

2/11/2020 Board of Trustees Meeting packet

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NORTHFIELD TOWNSHIP BOARD AGENDA

February 11, 2020 - 7:00 PM
8350 Main Street, 2nd Floor

- CALL TO ORDER
- INVOCATION / PLEDGE
- ROLL CALL
- CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER RESPONSE TO CALL TO THE PUBLIC
- CONSENT AGENDA
 1. Receive the Township Manager Report
 2. Receive notes on the January 28, 2020 Drawing for Evaluation Order for Applications for Marijuana Establishments submitted by January 24, 2020
 3. Receive 2019 Planning Commission Annual Report
 4. Receive the Fire Department Report +
 5. Receive the Police Department Report
 6. Receive the Wastewater Treatment Report
 7. Receive the Community Center Report
 8. Receive the Financial and Fund Balance Reports
 9. Accept Check Disbursement Report for Paid Bills (check date from 1/10/2020-2/6/2020) for a total of \$412,061.68 from all funds in the Municipal Investment Fund (MIF) account
 10. Receive Correspondence
 - a Announcement of dates for March Board of Review
 - b Announcement of Townhall Meeting Feb. 25, 2020 at 6:00PM
- AGENDA ITEMS
 1. Approve Payment of Open Bills (expected check run date 2/12/2020) for a total of \$176,730.63 from all funds in the Municipal Investment Fund (MIF) account
 2. Consider Renewal of People's Express Contract for \$10,000 for 2020
 3. Consider Fire Department request to purchase a replacement Jaws of Life Unit for \$41,400.00 from the Fire Department – Capital Outlay fund 216-900-970
 4. Affirm contract with Fink & Fink, PLLC
 5. Discuss funding options for Wastewater Treatment Plant Equalization Basin construction

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

6. Approve the sale of a portion of the North Village to Livonia Builders for \$765,000 with conditions as cited in the letter from Township Planner, Paul Lippens
7. Discuss the Sale of 75 Barker and Public Parking
8. Consider Amendment to the Employee Handbook - Updated Harassment Policy
9. Approve the January 28, 2020 Board of Trustees Special Meeting Minutes
10. Approve the January 28, 2020 Board of Trustees Regular Meeting Minutes

➤ TRUSTEE/LIAISON REPORTS

1. Receive the Supervisor's Report
2. Receive the Treasurer's Report
3. Receive the Clerk's Report
4. Receive the Planning Commission Report +
5. Receive the ZBA Report +
6. Receive the Parks and Recreation Board Report
7. Receive the Land Preservation Committee Report

➤ ANNOUNCEMENTS

- 2nd CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.

➤ BOARD MEMBER COMMENTS

➤ ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

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Here is the proposed budget schedule for completing the 2020-2021 budget.

<u>Proposed Budget Schedule 2020-2021</u>	
Meetings with Department Heads to Discuss Big Picture for 2020-2021 Budget	January - February
Department Budget First Drafts Due	2/28/2020
Schedule Presentations for Department/Committee Budget Funding Requests (Personnel, DDA, Land Preservation, Parks, Etc.)	February - March
Meeting with Controller, Manager, Supervisor and Treasurer to Review Department and Committee Requests	3/3/2020
First Draft of General Fund Budget Presented to Board - Highlighting Key Proposed Changes	3/31/2020
Meeting with Controller, Manager, Supervisor and Treasurer to Review Board Feedback	4/3/2020
Draft of General Fund Budget with Revisions Discussed at Board Meeting	4/14/2020
Meeting with Controller, Manager, Supervisor and Treasurer to Review Board Feedback (if needed)	4/17/2020
Draft of All Fund Budgets Presented to Board	4/28/2020
Meeting with Controller, Manager, Supervisor and Treasurer to Review Board Feedback (if needed)	5/1/2020
Board Discussion on Budget Changes (if needed)	5/12/2020
Board Discussion on Budget Changes (if needed)	5/26/2020
Adopt Budget	6/9/2020
Approve Final Budget Amendments for 2020-21 Fiscal Year	6/23/2020

If you have suggestions please submit them to me at ayness@northfieldmi.gov

NORTHFIELD TOWNSHIP

Township Board Special Meeting

Marijuana Application Drawing

Minutes

January 28, 2020

PRESENT

Marlene Chockley, Supervisor
 Kathleen Manley, Clerk
 Lenore Zelenock, Treasurer
 Tawn Beliger, Trustee
 Janet Chick, Trustee
 Wayne Dockett, Trustee
 Jacki Otto, Trustee

Present
 Present
 Present
 Present
 Present
 Absent
 Absent

Also present:
 Public Safety Director William Wagner
 Township Manager Steven Aynes
 Building/Planning/Zoning Coordinator Mary Bird
 Administrative Assistant Jennifer Carlisle
 Planning Consultant Paul Lippens, McKenna Associates
 Recording Secretary Lisa Lemble
 Members of the community

Drawing

Township Manager Steven Aynes explained that a raffle ticket would be stapled to each application for marijuana businesses, and the duplicate raffle ticket placed in a container for a drawing to determine the order in which the Township will process applications. Mary Bird read the name from each application and assigned raffle numbers to each.

Jennifer Carlisle mixed the raffle tickets in the container, and Mary Bird blindly drew tickets, in the following order:

Order Drawn	Ticket #	Applicant Name	Address	# of Permits Requested	Permit Type(s)
1	587228	Joyology	9977 North Main Street	1	Provisioning Center
2	587233	Pure Roots LLC	9876 Main Street	1	Provisioning Center
3	587226	Larren Investments LLC	Vacant; E. North Territorial	2	Adult Use/Provisioning Center
4	587231	Whitmore Wellness	8475 Main Street	2	Adult Use/Provisioning Center
5	587225	GS Ashley LLC	22 Barker Road	1	Adult Use
6	587220	The Tree House Wellness Ctr	9545-9551 Main Street	2	Adult Use/Provisioning Center
7	587222	GS Ashley LLC	8505 Main Street	2	Adult Use/Provisioning Center
8	587234	Pure Roots LLC	9876 Main Street	1	Retail
9	587227	Sugar Magnolia Nursery LLC	4271 E. North Territorial	1	Class A Grower
10	587221	Northern Trails	50 N. Territorial Road	2	Adult Use/Provisioning
11	587235	Michigan Pure Green LLC	52 Barker Road	2	Adult Use/Provisioning
12	587229	Greenways	9559 Main Street	1	Adult Use
13	587232	Great Lakes Logistical Experts	587 W. Northfield Church	1	Grower—Medical—Class A
14	587223	GS Ashley LLC	8505 Main Street	1	Adult Use
15	587224	GS Ashley LLC	22 Barker Road	2	Adult Use/Provisioning Center
16	587230	Khetti LLC	Vacant; E. North Territorial	9	Grower—Recreational—Class C (2); Grower—Medical—Class C (5); Processor (2)

The meeting concluded at 5:30 P.M.

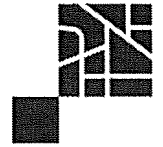
Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Township Board on _____, 2020.

Kathleen Manley, Clerk



January 29, 2020

Board of Trustees and Planning Commission
Northfield Township
8350 Main Street
P.O. Box 576
Whitmore Lake, Michigan 48189

Subject: 2019 Annual Report of Activities by the Planning Commission

As required per the Michigan Planning Enabling Act, Section 125.3819 (2) (Act 33 of 2008, as Amended), the Planning Commission respectfully submits a report of its 2019 activities.

"A planning commission shall make an annual written report to the legislative body concerning its operations and the status of planning activities, including recommendations regarding actions by the legislative body related to planning and development."

MEETINGS

1. Thursday, January 3, 2019
2. Wednesday, January 16, 2019
3. Wednesday, February 6, 2019
4. Wednesday, February 20, 2019
5. Wednesday, March 6, 2019
6. Wednesday, March 20, 2019
7. Wednesday April 17, 2019
8. Wednesday, May 1, 2019
9. Wednesday, May 15, 2019
10. Wednesday, June 5, 2019
11. Wednesday, June 19, 2019
12. Wednesday, July 17, 2019
13. Wednesday, August 7, 2019
14. Wednesday, August 21, 2019
15. Wednesday, September 4, 2019
16. Wednesday, September 19, 2019
17. Wednesday, October 2, 2019
18. Wednesday, October 16, 2019
19. Wednesday, November 6, 2019
20. Wednesday, November 20, 2019
21. Wednesday, December 4, 2019
22. Wednesday, December 18, 2019

DETROIT
28 West Adams Street
Suite 1000
Detroit, Michigan 48226

O 313.888.9882
F 248.596.0930
MCKA.COM

Communities for real life.

PLANNING COMMISSIONERS

1. Janet Chick, Trustee
2. Brad Cousino
3. Eamon Dwyer
4. Sam Iaquinto
5. Cecilia Infante
6. Larry Roman, Chair
7. John Zarzceki, Secretary

CONDITIONAL USE

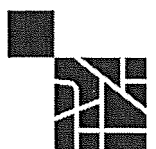
1. **Small Potatoes**, (Parcel B-02-05-368-006) approved – May 15, 2019.
2. **National Fiber**, (Parcel B-02-20-300-026) approved with the conditions of site plan approval, the inclusion of a cyclone fence for the outdoor storage and evergreen screening is waived by Planning Commission. – June 5, 2019.
3. **The Dog House**, (Parcel B-02-27-200-002) approved – August 21, 2019
4. **Whitmore Lake Climate Storage**, (Parcel B-02-20-300-018) tabled pending on applicant working with Township Engineer and Township Planner to formalize site plan process. – August 21, 2019
5. **Hardscape Solution**, (Parcel 02-19-300-012) tabled because of lack of stormwater, and additional information needed for storage
6. **TerraFirma**, (Parcels 02-29-200-003 and 02-29-200-004) approval of conditional use with the conditions that items 1 through 6 of Mckenna report dated November 6 are addressed.
7. **43 Margaret**. Application for a duplex in the SR-2 District.

SITE PLANS

1. **National Fiber Construction**, (02-20-300-026) approved with the condition that 50% of the elevation are Masonry and the conditions are met in the Mckenna and OHM reports. – January 16, 2019
2. **LittleFish, 8425 Main Street Graphic Design Studio**. Approved with the condition that the building elevations are provided to Planning Commission. – March 20, 2019
3. **Small Potatoes**, (Parcel B-02-05-368-006) approved with the condition a new site plan submitted showing the potential of a future garage. – May 15, 2019.
4. **National Fiber (resubmittal)**, (Parcel B-02-20-300-026) approved with the conditions listed on Mckenna's report. – June 5, 2019.
5. **Hardscape Solution**, (Parcel 02-19-300-012) tabled because of lack of stormwater, and additional information needed for storage. October 16, 2019
6. **TerraFirma**, (Parcels 02-29-200-003 and 02-29-200-004) site plan tabled because of multiple missing requirements including stormwater plan.
7. **43 Margaret**. Application for a duplex in the SR-2 District.

PRIVATE ROAD REVIEW

1. **Paul Van Buhler**; approval of the request based on Mckenna and OHM reports. – February 6, 2019
2. **Speedway**, approved with conditions that the paved surface must be centered in the right of way August 15, 2018



ZONING ORDINANCE AMENDMENTS

1. **Mary Czech-Aldrin, Requested Amendment to Section 36-340, Uses Permitted in the Whitmore Lake Downtown District and the Whitmore Lake Downtown North Village District.** The amendment was approved and will allow residential on the first floor as a conditional use. – February 20, 2019
2. **New Sign Ordinance.** Planning Commission finalized updates to removed content-based regulations from sign provisions and these were adopted by the Board in February of 2019.
3. **Development of Marihuana Ordinances.** Planning Commission worked to develop Ordinances for Marihuana uses and permit requirements in the Township. An Ordinance was adopted by the Board in November.

REZONINGS

1. **Rezoning of Parcel 02-05-368-006 from (SR-2) to Whitmore Lake Downtown-Waterfront (WLD-W).** The rezoning was approved.
2. **Rezoning of Parcel 02-29-200-003 and 02-29-200-004 from AR to LI.** The rezoning was approved.

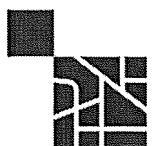
MASTER PLAN

1. **Adoption of the 2019 Master Plan.** Planning Commission worked diligently to prepare an update to the master plan, which was adopted by the Board in October.

Proposed 2020 Work Plan

As 2020 begins, we would like to recommend the following work plan for the Township Planner and Planning Commission.

1. **Zoning Ordinance:** The Planning Commission will review and recommend an update of the Zoning Ordinance to the Board of Trustees provided by the Planning Consultant.
2. **Development Packet and Procedures:** Upon direction from the Board of Trustees, the Planning Commission will review and recommend to the Board of Trustees an update to Township development procedures and services once current policy is provided by the Township Manager, Zoning Administrator, and Planning Consultant.
3. **North Village Site Development:** Upon direction from the Board of Trustees, the Planning Commission will review and recommend to the Board of Trustees options to implement improvements to North Village Park, provided from the Parks and Recreation Committee, Planning Consultant, and Township Manager.
4. **Downtown Parking:** Upon direction from the Board of Trustees, the Planning Commission will review and recommend to the Board of Trustees options for a Downtown Parking Plan provided by the Planning Consultant.
5. **Parks and Recreation Master Plan Update:** The Parks and Recreation Master Plan was adopted in 2015 and expires in 2020. Upon direction from the Board of Trustees, the Parks and Recreation



Committee and Planning Consultant will provide the Planning Commission with an updated Parks and Recreation Master Plan. The Planning Commission will review and recommend to the Board of Trustees a Parks and Recreation Master Plan Update so the Township is able to apply for any grant opportunities.

6. **Code Enforcement:** Upon direction from the Board of Trustees, the Planning Commission will review and recommend to the Board of Trustees Code Enforcement procedures once current policy is provided by the Township Manager, Zoning Administrator, and Planning Consultant.

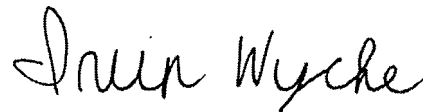
A proactive work program can help build a quality community, and we look forward to working with the Township as it actively seeks to preserve its rural character and sense of place.

Respectfully submitted,

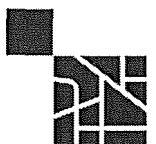
MCKENNA



Paul Lippens, AICP
Director of Transportation and Urban Design



Irvin Wyche,
Assistant Planner



NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT



JANUARY 2020

JANUARY 2020 MONTHLY REPORT

Calls for Service	497
Arrests	6
Mutual Aid Assistance to Other Departments Inside the Township	1
Mutual Aid Assistance to Other Departments Outside the Township	7
Average Response Time	4.31

NOTES & FACTS FROM THE DEPARTMENT

DATA: 56% of total complaints answered were in the hamlet area and 44% were handled throughout the rest of the township.

TRAINING

FORMAL – Detective Wright – Advanced Roadside Impaired Driving Enforcement (ARIDE)

IN-SERVICE – ISIS & Social Media

Michigan Legal Updates

Sovereign Citizens (2)

Writing Better Police Reports

Driving Speed and Crashes

MENTAL HEALTH INCIDENTS

In the month of January Officers from the Northfield Township Police Department (NTPD) were dispatched to 10 Mental Health calls including welfare checks. Below you will find an account of a few.

- 01/01/2020 Officers responded to investigate a possible suicidal subject. Officers spoke with the subject, a 43 year old male who assured the officers that he had no suicidal intentions on this night. The subject shared that he had been posting dark messages on Facebook, but refused support from Community Mental Health (CMH).
- 01/02/2020 a complainant arrived to the NTPD to report that a subject she was previously in a relationship with was sending messages to her. The investigation revealed that the subject, who was fired from his job, was suggesting that he wanted to take his life. Officer's forwarded information to Michigan State Police (MSP) where they located the subject and had him transported for a mental health evaluation. A message was also left for the subject to no longer have contact with the complainant as a harassment report was being filed.
- 01/19/2020 Officers responded to (Salem Twp.) back up a Washtenaw County Sheriff Deputy on an intoxicated 16 year old female threatening to stab her mother. The suspect was attempting to break down the bedroom door where the mother was barricaded. After a NTPD officers arrived the suspect attempted to run from the scene, but was caught. While awaiting MSP, the suspect continued to scream and yell, shouting she should just kill herself. The 16 year old suspect was transported to the hospital by HVA and the case was turned over to MSP & Washtenaw County Sheriff's Department (WCSD).

ARRESTS

- 1/11/2020-E. North Territorial & Whitmore Lake Rd- an Officer responded to a vehicle in a ditch. The officer arrived to discover the female driver appeared to be intoxicated. After she attempted preliminary field sobriety tasks, it was determined that the driver was under the influence of intoxicants. The driver was arrested, further analysis was completed and the female driver was lodged in the Washtenaw County Jail. The case has been forwarded to the prosecutor's office for review.
- 1/20/2020-9800 Block of Main St – Officers responded to a one vehicle traffic crash that struck the side of a building. Upon investigation officers discovered the brakes may have failed, however the driver was driving on a suspended driver's license. The driver was arrested, license plate removed and the vehicle impounded. The case was submitted to the prosecutor's office for review.
- 1/27/2020- Pontiac Trail & Earhart – After observing traffic violations (no passing, speeding) an officer made a traffic stop and discovered the driver had outstanding warrants, several suspensions against his license and no valid insurance on the vehicle. The driver was arrested, and his vehicle impounded with the plate being confiscated for destruction. The case has been forwarded to the prosecutor's office for review.

DOMESTIC VIOLENCE

- 01/01/2020- Officers responded to a domestic violence complaint. The female half was safe locally at her parents' home. The interview and investigation led officers to have probable cause that a serious physical altercation, including choking had occurred. The male half was arrested and the case forwarded to the prosecutor's office for review. Charges were authorized and a warrant was issued for Assault with Intent to Do Great Bodily Harm Less Than Murder by Strangulation and two counts of Domestic Violence.
- 1/14/2020- Officers were called to a physical domestic violence incident, after a subject had left the home. The investigation revealed the male caller had been physically struck, contact with the female suspect revealed that she two had injuries. The initial investigation along with evidence was forwarded to the prosecutor's office for review.
- 1/20/2020- Officers responded to a 9-1-1 call of a Domestic Violence Assault and Battery in progress. The investigation revealed that the female half had been physically assaulted by the male half with obvious signs of injury. The injuries were treated by Northfield Township Fire Department (NTFD), but further treatment was declined. The male half was taken into custody, and safe house was contacted for the female victim. Per the victim and prior police runs suggested that the male half may have some mental health issues.

