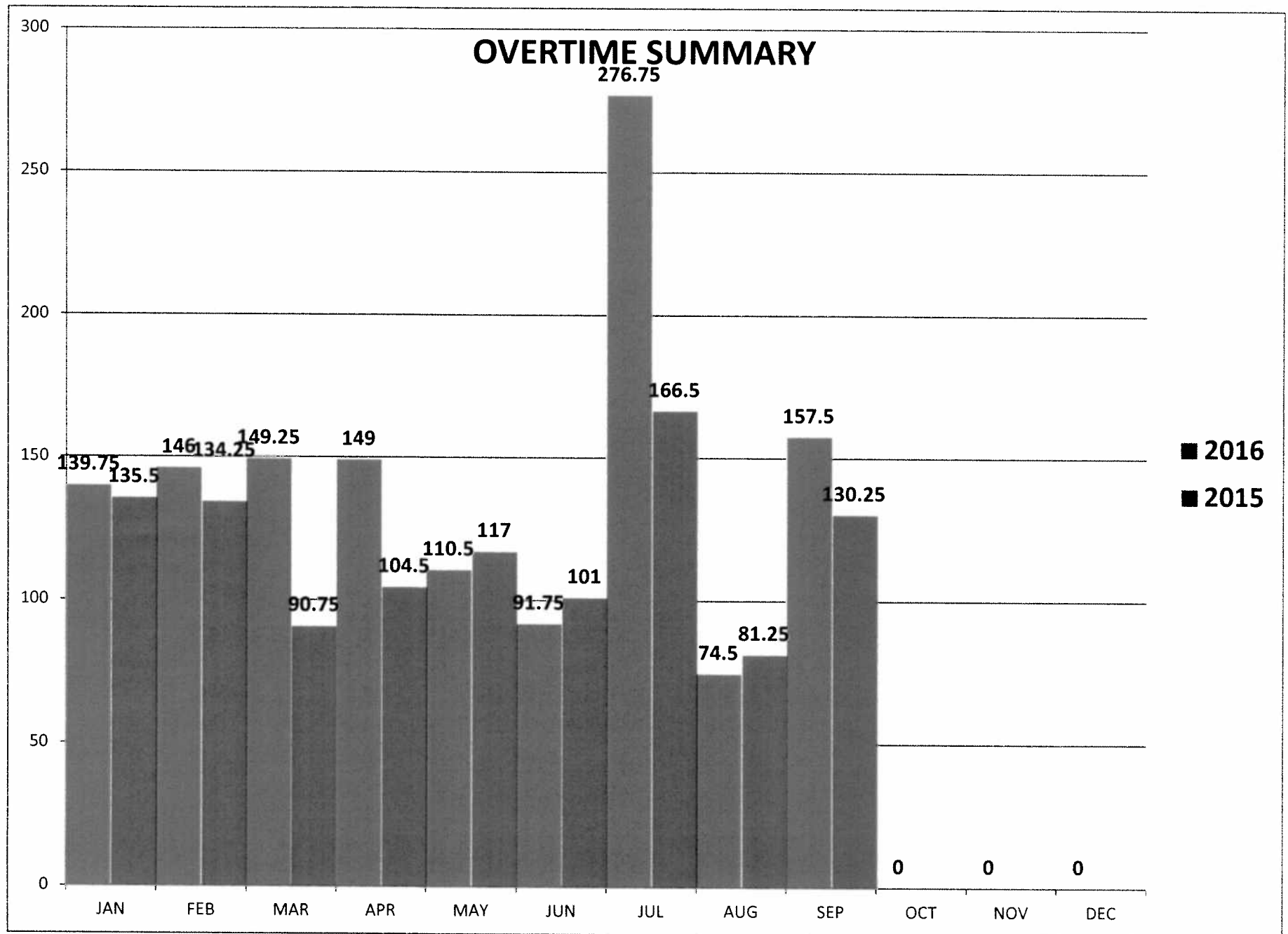
OVERTIME BY TYPE													
2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	24.75	6.5	9.5	9	17.75	15	12	3	21				118.5
Complaint Investigation	3.5	1.5	30.25	22.25	18.25	1	4.75	9	7.75				98.25
Report Writing	0	0	0	4	0	0	1.25	0	4.5				9.75
Training	3	0	0	0	10	0	0	0	34.25				47.25
Short Shift	10	87	83	111.75	20	53.75	140.25	42	55.5				603.25
Administrative	2.5	3	0.5	2	0.5	2.5	0	2.5	0.5				14
Special Detail	0	0	3	0	0	19.5	54.5	18	0				95
Holiday	96	48	23	0	44	0	64	0	34				309
TOTAL	139.75	146	149.25	149	110.5	91.75	276.75	74.5	157.5	0	0	0	1295

2015 VS. 2016													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2016 - TOTAL	139.75	146	149.25	149	110.5	91.75	276.75	74.5	157.5	0	0	0	1295
2015 - TOTAL	135.5	134.25	90.75	104.5	117	101	166.5	81.25	130.25				1061

EMPLOYEE TIME OFF

2016	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	0	100	27.25	0	20	12	8	0	56				223.25
Comp	21	19	9.5	43	48	0	7.25	16.5	28.5				192.75
Vacation	0	36	128	96	0	112	94	60	56				582
Holiday	20	10	10	0	8	0	0	0	8				56
PTO	138	104.5	74.75	90.25	99	143.5	180.25	62.5	164.75				1057.5
Other	0	12	24	104	160	160	160	148	116				884
TOTAL	179	281.5	273.5	333.25	335	427.5	449.5	287	429.25	0	0	0	2995.5

**Other - Injury/Leave for employee during this month (Worker's Comp)



Hours by Employee

Wednesday, October 05, 2016 10:43:47 AM

Employee	Date Worked	Work Code	Hours	Work Description
Chris Chan				
	9/15/2016	Training	2	FIREARMS
Hours Subtotal		2		
Shayne Haynes				
	9/15/2016	Training	2	FIREARMS
	9/16/2016	Road Patrol	9	
	9/30/2016	Road Patrol	6	WITH HOWE
Hours Subtotal		17		
Greg Pollock				
	9/9/2016	Special Detail	6.75	U OF MI KICKOFF PARTY - GP
	9/15/2016	Training	2	FIREARMS
Hours Subtotal		8.75		
Ryan Berkey				
	9/15/2016	Training	2	FIREARMS
Hours Subtotal		2		
Steve Francoeur				
	9/15/2016	Training	2	FIREARMS
	9/23/2016	Road Patrol	7	WITH HOWE
Hours Subtotal		9		
Total Hours		38.75		

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159**

To: Northfield Township Board of Trustees

From: Tim Hardesty Wastewater Treatment Plant Superintendent

Date: October 13th, 2016

Subject: September 2016 Monthly Report

9/1/16: Continuing with cleaning and televising of the collection system lines.

9/6/16: Plugged sewer call at 10491 Lakeview Dr. The problem was in the homeowners' line.

9/7/16: Pulled pump #2 at Eagle Gardens pump station because of rags.

9/14/16: Replaced bad valve on the primary sludge pump sample port.

9/15/16: Had to have Cummins/Bridgeway out to replace wiring harness on the Edmund pump station generator.

9/19/16: Started repairing spalling concrete on digester #3.

9/20/16: Started replacing outside wall lights over doors from mercury vapor to LED because of a safety issue.

9/23/16: Pulled out return pump #3 for repair of mechanical seal.

9/26/16: Finished installing outside overhead door lights.

9/26/16: Responded to an odor call at Garfield Rd. There was no problem with our sewer lines.

9/27/16: Put a coat of foundation waterproofing on the cement walls of digester #3.

9/28/16: Repaired filter influent pump level transducer.

September 2016 Daily Average Flow	.640MGD
September 2015 Daily Average Flow	.607MGD
Maximum September Daily Flow 2016	.852MGD
Maximum September Daily Flow 2015	.659MGD
Minimum September Daily Flow 2016	.578MGD
Minimum September Daily Flow 2015	.562MGD
6 – Month Average Flow	.709MGD
12 – Month Average Flow	.673MGD
Total Gallons Treated September 2016	19,208,000
Total Gallons Treated September 2015	18,215,000
Rainfall (inches) August 2016	4.43”
Rainfall (inches) August 2015	1.15”
Connections / Tap-ins’ to system	0
Miss Dig Stakings	12
Overtime for the month	27

Northfield Township Community Center
Monthly Report
September 2016
Tami Averill, Director

I. September Overview

The Senior Nutrition program continues to run smoothly. We have 91 registered seniors, with 10 to 15 attending on a daily basis in September. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m.

The search for volunteer drivers continues so we can get the home-delivered meals started. There are currently 2 additional people going through the background check process.

THANK YOU to our Senior Lunch Volunteers – Russ Hall, Linda Hartley, Betty Jones, Debbie Leibert, Karen Neigebauer, Donn Sleek, Ann Thompson, and Curtis Ward. They do a wonderful job and keep things running smoothly.

A big thank you to our volunteers – Angela Brown, Denise Creque, Ruth Hague, Linda Hartley, Betty Jones, Alyssa Jones, Kim Pohl, Isabel Pohl, Donn Sleek, Ann Thompson, Curtis Ward, and Dave Woody - for the work they contributed in September. Their hard work is appreciated and helps to keep things operating smoothly.

Gearing up for the Holiday season! Planning for the Senior Holiday Gala, the Holiday Wishes Craft Show, the Fall Harvest Dinner and Dinner with Santa are well underway.

The Old-Fashioned Halloween Party is scheduled for Saturday, Oct. 29 from 6:00 to 9:00p.m.

II. Program Evaluation

a. On Going Services

Lisa Abrams and Peg Merica continue to offer reflexology sessions and therapeutic foot baths on Tuesday and Thursday afternoons and Wednesday evenings.

Dr. Anthony Mastrogiacono from South Lyon Foot & Ankle Specialists continues to offer senior foot care once a month.

The Medical Loan Closet continues to be available to the community. Eleven items were loaned in September. We received donations of a shower seat, a walker, crutches, and a cane.

The Regency continues to send a Registered Nurse on the 2nd Tuesday of each month to do blood pressure screenings.

We began offering an Acupuncture therapy program on September 22. It has been well received, with 8 people participating, so far. Licensed Acupuncturist, Ron Hough, is at the Center from 4:00p.m. to 6:00p.m. on Thursday afternoons for walk-in visits.

The Kidney Foundation of Michigan's "My Choice, My Health: Diabetes Prevention" program began on September 20. This is a free, year-long program with an excellent track record. There are currently 8 participants. There is still room available for qualified participants. .

b. Classes

Chair Yoga (4-6 participants/week) continued on Tuesdays through September. Gentle Yoga on Wednesday evenings has 4 to 8 participants each week.

Exercise with Becky (Tues. & Thurs.) has 8 to 12 participants each day. Zumba Gold (Wed. a.m.) has 4 students.

Tai Chi started a new session in September with three ladies participating. Mark Harris and MAH Fitness returned after a summer break and is working with 6 students each week.

The Primitive Rug Hooking class continues with 3 enthusiastic students creating some very lovely and colorful pieces.

Karen Hamp continues to offer a Meditation class on Tuesday and Thursday mornings. Four people have attended, so far. We began offering a Wednesday Evening class in September, but it has been slow to get going.

c. On-Going Activities

Pinochle continues every Tuesday and Thursday afternoon. Attendance has been consistent at 8 to 12 players per day each week.

Mah Jongg Mondays continue. Five to eight people are currently participate each week.

The Knit, Crochet, Craft group continues to meet every Friday afternoon. 3 to 6 people attended each week during September.

The Whitmore Lake Portrait Group remains steady with their participation. Ten to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests. Selections are changed out approximately every two months.

The Chamber of Commerce continues to meet here.

Kiwanis continues to hold their regular meetings and Board meetings at the Community Center.

Living Water held one committee meeting here in September.

People's Express held their quarterly drivers' meeting here in September. A big Thank You to them for including me and a volunteer in their CPR/First Aid Certification class!

The Lost Voices Board of Directors will resume meeting here in October.

d. Special Events

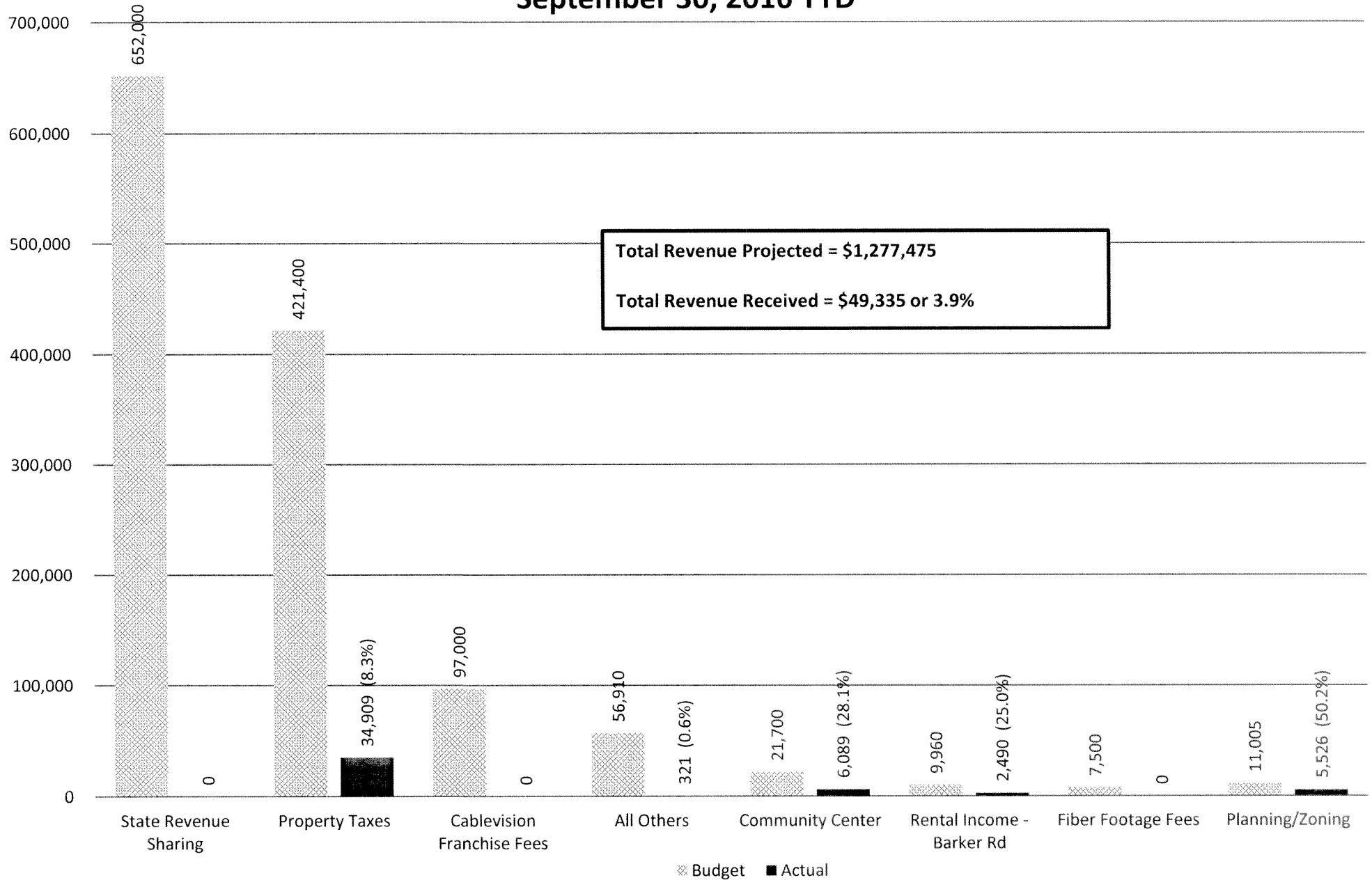
Ten people attended "Pizza & a Movie" and enjoyed "The Minions" on September 23.

Three people enjoyed "My Big Fat Greek Wedding 2" during Lunch & a Movie on Sept. 21.

"The Good Dinosaur" was our last selection of the summer for "Movie Under the Stars." Twenty-five people watched the movie from the lakeshore, and approximately 15 people enjoyed the show from the comfort of their boats on the lake!

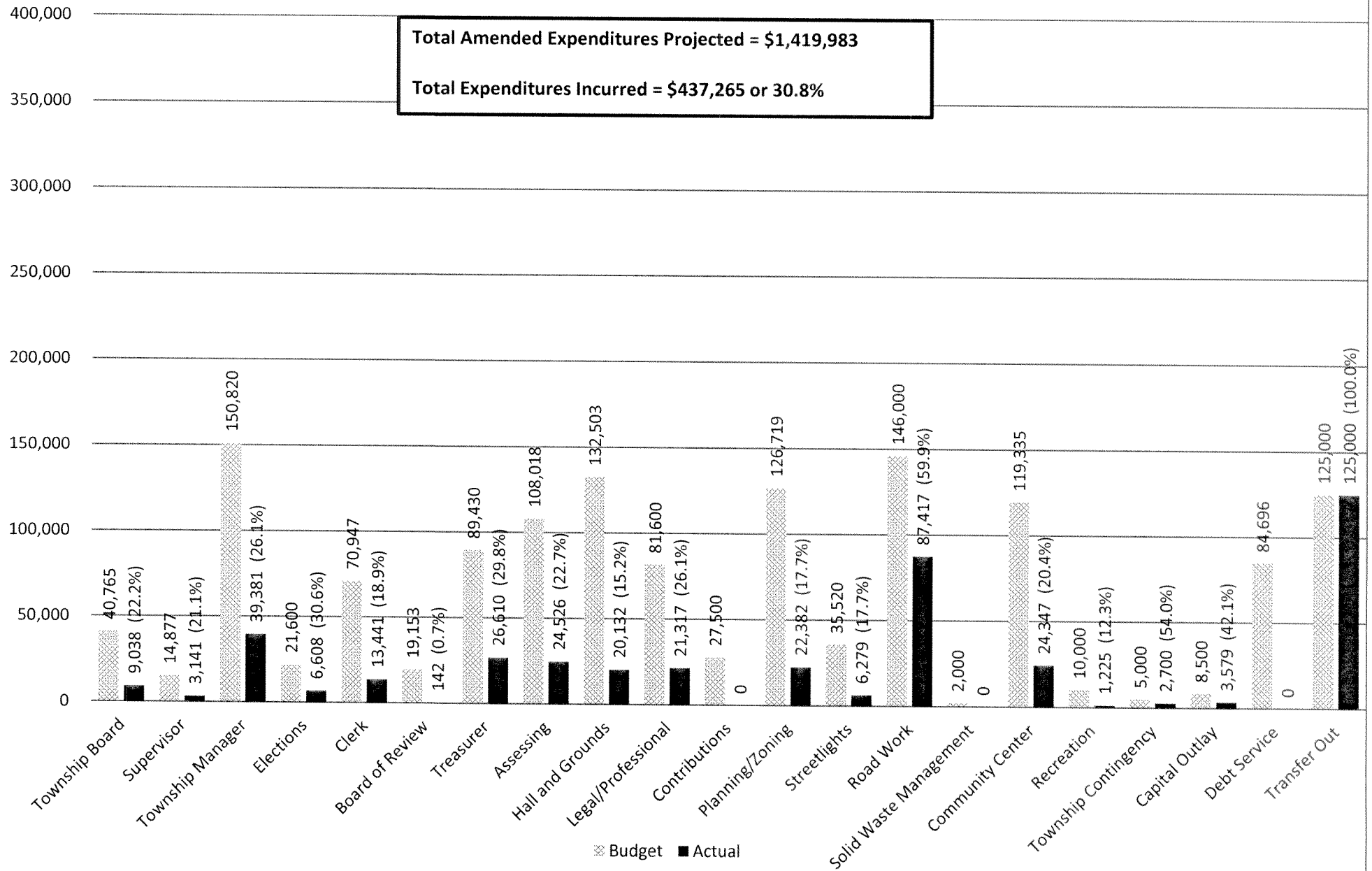
"Navigating Your Way Through the Retirement Maze" was the focus of a panel presentation and luncheon on September 27. Sponsored by Capital Mortgage Funding, topics included financial planning, senior housing, estate planning and incorporating home equity into your retirement planning. Four people attended and reported that a great deal of good, useful information was shared during the presentations.

NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Received September 30, 2016 YTD



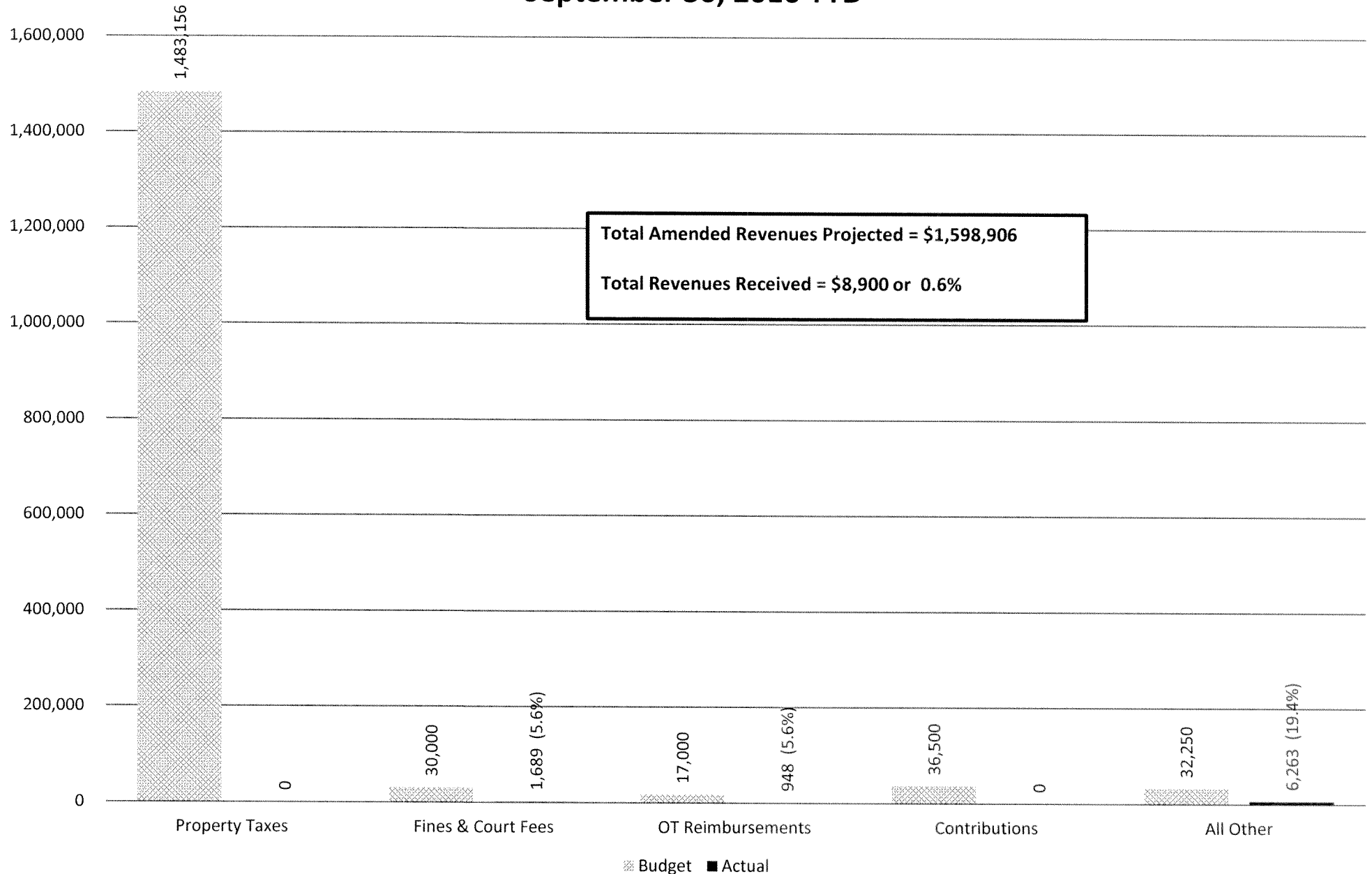
NORTHFIELD TOWNSHIP GENERAL FUND

Amended Expenditures Projected vs. Incurred September 30, 2016 YTD



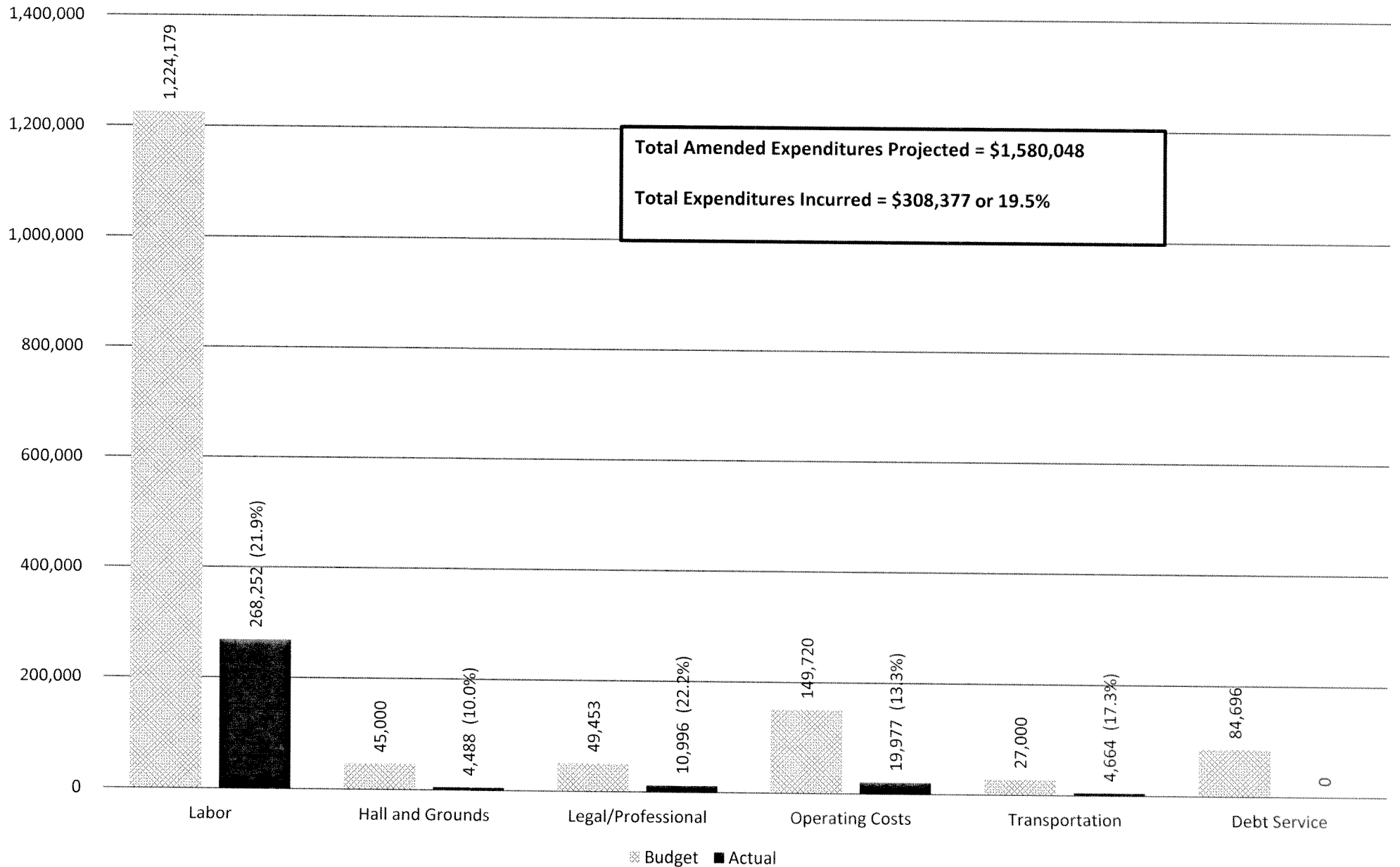
NORTHFIELD TOWNSHIP POLICE FUND

Amended Revenues Projected vs. Received September 30, 2016 YTD

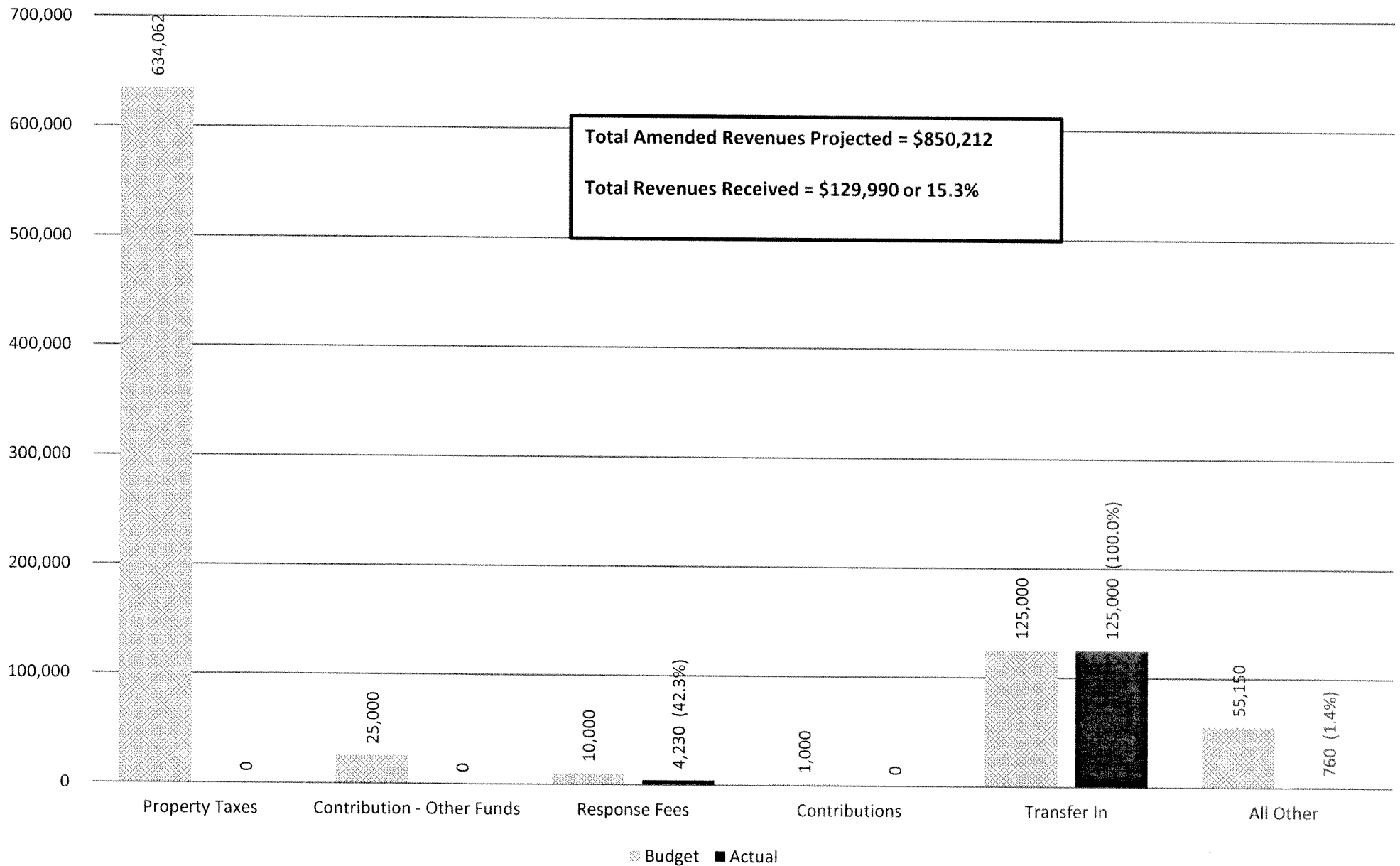


NORTHFIELD TOWNSHIP POLICE FUND

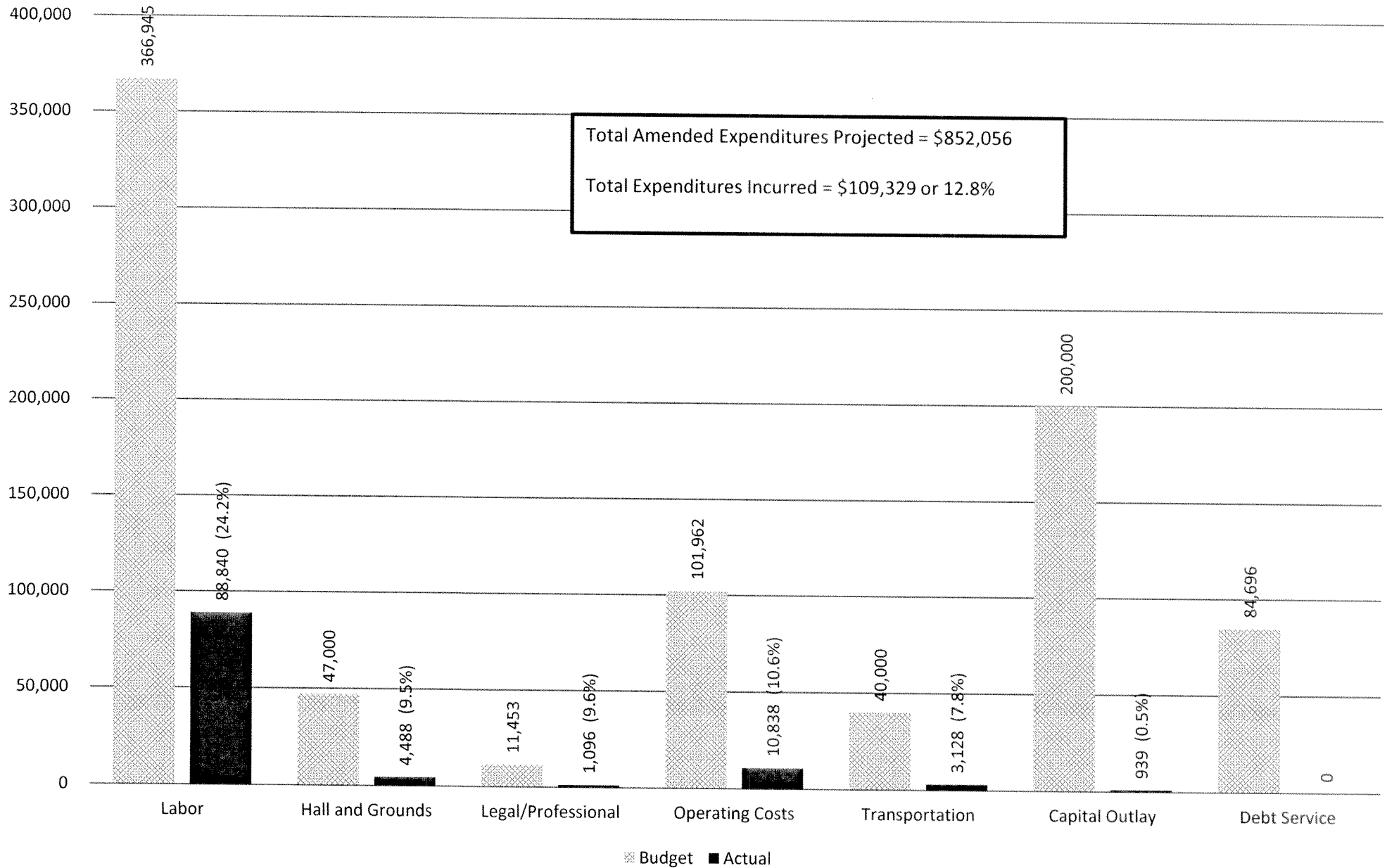
Amended Expenditures Projected vs. Incurred September 30, 2016 YTD



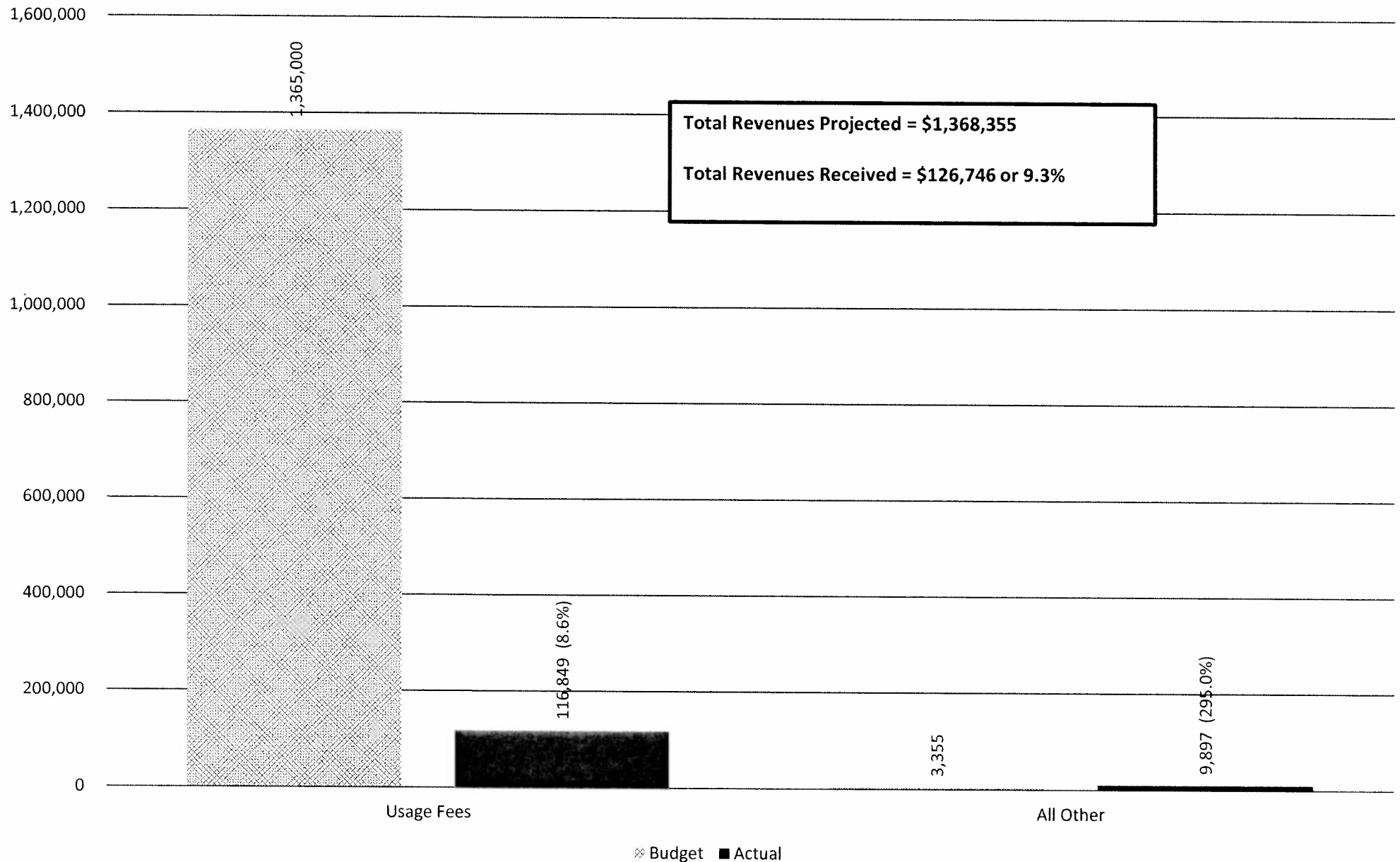
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Revenues Projected vs. Received September 30, 2016 YTD



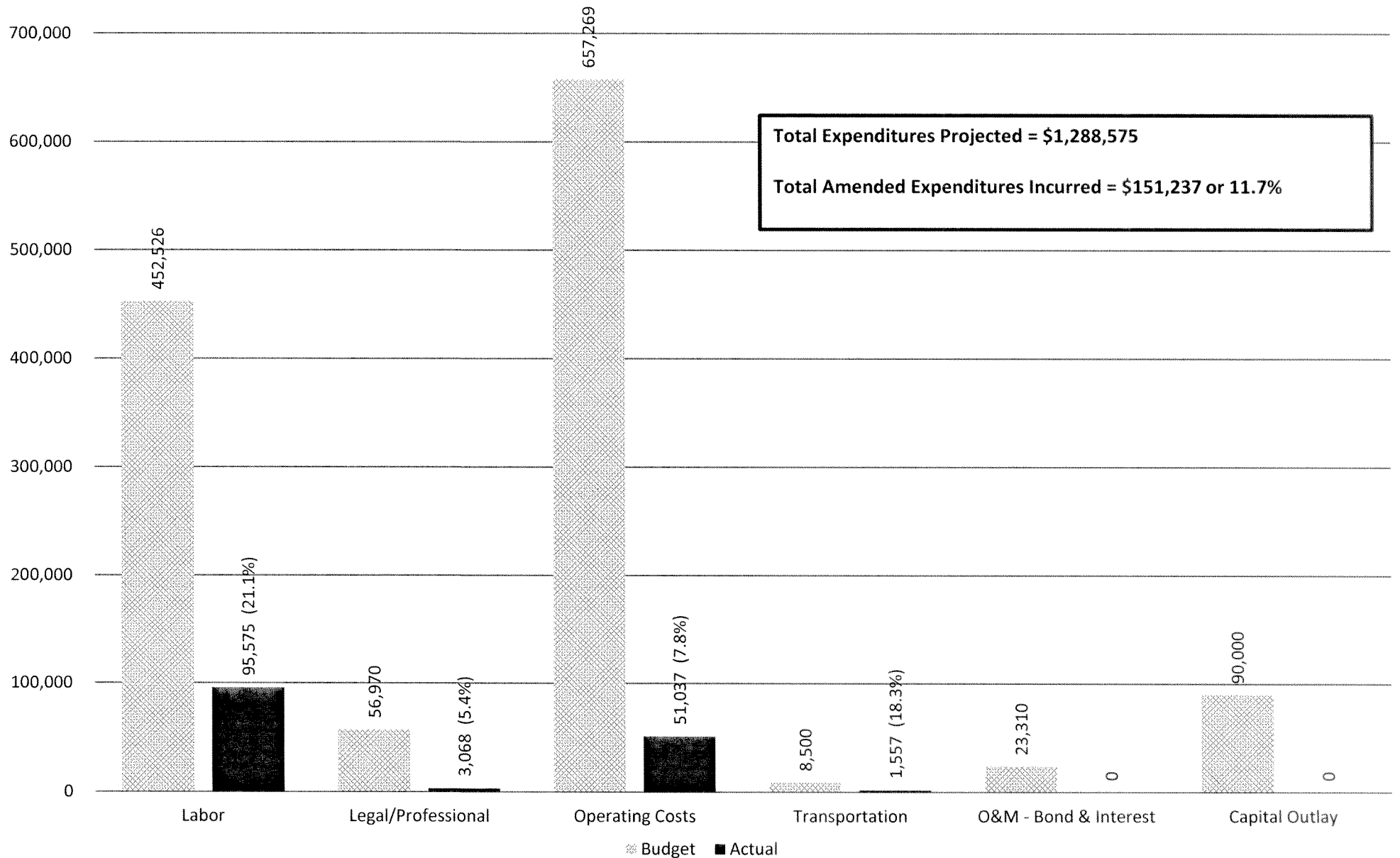
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Amended Expenditures Projected vs. Incurred September 30, 2016 YTD



**NORTHFIELD TOWNSHIP
WWTP FUND
Revenues Projected vs. Received
September 30, 2016 YTD**



NORTHFIELD TOWNSHIP WWTP FUND Amended Expenditures Projected vs. Incurred September 30, 2016 YTD



REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 09/30/2016

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 09/30/2016	ACTIVITY FOR		% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426	PRIOR YEAR TAX INTEREST	663.08	0.00	0.00	25.48	0.00	(25.48)	100.00
101-000-452	PEDDLER'S LICENSES	368.00	500.00	500.00	0.00	0.00	500.00	0.00
101-000-453	CABLEVISION FRANCHISE FEES	124,216.92	97,000.00	97,000.00	0.00	0.00	97,000.00	0.00
101-000-455	FIBER FOOTAGE FEES	10,515.50	7,500.00	7,500.00	0.00	0.00	7,500.00	0.00
101-000-574	STATE SHARED REVENUE	536,795.00	652,000.00	652,000.00	0.00	0.00	652,000.00	0.00
101-000-626	COPY & FOIA INCOME	120.42	200.00	200.00	26.23	7.23	173.77	13.12
101-000-655	ORDINANCE FINES	200.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000-665	INTEREST INCOME	1,082.07	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-671	REIMBURSEMENT/OTHER INCOME	6,341.50	150.00	150.00	269.44	269.44	(119.44)	179.63
101-000-688	RENTAL INCOME - BARKER RD	10,260.00	9,960.00	9,960.00	2,490.00	830.00	7,470.00	25.00
101-000-690	UNREALIZED GAIN/LOSS	(74.55)	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		690,487.94	768,310.00	768,310.00	2,811.15	1,106.67	765,498.85	0.37
Dept 191-ELECTIONS								
101-191-671	REIMBURSEMENT/OTHER INCOME	5,741.48	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 191-ELECTIONS		5,741.48	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Dept 253-TREASURER								
101-253-402	CURRENT PROPERTY TAX	263,029.60	263,500.00	263,500.00	0.00	0.00	263,500.00	0.00
101-253-404	MOBILE HOME LICENSE FEES	2,850.50	2,820.00	2,820.00	479.00	479.00	2,341.00	16.99
101-253-445	PENALTY & INTEREST ON TAXES	3,595.53	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-253-627	SUMMER TAX PREPARATION	13,580.00	13,580.00	13,580.00	13,665.00	745.00	(85.00)	100.63
101-253-680	TAX ADMINISTRATION FEES	144,810.35	140,000.00	140,000.00	20,765.24	14,408.83	119,234.76	14.83
Total Dept 253-TREASURER		427,865.98	421,400.00	421,400.00	34,909.24	15,632.83	386,490.76	8.28
Dept 336-CONTRIBUTIONS								
101-336-625	SEWER ADMINISTRATION	48,560.00	48,560.00	48,560.00	0.00	0.00	48,560.00	0.00
Total Dept 336-CONTRIBUTIONS		48,560.00	48,560.00	48,560.00	0.00	0.00	48,560.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-477	ZONING COMPLIANCE PERMITS	7,100.00	5,880.00	5,880.00	3,055.00	1,455.00	2,825.00	51.96
101-412-608	VARIANCES/APPEALS	2,855.00	2,700.00	2,700.00	640.00	345.00	2,060.00	23.70
101-412-610	SITE PLAN REVIEW	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-612	TAX ABATEMENT FEES	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-629	ZONING COPIES	0.00	25.00	25.00	5.60	5.60	19.40	22.40
101-412-637	SPLIT APPLICATIONS	1,825.00	2,400.00	2,400.00	1,825.00	500.00	575.00	76.04
Total Dept 412-PLANNING/ZONING DEPT		17,780.00	11,005.00	11,005.00	5,525.60	2,305.60	5,479.40	50.21
Dept 666-COMMUNITY CENTER								
101-666-643	CC TRIPS	7,543.25	9,000.00	9,000.00	3,176.00	541.00	5,824.00	35.29
101-666-644	CC PROGRAMS	2,583.00	3,000.00	3,000.00	1,475.75	485.75	1,524.25	49.19
101-666-671	REIMBURSEMENT/OTHER INCOME	5,500.00	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-666-676	CONTRIBUTIONS - SCC	815.61	1,200.00	1,200.00	1,437.47	100.00	(237.47)	119.79

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 666-COMMUNITY CENTER		16,441.86	21,700.00	21,700.00	6,089.22	1,126.75	15,610.78	28.06
TOTAL Revenues		1,206,877.26	1,277,475.00	1,277,475.00	49,335.21	20,171.85	1,228,139.79	3.86
Expenditures								
Dept 101-TOWNSHIP BOARD								
101-101-701	SALARIES	9,999.84	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-715	SOCIAL SECURITY	795.60	765.00	765.00	0.00	0.00	765.00	0.00
101-101-807	MEMBERSHIP DUES	9,121.21	10,500.00	10,500.00	7,877.97	250.00	2,622.03	75.03
101-101-836	WELFARE COSTS	10,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-900	PRINTING & PUBLICATIONS	7,606.25	7,500.00	7,500.00	1,160.52	291.42	6,339.48	15.47
101-101-957	TRAINING & DEVELOPMENT	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 101-TOWNSHIP BOARD		37,522.90	40,765.00	40,765.00	9,038.49	541.42	31,726.51	22.17
Dept 171-SUPERVISOR								
101-171-701	SALARIES	12,499.76	12,500.00	12,500.00	2,884.56	961.52	9,615.44	23.08
101-171-704	CLERICAL/DEP /SUPER/ELECTION	0.00	0.00	0.00	36.00	0.00	(36.00)	100.00
101-171-715	SOCIAL SECURITY	956.23	957.00	957.00	220.67	73.55	736.33	23.06
101-171-807	MEMBERSHIP DUES	0.00	120.00	120.00	0.00	0.00	120.00	0.00
101-171-860	FUEL & MILEAGE	0.00	200.00	200.00	0.00	0.00	200.00	0.00
101-171-956	MISCELLANEOUS	78.00	100.00	100.00	0.00	0.00	100.00	0.00
101-171-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 171-SUPERVISOR		13,533.99	14,877.00	14,877.00	3,141.23	1,035.07	11,735.77	21.11
Dept 172-TOWNSHIP MANAGER								
101-172-701	SALARIES	77,000.04	79,310.00	83,000.00	18,692.32	6,384.62	64,307.68	22.52
101-172-704	CLERICAL/DEP /SUPER/ELECTION	25,487.00	29,137.00	29,137.00	6,381.60	2,166.87	22,755.40	21.90
101-172-715	SOCIAL SECURITY	12,243.53	12,705.00	12,990.00	2,911.02	976.37	10,078.98	22.41
101-172-716	HOSPITALIZATION	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-172-717	LIFE/DISB. INSURANCE	975.48	1,025.00	1,025.00	243.87	81.29	781.13	23.79
101-172-718	PENSION	7,700.10	7,931.00	8,300.00	1,869.20	638.44	6,430.80	22.52
101-172-722	CONTROLLER	56,058.87	57,627.00	57,627.00	12,978.90	4,211.17	44,648.10	22.52
101-172-818	CONTRACTUAL SERVICES	3,515.68	5,000.00	5,000.00	3,475.21	3,475.21	1,524.79	69.50
101-172-850	COMMUNICATION	655.21	720.00	720.00	101.24	50.62	618.76	14.06
101-172-860	FUEL & MILEAGE	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-172-927	ALLOCATE TO DEPARTMENTS	(41,091.28)	(49,436.00)	(49,979.00)	(7,272.56)	0.00	(42,706.44)	14.55
101-172-957	TRAINING & DEVELOPMENT	698.20	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 172-TOWNSHIP MANAGER		144,742.83	147,019.00	150,820.00	39,380.80	17,984.59	111,439.20	26.11
Dept 191-ELECTIONS								
101-191-704	CLERICAL/DEP /SUPER/ELECTION	7,125.12	13,200.00	13,200.00	4,072.05	0.00	9,127.95	30.85
101-191-727	SUPPLIES	1,914.62	3,000.00	3,000.00	2,033.17	900.86	966.83	67.77
101-191-818	CONTRACTUAL SERVICES	990.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-191-851	POSTAGE	894.91	800.00	800.00	114.64	39.10	685.36	14.33
101-191-900	PRINTING & PUBLICATIONS	1,100.37	2,600.00	2,600.00	388.00	0.00	2,212.00	14.92
Total Dept 191-ELECTIONS		12,025.02	21,600.00	21,600.00	6,607.86	939.96	14,992.14	30.59

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 215-CLERK								
101-215-701	SALARIES	12,499.76	12,500.00	12,500.00	2,884.56	961.52	9,615.44	23.08
101-215-703	DEPUTY SALARIES	32,978.59	39,520.00	39,520.00	8,680.00	3,040.00	30,840.00	21.96
101-215-715	SOCIAL SECURITY	3,691.16	3,980.00	3,980.00	884.69	306.11	3,095.31	22.23
101-215-716	HOSPITALIZATION	1,125.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-215-717	LIFE/DISB. INSURANCE	617.85	525.00	525.00	123.57	41.19	401.43	23.54
101-215-718	PENSION	2,705.20	3,952.00	3,952.00	868.00	304.00	3,084.00	21.96
101-215-723	RECORD SEC	5,945.00	7,720.00	7,720.00	0.00	0.00	7,720.00	0.00
101-215-807	MEMBERSHIP DUES	0.00	100.00	100.00	0.00	0.00	100.00	0.00
101-215-860	FUEL & MILEAGE	0.00	150.00	150.00	0.00	0.00	150.00	0.00
101-215-922	LATE FEES AND PENALTIES	44.38	0.00	0.00	0.00	0.00	0.00	0.00
101-215-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 215-CLERK		59,606.94	70,947.00	70,947.00	13,440.82	4,652.82	57,506.18	18.94
Dept 247-BOARD OF REVIEW								
101-247-706	BOARD OF REVIEW FEE	969.00	2,000.00	2,000.00	54.00	0.00	1,946.00	2.70
101-247-715	SOCIAL SECURITY	74.10	153.00	153.00	4.15	0.00	148.85	2.71
101-247-723	RECORD SEC	1,520.00	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-247-900	PRINTING & PUBLICATIONS	640.00	800.00	800.00	0.00	0.00	800.00	0.00
101-247-959	TRIBUNALS AND DRAINS	7,580.27	15,000.00	15,000.00	83.93	0.00	14,916.07	0.56
Total Dept 247-BOARD OF REVIEW		10,783.37	19,153.00	19,153.00	142.08	0.00	19,010.92	0.74
Dept 253-TREASURER								
101-253-701	SALARIES	12,499.76	12,500.00	12,500.00	3,924.89	2,001.85	8,575.11	31.40
101-253-703	DEPUTY SALARIES	43,677.20	45,440.00	45,760.00	14,723.54	9,570.00	31,036.46	32.18
101-253-704	CLERICAL/DEP /SUPER/ELECTION	14,413.38	21,384.00	21,384.00	5,656.88	1,905.75	15,727.12	26.45
101-253-715	SOCIAL SECURITY	5,280.86	6,070.00	6,095.00	1,771.66	951.43	4,323.34	29.07
101-253-716	HOSPITALIZATION	4,443.92	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-253-717	LIFE/DISB. INSURANCE	460.80	485.00	485.00	115.20	38.40	369.80	23.75
101-253-718	PENSION	4,367.72	4,544.00	4,576.00	691.36	176.00	3,884.64	15.11
101-253-803	LEGAL	6,000.00	6,000.00	6,000.00	1,500.00	500.00	4,500.00	25.00
101-253-804	TAX STATEMENT PREPARATION	1,582.02	1,700.00	1,700.00	656.41	0.00	1,043.59	38.61
101-253-807	MEMBERSHIP DUES	100.00	110.00	110.00	0.00	0.00	110.00	0.00
101-253-851	POSTAGE	3,480.28	3,700.00	3,700.00	1,441.97	0.00	2,258.03	38.97
101-253-860	FUEL & MILEAGE	339.09	225.00	225.00	67.29	53.25	157.71	29.91
101-253-927	ALLOCATE TO DEPARTMENTS	(16,490.00)	(16,605.00)	(16,605.00)	(3,884.00)	0.00	(12,721.00)	23.39
101-253-956	MISCELLANEOUS	2,774.96	1,000.00	1,000.00	(55.00)	0.00	1,055.00	(5.50)
101-253-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 253-TREASURER		82,929.99	89,053.00	89,430.00	26,610.20	15,196.68	62,819.80	29.76
Dept 257-ASSESSING								
101-257-709	ASST ASSESSOR	38,624.00	40,706.00	40,706.00	9,302.40	3,131.20	31,403.60	22.85
101-257-715	SOCIAL SECURITY	2,954.74	3,114.00	3,114.00	711.63	239.53	2,402.37	22.85
101-257-716	HOSPITALIZATION	22,488.05	24,750.00	24,750.00	3,851.43	1,283.81	20,898.57	15.56
101-257-717	LIFE/DISB. INSURANCE	681.60	575.00	575.00	136.32	45.44	438.68	23.71
101-257-718	PENSION	3,718.40	4,071.00	4,071.00	930.24	313.12	3,140.76	22.85
101-257-727	SUPPLIES	843.03	1,500.00	1,500.00	22.86	22.86	1,477.14	1.52
101-257-807	MEMBERSHIP DUES	13.00	250.00	250.00	0.00	0.00	250.00	0.00
101-257-818	CONTRACTUAL SERVICES	58,704.96	64,380.00	64,380.00	14,499.99	9,666.66	49,880.01	22.52
101-257-851	POSTAGE	2,372.76	2,500.00	2,500.00	16.40	16.40	2,483.60	0.66

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 101 - GENERAL FUND								
Expenditures								
101-257-860	FUEL & MILEAGE	113.40	500.00	500.00	15.12	0.00	484.88	3.02
101-257-900	PRINTING & PUBLICATIONS	955.71	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-257-927	ALLOCATE TO DEPARTMENTS	0.00	(36,828.00)	(36,828.00)	(4,960.00)	0.00	(31,868.00)	13.47
101-257-957	TRAINING & DEVELOPMENT	0.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 257-ASSESSING		131,469.65	108,018.00	108,018.00	24,526.39	14,719.02	83,491.61	22.71
Dept 265-HALL AND GROUNDS								
101-265-710	JANITORIAL SALARIES	5,730.00	6,006.00	6,006.00	1,485.00	990.00	4,521.00	24.73
101-265-715	SOCIAL SECURITY	438.36	460.00	460.00	113.61	75.74	346.39	24.70
101-265-727	SUPPLIES	10,723.73	10,000.00	10,000.00	2,895.54	482.46	7,104.46	28.96
101-265-731	WORKERS COMP INSURANCE	2,108.00	2,740.00	2,740.00	2,637.00	0.00	103.00	96.24
101-265-816	GROUNDS/CLEANG/JANITORL SERVI	8,285.00	8,250.00	8,250.00	160.00	160.00	8,090.00	1.94
101-265-821	PSB MAINT & OPS ALLOCATION	37,850.00	44,990.00	44,990.00	4,487.00	0.00	40,503.00	9.97
101-265-850	COMMUNICATION	7,776.01	6,000.00	6,000.00	560.10	171.70	5,439.90	9.34
101-265-851	POSTAGE	4,745.61	5,500.00	5,500.00	379.93	131.07	5,120.07	6.91
101-265-910	INSURANCE & BONDS	24,488.00	25,042.00	25,042.00	0.00	0.00	25,042.00	0.00
101-265-920	UTILITIES	197.28	200.00	200.00	15.71	0.00	184.29	7.86
101-265-927	ALLOCATE TO DEPARTMENTS	0.00	(4,070.00)	(4,070.00)	0.00	0.00	(4,070.00)	0.00
101-265-930	REPAIRS & MAINTENANCE	25,201.69	20,000.00	20,000.00	6,087.10	121.55	13,912.90	30.44
101-265-938	CHARGEBACKS - PRIOR TAX YEARS	666.28	2,500.00	2,500.00	228.50	228.50	2,271.50	9.14
101-265-940	RENTAL EQUIPMENT	3,905.86	4,585.00	4,585.00	1,082.58	641.10	3,502.42	23.61
101-265-956	MISCELLANEOUS	41.50	300.00	300.00	0.00	0.00	300.00	0.00
Total Dept 265-HALL AND GROUNDS		132,157.32	132,503.00	132,503.00	20,132.07	3,002.12	112,370.93	15.19
Dept 270-LEGAL/PROFESSIONAL								
101-270-800	OTHER PROFESSIONAL FEES	0.00	500.00	500.00	0.00	0.00	500.00	0.00
101-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
101-270-803	LEGAL	96,091.06	96,000.00	96,000.00	14,088.89	7,660.00	81,911.11	14.68
101-270-806	ENGINEER	9,582.50	10,000.00	24,400.00	18,628.49	2,451.74	5,771.51	76.35
101-270-927	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(11,400.00)	(3,800.00)	(34,200.00)	25.00
Total Dept 270-LEGAL/PROFESSIONAL		66,373.56	67,200.00	81,600.00	21,317.38	6,311.74	60,282.62	26.12
Dept 336-CONTRIBUTIONS								
101-336-933	CONTRIBUTION - INDEPENDENCE D	2,500.00	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-336-964	CONTRIBUTION-FIRE & MED RES	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 336-CONTRIBUTIONS		27,500.00	27,500.00	27,500.00	0.00	0.00	27,500.00	0.00
Dept 412-PLANNING/ZONING DEPT								
101-412-707	ZBA SALARIES	2,700.00	3,000.00	3,000.00	900.00	0.00	2,100.00	30.00
101-412-715	SOCIAL SECURITY	1,193.40	1,148.00	1,148.00	267.75	53.55	880.25	23.32
101-412-723	RECORD SEC	4,925.00	6,720.00	6,720.00	0.00	0.00	6,720.00	0.00
101-412-726	PLANN COMM	13,300.00	12,000.00	12,000.00	2,600.00	700.00	9,400.00	21.67
101-412-727	SUPPLIES	64.94	200.00	200.00	0.00	0.00	200.00	0.00
101-412-800	OTHER PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-801	PLANNER FEES	51,043.10	40,000.00	40,000.00	9,171.50	3,537.50	30,828.50	22.93
101-412-809	CODE ENFORCEMENT	14,043.30	10,400.00	10,400.00	2,625.00	825.00	7,775.00	25.24
101-412-823	ZONING ADMINISTRATION	2,778.75	15,000.00	15,000.00	1,980.00	945.00	13,020.00	13.20
101-412-851	POSTAGE	110.87	250.00	250.00	24.55	7.35	225.45	9.82

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16		
Fund 101 - GENERAL FUND								
Expenditures								
101-412-860	FUEL & MILEAGE	517.32	600.00	600.00	193.72	163.48	406.28	32.29
101-412-900	PRINTING & PUBLICATIONS	2,654.61	1,800.00	1,800.00	518.84	0.00	1,281.16	28.82
101-412-927	ALLOCATE TO DEPARTMENTS	5,530.00	29,101.00	29,101.00	3,451.00	0.00	25,650.00	11.86
101-412-957	TRAINING & DEVELOPMENT	164.00	1,500.00	1,500.00	650.00	0.00	850.00	43.33
Total Dept 412-PLANNING/ZONING DEPT		99,025.29	126,719.00	126,719.00	22,382.36	6,231.88	104,336.64	17.66
Dept 448-STREET LIGHTS								
101-448-920	UTILITIES	35,419.01	35,520.00	35,520.00	6,278.54	3,220.46	29,241.46	17.68
Total Dept 448-STREET LIGHTS		35,419.01	35,520.00	35,520.00	6,278.54	3,220.46	29,241.46	17.68
Dept 449-ROAD WORK								
101-449-813	ROADWORK	24,772.10	30,000.00	30,000.00	13,812.75	0.00	16,187.25	46.04
101-449-814	ROAD IMPROVEMENTS	103,635.06	116,000.00	116,000.00	73,604.00	2,000.00	42,396.00	63.45
101-449-929	GRANT EXPENSE	3,747.68	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 449-ROAD WORK		132,154.84	146,000.00	146,000.00	87,416.75	2,000.00	58,583.25	59.87
Dept 523-SOLID WASTE MANAGEMENT								
101-523-880	MAY/OCT CLEAN UP PROGRAM	4,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 523-SOLID WASTE MANAGEMENT		4,000.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Dept 666-COMMUNITY CENTER								
101-666-701	SALARIES	40,461.52	43,385.00	43,385.00	9,915.20	3,337.60	33,469.80	22.85
101-666-702	SALARIES	4,916.78	4,830.00	4,830.00	1,253.44	159.28	3,576.56	25.95
101-666-710	JANITORIAL SALARIES	2,480.00	4,160.00	4,160.00	1,040.00	720.00	3,120.00	25.00
101-666-715	SOCIAL SECURITY	3,570.90	4,010.00	4,010.00	908.73	314.16	3,101.27	22.66
101-666-716	HOSPITALIZATION	8,429.60	9,515.00	9,515.00	1,917.68	602.56	7,597.32	20.15
101-666-717	LIFE/DISB. INSURANCE	524.16	550.00	550.00	131.04	43.68	418.96	23.83
101-666-718	PENSION	4,046.17	4,339.00	4,339.00	991.52	333.76	3,347.48	22.85
101-666-727	SUPPLIES	1,945.13	2,800.00	2,800.00	402.36	62.55	2,397.64	14.37
101-666-731	WORKERS COMP INSURANCE	348.00	535.00	535.00	511.00	0.00	24.00	95.51
101-666-807	MEMBERSHIP DUES	255.00	250.00	250.00	0.00	0.00	250.00	0.00
101-666-812	CC TRIPS	5,739.22	8,500.00	8,500.00	1,872.32	210.00	6,627.68	22.03
101-666-815	CC PROGRAMS	12,411.37	15,500.00	15,500.00	2,546.54	686.04	12,953.46	16.43
101-666-816	GROUNDS/CLEANG/JANITORL SERVI	3,190.00	3,425.00	3,425.00	332.72	332.72	3,092.28	9.71
101-666-822	SENIOR NUTRITION	1,627.86	2,000.00	2,000.00	822.96	735.29	1,177.04	41.15
101-666-836	COMMUNITY EXPENSE	0.00	1,200.00	1,200.00	135.68	135.68	1,064.32	11.31
101-666-850	COMMUNICATION	2,027.04	2,220.00	2,220.00	361.94	0.00	1,858.06	16.30
101-666-851	POSTAGE	586.21	1,010.00	1,010.00	240.31	132.43	769.69	23.79
101-666-860	FUEL & MILEAGE	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-666-900	PRINTING & PUBLICATIONS	1,200.00	1,300.00	1,300.00	180.00	180.00	1,120.00	13.85
101-666-910	INSURANCE & BONDS	997.00	1,020.00	1,020.00	0.00	0.00	1,020.00	0.00
101-666-920	UTILITIES	2,648.19	3,036.00	3,036.00	576.65	217.30	2,459.35	18.99
101-666-930	REPAIRS & MAINTENANCE	2,743.58	4,500.00	4,500.00	207.36	43.00	4,292.64	4.61
101-666-970	EQUIPMENT	62.33	250.00	250.00	0.00	0.00	250.00	0.00
Total Dept 666-COMMUNITY CENTER		100,210.06	119,335.00	119,335.00	24,347.45	8,246.05	94,987.55	20.40