CLEAR-1018 Verified Offense By Date

Agency: NR

1/1/2020 12:00:00 AM - 2/1/2020 12:00:00 AM

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	4
1380	Telephone Used for Harassment, Threats	1
2305	Larceny - Personal Property from Vehicle - LFA	1
2404	Vehicle Theft UDAA (reported by your jurisdiction)	1
2606	Non-Sufficient Funds Checks	3
2609	Identity Theft	3
2674	Fraud (Larceny) by Conversion	1
2699	Fraud (Other)	3
3073	Retail Fraud Theft 1st Degree	1
3605	Indecent Exposure	1
5309	Harassing Communications	1
6205	Environment	1
8041	Operating Under the Influence of Alcohol / Liquor OWI	1
C2930	License / Title / Registration	1
C2931	DWLS OPS License Suspended / Revoked	1
C2933	Vehicle Registration - Improper / Expired	5
C2934	Vehicle Insurance - None / Expired	1
C2935	DWLS 2nd OPS License Suspended / Revoked	1
C2999	All Other Traffic Offenses	1
C3020	Misdemeanor Arrest Warrant (Originating Agency)	2
C3101	Crash, Single Motor Vehicle	3
C3145	Property Damage Traffic Crash PDA	11
C3148	Motor Vehicle - Animal Traffic Crash	4
C3150	Property Damage H&R Traffic Crash	1
C3155	Personal Injury Traffic Crash PIA	1
C3170	Private Property Traffic Crash	1
C3205	Sudden Death - Natural	2
C3208	Death Investigation - Cause Unknown	2
C3250	Mental Health Call	4
C3299	Welfare Check	8
C3310	Family Trouble	8
C3312	Neighborhood Trouble	2
C3318	Found Property	1
C3324	Suspicious Circumstances	11
C3326	Suspicious Vehicles	5
C3328	Suspicious Persons	1
C3329	Intelligence Information	3
C3331	Assist Medical	15
C3333	Assist Motorist	3
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	13
C3337	Assist Citizen - Vehicle Lockout	5
C3345	Accidental Property Damage	2
C3355	Civil Matter - Other	11
C3382	Sex Offender Address Verification	1

CLEAR-1018 Verified Offense By Date

Agency: NR

1/1/2020 12:00:00 AM - 2/1/2020 12:00:00 AM

Offense Code	Description	Incident Count
C3399	Miscellaneous All Other	2
C3702	Traffic Complaint / Road Hazard	7
C3704	Traffic Complaint / Abandoned Auto	5
C3706	Traffic Complaint / Vehicle Impound	5
C3728	Traffic Complaint / Parking Complaint	2
C3730	Traffic Complaint / Traffic Miscellaneous A Complaint	1
C3803	Animal Barking Dog	1
C3804	Animal Complaint	4
C3999	Alarms All Other	1
C4041	Speeding Citation	19
C4099	Other Hazardous Citations	1
C4307	Drove W/Expired Ops	1
C4313	Veh Reg Impr/Expired Citation	2
C4316	Fail to Change Address-Ops	1
L3501	911 Hang Up - NR	2
L3502	Follow Up - NR	2
L3503	Opened in Error - NR	1
L3504	PBT Station - NR	3
L3507	Fingerprints - NR	3
L3508	Ticket Sign Off - NR	4
L3509	Loud Party - NR	1
L3510	Loud Music - NR	1
L3512	Vin Inspection - NR	1
L3526	False Alarm - NR	13
L3529	Duplicate Report of Run - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	33
L3538	Property/Vacation Check - NR	1
L3542	BOL - NR	5
L3547	Subpoena Service - NR	1
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	190
L3557	Check Person - NR	1
L3568	Local Records Check - NR	8
L3569	Assist Other Police Agency - Inside Northfield - NR	1
L3570	Assist Other Police Agency - Outside Northfield - NR	7
L3571	Disorderly Person - NR	1
L3575	Assist CMH - NR	3
L3577	No Insurance on Person - NR	1
L3597	Non Terminal - NR	4
L4599	Misc Non-Criminal - NR	1
L6501	Property Check/Directed Patrol/Vac Watch - NR	1
Sum:		497

Report Time:
2/3/20 10:24:38 AM

Report CLEAR-008-R Summary of Offenses

Agency: Northfield Township Police
ORI: MI8196400

Report Period: 1/1/20 - 2/1/20

Classification	Prior Year	Current Year	% Change
AGGRAVATED/FELONIOUS ASSAULT	0	0	-
ANIMAL CRUELTY	0	0	-
ARSON	0	0	-
BRIBERY	0	0	-
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
BURGLARY -FORCED ENTRY	2	0	-100.0%
COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
COMMERCIALIZED SEX -PROSTITUTION	0	0	-
DAMAGE TO PROPERTY	2	0	-100.0%
DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
EMBEZZLEMENT	0	0	-
EXTORTION	0	0	-
FORGERY/COUNTERFEITING	0	0	-
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	1	-
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	3	3	0%
FRAUD - HACKING/COMPUTER INVASION	0	0	-
FRAUD - IDENTITY THEFT	1	4	300.0%
FRAUD -IMPERSONATION	0	0	-
FRAUD -WELFARE FRAUD	0	0	-
FRAUD -WIRE FRAUD	0	0	-
GAMBLING- BETTING/WAGERING	0	0	-
GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
GAMBLING -SPORTS TAMPERING	0	0	-
HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
IN-CUSTODY DEATH	0	0	-
INTIMIDATION/STALKING	1	1	0%
JUSTIFIABLE HOMICIDE	0	0	-
KIDNAPPING/ABDUCTION	0	0	-
LARCENY -OTHER	0	0	-
LARCENY -POCKETPICKING	0	0	-
LARCENY -PURSESNAATCHING	0	0	-
LARCENY -THEFT FROM BUILDING	0	0	-
LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
LARCENY -THEFT FROM MOTOR VEHICLE	1	1	0%
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	0	-
MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
MOTOR VEHICLE FRAUD	0	0	-
MOTOR VEHICLE THEFT	1	1	0%
MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-

Agency: Northfield Township Police Department

Oakland County CLEMIS

CLEAR-008-R Summary of Offenses

ORI: MI8196400

REPORT EXCLUDES UCR STATUS OF UNF

Page 1 of 4

Report Time:
2/3/20 10:24:38 AM

Report CLEAR-008-R Summary of Offenses

Agency: Northfield Township Police
ORI: MI8196400

Report Period: 1/1/20 - 2/1/20

Classification	Prior Year	Current Year	% Change
NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
NONAGGRAVATED ASSAULT	5	4	-20.0%
OBSCENITY	0	0	-
ORGANIZED RETAIL FRAUD	0	0	-
PARENTAL KIDNAPPING	0	0	-
RETAIL FRAUD -MISREPRESENTATION	0	0	-
RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
RETAIL FRAUD -THEFT	0	1	-
ROBBERY	0	0	-
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	1	0	-100.0%
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100.0%
SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION OBJECT -CSC 1ST DEGREE	0	0	-
SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION ORAL/ANAL -CSC 1ST DEGREE	0	0	-
SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE	0	0	-
STOLEN PROPERTY	0	0	-
VIOLATION OF CONTROLLED SUBSTANCE ACT	1	0	-100.0%
WEAPONS OFFENSE- CONCEALED	0	0	-
WEAPONS OFFENSE -EXPLOSIVES	0	0	-
WEAPONS OFFENSE -OTHER	1	0	-100.0%
Total for Group A	20	16	-20.0%
ABORTION	0	0	-
ANTITRUST	0	0	-
BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
CIVIL RIGHTS	0	0	-
CONSERVATION	0	1	-
CONSPIRACY (ALL CRIMES)	0	0	-
DISORDERLY CONDUCT	0	0	-
DRUNKENNESS	0	0	-
ELECTION LAWS	0	0	-
ESCAPE/FLIGHT	0	0	-
FAMILY -ABUSE/NEGLECT NONVIOLENT	0	1	-
FAMILY -NONSUPPORT	0	0	-
FAMILY -OTHER	0	0	-
FRAUD -BAD CHECKS	0	3	-
HEALTH AND SAFETY	0	0	-
HIT and RUN MOTOR VEHICLE ACCIDENT	2	0	-100.0%

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

CLEAR-008-R Summary of Offenses
Page 2 of 4

Report Time:
2/3/20 10:24:38 AM

Report CLEAR-008-R Summary of Offenses

Agency: Northfield Township Police
ORI: MI8196400

Report Period: 1/1/20 - 2/1/20

Classification	Prior Year	Current Year	% Change
IMMIGRATION	0	0	-
INVASION OF PRIVACY -OTHER	0	0	-
JUVENILE RUNAWAY	0	0	-
LIQUOR LICENSE -ESTABLISHMENT	0	0	-
LIQUOR VIOLATIONS -OTHER	0	0	-
MILITARY	0	0	-
MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
OBSTRUCTING JUSTICE	0	0	-
OBSTRUCTING POLICE	1	0	-100.0%
OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	0	1	-
PEEPING TOM	0	0	-
POSSESSION OF BURGLARY TOOLS	0	0	-
PUBLIC PEACE -OTHER	0	1	-
SEX OFFENSE -OTHER	0	1	-
SMUGGLING	0	0	-
SOLICITATION	0	0	-
SOVEREIGNTY	0	0	-
TAX/REVENUE	0	0	-
TRESPASS	0	0	-
VAGRANCY	0	0	-
Total for Group B	3	8	166.7%
ALARMS	2	1	-50.0%
ANIMAL COMPLAINTS	6	5	-16.7%
JUVENILE OFFENSES AND COMPLAINTS	1	0	-100.0%
MISCELLANEOUS COMPLAINTS	106	85	-19.8%
MISCELLANEOUS TRAFFIC COMPLAINTS	18	20	11.1%
NON - CRIMINAL COMPLAINTS	229	291	27.1%
SICK / INJURY COMPLAINT	14	16	14.3%
SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
TRAFFIC CRASHES	13	20	53.8%
TRAFFIC OFFENSES	0	10	-
WARRANTS	10	2	-80.0%
WATERCRAFT COMPLAINTS / ACCIDENTS	0	0	-
Total for Group C	399	450	12.8%
COMMERCIAL VEHICLE CITATIONS	0	0	-
HAZARDOUS TRAFFIC CITATIONS / WARNINGS	8	20	150.0%
LICENSE / TITLE / REGISTRATION CITATIONS	1	4	300.0%
LIQUOR CITATIONS / SUMMONS	0	0	-
LOCAL ORDINANCES - GENERIC	0	0	-
LOCAL ORDINANCE WARNINGS	0	0	-
MISCELLANEOUS A THROUGH UUUU	2	1	-50.0%

Agency: Northfield Township Police Department
ORI: MI8196400

Oakland County CLEMIS
REPORT EXCLUDES UCR STATUS OF UNF

CLEAR-008-R Summary of Offenses
Page 3 of 4

Report Time:
2/3/20 10:24:38 AM

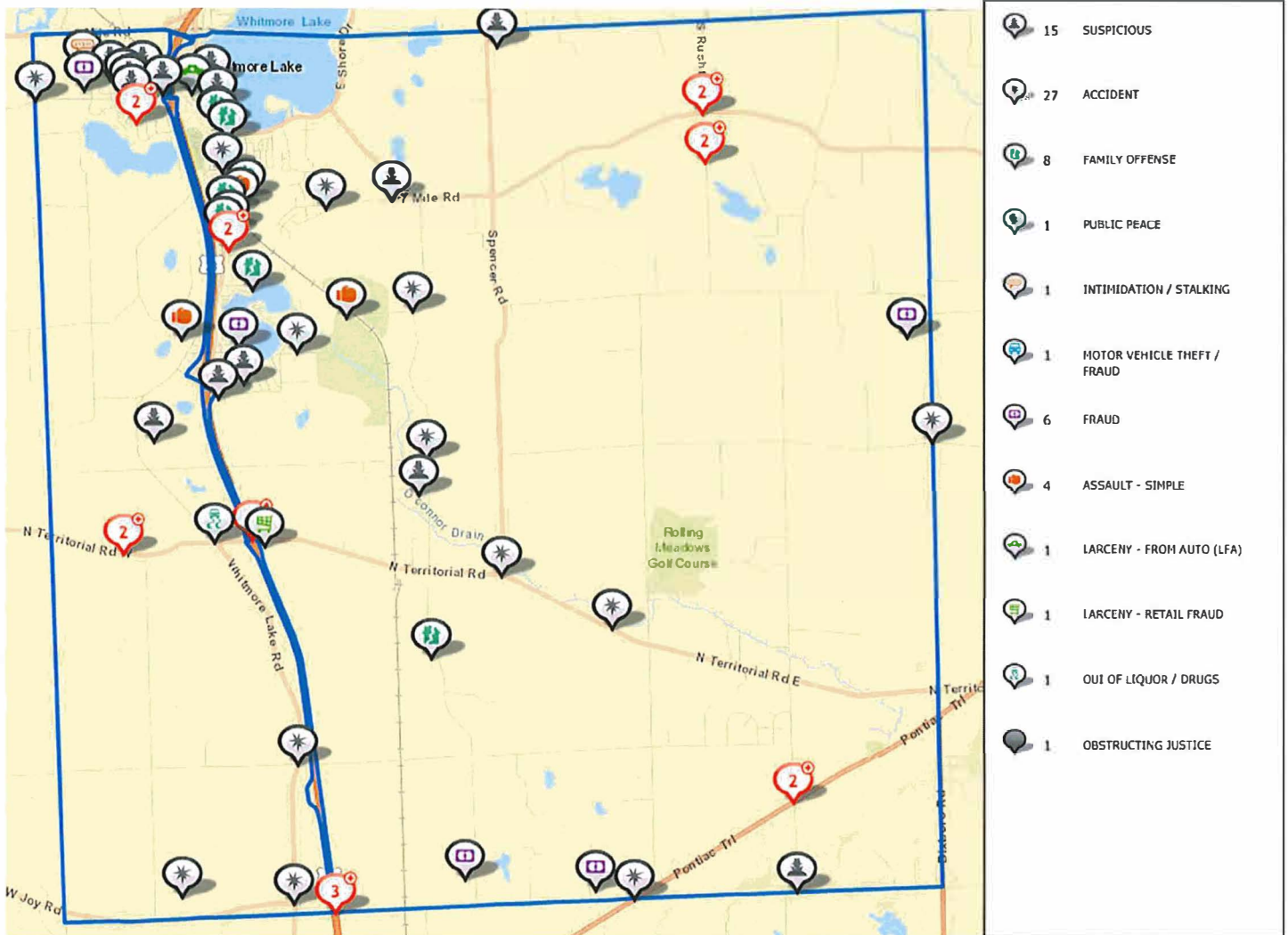
Report CLEAR-008-R Summary of Offenses

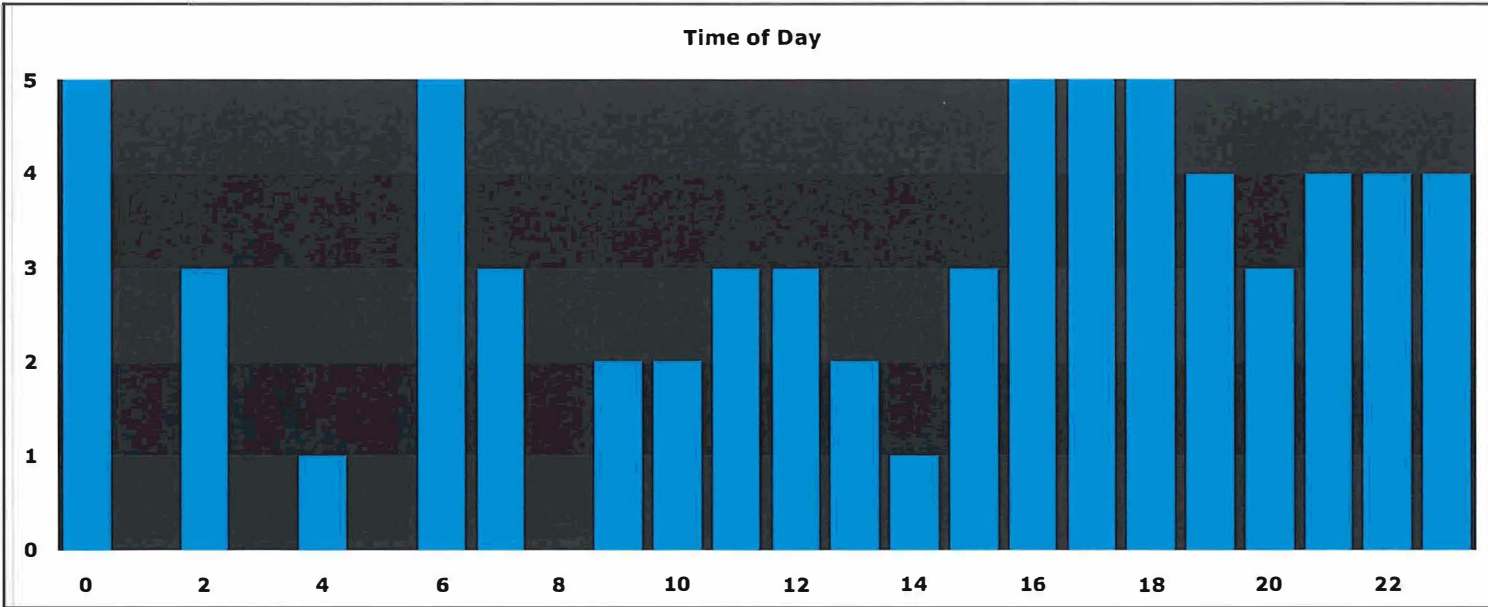
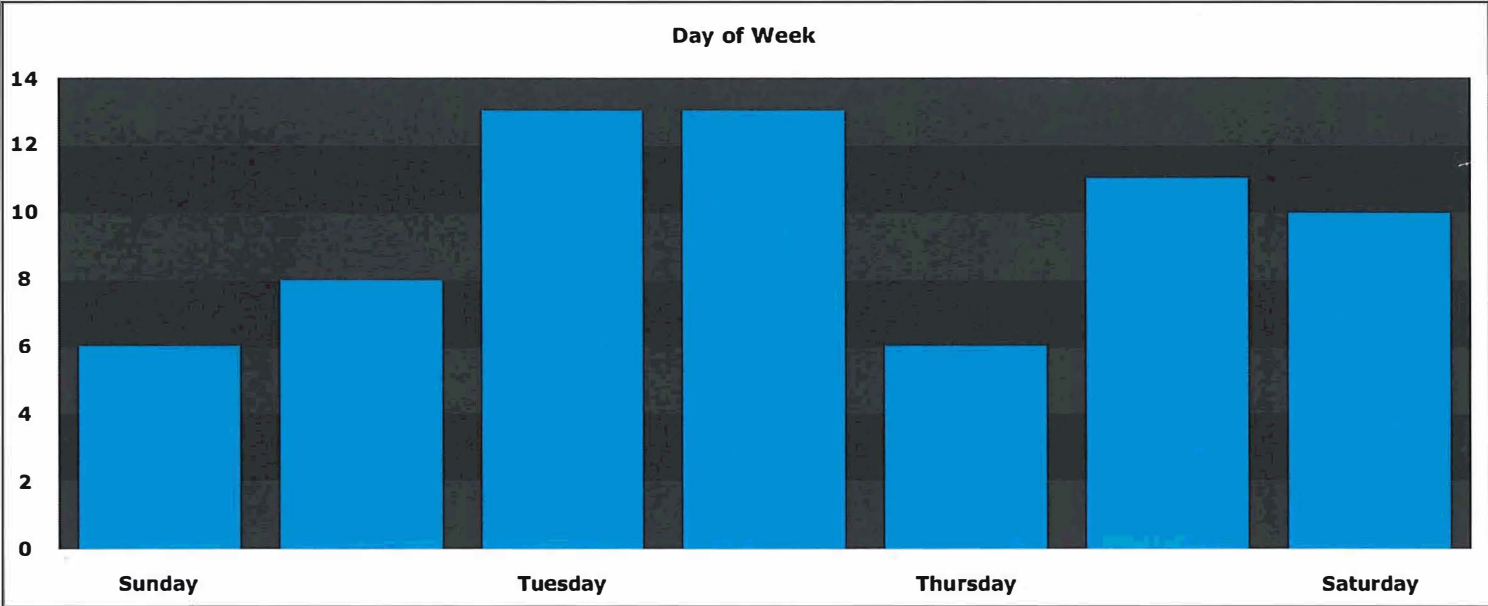
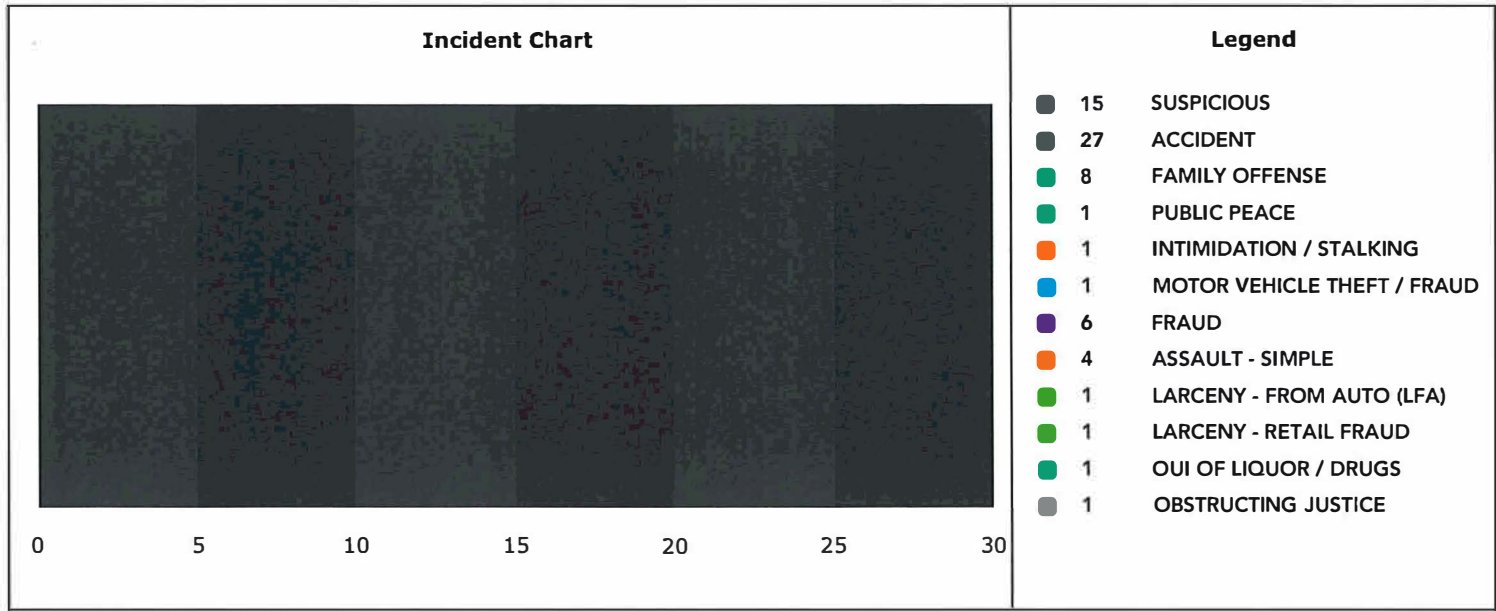
Agency: Northfield Township Police
ORI: MI8196400