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 753-RECREATION BOARD								
101-753-727	SUPPLIES	0.00	10,000.00	10,000.00	1,224.56	250.00	8,775.44	12.25
Total Dept 753-RECREATION BOARD		0.00	10,000.00	10,000.00	1,224.56	250.00	8,775.44	12.25
Dept 850-TOWNSHIP CONTINGENCY								
101-850-905	CONTINGENCY FUNDS	(17.70)	5,000.00	5,000.00	2,700.00	0.00	2,300.00	54.00
Total Dept 850-TOWNSHIP CONTINGENCY		(17.70)	5,000.00	5,000.00	2,700.00	0.00	2,300.00	54.00
Dept 900-CAPITAL OUTLAY								
101-900-972	COMPUTER	15,544.52	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-900-975	CONSTRUCTION	52,096.00	0.00	0.00	0.00	0.00	0.00	0.00
101-900-978	LAND ACQUISITION	865.00	4,500.00	4,500.00	3,579.00	0.00	921.00	79.53
Total Dept 900-CAPITAL OUTLAY		68,505.52	8,500.00	8,500.00	3,579.00	0.00	4,921.00	42.11
Dept 905-DEBT SERVICE								
101-905-985	PSB SHARE OF BOND PMT	87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
Total Dept 905-DEBT SERVICE		87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
Dept 999								
101-999-999	TRANSFER OUT	0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 999		0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
TOTAL Expenditures		1,245,764.57	1,276,405.00	1,419,983.00	437,265.98	84,331.81	982,717.02	30.79
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,206,877.26	1,277,475.00	1,277,475.00	49,335.21	20,171.85	1,228,139.79	3.86
TOTAL EXPENDITURES		1,245,764.57	1,276,405.00	1,419,983.00	437,265.98	84,331.81	982,717.02	30.79
NET OF REVENUES & EXPENDITURES		(38,887.31)	1,070.00	(142,508.00)	(387,930.77)	(64,159.96)	245,422.77	272.22
BEG. FUND BALANCE		1,550,162.66	1,550,162.66	1,550,162.66	1,550,162.66			
NET OF REVENUES/EXPENDITURES - 2015-16					(38,887.31)		(38,887.31)	
END FUND BALANCE		1,511,275.35	1,551,232.66	1,407,654.66	1,123,344.58			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402	CURRENT PROPERTY TAX	1,415,162.03	1,483,156.00	1,483,156.00	0.00	0.00	1,483,156.00	0.00
207-000-445	PENALTY & INTEREST ON TAXES	491.13	500.00	500.00	0.00	0.00	500.00	0.00
207-000-570	LIQUOR LICENSE & PERMITS	3,165.25	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
207-000-626	COPY & FOIA INCOME	1,561.71	1,600.00	1,600.00	271.00	31.00	1,329.00	16.94
207-000-656	FINES & COURT FEES	19,740.31	30,000.00	30,000.00	1,688.61	0.00	28,311.39	5.63
207-000-658	IMPOUND FEES	2,320.00	2,500.00	2,500.00	480.00	0.00	2,020.00	19.20
207-000-664	FEES PAID FOR OFFICER WAGES	6,160.24	6,650.00	6,650.00	3,716.40	0.00	2,933.60	55.89
207-000-671	REIMBURSEMENT/OTHER INCOME	3,830.81	3,000.00	3,000.00	1,795.89	885.39	1,204.11	59.86
207-000-673	SALE OF FIXED ASSET	15,658.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
207-000-681	OT REIMBURSEMENT	17,734.49	17,000.00	17,000.00	948.06	0.00	16,051.94	5.58
Total Dept 000		1,485,823.97	1,562,406.00	1,562,406.00	8,899.96	916.39	1,553,506.04	0.57
Dept 336-CONTRIBUTIONS								
207-336-588	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
207-336-683	CONTRIBUTION - INDEPENDENCE D	1,500.00	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336-CONTRIBUTIONS		36,500.00	36,500.00	36,500.00	0.00	0.00	36,500.00	0.00
TOTAL Revenues		1,522,323.97	1,598,906.00	1,598,906.00	8,899.96	916.39	1,590,006.04	0.56
Expenditures								
Dept 226-PERSONNEL								
207-226-701	SALARIES	182,393.11	202,947.00	202,947.00	32,044.21	10,573.96	170,902.79	15.79
207-226-702	SALARIES	399,016.68	406,384.00	406,384.00	105,611.42	39,066.15	300,772.58	25.99
207-226-704	CLERICAL/DEP /SUPER/ELECTION	72,809.50	71,508.00	71,508.00	15,133.08	5,135.36	56,374.92	21.16
207-226-708	SALARIES-PART TIME	30,134.82	50,000.00	50,000.00	9,423.39	4,006.13	40,576.61	18.85
207-226-710	JANITORIAL SALARIES	8,725.00	8,840.00	8,840.00	2,295.00	1,530.00	6,545.00	25.96
207-226-711	SALARIES-OVERTIME	44,770.52	50,000.00	50,000.00	16,691.24	5,048.76	33,308.76	33.38
207-226-714	HOLIDAY	35,063.75	36,306.00	36,306.00	0.00	0.00	36,306.00	0.00
207-226-715	SOCIAL SECURITY	60,767.46	64,121.00	64,121.00	13,820.40	5,009.14	50,300.60	21.55
207-226-716	HOSPITALIZATION	144,255.72	158,000.00	158,000.00	23,449.48	7,729.32	134,550.52	14.84
207-226-717	LIFE/DISB. INSURANCE	7,646.04	8,028.00	8,028.00	1,957.11	652.37	6,070.89	24.38
207-226-718	PENSION	61,936.94	65,104.00	65,104.00	14,070.12	4,976.48	51,033.88	21.61
207-226-719	EMPLOYEE FRINGE-LONGEVITY	5,700.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
207-226-721	UNEMPLOYMENT BENEFITS	78.42	0.00	0.00	0.00	0.00	0.00	0.00
207-226-730	MEDICAL TESTING	307.00	500.00	500.00	0.00	0.00	500.00	0.00
207-226-731	WORKERS COMP INSURANCE	16,470.00	25,225.00	25,225.00	24,249.00	0.00	976.00	96.13
207-226-741	UNIFORMS/GEAR & ALLOWANCE	5,900.00	6,200.00	6,200.00	0.00	0.00	6,200.00	0.00
207-226-927	ALLOCATE TO DEPARTMENTS	59,072.00	61,870.00	64,016.00	9,508.00	0.00	54,508.00	14.85
207-226-957	TRAINING & DEVELOPMENT	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 226-PERSONNEL		1,135,046.96	1,222,033.00	1,224,179.00	268,252.45	83,727.67	955,926.55	21.91
Dept 265-HALL AND GROUNDS								
207-265-821	PSB MAINT & OPS ALLOCATION	37,848.00	45,000.00	45,000.00	4,488.00	0.00	40,512.00	9.97
Total Dept 265-HALL AND GROUNDS		37,848.00	45,000.00	45,000.00	4,488.00	0.00	40,512.00	9.97
Dept 270-LEGAL/PROFESSIONAL								
207-270-722	CONTROLLER	7,007.39	7,203.00	7,203.00	1,095.88	0.00	6,107.12	15.21

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16			
Fund 207 - LAW ENFORCEMENT FUND									
Expenditures									
207-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00	
207-270-803	LEGAL	40,600.00	40,000.00	40,000.00	9,900.00	3,300.00	30,100.00	24.75	
Total Dept 270-LEGAL/PROFESSIONAL		49,857.39	49,453.00	49,453.00	10,995.88	3,300.00	38,457.12	22.24	
Dept 301-OPERATING COSTS									
207-301-727	SUPPLIES	4,731.84	5,000.00	5,000.00	1,283.83	249.34	3,716.17	25.68	
207-301-807	MEMBERSHIP DUES	745.00	1,000.00	1,000.00	400.00	0.00	600.00	40.00	
207-301-818	CONTRACTUAL SERVICES	18,272.91	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00	
207-301-820	DISPATCH SERVICES	63,346.92	68,000.00	68,000.00	15,836.73	5,278.91	52,163.27	23.29	
207-301-850	COMMUNICATION	14,390.01	20,000.00	20,000.00	1,436.72	666.24	18,563.28	7.18	
207-301-851	POSTAGE	206.48	250.00	250.00	28.39	7.45	221.61	11.36	
207-301-900	PRINTING & PUBLICATIONS	460.52	500.00	500.00	0.00	0.00	500.00	0.00	
207-301-910	INSURANCE & BONDS	28,267.00	28,870.00	28,870.00	0.00	0.00	28,870.00	0.00	
207-301-930	REPAIRS & MAINTENANCE	1,976.95	4,000.00	4,000.00	646.09	183.66	3,353.91	16.15	
207-301-932	RADIO REPAIR	880.00	1,100.00	1,100.00	0.00	0.00	1,100.00	0.00	
207-301-938	CHARGEBACKS - PRIOR TAX YEARS	2,043.13	0.00	0.00	0.00	0.00	0.00	0.00	
207-301-940	RENTAL EQUIPMENT	1,378.92	3,000.00	3,000.00	344.73	114.91	2,655.27	11.49	
Total Dept 301-OPERATING COSTS		136,699.68	149,720.00	149,720.00	19,976.49	6,500.51	129,743.51	13.34	
Dept 333-TRANSPORTATION									
207-333-860	FUEL & MILEAGE	17,347.27	16,000.00	16,000.00	3,098.04	1,506.73	12,901.96	19.36	
207-333-930	REPAIRS & MAINTENANCE	13,793.35	11,000.00	11,000.00	1,565.98	172.76	9,434.02	14.24	
Total Dept 333-TRANSPORTATION		31,140.62	27,000.00	27,000.00	4,664.02	1,679.49	22,335.98	17.27	
Dept 905-DEBT SERVICE									
207-905-985	PSB SHARE OF BOND PMT	87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00	
Total Dept 905-DEBT SERVICE		87,821.98	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00	
TOTAL Expenditures		1,478,414.63	1,577,902.00	1,580,048.00	308,376.84	95,207.67	1,271,671.16	19.52	
Fund 207 - LAW ENFORCEMENT FUND:									
TOTAL REVENUES		1,522,323.97	1,598,906.00	1,598,906.00	8,899.96	916.39	1,590,006.04	0.56	
TOTAL EXPENDITURES		1,478,414.63	1,577,902.00	1,580,048.00	308,376.84	95,207.67	1,271,671.16	19.52	
NET OF REVENUES & EXPENDITURES		43,909.34	21,004.00	18,858.00	(299,476.88)	(94,291.28)	318,334.88	1,588.06	
BEG. FUND BALANCE		455,531.14	455,531.14	455,531.14	455,531.14				
NET OF REVENUES/EXPENDITURES - 2015-16					43,909.34		43,909.34		
END FUND BALANCE		499,440.48	476,535.14	474,389.14	199,963.60				

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402	CURRENT PROPERTY TAX	632,873.80	634,062.00	634,062.00	0.00	0.00	634,062.00	0.00
216-000-445	PENALTY & INTEREST ON TAXES	219.54	200.00	200.00	0.00	0.00	200.00	0.00
216-000-482	HOUSE NUMBERS	240.00	300.00	300.00	200.00	0.00	100.00	66.67
216-000-588	CONTRIBUTION OTHER FUND(S)	25,000.00	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
216-000-626	COPY & FOIA INCOME	31.00	50.00	50.00	0.00	0.00	50.00	0.00
216-000-635	RESPONSE FEES	16,190.48	10,000.00	10,000.00	4,229.64	2,325.01	5,770.36	42.30
216-000-639	DRIVEWAY INSPECTIONS	680.00	600.00	600.00	200.00	50.00	400.00	33.33
216-000-671	REIMBURSEMENT/OTHER INCOME	7,135.78	2,000.00	2,000.00	159.98	159.98	1,840.02	8.00
216-000-673	SALE OF FIXED ASSET	409.11	52,000.00	52,000.00	0.00	0.00	52,000.00	0.00
216-000-675	CONTRIBUTION-PRIVATE SOURCES	0.00	0.00	0.00	200.00	0.00	(200.00)	100.00
Total Dept 000		682,779.71	724,212.00	724,212.00	4,989.62	2,534.99	719,222.38	0.69
Dept 336-CONTRIBUTIONS								
216-336-683	CONTRIBUTION - INDEPENDENCE D	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336-CONTRIBUTIONS		1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Dept 960								
216-960-935	TRANSFER IN	0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
Total Dept 960		0.00	0.00	125,000.00	125,000.00	0.00	0.00	100.00
TOTAL Revenues		683,779.71	725,212.00	850,212.00	129,989.62	2,534.99	720,222.38	15.29
Expenditures								
Dept 226-PERSONNEL								
216-226-701	SALARIES	79,309.88	81,700.00	85,310.00	19,225.36	6,562.30	66,084.64	22.54
216-226-702	SALARIES	128,291.02	160,000.00	160,000.00	32,367.02	10,855.89	127,632.98	20.23
216-226-705	ADMINISTRATIVE ASSISTANT	3,998.45	8,000.00	8,000.00	445.27	212.28	7,554.73	5.57
216-226-708	SALARIES-PART TIME	38,734.77	60,000.00	60,000.00	12,729.50	3,343.18	47,270.50	21.22
216-226-712	SALARIES - OFFICERS	8,500.00	12,000.00	12,000.00	2,000.00	0.00	10,000.00	16.67
216-226-715	SOCIAL SECURITY	20,262.02	25,530.00	25,806.00	5,255.95	1,688.16	20,550.05	20.37
216-226-716	HOSPITALIZATION	23,691.48	26,720.00	26,720.00	5,865.80	1,888.60	20,854.20	21.95
216-226-717	LIFE/DISB. INSURANCE	844.92	945.00	945.00	211.23	70.41	733.77	22.35
216-226-718	PENSION	7,931.00	8,170.00	8,531.00	1,922.48	656.20	6,608.52	22.54
216-226-730	MEDICAL TESTING	949.00	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
216-226-731	WORKERS COMP INSURANCE	10,574.00	16,149.00	16,149.00	15,526.00	0.00	623.00	96.14
216-226-927	ALLOCATE TO DEPARTMENTS	(59,072.00)	(61,870.00)	(64,016.00)	(9,508.00)	0.00	(54,508.00)	14.85
216-226-957	TRAINING & DEVELOPMENT	9,202.22	12,000.00	12,000.00	261.33	0.00	11,738.67	2.18
216-226-958	TRAINING WAGES	8,053.88	12,000.00	12,000.00	2,538.00	1,293.00	9,462.00	21.15
Total Dept 226-PERSONNEL		281,270.64	364,844.00	366,945.00	88,839.94	26,570.02	278,105.06	24.21
Dept 265-HALL AND GROUNDS								
216-265-816	GROUNDS/CLEANG/JANITORL SERVI	1,140.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
216-265-821	PSB MAINT & OPS ALLOCATION	37,848.00	45,000.00	45,000.00	4,488.00	0.00	40,512.00	9.97
Total Dept 265-HALL AND GROUNDS		38,988.00	47,000.00	47,000.00	4,488.00	0.00	42,512.00	9.55

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Dept 270-LEGAL/PROFESSIONAL								
216-270-722	CONTROLLER	7,007.29	7,203.00	7,203.00	1,095.88	0.00	6,107.12	15.21
216-270-802	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	0.00	2,250.00	0.00
216-270-803	LEGAL	0.00	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		9,257.29	11,453.00	11,453.00	1,095.88	0.00	10,357.12	9.57
Dept 301-OPERATING COSTS								
216-301-727	SUPPLIES	8,682.27	8,000.00	8,000.00	1,552.15	457.59	6,447.85	19.40
216-301-741	UNIFORMS/GEAR & ALLOWANCE	7,839.97	10,000.00	10,000.00	389.07	94.47	9,610.93	3.89
216-301-807	MEMBERSHIP DUES	1,430.00	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
216-301-818	CONTRACTUAL SERVICES	1,505.02	1,000.00	1,000.00	284.94	250.94	715.06	28.49
216-301-820	DISPATCH SERVICES	11,792.76	13,000.00	13,000.00	3,006.51	1,002.17	9,993.49	23.13
216-301-850	COMMUNICATION	5,745.90	8,000.00	8,000.00	1,177.40	635.15	6,822.60	14.72
216-301-851	POSTAGE	36.55	50.00	50.00	0.00	0.00	50.00	0.00
216-301-900	PRINTING & PUBLICATIONS	0.00	200.00	200.00	0.00	0.00	200.00	0.00
216-301-910	INSURANCE & BONDS	38,928.00	39,712.00	39,712.00	0.00	0.00	39,712.00	0.00
216-301-920	UTILITIES	7,317.81	10,000.00	10,000.00	1,109.34	186.02	8,890.66	11.09
216-301-930	REPAIRS & MAINTENANCE	4,219.01	5,000.00	5,000.00	1,757.60	0.00	3,242.40	35.15
216-301-932	RADIO REPAIR	2,600.00	2,500.00	2,500.00	105.00	0.00	2,395.00	4.20
216-301-938	CHARGEBACKS - PRIOR TAX YEARS	913.57	0.00	0.00	0.00	0.00	0.00	0.00
216-301-972	COMPUTER	3,303.56	3,000.00	3,000.00	955.89	318.63	2,044.11	31.86
Total Dept 301-OPERATING COSTS		94,314.42	101,962.00	101,962.00	10,837.90	2,944.97	91,124.10	10.63
Dept 333-TRANSPORTATION								
216-333-860	FUEL & MILEAGE	7,185.36	10,000.00	10,000.00	1,259.53	650.23	8,740.47	12.60
216-333-930	REPAIRS & MAINTENANCE	24,213.20	30,000.00	30,000.00	1,868.33	857.19	28,131.67	6.23
Total Dept 333-TRANSPORTATION		31,398.56	40,000.00	40,000.00	3,127.86	1,507.42	36,872.14	7.82
Dept 900-CAPITAL OUTLAY								
216-900-970	EQUIPMENT	5,908.24	10,000.00	135,000.00	938.61	0.00	134,061.39	0.70
216-900-974	VEHICLE	0.00	65,000.00	65,000.00	0.00	0.00	65,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		5,908.24	75,000.00	200,000.00	938.61	0.00	199,061.39	0.47
Dept 905-DEBT SERVICE								
216-905-985	PSB SHARE OF BOND PMT	87,821.97	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
216-905-991	DEBT SERVICE - PRINCIPAL	45,898.54	0.00	0.00	0.00	0.00	0.00	0.00
216-905-995	DEBT SERVICE - INTEREST	2,226.11	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 905-DEBT SERVICE		135,946.62	84,696.00	84,696.00	0.00	0.00	84,696.00	0.00
TOTAL Expenditures		597,083.77	724,955.00	852,056.00	109,328.19	31,022.41	742,727.81	12.83
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		683,779.71	725,212.00	850,212.00	129,989.62	2,534.99	720,222.38	15.29

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17		YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
			ORIGINAL BUDGET	2016-17 AMENDED BUDGET				
Fund 216 - MEDICAL RESCUE FUND								
TOTAL EXPENDITURES		597,083.77	724,955.00	852,056.00	109,328.19	31,022.41	742,727.81	12.83
NET OF REVENUES & EXPENDITURES		86,695.94	257.00	(1,844.00)	20,661.43	(28,487.42)	(22,505.43)	1,120.47
BEG. FUND BALANCE		449,205.88	449,205.88	449,205.88	449,205.88			
NET OF REVENUES/EXPENDITURES - 2015-16					86,695.94		86,695.94	
END FUND BALANCE		535,901.82	449,462.88	447,361.88	556,563.25			

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-690	DONATION - DOG PARK	0.00	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 000		0.00	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL Revenues		0.00	500.00	500.00	0.00	0.00	500.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
230-301-903	KIWANIS	1,400.00	0.00	0.00	0.00	0.00	0.00	0.00
230-301-904	EVENTS/COMMUNITY PROJECTS	1,874.56	0.00	0.00	(250.76)	0.00	250.76	100.00
230-301-905	BARK PARK	1,537.12	500.00	500.00	63.66	21.22	436.34	12.73
Total Dept 301-OPERATING COSTS		4,811.68	500.00	500.00	(187.10)	21.22	687.10	(37.42)
TOTAL Expenditures		4,811.68	500.00	500.00	(187.10)	21.22	687.10	(37.42)
Fund 230 - DONATION FUND:								
TOTAL REVENUES		0.00	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		4,811.68	500.00	500.00	(187.10)	21.22	687.10	37.42
NET OF REVENUES & EXPENDITURES		(4,811.68)	0.00	0.00	187.10	(21.22)	(187.10)	100.00
BEG. FUND BALANCE		5,162.75	5,162.75	5,162.75	5,162.75			
NET OF REVENUES/EXPENDITURES - 2015-16					(4,811.68)		(4,811.68)	
END FUND BALANCE		351.07	5,162.75	5,162.75	538.17			

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Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Expenditures								
Dept 301-OPERATING COSTS								
248-301-800	OTHER PROFESSIONAL FEES	0.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
248-301-816	GROUNDS/CLEANG/JANITORL SERVI	0.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 301-OPERATING COSTS		0.00	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
Dept 449-ROAD WORK								
248-449-814	ROAD IMPROVEMENTS	0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 449-ROAD WORK		0.00	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Dept 900-CAPITAL OUTLAY								
248-900-925	STREETSCAPING	241.64	5,000.00	5,000.00	2,850.00	350.00	2,150.00	57.00
Total Dept 900-CAPITAL OUTLAY		241.64	5,000.00	5,000.00	2,850.00	350.00	2,150.00	57.00
TOTAL Expenditures		241.64	31,000.00	31,000.00	2,850.00	350.00	28,150.00	9.19
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		241.64	31,000.00	31,000.00	2,850.00	350.00	28,150.00	9.19
NET OF REVENUES & EXPENDITURES		(241.64)	(31,000.00)	(31,000.00)	(2,850.00)	(350.00)	(28,150.00)	9.19
BEG. FUND BALANCE		65,965.25	65,965.25	65,965.25	65,965.25			
NET OF REVENUES/EXPENDITURES - 2015-16					(241.64)		(241.64)	
END FUND BALANCE		65,723.61	34,965.25	34,965.25	62,873.61			

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Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661	FORFEITURES	92,543.00	58,000.00	58,000.00	350.00	350.00	57,650.00	0.60
Total Dept 000		92,543.00	58,000.00	58,000.00	350.00	350.00	57,650.00	0.60
TOTAL Revenues		92,543.00	58,000.00	58,000.00	350.00	350.00	57,650.00	0.60
Expenditures								
Dept 301-OPERATING COSTS								
265-301-727	SUPPLIES	2,819.48	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
265-301-899	FORFEITURE SHARING	88,017.32	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
265-301-956	MISCELLANEOUS	1,115.82	5,000.00	5,000.00	2,229.33	645.89	2,770.67	44.59
265-301-972	COMPUTER	5,187.00	8,000.00	8,000.00	1,358.06	318.63	6,641.94	16.98
Total Dept 301-OPERATING COSTS		97,139.62	47,000.00	47,000.00	3,587.39	964.52	43,412.61	7.63
Dept 900-CAPITAL OUTLAY								
265-900-970	EQUIPMENT	1,103.67	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		1,103.67	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00
TOTAL Expenditures		98,243.29	56,000.00	56,000.00	3,587.39	964.52	52,412.61	6.41
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		92,543.00	58,000.00	58,000.00	350.00	350.00	57,650.00	0.60
TOTAL EXPENDITURES		98,243.29	56,000.00	56,000.00	3,587.39	964.52	52,412.61	6.41
NET OF REVENUES & EXPENDITURES		(5,700.29)	2,000.00	2,000.00	(3,237.39)	(614.52)	5,237.39	161.87
BEG. FUND BALANCE		99,844.43	99,844.43	99,844.43	99,844.43			
NET OF REVENUES/EXPENDITURES - 2015-16					(5,700.29)		(5,700.29)	
END FUND BALANCE		94,144.14	101,844.43	101,844.43	90,906.75			

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661	FORFEITURES	104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
Total Dept 000		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
TOTAL Revenues		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
Expenditures								
Dept 301-OPERATING COSTS								
266-301-727	SUPPLIES	12,152.96	12,000.00	12,000.00	1,325.98	0.00	10,674.02	11.05
266-301-956	MISCELLANEOUS	6,636.25	12,000.00	12,000.00	618.02	137.52	11,381.98	5.15
Total Dept 301-OPERATING COSTS		18,789.21	24,000.00	24,000.00	1,944.00	137.52	22,056.00	8.10
Dept 336-CONTRIBUTIONS								
266-336-967	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Total Dept 336-CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
Dept 900-CAPITAL OUTLAY								
266-900-970	EQUIPMENT	162,997.11	85,000.00	85,000.00	5,302.07	210.00	79,697.93	6.24
266-900-974	VEHICLE	0.00	125,000.00	125,000.00	0.00	0.00	125,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		162,997.11	210,000.00	210,000.00	5,302.07	210.00	204,697.93	2.52
TOTAL Expenditures		216,786.32	269,000.00	269,000.00	7,246.07	347.52	261,753.93	2.69
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		104,627.74	100,000.00	100,000.00	45,690.47	0.00	54,309.53	45.69
TOTAL EXPENDITURES		216,786.32	269,000.00	269,000.00	7,246.07	347.52	261,753.93	2.69
NET OF REVENUES & EXPENDITURES		(112,158.58)	(169,000.00)	(169,000.00)	38,444.40	(347.52)	(207,444.40)	22.75
BEG. FUND BALANCE		359,912.13	359,912.13	359,912.13	359,912.13			
NET OF REVENUES/EXPENDITURES - 2015-16					(112,158.58)		(112,158.58)	
END FUND BALANCE		247,753.55	190,912.13	190,912.13	286,197.95			

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-481	SIGN PERMITS	180.00	0.00	0.00	0.00	0.00	0.00	0.00
287-000-484	BUILDING PLAN REVIEW FEES	5,317.82	6,960.00	6,960.00	2,351.00	90.00	4,609.00	33.78
287-000-485	BUILDING PERMIT FEES	45,800.15	37,870.00	37,870.00	46,534.00	1,071.00	(8,664.00)	122.88
287-000-486	CONTRACTOR'S REGISTRATION	2,550.00	2,500.00	2,500.00	540.00	150.00	1,960.00	21.60
287-000-488	TRADE PERMIT FEES	37,105.00	45,730.00	45,730.00	8,985.00	2,080.00	36,745.00	19.65
287-000-671	REIMBURSEMENT/OTHER INCOME	55.94	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		91,008.91	93,060.00	93,060.00	58,410.00	3,391.00	34,650.00	62.77
TOTAL Revenues		91,008.91	93,060.00	93,060.00	58,410.00	3,391.00	34,650.00	62.77
Expenditures								
Dept 226-PERSONNEL								
287-226-731	WORKERS COMP INSURANCE	0.00	500.00	500.00	480.00	0.00	20.00	96.00
287-226-927	ALLOCATE TO DEPARTMENTS	15,613.00	36,854.00	37,397.00	6,967.00	0.00	30,430.00	18.63
Total Dept 226-PERSONNEL		15,613.00	37,354.00	37,897.00	7,447.00	0.00	30,450.00	19.65
Dept 261-GOVERNMENT SHARED SERVICES								
287-261-725	BUILDING INSPECTIONS	41,550.98	17,163.00	17,163.00	6,762.66	6,762.66	10,400.34	39.40
287-261-737	PLAN REVIEW	0.00	5,800.00	5,800.00	0.00	0.00	5,800.00	0.00
287-261-738	MISC BUILDING ADMINISTRATION	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 261-GOVERNMENT SHARED SERVICES		41,550.98	25,963.00	25,963.00	6,762.66	6,762.66	19,200.34	26.05
Dept 270-LEGAL/PROFESSIONAL								
287-270-722	CONTROLLER	2,802.95	2,881.00	2,881.00	438.35	0.00	2,442.65	15.22
287-270-802	AUDIT FEES	900.00	900.00	900.00	0.00	0.00	900.00	0.00
287-270-823	ZONING ADMINISTRATION	810.00	0.00	0.00	300.00	300.00	(300.00)	100.00
Total Dept 270-LEGAL/PROFESSIONAL		4,512.95	3,781.00	3,781.00	738.35	300.00	3,042.65	19.53
Dept 301-OPERATING COSTS								
287-301-725	ELECTRIC, PLUMB & MECH INSPEC	8,595.00	23,994.00	23,994.00	1,395.00	810.00	22,599.00	5.81
287-301-727	SUPPLIES	1,215.57	500.00	500.00	0.00	0.00	500.00	0.00
287-301-818	CONTRACTUAL SERVICES	0.00	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
287-301-850	COMMUNICATION	38.15	360.00	360.00	89.97	29.99	270.03	24.99
287-301-910	INSURANCE & BONDS	0.00	600.00	600.00	0.00	0.00	600.00	0.00
287-301-927	ALLOCATE TO DEPARTMENTS	0.00	4,070.00	4,070.00	0.00	0.00	4,070.00	0.00
Total Dept 301-OPERATING COSTS		9,848.72	59,524.00	59,524.00	1,484.97	839.99	58,039.03	2.49
TOTAL Expenditures		71,525.65	126,622.00	127,165.00	16,432.98	7,902.65	110,732.02	12.92
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		91,008.91	93,060.00	93,060.00	58,410.00	3,391.00	34,650.00	62.77
TOTAL EXPENDITURES		71,525.65	126,622.00	127,165.00	16,432.98	7,902.65	110,732.02	12.92

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Fund 287 - BUILDING DEPARTMENT FUND								
NET OF REVENUES & EXPENDITURES		19,483.26	(33,562.00)	(34,105.00)	41,977.02	(4,511.65)	(76,082.02)	123.08
BEG. FUND BALANCE		79,862.25	79,862.25	79,862.25	79,862.25			
NET OF REVENUES/EXPENDITURES - 2015-16					19,483.26		19,483.26	
END FUND BALANCE		99,345.51	46,300.25	45,757.25	141,322.53			

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			ORIGINAL BUDGET	2016-17 AMENDED BUDGET		MONTH 09/30/16	AVAILABLE BALANCE	
Fund 370 - PUBLIC SAFETY BLDG DEBT FD								
Revenues								
Dept 000								
370-000-402	CURRENT PROPERTY TAX	274,941.99	265,135.00	265,135.00	0.00	0.00	265,135.00	0.00
370-000-445	PENALTY & INTEREST ON TAXES	101.00	0.00	0.00	0.00	0.00	0.00	0.00
370-000-588	CONTRIBUTION OTHER FUND(S)	113,546.00	134,968.00	134,968.00	13,463.00	0.00	121,505.00	9.97
370-000-671	REIMBURSEMENT/OTHER INCOME	560.37	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		389,149.36	400,103.00	400,103.00	13,463.00	0.00	386,640.00	3.36
TOTAL Revenues		389,149.36	400,103.00	400,103.00	13,463.00	0.00	386,640.00	3.36
Expenditures								
Dept 301-OPERATING COSTS								
370-301-727	SUPPLIES	924.87	1,200.00	1,200.00	1,035.90	0.00	164.10	86.33
370-301-816	GROUNDS/CLEANG/JANITORL SERVI	10,190.00	11,500.00	11,500.00	400.00	400.00	11,100.00	3.48
370-301-818	CONTRACTUAL SERVICES	8,866.93	10,200.00	10,200.00	261.00	0.00	9,939.00	2.56
370-301-850	COMMUNICATION	4,161.67	4,860.00	4,860.00	1,263.60	323.62	3,596.40	26.00
370-301-910	INSURANCE & BONDS	7,046.00	7,208.00	7,208.00	0.00	0.00	7,208.00	0.00
370-301-920	UTILITIES	61,907.13	68,000.00	68,000.00	13,600.95	5,533.32	54,399.05	20.00
370-301-930	REPAIRS & MAINTENANCE	26,302.82	30,000.00	30,000.00	3,500.75	340.56	26,499.25	11.67
370-301-938	CHARGEBACKS - PRIOR TAX YEARS	412.57	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 301-OPERATING COSTS		119,811.99	134,968.00	134,968.00	20,062.20	6,597.50	114,905.80	14.86
Dept 905-DEBT SERVICE								
370-905-945	3.8 M PSB BOND	235,000.00	230,000.00	230,000.00	0.00	0.00	230,000.00	0.00
370-905-987	INTEREST 3 M BOND	(14.34)	0.00	0.00	0.00	0.00	0.00	0.00
370-905-994	INTEREST 3.8 BOND PSB	40,639.66	35,135.00	35,135.00	0.00	0.00	35,135.00	0.00
Total Dept 905-DEBT SERVICE		275,625.32	265,135.00	265,135.00	0.00	0.00	265,135.00	0.00
TOTAL Expenditures		395,437.31	400,103.00	400,103.00	20,062.20	6,597.50	380,040.80	5.01
Fund 370 - PUBLIC SAFETY BLDG DEBT FD:								
TOTAL REVENUES		389,149.36	400,103.00	400,103.00	13,463.00	0.00	386,640.00	3.36
TOTAL EXPENDITURES		395,437.31	400,103.00	400,103.00	20,062.20	6,597.50	380,040.80	5.01
NET OF REVENUES & EXPENDITURES		(6,287.95)	0.00	0.00	(6,599.20)	(6,597.50)	6,599.20	100.00
BEG. FUND BALANCE		13,210.29	13,210.29	13,210.29	13,210.29			
NET OF REVENUES/EXPENDITURES - 2015-16					(6,287.95)		(6,287.95)	
END FUND BALANCE		6,922.34	13,210.29	13,210.29	323.14			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 09/30/2016

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	END BALANCE	2016-17	2016-17	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		06/30/2016	ORIGINAL BUDGET	AMENDED BUDGET	09/30/2016	MONTH 09/30/16	BALANCE	USED
Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445	PENALTY & INTEREST ON TAXES	15.33	0.00	0.00	0.00	0.00	0.00	0.00
571-000-500	TAP-IN FEES	25,560.00	0.00	0.00	7,100.00	0.00	(7,100.00)	100.00
571-000-651	USAGE FEES	1,345,563.57	1,365,000.00	1,365,000.00	116,848.77	6,291.14	1,248,151.23	8.56
571-000-665	INTEREST INCOME	2,152.49	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
571-000-671	REIMBURSEMENT/OTHER INCOME	8,817.75	1,800.00	1,800.00	2,797.11	718.00	(997.11)	155.40
571-000-672	SAD INTEREST	63.76	55.00	55.00	0.00	0.00	55.00	0.00
Total Dept 000		1,382,172.90	1,368,355.00	1,368,355.00	126,745.88	7,009.14	1,241,609.12	9.26
TOTAL Revenues		1,382,172.90	1,368,355.00	1,368,355.00	126,745.88	7,009.14	1,241,609.12	9.26
Expenditures								
Dept 226-PERSONNEL								
571-226-701	SALARIES	65,499.98	65,500.00	65,500.00	15,115.38	5,038.46	50,384.62	23.08
571-226-702	SALARIES	197,156.09	199,624.00	199,624.00	45,474.76	15,353.42	154,149.24	22.78
571-226-711	SALARIES-OVERTIME	2,308.45	18,000.00	18,000.00	622.33	622.33	17,377.67	3.46
571-226-715	SOCIAL SECURITY	20,279.39	21,660.00	21,660.00	4,646.79	1,590.08	17,013.21	21.45
571-226-716	HOSPITALIZATION	99,219.01	108,900.00	108,900.00	16,550.25	4,982.79	92,349.75	15.20
571-226-717	LIFE/DISB. INSURANCE	3,021.24	3,175.00	3,175.00	755.31	251.77	2,419.69	23.79
571-226-718	PENSION	24,684.45	25,417.00	25,417.00	5,809.84	1,955.12	19,607.16	22.86
571-226-731	WORKERS COMP INSURANCE	4,640.00	6,750.00	6,750.00	6,485.00	0.00	265.00	96.07
571-226-957	TRAINING & DEVELOPMENT	670.00	3,500.00	3,500.00	115.00	0.00	3,385.00	3.29
Total Dept 226-PERSONNEL		417,478.61	452,526.00	452,526.00	95,574.66	29,793.97	356,951.34	21.12
Dept 270-LEGAL/PROFESSIONAL								
571-270-722	CONTROLLER	19,620.65	20,170.00	20,170.00	3,068.45	0.00	17,101.55	15.21
571-270-802	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	0.00	6,300.00	0.00
571-270-803	LEGAL	0.00	500.00	500.00	0.00	0.00	500.00	0.00
571-270-806	ENGINEER	44,134.07	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 270-LEGAL/PROFESSIONAL		70,054.72	56,970.00	56,970.00	3,068.45	0.00	53,901.55	5.39
Dept 301-OPERATING COSTS								
571-301-727	SUPPLIES	1,987.86	2,500.00	2,500.00	226.37	27.03	2,273.63	9.05
571-301-740	OPERATING SUPPLIES	45,464.92	55,000.00	55,000.00	9,448.75	2,578.84	45,551.25	17.18
571-301-741	UNIFORMS/GEAR & ALLOWANCE	1,178.22	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
571-301-807	MEMBERSHIP DUES	620.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
571-301-817	LAB & TESTING	4,630.00	7,000.00	7,000.00	885.00	15.00	6,115.00	12.64
571-301-819	COLLECTION SYS ANNUAL MAINT	32,556.06	55,000.00	55,000.00	4,561.41	3,077.43	50,438.59	8.29
571-301-825	SEWER ADMINISTRATION FEES	37,500.00	37,500.00	37,500.00	0.00	0.00	37,500.00	0.00
571-301-850	COMMUNICATION	5,700.71	6,000.00	6,000.00	995.91	286.98	5,004.09	16.60
571-301-851	POSTAGE	2,442.09	2,500.00	2,500.00	882.86	12.80	1,617.14	35.31
571-301-900	PRINTING & PUBLICATIONS	19.38	200.00	200.00	0.00	0.00	200.00	0.00
571-301-910	INSURANCE & BONDS	21,112.00	21,598.00	21,598.00	0.00	0.00	21,598.00	0.00
571-301-920	UTILITIES	93,593.48	100,000.00	100,000.00	16,713.58	9,641.76	83,286.42	16.71
571-301-930	REPAIRS & MAINTENANCE	45,288.40	110,000.00	110,000.00	17,116.64	2,302.86	92,883.36	15.56
571-301-940	RENTAL EQUIPMENT	828.00	750.00	750.00	207.00	69.00	543.00	27.60
571-301-950	LAND LEASING	257.75	260.00	260.00	0.00	0.00	260.00	0.00
571-301-968	DEPRECIATION EXPENSE	252,715.15	255,461.00	255,461.00	0.00	0.00	255,461.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
 PERIOD ENDING 09/30/2016
 % Fiscal Year Completed: 25.21

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
Total Dept 301-OPERATING COSTS		545,894.02	657,269.00	657,269.00	51,037.52	18,011.70	606,231.48	7.77
Dept 333-TRANSPORTATION								
571-333-860	FUEL & MILEAGE	4,768.10	7,000.00	7,000.00	1,526.59	0.00	5,473.41	21.81
571-333-930	REPAIRS & MAINTENANCE	430.88	1,500.00	1,500.00	30.01	0.00	1,469.99	2.00
Total Dept 333-TRANSPORTATION		5,198.98	8,500.00	8,500.00	1,556.60	0.00	6,943.40	18.31
Dept 528-O & M - BOND & INTEREST								
571-528-954	AGENT FEES	648.14	700.00	700.00	0.00	0.00	700.00	0.00
571-528-989	INTEREST 1992 BOND	13,938.76	12,240.00	12,240.00	0.00	0.00	12,240.00	0.00
571-528-995	DEBT SERVICE - INTEREST	24,758.38	10,370.00	10,370.00	0.00	0.00	10,370.00	0.00
Total Dept 528-O & M - BOND & INTEREST		39,345.28	23,310.00	23,310.00	0.00	0.00	23,310.00	0.00
Dept 900-CAPITAL OUTLAY								
571-900-970	EQUIPMENT	28,720.00	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
Total Dept 900-CAPITAL OUTLAY		28,720.00	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
TOTAL Expenditures		1,106,691.61	1,288,575.00	1,288,575.00	151,237.23	47,805.67	1,137,337.77	11.74
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,382,172.90	1,368,355.00	1,368,355.00	126,745.88	7,009.14	1,241,609.12	9.26
TOTAL EXPENDITURES		1,106,691.61	1,288,575.00	1,288,575.00	151,237.23	47,805.67	1,137,337.77	11.74
NET OF REVENUES & EXPENDITURES		275,481.29	79,780.00	79,780.00	(24,491.35)	(40,796.53)	104,271.35	30.70
BEG. FUND BALANCE		6,248,828.56	6,248,828.56	6,248,828.56	6,248,828.56			
NET OF REVENUES/EXPENDITURES - 2015-16					275,481.29		275,481.29	
END FUND BALANCE		6,524,309.85	6,328,608.56	6,328,608.56	6,499,818.50			

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

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PERIOD ENDING 09/30/2016

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER								
Revenues								
Dept 000								
815-000-665	INTEREST INCOME	274.13	150.00	150.00	0.00	0.00	150.00	0.00
815-000-672	SAD INTEREST	9,257.90	7,950.00	7,950.00	0.00	0.00	7,950.00	0.00
Total Dept 000		9,532.03	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00
TOTAL Revenues		9,532.03	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00
Expenditures								
Dept 301-OPERATING COSTS								
815-301-968	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301-OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905-DEBT SERVICE								
815-905-995	DEBT SERVICE - INTEREST	8,101.94	7,153.00	7,153.00	0.00	0.00	7,153.00	0.00
Total Dept 905-DEBT SERVICE		8,101.94	7,153.00	7,153.00	0.00	0.00	7,153.00	0.00
TOTAL Expenditures		25,620.94	24,672.00	24,672.00	0.00	0.00	24,672.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER:								
TOTAL REVENUES		9,532.03	8,100.00	8,100.00	0.00	0.00	8,100.00	0.00
TOTAL EXPENDITURES		25,620.94	24,672.00	24,672.00	0.00	0.00	24,672.00	0.00
NET OF REVENUES & EXPENDITURES		(16,088.91)	(16,572.00)	(16,572.00)	0.00	0.00	(16,572.00)	0.00
BEG. FUND BALANCE		597,826.74	597,826.74	597,826.74	597,826.74	0.00		
NET OF REVENUES/EXPENDITURES - 2015-16					(16,088.91)		(16,088.91)	
END FUND BALANCE		581,737.83	581,254.74	581,254.74	581,737.83			

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

PERIOD ENDING 09/30/2016

% Fiscal Year Completed: 25.21

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2016	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	YTD BALANCE 09/30/2016	ACTIVITY FOR MONTH 09/30/16	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-665	INTEREST INCOME	1,341.42	750.00	750.00	0.00	0.00	750.00	0.00
890-000-672	SAD INTEREST	38,781.46	27,897.00	27,897.00	406.54	0.00	27,490.46	1.46
Total Dept 000		40,122.88	28,647.00	28,647.00	406.54	0.00	28,240.46	1.42
TOTAL Revenues		40,122.88	28,647.00	28,647.00	406.54	0.00	28,240.46	1.42
Expenditures								
Dept 301-OPERATING COSTS								
890-301-968	DEPRECIATION EXPENSE	74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Total Dept 301-OPERATING COSTS		74,187.00	74,187.00	74,187.00	0.00	0.00	74,187.00	0.00
Dept 905-DEBT SERVICE								
890-905-954	AGENT FEES	414.36	450.00	450.00	0.00	0.00	450.00	0.00
890-905-998	INTEREST NT BOND	15,829.12	6,630.00	6,630.00	0.00	0.00	6,630.00	0.00
Total Dept 905-DEBT SERVICE		16,243.48	7,080.00	7,080.00	0.00	0.00	7,080.00	0.00
TOTAL Expenditures		90,430.48	81,267.00	81,267.00	0.00	0.00	81,267.00	0.00
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		40,122.88	28,647.00	28,647.00	406.54	0.00	28,240.46	1.42
TOTAL EXPENDITURES		90,430.48	81,267.00	81,267.00	0.00	0.00	81,267.00	0.00
NET OF REVENUES & EXPENDITURES		(50,307.60)	(52,620.00)	(52,620.00)	406.54	0.00	(53,026.54)	0.77
BEG. FUND BALANCE		2,980,846.90	2,980,846.90	2,980,846.90	2,980,846.90			
NET OF REVENUES/EXPENDITURES - 2015-16					(50,307.60)		(50,307.60)	
END FUND BALANCE		2,930,539.30	2,928,226.90	2,928,226.90	2,930,945.84			
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		5,785,603.69	5,912,445.00	6,037,445.00	433,290.68	34,373.37	5,604,154.32	16.54
TOTAL EXPENDITURES - ALL FUNDS		5,594,517.82	6,111,088.00	6,384,456.00	1,056,199.78	274,550.97	5,328,256.22	16.54
NET OF REVENUES & EXPENDITURES		191,085.87	(198,643.00)	(347,011.00)	(622,909.10)	(240,177.60)	275,898.10	179.51
BEG. FUND BALANCE - ALL FUNDS		12,906,358.98	12,906,358.98	12,906,358.98	12,906,358.98			
END FUND BALANCE - ALL FUNDS		13,097,444.85	12,707,715.98	12,559,347.98	12,474,535.75			

Northfield Human Services/Food Pantry
P.O. Box 505
10 Jennings Rd.
Whitmore Lake, MI. 48189



September 26, 2016

To: Northfield Township Office
8350 Main St.
Whitmore Lake, Mi. 48189

Northfield Township Police Station

I am writing this letter to request the up-stairs portion of the police station for our Christmas Adopt a Family and Toys for Tots programs. We will need it starting December 1st thru the 23rd.

Sunday,	December 4th	1 – 5pm gift drop offs
Friday,	December 9th	10am – 5pm handing out gifts
Friday,	December 16th	1 - 5pm Toys for Tots

These days will be the busiest and we will work with the stations schedule as much as possible.

If you have any questions, please contact me at 734-449-0110 or northfieldhumanservices@g.mail.com.

Anxiously awaiting your reply and looking forward to another wonderful Adopt a Family Season.

Maria Dellabaugh
Food Pantry Coordinator

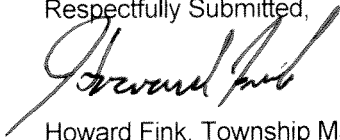
Memo

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: North Territorial Non-Motorized Path

Dear Township Board,

Attached is a proposal from Stantec regarding a non-motorized path along North Territorial Road. At the last meeting, the board requested more information. I have invited the representative from Stantec to our meeting to answer any questions you may have. Salem is hearing and will be voting on the proposal at the same time our meeting is taking place. Please let me know if there is any additional information I can provide.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Howard Fink", written over a horizontal line.

Howard Fink, Township Manager



Stantec Consulting Michigan Inc.
3754 Ranchero Drive, Ann Arbor MI 48108-2771

August 30, 2016
File: 207585017

Attention: Mr. David Trent, Trustee

Salem Township
P.O. Box 75002
9600 Six Mile Road
Salem, Michigan 48175

Dear Mr. Trent,

**Reference: Proposed Pontiac Trail Non-Motorized Pathway Feasibility Study
Approximate 10 Mile Connector from WCPARC B2B Trail to MDNR Huron Valley Trail
Ann Arbor, Northfield, and Salem Townships, Washtenaw County, Michigan**

As requested, Stantec Consulting Michigan Inc. (Stantec) is pleased to submit this proposal for professional engineering services to conduct a feasibility study of the proposed Pontiac Trail Non-Motorized Pathway located in Ann Arbor, Northfield, and Salem Townships, Washtenaw County, Michigan. This proposed pathway is intended to connect the existing WCPARC B2B Trail located in the City of Ann Arbor, to the existing MDNR Huron Valley Trail located in South Lyon.

BACKGROUND

1. In 2010, Salem Township officials began discussions of a proposed non-motorized pathway located along Pontiac Trail connecting the City of Ann Arbor to South Lyon.
2. On 2/14/11, a meeting was held between Ann Arbor Township, Northfield Township, and Salem Township officials to discuss the proposed pathway project. Ann Arbor Township and Northfield Township indicated that they generally supported the project concept, and Salem's desire to proceed with a feasibility study.
3. On 3/8/11, the Salem Township Supervisor introduced the project to the Salem Township Board. The board authorized the Supervisor to continue project evaluations with the neighboring Townships and research the availability of grant funding for the project.
4. On 7/12/11, a project presentation was made to the Salem Township Board to seek funding for a feasibility study. The motion failed and the project was put on hold.
5. On 8/25/16, another meeting was conducted with officials of the three Townships to again confirm support for the project, and discuss proceeding with a feasibility study proposal. It was discussed to share the study costs equally three ways. Salem Township, having the largest share of the project within its jurisdiction, would likely take the lead with the study. Stantec was requested to prepare this proposal.



August 30, 2016
Mr. David Trent, Trustee
Page 2 of 4

**Reference: Proposed Pontiac Trail Non-Motorized Pathway Feasibility Study
Approximate 10 Mile Connector from WCPARC B2B Trail to MDNR Huron Valley Trail
Ann Arbor, Northfield, and Salem Townships, Washtenaw County, Michigan**

SCOPE

Stantec proposes to perform the following tasks as part of the Feasibility Study:

Task 1 – Kickoff meeting to review and confirm project goals (see attached 2011 concept plan).

Task 2 – Visit site to document and record opportunities and constraints.

Task 3 – Data collection. Conduct preliminary research of physical constraints including the existing ROW, natural and manmade features, soils, and topography from existing maps and publications.

Task 4 – Prepare an alternatives routing plan on an aerial photograph, and revise one time.

Task 5 – Prepare a preliminary construction cost estimate and include costs for short-term and long-term maintenance for each alternative route.

Task 6 – Identify potential funding sources.

Task 7 – Prepare and submit a summary report of findings and recommendations (draft and final) that can be utilized as a resource for future grant applications.

ASSUMPTIONS

The following assumptions have been made in preparing this proposal:

- 1) No field survey work or mapping will be conducted under this proposal.
- 2) Workshops and public information meetings would be an additional service.

SCHEDULE

Stantec proposes to complete all work for Tasks 1 through 7 within 90 days upon receipt of a Notice to Proceed.



August 30, 2016
Mr. David Trent, Trustee
Page 3 of 4

**Reference: Proposed Pontiac Trail Non-Motorized Pathway Feasibility Study
Approximate 10 Mile Connector from WCPARC B2B Trail to MDNR Huron Valley Trail
Ann Arbor, Northfield, and Salem Townships, Washtenaw County, Michigan**

FEE

Stantec can provide the consulting engineering services detailed in this proposal on a time and materials basis for a not-to-exceed fee of \$15,000. It is our understanding that Salem Township will arrange project cost sharing reimbursement directly with Ann Arbor & Northfield Townships.

SUMMARY

We appreciate the opportunity to submit this proposal to assist with the Proposed Pontiac Trail Non-Motorized Pathway Feasibility Study. As you are aware, Stantec has extensive non-motorized trail experience working with many of the major project stakeholders on this project. If you are in agreement with this proposal, enclosed please find our Professional Services Terms and Conditions. Please review and sign this proposal letter and return a copy, along with the Professional Services Terms and Conditions to our office.

Thank you again for the opportunity to provide you with this work plan. Please do not hesitate to contact us if you have any questions, or require more information.

Regards,

STANTEC CONSULTING MICHIGAN INC.

STANTEC CONSULTING MICHIGAN INC.

A handwritten signature in dark ink, appearing to read "Patrick J. Judd".

Patrick J. Judd, LLA, ASLA
Landscape Architect
Phone: (734) 214-1863
Fax: (734) 761-1200
patrick.judd@stantec.com

A handwritten signature in dark ink, appearing to read "Mark D. Pascoe".

Mark D. Pascoe, PE, LEED® AP, ENV SP
Principal
Phone: (734) 214-1865
Fax: (734) 761-1200
mark.pascoe@stantec.com

Attachments: Professional Services Terms and Conditions
2011 Concept Plan



August 30, 2016
Mr. David Trent, Trustee
Page 4 of 4

**Reference: Proposed Pontiac Trail Non-Motorized Pathway Feasibility Study
Approximate 10 Mile Connector from WCPARC B2B Trail to MDNR Huron Valley Trail
Ann Arbor, Northfield, and Salem Townships, Washtenaw County, Michigan**

ACKNOWLEDGED AND ACCEPTED:

SALEM TOWNSHIP

Name of Signer:

Title of Signer:

_____, 2016

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The following Terms and Conditions are attached to and form part of a proposal for services to be performed by Consultant and together, when the CLIENT authorizes Consultant to proceed with the services, constitute the AGREEMENT. Consultant means the Stantec entity issuing the Proposal.

DESCRIPTION OF WORK: Consultant shall render the services described in the Proposal (hereinafter called the "SERVICES") to the CLIENT.

DESCRIPTION OF CLIENT: The CLIENT confirms and agrees that the CLIENT has authority to enter into this AGREEMENT on its own behalf and on behalf of all parties related to the CLIENT who may have an interest in the PROJECT.

TERMS AND CONDITIONS: No terms, conditions, understandings, or agreements purporting to modify or vary these Terms and Conditions shall be binding unless hereafter made in writing and signed by the CLIENT and Consultant. In the event of any conflict between the Proposal and these Terms and Conditions, these Terms and Conditions shall take precedence. This AGREEMENT supercedes all previous agreements, arrangements or understandings between the parties whether written or oral in connection with or incidental to the PROJECT.

COMPENSATION: Payment is due to Consultant upon receipt of invoice. Failure to make any payment when due is a material breach of this AGREEMENT and will entitle Consultant, at its option, to suspend or terminate this AGREEMENT and the provision of the SERVICES. Interest will accrue on accounts overdue by 30 days at the lesser of 1.5 percent per month (18 percent per annum) or the maximum legal rate of interest. Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

NOTICES: Each party shall designate a representative who is authorized to act on behalf of that party. All notices, consents, and approvals required to be given hereunder shall be in writing and shall be given to the representatives of each party.

TERMINATION: Either party may terminate the AGREEMENT without cause upon thirty (30) days notice in writing. If either party breaches the AGREEMENT and fails to remedy such breach within seven (7) days of notice to do so by the non-defaulting party, the non-defaulting party may immediately terminate the Agreement. Non-payment by the CLIENT of Consultant's invoices within 30 days of Consultant rendering same is agreed to constitute a material breach and, upon written notice as prescribed above, the duties, obligations and responsibilities of Consultant are terminated. On termination by either party, the CLIENT shall forthwith pay Consultant all fees and charges for the SERVICES provided to the effective date of termination.

ENVIRONMENTAL: Except as specifically described in this AGREEMENT, Consultant's field investigation, laboratory testing and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater.

PROFESSIONAL RESPONSIBILITY: In performing the SERVICES, Consultant will provide and exercise the standard of care, skill and diligence required by customarily accepted professional practices normally provided in the performance of the SERVICES at the time and the location in which the SERVICES were performed.

LIMITATION OF LIABILITY: The CLIENT releases Consultant from any liability and agrees to defend, indemnify and hold Consultant harmless from any and all claims, damages, losses, and/or expenses, direct and indirect, or consequential damages, including but not limited to attorney's fees and charges and court and arbitration costs, arising out of, or claimed to arise out of, the performance of the SERVICES, excepting liability arising from the sole negligence of Consultant. It is further agreed that the total amount of all claims the CLIENT may have against Consultant under this AGREEMENT, including but not limited to claims for negligence, negligent misrepresentation and/or breach of contract, shall be strictly limited to the lesser of professional fees paid to Consultant for the SERVICES or \$50,000.00. No claim may be brought against Consultant more than two (2) years after the cause of action arose. As the CLIENT's sole and exclusive remedy under this AGREEMENT any claim, demand or suit shall be directed and/or asserted only against Consultant and not against any of Consultant's employees, officers or directors.

Consultant's liability with respect to any claims arising out of this AGREEMENT shall be absolutely limited to direct damages arising out of the SERVICES and Consultant shall bear no liability whatsoever for any consequential loss, injury or damage incurred by the CLIENT, including but not limited to claims for loss of use, loss of profits and/or loss of markets.

INDEMNITY FOR MOLD CLAIMS: It is understood by the parties that existing or constructed buildings may contain mold substances that can present health hazards and result in bodily injury, property damage and/or necessary remedial measures. If, during performance of the SERVICES, Consultant knowingly encounters any such substances, Consultant shall notify the CLIENT and, without liability for consequential or any other damages, suspend performance of services until the CLIENT retains a qualified specialist to abate and/or remove the mold substances. The CLIENT agrees to release and waive all claims, including consequential damages, against Consultant, its subconsultants and their officers, directors and employees arising from or in any way connected with the existence of mold on or about the project site whether during or after completion of the SERVICES. The CLIENT further agrees to indemnify and hold Consultant harmless from and against all claims, costs, liabilities and damages, including reasonable attorneys' fees and costs, arising in any way from the existence of mold on the project site whether during or after completion of the SERVICES, except for those claims, liabilities, costs or damages caused by the sole gross negligence and/or knowing or willful misconduct of Consultant. Consultant and the CLIENT waive all rights against each other for mold damages to the extent that such damages sustained by either party are covered by insurance.

DOCUMENTS: All of the documents prepared by or on behalf of Consultant in connection with the PROJECT are instruments of service for the execution of the PROJECT. Consultant retains the property and copyright in these documents, whether the PROJECT is executed or not. These documents may not be used for any other purpose without the prior written consent of Consultant. In the event Consultant's documents are subsequently reused or modified in any material respect without the prior consent of Consultant, the CLIENT agrees to defend, hold harmless and indemnify Consultant from any claims advanced on account of said reuse or modification.

Any document produced by Consultant in relation to the Services is intended for the sole use of Client. The documents may not be relied upon by any other party without the express written consent of Consultant, which may be withheld at Consultant's discretion. Any such consent will provide no greater rights to the third party than those held by the Client under the contract, and will only be authorized pursuant to the conditions of Consultant's standard form reliance letter.

Consultant cannot guarantee the authenticity, integrity or completeness of data files supplied in electronic format ("Electronic Files"). CLIENT shall release, indemnify and hold Consultant, its officers, employees, Consultant's and agents harmless from any claims or damages arising from the use of Electronic Files. Electronic files will not contain stamps or seals, remain the property of Consultant, are not to be used for any purpose other than that for which they were transmitted, and are not to be retransmitted to a third party without Consultant's written consent.

FIELD SERVICES: Consultant shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with work on the PROJECT, and shall not be responsible for any contractor's failure to carry out the work in accordance with the contract documents. Consultant shall not be responsible for the acts or omissions of any contractor, subcontractor, any of their agents or employees, or any other persons performing any of the work in connection with the PROJECT. Consultant shall not be the prime contractor or similar under any occupational health and safety legislation.

GOVERNING LAW/COMPLIANCE WITH LAWS: The AGREEMENT shall be governed, construed and enforced in accordance with the laws of the jurisdiction in which the majority of the SERVICES are performed. Consultant shall observe and comply with all applicable laws, continue to provide equal employment opportunity to all qualified persons, and to recruit, hire, train, promote and compensate persons in all jobs without regard to race, color, religion, sex, age, disability or national origin or any other basis prohibited by applicable laws.

DISPUTE RESOLUTION: If requested in writing by either the CLIENT or Consultant, the CLIENT and Consultant shall attempt to resolve any dispute between them arising out of or in connection with this AGREEMENT by entering into structured non-binding negotiations with the assistance of a mediator on a without prejudice basis. The mediator shall be appointed by agreement of the parties. If a dispute cannot be settled within a period of thirty (30) calendar days with the mediator, if mutually agreed, the dispute shall be referred to arbitration pursuant to laws of the jurisdiction in which the majority of the SERVICES are performed or elsewhere by mutual agreement.

ASSIGNMENT: The CLIENT and Consultant shall not, without the prior written consent of the other party, assign the benefit or in any way transfer the obligations under these Terms and Conditions or any part hereof.

SEVERABILITY: If any term, condition or covenant of the AGREEMENT is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions of the AGREEMENT shall be binding on the CLIENT and Consultant.

FLORIDA CONTRACTS: PURSUANT TO FLORIDA STATUTES CHAPTER 558.0035 AN INDIVIDUAL EMPLOYEE OR AGENT MAY NOT BE HELD INDIVIDUALLY LIABLE FOR DAMAGES RESULTING FROM NEGLIGENCE.

Memo

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: ZBA Appointment

Dear Township Board,

Attached is the resignation for Doug DeFavero on the Zoning Board of Appeals. As his letter indicates, he is asking the board to appoint Gary Wellings from an alternate to a full member.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

October 4, 2016

Madam Supervisor, Marilyn Handloser Engstrom
Township Manager, Howard Fink

It is with deep regret that I
announce my resignation from the ZBA.

It is with a heavy heart Sandy
and I will be leaving Northfield Township.

I would like to recommend Gary
Wellings as my replacement. Gary
has served many years on the ZBA
and should be allowed to continue
as a fulltime member.

We will be leaving Northfield
Township some time after November 1, 2016.

Respectfully
Daug Del Favero

Daug Del Favero

RESOLUTION NO. 16-
A RESOLUTION OF THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES TO
OPT OUT OF THE RESTRICTIONS MANDATED BY PUBLIC ACT 152 OF 2011
ON PUBLIC EMPLOYER'S PAYMENTS FOR MEDICAL BENEFITS PLANS

WHEREAS, on September 28, 2011, Governor Rick Snyder signed Senate Bill 7 into law, which created Public Act 152 of 2011; and

WHEREAS, Public Act 152 of 2011 provides for certain limitations on the amount that public employers may contribute toward the annual cost of medical benefit plans that cover their employees as follows:

- for plans beginning on or after January 1, 2016, restricts public employers from paying an aggregate annual amount (hard cap) of no more than \$16,751.23 per family, \$12,845.04 per couple and \$6,142.11 for individuals for employee plans; and
- allows that a governing body may choose to implement a 20% employee copayment for the total cost of the plan instead of the hard cap; and
- allows that by a two-thirds majority vote, the governing body may opt out of the hard cap and 20% copayment required by the Act and not incur any penalties; and

WHEREAS, Public Act 152 of 2011 provides for penalties of withholding Economic Vitality Incentive Program (EVIP) Funds issued by the State for public employers who fail to follow the law; and

WHEREAS, the Township of Northfield Board of Trustees approves providing medical benefit plans to Township employees at a cost that exceeds the hard cap, and does not require a 20% employee copayment; and

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, that pursuant to the provisions of PA 152 of 2011, Section 8(1), the Township of Northfield exercises its right to opt out of the requirements of the Act for the plan year beginning December 1, 2016 by two-thirds majority vote of this Board in support of this resolution.

ROLL CALL VOTE:

AYE: _____

NAY: _____

ABSENT: _____

PASSED AND Resolved by the Northfield Township Board of Trustees, Northfield Township, Michigan, on this _____ day of _____, 2016.

Marilyn Engstrom, Supervisor

ATTEST:

Angela Westover, Clerk

NORTHFIELD TOWNSHIP

Memo

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: Health Insurance

Dear Township Board,

Last year, the Township Board graciously allocated an additional \$35,000 – \$40,000 of funds to subsidize health Insurance for Township Employees. I am requesting that the policy be made again this year. We already allocated those funds in the budget, so there will be no impact from a budget perspective. I suspect even after the auditors finish the 2016 budget year, we will be approximately \$70,000 to the good. This expenditure is appropriate.

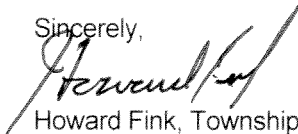
We will be offering similar plans as last year, but deductibles are increasing and benefits decreasing relative to last year. We quoted multiple plans, as we do each year. Next year, I believe we should quote the brokerage business.

As I have stated in the past, I believe our best approach is to continue the high deductible H S A Plans and fund the H S A accounts as much as we can. For this year, I am recommending that the board fund the H S A amounts at the following levels:

	Family	Couple	Single
Silver	\$3950	\$2625	\$1300
Bronze	\$6200	\$4150	\$2070

The above amounts are roughly \$150 - \$200 less than the H S A accounts were funded last year. That year the H S A amounts were \$200 - \$300 less then the previous year. Additionally, the deductibles have risen across the board. I recommend approval.

Sincerely,



Howard Fink, Township Manager

Northfield Township (Suffix 0001)

Effective Date: 12/1/2016



Current	Renewal
Blue Cross/Blue Shield Simply Blue PPO HSA Silver \$2000	Blue Cross/Blue Shield Simply Blue PPO HSA Silver \$2700

In Network Benefits

Office Visit Copays - Primary/Specialty	80% After Deductible	80% After Deductible
Chiropractic Copay	80% After Deductible	80% After Deductible
Emergency Room Copay	80% After Deductible	80% After Deductible
Urgent Care Copay	80% After Deductible	80% After Deductible
Deductible	\$2,000/\$4,000	\$2,700/\$5,400
Coinsurance	80% After Deductible	80% After Deductible
Maximum Out-of-Pocket	\$4,500/\$9,000	\$5,000/\$10,000
Employer Contribution		\$700/\$1,400

Out of Network Benefits

Deductible	\$5,400/\$10,800	\$5,400/\$10,800
Coinsurance	60% After Deductible	60% After Deductible
Maximum Out of Pocket	\$9,000/\$18,000	\$10,000/\$20,000

Prescription Drug Coverage

Prescription Drug Coverage	\$15/\$50/50%/20%/25% After Deductible	\$15/\$50/50%/20%/25% After Deductible
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Dental

Dental	100/80/50/50	100/80/50
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Vision

Vision	12-12-12 \$5/\$10	12-12-12 \$5/\$10
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Premium

Medical

Monthly Medical Rate	\$5,396.26	\$5,516.19
Estimated Monthly Premium	\$5,396.26	\$5,516.19
Estimated Annual Premium	\$64,755.12	\$66,194.28
Total Estimated Annual Premium	\$64,755.12	\$66,194.28
Estimated Amount of Premium Change		\$1,439.16
Estimated Percentage Change		2.22%

Single(1) Double(3) Family(11)

Northfield Township (Suffix 0002)

Effective Date: 12/1/2016



Current	Renewal
Blue Cross/Blue Shield Simply Blue PPO HSA Bronze \$4000	Blue Cross/Blue Shield Simply Blue PPO HSA Bronze \$6350 0%

In Network Benefits

Office Visit Copays - Primary/Specialty	80% After Deductible	100% After Deductible
Chiropractic Copay	80% After Deductible	100% After Deductible
Emergency Room Copay	80% After Deductible	100% After Deductible
Urgent Care Copay	80% After Deductible	100% After Deductible
Deductible	\$4,000/\$8,000	\$6,350/\$12,700
Coinsurance	80% After Deductible	100% After Deductible
Maximum Out-of-Pocket	\$6,350/\$12,700	\$6,350/\$12,700

Out of Network Benefits

Deductible	\$9,000/\$18,000	\$12,700/\$25,400
Coinsurance	60% After Deductible	80% After Deductible
Maximum Out of Pocket	\$12,700/\$25,400	\$12,700/\$25,400

Prescription Drug Coverage

Prescription Drug Coverage	\$20/\$60/50%/20%/ 25% After Deductible	\$ 0 After Deductible
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Dental

Dental	100/80/590	100/80/50
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Vision

Vision	12-12-12 \$5/\$10	12-12-12 \$5/\$10
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Premium

Medical

Monthly Medical Rate	\$11,777.34	\$12,163.14
Estimated Monthly Premium	\$11,777.34	\$12,163.14
Estimated Annual Premium	\$141,328.08	\$145,957.68
Total Estimated Annual Premium	\$141,328.08	\$145,957.68
Estimated Amount of Premium Change		\$4,629.60
Estimated Percentage Change		3.28%

Single(1) Double(3) Family(11)



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Location/Subgroup: MML/NORTHFIELD TOWNSHIP

Group-Division: 007011521-0001

Simply BlueSM HSA PPO Silver \$2700 20% Medical Coverage with Prescription Drugs Benefits-at-a-Glance

Effective for groups on their plan year

This is intended as an easy-to-read summary and provides only a general overview of your benefits. It is not a contract. Additional limitations and exclusions may apply. Payment amounts are based on BCBSM's approved amount, less any applicable deductible and/or copay/coinsurance. For a complete description of benefits please see the applicable BCBSM certificates and riders, if your group is underwritten or any other plan documents your group uses, if your group is self-funded. If there is a discrepancy between this Benefits-at-a-Glance and any applicable plan document, the plan document will control.

Preauthorization for Select Services – Services listed in this BAAG are covered when provided in accordance with Certificate requirements and, when required, are preauthorized or approved by BCBSM except in an emergency.

Note: A List of services that require approval **before** they are provided is available online at bcbsm.com/importantinfo. Select **Approving covered services**.

Pricing information for various procedures by in-network providers can be obtained by calling the customer service number listed on the back of your BCBSM ID card and providing the procedure code. Your provider can also provide this information upon request.

Preauthorization for Specialty Pharmaceuticals – BCBSM will pay for FDA-approved specialty pharmaceuticals that meet BCBSM's medical policy criteria for treatment of the condition. The prescribing physician **must** contact BCBSM to request preauthorization of the drugs. If preauthorization is not sought, BCBSM will deny the claim and all charges will be the member's responsibility.

Specialty pharmaceuticals are biotech drugs including high cost infused, injectable, oral and other drugs related to specialty disease categories or other categories. BCBSM determines which specific drugs are payable. This may include medications to treat asthma, rheumatoid arthritis, multiple sclerosis, and many other disease as well as chemotherapy drugs used in the treatment of cancer, but excludes injectable insulin.

In-network

Out-of-network *

Member's responsibility (deductibles, copays, coinsurance and dollar maximums)

Note: If an in-network provider refers you to an out-of-network provider, all covered services obtained from that out-of-network provider will be subject to applicable out-of-network cost-sharing.

Deductibles Note: Your deductible combines deductible amounts paid under your Simply Blue HSA medical coverage and your Simply Blue prescription drug coverage.	\$2,700 for one member, \$5,400 for the family (when two or more members are covered under your contract) each calendar year	\$5,400 for one member, \$10,800 for the family (when two or more members are covered under your contract) each calendar year Note: Out-of-network deductible amounts also count toward the in-network deductible.
Flat-dollar copays	See "Prescription Drugs" section	See "Prescription Drugs" section
Coinsurance amounts (percent copays) Note: Coinsurance amounts apply once the deductible has been met.	• 50% of approved amount for bariatric surgery • 20% of approved amount for most other covered services	• 50% of approved amount for bariatric surgery • 40% of approved amount for most other covered services

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.



A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

Location/Subgroup: MML/NORTHFIELD TOWNSHIP

Group-Division: 007011521-0001

In-network

Out-of-network *

Member's responsibility (deductibles, copays, coinsurance and dollar maximums)

Note: If an in-network provider refers you to an out-of-network provider, all covered services obtained from that out-of-network provider will be subject to applicable out-of-network cost-sharing.