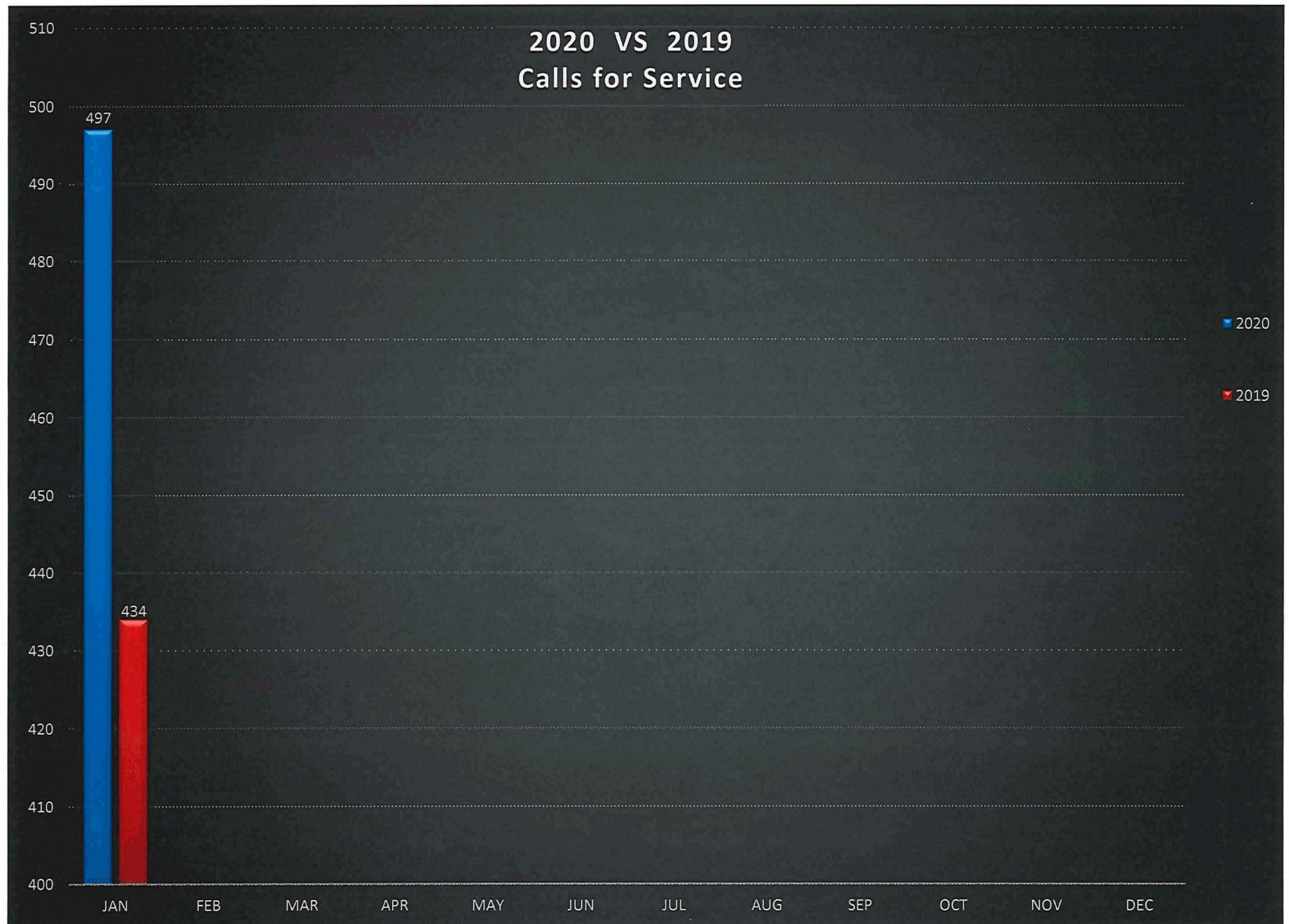
Report Period: 1/1/20 - 2/1/20

Classification	Prior Year	Current Year	% Change
NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	1	0	-100.0%
PARKING CITATIONS	0	0	-
TRAFFIC WARNINGS	0	0	-
WATERCRAFT CITATIONS	0	0	-
Total for Group D	12	25	108.3%
18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
FIRE CLASSIFICATIONS	0	0	-
Total for Group E			-
ARREST ASSIST	0	0	-
CANINE ACTIVITIES	0	0	-
COURT / WARRANT ACTIVITIES	0	0	-
CRIME PREVENTION ACTIVITIES	1	1	0%
INVESTIGATIVE ACTIVITIES	2	0	-100.0%
MISCELLANEOUS ACTIVITIES (6000)	0	0	-
MISCELLANEOUS ACTIVITIES (6100)	0	0	-
Total for Group F	3	1	-66.7%
JAIL OPERATIONS	0	0	-
Total for Group G			-
Total for All Groups	437	500	14.4%

JANUARY 2020 CRIME VIEW STATISTICS







NUMBER OF TRAFFIC VIOLATIONS BY MONTH 2020 vs. 2019



TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2020 THROUGH DECEMBER 31, 2020													
2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	19												19
Hazardous	0												0
Non-Hazardous	13												13
Parking	0												0
Warning	190												190
Waiveable Viol. Issued	4												4
TOTAL	226	0		0	0	0	0	0	0			0	226

JANUARY 1, 2019 THROUGH DECEMBER 31, 2019													
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	6												6
Hazardous	2												2
Non-Hazardous	4												4
Parking	0												0
Warning	140												140
Waiveable	0												0
TOTAL	152	0	0	0	0	0	0	0	0	0	0	0	152

Note: Waiveable citations are: Defective Equipment and No Operator's License on Person

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2020	226												226
2019	152												152



OVERTIME SUMMARY

OVERTIME BY TYPE													
2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	19												19
Complaint Investigation	2												2
Training	4.75												4.8
Short Shift	46												46
Administrative	10												10
Special Detail	0												0
Holiday	0												0.0
TOTAL	81.75												81.8

2020 VS. 2019													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2020 - TOTAL	81.75												81.8
2019 - TOTAL	152.75												

EMPLOYEE TIME OFF

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	28												28
Comp	24												24
Vacation	0												0.0
Holiday	0												0.0
PTO	101												101.0
Other/Bereavement	0												0.0
TOTAL	153	0	0	0	0	0	0	0	0	0	0	0	153

NTPD ROSTER

Name	ID	Voicemail	R/Code	Date of Hire
COMMAND				
Director William Wagner	9990	101	401	
Interim Lt. Martin Smith	5107	115	402	09/01/2005
Sgt. Jason Roberts (F, AI,MC)	5073	119	403	08/13/1996
Sgt. David Powell (ET) TFO	5108	110	404	10/03/2005
Sgt. Scott Schultz (AI, FA)	5077	104	405	03/07/1997
FULL-TIME OFFICERS				
Ofc. Joshua Howe (T)	5096	118	415	04/09/2001
Ofc. Richard Paquette (FA, F)	5106	106	441	03/19/2004
Ofc. Mark Jensen (T, ET, F)	5068	113	423	07/20/2014
Ofc. Frank Wright	5125	133	417	03/28/2018
Ofc. Michael Buxton	5119		419	03/11/2019
Ofc. Charles Piatt	5129		421	03/30/2019
PART-TIME OFFICERS				
Ofc. Tammie Colling (CP)	5070	109	431	08/26/1996
Ofc. Dawn King	5118	107	445	04/28/2014
RESERVE OFFICERS				
Sgt. Greg Pollock	5097		483	
Ofc. Shane Haynes	5045		481	
Ofc. Christopher Chan	5092		487	
Ofc. Steven Francoeur	5122		485	
Ofc. Ryan Berkey	5117		482	
CLERK / DISPATCH				
Sue Hamilton	5075	114		09/01/1996
Shannon Clark	5128	146		08/27/2018
CHAPLAINS				
Pastor Lee Taylor				

**JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159 FAX 734-449-4302**

To: Northfield Township Board of Trustees

From: Dan Willis -Wastewater Treatment Plant Superintendent

Date: February 3, 2020

Subject: January 2020 Report

- 1/2** Received a call about a house at 1000 Barker Rd. that is for sale. They wanted to know if it was hooked up to the sewer, we could find no records of any connection. We were told that it may have been hooked up to the trailer park when it was being built, they are going to try and locate it and let us know. What do we do about back sewer bills and a tap fee?
- 1/5** Did an emergency MISSDIG for a gas leak on Glenmore.
- 1/6** UIS is continuing work on the new Scada system and should be done this week.
- 1/6** Pulled rags out of a pump at the Raymond pump station. We installed a new wear ring on the pump.
- 1/6** New home at 11624 East shore was being connected to a tap that was under the road, we TVed the line and found roots in it. We are having a company come out and clean the line so it can be used for the new house.
- 1/8** A garbage truck slid off the drive into the ditch and had to be removed with a tow truck.
- 1/9** The Main St pump station has a seal leak, we went to repair the leak and couldn't get a valve to close. The valves are 50 yrs old and we are looking to replace all 4 if we have to shut the station down to fix the broken one.
- 1/10** UIS returned to the plant to fine tune the controls on the new return valves.
- 1/10** Prepared the plant for the expected flooding on the 12th.

- 1/11** The plant received 2.7 inches of rain, the plant recorded 2.3 MGD. We had to bypass aeration and also over flowed tanks. The report was turned in at the board meeting with the details.
- 1/12** Flow came down a bit to 1.6 MGD letting us to restore flow through the plant.
- 1/13** Horseshoe lake level came up increasing the flow to 1.7 MGD.
- 1/14** Pulled rags from Northshore #2 also replaced the wear ring. Flow 1.5 MGD.
- 1/16** Pulled pump from Raymond, the impellor was spinning on the shaft. Replaced the motor with a spare and reinstalled. Flow 1.1 MGD
- 1/18** Call back for an emergency Miss Dig on a gas leak.
- 1/21** Flow finally dropped to .9 MGD.
- 1/22** Dan Willis and Brian MacDonald attended a 3 day asset mgt. and administrator conference.
- 1/29** Put a new control system on the primary sampler.
- 1/30** Pam Willard from EGLE visited the plant to go over a few things she had questions on. She asked about the recent bypass and the backup on Barker Rd. and wanted to see the plant she oversees.

January, 2020

2019 Daily Average Flow	.723 MGD
2020 Daily Average Flow	1.062 MGD
Maximum Daily Flow 2019	.845 MGD
Maximum Daily Flow 2020	2.234 MGD
Minimum Daily Flow 2019	.641 MGD
Minimum Daily Flow 2020	.779 MGD
6 – Month Average Flow	.785 MGD
12 – Month Average Flow	.821 MGD
Total Gallons Treated 2019	32.909 MG
Total Gallons Treated 2020	22.418 MG

Rainfall (inches) 2019	0.93 in.
Rainfall (inches) 2020	3.38 in.
Connections / 'Tap-ins' to system	1
Miss Dig Staking's	8
Overtime hours for the month	36.0 hrs

Yearly Flows in MGD. Rain in inches

Month	Ave	High	Low	Total	Rain	6 Month	12 Month
1/19	.723	.845	.641	22.418	0.93	.679	.776
2/19	.743	.849	.658	20.062	1.33	.694	.760
3/19	.782	1.089	.676	24.230	2.67	.715	.752
4/19	.871	1.363	.681	26.115	4.86	.752	.749
5/19	.992	1.477	.830	30.754	4.27	.802	.738
6/16	.963	1.653	.755	29.502	5.41	.845	.756
7/19	.788	1.010	.627	24.435	6.43	.857	.767
8/19	.661	.750	.584	20.484	.179	.843	.768
9/19	.670	.843	.588	20.110	6.79	.824	.769
10/19	.730	1.071	.621	22.643	4.95	.801	.776
11/19	.803	1.028	.677	24.094	2.26	.769	.785
12/19	.788	1.198	.609	24.421	2.06	.740	.793
1/20	1.062	2.324	.779	32.909	3.38	.785	.821

This chart gives more information on how rain affects our flow at different times of the year.

FW: High Water Levels

Dan Willis <willisd@Northfieldmi.gov>

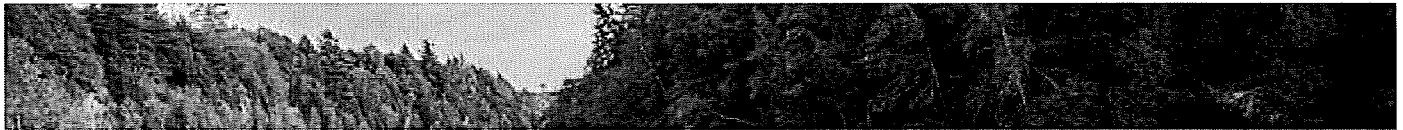
Tue 2/4/2020 11:12 AM

To: Jennifer Carlisle <carlislej@Northfieldmi.gov>

From: MI Dept. of Environment, Great Lakes, and Energy [mailto:EGLE@govsubscriptions.michigan.gov]
Sent: Thursday, January 16, 2020 3:02 PM
To: Dan Willis <willisd@Northfieldmi.gov>
Subject: High Water Levels

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MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY



Dear NPDES Permittee:

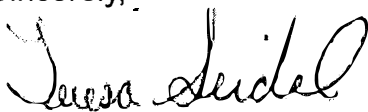
You are likely aware of the high Great Lakes and inland water levels that have been causing significant erosion along coastal areas in Michigan. These high water levels have been reported in the media and from the Michigan Department of Environment, Great Lakes, and Energy (EGLE) as primarily causing erosion, but infrastructure issues are also a concern. These high water elevations can affect and have affected discharges from municipal wastewater treatment plants (WWTP) and industrial discharges, and could also affect sewer lines and storm water best management practices (BMP). There have been National Pollutant Discharge Elimination System (NPDES) permit violations caused by existing water levels. Based on information obtained from the U.S. Army Corps of Engineers, it is EGLE's understanding that Great Lakes water levels may increase in many places by roughly one foot in the next year.

To prepare for the predicted increasing water levels in 2020, we are asking all permittees to complete a vulnerability analysis to minimize potential impacts. Impacts may include WWTP bypasses from inability to discharge flow due to a changed hydraulic profile; increased infiltration and inflow into municipal collection systems that increase flow to WWTPs, potentially causing bypasses; and backflow into collection systems that can impact WWTPs. Discharges from storm water BMPs may also be affected. This letter cannot describe all items to review, but it offers some key items that may be appropriate to consider in your situation. Items to consider include:

- **WWTPs and collection systems.** Ensure you can discharge peak flow from your facility at higher water levels at the discharge point. You may need to pump or choose alternative discharge points to surface waters to ensure that your facility will not be bypassed and facilities are protected, or that tributary collection systems do not have unacceptable risk of overflows or basement backups. Higher water levels can cause increased infiltration/inflow into collection systems that may cause WWTP bypasses. Additionally, sewers near or adjacent to surface water may be vulnerable to impacts caused by erosion.
- **Industrial and commercial facilities.** These facilities can control production to discharge less flow. However, if this is not possible, you may need to seek alternative discharge locations or secure pumping as necessary.
- **Combined sewer overflows, retention treatment Basins, or other untreated combined sewer overflow outlets.** These may be affected by higher elevations that allow backflow into the system. Additional weir or dam height may be appropriate. Ability to limit flood flows into collection systems might also be needed. Backflow gates should be checked to ensure they have reliable seals to prevent inflow into the collection system. Any increased heights should be checked to ensure adequate discharge from the system.
- **Storm water BMPs.** These BMPs may not function properly given discharge to high water levels. These BMPs should be inspected and maintained to ensure they function in an appropriate manner. Removal of accumulated sediment may be needed to increase storage capacity within the BMP. The importance of inspection and maintenance of BMPs to minimize impacts should be messaged to owners of privately-owned BMPs within the municipality.

Please note that information on Great Lake water levels can be found at <https://www.lre.usace.army.mil/>. High water levels may also affect nearby rivers as well. EGLE believes that this vulnerability analysis can be useful to minimize environmental impact from higher water levels. EGLE's expectation is that you complete this vulnerability analysis as soon as possible and keep it on-site. If there are any NPDES permit violations due to high water levels, then this analysis and mitigating action you take may help regarding any potential compliance activity. If you have any questions, please contact Water Resources Division's (WRD) district office compliance or engineering staff; or Mr. Phil Argiroff, Assistant Director, WRD, at 517-284-6668 or ArgiroffP@Michigan.gov.

Sincerely,



Teresa Seidel
Director, Water Resources Division



Questions?

[Contact Us](#)

Ph: 800-662-9278

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This email was sent to willisd@northfieldmi.gov using GovDelivery Communications Cloud on behalf of: Michigan Department of Environment, Great Lakes, and Energy · Constitution Hall · 525 West Allegan Street · PO Box 30473 · Lansing, MI 48909 · 800-662-9278

FW: High Water Levels - Vulnerability Analysis Guidance

Dan Willis <willisd@Northfieldmi.gov>

Tue 2/4/2020 11:12 AM

To: Jennifer Carlisle <carlislej@Northfieldmi.gov>

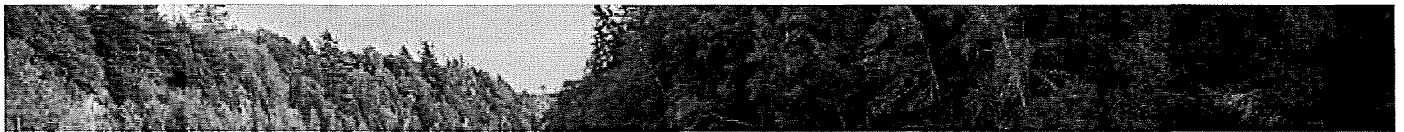
From: MI Dept. of Environment, Great Lakes, and Energy [mailto:EGLE@govsubscriptions.michigan.gov]

Sent: Tuesday, January 28, 2020 8:32 AM

To: Dan Willis <willisd@Northfieldmi.gov>

Subject: High Water Levels - Vulnerability Analysis Guidance

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MICHIGAN DEPARTMENT OF
ENVIRONMENT, GREAT LAKES, AND ENERGY



General Guidance for Vulnerability Analysis

This email offers general guidance to conduct a vulnerability analysis (VA) due to high water levels expected in 2020 in the Great Lakes Basin. The purpose of a VA is to identify any potential impacts to a permittee's ability to meet permit requirements and other applicable regulations, due to high water levels. An effective VA incorporates any necessary planning, preparation, and response activities aimed at addressing the identified potential impacts. The guidance below is divided by type of National Pollutant Discharge Elimination System (NPDES) permit and highlights some issues that permittees might encounter due to high water levels. NPDES permits might have specific situations that this guidance does not address. Please note that certain NPDES permits will not see any impact from higher water levels (e.g. inland, not affected by higher river flow, etc.). Regardless, it is good to evaluate if your facility has any concerns. This document may be changed as the Water Resources Division (WRD) and permittees learn more with time.

Storm Water Permits (Industrial Storm Water, Municipal Separate Storm Sewer System, and Construction Storm Water)

- Conduct routine maintenance to ensure best management practices (BMP) can store maximum design volume (remove sediment, dredge, increased maintenance of the inlet and outlet).
- Evaluate secondary containment and ensure an adequate height.
- Check the standpipe elevation, or weir elevation. Determine that they will not be affected by high water elevations.

- Move any polluting material away from potential high water and/or rainfall. Per Part 5, Spillage of Oil and Polluting Materials, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, solid polluting materials shall not be stored within 50 feet of a designated wetland or the shore or bank of any lake or stream. Solid polluting material containment structures located within the 100-year floodplain shall be designed and constructed to remain effective during a 100-year flood.
- Ensure that future water elevations are considered for BMP installations.
- Require/Implement low impact development and install green infrastructure to preserve natural features and minimize impervious surfaces.
- Disconnect impervious surfaces and direct runoff to BMPs close to the source.

Industrial Permits (Facilities, Non-contact Cooling Water, Commercial Facilities)

- Check the hydraulic profile of the treatment system. Ensure that maximum authorized flow in the permit can be effectively processed (consider ability to process and permit monitoring requirements).
- Remediation can be offered if needed by reducing production, or instead providing adequate pumping if necessary.

Municipal Wastewater Treatment Plants (WWTP) and Collection Systems

- Check the hydraulic profile of the treatment system. Ensure that maximum authorized flow (daily maximum flow) can be effectively processed (consider ability to process and permit monitoring requirements). The facility may need to pump treated effluent if receiving water levels are high enough to impede flow.
- Determine if high water can enter the collection system through combined or separate outfalls, and if this inflow can negatively affect WWTP performance to meet all permit conditions at the 25 year - 24 hour event. (Raise weirs, dams, or otherwise control inflow).
- Determine if higher groundwater tables are causing infiltration and inflow (I/I). If so, then institute programs as needed to mitigate. Consider the peak capacity of the WWTP (see bypass provision in the permit). Some of these may be longer-term programs.
- Evaluate if the WWTP and collection system pump stations remain fully operational and accessible at the 25-year flood elevation, and that all systems (including structures, electrical, and mechanical equipment) are protected from physical damage by the 100 year flood elevation. Michigan Building Code Requirements (see G401.3) may apply and should be considered.
- Review collection system maps to determine whether sewers or other infrastructure are located in areas that may be vulnerable to erosion.
- Note that Rule 59, Emergency Measures, Reports to Department, promulgated pursuant to Part 41, Sewerage Systems, of the NREPA (R 299.2959) that any discharge of pollutants in excess of those authorized by the discharge permit be environmentally mitigated.
- Ensure all formerly bulkheaded combined sewer overflow (CSO) outfalls that may now be submerged due to high water are watertight to prevent inflow from entering the sanitary sewer system.

CSO Retention Treatment Basins

- Determine if the hydraulic profile of the treatment system is affected by high water elevations.
- Determine if weirs need to be raised to prevent inflow of high water, but consider the hydraulic risk in the collection system.

- Evaluate if drain fields that are part of treatment systems are affected by high water. Determine if there is mitigation available.

Pesticides Application

- Determine if any NPDES permitted application might not be authorized because of high water inundation and/or connectivity to flowing surface waters.
- Determine potential for higher water tables to impact setback areas for terrestrial pesticide use patterns.
- Identify pesticides labeled with precautionary groundwater leaching statements and assess impact to future projects.

Aquatic Nuisance Control Program

- Determine if high water application might affect land that is normally above the high water mark elevation. Adjust program appropriately.
- Evaluate if increased treatment area size may initiate NPDES Permit requirements. Coordinate with staff of WRD's Water Quality and Aquatic Nuisance Control Permits Unit.

If you have any questions, please contact WRD district office compliance or engineering staff; or Mr. Phil Argiroff, Assistant Director, WRD, at 517-284-6668 or ArgiroffP@Michigan.gov.



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Northfield Township Community & Senior Center

Monthly Report

January 2020

Tami Averill, Director

I. January Overview

We hit the ground running on January 2 and it didn't slow down all month.

The Senior Nutrition program continues to grow! We had 14 to 28 seniors attending lunches daily in January. Lunches are served on Mondays, Wednesdays and Fridays at 12:15p.m. We continue to add a few new seniors to the program each month.

Changes to the Senior Nutrition Program are coming in February! The county is contracting with a new caterer, Elite Catering, for all the county Sr. Nutrition sites. They will begin providing our lunches on Feb. 10. Elite Catering will be delivering the meals to us, so we will no longer have to send drivers to pick up the food. The meals will be made fresh and arrive here prepackaged and ready to serve. With this change we will be able to begin home delivery service to homebound seniors – Meals on Wheels.

This is something I have been working to get started for the past 5 years, so I am very excited! Now my challenge is to line up enough drivers to make it all work! Please spread the word that we need drivers – Mondays, Wednesdays and Fridays, from approximately 11:30a.m. to 1:30p.m. You can help 1, 2 or 3 days each week.

THANK YOU to Laura Atwell and our Senior Lunch Volunteers –Ann Brindle, Ernestine Hogston, Betty Jones, Kristina Kelley, Debbie Liebert, Ann Nims, Donn Sleek, Chuck Steuer, Ann Thompson and Dennis Woodworth. They do a wonderful job and help to keep the program running smoothly!

THANK YOU to our Community/Senior Center volunteers –Brad Atwell, Jim Aulenbacher, Dolly Boggs, Angela Brown, Denise Creque, Mary Devlin, Peggy Friscia, Marilyn Gibbs, Romona Goodrich, Ruth Hague, Russ Hall, Linda Hartley, Ernestine Hogston, Betty Jones, Marge Kack, Kristina Kelley, Dan Krebs, Margaret Riddell, Donn Sleek, Ann Thompson, Ethel Wager, Linda and Terry Webb - for the work they contributed in January. They are a very dedicated group of volunteers and I appreciate all that they do!

I continue to work with the Retired Senior Volunteer Program to get more volunteer help. We are working with 3 RSVP volunteers right now.

Program planning continues. Spring and summer programs and events are being worked on. Dates have been set for Movies Under the Stars 202 – June 12 & 26, July 10 & 24, and Aug. 7 & 28. Movie suggestions are always appreciated! We will be partnering with Living Water Church and Hungry Howie's again this year!

I continue to attend and keep minutes for the Parks & Recreation Board meetings.

I continue to serve on Whitmore Lake Health Equity Team. Meetings take place at the Community Center on the 2nd Tuesday of each month at 2:00p.m. This group works on addressing health and wellness concerns and suggestions for the community. Our next meeting will take place on February 11.

I continue to serve on the Circles Program Task Force to explore how we can make this program happen in our community. The program focuses on empowering low-income individuals to develop the skills and make positive changes in their lives to get themselves out of poverty.

Kiwanis continues to hold their regular monthly meetings and Board meetings at the Community Center.

The Village of Eagle Gardens Condo Association Board of Directors continues to meet here every other month.

3 Girls Scout Troops – Daisies, Brownies and Juniors - meet at the Center, filling our Monday evening schedule. We see about 10 girls and parents two Mondays each month and 18 girls and parents on the other two Mondays. Monday evenings are always full of happy noise and positive energy!

Assisting patrons with a variety of issues, questions and concerns is a big part of the job and continually keeps busy!

II. Program Evaluation

a. On-Going Services

Dr. Anthony Mastrogiacomo from South Lyon Foot & Ankle Specialists continues to offer senior foot care every other month. He saw 5 patients in January.

Twenty-five items were borrowed from the Medical Loan Closet in January. We received donations of a commode, a shower bench, a shower seat, 2 standard walkers, crutches and several miscellaneous items.

We continue to have a need for donations of shower benches, shower seats, transfer benches, bariatric equipment and 4-wheeled walkers with seats.

Acupuncturist, Ron Hough, saw 38 people in his January sessions.

40+ people visited each Wednesday/Thursday in January to pick up bread, produce and other donated food items that we have available. Thank you to everyone who contributes.

Our first Thursday of the month “Mending for Seniors” program continues to grow. The seniors are enthusiastic and keeping them very busy.

b. On-Going Classes

Chair Yoga had 3 to 8 people each Tuesday in January.

Gentle Yoga on Wednesday evenings had 3 to 4 people each session in January.

Exercise with Becky had 6 to 8 participants each session.

Tai Chi began a new 8-week session on January 28. 4 students are participating. We are looking for an instructor willing to do an evening or weekend class.

Mark Harris returned on January 16 for the next 10-week session of MAH Fitness. He has 6 people participating.

Cardio Drumming and Flexagility are still on a break.

Line Dancing class had 8 to 10 participants at each of the classes in January.

c. On-Going Activities

Pinochle continues every Tuesday and Thursday afternoon. Attendance is consistent at 4 to 12 players per day each week in January.

Mah Jongg Mondays continued with 4 to 5 people participating each week. Four to five people continue playing on Wednesdays.

The Knit, Crochet, Craft group is back with 3 crafters participating.

The Whitmore Lake Portrait Group is in every Monday afternoon. Eight to twelve artists attend each week. The art gallery that showcases their art continues to be popular with our guests.

"Painting with Jan Rad" was held on January 31. She had 11 students participate. They created beautiful paintings of hydrangeas.

The Crochet Mats group had 2 participants each week in January.

The Radio-Controlled Sailboat Club held a business meeting in January with 3 people in attendance. They meet on a monthly basis through the winter and begin their sailing schedule when the weather breaks in the spring.

The Diabetes Prevention Program has 17 people participating. The class met in January. The next meeting is February 11 and will complete the year-long program.

d. Special Events

I continue to work with John Piette, PhD, Professor of Health Behavior and Health Education, and Research Scientist at U of M, on a project called SPEAK!

The monthly Peyton's Heart Project work bee was held in January. Four people participated. Thank you to Marge Kack and Ethel Wagar for helping me tag the huge backlog of hearts. We have currently sent 1,000 hearts to the Peyton Heart Project and are in the process of tagging another 1000+ to send. They distribute them to schools and organizations that are running anti-bullying and suicide prevention campaigns. We will be changing the meetings to the 2nd Saturday of each month beginning in February.

Twelve people attended Pizza & a Movie Night on January 24. Everyone enjoyed watching "Abominable." Thank you to Domino's Pizza for helping to support this program!

I received word that the Community Center will be receiving a stipend of \$500.00 from Area Agency on Aging 1-B to cover the costs of hosting a Census Completion Assistance Event for seniors and others who would like assistance in

filling out their census forms. Thank you to County Commissioner Sue Shink for bringing this opportunity to my attention. The event is scheduled for Saturday, March 28 and will also feature a Senior Resource & Health Fair complete with food and “freebies.” Our goal is to have at least 50 people participate in census completion. Volunteers are needed to help with this, please contact me if you are interested in taking part.

We have also received another grant for free performances by area musicians and singers from the National Council on Aging and the American Federation of Musicians. Dates and performers are still being confirmed, so stay tuned for more information. We have enjoyed performances by Betsy Beckerman and Michigan’s Official State Troubadour, Neil Woodward in the past.

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Fund 101 - GENERAL FUND								
Revenues								
Dept 000								
101-000-426.000	PRIOR YEAR TAX INTEREST	500.00	1,631.11	500.00	0.00	0.00	500.00	0.00
101-000-452.000	PEDDLER'S LICENSES	150.00	125.00	150.00	0.00	60.00	90.00	40.00
101-000-453.000	CABLEVISION FRANCHISE FEES	98,000.00	96,556.11	98,000.00	107.95	45,620.88	52,379.12	46.55
101-000-455.000	FIBER FOOTAGE FEES	10,000.00	10,606.51	10,000.00	0.00	0.00	10,000.00	0.00
101-000-489.000	MARIJUANA PERMIT FEES	0.00	0.00	0.00	160,000.00	160,000.00	(160,000.00)	100.00
101-000-573.000	LCSA PPT REIMBURSEMENT	2,000.00	8,810.67	3,889.00	0.00	0.00	3,889.00	0.00
101-000-574.000	STATE SHARED REVENUE	702,352.00	740,307.00	747,396.00	0.00	400,651.00	346,745.00	53.61
101-000-590.000	GRANT INCOME	0.00	0.00	95,100.00	0.00	47,550.00	47,550.00	50.00
101-000-626.000	COPY & FOIA INCOME	100.00	191.20	100.00	72.40	135.74	(35.74)	135.74
101-000-655.000	ORDINANCE FINES	100.00	12,426.37	100.00	1,660.90	10,082.20	(9,982.20)	0.082.20
101-000-665.000	INTEREST INCOME	4,800.00	5,132.19	4,800.00	0.00	992.21	3,807.79	20.67
101-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	3,971.93	0.00	0.00	1,053.61	(1,053.61)	100.00
101-000-673.000	SALE OF FIXED ASSET	100.00	0.00	100.00	0.00	1,553.89	(1,453.89)	1,553.89
101-000-675.000	CONTRIBUTION-PRIVATE SOURCES	100.00	0.00	100.00	0.00	0.00	100.00	0.00
Total Dept 000		818,202.00	879,758.09	960,235.00	161,841.25	667,699.53	292,535.47	69.54
Dept 191 - ELECTIONS								
101-191-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Total Dept 191 - ELECTIONS		0.00	0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Dept 253 - TREASURER								
101-253-402.000	CURRENT PROPERTY TAX	276,984.00	276,752.48	286,701.00	149,470.41	159,312.91	127,388.09	55.57
101-253-404.000	MOBILE HOME LICENSE FEES	2,850.00	2,819.00	2,850.00	491.00	1,889.00	961.00	66.28
101-253-445.000	PENALTY & INTEREST ON TAXES	3,500.00	8,848.06	3,500.00	0.00	69.29	3,430.71	1.98
101-253-627.000	SUMMER TAX PREPARATION	14,000.00	13,770.00	14,000.00	0.00	0.00	14,000.00	0.00
101-253-680.000	TAX ADMINISTRATION FEES	145,000.00	156,427.71	163,000.00	54,513.51	104,620.59	58,379.41	64.18
Total Dept 253 - TREASURER		442,334.00	458,617.25	470,051.00	204,474.92	265,891.79	204,159.21	56.57
Dept 336 - CONTRIBUTIONS								
101-336-625.000	SEWER ADMINISTRATION	46,157.00	54,756.00	67,432.00	48,573.00	48,573.00	18,859.00	72.03
Total Dept 336 - CONTRIBUTIONS		46,157.00	54,756.00	67,432.00	48,573.00	48,573.00	18,859.00	72.03
Dept 412 - PLANNING/ZONING DEPT								
101-412-477.000	ZONING COMPLIANCE PERMITS	9,500.00	10,700.00	9,500.00	3,300.00	8,200.00	1,300.00	86.32
101-412-608.000	VARIANCES/APPEALS	2,000.00	7,040.00	2,000.00	0.00	2,580.00	(580.00)	129.00
101-412-609.000	REZONING/CONDITIONAL USE PMTS	0.00	(325.00)	0.00	(888.00)	(138.00)	138.00	100.00
101-412-614.000	PLANNING FEES	0.00	8,500.00	0.00	0.00	0.00	0.00	0.00
101-412-629.000	ZONING COPIES	0.00	83.00	0.00	0.00	0.00	0.00	0.00
101-412-637.000	SPLIT APPLICATIONS	1,000.00	50.00	1,000.00	(25.00)	1,225.00	(225.00)	122.50
101-412-671.000	REIMBURSEMENT/OTHER INCOME	1,500.00	300.00	0.00	0.00	30.00	(30.00)	100.00
Total Dept 412 - PLANNING/ZONING DEPT		14,000.00	26,348.00	12,500.00	2,387.00	11,897.00	603.00	95.18
Dept 666 - COMMUNITY CENTER								
101-666-409.000	SENIOR NUTRITION REVENUE	0.00	0.00	5,000.00	8,000.00	8,000.00	(3,000.00)	160.00
101-666-590.000	GRANT INCOME	100.00	8,000.00	91,000.00	(8,000.00)	2,500.00	88,500.00	2.75
101-666-643.000	CC TRIP	4,000.00	4,446.00	5,000.00	80.00	430.00	4,570.00	8.60