Annual out-of-pocket maximums Applies to deductibles, copays and coinsurance amounts for all covered services – including prescription drugs cost-sharing amounts.	\$5,000 for one member, \$10,000 for the family (when two or more members are covered under your contract) each calendar year	\$10,000 for one member, \$20,000 for the family (when two or more members are covered under your contract) each calendar year
Lifetime dollar maximum	None	None

Preventive care services

Health maintenance exam Includes chest x-ray, EKG, cholesterol screening and other select lab procedures	100% (no deductible or copay/coinsurance), one per member per calendar year Note: Additional well-women visits may be allowed based on medical necessity.	Not covered
Gynecological exam	100% (no deductible or copay/coinsurance), one per member per calendar year Note: Additional well-women visits may be allowed based on medical necessity.	Not covered
Pap smear screening Laboratory and pathology services	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Voluntary sterilizations for females	100% (no deductible or copay/coinsurance)	60% after out-of-network deductible
Prescription contraceptive devices Includes insertion and removal of an intrauterine device by a licensed physician	100% (no deductible or copay/coinsurance)	60% after out-of-network deductible
Contraceptive injections	100% (no deductible or copay/coinsurance)	60% after out-of-network deductible
Well-baby and child care visits	100% (no deductible or copay/coinsurance) • 8 visits, birth through 12 months • 6 visits, 13 months through 23 months • 6 visits, 24 months through 35 months • 2 visits, 36 months through 47 months • Visits beyond 47 months are limited to one per member per calendar year under the health maintenance exam benefit	Not covered
Adult and childhood preventive services and immunizations as recommended by the USPSTF, ACIP, HRSA or other sources as recognized by BCBSM that are in compliance with provisions of the Patient Protection and Affordable Care Act	100% (no deductible or copay/coinsurance)	Not covered

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Silver \$2700 w/ EA, Jan 2016



A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

Location/Subgroup: MML/NORTHFIELD TOWNSHIP
Group-Division: 007011521-0001

In-network

Out-of-network *

Preventive care services

Fecal occult blood screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Flexible sigmoidoscopy exam	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Prostate specific antigen (PSA) screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Routine mammogram and related reading	100% (no deductible or copay/coinsurance) Note: Subsequent medically necessary mammograms performed during the same calendar year are subject to your deductible and coinsurance. One per member per calendar year.	60% after out-of-network deductible Note: Out-of-network readings and interpretations are payable only when the screening mammogram itself is performed by an in-network provider. One per member per calendar year.
Routine screening colonoscopy	100% (no deductible or copay/coinsurance) for routine colonoscopy Note: Medically necessary colonoscopies performed during the same calendar year are subject to your deductible and coinsurance.	60% after out-of-network deductible One routine colonoscopy per member per calendar year

Physician office services

Office visits Must be medically necessary	80% after in-network deductible	60% after out-of-network deductible
Outpatient and home medical care visits Must be medically necessary	80% after in-network deductible	60% after out-of-network deductible
Office consultations Must be medically necessary	80% after in-network deductible	60% after out-of-network deductible
Online visits Must be medically necessary	80% after in-network deductible	60% after out-of-network deductible

Urgent care visits

Urgent care visits Must be medically necessary	80% after in-network deductible	60% after out-of-network deductible
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Emergency medical care

Hospital emergency room	80% after in-network deductible	80% after in-network deductible
Ambulance services Must be medically necessary	80% after in-network deductible	80% after in-network deductible

Diagnostic services

Laboratory and pathology services	80% after in-network deductible	60% after out-of-network deductible
Diagnostic tests and x-rays	80% after in-network deductible	60% after out-of-network deductible
Therapeutic radiology	80% after in-network deductible	60% after out-of-network deductible

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Silver \$2700 w/ EA, Jan 2016



A nonprofit corporation and independent licensee
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Location/Subgroup: MML/NORTHFIELD TOWNSHIP
Group-Division: 007011521-0001

In-network

Out-of-network *

Maternity services provided by a physician or certified nurse midwife

Prenatal care visits	100% (no deductible or copay/coinsurance)	60% after out-of-network deductible
Postnatal care	80% after in-network deductible	60% after out-of-network deductible
Delivery and nursery care	80% after in-network deductible	60% after out-of-network deductible

Hospital care

Semiprivate room, inpatient physician care, general nursing care, hospital services and supplies Note: Nonemergency services must be rendered in a participating hospital.	80% after in-network deductible Unlimited days	60% after out-of-network deductible Unlimited days
Inpatient consultations	80% after in-network deductible	60% after out-of-network deductible
Chemotherapy	80% after in-network deductible	60% after out-of-network deductible

Alternatives to hospital care

Skilled nursing care Must be in a participating skilled nursing facility	80% after in-network deductible Limited to a maximum of 90 days per member per calendar year	80% after in-network deductible Limited to a maximum of 90 days per member per calendar year
Hospice care	80% after in-network deductible Up to 28 pre-hospice counseling visits before electing hospice services; when elected, four 90-day periods – provided through a participating hospice program only; limited to dollar maximum that is reviewed and adjusted periodically (after reaching dollar maximum, member transitions into individual case management)	80% after in-network deductible Up to 28 pre-hospice counseling visits before electing hospice services; when elected, four 90-day periods – provided through a participating hospice program only; limited to dollar maximum that is reviewed and adjusted periodically (after reaching dollar maximum, member transitions into individual case management)
Home health care • must be medically necessary • must be provided by a participating home health care agency	80% after in-network deductible	80% after in-network deductible
Infusion therapy • must be medically necessary • must be given by a participating Home Infusion Therapy (HIT) provider or in a participating freestanding Ambulatory Infusion Center (AIC) • may use drugs that require preauthorization – consult with your doctor	80% after in-network deductible	80% after in-network deductible

Surgical services

Surgery Includes related surgical services and medically necessary facility services by a participating ambulatory surgery facility	80% after in-network deductible	60% after out-of-network deductible
Presurgical consultations	80% after in-network deductible	60% after out-of-network deductible

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Silver \$2700 w/ EA, Jan 2016



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Location/Subgroup: MML/NORTHFIELD TOWNSHIP

Group-Division: 007011521-0001

In-network

Out-of-network *

Surgical services

Voluntary sterilization for males Note: For voluntary sterilizations for females, see "Preventive care services."	80% after in-network deductible	60% after out-of-network deductible
Elective Abortions	Covered 80% after in-network deductible	Covered 60% after out-of-network deductible
Gender reassignment surgery	Not covered	Not covered
Bariatric surgery	50% after in-network deductible Limited to a lifetime maximum of one bariatric procedure per member.	50% after out-of-network deductible Limited to a lifetime maximum of one bariatric procedure per member.

Human organ transplants

Specified human organ transplants Must be in a designated facility and coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	80% after in-network deductible	80% after in-network deductible In designated facilities only
Bone marrow transplants Must be coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	80% after in-network deductible	60% after out-of-network deductible
Specified oncology clinical trials Note: BCBSM covers clinical trials in compliance with PPACA.	80% after in-network deductible	60% after out-of-network deductible
Kidney, cornea and skin transplants	80% after in-network deductible	60% after out-of-network deductible

Mental health care and substance abuse treatment

Inpatient mental health care and inpatient substance abuse treatment	80% after in-network deductible Unlimited days	60% after out-of-network deductible Unlimited days
Residential psychiatric treatment facility • covered mental health services must be performed in a residential psychiatric treatment facility • treatment must be preauthorized • subject to medical criteria	80% after in-network deductible	60% after out-of-network deductible
Outpatient mental health care: Facility and clinic	80% after in-network deductible	80% after in-network deductible In participating facilities only
Outpatient mental health care: Physician's office	80% after in-network deductible	60% after out-of-network deductible
Outpatient substance abuse treatment In approved facilities only	80% after in-network deductible	60% after out-of-network deductible (In-network cost-sharing will apply if there is no PPO network)

Autism spectrum disorders, diagnoses and treatment

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Silver \$2700 w/ EA, Jan 2016



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Location/Subgroup: MML/NORTHFIELD TOWNSHIP
Group-Division: 007011521-0001

In-network

Out-of-network *

Autism spectrum disorders, diagnoses and treatment

Applied behavioral analysis (ABA) treatment When rendered by an approved board-certified behavioral analyst – Is limited to a maximum of 25 hours of direct line therapy per week per member, through age 18 Note: Diagnosis of an autism spectrum disorder and a treatment recommendation for ABA services must be obtained by a BCBSM approved autism evaluation center (AAEC) prior to seeking ABA treatment.	80% after in-network deductible	80% after in-network deductible
Outpatient physical therapy, speech therapy, occupational therapy, nutritional counseling for autism spectrum disorder	80% after in-network deductible Physical, speech and occupational therapy with an autism diagnosis is unlimited.	60% after out-of-network deductible Physical, speech and occupational therapy with an autism diagnosis is unlimited.
Other covered services, including mental health services, for autism spectrum disorder	80% after in-network deductible	60% after out-of-network deductible

Other covered services

Outpatient Diabetes Management Program (ODMP) Note: Screening services required under the provisions of PPACA are covered at 100% of approved amount with no in-network cost-sharing when rendered by an in-network provider. Note: When you purchase your diabetic supplies via mail order you will lower your out-of-pocket costs.	• 80% after in-network deductible for diabetes medical supplies • 80% (no deductible or copay/coinsurance) for diabetes self-management training	60% after out-of-network deductible
Allergy testing and therapy	80% after in-network deductible	60% after out-of-network deductible
Chiropractic spinal manipulation and osteopathic manipulative therapy	80% after in-network deductible Limited to a combined 30-visit maximum per member per calendar year (visits are combined with outpatient physical and occupational therapy)	60% after out-of-network deductible Limited to a combined 30-visit maximum per member per calendar year (visits are combined with outpatient physical and occupational therapy)
Outpatient physical and occupational therapy Provided for rehabilitation/habilitation	80% after in-network deductible Limited to a 30-visit maximum per member per calendar year. Note: This 30-visit outpatient maximum is a combined maximum for all outpatient visits for physical therapy, occupational therapy, chiropractic services, and osteopathic manipulative therapy.	60% after out-of-network deductible Note: Services at nonparticipating outpatient physical therapy facilities are not covered. Limited to a 30-visit maximum per member per calendar year. Note: This 30-visit outpatient maximum is a combined maximum for all outpatient visits for physical therapy, occupational therapy, chiropractic services, and osteopathic manipulative therapy.

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

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In-network

Out-of-network *

Other covered services

Outpatient speech therapy	80% after in-network deductible Limited to a 30-visit maximum per member per calendar year.	60% after out-of-network deductible Limited to a 30-visit maximum per member per calendar year.
Durable medical equipment Note: DME items required under the provisions of PPACA are covered at 100% of approved amount with no in-network cost-sharing when rendered by an in-network provider. For a list of covered DME items required under PPACA, call BCBSM.	80% after in-network deductible	80% after in-network deductible
Prosthetic and orthotic appliances	80% after in-network deductible	80% after in-network deductible
Private duty nursing care	Not covered	Not covered

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

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Blue Preferred® Rx Prescription Drug Coverage Custom Select Prescription Drug Plan, 5-Tier Copay/Coinsurance Benefits-at-a-Glance

Specialty Pharmaceutical Drugs – The mail order pharmacy for **specialty drugs** is Walgreens Specialty Pharmacy, LLC, an independent company. Specialty prescription drugs (such as Enbrel® and Humira®) are used to treat complex conditions such as rheumatoid arthritis, multiple sclerosis and cancer. These drugs require special handling, administration or monitoring. Walgreens Specialty Pharmacy will handle mail order prescriptions only for specialty drugs while many in-network retail pharmacies will continue to dispense specialty drugs (check with your local pharmacy for availability). Other mail order prescription medications can continue to be sent to Express Scripts. (Express Scripts is an independent company providing pharmacy benefit services for Blues members.) A list of specialty drugs is available on our Web site at bcbsm.com/pharmacy. If you have any questions, please call Walgreens Specialty Pharmacy customer service at 1-866-515-1355.

We will not pay for more than a 30-day supply of a covered prescription drug that BCBSM defines as a "specialty pharmaceutical" whether or not the drug is obtained from a **90-Day Retail Network provider** or mail-order provider. We may make exceptions if a member requires more than a 30-day supply. BCBSM reserves the right to limit the quantity of select specialty drugs to no more than a 15-day supply for **each** fill. Your copay/coinsurance will be reduced by one-half for each fill once applicable deductibles have been met.

Select Controlled Substance Drugs – BCBSM may limit the initial fill of **select** controlled substances to a 15-day supply. The member will be responsible for only one-half of their cost-sharing requirement typically imposed on a 30-day fill. **Subsequent fills** of the **same** medication will be eligible to be filled as prescribed, subject to the applicable cost-sharing requirement. Select controlled substances affected by this prescription drug requirement are available online at bcbsm.com/pharmacy.

Member's responsibility (copays and coinsurance amounts)

Your **Simply Blue HSA** prescription drug benefits, including mail order drugs, are subject to the **same** deductible and **same** annual out-of-pocket maximum required under your **Simply Blue HSA** medical coverage. Benefits are not payable until after you have met the Simply Blue HSA annual deductible. After you have satisfied the deductible you are required to pay applicable prescription drug copays and coinsurance amounts which are subject to your annual out-of-pocket maximums.

Note: The 20% member liability for covered drugs obtained from an out-of-network pharmacy will not contribute to your annual out-of-pocket maximum.

		90-day retail network pharmacy	* In-network mail order provider	In-network pharmacy (not part of the 90-day retail network)	Out-of-network pharmacy
Tier 1 – Generic drugs	1 to 30-day period	After deductible is met, you pay \$15 copay	After deductible is met, you pay \$15 copay	After deductible is met, you pay \$15 copay	After deductible is met, you pay \$15 copay plus an additional 20% of BCBSM approved amount for the drug
	31 to 60-day period	No coverage	After deductible is met, you pay \$30 copay	No coverage	No coverage
	61 to 83-day period	No coverage	After deductible is met, you pay \$35 copay	No coverage	No coverage
	84 to 90-day period	After deductible is met, you pay \$35 copay	After deductible is met, you pay \$35 copay	No coverage	No coverage

* BCBSM will not pay for drugs obtained from out-of-network mail order providers, including Internet providers.



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Member's responsibility (copays and coinsurance amounts), *continued*

		90-day retail network pharmacy	* In-network mail order provider	In-network pharmacy (not part of the 90-day retail network)	Out-of-network pharmacy
Tier 2 – Preferred brand-name drugs	1 to 30-day period	After deductible is met, you pay \$50 copay	After deductible is met, you pay \$50 copay	After deductible is met, you pay \$50 copay	After deductible is met, you pay \$50 copay plus an additional 20% of BCBSM approved amount for the drug
	31 to 60-day period	No coverage	After deductible is met, you pay \$100 copay	No coverage	No coverage
	61 to 83-day period	No coverage	After deductible is met, you pay \$140 copay	No coverage	No coverage
	84 to 90-day period	After deductible is met, you pay \$140 copay	After deductible is met, you pay \$140 copay	No coverage	No coverage
Tier 3 – Nonpreferred brand-name drugs	1 to 30-day period	After deductible is met, you pay \$70 or 50% of the approved amount (whichever is greater), but no more than \$100	After deductible is met, you pay \$70 or 50% of the approved amount (whichever is greater), but no more than \$100	After deductible is met, you pay \$70 or 50% of the approved amount (whichever is greater), but no more than \$100	After deductible is met, you pay \$70 or 50% of the approved amount (whichever is greater), but no more than \$100 plus an additional 20% of BCBSM approved amount for the drug
	31 to 60-day period	No coverage	After deductible is met, you pay \$140 or 50% of the approved amount (whichever is greater), but no more than \$200	No coverage	No coverage
	61 to 83-day period	No coverage	After deductible is met, you pay \$200 or 50% of the approved amount (whichever is greater), but no more than \$290	No coverage	No coverage
	84 to 90-day period	After deductible is met, you pay \$200 or 50% of the approved amount (whichever is greater), but no more than \$290	After deductible is met, you pay \$200 or 50% of the approved amount (whichever is greater), but no more than \$290	No coverage	No coverage
Tier 4 – Generic and preferred brand-name specialty drugs	1 to 30-day period	After deductible is met, you pay 20% of approved amount, but no more than \$200	After deductible is met, you pay 20% of approved amount, but no more than \$200	After deductible is met, you pay 20% of approved amount, but no more than \$200	After deductible is met, you pay 20% of approved amount, but no more than \$200 plus an additional 20% of BCBSM approved amount for the drug
	31 to 60-day period	No coverage	No coverage	No coverage	No coverage
	61 to 83-day period	No coverage	No coverage	No coverage	No coverage
	84 to 90-day period	No coverage	No coverage	No coverage	No coverage

* BCBSM will not pay for drugs obtained from out-of-network mail order providers, including Internet providers.



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Member's responsibility (copays and coinsurance amounts), *continued*

		90-day retail network pharmacy	* In-network mail order provider	In-network pharmacy (not part of the 90-day retail network)	Out-of-network pharmacy
Tier 5 – Nonpreferred brand-name specialty drugs	1 to 30-day period	After deductible is met, you pay 25% of approved amount, but no more than \$300	After deductible is met, you pay 25% of approved amount, but no more than \$300	After deductible is met, you pay 25% of approved amount, but no more than \$300	After deductible is met, you pay 25% of approved amount, but no more than \$300 plus an additional 20% of BCBSM approved amount for the drug
	31 to 60-day period	No coverage	No coverage	No coverage	No coverage
	61 to 83-day period	No coverage	No coverage	No coverage	No coverage
	84 to 90-day period	No coverage	No coverage	No coverage	No coverage

Covered services

	90-day retail network pharmacy	* In-network mail order provider	In-network pharmacy (not part of the 90-day retail network)	Out-of-network pharmacy
FDA-approved drugs	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance plus an additional 20% prescription drug out-of- network penalty
FDA-approved generic and select brand-name prescription preventive drugs, supplements and vitamins as required by PPACA (non-self- administered drugs are not covered)	100% of approved amount	100% of approved amount	100% of approved amount	80% of approved amount
Other FDA-approved brand-name prescription preventive drugs, supplements and vitamins as required by PPACA (non-self- administered drugs are not covered)	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance plus an additional 20% prescription drug out-of- network penalty
FDA-approved generic and select brand-name prescription contraceptive medication (non-self- administered drugs are not covered)	100% of approved amount	100% of approved amount	100% of approved amount	80% of approved amount
Other FDA-approved brand-name prescription contraceptive medication (non-self-administered drugs are not covered)	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance plus an additional 20% prescription drug out-of- network penalty

* BCBSM will not pay for drugs obtained from out-of-network mail order providers, including Internet providers.



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Covered services, *continued*

	90-day retail network pharmacy	* In-network mail order provider	In-network pharmacy (not part of the 90-day retail network)	Out-of-network pharmacy
Disposable needles and syringes – when dispensed with insulin, or other covered injectable legend drugs Note: Needles and syringes have no copay/coinsurance.	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance for the insulin or other covered injectable legend drug	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance for the insulin or other covered injectable legend drug	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance for the insulin or other covered injectable legend drug	Subject to Simply Blue HSA medical deductible and prescription drug copay/coinsurance for the insulin or other covered injectable legend drug plus an additional 20% prescription drug out-of- network penalty

* BCBSM will not pay for drugs obtained from out-of-network mail order providers, including Internet providers.

Features of your prescription drug plan

Custom Select Drug List	<p>A continually updated list of FDA-approved medications that represent each therapeutic class. The drugs on the list are chosen by the BCBSM Pharmacy and Therapeutics Committee for their effectiveness, safety, uniqueness and cost efficiency. The goal of the drug list is to provide members with the greatest therapeutic value at the lowest possible cost.</p> <ul style="list-style-type: none"> ▪ Tier 1 (generic) – Tier 1 includes generic drugs made with the same active ingredients, available in the same strengths and dosage forms, and administered in the same way as equivalent brand-name drugs. They also require the lowest copay/coinsurance, making them the most cost-effective option for the treatment. ▪ Tier 2 (preferred brand) – Tier 2 includes brand-name drugs from the Custom Select Drug List. Preferred brand name drugs are also safe and effective, but require a higher copay/coinsurance. ▪ Tier 3 (nonpreferred brand) – Tier 3 contains brand-name drugs not included in Tier 2. These drugs may not have a proven record for safety or as high of a clinical value as Tier 1 or Tier 2 drugs. Members pay the highest copay/coinsurance for these drugs. ▪ Tier 4 (generic and preferred brand-name specialty) – Tier 4 includes covered specialty drugs listed as generic drugs (Tier 1) or preferred brand-name drugs (Tier 2) from the Custom Select Drug List. These drugs have a proven record for safety and effectiveness, and offer the best value to our members. They have the lowest specialty drug copay/coinsurance. ▪ Tier 5 (nonpreferred brand-name specialty) – Tier 5 includes covered specialty drugs listed as nonpreferred brand name (Tier 3). These drugs may not have a proven record for safety or their clinical value may not be as high as the specialty drugs in Tier 4. They have the highest specialty drug copay/coinsurance.
Prior authorization/step therapy	<p>A process that requires a physician to obtain approval from BCBSM before select prescription drugs (drugs identified by BCBSM as requiring prior authorization) will be covered. Step Therapy, an initial step in the Prior Authorization process, applies criteria to select drugs to determine if a less costly prescription drug may be used for the same drug therapy. This also applies to mail order drugs. Claims that do not meet Step Therapy criteria require prior authorization. Details about which drugs require Prior Authorization or Step Therapy are available online at bcbsm.com/pharmacy.</p>
Drug interchange and generic copay/coinsurance waiver	<p>BCBSM's drug interchange and generic copay/coinsurance waiver programs encourage physicians to prescribe a less-costly generic equivalent.</p> <p>If your physician rewrites your prescription for the recommended generic drug, you will only have to pay a generic copay/coinsurance. In select cases BCBSM may waive the initial copay/coinsurance after your prescription has been rewritten. BCBSM will notify you if you are eligible for a waiver.</p>
Quality limits	<p>To stay consistent with FDA approved labeling for drugs, some medications may have quantity limits.</p>



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Exclusions	<p>The following drugs are not covered:</p> <ul style="list-style-type: none">• Over-the-counter drugs and drugs with comparable OTC counterparts (e.g., antihistamines, cough/cold and acne treatment) unless deemed an Essential Health Benefit or not considered a covered service• State-controlled drugs• Brand-name drugs that have a generic equivalent available• Drugs to treat erectile dysfunction and weight loss• Prenatal vitamins (prescribed and over-the-counter)• Brand-name drugs used to treat heartburn• Compounded drugs, with some exceptions• Cosmetic drugs
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Blue Vision (Pediatric Only)SM Benefits-at-a-Glance

Blue Vision benefits are provided by Vision Service Plan (VSP), the largest provider of vision care in the nation. VSP is an independent company providing vision benefit services for Blues members. To find a VSP doctor, call **1-800-877-7195** or log on to the VSP Web site at **vsp.com**.

Note: Vision benefits are only available to members through the last day of the year in which they turn age 19. Members may choose between prescription glasses (lenses and frame) or contact lenses, but not both.

	In-network	Out-of-network
Member's responsibility (copays)		
Eye exam	None	None
Prescription glasses (lenses and/or frames)	None	None
Medically necessary contact lenses	None	None
Eye exam		
Complete eye exam by an ophthalmologist or optometrist. The exam includes refraction, glaucoma testing and other tests necessary to determine the overall visual health of the patient.	100% of approved amount	Reimbursement up to \$34 (member responsible for any difference)
	One eye exam per calendar year	
Lenses and frames		
Standard lenses (must not exceed 60 mm in diameter) prescribed and dispensed by an ophthalmologist or optometrist. Lenses may be molded or ground, glass or plastic. Also covers prism, slab-off prism and special base curve lenses when medically necessary. Note: Discounts on additional prescription glasses and savings on lens extras when obtained from a VSP doctor.	100% of approved amount	Reimbursement up to approved amount based on lens type (member responsible for any difference)
	One pair of lenses, with or without frames, per calendar year	
Standard frames from a "select" collection	100% of approved amount	Reimbursement up to \$38.25 (member responsible for any difference)
	One frame per calendar year	
Contact lenses		
Medically necessary contact lenses (requires prior authorization approval from VSP and must meet criteria of medically necessary)	100% of approved amount	Reimbursement up to \$210 (member responsible for any difference)
	Covered – annual supply	
Elective contact lenses that improve vision (prescribed, but do not meet criteria of medically necessary) If prescription contact lenses do not meet criteria for medically necessary, members may elect one of the following quantities of lenses as covered in full: <ul style="list-style-type: none">• Standard (one pair annually)• Monthly (six-month supply)• Bi-weekly (three-month supply)• Dailies (three-month supply)	100% of approved amount	\$100 allowance that is applied toward contact lens exam (fitting and materials) and the contact lenses (member responsible for any cost exceeding the allowance)
	Covered according to quantities in your certificate, per calendar year	



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Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

Simply BlueSM HSA PPO Bronze \$6350 0% Medical Coverage with Prescription Drugs Benefits-at-a-Glance

Effective for groups on their plan year

This is intended as an easy-to-read summary and provides only a general overview of your benefits. It is not a contract. Additional limitations and exclusions may apply. Payment amounts are based on BCBSM's approved amount, less any applicable deductible and/or copay/coinsurance. For a complete description of benefits please see the applicable BCBSM certificates and riders, if your group is underwritten or any other plan documents your group uses, if your group is self-funded. If there is a discrepancy between this Benefits-at-a-Glance and any applicable plan document, the plan document will control.

Preauthorization for Select Services – Services listed in this BAAG are covered when provided in accordance with Certificate requirements and, when required, are preauthorized or approved by BCBSM except in an emergency.

Note: A List of services that require approval **before** they are provided is available online at bcbsm.com/importantInfo. Select **Approving covered services**.

Pricing information for various procedures by in-network providers can be obtained by calling the customer service number listed on the back of your BCBSM ID card and providing the procedure code. Your provider can also provide this information upon request.

Preauthorization for Specialty Pharmaceuticals – BCBSM will pay for FDA-approved specialty pharmaceuticals that meet BCBSM's medical policy criteria for treatment of the condition. The prescribing physician **must** contact BCBSM to request preauthorization of the drugs. If preauthorization is not sought, BCBSM will deny the claim and all charges will be the member's responsibility.

Specialty pharmaceuticals are biotech drugs including high cost infused, injectable, oral and other drugs related to specialty disease categories or other categories. BCBSM determines which specific drugs are payable. This may include medications to treat asthma, rheumatoid arthritis, multiple sclerosis, and many other disease as well as chemotherapy drugs used in the treatment of cancer, but excludes injectable insulin.

In-network

Out-of-network *

Member's responsibility (deductibles, copays, coinsurance and dollar maximums)

Note: If an in-network provider refers you to an out-of-network provider, all covered services obtained from that out-of-network provider will be subject to applicable out-of-network cost-sharing.

Deductibles Note: Your deductible combines deductible amounts paid under your Simply Blue HSA medical coverage and your Simply Blue prescription drug coverage.	\$6,350 for one member, \$12,700 for the family (when two or more members are covered under your contract) each calendar year	\$12,700 for one member, \$25,400 for the family (when two or more members are covered under your contract) each calendar year Note: Out-of-network deductible amounts also count toward the in-network deductible.
Flat-dollar copays	See "Prescription Drugs" section	See "Prescription Drugs" section
Coinsurance amounts (percent copays) Note: Coinsurance amounts apply once the deductible has been met.	50% of approved amount for bariatric surgery	• 50% of approved amount for bariatric surgery • 20% of approved amount for most other covered services

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Bronze \$6350 w/ EA, Jan 2016



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Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

In-network

Out-of-network *

Member's responsibility (deductibles, copays, coinsurance and dollar maximums)

Note: If an in-network provider refers you to an out-of-network provider, all covered services obtained from that out-of-network provider will be subject to applicable out-of-network cost-sharing.

Annual out-of-pocket maximums Applies to deductibles, copays and coinsurance amounts for all covered services – including prescription drugs cost-sharing amounts.	\$6,350 for one member, \$12,700 for the family (when two or more members are covered under your contract) each calendar year	\$14,700 for one member, \$29,400 for the family (when two or more members are covered under your contract) each calendar year
Lifetime dollar maximum	None	None

Preventive care services

Health maintenance exam Includes chest x-ray, EKG, cholesterol screening and other select lab procedures	100% (no deductible or copay/coinsurance), one per member per calendar year Note: Additional well-women visits may be allowed based on medical necessity.	Not covered
Gynecological exam	100% (no deductible or copay/coinsurance), one per member per calendar year Note: Additional well-women visits may be allowed based on medical necessity.	Not covered
Pap smear screening Laboratory and pathology services	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Voluntary sterilizations for females	100% (no deductible or copay/coinsurance)	80% after out-of-network deductible
Prescription contraceptive devices Includes insertion and removal of an intrauterine device by a licensed physician	100% (no deductible or copay/coinsurance)	80% after out-of-network deductible
Contraceptive injections	100% (no deductible or copay/coinsurance)	80% after out-of-network deductible
Well-baby and child care visits	100% (no deductible or copay/coinsurance) • 8 visits, birth through 12 months • 6 visits, 13 months through 23 months • 6 visits, 24 months through 35 months • 2 visits, 36 months through 47 months • Visits beyond 47 months are limited to one per member per calendar year under the health maintenance exam benefit	Not covered
Adult and childhood preventive services and immunizations as recommended by the USPSTF, ACIP, HRSA or other sources as recognized by BCBSM that are in compliance with provisions of the Patient Protection and Affordable Care Act	100% (no deductible or copay/coinsurance)	Not covered

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

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In-network

Out-of-network *

Preventive care services

Fecal occult blood screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Flexible sigmoidoscopy exam	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Prostate specific antigen (PSA) screening	100% (no deductible or copay/coinsurance), one per member per calendar year	Not covered
Routine mammogram and related reading	100% (no deductible or copay/coinsurance) Note: Subsequent medically necessary mammograms performed during the same calendar year are subject to your deductible and coinsurance. One per member per calendar year.	80% after out-of-network deductible Note: Out-of-network readings and interpretations are payable only when the screening mammogram itself is performed by an in-network provider. One per member per calendar year.
Routine screening colonoscopy	100% (no deductible or copay/coinsurance) for routine colonoscopy Note: Medically necessary colonoscopies performed during the same calendar year are subject to your deductible and coinsurance. One routine colonoscopy per member per calendar year	80% after out-of-network deductible One routine colonoscopy per member per calendar year

Physician office services

Office visits Must be medically necessary	100% after in-network deductible	80% after out-of-network deductible
Outpatient and home medical care visits Must be medically necessary	100% after in-network deductible	80% after out-of-network deductible
Office consultations Must be medically necessary	100% after in-network deductible	80% after out-of-network deductible
Online visits Must be medically necessary	100% after in-network deductible	80% after out-of-network deductible

Urgent care visits

Urgent care visits Must be medically necessary	100% after in-network deductible	80% after out-of-network deductible
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Emergency medical care

Hospital emergency room	100% after in-network deductible	100% after in-network deductible
Ambulance services Must be medically necessary	100% after in-network deductible	100% after in-network deductible

Diagnostic services

Laboratory and pathology services	100% after in-network deductible	80% after out-of-network deductible
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* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

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Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

In-network

Out-of-network *

Diagnostic services

Diagnostic tests and x-rays	100% after in-network deductible	80% after out-of-network deductible
Therapeutic radiology	100% after in-network deductible	80% after out-of-network deductible

Maternity services provided by a physician or certified nurse midwife

Prenatal care visits	100% (no deductible or copay/coinsurance)	80% after out-of-network deductible
Postnatal care	100% after in-network deductible	80% after out-of-network deductible
Delivery and nursery care	100% after in-network deductible	80% after out-of-network deductible

Hospital care

Semiprivate room, inpatient physician care, general nursing care, hospital services and supplies Note: Nonemergency services must be rendered in a participating hospital.	100% after in-network deductible Unlimited days	80% after out-of-network deductible Unlimited days
Inpatient consultations	100% after in-network deductible	80% after out-of-network deductible
Chemotherapy	100% after in-network deductible	80% after out-of-network deductible

Alternatives to hospital care

Skilled nursing care Must be in a participating skilled nursing facility	100% after in-network deductible Limited to a maximum of 90 days per member per calendar year	100% after in-network deductible Limited to a maximum of 90 days per member per calendar year
Hospice care	100% after in-network deductible Up to 28 pre-hospice counseling visits before electing hospice services; when elected, four 90-day periods – provided through a participating hospice program only; limited to dollar maximum that is reviewed and adjusted periodically (after reaching dollar maximum, member transitions into individual case management)	100% after in-network deductible Up to 28 pre-hospice counseling visits before electing hospice services; when elected, four 90-day periods – provided through a participating hospice program only; limited to dollar maximum that is reviewed and adjusted periodically (after reaching dollar maximum, member transitions into individual case management)
Home health care • must be medically necessary • must be provided by a participating home health care agency	100% after in-network deductible	100% after in-network deductible
Infusion therapy • must be medically necessary • must be given by a participating Home Infusion Therapy (HIT) provider or in a participating freestanding Ambulatory Infusion Center (AIC) • may use drugs that require preauthorization – consult with your doctor	100% after in-network deductible	100% after in-network deductible

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Bronze \$6350 w/ EA, Jan 2016



A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

In-network

Out-of-network *

Surgical services

Surgery Includes related surgical services and medically necessary facility services by a participating ambulatory surgery facility	100% after in-network deductible	80% after out-of-network deductible
Presurgical consultations	100% after in-network deductible	80% after out-of-network deductible
Voluntary sterilization for males Note: For voluntary sterilizations for females, see "Preventive care services."	100% after in-network deductible	80% after out-of-network deductible
Elective Abortions	Covered 100% after in-network deductible	Covered 80% after out-of-network deductible
Gender reassignment surgery	Not covered	Not covered
Bariatric surgery	50% after in-network deductible Limited to a lifetime maximum of one bariatric procedure per member.	50% after out-of-network deductible Limited to a lifetime maximum of one bariatric procedure per member.