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Fund 101 - GENERAL FUND								
Revenues								
101-666-644.000	CC PROGRAMS	6,500.00	8,834.54	9,000.00	2,143.45	3,650.73	5,349.27	40.56
101-666-671.000	REIMBURSEMENT/OTHER INCOME	4,985.50	0.00	0.00	0.00	0.00	0.00	0.00
101-666-676.000	CONTRIBUTIONS - SCC	1,750.00	2,726.00	1,750.00	280.00	1,295.00	455.00	74.00
Total Dept 666 - COMMUNITY CENTER		17,335.50	24,006.54	111,750.00	2,503.45	15,875.73	95,874.27	14.21
Dept 753 - RECREATION BOARD								
101-753-677.000	CONTRIBUTION - PARKS AND RECRE	100.00	0.00	100.00	0.00	0.00	100.00	0.00
101-753-752.000	PARK FINES AND FEES	0.00	330.00	0.00	0.00	0.00	0.00	0.00
Total Dept 753 - RECREATION BOARD		100.00	330.00	100.00	0.00	0.00	100.00	0.00
TOTAL REVENUES		1,338,128.50	1,443,815.88	1,622,068.00	419,779.62	1,015,582.40	606,485.60	62.61
Expenditures								
Dept 101 - TOWNSHIP BOARD								
101-101-701.000	SALARIES	10,000.00	9,999.94	10,000.00	0.00	5,000.00	5,000.00	50.00
101-101-715.000	SOCIAL SECURITY	765.00	772.68	765.00	0.00	413.08	351.92	54.00
101-101-807.000	MEMBERSHIP DUES	10,200.00	8,601.57	9,376.00	1,223.00	9,330.43	45.57	99.51
101-101-836.000	WELFARE COSTS	10,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-860.000	FUEL & MILEAGE	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLICATIONS	7,500.00	6,903.25	7,500.00	782.59	5,004.10	2,495.90	66.72
101-101-956.000	MISCELLANEOUS	800.00	10.00	800.00	0.00	0.00	800.00	0.00
101-101-957.000	TRAINING & DEVELOPMENT	550.00	0.00	550.00	0.00	0.00	550.00	0.00
Total Dept 101 - TOWNSHIP BOARD		40,315.00	36,287.44	39,491.00	2,005.59	19,747.61	19,743.39	50.01
Dept 171 - SUPERVISOR								
101-171-701.000	SALARIES	12,500.00	12,500.02	12,500.00	1,442.31	7,692.34	4,807.66	61.54
101-171-715.000	SOCIAL SECURITY	956.25	956.25	956.00	110.34	551.68	404.32	57.71
101-171-807.000	MEMBERSHIP DUES	120.00	0.00	120.00	0.00	0.00	120.00	0.00
101-171-860.000	FUEL & MILEAGE	400.00	509.38	400.00	0.00	0.00	400.00	0.00
101-171-956.000	MISCELLANEOUS	500.00	688.67	500.00	0.00	0.00	500.00	0.00
101-171-957.000	TRAINING & DEVELOPMENT	750.00	359.65	750.00	0.00	0.00	750.00	0.00
Total Dept 171 - SUPERVISOR		15,226.25	15,013.97	15,226.00	1,552.65	8,244.02	6,981.98	54.14
Dept 172 - TOWNSHIP MANAGER								
101-172-701.000	SALARIES	75,000.00	77,740.68	75,000.00	8,653.86	43,269.30	31,730.70	57.69
101-172-704.000	CLERICAL/DEP /SUPER/ELECTION	29,532.60	29,772.53	30,712.00	3,534.36	18,193.59	12,518.41	59.24
101-172-715.000	SOCIAL SECURITY	11,648.65	11,686.12	11,885.00	1,277.32	6,662.86	5,222.14	56.06
101-172-716.000	HOSPITALIZATION	26,268.73	22,779.41	28,108.00	1,898.14	12,861.84	15,246.16	45.76
101-172-717.000	LIFE/DISB. INSURANCE	838.50	864.00	901.00	80.45	730.30	170.70	81.05
101-172-718.000	PENSION	7,500.00	7,499.96	7,500.00	865.38	4,326.90	3,173.10	57.69
101-172-722.000	CONTROLLER	54,936.00	49,582.81	49,645.00	4,762.07	26,937.31	22,707.69	54.26
101-172-807.000	MEMBERSHIP DUES	300.00	255.00	305.00	0.00	0.00	305.00	0.00
101-172-818.000	CONTRACTUAL SERVICES	4,050.00	4,707.74	4,000.00	0.00	1,645.00	2,355.00	41.13
101-172-850.000	COMMUNICATION	612.00	608.38	350.00	0.00	178.99	171.01	51.14
101-172-860.000	FUEL & MILEAGE	500.00	314.94	500.00	0.00	3.83	496.17	0.77
101-172-927.000	ALLOCATE TO DEPARTMENTS	(32,748.00)	(41,831.00)	(24,493.00)	0.00	(24,492.00)	(1.00)	100.00
101-172-956.000	MISCELLANEOUS	500.00	36.00	500.00	0.00	14.80	485.20	2.96
101-172-957.000	TRAINING & DEVELOPMENT	750.00	313.00	750.00	0.00	136.00	614.00	18.13

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Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 172 - TOWNSHIP MANAGER		179,688.48	164,329.57	185,663.00	21,071.58	90,468.72	95,194.28	48.73
Dept 191 - ELECTIONS								
101-191-702.000	SALARIES	12,000.00	11,951.00	48,000.00	2,875.50	18,977.65	29,022.35	39.54
101-191-715.000	SOCIAL SECURITY	0.00	140.99	3,672.00	219.97	1,190.84	2,481.16	32.43
101-191-727.000	SUPPLIES	5,000.00	1,641.55	5,500.00	0.00	2,253.50	3,246.50	40.97
101-191-818.000	CONTRACTUAL SERVICES	1,000.00	1,025.00	3,700.00	0.00	1,332.00	2,368.00	36.00
101-191-851.000	POSTAGE	1,200.00	2,330.58	3,850.00	472.80	1,769.49	2,080.51	45.96
101-191-900.000	PRINTING & PUBLICATIONS	2,000.00	3,313.08	2,500.00	0.00	808.11	1,691.89	32.32
101-191-930.000	REPAIRS & MAINTENANCE	900.00	0.00	900.00	0.00	0.00	900.00	0.00
101-191-956.000	MISCELLANEOUS	100.00	0.00	100.00	0.00	0.00	100.00	0.00
Total Dept 191 - ELECTIONS		22,200.00	20,402.20	68,222.00	3,568.27	26,331.59	41,890.41	38.60
Dept 215 - CLERK								
101-215-701.000	SALARIES	12,500.00	12,500.02	12,500.00	1,442.31	7,692.34	4,807.66	61.54
101-215-703.000	DEPUTY SALARIES	42,730.00	42,867.58	44,439.00	5,127.48	25,637.40	18,801.60	57.69
101-215-715.000	SOCIAL SECURITY	4,224.99	4,222.54	4,356.00	502.61	2,793.45	1,562.55	64.13
101-215-716.000	HOSPITALIZATION	13,947.50	14,539.47	4,000.00	(8,000.00)	3,666.63	333.37	91.67
101-215-717.000	LIFE/DISB. INSURANCE	650.38	565.12	699.00	51.26	477.10	221.90	68.25
101-215-718.000	PENSION	4,273.20	4,269.62	4,444.00	512.76	2,563.80	1,880.20	57.69
101-215-723.000	RECORD SEC	12,855.00	9,615.00	12,855.00	1,700.00	3,910.00	8,945.00	30.42
101-215-807.000	MEMBERSHIP DUES	100.00	0.00	100.00	0.00	0.00	100.00	0.00
101-215-860.000	FUEL & MILEAGE	300.00	291.61	300.00	0.00	83.76	216.24	27.92
101-215-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-215-957.000	TRAINING & DEVELOPMENT	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Total Dept 215 - CLERK		92,581.07	88,870.96	84,693.00	1,336.42	46,824.48	37,868.52	55.29
Dept 228 - INFORMATION TECHNOLOGY								
101-228-936.000	SOFTWARE	14,220.00	10,797.79	14,220.00	194.00	7,307.71	6,912.29	51.39
101-228-948.000	COMPUTER SERVICES	12,060.00	3,820.33	11,500.00	310.75	4,665.80	6,834.20	40.57
Total Dept 228 - INFORMATION TECHNOLOGY		26,280.00	14,618.12	25,720.00	504.75	11,973.51	13,746.49	46.55
Dept 247 - BOARD OF REVIEW								
101-247-706.000	BOARD OF REVIEW FEE	2,000.00	1,044.00	1,800.00	75.00	195.00	1,605.00	10.83
101-247-715.000	SOCIAL SECURITY	153.00	79.86	138.00	5.73	14.91	123.09	10.80
101-247-723.000	RECORD SEC	1,500.00	1,320.00	1,500.00	195.00	390.00	1,110.00	26.00
101-247-900.000	PRINTING & PUBLICATIONS	700.00	640.00	700.00	0.00	0.00	700.00	0.00
101-247-956.000	MISCELLANEOUS	500.00	68.35	500.00	0.00	0.00	500.00	0.00
101-247-957.000	TRAINING & DEVELOPMENT	0.00	295.00	0.00	0.00	0.00	0.00	0.00
101-247-959.000	TRIBUNALS AND DRAINS	10,000.00	1,078.28	10,000.00	0.00	29,300.04	(19,300.04)	293.00
Total Dept 247 - BOARD OF REVIEW		14,853.00	4,525.49	14,638.00	275.73	29,899.95	(15,261.95)	204.26
Dept 253 - TREASURER								
101-253-701.000	SALARIES	12,500.00	12,500.02	12,500.00	1,442.31	7,692.34	4,807.66	61.54
101-253-703.000	DEPUTY SALARIES	40,480.00	36,930.70	41,101.00	4,742.40	23,761.40	17,339.60	57.81
101-253-704.000	CLERICAL/DEP /SUPER/ELECTION	23,400.00	11,871.75	24,336.00	2,336.30	13,252.20	11,083.80	54.46
101-253-715.000	SOCIAL SECURITY	5,843.33	5,300.42	5,962.00	651.24	3,689.21	2,272.79	61.88
101-253-716.000	HOSPITALIZATION	15,180.00	2,204.46	4,020.00	4,000.00	2,730.80	1,289.20	67.93
101-253-717.000	LIFE/DISB. INSURANCE	718.10	511.46	772.00	47.43	455.72	316.28	59.03

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-253-718.000	PENSION	4,047.60	2,677.88	4,110.00	474.24	2,373.18	1,736.82	57.74
101-253-803.000	LEGAL	6,000.00	6,500.00	6,000.00	500.00	3,000.00	3,000.00	50.00
101-253-804.000	TAX STATEMENT PREPARATION	1,700.00	1,511.37	1,700.00	0.00	1,503.70	196.30	88.45
101-253-807.000	MEMBERSHIP DUES	100.00	50.00	100.00	0.00	85.00	15.00	85.00
101-253-818.000	CONTRACTUAL SERVICES	1,193.00	1,192.50	0.00	0.00	0.00	0.00	0.00
101-253-851.000	POSTAGE	3,800.00	3,771.19	3,800.00	118.50	1,853.91	1,946.09	48.79
101-253-860.000	FUEL & MILEAGE	600.00	803.90	600.00	42.22	393.19	206.81	65.53
101-253-927.000	ALLOCATE TO DEPARTMENTS	(17,103.00)	0.00	(7,859.00)	0.00	(7,859.00)	0.00	100.00
101-253-956.000	MISCELLANEOUS	500.00	514.25	1,000.00	0.00	114.50	885.50	11.45
101-253-957.000	TRAINING & DEVELOPMENT	250.00	380.50	500.00	0.00	30.00	470.00	6.00
Total Dept 253 - TREASURER		99,209.03	86,720.40	98,642.00	14,346.64	53,076.15	45,565.85	53.81
Dept 257 - ASSESSING								
101-257-727.000	SUPPLIES	1,575.00	1,573.30	0.00	0.00	0.00	0.00	0.00
101-257-807.000	MEMBERSHIP DUES	250.00	0.00	250.00	0.00	0.00	250.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	96,540.00	92,035.00	97,505.00	8,205.00	56,635.00	40,870.00	58.08
101-257-851.000	POSTAGE	2,500.00	2,096.68	2,500.00	0.00	2,085.01	414.99	83.40
101-257-860.000	FUEL & MILEAGE	200.00	0.00	200.00	0.00	0.00	200.00	0.00
101-257-900.000	PRINTING & PUBLICATIONS	1,500.00	1,453.33	1,500.00	0.00	963.72	536.28	64.25
101-257-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-257-957.000	TRAINING & DEVELOPMENT	200.00	0.00	200.00	0.00	0.00	200.00	0.00
Total Dept 257 - ASSESSING		103,265.00	97,158.31	102,655.00	8,205.00	59,683.73	42,971.27	58.14
Dept 265 - HALL AND GROUNDS								
101-265-710.000	JANITORIAL SALARIES	7,435.00	7,287.05	6,692.00	556.60	4,604.60	2,087.40	68.81
101-265-715.000	SOCIAL SECURITY	492.28	615.58	512.00	73.18	1,195.09	(683.09)	233.42
101-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	50.00	0.00	42.16	7.84	84.32
101-265-727.000	SUPPLIES	11,000.00	14,361.73	12,000.00	859.67	6,696.94	5,303.06	55.81
101-265-731.000	WORKERS COMP INSURANCE	3,178.00	4,862.59	3,178.00	0.00	2,590.99	587.01	81.53
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	17,600.00	23,250.00	17,600.00	1,950.00	7,860.00	9,740.00	44.66
101-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
101-265-850.000	COMMUNICATION	2,580.00	2,374.93	2,580.00	215.48	1,508.30	1,071.70	58.46
101-265-851.000	POSTAGE	2,880.00	3,245.25	2,880.00	213.50	1,343.52	1,536.48	46.65
101-265-910.000	INSURANCE & BONDS	24,790.04	9,913.89	24,790.00	0.00	9,519.00	15,271.00	38.40
101-265-920.000	UTILITIES	205.00	191.11	205.00	0.00	54.79	150.21	26.73
101-265-927.000	ALLOCATE TO DEPARTMENTS	(4,000.00)	(4,200.00)	(4,000.00)	0.00	(4,000.00)	0.00	100.00
101-265-929.000	GRANT EXPENSE	0.00	0.00	0.00	0.00	1,130.23	(1,130.23)	100.00
101-265-930.000	REPAIRS & MAINTENANCE	4,800.00	5,728.58	4,800.00	826.00	4,491.00	309.00	93.56
101-265-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,250.00	377.43	1,250.00	84.13	299.51	950.49	23.96
101-265-940.000	RENTAL EQUIPMENT	5,500.00	5,556.02	5,320.00	463.97	3,138.33	2,181.67	58.99
101-265-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	32.00	468.00	6.40
Total Dept 265 - HALL AND GROUNDS		124,877.32	117,099.76	121,124.00	5,242.53	83,273.46	37,850.54	68.75
Dept 270 - LEGAL/PROFESSIONAL								
101-270-800.000	OTHER PROFESSIONAL FEES	2,500.00	3,197.12	3,500.00	75.00	555.00	2,945.00	15.86
101-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	6,300.00	0.00	100.00
101-270-803.000	LEGAL	96,000.00	87,920.20	96,000.00	735.00	42,953.42	53,046.58	44.74
101-270-806.000	ENGINEER	10,000.00	497.38	10,000.00	0.00	579.01	9,420.99	5.79
101-270-927.000	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(3,800.00)	(26,600.00)	(19,000.00)	58.33
Total Dept 270 - LEGAL/PROFESSIONAL		69,200.00	52,314.70	70,200.00	(2,990.00)	23,787.43	46,412.57	33.89

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GL NUMBER	DESCRIPTION	2018-19	END BALANCE	2019-20	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		AMENDED BUDGET	06/30/2019	AMENDED BUDGET	MONTH 01/31/20	01/31/2020	BALANCE	USED
Fund 101 - GENERAL FUND								
Expenditures								
Dept 336 - CONTRIBUTIONS								
101-336-933.000	CONTRIBUTION - INDEPENDENCE DA	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	0.00
Dept 412 - PLANNING/ZONING DEPT								
101-412-701.000	ZONING SALARIES	17,601.00	15,700.45	18,301.00	2,112.00	10,560.00	7,741.00	57.70
101-412-707.000	ZBA SALARIES	6,000.00	4,644.14	6,000.00	0.00	900.00	5,100.00	15.00
101-412-715.000	SOCIAL SECURITY	3,396.28	4,003.03	4,445.00	95.92	1,536.80	2,908.20	34.57
101-412-716.000	HOSPITALIZATION	7,132.00	12,062.78	7,631.00	531.34	4,066.52	3,564.48	53.29
101-412-717.000	LIFE/DISB. INSURANCE	267.00	439.65	287.00	21.00	196.04	90.96	68.31
101-412-718.000	ZONING PENSION	1,759.60	1,758.37	1,830.00	211.20	1,056.00	774.00	57.70
101-412-723.000	RECORD SEC	9,620.00	7,915.00	7,020.00	1,365.00	2,850.00	4,170.00	40.60
101-412-726.000	PLANN COMM	16,800.00	13,100.00	16,800.00	500.00	5,900.00	10,900.00	35.12
101-412-741.000	UNIFORMS/GEAR & ALLOWANCE	2,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-412-800.000	OTHER PROFESSIONAL FEES	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
101-412-801.000	PLANNER FEES	89,750.00	86,116.75	47,250.00	12,840.00	30,827.00	16,423.00	65.24
101-412-809.000	CODE ENFORCEMENT SALARIES	20,800.00	20,787.50	33,800.00	754.00	13,689.00	20,111.00	40.50
101-412-823.000	ZONING ADMINISTRATION	27,500.00	30,145.00	12,000.00	4,427.50	13,280.00	(1,280.00)	110.67
101-412-851.000	POSTAGE	550.00	547.30	250.00	11.65	295.05	(45.05)	118.02
101-412-860.000	FUEL & MILEAGE	1,100.00	1,163.29	1,000.00	64.68	305.38	694.62	30.54
101-412-900.000	PRINTING & PUBLICATIONS	3,500.00	3,465.08	2,500.00	79.63	1,473.64	1,026.36	58.95
101-412-910.000	INSURANCE & BONDS	0.00	1,017.19	0.00	0.00	1,033.00	(1,033.00)	100.00
101-412-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
101-412-957.000	TRAINING & DEVELOPMENT	1,800.00	1,590.00	1,800.00	0.00	875.00	925.00	48.61
Total Dept 412 - PLANNING/ZONING DEPT		211,075.88	204,455.53	162,414.00	23,013.92	88,843.43	73,570.57	54.70
Dept 448 - STREET LIGHTS								
101-448-920.000	UTILITIES	57,410.00	53,831.59	31,000.00	2,601.96	13,256.10	17,743.90	42.76
Total Dept 448 - STREET LIGHTS		57,410.00	53,831.59	31,000.00	2,601.96	13,256.10	17,743.90	42.76
Dept 449 - ROAD WORK								
101-449-805.000	PATHWAYS AND SIDEWALKS	7,670.00	6,670.00	0.00	0.00	0.00	0.00	0.00
101-449-813.000	ROADWORK	49,113.00	28,298.07	28,000.00	0.00	17,332.51	10,667.49	61.90
101-449-814.000	ROAD IMPROVEMENTS	136,000.00	137,687.84	153,000.00	0.00	51,145.40	101,854.60	33.43
101-449-929.000	GRANT EXPENSE	0.00	0.00	2,000.00	0.00	0.00	2,000.00	0.00
Total Dept 449 - ROAD WORK		192,783.00	172,655.91	183,000.00	0.00	68,477.91	114,522.09	37.42
Dept 523 - SOLID WASTE MANAGEMENT								
101-523-880.000	MAY/OCT CLEAN UP PROGRAM	2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00
Total Dept 523 - SOLID WASTE MANAGEMENT		2,000.00	2,000.00	0.00	0.00	0.00	0.00	0.00
Dept 666 - COMMUNITY CENTER								
101-666-701.000	SALARIES	46,909.00	47,641.68	48,785.00	5,629.44	28,147.20	20,637.80	57.70
101-666-702.000	SALARIES	18,408.00	0.00	18,408.00	1,637.26	8,230.51	10,177.49	44.71
101-666-710.000	JANITORIAL SALARIES	4,420.00	4,080.00	4,597.00	400.00	2,480.00	2,117.00	53.95
101-666-715.000	SOCIAL SECURITY	5,335.50	3,733.71	5,492.00	542.52	2,719.02	2,772.98	49.51
101-666-716.000	HOSPITALIZATION	9,997.50	12,226.15	10,697.00	774.05	5,043.50	5,653.50	47.15

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Fund 101 - GENERAL FUND								
Expenditures								
101-666-717.000	LIFE/DISB. INSURANCE	690.15	615.36	742.00	55.34	515.10	226.90	69.42
101-666-718.000	PENSION	4,690.90	4,687.61	4,879.00	562.95	2,814.75	2,064.25	57.69
101-666-727.000	SUPPLIES	2,000.00	1,704.42	2,000.00	182.23	1,060.70	939.30	53.04
101-666-731.000	WORKERS COMP INSURANCE	823.50	562.39	824.00	0.00	496.00	328.00	60.19
101-666-807.000	MEMBERSHIP DUES	120.00	120.00	120.00	0.00	0.00	120.00	0.00
101-666-812.000	CC TRIPS	4,500.00	4,463.38	6,000.00	0.00	532.50	5,467.50	8.88
101-666-815.000	CC PROGRAMS	10,000.00	9,960.76	12,000.00	651.59	5,443.79	6,556.21	45.36
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	3,425.00	3,665.00	3,425.00	373.00	1,701.00	1,724.00	49.66
101-666-822.000	SENIOR NUTRITION	2,000.00	2,309.54	5,000.00	202.84	1,216.67	3,783.33	24.33
101-666-836.000	COMMUNITY EXPENSE	1,500.00	927.01	1,500.00	0.00	136.16	1,363.84	9.08
101-666-850.000	COMMUNICATION	2,760.00	2,983.31	2,760.00	255.55	1,782.40	977.60	64.58
101-666-851.000	POSTAGE	250.00	434.47	250.00	0.00	95.50	154.50	38.20
101-666-860.000	FUEL & MILEAGE	200.00	0.00	200.00	0.00	97.44	102.56	48.72
101-666-900.000	PRINTING & PUBLICATIONS	650.00	62.36	650.00	0.00	0.00	650.00	0.00
101-666-910.000	INSURANCE & BONDS	1,131.00	568.61	1,131.00	0.00	577.00	554.00	51.02
101-666-920.000	UTILITIES	2,800.00	3,344.90	2,800.00	289.72	1,775.48	1,024.52	63.41
101-666-922.000	LATE FEES AND PENALTIES	125.00	0.00	125.00	(0.32)	112.53	12.47	90.02
101-666-929.000	GRANT EXPENSE	100.00	0.00	126,000.00	0.00	671.50	125,328.50	0.53
101-666-930.000	REPAIRS & MAINTENANCE	3,500.00	8,007.38	3,500.00	64.62	1,982.36	1,517.64	56.64
101-666-936.000	SOFTWARE	194.40	232.74	194.00	33.15	199.03	(5.03)	102.59
101-666-940.000	RENTAL EQUIPMENT	2,160.00	2,184.32	2,160.00	179.58	1,266.85	893.15	58.65
101-666-956.000	MISCELLANEOUS	500.00	245.00	500.00	0.00	0.00	500.00	0.00
101-666-970.000	EQUIPMENT	0.00	38.88	0.00	0.00	0.00	0.00	0.00
Total Dept 666 - COMMUNITY CENTER		129,189.95	114,798.98	264,739.00	11,833.52	69,096.99	195,642.01	26.10
Dept 753 - RECREATION BOARD								
101-753-727.000	SUPPLIES	0.00	1,225.85	0.00	0.00	0.00	0.00	0.00
101-753-931.000	PARK MAINTENANCE	5,000.00	1,489.35	5,000.00	18.11	1,330.82	3,669.18	26.62
Total Dept 753 - RECREATION BOARD		5,000.00	2,715.20	5,000.00	18.11	1,330.82	3,669.18	26.62
Dept 900 - CAPITAL OUTLAY								
101-900-970.000	EQUIPMENT	4,000.00	0.00	0.00	0.00	0.00	0.00	0.00
101-900-972.000	COMPUTER	1,000.00	869.51	2,000.00	1,798.00	3,618.64	(1,618.64)	180.93
101-900-973.000	SEWER IMPROVEMENTS	1,700.00	1,600.00	0.00	0.00	0.00	0.00	0.00
101-900-975.000	CONSTRUCTION	14,000.00	13,582.00	0.00	0.00	0.00	0.00	0.00
101-900-978.000	LAND ACQUISITION	8,303.00	8,303.00	10,000.00	0.00	2,971.00	7,029.00	29.71
Total Dept 900 - CAPITAL OUTLAY		29,003.00	24,354.51	12,000.00	1,798.00	6,589.64	5,410.36	54.91
Dept 905 - DEBT SERVICE								
101-905-985.000	PSB SHARE OF BOND PMT	87,084.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		87,084.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,503,740.98	1,360,345.47	1,576,701.00	94,384.67	790,679.54	786,021.46	50.15
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		1,338,128.50	1,443,815.88	1,622,068.00	419,779.62	1,015,582.40	606,485.60	62.61
TOTAL EXPENDITURES		1,503,740.98	1,360,345.47	1,576,701.00	94,384.67	790,679.54	786,021.46	50.15

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Fund 101 - GENERAL FUND								
NET OF REVENUES & EXPENDITURES		(165,612.48)	83,470.41	45,367.00	325,394.95	224,902.86	(179,535.86)	495.74
BEG. FUND BALANCE		1,145,888.30	1,145,888.30	1,229,358.71		1,229,358.71		
END FUND BALANCE		980,275.82	1,229,358.71	1,274,725.71		1,454,261.57		

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND								
Revenues								
Dept 000								
207-000-402.000	CURRENT PROPERTY TAX	1,556,139.00	1,558,139.70	1,614,040.00	841,525.61	841,525.61	772,514.39	52.14
207-000-406.000	COMMUNITY MENTAL HEALTH & PUBI	0.00	156,161.93	150,000.00	27,688.88	31,608.04	118,391.96	21.07
207-000-441.000	LCSA PPT Reimbursement	25,228.00	22,014.20	22,014.00	0.00	0.00	22,014.00	0.00
207-000-445.000	PENALTY & INTEREST ON TAXES	0.00	326.98	0.00	0.00	360.68	(360.68)	100.00
207-000-570.000	LIQUOR LICENSE & PERMITS	3,500.00	3,509.55	3,500.00	0.00	3,933.60	(433.60)	112.39
207-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	3,201.84	(3,201.84)	100.00
207-000-626.000	COPY & FOIA INCOME	2,000.00	877.81	1,000.00	38.25	451.05	548.95	45.11
207-000-635.000	EMERGENCY COST RECOVERY	1,000.00	219.75	0.00	0.00	1,377.00	(1,377.00)	100.00
207-000-656.000	FINES & COURT FEES	20,000.00	3,095.57	10,000.00	0.00	10.00	9,990.00	0.10
207-000-658.000	IMPOUND FEES	3,200.00	1,896.50	2,000.00	0.00	760.00	1,240.00	38.00
207-000-664.000	FEES PAID FOR OFFICER WAGES	8,000.00	7,778.08	8,000.00	0.00	7,505.38	494.62	93.82
207-000-665.000	INTEREST INCOME	0.00	473.23	0.00	0.00	993.04	(993.04)	100.00
207-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	2,807.48	1,000.00	60.00	1,488.11	(488.11)	148.81
207-000-681.000	OT REIMBURSEMENT	17,000.00	1,903.44	17,000.00	0.00	13,166.92	3,833.08	77.45
Total Dept 000		1,638,067.00	1,759,204.22	1,828,554.00	869,312.74	906,381.27	922,172.73	49.57
Dept 336 - CONTRIBUTIONS								
207-336-588.000	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
207-336-683.000	CONTRIBUTION - INDEPENDENCE DA	1,500.00	0.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		36,500.00	35,000.00	36,500.00	0.00	35,000.00	1,500.00	95.89
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	869,312.74	941,381.27	923,672.73	50.47
Expenditures								
Dept 226 - PERSONNEL								
207-226-701.000	SALARIES	219,806.00	88,753.26	304,015.00	36,938.24	180,111.64	123,903.36	59.24
207-226-702.000	SALARIES	440,500.00	555,726.73	362,568.00	43,294.80	210,699.71	151,868.29	58.11
207-226-704.000	CLERICAL/DEP /SUPER/ELECTION	93,466.00	90,423.36	83,104.00	8,395.35	43,412.85	39,691.15	52.24
207-226-708.000	SALARIES-PART TIME	40,000.00	78,257.78	50,000.00	3,086.67	20,989.04	29,010.96	41.98
207-226-710.000	JANITORIAL SALARIES	9,500.00	7,990.00	9,500.00	680.00	5,185.00	4,315.00	54.58
207-226-711.000	SALARIES-OVERTIME	40,000.00	59,846.69	50,000.00	3,680.60	32,808.25	17,191.75	65.62
207-226-714.000	HOLIDAY	37,032.00	34,879.52	39,881.00	0.00	39,878.50	2.50	99.99
207-226-715.000	SOCIAL SECURITY	67,394.00	71,061.26	65,001.00	7,293.47	42,960.51	22,040.49	66.09
207-226-716.000	HOSPITALIZATION	137,000.00	155,735.66	129,533.00	6,812.11	68,026.93	61,506.07	52.52
207-226-717.000	LIFE/DISB. INSURANCE	10,000.00	8,227.32	10,750.00	818.62	6,799.42	3,950.58	63.25
207-226-718.000	PENSION	70,096.00	67,776.03	71,754.00	8,185.44	40,922.19	30,831.81	57.03
207-226-719.000	EMPLOYEE FRINGE-LONGEVITY	7,800.00	5,400.00	4,800.00	0.00	5,100.00	(300.00)	106.25
207-226-730.000	MEDICAL TESTING	500.00	1,167.50	1,000.00	0.00	0.00	1,000.00	0.00
207-226-731.000	WORKERS COMP INSURANCE	26,000.00	26,195.46	26,000.00	0.00	23,078.00	2,922.00	88.76
207-226-734.000	SIGNING BONUS	0.00	10,500.00	0.00	0.00	0.00	0.00	0.00
207-226-741.000	UNIFORMS/GEAR & ALLOWANCE	7,000.00	6,200.00	6,200.00	0.00	5,625.50	574.50	90.73
207-226-927.000	ALLOCATE TO DEPARTMENTS	65,368.00	64,085.00	67,670.00	0.00	67,670.00	0.00	100.00
207-226-957.000	TRAINING & DEVELOPMENT	2,000.00	535.00	2,000.00	0.00	890.23	1,109.77	44.51
Total Dept 226 - PERSONNEL		1,273,462.00	1,332,760.57	1,283,776.00	119,185.30	794,157.77	489,618.23	61.86
Dept 265 - HALL AND GROUNDS								
207-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	10,000.00	0.00	0.00	10,000.00	0.00
207-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
Total Dept 265 - HALL AND GROUNDS		46,667.00	43,535.60	52,767.00	0.00	42,767.00	10,000.00	81.05

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Fund 207 - LAW ENFORCEMENT FUND								
Expenditures								
Dept 270 - LEGAL/PROFESSIONAL								
207-270-722.000	CONTROLLER	6,300.00	5,781.00	5,344.00	0.00	5,344.00	0.00	100.00
207-270-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	0.00	0.00	400.00	(400.00)	100.00
207-270-802.000	AUDIT FEES	2,300.00	2,250.00	2,300.00	0.00	2,250.00	50.00	97.83
207-270-803.000	LEGAL	50,000.00	53,174.20	50,000.00	3,300.00	23,350.00	26,650.00	46.70
Total Dept 270 - LEGAL/PROFESSIONAL		58,600.00	61,205.20	57,644.00	3,300.00	31,344.00	26,300.00	54.38
Dept 301 - OPERATING COSTS								
207-301-727.000	SUPPLIES	7,000.00	6,411.76	7,000.00	611.07	4,539.27	2,460.73	64.85
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	559.62	4,000.00	143.49	438.96	3,561.04	10.97
207-301-807.000	MEMBERSHIP DUES	1,000.00	218.99	1,000.00	60.00	175.00	825.00	17.50
207-301-818.000	CONTRACTUAL SERVICES	25,000.00	28,104.08	25,000.00	5,689.99	11,376.21	13,623.79	45.50
207-301-820.000	DISPATCH SERVICES	70,040.00	65,247.00	70,040.00	10,874.50	38,060.75	31,979.25	54.34
207-301-850.000	COMMUNICATION	15,000.00	11,547.36	15,000.00	589.35	6,063.57	8,936.43	40.42
207-301-851.000	POSTAGE	250.00	412.59	250.00	5.00	34.39	215.61	13.76
207-301-900.000	PRINTING & PUBLICATIONS	500.00	615.42	1,000.00	0.00	0.00	1,000.00	0.00
207-301-910.000	INSURANCE & BONDS	34,222.00	43,569.03	40,000.00	0.00	44,240.00	(4,240.00)	110.60
207-301-922.000	LATE FEES AND PENALTIES	0.00	25.00	0.00	0.00	0.00	0.00	0.00
207-301-930.000	REPAIRS & MAINTENANCE	6,000.00	0.00	6,000.00	0.00	75.00	5,925.00	1.25
207-301-932.000	RADIO REPAIR	1,100.00	97.99	1,100.00	0.00	1,120.00	(20.00)	101.82
207-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	0.00	473.60	(473.60)	100.00
207-301-940.000	RENTAL EQUIPMENT	1,000.00	2,818.29	1,000.00	217.39	1,531.51	(531.51)	153.15
207-301-972.000	COMPUTER	15,000.00	10,373.73	15,000.00	616.40	4,837.27	10,162.73	32.25
Total Dept 301 - OPERATING COSTS		180,112.00	170,000.86	186,390.00	18,807.19	112,965.53	73,424.47	60.61
Dept 333 - TRANSPORTATION								
207-333-860.000	FUEL & MILEAGE	21,600.00	21,304.36	18,000.00	654.15	10,414.12	7,585.88	57.86
207-333-930.000	REPAIRS & MAINTENANCE	18,000.00	17,868.26	18,000.00	1,365.23	14,398.76	3,601.24	79.99
Total Dept 333 - TRANSPORTATION		39,600.00	39,172.62	36,000.00	2,019.38	24,812.88	11,187.12	68.92
Dept 905 - DEBT SERVICE								
207-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,706,351.00	143,311.87	1,095,821.18	610,529.82	64.22
Fund 207 - LAW ENFORCEMENT FUND:								
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	869,312.74	941,381.27	923,672.73	50.47
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,706,351.00	143,311.87	1,095,821.18	610,529.82	64.22
NET OF REVENUES & EXPENDITURES		(13,491.00)	59,336.54	158,703.00	726,000.87	(154,439.91)	313,142.91	97.31
BEG. FUND BALANCE		454,479.42	454,479.42	513,815.96		513,815.96		
END FUND BALANCE		440,988.42	513,815.96	672,518.96		359,376.05		

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 211 - Fire Station # 2 Fund								
Revenues								
Dept 000								
211-000-665.000	INTEREST INCOME	0.00	15.63	0.00	0.00	32.80	(32.80)	100.00
211-000-671.000	REIMBURSEMENT/OTHER INCOME	150.00	0.00	150.00	0.00	0.00	150.00	0.00
211-000-684.000	CELL TOWER INCOME	17,136.00	17,364.48	17,136.00	1,485.69	10,283.31	6,852.69	60.01
Total Dept 000		17,286.00	17,380.11	17,286.00	1,485.69	10,316.11	6,969.89	59.68
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	1,485.69	10,316.11	6,969.89	59.68
Expenditures								
Dept 900 - CAPITAL OUTLAY								
211-900-975.000	CONSTRUCTION	0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
TOTAL EXPENDITURES		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
Fund 211 - Fire Station # 2 Fund:								
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	1,485.69	10,316.11	6,969.89	59.68
TOTAL EXPENDITURES		0.00	0.00	29,000.00	0.00	24,875.68	4,124.32	85.78
NET OF REVENUES & EXPENDITURES		17,286.00	17,380.11	(11,714.00)	1,485.69	(14,559.57)	2,845.57	124.29
BEG. FUND BALANCE		17,024.00	17,024.00	34,404.11		34,404.11		
END FUND BALANCE		34,310.00	34,404.11	22,690.11		19,844.54		