Human organ transplants

Specified human organ transplants Must be in a designated facility and coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	100% after in-network deductible	100% after in-network deductible In designated facilities only
Bone marrow transplants Must be coordinated through the BCBSM Human Organ Transplant Program (1-800-242-3504)	100% after in-network deductible	80% after out-of-network deductible
Specified oncology clinical trials Note: BCBSM covers clinical trials in compliance with PPACA.	100% after in-network deductible	80% after out-of-network deductible
Kidney, cornea and skin transplants	100% after in-network deductible	80% after out-of-network deductible

Mental health care and substance abuse treatment

Inpatient mental health care and inpatient substance abuse treatment	100% after in-network deductible Unlimited days	80% after out-of-network deductible Unlimited days
Residential psychiatric treatment facility • covered mental health services must be performed in a residential psychiatric treatment facility • treatment must be preauthorized • subject to medical criteria	100% after in-network deductible	80% after out-of-network deductible
Outpatient mental health care: Facility and clinic	100% after in-network deductible	100% after in-network deductible In participating facilities only
Outpatient mental health care: Physician's office	100% after in-network deductible	80% after out-of-network deductible

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Bronze \$6350 w/ EA, Jan 2016



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Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

In-network

Out-of-network *

Mental health care and substance abuse treatment

Outpatient substance abuse treatment In approved facilities only	100% after in-network deductible	80% after out-of-network deductible (In-network cost-sharing will apply if there is no PPO network)
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Autism spectrum disorders, diagnoses and treatment

Applied behavioral analysis (ABA) treatment When rendered by an approved board-certified behavioral analyst – is limited to a maximum of 25 hours of direct line therapy per week per member, through age 18 Note: Diagnosis of an autism spectrum disorder and a treatment recommendation for ABA services must be obtained by a BCBSM approved autism evaluation center (AAEC) prior to seeking ABA treatment.	100% after in-network deductible	100% after in-network deductible
Outpatient physical therapy, speech therapy, occupational therapy, nutritional counseling for autism spectrum disorder	100% after in-network deductible Physical, speech and occupational therapy with an autism diagnosis is unlimited.	80% after out-of-network deductible Physical, speech and occupational therapy with an autism diagnosis is unlimited.
Other covered services, including mental health services, for autism spectrum disorder	100% after in-network deductible	80% after out-of-network deductible

Other covered services

Outpatient Diabetes Management Program (ODMP) Note: Screening services required under the provisions of PPACA are covered at 100% of approved amount with no in-network cost-sharing when rendered by an in-network provider. Note: When you purchase your diabetic supplies via mail order you will lower your out-of-pocket costs.	100% after in-network deductible for diabetes medical supplies	80% after out-of-network deductible
Allergy testing and therapy	100% after in-network deductible	80% after out-of-network deductible
Chiropractic spinal manipulation and osteopathic manipulative therapy	100% after in-network deductible Limited to a combined 30-visit maximum per member per calendar year (visits are combined with outpatient physical and occupational therapy)	80% after out-of-network deductible Limited to a combined 30-visit maximum per member per calendar year (visits are combined with outpatient physical and occupational therapy)

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Bronze \$6350 w/ EA, Jan 2016



A nonprofit corporation and independent licensee
of the Blue Cross and Blue Shield Association

Location/Subgroup: MML/TOWNSHIP OF
NORTHFIELD
Group-Division: 007011521-0002

In-network

Out-of-network *

Other covered services

Outpatient physical and occupational therapy Provided for rehabilitation/habilitation	100% after in-network deductible Limited to a 30-visit maximum per member per calendar year. Note: This 30-visit outpatient maximum is a combined maximum for all outpatient visits for physical therapy, occupational therapy, chiropractic services, and osteopathic manipulative therapy.	80% after out-of-network deductible Note: Services at nonparticipating outpatient physical therapy facilities are not covered. Limited to a 30-visit maximum per member per calendar year. Note: This 30-visit outpatient maximum is a combined maximum for all outpatient visits for physical therapy, occupational therapy, chiropractic services, and osteopathic manipulative therapy.
Outpatient speech therapy	100% after in-network deductible Limited to a 30-visit maximum per member per calendar year.	80% after out-of-network deductible Limited to a 30-visit maximum per member per calendar year.
Durable medical equipment Note: DME items required under the provisions of PPACA are covered at 100% of approved amount with no in-network cost-sharing when rendered by an in-network provider. For a list of covered DME items required under PPACA, call BCBSM.	100% after in-network deductible	100% after in-network deductible
Prosthetic and orthotic appliances	100% after in-network deductible	100% after in-network deductible
Private duty nursing care	Not covered	Not covered

* Services from a provider for which there is no Michigan PPO network and services from an out-of-network provider in a geographic area of Michigan deemed a "low access area" by BCBSM for that particular provider specialty are covered at the in-network benefit level. Cost-sharing may differ when you obtain covered services outside of Michigan. If you receive care from a nonparticipating provider, even when referred, you may be billed for the difference between our approved amount and the provider's charge.

Simply Blue HSA Bronze \$6350 w/ EA, Jan 2016



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Simply BlueSM HSA PPO Prescription Drug Coverage Benefits-at-a-Glance

Specialty Pharmaceutical Drugs – The mail order pharmacy for **specialty drugs** is Walgreens Specialty Pharmacy, LLC, an independent company. Specialty prescription drugs (such as Enbrel[®] and Humira[®]) are used to treat complex conditions such as rheumatoid arthritis, multiple sclerosis and cancer. These drugs require special handling, administration or monitoring. Walgreens Specialty Pharmacy will handle mail order prescriptions only for specialty drugs while many in-network retail pharmacies will continue to dispense specialty drugs (check with your local pharmacy for availability). Other mail order prescription medications can continue to be sent to Express Scripts. (Express Scripts is an independent company providing pharmacy benefit services for Blues members.) A list of specialty drugs is available on our Web site at bcbsm.com/pharmacy. If you have any questions, please call Walgreens Specialty Pharmacy customer service at 1-866-515-1355.

We will not pay for more than a 30-day supply of a covered prescription drug that BCBSM defines as a "specialty pharmaceutical" whether or not the drug is obtained from a **90-Day Retail Network provider** or mail-order provider. We may make exceptions if a member requires more than a 30-day supply. BCBSM reserves the right to limit the quantity of select specialty drugs to no more than a 15-day supply for **each** fill. Your copay/coinsurance will be reduced by one-half for each fill once applicable deductibles have been met.

Select Controlled Substance Drugs – BCBSM will limit the initial fill of **select** controlled substances to a 15-day supply. The member will be responsible for only one-half of their cost-sharing requirement typically imposed on a 30-day fill. **Subsequent fills** of the **same** medication will be eligible to be filled as prescribed, subject to the applicable cost-sharing requirement. Select controlled substances affected by this prescription drug requirement are available online at bcbsm.com/pharmacy.

Member's responsibility (copays and coinsurance amounts)

Your Simply Blue HSA prescription drug benefits, including mail order drugs, are subject to the **same** deductible and **same** annual out-of-pocket maximum required under your Simply Blue HSA medical coverage. The 20% member liability for covered drugs obtained from an out-of-network pharmacy will not contribute to your annual out-of-pocket maximum.

Benefits are not payable until after you have met the Simply Blue HSA annual deductible. After you have satisfied the deductible you are required to pay applicable prescription drug copays and coinsurance amounts which are subject to your annual out-of-pocket maximums.

	In-network pharmacy	Out-of-network pharmacy
Coinurance amounts (percent copays) Note: Coinsurance amounts apply once the deductible has been met.	After deductible is met, you pay no coinsurance	After deductible is met, you pay 20% of approved amount plus an additional 20% of BCBSM approved amount for the drug
Mail order (home delivery) prescription drugs	Coinurance for up to a 90 day supply: After deductible is met, you pay no coinsurance	No coverage



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Covered services

	In-network pharmacy	Out-of-network pharmacy
FDA-approved drugs	Subject to Simply Blue HSA medical deductible and copay/coinsurance	Subject to Simply Blue HSA medical deductible and copay/coinsurance plus an additional 20% prescription drug out-of-network penalty
FDA-approved generic and select brand-name prescription preventive drugs, supplements and vitamins as required by PPACA (non-self-administered drugs are not covered)	100% of approved amount	80% of approved amount
Other FDA-approved brand-name prescription preventive drugs, supplements and vitamins as required by PPACA (non-self-administered drugs are not covered)	Subject to Simply Blue HSA medical deductible and copay/coinsurance	Subject to Simply Blue HSA medical deductible and copay/coinsurance plus an additional 20% prescription drug out-of-network penalty
FDA-approved generic and select brand-name prescription contraceptive medication (non-self-administered drugs are not covered)	100% of approved amount	80% of approved amount
Other FDA-approved brand-name prescription contraceptive medication (non-self-administered drugs are not covered)	Subject to Simply Blue HSA medical deductible and copay/coinsurance	Subject to Simply Blue HSA medical deductible and copay/coinsurance plus an additional 20% prescription drug out-of-network penalty
Disposable needles and syringes – when dispensed with insulin, or other covered injectable legend drugs Note: Needles and syringes have no copay/coinsurance.	Subject to Simply Blue HSA medical deductible and copay/coinsurance for the insulin or other covered injectable legend drug	Subject to Simply Blue HSA medical deductible and copay/coinsurance for the insulin or other covered injectable legend drug plus an additional 20% prescription drug out-of-network penalty

Features of your prescription drug plan

Clinical Drug List	A continually updated list of FDA-approved medications that represent each therapeutic class. The drugs on the list are chosen by the BCBSM Pharmacy and Therapeutics Committee for their effectiveness, safety, uniqueness and cost efficiency. The goal of the drug list is to provide members with the greatest therapeutic value at the lowest possible cost.
Drug Interchange and generic copay/coinsurance waiver	BCBSM's drug interchange and generic copay/coinsurance waiver programs encourage physicians to prescribe a less-costly generic equivalent. If your physician rewrites your prescription for the recommended generic or OTC alternate drug, you will only have to pay a generic copay/coinsurance. In select cases BCBSM may waive the initial copay/coinsurance after your prescription has been rewritten. BCBSM will notify you if you are eligible for a waiver.
Quantity limits	To stay consistent with FDA approved labeling for drugs, some medications may have quantity limits.
Prescription drug preferred therapy	A step-therapy approach that encourages physicians to prescribe generic, generic alternative or over-the-counter medications before prescribing a more expensive brand-name drug. It applies only to prescriptions being filled for the first time of a targeted medication. Before filling your Initial prescription for select, high-cost, brand-name drugs, the pharmacy will contact your physician to suggest a generic alternative. A list of select brand-name drugs targeted for the preferred therapy program is available at bcbsm.com/pharmacy , along with the preferred medications. If our records indicate you have already tried the preferred medication(s), we will authorize the prescription. If we have no record of you trying the preferred medication(s), you may be liable for the entire cost of the brand-name drug unless you first try the preferred medication(s) or your physician obtains prior authorization from BCBSM. These provisions affect all targeted brand-name drugs, whether they are dispensed by a retail pharmacy or through a mail order provider.



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Blue Vision (Pediatric Only)SM Benefits-at-a-Glance

Blue Vision benefits are provided by Vision Service Plan (VSP), the largest provider of vision care in the nation. VSP is an independent company providing vision benefit services for Blues members. To find a VSP doctor, call **1-800-877-7195** or log on to the VSP Web site at **vsp.com**.

Note: Vision benefits are only available to members through the last day of the year in which they turn age 19. Members may choose between prescription glasses (lenses and frame) or contact lenses, but not both.

	In-network	Out-of-network
Member's responsibility (copays)		
Eye exam	None	None
Prescription glasses (lenses and/or frames)	None	None
Medically necessary contact lenses	None	None
Eye exam		
Complete eye exam by an ophthalmologist or optometrist. The exam includes refraction, glaucoma testing and other tests necessary to determine the overall visual health of the patient.	100% of approved amount	Reimbursement up to \$34 (member responsible for any difference)
	One eye exam per calendar year	
Lenses and frames		
Standard lenses (must not exceed 60 mm in diameter) prescribed and dispensed by an ophthalmologist or optometrist. Lenses may be molded or ground, glass or plastic. Also covers prism, slab-off prism and special base curve lenses when medically necessary. Note: Discounts on additional prescription glasses and savings on lens extras when obtained from a VSP doctor.	100% of approved amount	Reimbursement up to approved amount based on lens type (member responsible for any difference)
	One pair of lenses, with or without frames, per calendar year	
Standard frames from a "select" collection	100% of approved amount	Reimbursement up to \$38.25 (member responsible for any difference)
	One frame per calendar year	
Contact lenses		
Medically necessary contact lenses (requires prior authorization approval from VSP and must meet criteria of medically necessary)	100% of approved amount	Reimbursement up to \$210 (member responsible for any difference)
	Covered – annual supply	
Elective contact lenses that improve vision (prescribed, but do not meet criteria of medically necessary) If prescription contact lenses do not meet criteria for medically necessary, members may elect one of the following quantities of lenses as covered in full: <ul style="list-style-type: none">• Standard (one pair annually)• Monthly (six-month supply)• Bi-weekly (three-month supply)• Dailies (three-month supply)	100% of approved amount	\$100 allowance that is applied toward contact lens exam (fitting and materials) and the contact lenses (member responsible for any cost exceeding the allowance)
	Covered according to quantities in your certificate, per calendar year	

Memo

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: Kennels Ordinance

Dear Township Board,

Attached is the ordinance and packet of materials regarding the Planning Commissions change to allow Kennels in Limited Industrial and General Industrial Districts as conditional uses. The Planning Commission voted unanimously to allow these changes. I recommend approval.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Howard Fink", written in black ink.

Howard Fink, Township Manager

ORDINANCE NO.

NORTHFIELD TOWNSHIP, WASHTENAW COUNTY MI

AN ORDINANCE OF THE BOARD OF TRUSTEES OF NORTHFIELD TOWNSHIP, MICHIGAN, TO AMEND THE ZONING ORDINANCE SECTION 36-510 AND 36-533 TEXT TO MAKE KENNELS CONDITIONAL USES IN THE LIMITED INDUSTRIAL (LI) DISTRICT AND GENERAL INDUSTRIAL (GI) DISTRICT, AS SUMMARIZED BELOW.

Whereas The Planning Commission has reviewed Article XVIII – LI – Limited Industrial District; and,

Whereas The Planning Commission has reviewed Article XIX – GI –General Industrial District and,

Whereas The Planning Commission wishes to allow kennels as a conditional use in the LI-Limited Industrial District and GI-General Industrial District; and,

Whereas, The Planning Commission held a public hearing and recommended approval of the following amendments; and,

Now, therefore, be it ordained by the Northfield Township Board of Trustees that the below zoning text and various articles be amended as follows:

Section 1: Article XVIII, LI-Limited Industrial District, section 36-510 be amended to add the following conditional use:

10) Kennels, subject to the requirements of Section 36-714.

Section 2: Article XIX, GI – General Industrial District, section 36-533 be amended to add the following conditional use:

10) Kennels, subject to the requirements of Section 36-714

Section 3: MISCELLANEOUS

If any portion of this Ordinance shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Ordinance.

All ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency. Provided, however, that such repeal shall be only to the extent of such inconsistency, and in all other respects the ordinances or parts of ordinances are hereby ratified, re-established and confirmed.

Section 4: Effective Date

The provisions of this Zoning Code amendment are hereby ordered to take effect the day following its publication in a newspaper of general circulation within the Township. This Ordinance is

hereby declared to have been adopted by the Township Board of Trustees of the Township of Northfield in a meeting duly called and held on this 11th day of October, 2016.

**TOWNSHIP OF NORTHFIELD,
WASHTENAW COUNTY, MICHIGAN**

Marilyn Engstrom, Supervisor

ATTEST:

Angela Westover, Clerk

I, Angela Westover, Northfield Township Clerk, hereby certify as follows:

- A. The above Ordinance was passed by the Northfield Township Board of Trustees on the 11th day of October, 2016. The names of the members voting thereon and how each member voted was as follows:

Yeas:

Nays:

Absent

- B. A true copy of the above Ordinance was published in Ann Arbor News, a newspaper circulating within the Township, on the ___th day of ___, 2016, and;

- C. The effective date of the above Ordinance is the ___th day of ___ 2016.

NORTHFIELD TOWNSHIP BOARD

By: _____
Angela Westover, Clerk

**NORTHFIELD TOWNSHIP PLANNING COMMISSION
NOTICE OF REGULAR MEETING
September 21, 2016 at 7:00 p.m.
Second Floor, Public Safety Building
8350 Main Street, Whitmore Lake, MI 48189**

AGENDA

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. ADOPTION OF AGENDA**
- 5. CALL TO THE PUBLIC**
- 6. CLARIFICATIONS FROM COMMISSION**
- 7. CORRESPONDENCE**
- 8. PUBLIC HEARINGS**
 - A. Amendments to the Northfield Township Zoning Ordinance text to make Kennels Conditional Uses in the LI-Limited Industrial District and GI-General Industrial District**
- 9. REPORTS OF COMMITTEES**
 - A. Board of Trustees**
 - B. ZBA**
 - C. Staff**
 - D. Planning Consultant**
- 10. UNFINISHED BUSINESS**
 - A. Gyoa Leasing, Inc. 1451 E North Territorial Road – Determination on the uses allowed on the site and the approvals required based on site activity**
 - B. Proposed amendments to Repeal the ES- Enterprise Service District, Revise the GC-General Commercial District, Rezone ES Parcels GC, and related amendments**
- 11. NEW BUSINESS**
 - A. Amendments to the Northfield Township Zoning Ordinance text to make Kennels Conditional Uses in the LI-Limited Industrial District and GI-General Industrial District**
- 12. APPROVAL OF PRECEDING MINUTES: September 7, 2016 Regular Meeting**
- 13. FINAL CALL TO THE PUBLIC**
- 14. COMMENTS FROM THE COMMISSIONERS**
- 15. ANNOUNCEMENT: Next Regular Meeting – October 5, 2016**
- 16. ADJOURNMENT**

This notice is posted in compliance with PA 267 Of 1976 as amended (open meetings act) MCLA 41.7 2A (2) (3) and the Americans with Disabilities Act. (ADA) Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734) 449-5000 seven days in advance.

8350 Main Street, Whitmore Lake, MI 48189-0576
www.twp.northfield.mi.us

Telephone: (734) 449-5000

Fax: (734) 449 –0123

Website:

NORTHFIELD TOWNSHIP PLANNING COMMISSION

NOTICE OF PUBLIC HEARING

The Northfield Township Planning Commission will hold a public hearing at 7:00 P.M. Wednesday, September 21, 2016 at the Northfield Township Offices – Second Floor, 8350 Main Street, Whitmore Lake, MI 48189. The purpose for the public hearing is to receive comments on proposed amendments to the Northfield Township Zoning Ordinance text to make kennels conditional uses in the Limited Industrial (LI) District and General Industrial (GI) district, as summarized below.

ARTICLE XVIII. – LI – LIMITED INDUSTRIAL DISTRICT

The following sub-section is proposed to be added:

Sec. 36-510(10). Kennels, subject to the requirements of Section 36-714.

ARTICLE XIX. – GI – GENERAL INDUSTRIAL DISTRICT

The following sub-section is proposed to be added:

Sec. 36-533(10). Kennels, subject to the requirements of Section 36-714.

The complete text of the proposed amendments may also be examined on the Northfield Township website at www.twp.northfield.mi.us and at the Northfield Township Building/Zoning Department, 8350 Main Street, Whitmore Lake, MI 48189 between 8:00 A.M. and 4:30 P.M., Monday – Friday. All persons are invited to attend and be heard. Written comments regarding the proposed amendments should be directed to the Northfield Township Planning Commission Chairman at the Northfield Township Building/Zoning Department before 12:00 p.m. on the day of the meeting.

This notice is in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.7, 2A (2) (3) and the Americans with Disabilities Act (ADA). Individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Offices at 734-449-2880 seven days in advance.

Angela Westover – Northfield Township Clerk

Publish: Sunday, September 4, 2016

Newspaper: legalads@mlive.com

MEMO

TO: Northfield Township Planning Commission
FROM: Patrick Sloan, AICP
Senior Principal Planner
SUBJECT: Proposed Amendments to the Limited Industrial (LI) and General Industrial (GI)
Districts for Kennels
DATE: September 15, 2016

At the August 17, 2016 Planning Commission meeting, the Planning Commission discussed amendments to the Limited Industrial (LI) district and General Industrial (GI) district to permit kennels as either permitted uses or conditional uses. After discussing the benefits and concerns of allowing kennels in the LI and GI districts, the Planning Commission adopted a motion to schedule a public hearing for a proposal to amend the Zoning Ordinance to make kennels conditional uses in both the LI and GI districts. Enclosed for your review are proposed amendments to Section 36-510 (Conditional Uses in the LI district) and Section 36-533 (Conditional uses in the GI district). In each district, the Planning Commission and Township Board would be required to review the Conditional Use application, and any kennel would be required to meet the use standards of Section 36-714.

A public hearing has been scheduled and duly noticed for the Planning Commission meeting on Wednesday, September 21, 2016.

ARTICLE XVIII. - LI—LIMITED INDUSTRIAL DISTRICT

Sec. 36-510. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter.

- (1) Minor or major repair of vehicles. All work, materials, equipment and waste products shall be contained within a completely enclosed building, and outdoor storage areas for vehicles shall be screened from view.
- (2) Restaurants and cafeteria facilities for employees.
- (3) Bus, truck, taxi and rail terminals.
- (4) Open air display area, subject to the requirements of section 36-737.
- (5) Business/technical schools, when licensed by the state, which provide education in skills which are commonly used in the principal uses permitted in this district, such as schools for the training of engineering technicians, machine operators, and vehicle mechanics and body repair person.
- (6) Retail sales of items that are the same as the items sold at wholesale on the premises, or are related by use or design to such wholesale items; provided that the total amount of retail sales shall not exceed 25 percent of the annual wholesale sales on the premises. Retail sales shall be strictly incidental to wholesale sales.
- (7) Outdoor storage of recreational vehicles, subject to the requirements of section 36-703.
- (8) Commercial communications apparatuses, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII of this chapter.
- (9) Outdoor storage of materials and equipment to be used as part of the principal business, and products resulting from the principal business, subject to the requirements of sections 36-701 and 36-702.
- (10) Kennels, subject to the requirements of Section 36-714.
(~~Ord. of 7-22-2013, § 40.03; Ord. No. 14-34, § 1, 1-13-2015~~)

ARTICLE XIX. - GI—GENERAL INDUSTRIAL DISTRICT

Sec. 36-533. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:

- (1) Vehicle towing services.
- (2) Plating shops.
- (3) Heat treating processes.
- (4) Junkyards and inoperative vehicle storage, subject to the provisions of this chapter and also to the provisions of the current junkyard resolution.
- (5) Retail sales of items that are the same as the items sold at wholesale on the premises, or are related by use or design to such wholesale items; provided that the total amount of retail sales shall not exceed 25 percent of the annual wholesale sales on the premises. Retail sales shall be strictly incidental to wholesale sales.
- (6) Concrete and asphalt mixing or production plants.
- (7) Outdoor storage of recreational vehicles, subject to the requirements of section 36-703.
- (8) Other similar uses.
- (9) Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII of this chapter.
- (10) Kennels, subject to the requirements of Section 36-714.

MEMO

TO: Northfield Township Planning Commission
FROM: Patrick Sloan, AICP
Senior Principal Planner
SUBJECT: Proposed Amendments to Repeal the Enterprise Service (ES) District, Revise the General Commercial (GC) District, and Rezone ES Parcels GC
DATE: September 15, 2016

At the September 7, 2016 Planning Commission meeting, we analyzed the impact of repealing the ES District, revising the GC District to include some existing ES uses, and rezoning current ES parcels to GC. After reviewing the analyses, the Planning Commission adopted a motion to consider these amendments in ordinance form at the next meeting on September 21, 2016. If the Planning Commission is in agreement with the form and content of the proposed amendments, the next step of the process will be to schedule a public hearing.

The scope of the proposed amendments consists of the following:

- 1. Repeal of the ES District (Article XX).** This article would be repealed and would be labeled “reserved” for future use and to preserve the numbering of subsequent articles.
- 2. Delete Reference to ES District in Establishment of Districts Section (Section 36-49(15)).** Enclosed is a proposed amendment to Section 36-49(15), which simply strikes the reference to the ES District and renumbers the subsequent articles.
- 3. Delete References to ES District in Sign Regulations (Sections 36-793(a) [introductory paragraph only] and (c)).** Enclosed is a proposed amendment to Sections 36-793(a) (introductory paragraph only) and (c) to delete two references to the ES district. Because the same regulations also apply to the GC district, the deleted references to the ES district will have no impact if the current ES parcels are rezoned to GC.
- 4. Amend the GC District (Article XIV).** Enclosed are proposed amendments to Article XIV, which consist of adding “Hospitals, nursing homes, and sanitariums” as Conditional Uses (which are currently Conditional Uses in ES) and clarify the conditions under which a dwelling unit may be located in a principal building for security purposes. The “Open air display” use was clarified to require a relationship to the principal use of the site and compliance with the requirements of Section 36-701 (Storage of Materials).

5. **Amend the Local Commercial (LC) District (Section 36-363).** Enclosed is a proposed amendment to Sections 36-363(2) and (3) of the Zoning Ordinance to clarify that food services and banks shall not have drive-through facilities. Currently, drive-through facilities are not permitted in the LC district because they are not listed, but we recommend being explicit. Drive-through facilities are current conditional uses in the General Commercial and Highway Commercial Districts.
6. **Rezoning Current ES Parcels to GC.** The following 11 parcels are currently zoned ES, and we recommend rezoning them to GC:

- Parcel B-02-08-250-022, 8761 and 8769 Main St.
- Parcel B-02-08-250-011, 8737 and 8741 Main St.
- Parcel B-02-08-250-012, 8725 and 8735 Main St.
- Parcel B-02-08-250-018, 8715 and 8719 Main St.
- Parcel B-02-08-250-021, No address Main St.
- Parcel B-02-08-250-020, 8711 Main St.
- Parcel B-02-08-250-015, 8633 Main St.
- Parcel B-02-08-250-016, 8505 Main St.
- Parcel B-02-08-250-017, 8475 Main St.
- Parcel B-02-08-327-001, 8445 Main St.
- Parcel B-02-08-327-002, 8425 Main St.

Finally, if the above amendments are scheduled for a public hearing, we also recommend including the proposed amendments to Section 36-701 (Storage of Materials) that were considered at the August 17, 2016 Planning Commission meeting. The proposed amendments to Section 36-701 are enclosed for your review. If the current ES parcels are rezoned to GC, outdoor storage of materials will become a conditional use for these parcels. Because the screening of storage was originally a major discussion item when revisions to the ES district were originally proposed, we recommend carrying forward the proposed amendments to the outdoor storage regulations.

We look forward to discussing these with you at the next Planning Commission meeting.

Sec. 36-49. - Establishment of districts.

The township is hereby divided into the following zoning districts as shown on the official zoning map, which, together with all explanatory matter shown thereon, is hereby adopted by reference and declared to be a part of this chapter.

- (1) RC—Recreation Conservation District.
- (2) AR—Agriculture District.
- (3) LR—Low Density Residential District.
- (4) SR-1—Single-Family Residential District One.
- (5) SR-2—Single-Family Residential District Two.
- (6) MR—Multiple-Family Residential District.
- (7) MHP—Mobile Home Park District.
- (8) WLD—Whitmore Lake District.
- (9) LC—Local Commercial District.
- (10) GC—General Commercial District.
- (11) HC—Highway Commercial District.
- (12) RO—Residential/Office District.
- (13) LI—Limited Industrial District.
- (14) GI—General Industrial District.
- ~~(15) ES—Enterprise Service District.~~
- ~~(16)~~ (15) PSC—Planned Shopping Center District.
- ~~(17)~~ (16) RTM—Research/Technology/Manufacturing District.
- ~~(18)~~ (17) PUD—Planned Unit Development District.

Sec. 36-793. - Signs permitted in business and industrial districts. *(introductory paragraph of (a) only)*

- (a) A sign, except billboards, which shall be regulated as set forth in section 36-794, in ~~ES~~-LC, GC, HC, RO, WLD-D, WLD-NV, WLD-W, and RTM districts, is permitted only where it identifies an enterprise occupying the same lot upon which the sign is located and shall conform to the following regulations:

Sec. 36-793. - Signs permitted in business and industrial districts.

- (c) Banners, pennants, searchlights, balloons, or other gas-filled or fan powered figures shall be permitted at the opening of a new business or for a special event or sale in the WLD, LC, GC, HC, RO, LI, GI, ~~ES~~-PSC, RTM, and nonresidential PUDs for a period not to exceed 14 days in any 30-day period. The days of display must be specified on the sign permit. Each of these types of signs shall require a separate permit. Six of these types of signs (occasions) shall be permitted in any one calendar year per zoning lot. Such signs shall not obstruct pedestrian or vehicular view and shall not interfere in any way with traffic flow. Banners shall have a maximum area of 32 square feet. Balloons and gas-filled or fan-powered figures shall not exceed the maximum height restrictions for the district in which they are located. The setback standards of section 36-789(2) must be met for these types of signs.

ARTICLE XIV. - GC—GENERAL COMMERCIAL DISTRICT

Sec. 36-389. - Purpose.

This district is composed of those areas of the township whose principal use is and ought to be general comparison retail, service and repair business activities which serve the entire township and surrounding area. It is the intent of this district to be located along major transportation networks within the township. This district has been located within the township to permit the development of these business activities, to protect adjacent agricultural, residential and industrial areas against the encroachment of incompatible uses, and to lessen congestion on public streets and highways. To these ends, certain uses which would function more effectively in other districts and would interfere with the operation of these business activities and the purpose of this district, have been excluded.

Sec. 36-390. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures are permitted in this district:

- (1) All permitted uses allowed in LC—Local Commercial Districts as provided in section 36-363.
- (2) Business and professional offices, such as legal, engineering, accounting, financial and insurance.
- (3) Retail services, including department stores, furniture stores, appliance stores, and super markets.
- (4) Commercial recreation facilities including indoor theaters, bowling alleys, skating rinks, racket clubs.
- (5) Agricultural services, including machinery sales and repair establishments, and farm supply stores.
- (6) Showroom and sales of new automobiles, farm machinery, and other vehicle and equipment, and the display and sale of used cars, farm machinery, and other vehicles and equipment when in conjunction with a showroom and sales of new units thereof; and repair of same when in conjunction with a showroom and sales of new units thereof. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.
- (7) Equipment services, including repair; radio and television, electrical appliance shop, plumber, electrician and other similar services and trades.
- (8) Printing, lithographic, blueprinting and similar uses.

Sec. 36-391. - Conditional uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted subject to obtaining a conditional use permit as provided in article XXVII of this chapter:

- (1) Bars or establishments principally used for the sale of beer, wine or intoxicating liquor for consumption on the premises, subject to the requirements of section 36-710.
- (2) Funeral establishments, mortuary.
- (3) Hotel, tourist home and boarding and rooming house.
- (4) Animal hospital or clinic.

- (5) Open air display area for the sale of manufactured products, such as or similar to garden furniture, earthenware, hardware items and nursery stock, or the rental of manufactured products or equipment, small tools, pneumatic-tired two-wheeled and four-wheeled utility trailers, pneumatic-tired cement mixers, wheelbarrows, rollers and similar products or equipment. Displays must be located behind all setback lines and shall be related to the principal use of the site. Open air displays shall meet the requirements of Section 36-701.
- (6) Automotive service station, including minor repair services, subject to the requirements of section 36-712.
- (7) Contractor wholesale supply when in conjunction with general retail sales of items including electrical, plumbing, lumber, and/or garden supplies.
- (8) Boat sales and marinas.
- (9) One dwelling unit within the principal building or structure for security purposes only, provided that the dwelling unit is accessory to the principal use.
- (10) Mini-warehousing, subject to the requirements of section 36-736.
- (11) Lots for the sale of used cars, used farm machinery, and other used vehicles and equipment, when not sold in conjunction with sales of new cars, machinery, vehicles, or equipment. Display of any vehicles shall not be within street right-of-way, in any required side or rear yard, or in any required transition strip.
- (12) Minor repair of vehicles, provided all work, materials, equipment, and waste products shall be contained within a completely enclosed building, subject to the requirements of section 36-712.
- (13) Drive-through facilities for a use permitted in the GC district, subject to the requirements of section 36-737.
- (14) Temporary outdoor sales, subject to the requirements of section 36-734.
- (15) Outdoor seating and/or service when associated with a restaurant subject to the requirements of section 36-735.
- (16) Bowling alleys, miniature golf courses, commercial swimming pools, skating rinks.
- (17) Controlled uses as defined in section 36-710.
- (18) Restaurants serving alcoholic beverages, provided that the gross receipts thereof derived from the sale of food and other goods and services exceed 50 percent of the total gross receipts.
- (19) Child care facilities.
- (20) Commercial communications apparatus, if located on existing commercial communications or electrical towers, or other existing appropriate structure, and subject to the provisions of section 36-720, in addition to the requirements of article XXVII (conditional uses) of this chapter.
- (21) Sexually oriented businesses, as defined within section 36-721 and subject to the requirements of sections 36-721 and 36-710.
- (22) Hospitals, nursing homes, and sanitariums.

ARTICLE XIII. - LC—LOCAL COMMERCIAL DISTRICT

Sec. 36-363. - Permitted uses.

The following buildings and structures, and uses of parcels, lots, buildings and structures, are permitted in this district:

- (1) Clothing and apparel services, including laundry pickup, automatic laundry, dressmaking, millinery, tailor shop and shoe repair shop.
- (2) Food services including grocery, meat market, bakery, restaurant, delicatessen and fruit market, and similar self-serve units but not including any business of a drive-in or drive-through type.
- (3) Personal services, including barber shops and beauty salons, medical and dental clinics, music studios, banks and saving and loan associations (without drive-through facilities) and other similar uses.
- (4) Personal service offices, such as accountant, attorney, and real estate offices, provided such use shall not exceed 4,000 square feet of floor area in any building.
- (5) Retail services, including drug store, hardware, and gift shop, and dry goods and notions store.
- (6) Essential services, as provided in section 36-65.
- (7) A sign, only in accordance with the regulations specified in article XXVI of this chapter.
- (8) An accessory use, building or structure.

Sec. 36-701. - Storage of materials.