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Fund 214 - BARKER RD - RENTAL PROPERTY FUND								
Revenues								
Dept 000								
214-000-665.000	INTEREST INCOME	0.00	5.44	0.00	0.00	11.40	(11.40)	100.00
214-000-688.000	RENTAL INCOME	9,960.00	9,960.00	9,960.00	3,320.00	4,980.00	4,980.00	50.00
Total Dept 000		9,960.00	9,965.44	9,960.00	3,320.00	4,991.40	4,968.60	50.11
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	3,320.00	4,991.40	4,968.60	50.11
Expenditures								
Dept 000								
214-000-930.000	REPAIRS & MAINTENANCE	455.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		455.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 270 - LEGAL/PROFESSIONAL								
214-270-800.000	OTHER PROFESSIONAL FEES	8,670.00	8,655.00	0.00	0.00	0.00	0.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		8,670.00	8,655.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,125.00	8,655.00	0.00	0.00	0.00	0.00	0.00
Fund 214 - BARKER RD - RENTAL PROPERTY FUND:								
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	3,320.00	4,991.40	4,968.60	50.11
TOTAL EXPENDITURES		9,125.00	8,655.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		835.00	1,310.44	9,960.00	3,320.00	4,991.40	4,968.60	50.11
BEG. FUND BALANCE		9,960.00	9,960.00	11,270.44		11,270.44		
END FUND BALANCE		10,795.00	11,270.44	21,230.44		16,261.84		

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Fund 216 - MEDICAL RESCUE FUND								
Revenues								
Dept 000								
216-000-402.000	CURRENT PROPERTY TAX	701,201.00	702,090.17	727,286.00	379,185.30	379,185.30	348,100.70	52.14
216-000-441.000	LCSA PPT Reimbursement	11,282.00	9,919.68	9,920.00	0.00	0.00	9,920.00	0.00
216-000-445.000	PENALTY & INTEREST ON TAXES	0.00	147.33	0.00	0.00	161.17	(161.17)	100.00
216-000-482.000	HOUSE NUMBERS	500.00	280.00	500.00	160.00	360.00	140.00	72.00
216-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	0.00	1,552.85	(1,552.85)	100.00
216-000-626.000	COPY & FOIA INCOME	50.00	19.00	50.00	0.00	8.00	42.00	16.00
216-000-635.000	EMERGENCY COST RECOVERY	20,000.00	20,281.49	20,000.00	578.50	6,161.08	13,838.92	30.81
216-000-639.000	DRIVEWAY INSPECTIONS	500.00	630.00	500.00	50.00	150.00	350.00	30.00
216-000-665.000	INTEREST INCOME	0.00	3,425.20	0.00	0.00	819.04	(819.04)	100.00
216-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	240.00	1,000.00	167.00	1,492.11	(492.11)	149.21
216-000-673.000	SALE OF FIXED ASSET	60,000.00	0.00	60,000.00	0.00	90,000.00	(30,000.00)	150.00
216-000-675.000	CONTRIBUTION-PRIVATE SOURCES	150.00	505.00	150.00	0.00	0.00	150.00	0.00
Total Dept 000		795,683.00	737,537.87	819,406.00	380,140.80	479,889.55	339,516.45	58.57
Dept 336 - CONTRIBUTIONS								
216-336-683.000	CONTRIBUTION - INDEPENDENCE DA	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 336 - CONTRIBUTIONS		1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	380,140.80	479,889.55	340,516.45	58.49
Expenditures								
Dept 226 - PERSONNEL								
216-226-701.000	SALARIES	90,496.00	92,161.28	92,500.00	10,650.72	53,253.60	39,246.40	57.57
216-226-702.000	SALARIES	165,000.00	141,052.53	170,000.00	17,072.00	86,507.25	83,492.75	50.89
216-226-705.000	ADMINISTRATIVE ASSISTANT	5,000.00	4,026.71	5,000.00	213.12	1,746.40	3,253.60	34.93
216-226-708.000	SALARIES-PART TIME	56,088.00	51,784.37	60,000.00	5,638.18	30,150.69	29,849.31	50.25
216-226-712.000	SALARIES - OFFICERS	11,000.00	10,150.00	12,000.00	6,400.00	10,500.00	1,500.00	87.50
216-226-715.000	SOCIAL SECURITY	24,983.00	23,147.11	25,933.00	3,065.55	14,068.92	11,864.08	54.25
216-226-716.000	HOSPITALIZATION	26,116.00	25,575.13	27,944.00	1,700.35	11,017.35	16,926.65	39.43
216-226-717.000	LIFE/DISB. INSURANCE	1,100.00	997.56	1,183.00	87.25	825.63	357.37	69.79
216-226-718.000	PENSION	9,049.00	8,922.98	9,250.00	1,065.06	5,325.30	3,924.70	57.57
216-226-730.000	MEDICAL TESTING	8,000.00	383.50	5,000.00	0.00	580.50	4,419.50	11.61
216-226-731.000	WORKERS COMP INSURANCE	17,000.00	17,333.77	17,000.00	0.00	15,560.00	1,440.00	91.53
216-226-927.000	ALLOCATE TO DEPARTMENTS	(65,368.00)	(64,085.00)	(67,670.00)	0.00	(67,670.00)	0.00	100.00
216-226-957.000	TRAINING & DEVELOPMENT	12,000.00	6,461.69	12,000.00	20.00	1,371.48	10,628.52	11.43
216-226-958.000	TRAINING WAGES	12,000.00	10,185.50	12,000.00	573.83	4,093.68	7,906.32	34.11
Total Dept 226 - PERSONNEL		372,464.00	328,097.13	382,140.00	46,486.06	167,330.80	214,809.20	43.79
Dept 265 - HALL AND GROUNDS								
216-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	2,500.00	1,270.00	2,500.00	225.00	440.00	2,060.00	17.60
216-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	42,767.00	0.00	42,767.00	0.00	100.00
Total Dept 265 - HALL AND GROUNDS		49,167.00	44,805.60	45,267.00	225.00	43,207.00	2,060.00	95.45
Dept 270 - LEGAL/PROFESSIONAL								
216-270-722.000	CONTROLLER	6,500.00	5,781.00	5,344.00	0.00	5,344.00	0.00	100.00
216-270-802.000	AUDIT FEES	2,250.00	2,250.00	2,250.00	0.00	2,250.00	0.00	100.00
216-270-803.000	LEGAL	3,000.00	981.25	3,000.00	0.00	0.00	3,000.00	0.00
216-270-807.000	COMMISSION ON SALE OF ASSETS	0.00	0.00	9,000.00	0.00	9,000.00	0.00	100.00

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND								
Expenditures								
Total Dept 270 - LEGAL/PROFESSIONAL		11,750.00	9,012.25	19,594.00	0.00	16,594.00	3,000.00	84.69
Dept 301 - OPERATING COSTS								
216-301-727.000	SUPPLIES	10,000.00	9,030.62	12,000.00	1,235.09	5,311.99	6,688.01	44.27
216-301-741.000	UNIFORMS/GEAR & ALLOWANCE	10,000.00	7,159.93	14,000.00	110.97	578.61	13,421.39	4.13
216-301-807.000	MEMBERSHIP DUES	3,000.00	1,175.00	3,500.00	0.00	575.00	2,925.00	16.43
216-301-818.000	CONTRACTUAL SERVICES	2,000.00	1,994.47	7,000.00	174.70	8,441.20	(1,441.20)	120.59
216-301-820.000	DISPATCH SERVICES	11,000.00	11,607.10	12,000.00	918.82	6,431.74	5,568.26	53.60
216-301-850.000	COMMUNICATION	8,500.00	7,802.69	10,000.00	369.88	3,846.23	6,153.77	38.46
216-301-851.000	POSTAGE	50.00	30.50	50.00	11.20	11.20	38.80	22.40
216-301-900.000	PRINTING & PUBLICATIONS	500.00	105.00	500.00	0.00	0.00	500.00	0.00
216-301-910.000	INSURANCE & BONDS	37,000.00	42,946.56	37,000.00	0.00	26,672.00	10,328.00	72.09
216-301-920.000	UTILITIES	7,000.00	7,603.75	8,000.00	2,008.39	3,366.12	4,633.88	42.08
216-301-930.000	REPAIRS & MAINTENANCE	8,000.00	925.03	8,000.00	139.70	2,928.26	5,071.74	36.60
216-301-932.000	RADIO REPAIR	2,500.00	295.00	2,500.00	0.00	2,151.35	348.65	86.05
216-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	0.00	213.41	(213.41)	100.00
216-301-972.000	COMPUTER	7,000.00	1,843.13	7,000.00	128.55	814.32	6,185.68	11.63
Total Dept 301 - OPERATING COSTS		106,550.00	92,518.78	121,550.00	5,097.30	61,341.43	60,208.57	50.47
Dept 333 - TRANSPORTATION								
216-333-860.000	FUEL & MILEAGE	12,500.00	11,757.87	14,000.00	0.00	4,551.18	9,448.82	32.51
216-333-930.000	REPAIRS & MAINTENANCE	30,000.00	34,074.51	30,000.00	594.29	6,437.81	23,562.19	21.46
Total Dept 333 - TRANSPORTATION		42,500.00	45,832.38	44,000.00	594.29	10,988.99	33,011.01	24.97
Dept 900 - CAPITAL OUTLAY								
216-900-970.000	EQUIPMENT	30,000.00	30,241.55	30,000.00	1,035.75	6,549.36	23,450.64	21.83
216-900-974.000	VEHICLE	484,295.00	484,294.72	0.00	0.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		514,295.00	514,536.27	30,000.00	1,035.75	6,549.36	23,450.64	21.83
Dept 905 - DEBT SERVICE								
216-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	89,774.00	0.00	89,774.00	0.00	100.00
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	732,325.00	53,438.40	395,785.58	336,539.42	54.05
Fund 216 - MEDICAL RESCUE FUND:								
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	380,140.80	479,889.55	340,516.45	58.49
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	732,325.00	53,438.40	395,785.58	336,539.42	54.05
NET OF REVENUES & EXPENDITURES		(389,660.00)	(385,457.37)	88,081.00	326,702.40	84,103.97	3,977.03	95.48
BEG. FUND BALANCE		1,016,369.29	1,016,369.29	630,911.92		630,911.92		
END FUND BALANCE		626,709.29	630,911.92	718,992.92		715,015.89		

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Fund 217 - PSB - RENTAL PROPERTY FUND								
Revenues								
Dept 000								
217-000-665.000	INTEREST INCOME	0.00	16.95	0.00	0.00	35.58	(35.58)	100.00
217-000-688.000	RENTAL INCOME	36,000.00	36,000.00	36,000.00	18,000.00	36,000.00	0.00	100.00
217-000-695.000	RENTAL UTILITY REVENUE	2,631.00	3,725.39	2,631.00	456.04	3,344.04	(713.04)	127.10
Total Dept 000		38,631.00	39,742.34	38,631.00	18,456.04	39,379.62	(748.62)	101.94
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	18,456.04	39,379.62	(748.62)	101.94
Expenditures								
Dept 000								
217-000-908.000	RENTAL REIMBURSEMENT	9,730.08	9,730.08	9,730.00	1,621.68	5,675.88	4,054.12	58.33
217-000-920.000	UTILITIES	2,631.00	2,293.57	2,631.00	496.58	2,891.48	(260.48)	109.90
Total Dept 000		12,361.08	12,023.65	12,361.00	2,118.26	8,567.36	3,793.64	69.31
Dept 900 - CAPITAL OUTLAY								
217-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	20,000.00	0.00	0.00	20,000.00	0.00
217-900-971.000	RENOVATIONS	0.00	0.00	32,500.00	0.00	0.00	32,500.00	0.00
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	52,500.00	0.00	0.00	52,500.00	0.00
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	2,118.26	8,567.36	56,293.64	13.21
Fund 217 - PSB - RENTAL PROPERTY FUND:								
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	18,456.04	39,379.62	(748.62)	101.94
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	2,118.26	8,567.36	56,293.64	13.21
NET OF REVENUES & EXPENDITURES		26,269.92	27,718.69	(26,230.00)	16,337.78	30,812.26	(57,042.26)	117.47
BEG. FUND BALANCE				27,718.69		27,718.69		
END FUND BALANCE		26,269.92	27,718.69	1,488.69		58,530.95		

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Fund 230 - DONATION FUND								
Revenues								
Dept 000								
230-000-665.000	INTEREST INCOME	0.00	0.29	0.00	0.00	0.63	(0.63)	100.00
230-000-698.000	DONATIONS - OTHER	100.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		100.00	0.29	0.00	0.00	0.63	(0.63)	100.00
TOTAL REVENUES		100.00	0.29	0.00	0.00	0.63	(0.63)	100.00
Fund 230 - DONATION FUND:								
TOTAL REVENUES		100.00	0.29	0.00	0.00	0.63	(0.63)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	0.29	0.00	0.00	0.63	(0.63)	100.00
BEG. FUND BALANCE		518.61	518.61	518.90		518.90		
END FUND BALANCE		618.61	518.90	518.90		519.53		

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Fund 248 - DOWNTOWN DEVELOPMENT AUTH								
Revenues								
Dept 000								
248-000-607.000	VENDOR FEES	0.00	495.00	500.00	0.00	5.00	495.00	1.00
248-000-665.000	INTEREST INCOME	0.00	19.78	0.00	0.00	41.50	(41.50)	100.00
248-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	500.00	0.00	0.00	500.00	0.00
248-000-675.000	CONTRIBUTION-PRIVATE SOURCES	0.00	11.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	525.78	1,000.00	0.00	46.50	953.50	4.65
TOTAL REVENUES		0.00	525.78	1,000.00	0.00	46.50	953.50	4.65
Expenditures								
Dept 301 - OPERATING COSTS								
248-301-727.000	SUPPLIES	0.00	220.00	0.00	0.00	0.00	0.00	0.00
248-301-800.000	OTHER PROFESSIONAL FEES	0.00	200.00	1,500.00	0.00	0.00	1,500.00	0.00
248-301-807.000	MEMBERSHIP DUES	0.00	85.00	85.00	0.00	0.00	85.00	0.00
248-301-816.000	GROUNDS/CLEANG/JANITORI SERVIC	500.00	0.00	0.00	0.00	0.00	0.00	0.00
248-301-957.000	TRAINING & DEVELOPMENT	0.00	0.00	2,000.00	0.00	265.00	1,735.00	13.25
Total Dept 301 - OPERATING COSTS		500.00	505.00	3,585.00	0.00	265.00	3,320.00	7.39
Dept 900 - CAPITAL OUTLAY								
248-900-925.000	STREETSCAPING	600.00	262.68	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		600.00	262.68	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	0.00	265.00	4,320.00	5.78
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:								
TOTAL REVENUES		0.00	525.78	1,000.00	0.00	46.50	953.50	4.65
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	0.00	265.00	4,320.00	5.78
NET OF REVENUES & EXPENDITURES		(1,100.00)	(241.90)	(3,585.00)	0.00	(218.50)	(3,366.50)	6.09
BEG. FUND BALANCE		34,970.47	34,970.47	34,728.57		34,728.57		
END FUND BALANCE		33,870.47	34,728.57	31,143.57		34,510.07		

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Fund 265 - NARCOTICS FUND								
Revenues								
Dept 000								
265-000-661.000	FORFEITURES	30,000.00	33,989.26	30,000.00	0.00	0.00	30,000.00	0.00
265-000-665.000	INTEREST INCOME	0.00	66.51	0.00	0.00	167.65	(167.65)	100.00
Total Dept 000		30,000.00	34,055.77	30,000.00	0.00	167.65	29,832.35	0.56
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	0.00	167.65	29,832.35	0.56
Expenditures								
Dept 301 - OPERATING COSTS								
265-301-727.000	SUPPLIES	5,000.00	3,020.17	5,000.00	0.00	0.00	5,000.00	0.00
265-301-956.000	MISCELLANEOUS	5,000.00	3,987.54	5,000.00	0.00	1,892.16	3,107.84	37.84
265-301-972.000	COMPUTER	5,000.00	3,044.10	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 301 - OPERATING COSTS		15,000.00	10,051.81	15,000.00	0.00	1,892.16	13,107.84	12.61
Dept 900 - CAPITAL OUTLAY								
265-900-970.000	EQUIPMENT	10,000.00	2,284.00	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		10,000.00	2,284.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	0.00	1,892.16	23,107.84	7.57
Fund 265 - NARCOTICS FUND:								
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	0.00	167.65	29,832.35	0.56
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	0.00	1,892.16	23,107.84	7.57
NET OF REVENUES & EXPENDITURES		5,000.00	21,719.96	5,000.00	0.00	(1,724.51)	6,724.51	34.49
BEG. FUND BALANCE		122,165.13	122,165.13	143,885.09		143,885.09		
END FUND BALANCE		127,165.13	143,885.09	148,885.09		142,160.58		

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Fund 266 - FEDERAL NARCOTICS FUND								
Revenues								
Dept 000								
266-000-661.000	FORFEITURES	100,000.00	93,380.81	100,000.00	21,089.21	38,285.53	61,714.47	38.29
266-000-665.000	INTEREST INCOME	0.00	159.79	0.00	0.00	373.86	(373.86)	100.00
266-000-673.000	SALE OF FIXED ASSET	0.00	0.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000		100,000.00	93,540.60	120,000.00	21,089.21	38,659.39	81,340.61	32.22
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	21,089.21	38,659.39	81,340.61	32.22
Expenditures								
Dept 301 - OPERATING COSTS								
266-301-727.000	SUPPLIES	12,000.00	10,494.77	12,000.00	0.00	9,268.95	2,731.05	77.24
266-301-956.000	MISCELLANEOUS	12,000.00	10,343.75	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - OPERATING COSTS		24,000.00	20,838.52	12,000.00	0.00	9,268.95	2,731.05	77.24
Dept 336 - CONTRIBUTIONS								
266-336-967.000	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
Total Dept 336 - CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	0.00	35,000.00	0.00	100.00
Dept 900 - CAPITAL OUTLAY								
266-900-970.000	EQUIPMENT	20,000.00	4,721.00	138,000.00	4,616.33	35,425.33	102,574.67	25.67
266-900-974.000	VEHICLE	0.00	0.00	70,000.00	(1,000.00)	78,442.80	(8,442.80)	112.06
Total Dept 900 - CAPITAL OUTLAY		20,000.00	4,721.00	208,000.00	3,616.33	113,868.13	94,131.87	54.74
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	3,616.33	158,137.08	96,862.92	62.01
Fund 266 - FEDERAL NARCOTICS FUND:								
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	21,089.21	38,659.39	81,340.61	32.22
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	3,616.33	158,137.08	96,862.92	62.01
NET OF REVENUES & EXPENDITURES		21,000.00	32,981.08	(135,000.00)	17,472.88	(119,477.69)	(15,522.31)	88.50
BEG. FUND BALANCE		240,251.79	240,251.79	273,232.87		273,232.87		
END FUND BALANCE		261,251.79	273,232.87	138,232.87		153,755.18		