Except as otherwise provided in this chapter, the following regulations shall govern the storage of materials:

- (1) The location or storage of abandoned, discarded, unused, unusable, or inoperative appliances, furniture, equipment, or materials (but not including inoperative vehicles), shall be regulated as follows, except for junkyards, in which case the regulations set forth in section 36-713 shall apply.
- (2) On any lot or parcel in any recreation-conservation or agriculture district, unless in conjunction with an approved use, all commercially produced products and/or materials, or equipment and machinery, whether operative or inoperative, must be stored within a completely enclosed building. Bona fide farm operations shall not be subject to storing bona fide farm equipment and/or material within enclosed buildings when part of an on going farming operation.
 - a. On any lot or parcel in any recreation-conservation, agriculture, residential, office, or commercial district, the owner or tenant shall locate and store such materials within a completely enclosed building. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
 - b. On any lot or parcel in any industrial district, the owner or tenant shall locate and store such materials:
 1. Within a completely enclosed building, where required; or
 2. Where outdoor storage is permitted, within an area surrounded by a solid, unpierced fence or wall at least seven feet in height and not less in height than the materials located or stored therein, and not closer to the lot lines than the minimum yard requirements for said districts. Such storage shall be for future transfer to other premises and shall not be for the purpose of hire or sale.
- (3) Garbage, trash, and similar refuse to be stored outside a building in a multiple residential, business, or industrial district shall be stored within containers approved by the county health department and said containers shall be stored within a screened enclosure. The enclosure shall be constructed of an opaque material, such as wood, concrete blocks, or brick, and shall be enclosed on at least three sides. The fourth side may be open for access or access may be provided by one or more gates. The storage area shall have a concrete floor at least four inches thick.
- (4) Outdoor storage of products, materials, and equipment, except vehicles owned and operated by the principal business or in conjunction with a licensed vehicle sales lot, shall be subject to the following regulations:
 - a. Such storage shall not be located within the area between the front face of the building, as extended across the entire width of the lot, and the street right-of-way (except where permitted by the Planning Commission in the front yard adjacent to US-23); in any required yard setback area; or in any required transition strip.
 - b. Such storage shall not be located in any required parking or loading space.

Commented [PS1]: Editorial Comment: The Zoning Ordinance appears to define the yard adjacent to US-23. "front yard." Because there are many sites with outdoor storage adjacent to US-23, the propose amendment will allow storage at the discretion of the Planning Commissi

Deleted: side or rear

- c. Such storage shall be strictly and clearly incidental to the principal use and only products and materials owned or produced by the principal business, and equipment owned and operated by the principal use, shall be permitted for storage under this subsection. Such storage shall not be permitted as a principal use of a lot.
- d. The area for such storage shall be screened from view on all sides by a staggered double row of evergreen trees at least eight (8) feet in height and spaced fifteen (15) feet on center at the time of planting. As the evergreen trees mature, a screen of six (6) feet in height shall be maintained, which shall include replacing dead or dying evergreen trees, planting additional evergreen trees where needed, or planting evergreen shrubs where the bottom branches of evergreen trees have been removed or do not create the required screen. The Planning Commission may also require an opaque fence or masonry wall of six (6) feet in height or the height of materials stored, whichever is higher, to be constructed around the perimeter of the outdoor storage areas. Wire fences with inserted strips of metal, plastic and similar materials shall not be permitted as acceptable screening. The Planning Commission may waive or modify the evergreen screening requirements where there is existing vegetation that can be used to fulfill or supplement the requirements of this sub-section.
- e. The location and size of areas for such storage, nature of items to be stored therein, and details of the enclosure, including description of materials, height, and typical elevation of the enclosure, shall be provided as part of site plan review. The Planning Commission may limit the height of materials stored based on the nature of the materials, adjacent land uses and zoning districts, visibility, and impact on public health, safety, and general welfare.

Commented [PS2]: Editorial Comment: The deleted comment here is redundant, as it is repeated in sub-section (d), below.

Deleted: Such storage areas which are visible to general public shall be screened from view on all sides.

Commented [PS3]: Editorial Comment: Currently, the Zoning Ordinance requires a 6-foot high wall or fence. With the requirement for evergreen screening, requiring a wall or fence in addition will be at the discretion of the Planning Commission.

Deleted: Screening shall be constructed of wood or masonry materials.

Deleted: substituted for the required

Deleted: The screen shall not be less than six feet in height. Vegetative screening may be required for buffering purposes as required by the planning commission.

Deleted: (Ord. of 7-22-2013, § 60.04)¶

MEMO

TO: Northfield Township Planning Commission
FROM: Patrick Sloan, AICP
Senior Principal Planner
SUBJECT: Gyoa Leasing, Inc.
DATE: September 16, 2016

At the August 17, 2016 Planning Commission meeting, the Planning Commission discussed Gyoa Leasing, Inc. at 1451 N. Territorial Rd. Specifically, the Planning Commission wanted to know why the applicant had not yet filed a site plan application for review. A Conditional Use permit was recommended for approval by the Planning Commission at its July 15, 2015 meeting and approved by the Township Board at its meeting on August 25, 2016 for retail sales not to exceed 25% in Buildings A and B. However, a site plan application was not required at that time.

At the August 17, 2016 Planning Commission meeting, the Planning Commission recommended that Township representatives meet with the owner of Gyoa Leasing to discuss the applicable site plan requirements. On September 1, 2016, a meeting was held at the Township Hall between the Township Manager, Building Official, Zoning Administrator (Vidya Krishnan), Ryan Steele (owner), Todd Pascoe (applicant's engineer), and me. After reviewing the file and the Zoning Ordinance, we concluded that the Conditional Use permit runs with the land and that a site plan must be filed prior to the establishment of the retail uses or any exterior changes proposed on Conditional Use plan. Until then, the owner may clean up the site, make repairs, and use the site for a principal permitted use (e.g., indoor minor truck repair, maintenance of vehicles, outdoor storage of trucks). Enclosed is a review report from the Zoning Administrator and me.

This item will be on the September 21, 2016 Planning Commission agenda for discussion.

NORTHFIELD TOWNSHIP PLANNING COMMISSION Minutes of Regular Meeting September 7, 2016

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Dignan at 7:00 P.M. at 8350 Main Street.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:	
Janet Chick	Present (arrived at 7:10 P.M.)
Marlene Chockley	Present
Brad Cousino	Present
Kenneth Dignan	Present
Sam Iaquinto	Present
Larry Roman	Present
Mark Stanalajczo	Present

Also present:

Township Manager Howard Fink
Assessing & Building Assistant Mary Bird
Planning Consultant Patrick Sloan, McKenna Associates
Recording Secretary Lisa Lemble
Members of the Community

4. ADOPTION OF AGENDA

- **Motion:** Chockley moved, Iaquinto supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

5. FIRST CALL TO THE PUBLIC

ES Zoning. Dominic DiCicco, real estate broker, 6870 Grand River Avenue, Brighton, appeared for the owner of 8711 Main Street, which is zoned ES. He objected to placing limits on uses, said the ES zoning is not working, supported eliminating the ES district and reclassifying the property GC, and asked for clarification regarding outdoor storage.

6. CLARIFICATIONS FROM THE COMMISSION

None.

7. CORRESPONDENCE

None.

8. PUBLIC HEARINGS

None.

9. REPORTS

7A. Board of Trustees

Chick reported that on August 23rd the Board discussed funding options for an equalization basin and considered a proposal for purchase of a small part of the Van Curler property by MDOT.

7B. ZBA

Did not meet.

7C. Staff Report

Nothing to report.

7D. Planning Consultant

Nothing to report.

10. UNFINISHED BUSINESS

10A. Review of ES—Enterprise Services District Zoning in comparison with GC—General Commercial.

Planning consultant Sloan referred to previous Planning Commission discussions about this district, which includes about 12 parcels on the west side of Main Street between Horseshoe and Whitmore Lakes, and the possibility of eliminating ES zoning and rezoning this area, possibly to GC.

[Chick arrived at this point].

He referred to his memo of September 1st which considered the issues of (a) land use, (b) regulations and standards, and (c) standards applicable only to ES. He said most of the existing uses would fit in GC zoning, but it is possible that more lots could be created under GC zoning and GC setbacks are smaller.

The Commission discussed the possibility of eliminating the floor area ratio (FAR) regulation in GC, types of outdoor storage allowed in GC zoning, grandfathering of some existing uses while making others legal uses with a change from ES to GC zoning, and the reason for drive-through facilities being conditional uses in GC. They also discussed outdoor storage screening requirements, how to address outdoor storage items which may be considered off-

**Northfield Township Planning Commission
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
June 29, 2016**

site advertising, specific language regarding some possible conditional uses (e.g. accessory dwellings), and compatibility with the Master Plan.

- ▶ **Motion:** Dignan moved, Iaquinto supported, to direct the planner to provide the Commission with draft language for an ordinance of the General Commercial zoning district that combines both the Enterprise Service and General Commercial zoning districts, to be considered by the Commission for scheduling of a public hearing at a future date. **Motion carried 7—0 on a voice vote.**

11. NEW BUSINESS

11A. Discussion about establishing a committee on Open Space Preservation.

The Commission continued its discussion of possibly appointing a committee to provide information to the Commission related to its 2016 goals concerning (a) the density of the agricultural district, (b) an agricultural survey (study of the economic impact of agriculture in the Township), and (c) PDR/TDR viability in Northfield Township. This discussion included whether the committee is needed, establishing the subjects to be investigated, the need for an inventory of what exists, determining what is desired and what is needed to support it, structure and members of the committee, and options for funding recommendations, if necessary.

It was agreed that staff should (a) email to Commissioners information about how neighboring Townships have structured subcommittees of this type, and (b) post any documents related to this on the Planning Commission page of the website.

12. MINUTES

August 17, 2016, Regular Meeting

Chockley made three minor corrections.

- ▶ **Motion:** Stanalajczo moved, Chockley supported, that the minutes of the August 17, 2016, regular meeting be approved as corrected, and to dispense with the reading. **Motion carried 7—0 on a voice vote.**

13. SECOND CALL TO THE PUBLIC

Dominic DiCicco made suggestions for zoning ordinance provisions to support businesses.

14. COMMENTS FROM THE COMMISSIONERS

Commissioners noted plans for a citizen survey have been on hold for some time, recognized those serving in the military, and urged traffic caution with children returning to school.

15. ANNOUNCEMENT OF NEXT MEETING

September 21, 2016, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

16. ADJOURNMENT

- ▶ **Motion:** Stanalajczo moved, Chick supported, that the meeting be adjourned. **Motion carried 7—0 on a voice vote.**

The meeting was adjourned at 8:40 P.M.

Prepared by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken-through~~;

Wording added is underlined.

Adopted on _____, 2016.

Kenneth Dignan, Chair

Mark Stanalajczo, Secretary

Official minutes of all meetings are available on the Township's website at <http://www.twp-northfield.org/government/>

NORTHFIELD TOWNSHIP PLANNING COMMISSION

Minutes of Regular Meeting September 21, 2016

1. CALL TO ORDER

The meeting was called to order by Chair Kenneth Dignan at 7:00 P.M. at 8350 Main Street.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

Roll call:

Janet Chick	Present
Marlene Chockley	Absent with notice
Brad Cousino	Present
Kenneth Dignan	Present
Sam Iaquinto	Present
Larry Roman	Present
Mark Stanalajczo	Present

Also present:

Township Manager Howard Fink
Planning Consultant Patrick Sloan, McKenna Associates
Recording Secretary Lisa Lemble
Members of the Community

4. ADOPTION OF AGENDA

- **Motion:** Chick moved, Iaquinto supported, that the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

5. FIRST CALL TO THE PUBLIC

No comments.

6. CLARIFICATIONS FROM THE COMMISSION

No comments.

7. CORRESPONDENCE

Dignan noted interested Commissioners should speak to him about a Michigan Citizen Planner class series will be starting soon.

8. PUBLIC HEARINGS

- 8A. **Amendments to the Northfield Township Zoning Ordinance text to make Kennels Conditional Uses in the LI-Limited Industrial District and GI-General Industrial District.**

- **Motion:** Stanalajczo moved, Iaquinto supported, that the public hearing be opened.
Motion carried 6—0 on a voice vote.

Dave Hughes with Vanston-O'Brien, 2375 Bishop Drive, Dexter, appeared for the Ann Arbor Dog Training Club.

He said the club plans on applying for site plan approval for an expansion if allowed by the ordinance. He said this has been a dog obedience and training center since 1979, and there is no overnight boarding.

- **Motion:** Iaquinto moved, Stanalajczo supported, that the public hearing be closed.
Motion carried 6—0 on a voice vote.

9. REPORTS

7A. Board of Trustees

Chick reported that on September 13th the Board accepted another easement for the Barker Road non-motorized pathway and took steps toward bidding out Phase III of the project, discussed the Van Curler property, and considered a proposal from Salem Township for a trail that would be partly located in Northfield Township.

7B. ZBA

No report.

7C. Staff Report

Fink noted the Van Curler property has been purchased by the Township.

7D. Planning Consultant

Sloan reported that he met with Mr. Hughes representing the Ann Arbor Dog Training Club recently to review a site plan and special use proposal which may be submitted if text amendments allowing kennels in LI and GI zoning are adopted. The Board briefly discussed possible options for addressing setback and parking issues.

10. UNFINISHED BUSINESS

- 10A. **Gyoa Leasing, Inc.; 1451 E. North Territorial Road. Determination on the uses allowed on the site and the approvals required based on site activity.**

Dignan referred to recent memos from Township Planner Patrick Sloan and Kurt Weiland indicating Gyoa is in zoning compliance based on current uses.

Roman said Gyoa should have gotten a new certificate of occupancy and gone through the steps of submitting a site plan. Fink said the CUP was applied for on the recommendation of the former planner based on proposals for future phases which would require site plan submittal, but Weiland has consistently said Gyoa has the right to conduct the uses currently on the site. Fink said it is likely the CUP was recommended because of the lapse in use of the property between Carter Lumber and Gyoa, but that is an issue that probably needs clarification.

10B. Proposed Amendments to Repeal the ES-Enterprise Service District, Revise the GC-General Commercial District, Rezone ES Parcels to GC, and related amendments.

Sloan recalled work on this has been on-going for several months to address various issues in the ES district including outdoor storage provisions. He noted adoption would include repealing the ES district, deleting references to it in other parts of the ordinance, amending the GC and districts, rezoning the 11 existing ES-zoned parcels to GC, and amending outdoor storage provisions.

There was a brief discussion about sign ordinance regulations and the need to update the text to include recently adopted amendments. Fink made recommendations regarding some specific conditional and permitted uses in the GC district and generally recommended having more permitted than conditional uses.

It was agreed to consider this again when an updated version of the text is provided and to consider at that time the use suggestions made by Fink. Chick suggested looking at typical uses in similar districts in surrounding communities.

11. NEW BUSINESS

11A. Amendments to the Northfield Township Zoning Ordinance text to make Kennels Conditional Uses in the LI-Limited Industrial District and GI-General Industrial District.

- **Motion:** Iaquinto moved, Stanalajczo supported, to recommend to the Township Board that Article XVIII—LI—Limited Industrial District, Section 36-510, conditional use permits, be amended to add #10, Kennels, subject to the requirement of Section 36-714.

Board members made comments about surrounding uses and discussed whether there are other options to allow the existing dog kennel to expand. Fink said while this was initially brought to the Township by the Northfield Dog Training Club, it was subsequently determined that an amendment to the industrial districts would be appropriate.

Motion carried 6—0 on a roll call vote.

- **Motion:** Stanalajczo moved, Iaquinto supported, to recommend to the Township Board that Article XIX—GI—General Industrial District, Section 36-533, be amended to add #10, Kennels, subject to the requirement of Section 36-714.

Motion carried 6—0 on a roll call vote.

12. MINUTES

- **Motion:** Iaquinto moved, Chick supported, that the minutes of the September 7, 2016, regular meeting be approved as presented, and to dispense with the reading. **Motion carried 6—0 on a voice vote.**

12. POLICY REVIEW AND DISCUSSION

None.

13. SECOND CALL TO THE PUBLIC

No comments.

14. COMMENTS FROM THE COMMISSIONERS

- Roman said per Article 31, 36-971(6) of the zoning ordinance the zoning administrator is supposed to submit quarterly reports to the Planning Commission and he requested that be done.
- Stanalajczo asked everyone to remember first responders and members of the armed services.
- Chick said the acquisition of the Van Curler property for a lakefront park is very exciting and thanked Fink and the Board for their work on this.

15. ANNOUNCEMENT OF NEXT MEETING

October 5, 2016, at 7:00 P.M. at the Public Safety Building was announced as the next regular Commission meeting time and location.

16. ADJOURNMENT

- **Motion:** Iaquinto moved, Chick supported, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting was adjourned at 8:17 P.M.

Prepared by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~; wording added is underlined.

Adopted on _____, 2016.

Kenneth Dignan, Chair

Mark Stanalajczo, Secretary

Official minutes of all meetings are available on the Township's website at
<http://www.twp-northfield.org/government/>

MEMO

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: Investment Policy

Dear Township Board,

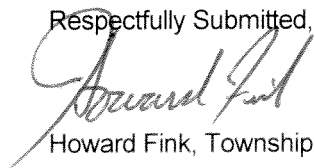
Attached is an updated investment policy resolution. It is simply an updated resolution deleting the following banks:

- PNC Bank
- JP Morgan Chase
- Bank of Michigan

and adding:

- First National Bank
- CDARS

Respectfully Submitted,



Howard Fink, Township Manager

RESOLUTION NO. 16-551
A RESOLUTION OF THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES
ESTABLISHING A POLICY ON TOWNSHIP INVESTMENT AND DEPOSITORY
DESIGNATIONS

WHEREAS, The Board of Trustees of Northfield Township, Washtenaw County, in exercising its fiduciary responsibilities, desires to safeguard the funds of the Township that may be invested from time to time; and

WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board of Trustees designate the banks or depositories for the money belonging to the Township, including the time for which the deposits shall be made and all details for carrying into effect the authority given in this act; and

WHEREAS, Public Act 196 of 1997, MCL 129.91, et seq., requires Township Boards, in consultation with the Township Treasurer, to adopt an investment policy;

NOW, THEREFORE, BE IT RESOLVED BY THE NORTHFIELD TOWNSHIP BOARD OF TRUSTEES, That the following Resolution represents the Township's policy on Township investment and depository designations.

Section 1: Policy

This policy is applicable to all public funds belonging to Northfield Township and in the custody of the Township Treasurer, except for the employee pension funds and the employee deferred compensation funds.

The Board of Trustees approves the following financial institutions as depositories of Township funds:

- Morgan Stanley/ Graystone Consulting
- First National
- CDARS

The Northfield Township Treasurer may invest Township funds in certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank but only if the bank, savings and loan association, or credit union meets all of the criteria as a depository of public funds contained in state law. The standard of prudence to be used shall be the "fiduciary" standard and shall be applied in the context of managing an overall portfolio.

The prior approval of the Township Board of Trustees shall be required for the Treasurer to invest in any other lawful investment instruments. The Township Board of Trustees' standard of prudence shall be the "fiduciary" standard, which shall be applied in the context of managing an overall portfolio. The Township Board of Trustees may authorize the Treasurer to invest in the following:

- (a) Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States that matures not more than 24 months after the date of purchase.
- (b) Commercial paper rated at the time of purchase within the two highest classifications established by not less than two standard rating services and that matures not more than 270 days after the date of purchase.
- (c) Repurchase agreements consisting of instruments listed in subdivision (a).
- (d) Bankers' acceptances of United States banks.
- (e) Obligations of this state or any of its political subdivisions that at the time of purchase are rated as investment grade by not less than one standard rating service.
- (f) Mutual funds registered under the Investment Company Act of 1940, Title I of Chapter 686, 54 Stat. 789, 15 U.S.C. 80a-1 to 80a-64, with authority to purchase only investment vehicles that are legal for direct investment by a public corporation. However, a mutual fund is not disqualified as a permissible investment solely by reason of any of the following:
 - (i) The purchase of securities on a when-issued or delayed delivery basis.
 - (ii) The ability to lend portfolio securities as long as the mutual fund receives collateral at all times equal to at least 100% of the value of the securities loaned.
 - (iii) The limited ability to borrow and pledge a like portion of the portfolio's assets for temporary or emergency purposes.
- (g) Obligations described in subdivisions (a) through (g) if purchased through an interlocal agreement under the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex Sess), MCL 124.501, et seq.
- (h) Investment pools organized under the Surplus Funds Investment Pool Act, Public Act 367 of 1982, MCL 129.111, et seq.
- (i) The investment pools organized under the Local Government Investment Pool Act, Public Act 121 of 1985, MCL 129.141, et seq.

Decisions and actions involving the Township's investment portfolio shall meet the following criteria:

Safety: Safety of principle is the foremost objective of Northfield Township's investment practices.

Diversification: The investments shall be diversified by avoiding over concentration in securities from a specific issuer or business sector (excluding U.S. Treasury securities and insured certificates of deposit).

Liquidity: The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated.

Return on Investment: Return on investment is of secondary importance compared to safety and liquidity objectives. Investments shall be selected to obtain a market average rate of return. The core of investments is limited to relatively low risk securities.

The Treasurer may elect to have certificates and other evidence of investments held by a financial institution, provided that the financial institution presents to the Township Treasurer, on

a quarterly basis, sufficient documentation and acknowledgment of the investment instruments held on behalf of the Township.

The Township Treasurer shall provide a written report to the Township Board of Trustees, on a quarterly basis, concerning the investment of Township funds.

All financial institutions with which the Township conducts business shall certify that they have received the Township's Investment Policy, have read and fully understand the Investment Policy, and will comply with Public Act 20 of 1943, as amended, and the Investment Policy.

Section 2: Miscellaneous

The Township will comply with all applicable statutes related to public fund investments. If any portion of this Resolution shall be held to be invalid or unconstitutional by any court of competent jurisdiction, such decision shall not affect the validity of any other portion of this Resolution.

All prior Investment Policy Resolutions, or parts of Resolutions inconsistent with this Resolution, are hereby repealed and replaced with this Resolution.

PASSED AND Resolved by the Northfield Township Board of Trustees, Northfield, Michigan, on this _____ day of _____, 2016.

Marilyn Engstrom, Supervisor

ATTEST:

Angela Westover, Clerk

MEMO

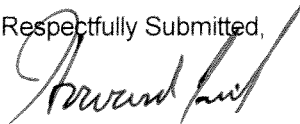
To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: November Meetings

Dear Township Board,

Taking a look ahead at next month's meetings, it appears that there may be a conflict with one if not both of the November Board meetings. The next Board meeting is scheduled for November 8th, which is election day. The November workshop is scheduled for November 22nd, which is the Tuesday right before Thanksgiving when many people like to head out of town for the holiday. There are a few options for these meetings:

- Do nothing, and keep the schedule as is
- Change the dates of one or both of the meetings, by pushing them back by one week (November 15th & November 29th)
- Cancel the workshop, and push the board meeting back one week, having just one board meeting in November (November 15th).

Respectfully Submitted,



Howard Fink, Township Manager

NORTHFIELD TOWNSHIP

MEMO

To: Northfield Township Board
From: Howard Fink
Date: 10/6/2016
Re: Medical Marijuana Act

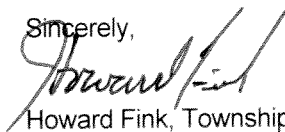
Dear Township Board,

The Michigan House gave final approval to the Medical Marijuana Facilities Act and Marijuana Tracking Act on September 14th regulating medical marijuana. Governor Rick Snyder has signed the bill.

According to the MTA, "Once HB 4209 is enacted, it will give townships and other local units the final say over whether any medical marijuana facilities are located in their jurisdiction as well as the number of facilities, if they choose to limit. Townships that want to allow any medical marijuana facilities must "opt in" and adopt an ordinance before any individual or entity could apply to the state for one of five license categories—grower, processor, secure transporter, provisioning center and safety compliance facility. No action is required for townships to keep such facilities out. Without a local ordinance, the state could not issue a license for any facility within that local unit. Townships could also further regulate noise, lighting, setback requirements and other aspects of medical marijuana facilities. Additionally, a township may charge an annual licensing fee of up to \$5,000 and would receive a portion of a new 3 percent tax if it has a facility."

The office has already received multiple calls regarding the Township's regulations on this subject. I believe the Board needs to begin discussion now on what they wish to do in the future. There is no action that needs to be done, other than begin the debate.

Sincerely,



Howard Fink, Township Manager

Legislative Analysis



MEDICAL MARIHUANA FACILITIES ACT AND MARIHUANA TRACKING ACT

Phone: (517) 373-8080
<http://www.house.mi.gov/hfa>

House Bill 4209 (passed by the House as H-5)
Sponsor: Rep. Mike Callton, D.C.

Analysis available at
<http://www.legislature.mi.gov>

House Bill 4210 (passed by the House as H-2)
Sponsor: Rep. Lisa Posthumus Lyons

House Bill 4827 (passed by the House as H-1)
Sponsor: Rep. Klint Kesto

Committee: Judiciary
Complete to 1-4-16

SUMMARY:

House Bill 4209 creates the Medical Marihuana Facilities Licensing Act to establish a licensing and regulation framework for medical marihuana growers, processors, secure transporters, provisioning centers, and safety compliance facilities. The regulatory framework created by the bill for marihuana draws on elements of the regulatory structure in place for alcohol under the Michigan Liquor Control Code and gaming under the Michigan Gaming Control and Revenue Act.

House Bill 4827 creates the Marihuana Tracking Act to require the establishment of a "seed-to-sale" system to track marihuana grown, processed, transferred, stored, or disposed of under the Medical Marihuana Facilities Licensing Act (House Bill 4209).

House Bills 4209 and 4827 are tie-barred to each other, meaning neither could take effect unless both are enacted.

House Bill 4210 amends the Michigan Medical Marihuana Act to, among other things, allow for the manufacture and use of marihuana-infused products by qualifying patients and manufacture and transfer of such products by primary caregivers to their patients.

All three bills would take effect 90 days after enactment.

BRIEF SUMMARY OF HB 4209:

The bill is tie-barred to the Marihuana Tracking Act (House Bill 4827). A brief summary of significant provisions of House Bill 4209 follows:

- A state operating license, renewed annually, would be required to operate as a grower, processor, provisioning center, secure transporter, or safety compliance facility. The application process for licensure requires written approval of the

applicant and of the marihuana facility location by the municipality (city, township, or village) in which the marihuana facility is to be located.

- A municipality could enact an ordinance to authorize one or more types of marihuana facilities, and limit the number of each type of facility, within its boundaries; charge an annual local licensing fee up to \$5,000; and enact other ordinances related to marihuana facilities such as zoning ordinances.
- The Medical Marihuana Licensing Board would be created within the Department of Licensing and Regulatory Affairs (LARA). The Board would have general responsibility for implementing the act and all powers necessary and proper to fully and effectively implement and administer the act.
- Licensees, registered qualifying patients, and registered primary caregivers (hereinafter "patient" and "caregiver") would receive specified protection from criminal or civil prosecutions or sanctions *if* they were in compliance with the act. "A registered qualifying patient" would include a visiting qualifying patient.
- A tax rate of 3% would be imposed on the gross retail income of each provisioning center.
- Rather than annual renewal license fees, an annual regulatory assessment would be imposed on licensees to pay for medical-marihuana-related services or expenses of certain state agencies.
- Two new funds would be created to receive revenue from taxes, application fees, annual regulatory assessments, fines, and other charges.
- Rules would be required to be promulgated as specified in the bill, including the establishment of maximum THC levels for medical edibles sold at provisioning centers and daily purchasing limits by patients and caregivers to ensure compliance with the Michigan Medical Marihuana Act.
- Licensees would have to file annual financial statements, prepared by a certified public accountant, of their total operations.
- A Marihuana Advisory Panel would be created within LARA to make recommendations concerning rules and the administration of the act.

BRIEF SUMMARY OF HOUSE BILL 4827:

Briefly, the bill would:

- Require the system to track, among other things, lot and batch information throughout the chain of custody; all sales and refunds; plant, batch, and product destruction; inventory discrepancies; loss, theft, or diversion of products containing marihuana; and adverse patient responses.

- Require the system to track patient purchase limits and flag purchases in excess of authorized limits.
- Provide real-time access to the system to local law enforcement agencies, state agencies, and the Department of Licensing and Regulatory Affairs (LARA).
- Require operation of the system to comply with HIPAA and exempt information in the system from disclosure under FOIA.
- Require licensees under the proposed Medical Marihuana Facilities Licensing Act (House Bill 4209) to supply LARA with tracking or testing information regarding each plant, product, package, batch, test, sale, or recall in or from the licensee's possession or control. A provisioning center would have to include information identifying the patient to, or for whom, the sale was made and the primary caregiver, if applicable, to whom the sale was made.
- Create penalties for a licensee who willfully fails to comply with the reporting requirements: a civil infraction for a first offense and a misdemeanor penalty for a second or subsequent offense.

BRIEF SUMMARY OF HOUSE BILL 4210:

The bill would, among other things:

- Revise the definitions of "medical use" and "usable marihuana" to include products using extracts and plant resins (known as "edibles").
- Define "marihuana-infused product" and "usable marihuana equivalent."
- Provide immunity to a qualifying patient or caregiver from arrest or prosecution or penalty for certain conduct.
- Prohibit transporting or possessing a marihuana-infused product in a vehicle except as specified. Create a civil fine for a violation.
- Prohibit using butane to separate resin from a marihuana plant in a residential structure.
- Specify the bill is curative and the provisions retroactive.

DETAILED SUMMARY OF HB 4209

Legislative Findings/Emergency Rules

The Legislature finds that the necessity for access to safe sources of marihuana for medical use and the immediate need for growers, processors, secure transporters, provisioning centers, and safety compliance facilities to operate under clear requirements establish the need to promulgate emergency rules to preserve the public health, safety, or welfare.

[The emergency rule process, governed under MCL 24.248, eliminates some of the procedures (e.g., certain notice and participation procedures) and thus is much shorter than the traditional process. The emergency rule is effective on filing and remains in effect until a date fixed in the rule or six months after the date of its filing, whichever is earlier. The rule may be extended once for not more than six months.]

Part 1. General Provisions

"Grower" would mean a licensee that is a commercial grower entity located in the state that cultivates, dries, trims, or cures and packages marihuana for sale to a processor or provisioning center.

"Marihuana" means that term as defined in Section 7106 of the Public Health Code.

"Marihuana-infused product" means a topical formulation, tincture, beverage, edible substance, or similar product containing marihuana that is intended for human consumption in a manner other than smoke inhalation.

"Person" means an individual, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity.

"Processor" means a licensee that is a commercial facility located in the state that purchases marihuana from a grower and that extracts resin from the marihuana or creates a marihuana-infused product for sale and transfer in packaged form to a provisioning center.

"Provisioning center" means a licensee that is a commercial entity located in the state that purchases marihuana from a grower or processor and sells, supplies, or provides marihuana to patients, directly or through the patient's caregiver. The term includes any commercial property where marihuana is sold at retail to patients or caregivers. A noncommercial location used by a caregiver to assist a patient connected to the caregiver through LARA's marihuana registration process in accordance with the Michigan Medical Marihuana Act is not a provisioning center.

"Registered primary patient," which means a qualifying patient who has been issued a current registry identification card under the Michigan Medical Marihuana Act (MMMA), would be expanded to include a visiting qualifying patient as that term is defined in Section 3 of the MMMA.

"Safety compliance center" is a licensee that is a commercial entity that receives marihuana from a marihuana facility or a registered qualifying patient or registered primary caregiver, tests it for contaminants and for tetrahydrocannabinol and other cannabinoids, and returns it to the marihuana facility or a registered qualifying patient or registered primary caregiver with the test results.

"Secure transporter" means a licensee that is a commercial entity located in the state that stores, transfers, and transports marihuana between separate marihuana facilities for a fee.

"State operating license" or "license" means a license issued under the act that, except for mobile secure transporter licensees, allows the licensee to operate at a single site as **any** of the following, specified in the license: a grower, processor, secure transporter, provisioning center, safety compliance facility.

Part 2. Application of Other Laws

Licensees: In general, when engaging in certain protected activities, *a person granted a state operating license who is operating within the scope of the license, and the licensee's agents*, are not subject to criminal penalties regulating marihuana; state or local criminal or civil prosecution for marihuana-related offenses; certain searches or inspections; seizure of marihuana, real or personal property, or anything of value based on a marihuana-related offense; or license or other sanctions by a business, occupational, or professional licensing board or bureau based on a marihuana-related offense.

Protected activities include growing marihuana; purchasing, receiving, selling, transporting, or transferring marihuana from or to a licensee or its agent, a patient, or a caregiver; possessing, processing, or transporting marihuana; possessing or manufacturing marihuana paraphernalia for medical use; testing, infusing, extracting, altering, transferring, or studying marihuana; and receiving or providing compensation for products or services.

A person who owns or leases real property upon which a licensed facility is located, and who had no knowledge that the licensee violated the act, would be protected from certain marihuana-related criminal penalties, state or local civil or criminal prosecution based on a marihuana-related offense, seizure of real or person property based on a marihuana-related offense, and sanctions by a business or occupational or professional licensing board or bureau.

Any other state law that is inconsistent with the act would not apply to a marihuana facility operating in compliance with the act.

Patients and caregivers: A patient or caregiver would not be subject to criminal prosecution or sanctions for purchases of marihuana from a provisioning center *if* the quantity purchased is within the limits established under the Michigan Medical Marihuana Act (MMMA).

Further, the act would not limit the medical purpose defense provided in Section 8 of the MMMA to any prosecution involving marihuana.

Municipalities: A municipality could enact ordinances to authorize one or more types of marihuana facilities within its boundaries and could also limit the number of each type of facility. A facility could not be licensed unless an authorizing ordinance has been adopted.

The ordinance could establish an annual, nonrefundable licensing fee of not more than \$5,000 to defray administrative and enforcement costs associated with the operation of a marihuana facility. Other ordinances relating to facilities, including zoning restrictions, could also be adopted. However, regulations that interfere or conflict with uniform statewide regulation of licensees could not be imposed.

Municipalities adopting authorizing ordinances must approve each applicant for a new state operating license before the Medical Marihuana Licensing Board can consider the

application. Information obtained by the municipality from an applicant for this purpose would be exempt from disclosure under the Freedom of Information Act.

Rules: LARA, in consultation with the Board, is required to promulgate rules and emergency rules as necessary to implement, administer, and enforce the act. The rules must ensure the safety, security, and integrity of the operation of marihuana facilities.

The rules must include, among other things, appropriate standards for facilities; minimum levels of insurance for licensees; establish testing standards; provide for the levy and collection of fines for violations of the act or rules; establish chain of custody standards and standards for waste disposal; establish procedures for securely and safely transporting marihuana between marihuana facilities; and establish labeling and packaging standards, procedures, and requirements for marihuana sold or transferred through provisioning centers (including a prohibition on labeling or packaging intended to appeal to or has the effect of appealing to minors), and marketing and advertising restrictions for marihuana products and facilities.

The rules must also establish daily purchasing limits at provisioning centers for patients and caregivers to ensure compliance with the Michigan Medical Marihuana Act. Further, the rules must establish the maximum tetrahydrocannabinol (THC) levels for marihuana-infused products sold or transferred through provisioning centers as well as restrictions on edible marihuana-infused products to prohibit shapes that would appeal to minors.

Part 3. Medical Marihuana Licensing Board

The Medical Marihuana Licensing Board is created within LARA and consists of five members who are residents of the state, appointed by the governor, not more than three of whom could be members of the same political party. One member must be appointed from a list of three nominees submitted by the Senate Majority Leader and one from three nominees submitted by the Speaker of the House. The chairperson would be appointed by the governor. Other than initial appointees, board members would serve for four years. Members would be reimbursed for all actual and necessary expenses and disbursements incurred in carrying out official duties. Board members could not hold any other public office for which they received compensation other than necessary travel or other incidental expenses.

The bill establishes qualifications and disqualifications for appointment, grants the governor authority to remove a member for neglect of duty or other just causes, requires the employment of an executive director and other personnel as necessary to assist the Board, and lists circumstances that would disqualify persons from appointment or employment and other restrictions on and responsibilities for Board members, the executive director, and employees similar to those in place for corresponding positions under the Michigan Gaming Control and Revenue Act. For example, the Board could not employ an individual if the individual's interest in a licensee or marihuana facility constituted a controlling interest in that licensee or facility.

The board has the power and duties specified in the act and all other powers necessary and proper to fully and effectively implement and administer the act for the purpose of

licensing, regulating, and enforcing the act's licensing and regulation system for marihuana growth, processing, testing, and transporting. It is subject to the Administrative Procedures Act and its duties include, but are not limited to, the following:

- Granting or denying applications for a state operating license within a reasonable time.
- Conducting public meetings in accordance with the Open Meetings Act.
- Implementing and collecting the application fee and, in conjunction with the Department of Treasury, the tax and regulatory assessment described by the act.
- Providing for the levy and collection of fines for violations of the act or rules.
- Providing oversight of a marihuana facility through the Board's inspectors, agents, and auditors and through the state police or attorney general for the purpose of certifying the revenue, receiving complaints from the public, or conducting investigations into the operation of a marihuana facility as considered necessary and proper to ensure compliance with the act and rules and to protect and promote the overall safety, security, and integrity of the operation of a marihuana facility.
- Reviewing and ruling on any complaint by a licensee regarding any investigative procedures of the state believed to be unnecessarily disruptive of marihuana facility operations. In order to prevail, a licensee must establish by a preponderance of the evidence that the procedures unreasonably disrupted its marihuana facility operations.
- Reviewing the patterns of marihuana transfers by licensees and making recommendations to the governor and the Legislature in a written annual report.

With some exceptions, all information, records, interviews, reports, statements, memoranda, or other data supplied to or used by the Board are subject to the Freedom of Information Act. For example, information in the statewide database of marihuana transactions would not be subject to FOIA, neither would information used by the Board for background investigations of applicants or licensees.

The Board also has the authority to investigate applicants for state operating licenses, determine license eligibility, and grant licenses, as well as investigate employees of licensees. The Board may seek and must receive the cooperation and assistance of the Department of State Police and Department of Attorney General in conducting background investigations of applicants and in fulfilling its responsibilities. It may investigate alleged violations of the act or rules and take appropriate disciplinary action against licensees. Under certain circumstances, and without a warrant or notice, the Board through its investigators, auditors, or state police may enter the premises of a licensee for specified purposes such as inspection and examination of the premises and inspect, examine, and audit relevant records and impound or seize records, etc., if the licensee fails to cooperate.

The Board is also authorized to conduct investigative and contested case hearings; issue subpoenas for the attendance of witnesses as well as for the production of books, ledgers, records and other pertinent documents; and administer oaths and affirmations. The executive director or a designee could also issue subpoenas and administer oaths and affirmations.

Certain conduct by Board members, employees, and licensees and applicants is prohibited, such as offering or taking bribes. A violation could result in expulsion from the board, termination from employment, or license sanctions as applicable.

Part 4. Licensing

A person may apply to the Board for state operating licenses in the categories of Class A, B, or C grower; processor; provisioning center; secure transporter; or safety compliance facility beginning 180 days after the bill's effective date. A license would be valid for one year. The application must be made under oath on a form provided by the Board and contain information as specified in the bill. Required information includes a description of the type of marihuana facility, written approval of the facility location from the municipality, certain criminal history information pertaining to the applicant, financial information, projected or actual gross receipts, and the identity of every person having a greater than one percent direct or indirect ownership interest in the applicant, among other things. The board would be required to use information provided on the application as a basis to conduct a thorough background investigation on the applicant.

The application must be accompanied by a nonrefundable application fee to defray costs associated with the background investigation conducted by the Board. LARA, in consultation with the Board, must set the amount of the application fee for each category and class of license by rule. If the costs of the investigation and processing the application exceed the application fee, the applicant must pay the additional amount to the Board. If a deficiency in an application is identified, the Board must provide the applicant with a reasonable period of time to correct the deficiency.

If the Board determines the applicant is qualified, it must issue a license to an applicant who submits a complete application and pays both the nonrefundable application fee and the regulatory assessment established for the first year of operation. The bill lists numerous disqualifying circumstances, such as a conviction within the past five years of a misdemeanor or a similar local ordinance involving a controlled substance, theft, dishonesty, or fraud.

The bill also lists circumstances and factors that the Board may consider in determining an applicant's eligibility for licensure, such as moral character and reputation, relevant criminal history, or bankruptcy filings within the past seven years.

An applicant must also submit a passport quality photograph and set of fingerprints for each person having a greater than one percent ownership interest in the facility or who is an officer, director, or managerial employee of the applicant.

Licensees must consent in writing to inspections, examinations, searches, and seizures that are permitted under the act and must provide a sample of handwriting, fingerprints, photographs, and information as authorized in the act or by rules.

A state operating license is issued only in the name of the true party of interest, and, except for mobile secure transporter licensees, allows the licensee to operate at a single site as a

grower, processor, secure transporter, provisioning center, or safety compliance facility. Board approval must be obtained before a license is transferred, sold, or purchased.

License renewal. Licenses would be renewable annually. Except as otherwise provided in the bill, the Board would be required to renew a license **if all** of the following requirements were met:

- ❖ The renewal application is made on a form provided by the Board that requires information prescribed in rules.
- ❖ The application is received by the Board on or before the expiration date of the current license.
- ❖ The regulatory assessment is paid (payment of an annual regulatory assessment replaces the annual renewal fee typical of state licenses).
- ❖ The licensee meets any other renewal requirements set forth in rules.

LARA must notify the licensee by mail or email advising of the time, procedure, and regulatory assessment under Section 603 of the bill. However, failure to receive notice under this provision would not relieve the licensee of the responsibility to renew the license.

If not submitted by the current license's expiration date, the license could be renewed within the following 60 days upon application, payment of the regulatory assessment, and satisfaction of any renewal requirement and late fee set forth in rules. The licensee could continue to operate during the 60 days after the license expired **if** the license were renewed by the end of that 60-day period. The Board would retain authority to impose sanctions on a licensee whose license has expired.

Further, in making a decision on an application for renewal, the Board is required to consider any specific written input it receives from an individual or entity within the local unit of government in which the renewal applicant is located.

License sanctions. Failure to transfer, sell, or otherwise convey an interest of more than one percent in a license without Board approval is grounds for suspension or revocation of the license, or any other sanction considered appropriate by the Board.

If an applicant or licensee fails to comply with the act or rules, fails to comply with the Marihuana Tracking Act (HB 4827), no longer meets the eligibility requirements for a license, or fails to provide information as requested by the Board to assist in any investigation, inquiry, or Board hearing, then the board may suspend, deny, revoke, or restrict the license.

The Board may suspend, revoke, or restrict a license and require the removal of a licensee or an employee for a violation of the act, rules, the Marihuana Tracking Act, or any local ordinance.

Each violation of the act, rules, or an order of the Board may result in the imposition of civil fines up to \$5,000 against an individual and up to \$10,000 or an amount equal to the daily gross receipts, whichever is greater, against a licensee.

The Board must comply with the Administrative Procedures Act when imposing a license sanction, fine, or penalty. A license could be suspended without notice or hearing if the safety or health of patrons or employees is jeopardized by continuing a marihuana facility's operation. If a license is suspended without notice or hearing, a prompt post-suspension hearing must be held to determine if the suspension should remain in effect. If the licensee does not make satisfactory progress toward abating the hazard, the Board may revoke the license or approve a transfer or sale of the license. In addition, the bill provides for hearings, upon request, for license denials and for any party aggrieved by an action of the Board imposing a license sanction or fine or failing to renew a license.

Employees: A licensee must conduct a background check of a prospective employee before the person is hired. Written permission must be obtained from the Board before hiring a person who has a pending charge or conviction within the past five years for a controlled substance-related felony.

(**Note:** The bill does not specify if this would be a fingerprint or name-based background check. If a name-based check through ICHAT, the state's Internet Criminal History Access Tool, only the public criminal history record information maintained by the Michigan State Police would be accessible. The following information would not be included: federal, tribal, traffic, or juvenile records; local misdemeanors; and criminal history from other states.)

Part 5. Licensees

The license categories are as follows:

Grower License: The license authorizes the grower to grow not more than the following number of plants under the indicated license class:

- Class A—500 plants.
- Class B—1,000 plants.
- Class C—1,500 plants.

A grower license authorizes sales of marihuana seeds or seedlings only to a grower by means of a secure transporter and the purchase of marihuana seeds or seedlings only from a grower, patient, or caregiver. The sale of marihuana, other than seeds or seedlings, can be made only to a processor or provisioning center. Other than transferring marihuana to and from a safety compliance facility for testing or to or from a processor or provisioning center located within the same marihuana facility, a grower could only transfer marihuana by means of secure transporter.

The license applicant and each investor in the grower could not have a greater than 10 percent interest in a secure transporter or a safety compliance facility. In addition, a grower would have to comply with the following requirements:

- Until December 31, 2021, have a minimum of two years' experience as a registered primary caregiver or have an active employee with that experience.

- While holding a license as a grower, not be a registered primary caregiver and not employ an individual who is simultaneously a registered primary caregiver.
- Enter each transfer of marihuana into the state's database for marihuana tracking, as provided in the Marihuana Tracking Act (House Bill 4827).

Processor License: The license authorizes purchase of marihuana only from a grower and sale of processed marihuana or marihuana-infused products only to a provisioning center. Other than transferring marihuana to and from a safety compliance facility for testing or to or from a grower or provisioning center located within the same marihuana facility, a processor could only transfer marihuana by means of secure transporter.

The applicant for a processor license and each investor in the processor could not have a greater than 10 percent interest in a secure transporter or a safety compliance facility. In addition, a processor would have to comply with the following requirements:

- Until December 31, 2021, have a minimum of two years' experience as a registered primary caregiver or have an active employee with such experience.
- While holding a license as a processor, not be a registered primary caregiver and not employ an individual who is simultaneously a registered primary caregiver.
- Enter each transfer of marihuana into the state's database for marihuana tracking, as provided in the Marihuana Tracking Act (House Bill 4827).

Secure Transporter License: This license authorizes the licensee to store and transport marihuana and money associated with the purchase or sale of marihuana between separate marihuana facilities for a fee upon request of a person with legal custody of that marihuana or money.

The applicant for a secure transporter license and each investor with a greater than 10 percent interest in the secure transporter could not have a greater than 10 percent interest in a grower, processor, provisioning center, or a safety compliance facility. Each transfer of marihuana must be entered into the state's database for marihuana tracking, as provided in the Marihuana Tracking Act.

Provisioning Center License: The license authorizes the purchase and transfer of marihuana only from a grower or processor, and sale and transfer to only a registered qualifying patient or registered primary caregiver. All transfers of marihuana to a provisioning center from a separate marihuana facility must be by means of a secure transporter. The license also authorizes the transfer of marihuana to or from a safety compliance facility for testing.

To be eligible for a provisioning center license, an applicant and each investor in the provisioning center could not have more than a 10 percent interest in a secure transporter or safety compliance facility. Further, a provisioning center would have to comply with the following requirements:

- Sell or transfer marihuana to a patient or caregiver only after it has been tested and bears the label required for retail sale.

- Enter each transfer of marihuana into the state's database for marihuana tracking as provided in the Marihuana Tracking Act (proposed by House Bill 4827).

In addition, the bill prohibits alcoholic beverages from being sold or distributed on the premises of a provisioning center.

Safety Compliance Facility License: The license authorizes the facility to receive, test, and return marihuana. The facility must be accredited by an entity approved by the Board by one year after the date the license is issued. The Board may grant a variance from this requirement upon a finding that the variance is necessary to protect and preserve the public health, safety, or welfare.

To be eligible for a safety compliance facility license, the applicant and each investor with a greater than 10 percent interest in the safety compliance facility, could not have a greater than 10 percent interest in a grower, secure transporter, processor, or provisioning center.

A safety compliance facility would have to comply with the following requirements:

- Perform tests to certify that marihuana is reasonably free of chemical residues such as fungicides and insecticides.
- Use validated test methods to determine levels of tetrahydrocannabinol, tetrahydrocannabinol acid, cannabidiol, and cannabidiol acid.
- Perform tests that determine whether the marihuana complies with the standards established by LARA for microbial and mycotoxin contents.
- Perform other tests necessary to determine compliance with any other good manufacturing practices as prescribed in rules.
- Enter each transfer of marihuana into the state's database for marihuana tracking under the Marihuana Tracking Act, along with test results.

Part 6. Taxes and Fees

A tax would be imposed on each provisioning center at the rate of 3 percent of the provisioning center's gross retail income. If a law authorizing the recreational or non-medical use of marihuana in the state is enacted, Section 601 imposing this tax cease to apply beginning 90 days after that law's effective date.

Taxes imposed under this provision would be administered by the Department of Treasury, and in case of a conflict with the Revenue Act (Public Act 122 of 1941), the provisions of the Medical Marihuana Facilities Licensing Act would prevail.

Medical Marihuana Excise Fund: The fund would be created in the state treasury. Except for the license application fee, the annual regulatory assessment, and any local licensing fees, all money collected under the 3 percent tax described above and all other fees, fines, and charges imposed under the act must be deposited in the Fund.

All interest and earnings from Fund investments would be credited to the Fund and money remaining in the Fund at the close of a fiscal year must remain in the Fund and not lapse to the General Fund. LARA would be the administrator of the Fund for auditing purposes.

Money in the Fund would be allocated, upon appropriation, as follows:

- 30 percent to the municipalities in which a marihuana facility is located, allocated in proportion to the number of marihuana facilities within the municipality.
- 40 percent to the counties in which a marihuana facility is located, allocated in proportion to the number of marihuana facilities within the county.
- 5 percent to the sheriffs of the counties in which a marihuana facility is located, allocated in proportion to the number of marihuana facilities within the county. Money allocated under this subdivision must be used exclusively to support county sheriffs and shall be in addition to and not a replacement for any other funding received by the county sheriffs.
- 25 percent to the state to be deposited in the state General Fund.

Regulatory Assessment: A regulatory assessment would be imposed on certain licensees. All of the following must be included in establishing the total amount of the regulatory assessment established under this provision (Section 603):

- LARA's costs to implement, administer, and enforce the act (except for the costs to process and investigate applications for an initial license, which is supported by its own fee structure).
- Expenses of medical-marihuana-related legal services provided by the attorney general.
- Expenses of medical-marihuana services provided to LARA by the Department of State Police.
- \$500,000 to be allocated to LARA expenditures for licensing substance use disorder programs.
- An amount equal to 5 percent of the sum of the amounts provided for under the above allocations to be allocated to the Department of Health and Human Services for marihuana-related expenditures including, but not limited to, substance use disorder prevention, education, and treatment programs.

The regulatory assessment is in addition to the initial license application fees, the 3 percent excise tax on provisioning centers, and any local licensing fees. It will be collected annually from licensed growers, processors, provisioning centers, and secure transporters. The regulatory assessment for a Class A grower license (no more than 500 plants) could not exceed \$10,000.

Beginning in the first year that marihuana facilities are authorized to operate in the state, and annually thereafter, LARA (in consultation with the Board), would be required to establish the total regulatory assessment at an amount that is estimated to be sufficient to cover the actual costs and support the expenditures listed above.

Further, on or before the date a licensee begins operating and annually thereafter, each grower, processor, provisioning center, and secure transporter must pay to the state treasurer an amount determined by LARA to reasonably reflect the licensee's share of the total regulatory assessment established in the preceding provision. (Presumably this would

mean that larger businesses would bear the greater burden of the regulatory assessment since they may require more oversight than would a smaller operation.)

Marihuana Regulatory Fund. The MRF would be created in the state treasury, with the state treasurer as the administrator for auditing purposes. Revenue collected under the annual regulatory assessment and the initial license application fee must be deposited in the MRF. Fund interest and earnings from investments would be credited to the MRF and money in the Fund at the close of the fiscal year would remain in the Fund and not lapse to the General Fund. Money from the MRF would be expended upon appropriation, and only for implementing, administering, and enforcing the act.

FY 2016 Appropriation. The bill requires an appropriation to LARA from the Marihuana Regulatory Fund for the fiscal year ending September 30, 2016, of \$8.5 million for funding LARA's and the Board's operations in implementing, administering, and enforcing the act.

Part 7. Reports

By 30 days after the end of each state fiscal year, each licensee must transmit to the Board and to the municipality compiled financial statements of the licensee's total operations. The financial statements must be compiled by a state-licensed certified public accountant (CPA) in a manner and form prescribed by the Board. The licensee would bear the cost of compensation for the CPA.

The Board must submit a report to the governor and the chairs of the legislative committees that govern issues related to marihuana facilities covering the previous year, and include in the report an account of the Board actions, its financial position, results of operation under the act, and any recommendations for legislation that the Board considers advisable. This report must be included as part of an annual report that must be prepared for the governor and legislature and submitted by April 15 of each year. This annual report would include recommendations by the Board, a statement of receipts and disbursements by the Board, actions taken by the Board, and any additional information and recommendations that the Board considers appropriate or that the governor requests.

Part 8. Marihuana Advisory Panel

The Marihuana Advisory Panel would be created within LARA. The 15-member panel would include the director of the Department of State Police, director of the Department of Health and Human Services, director of LARA, the attorney general, and the director of the Michigan Department of Agriculture and Rural Development, or their designees. The rest of the membership would be appointed by the governor as follows:

- One registered medical marihuana patient or medical marihuana primary caregiver.
- One representative of growers.
- One representative of provisioning centers.
- One representative of safety compliance facilities.
- One representative of townships.
- One representative of cities and villages.
- One representative of counties.

- One representative of sheriffs.
- One representative of local police.
- One state-licensed physician.

The bill would establish the process for appointments and filling vacancies, and how often the panel would meet. The panel would be subject to the Open Meetings Act and the Freedom of Information Act. Panel members would serve without compensation but could be reimbursed for actual and necessary expenses.

The panel would make recommendations to the Board concerning promulgation of rules, and as requested by the Board or LARA, administration of the new act. State departments and agencies must cooperate with the panel and upon request, provide it with meeting space and other resources to assist it in the performance of its duties.

DETAILED SUMMARY OF HB 4827

House Bill 4827 requires the Department of Licensing and Regulatory Affairs (LARA) to establish, maintain, and utilize a system to track marihuana that is grown, processed, transferred, stored, or disposed of under the Medical Marihuana Facilities Licensing Act (House Bill 4209). This could be accomplished either directly or by contract. The system would be operated in compliance with the federal Health Insurance Portability and Accountability Act (HIPAA).

System Platform: The bill requires the system to be hosted on a platform that allows dynamic allocation of resources, data redundancy, and recovery from a natural disaster within hours.

System Capabilities: All of the following capabilities would be required:

- Tracking all plants, products, packages, patient and primary caregiver purchase totals, waste, transfers, conversions, sales, and returns that, if practicable, are linked to unique ID numbers.
- Tracking lot and batch information, as well as all products, conversions, and derivatives, throughout the entire chain of custody.
- Tracking plant, batch, and product destruction.
- Tracking transportation of product.
- Performing complete batch recall tracking that clearly identifies certain details specified in the bill relating to the specific batch subject to the recall; e.g., sold product, product available for sale, and product being processed into another form.
- Reporting and tracking loss, theft, or diversion of products containing marihuana; all inventory discrepancies; adverse patient responses or dose-related efficacy issues; and all sales and refunds.
- Tracking patient purchase limits and flagging purchases in excess of authorized limits.
- Receiving electronically submitted information required to be reported under the bill.

- Receiving testing results electronically from a safety compliance facility via a secured application program interface into the system and directly linking the testing results to each applicable source batch and sample.
- Flagging test results having characteristics indicating that they may have been altered.
- Providing information to cross-check that product sales are made to a qualified patient or designated primary caregiver and that the product received the required testing.
- Providing real-time access to information in the database to LARA, local law enforcement agencies, and state agencies.
- Providing LARA with real-time analytics regarding key performance indicators such as total daily sales, total plants in production, total plants destroyed, and total inventory adjustments.

Supplying Information to the System: Persons licensed under the Medical Marihuana Facilities Licensing Act (House Bill 4209) would be required to supply LARA with the relevant tracking or testing information in the form required by the department regarding each plant, product, package, batch, test, transfer, conversion, sale, recall, or disposition of marihuana in or from the person's possession or control. A provisioning center would be required to include information identifying the patient to whom or for whom the sale was made and, if applicable, the primary caregiver to whom the sale was made. LARA could require this information to be submitted electronically.

Penalties: A licensee under the Medical Marihuana Facilities Licensing Act who willfully violates the reporting requirements described above would be responsible for a state civil infraction and could be ordered to pay a civil fine of not more than \$1,000.

A second or subsequent willful violation would be a misdemeanor punishable by imprisonment for not more than 93 days or a fine of not more than \$2,500, or both.

Confidentiality: The information in the system established by LARA would be confidential and not subject to disclosure under the Freedom of Information Act. However, information could be disclosed in order to enforce the Michigan Medical Marihuana Act and the Medical Marihuana Facilities Licensing Act (House Bill 4209).

DETAILED SUMMARY OF HB 4210

House Bill 4210 would amend the Michigan Medical Marihuana Act (MMMA) to do the following (MCL 333.26423 et al.).

Goal of act and retroactivity: The bill specifies that it clarifies ambiguities in the law in accordance with the original intent of the people, as expressed in Section 2(b) of the MMMA. Further, the bill states that it is curative and applies retroactively as to the following:

- Clarifying the quantities and forms of marihuana for which a person is protected from arrest.
- Precluding an interpretation of "weight" as aggregate weight.

- Excluding an added inactive substrate component of a preparation in determining the amount of marihuana, medical marihuana, or usable marihuana that constitutes an offense.

Definitions.

- Change the term "medical use" to "medical use of marihuana" and revise the definition to include the extraction of marihuana and marihuana-infused products.
- Revise the definition of "usable marihuana" to include, in addition to dried leaves and flowers, the plant resin or extract of the marihuana plant. (The term does not include the seeds, stalks, or roots of the plant.)
- Define "marihuana-infused product" to mean a topical formulation, tincture, beverage, edible substance, or similar product containing any usable marihuana that is intended for human consumption in a manner other than smoke inhalation. Marihuana-infused products would not be considered a food for purposes of the Food Law.
- Define "usable marihuana equivalent" as the amount of usable marihuana in a marihuana-infused product as calculated under Section 4(c). Section 4(c) provides that in determining usable marihuana equivalency, one ounce of usable marihuana would be considered equivalent to (a) 16 ounces of marihuana-infused product if in a solid form; (b) 7 grams if in a gaseous form; and (c) 36 fluid ounces if in a liquid form.

The MMMA sets a 2.5 ounces of marihuana-per patient possession limit. In determining whether a patient or primary caregiver did not exceed the per-patient possession limit, the combined total of both usable marijuana equivalents and usable marihuana would have to be considered.

Marihuana-infused product: A registered qualifying patient who was manufacturing a marihuana-infused product for personal use, or a registered primary caregiver manufacturing for the use of his or her qualifying patient, would not be subject to arrest, prosecution, or penalty in any manner, or denied any right or privilege, including, but not limited to, civil penalty or disciplinary action by a business or occupational or professional licensing board or bureau.

The following would be prohibited:

- A qualifying patient transferring a marihuana-infused product to any individual.
- A primary caregiver transferring a marihuana-infused product to any individual who is not one of the caregiver's qualifying patients.

Immunity for transferring, purchasing, or selling to licensees under House Bill 4209.

IF the Medical Marihuana Facilities Licensing Act (House Bill 4209) is enacted into law, a registered qualifying patient or registered primary caregiver would not be subject to arrest, prosecution or penalty in any manner, or denied any right or privilege, including but not limited to, civil penalty or disciplinary action by a business or occupational or professional licensing board or bureau, for any of the following:

- Transferring or purchasing marihuana in an amount authorized by the MMMA from a provisioning center licensed under the Medical Marihuana Facilities Licensing Act (House Bill 4209).
- Transferring or selling marihuana seeds or seedlings to a grower licensed under the Medical Marihuana Facilities Licensing Act (House Bill 4209).
- Transferring marihuana for testing to and from a safety compliance facility licensed under the Medical Marihuana Facilities Licensing Act.

Transporting or possessing marihuana-infused product in a motor vehicle. A qualifying patient or primary caregiver would be prohibited from transporting or possessing a marihuana-infused product in or upon a motor vehicle except as follows:

- For a qualifying patient:
 - The product is in a sealed and labeled package carried in the trunk of the vehicle (or if there is no trunk, carried so as not to be readily accessible from the interior of the vehicle).
 - The label must state the weight of the marihuana-infused product in ounces, name of the manufacturer, date of manufacture, name of the person from whom the product was received, and date of receipt.
- For a primary caregiver:
 - The product is accompanied by an accurate marihuana transportation manifest and enclosed in a case carried in the trunk of the vehicle (or if no trunk, enclosed in a case and carried so as not to be readily accessible from the interior of the vehicle).
 - The manifest form must state the weight of each marihuana-infused product in ounces, name and address of the manufacturer, date of manufacture, destination name and address, date and time of departure, estimated date and time of arrival, and, if applicable, name and address of the person from whom the product was received and date of receipt.

The bill would not prohibit a caregiver from transporting or possessing a marihuana-infused product in or upon a motor vehicle for the use of the caregiver's own child, spouse, or parent who is a qualifying patient if the marihuana-infused product is in a sealed and labeled package that is carried in the trunk of the vehicle (or carried so as not to be readily accessible from the interior of the vehicle if it does not have a trunk). The label must state the weight of the product in ounces, name of the manufacturer, date of manufacture, name of the qualifying patient, and if applicable, name of the person from whom the marihuana-infused product was received and date of receipt.

For purposes of determining compliance with quantity limitations, there is a rebuttable presumption that the weight of a marihuana-infused product listed on its package label or on a marihuana transportation manifest is accurate.

A qualifying patient or primary caregiver who violates the provisions regarding transport or possession of a marihuana-infused product in a motor vehicle would be responsible for a civil fine of not more than \$250.

Miscellaneous provisions: The bill also would:

- Prohibit using butane extraction inside a residential structure to separate plant resin from a marihuana plant.
- Prohibit the operation, navigation, or actual physical control of a snowmobile or off-road recreational vehicle while under the influence of marihuana.
- Replace the term "use of medical marihuana" with "medical use of marihuana."
- Rename the *Michigan Medical Marihuana Fund* as the *Marihuana Registry Fund*.

FISCAL IMPACT:

House Bills 4209 (H-5) and 4827 (H-1), as passed by the House, would have a fiscal impact on the state government to the extent that the bills would establish a regulatory regime for the medical marihuana market implemented, administered, and enforced by LARA (with support from the Departments of Attorney General, Health and Human Services, and State Police) and would authorize LARA to prescribe and impose licensure application fees, regulatory assessments, and fines and penalties. The bills would also have a fiscal impact on local units of government to the extent that municipalities opt to permit marihuana facilities to operate within their jurisdiction, establish and enforce additional regulatory provisions, and levy initial licensure application fees of up to \$5,000 per annum. Lastly, the bills could have a fiscal impact on the state and local units of government to the extent that the excise tax on marihuana purchased by provisioning centers generates revenue that would be distributed to municipalities, counties, sheriffs, and the state's General Fund.

The bills would grant LARA the authority to prescribe annual licensure application fees for, and charge amounts in excess of the fees to, (aspirant) marihuana facilities to offset the costs of processing applications and investigating applicants for state operating licenses.

Similarly, the bills would authorize LARA to establish and annually adjust an annual regulatory assessment levied on marihuana facilities to offset the regulatory and enforcement costs of LARA; the expenses of the Departments of Attorney General and State Police related to medical marihuana; and statutory allocations to the Department of Health and Human Services for marihuana-related expenditures (e.g., substance use disorder prevention, education, and treatment programs) and LARA for the licensing of substance abuse facilities (a.k.a. substance use disorder programs) pursuant to Part 62 of the Public Health Code of 1978.¹

¹ According to information provided by the State Budget Office during the FY 2015-16 budget development, there were approximately 1,275 licensed substance use disorder programs operating in the state. Historically and currently through the end of FY 2014-15, entities licensed to provide substance use disorder programs did not pay licensure fees to support the costs of inspecting and otherwise regulating substance use disorder programs. Such costs were borne by the existing resources of the department, which were insufficient to support full compliance with statutorily required inspections. As recommended by the Governor, the Legislature passed 2015 PA 104, which amended the Public Health Code of 1978 to establish a \$500 annual licensure fee for substance use disorder programs and reduce the frequency of periodic inspections. At the time that the amendments were under deliberation by the Legislature,

Consequently, the revenues generated by the application fees and regulatory assessment would likely be sufficient to adequately offset LARA's costs to implement, administer, and enforce its duties under the bills.

LARA has estimated that the costs associated with the bills would total approximately \$21.1 million annually with \$726,000 in one-time information technology expenses. This estimate utilizes a "worst-case scenario" which assumes that:

- LARA would employ 113.0 FTEs for the licensing and enforcement duties under the bills at an annual cost of \$13.3 million. This assumption is based on the personnel employed by the Licensing and Enforcement Divisions of the Michigan Liquor Control Commission (LCC) to oversee approximately 17,250 retail liquor licensees.
- The Department of State Police (MSP) would provide 34.0 FTEs for criminal enforcement activities related to medical marihuana at an annual cost of \$6.0 million. This assumption is based on the personnel employed by the MSP to provide criminal enforcement activities for the Michigan Casino Gaming Board (MGCB).
- The Department of Attorney General (AG) would provide 4.0 FTEs for legal and prosecutorial support related to medical marihuana at an annual cost of \$500,000.
- Remaining annual costs consist of telecom and information technology support (\$380,000); contractual services (\$350,000); travel (\$250,000); equipment, supplies, and materials (\$240,000); as well as one-time costs for development and implementation of the marihuana tracking information technology system (\$500,000) and initial purchases of information technology equipment (\$226,000).²

As mentioned above, the bills would authorize LARA to prescribe application fees and adjust the regulatory assessment to generate sufficient revenues to adequately offset the costs of implementing, administering, and enforcing the bills. However, LARA seems to have based its estimates of these costs on assumptions that appear to anticipate the legalization and regulation of marihuana for recreational use. Although the costs estimated by LARA could be appropriate, and potentially accurate, for a scenario in which the recreational use of marihuana is legalized, they do not seem strictly applicable to the provisions of the bills.

According to a statistical report prepared by the Bureau of Health Care Services, there were 147,421 qualifying medical marihuana patients at the close of FY 2013-14; these patients currently either grow their own marihuana or obtain it from their primary caregivers pursuant to the Michigan Medical Marihuana Act of 2008 and could continue to do so irrespective of whether the bills is enacted into law. If the costs estimated above were divided equally amongst medical marihuana patients, assuming that all patients opt to purchase marihuana from provisioning centers, which would certainly not be the case, the average amount ultimately incurred by each patient would be approximately \$143 per year.

the department stated that revenue generated by the new licensure fee (approximately \$637,500 annually) would be sufficient to offset the costs of inspecting and otherwise regulating substance use disorder programs.

² The costs of developing, implementing, operating, and maintaining the marihuana tracking system would ultimately be dependent on the technical specifications and applications of the system; whether the system is provided by the Department of Technology, Management, and Budget (DTMB) or procured via contact a third-party vendor (e.g. Bio-Tech Medical Software, Inc., MJ Freeway Business Solutions, Franwell); and, if the latter, on the outcome of a competitive RFP process.

This amount would be in addition to the existing application fees for registry identification cards and the effects on marihuana prices of the costs of statutory testing and transportation requirements, wholesale and retail markups by marihuana facilities, and the 3.0% excise tax on retail sales. There is a possibility that the medical marihuana market envisioned under the bills would not bear the regulatory costs as estimated by LARA, as medical marihuana patients could opt to continue to produce marihuana or procure it from caregivers or on the black market rather than pay potentially higher prices charged by provisioning centers.

The amount of revenue that would be generated by the 3.0% excise tax imposed on the gross retail income of provision centers and distributed to local units of government (45.0% to counties, of which 5.0% would be earmarked for sheriffs' offices, and 30.0% to municipalities) and the state's General Fund (25.0%) is currently unknown and is dependent upon the numerous interrelated and dynamic factors affecting both the licit and illicit markets for marihuana, and whether the market envisioned under the bills could bear the regulatory costs estimated by LARA.

House Bill 4210 adds a civil fine for violations pertaining to the unlawful transport of marihuana-infused products in a motor vehicle. House Bill 4827 adds new misdemeanors offense and civil infractions. Misdemeanor convictions would increase costs related to county jails and/or local misdemeanor probation supervision. The costs of local incarceration in a county jail and local misdemeanor probation supervision vary by jurisdiction. Misdemeanor fines and civil infraction fines are constitutionally dedicated to public libraries.

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■ This analysis was prepared by nonpartisan House Fiscal Agency staff for use by House members in their deliberations, and does not constitute an official statement of legislative intent.