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Fund 287 - BUILDING DEPARTMENT FUND								
Revenues								
Dept 000								
287-000-478.000	SOIL FILL PERMITS	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00
287-000-484.000	BUILDING PLAN REVIEW FEES	5,500.00	5,856.70	5,500.00	442.20	3,637.40	1,862.60	66.13
287-000-485.000	BUILDING PERMIT FEES	35,000.00	53,600.50	35,000.00	951.00	32,501.00	2,499.00	92.86
287-000-486.000	CONTRACTOR'S REGISTRATION	2,500.00	2,775.00	2,500.00	165.00	1,665.00	835.00	66.60
287-000-488.000	TRADE PERMIT FEES	40,000.00	46,677.00	40,000.00	2,885.00	34,975.00	5,025.00	87.44
287-000-626.000	COPY & FOIA INCOME	0.00	105.15	0.00	0.00	0.00	0.00	0.00
287-000-665.000	INTEREST INCOME	0.00	96.58	0.00	0.00	202.67	(202.67)	100.00
Total Dept 000		83,000.00	110,110.93	83,000.00	4,443.20	72,981.07	10,018.93	87.93
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	4,443.20	72,981.07	10,018.93	87.93
Expenditures								
Dept 226 - PERSONNEL								
287-226-703.000	BUILDING SALARIES	26,401.25	26,514.61	27,457.00	3,168.00	15,840.00	11,617.00	57.69
287-226-715.000	SOCIAL SECURITY	2,020.07	2,066.99	2,100.00	380.97	1,904.85	195.15	90.71
287-226-716.000	HOSPITALIZATION	16,403.60	7,410.05	17,552.00	797.01	5,874.73	11,677.27	33.47
287-226-717.000	LIFE/DISB. INSURANCE	574.05	146.55	617.00	31.51	294.09	322.91	47.66
287-226-718.000	BUILDING PENSION	3,572.12	2,637.55	2,746.00	316.80	1,584.00	1,162.00	57.68
287-226-731.000	WORKERS COMP INSURANCE	480.00	704.01	480.00	0.00	659.00	(179.00)	137.29
287-226-927.000	ALLOCATE TO DEPARTMENTS	17,819.00	18,555.00	18,991.00	0.00	18,991.00	0.00	100.00
Total Dept 226 - PERSONNEL		67,270.09	58,034.76	69,943.00	4,694.29	45,147.67	24,795.33	64.55
Dept 261 - GOVERNMENT SHARED SERVICES								
287-261-725.000	BUILDING INSPECTIONS	25,000.00	18,720.00	25,000.00	0.00	9,822.50	15,177.50	39.29
287-261-737.000	PLAN REVIEW	5,500.00	4,906.28	3,000.00	0.00	2,314.36	685.64	77.15
287-261-738.000	MISC BUILDING ADMINISTRATION	500.00	0.00	500.00	0.00	43.95	456.05	8.79
Total Dept 261 - GOVERNMENT SHARED SERVICES		31,000.00	23,626.28	28,500.00	0.00	12,180.81	16,319.19	42.74
Dept 270 - LEGAL/PROFESSIONAL								
287-270-722.000	CONTROLLER	2,519.00	2,569.00	2,672.00	0.00	2,672.00	0.00	100.00
287-270-802.000	AUDIT FEES	900.00	900.00	900.00	0.00	900.00	0.00	100.00
287-270-806.000	ENGINEER	0.00	0.00	0.00	0.00	400.00	(400.00)	100.00
287-270-823.000	ZONING ADMINISTRATION	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		4,419.00	3,469.00	4,572.00	0.00	3,972.00	600.00	86.88
Dept 301 - OPERATING COSTS								
287-301-725.000	ELECTRIC, PLUMB & MECH INSPECT	30,500.00	26,550.00	25,000.00	3,555.00	23,625.00	1,375.00	94.50
287-301-727.000	SUPPLIES	500.00	0.00	500.00	0.00	184.98	315.02	37.00
287-301-850.000	COMMUNICATION	500.00	521.50	500.00	39.99	279.93	220.07	55.99
287-301-910.000	INSURANCE & BONDS	900.00	0.00	900.00	0.00	0.00	900.00	0.00
287-301-927.000	ALLOCATE TO DEPARTMENTS	4,200.00	4,200.00	4,200.00	0.00	4,000.00	200.00	95.24
Total Dept 301 - OPERATING COSTS		36,600.00	31,271.50	31,100.00	3,594.99	28,089.91	3,010.09	90.32
TOTAL EXPENDITURES		139,289.09	116,401.54	134,115.00	8,289.28	89,390.39	44,724.61	66.65

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Fund 287 - BUILDING DEPARTMENT FUND								
Fund 287 - BUILDING DEPARTMENT FUND:								
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	4,443.20	72,981.07	10,018.93	87.93
TOTAL EXPENDITURES		139,289.09	116,401.54	134,115.00	8,289.28	89,390.39	44,724.61	66.65
NET OF REVENUES & EXPENDITURES		(56,289.09)	(6,290.61)	(51,115.00)	(3,846.08)	(16,409.32)	(34,705.68)	32.10
BEG. FUND BALANCE		143,628.30	143,628.30	137,337.69		137,337.69		
END FUND BALANCE		87,339.21	137,337.69	86,222.69		120,928.37		

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Fund 369 - BLDG AUTH DEBT FUND - 2023								
Revenues								
Dept 000								
369-000-685.000	FUNDS XFER FOR 3.5 BOND PMT	270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
Total Dept 000		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
TOTAL REVENUES		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
Expenditures								
Dept 905 - DEBT SERVICE								
369-905-942.000	3 M BOND BLDG AUTH	230,000.00	236,404.00	245,000.00	0.00	0.00	245,000.00	0.00
369-905-987.000	INTEREST 3 M BOND	40,000.00	28,174.00	24,323.00	0.00	13,395.00	10,928.00	55.07
Total Dept 905 - DEBT SERVICE		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
TOTAL EXPENDITURES		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
Fund 369 - BLDG AUTH DEBT FUND - 2023:								
TOTAL REVENUES		270,000.00	264,578.50	269,323.00	0.00	269,322.00	1.00	100.00
TOTAL EXPENDITURES		270,000.00	264,578.00	269,323.00	0.00	13,395.00	255,928.00	4.97
NET OF REVENUES & EXPENDITURES		0.00	0.50	0.00	0.00	255,927.00	(255,927.00)	100.00
BEG. FUND BALANCE				0.50		0.50		
END FUND BALANCE			0.50	0.50		255,927.50		

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Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022								
Revenues								
Dept 000								
370-000-402.000	CURRENT PROPERTY TAX	268,853.00	269,070.87	263,080.00	137,155.04	137,155.04	125,924.96	52.13
370-000-441.000	LCSA PPT Reimbursement	0.00	4,064.84	4,065.00	0.00	0.00	4,065.00	0.00
370-000-445.000	PENALTY & INTEREST ON TAXES	0.00	56.29	0.00	0.00	68.99	(68.99)	100.00
370-000-588.000	CONTRIBUTION OTHER FUND(S)	140,000.00	130,606.79	0.00	0.00	128,301.00	(128,301.00)	100.00
370-000-665.000	INTEREST INCOME	0.00	8.96	0.00	0.00	18.81	(18.81)	100.00
370-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	137.09	0.00	0.00	0.00	0.00	0.00
Total Dept 000		408,853.00	403,944.84	267,145.00	137,155.04	265,543.84	1,601.16	99.40
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	137,155.04	265,543.84	1,601.16	99.40
Expenditures								
Dept 301 - OPERATING COSTS								
370-301-727.000	SUPPLIES	1,500.00	1,620.64	0.00	0.00	0.00	0.00	0.00
370-301-816.000	GROUPS/CLEANG/JANITORL SERVIC	12,000.00	11,925.00	0.00	0.00	0.00	0.00	0.00
370-301-818.000	CONTRACTUAL SERVICES	10,000.00	10,729.97	0.00	0.00	0.00	0.00	0.00
370-301-850.000	COMMUNICATION	7,000.00	7,353.21	0.00	0.00	0.00	0.00	0.00
370-301-910.000	INSURANCE & BONDS	7,800.00	6,929.24	0.00	0.00	7,036.00	(7,036.00)	100.00
370-301-920.000	UTILITIES	75,500.00	69,481.82	0.00	0.00	0.00	0.00	0.00
370-301-930.000	REPAIRS & MAINTENANCE	30,000.00	20,180.26	0.00	0.00	0.00	0.00	0.00
370-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,000.00	0.00	1,000.00	0.00	40.54	959.46	4.05
Total Dept 301 - OPERATING COSTS		144,800.00	128,220.14	1,000.00	0.00	7,076.54	(6,076.54)	707.65
Dept 905 - DEBT SERVICE								
370-905-945.000	3.8 M PSB BOND	245,000.00	245,000.00	245,000.00	0.00	0.00	245,000.00	0.00
370-905-994.000	INTEREST 3.8 BOND PSB	23,853.00	23,852.50	18,095.00	0.00	9,047.50	9,047.50	50.00
Total Dept 905 - DEBT SERVICE		268,853.00	268,852.50	263,095.00	0.00	9,047.50	254,047.50	3.44
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	0.00	16,124.04	247,970.96	6.11
Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022:								
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	137,155.04	265,543.84	1,601.16	99.40
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	0.00	16,124.04	247,970.96	6.11
NET OF REVENUES & EXPENDITURES		(4,800.00)	6,872.20	3,050.00	137,155.04	249,419.80	(246,369.80)	8,177.70
BEG. FUND BALANCE		14,096.70	14,096.70	20,968.90		20,968.90		
END FUND BALANCE		9,296.70	20,968.90	24,018.90		270,388.70		

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Fund 571 - WASTEWATER TREATMENT FUND								
Revenues								
Dept 000								
571-000-445.000	PENALTY & INTEREST ON TAXES	0.00	9.41	0.00	0.00	0.00	0.00	0.00
571-000-500.000	TAP-IN FEES	29,865.00	0.00	37,500.00	6,265.00	46,307.00	(8,807.00)	123.49
571-000-590.000	GRANT INCOME	246,479.40	0.00	153,000.00	0.00	203,707.77	(50,707.77)	133.14
571-000-651.000	USAGE FEES	1,365,000.00	1,462,268.44	1,465,750.00	361,893.99	1,088,615.69	377,134.31	74.27
571-000-665.000	INTEREST INCOME	1,500.00	13,285.20	5,000.00	0.00	9,634.60	(4,634.60)	192.69
571-000-671.000	REIMBURSEMENT/OTHER INCOME	1,800.00	2,324.39	1,500.00	466.66	6,850.29	(5,350.29)	456.69
571-000-672.000	SAD INTEREST	0.00	36.44	0.00	0.00	0.00	0.00	0.00
571-000-693.000	GAIN/LOSS ON DISPOSAL OF ASSETS	0.00	(13,001.33)	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,644,644.40	1,464,922.55	1,662,750.00	368,625.65	1,355,115.35	307,634.65	81.50
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	368,625.65	1,355,115.35	307,634.65	81.50
Expenditures								
Dept 226 - PERSONNEL								
571-226-701.000	SALARIES	66,188.00	73,322.27	68,833.00	7,942.53	39,712.65	29,120.35	57.69
571-226-702.000	SALARIES	181,738.00	184,099.74	189,008.00	22,536.42	112,682.10	76,325.90	59.62
571-226-711.000	SALARIES-OVERTIME	18,540.00	11,602.26	19,282.00	1,263.66	7,473.28	11,808.72	38.76
571-226-715.000	SOCIAL SECURITY	20,383.95	21,198.52	21,200.00	2,533.48	13,015.55	8,184.45	61.39
571-226-716.000	HOSPITALIZATION	115,063.25	88,183.55	123,118.00	9,982.44	49,168.22	73,949.78	39.94
571-226-717.000	LIFE/DISB. INSURANCE	3,705.53	3,141.60	3,983.00	308.17	2,706.66	1,276.34	67.96
571-226-718.000	PENSION	26,646.10	24,992.85	25,784.00	3,047.91	15,239.55	10,544.45	59.10
571-226-731.000	WORKERS COMP INSURANCE	6,616.00	6,327.78	6,616.00	0.00	5,259.00	1,357.00	79.49
571-226-747.000	ON-CALL WAGES	10,920.00	10,920.00	10,950.00	1,260.00	6,300.00	4,650.00	57.53
571-226-957.000	TRAINING & DEVELOPMENT	5,000.00	2,719.69	5,000.00	1,010.00	1,575.00	3,425.00	31.50
Total Dept 226 - PERSONNEL		454,800.83	426,508.26	473,774.00	49,884.61	253,132.01	220,641.99	53.43
Dept 228 - INFORMATION TECHNOLOGY								
571-228-948.000	COMPUTER SERVICES	0.00	394.98	500.00	208.06	1,000.13	(500.13)	200.03
Total Dept 228 - INFORMATION TECHNOLOGY		0.00	394.98	500.00	208.06	1,000.13	(500.13)	200.03
Dept 270 - LEGAL/PROFESSIONAL								
571-270-722.000	CONTROLLER	17,633.00	16,701.00	0.00	0.00	0.00	0.00	0.00
571-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	0.00	6,300.00	0.00	100.00
571-270-803.000	LEGAL	500.00	0.00	500.00	0.00	0.00	500.00	0.00
571-270-806.000	ENGINEER	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		49,433.00	23,001.00	31,800.00	0.00	6,300.00	25,500.00	19.81
Dept 301 - OPERATING COSTS								
571-301-727.000	SUPPLIES	2,500.00	1,447.25	2,500.00	102.69	447.69	2,052.31	17.91
571-301-740.000	OPERATING SUPPLIES	50,000.00	48,744.49	50,000.00	1,237.96	21,378.36	28,621.64	42.76
571-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	1,572.51	3,500.00	0.00	391.89	3,108.11	11.20
571-301-807.000	MEMBERSHIP DUES	880.00	425.00	880.00	75.00	1,625.00	(745.00)	184.66
571-301-817.000	LAB & TESTING	7,000.00	980.00	7,000.00	305.00	1,605.00	5,395.00	22.93
571-301-819.000	COLLECTION SYS ANNUAL MAINT	55,000.00	44,397.82	55,000.00	5,439.00	48,690.29	6,309.71	88.53
571-301-825.000	SEWER ADMINISTRATION FEES	37,500.00	43,696.00	55,912.00	48,573.00	48,573.00	7,339.00	86.87
571-301-850.000	COMMUNICATION	3,200.00	5,968.20	7,000.00	624.93	6,863.51	136.49	98.05
571-301-851.000	POSTAGE	3,000.00	3,675.94	3,000.00	0.00	911.75	2,088.25	30.39
571-301-900.000	PRINTING & PUBLICATIONS	200.00	0.00	200.00	0.00	0.00	200.00	0.00

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Fund 571 - WASTEWATER TREATMENT FUND								
Expenditures								
571-301-910.000	INSURANCE & BONDS	25,350.00	21,810.49	25,350.00	0.00	22,146.00	3,204.00	87.36
571-301-920.000	UTILITIES	100,000.00	117,746.48	100,000.00	6,251.69	64,916.66	35,083.34	64.92
571-301-929.000	GRANT EXPENSE	273,866.00	144,888.97	170,000.00	30,378.47	88,016.43	81,983.57	51.77
571-301-930.000	REPAIRS & MAINTENANCE	110,000.00	52,824.91	110,000.00	5,684.03	19,480.73	90,519.27	17.71
571-301-940.000	RENTAL EQUIPMENT	1,585.00	1,664.32	1,585.00	171.48	992.08	592.92	62.59
571-301-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	0.00	500.00	0.00
571-301-968.000	DEPRECIATION EXPENSE	235,088.96	231,900.14	235,089.00	0.00	0.00	235,089.00	0.00
Total Dept 301 - OPERATING COSTS		909,669.96	721,742.52	827,516.00	98,843.25	326,038.39	501,477.61	39.40
Dept 333 - TRANSPORTATION								
571-333-860.000	FUEL & MILEAGE	7,000.00	3,424.20	7,000.00	1,265.29	4,983.05	2,016.95	71.19
571-333-930.000	REPAIRS & MAINTENANCE	1,500.00	1,500.14	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 333 - TRANSPORTATION		8,500.00	4,924.34	8,500.00	1,265.29	4,983.05	3,516.95	58.62
Dept 528 - O & M - BOND & INTEREST								
571-528-954.000	AGENT FEES	700.00	0.00	700.00	0.00	0.00	700.00	0.00
571-528-988.000	INTEREST 1997 BOND	0.00	0.00	6,525.00	0.00	0.00	6,525.00	0.00
571-528-989.000	INTEREST 1992 BOND	8,550.00	8,550.00	0.00	0.00	3,262.50	(3,262.50)	100.00
Total Dept 528 - O & M - BOND & INTEREST		9,250.00	8,550.00	7,225.00	0.00	3,262.50	3,962.50	45.16
Dept 900 - CAPITAL OUTLAY								
571-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	200,000.00	0.00	0.00	200,000.00	0.00
571-900-970.000	EQUIPMENT	531,176.00	4,014.00	169,000.00	115,500.76	189,254.24	(20,254.24)	111.98
571-900-971.000	RENOVATIONS	0.00	0.00	326,000.00	0.00	21,383.56	304,616.44	6.56
571-900-972.000	COMPUTER	0.00	0.00	3,000.00	0.00	0.00	3,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		531,176.00	4,014.00	698,000.00	115,500.76	210,637.80	487,362.20	30.18
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	265,701.97	805,353.88	1,241,961.12	39.34
Fund 571 - WASTEWATER TREATMENT FUND:								
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	368,625.65	1,355,115.35	307,634.65	81.50
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	265,701.97	805,353.88	1,241,961.12	39.34
NET OF REVENUES & EXPENDITURES		(318,185.39)	275,787.45	(384,565.00)	102,923.68	549,761.47	(934,326.47)	142.96
BEG. FUND BALANCE		7,209,376.86	7,209,376.86	7,485,164.31		7,485,164.31		
END FUND BALANCE		6,891,191.47	7,485,164.31	7,100,599.31		8,034,925.78		

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Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND								
Revenues								
Dept 000								
631-000-588.000	CONTRIBUTION OTHER FUND(S)	0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
Total Dept 000		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
TOTAL REVENUES		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
Expenditures								
Dept 301 - OPERATING COSTS								
631-301-727.000	SUPPLIES	0.00	0.00	1,500.00	0.00	1,008.25	491.75	67.22
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	0.00	0.00	12,000.00	1,220.00	3,480.00	8,520.00	29.00
631-301-818.000	CONTRACTUAL SERVICES	0.00	0.00	10,000.00	261.00	5,772.27	4,227.73	57.72
631-301-850.000	COMMUNICATION	0.00	0.00	7,000.00	626.19	4,355.25	2,644.75	62.22
631-301-910.000	INSURANCE & BONDS	0.00	0.00	7,800.00	0.00	0.00	7,800.00	0.00
631-301-920.000	UTILITIES	0.00	0.00	60,000.00	6,435.12	36,781.82	23,218.18	61.30
631-301-930.000	REPAIRS & MAINTENANCE	0.00	0.00	30,000.00	412.31	24,751.96	5,248.04	82.51
631-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	0.00	44.10	(44.10)	100.00
Total Dept 301 - OPERATING COSTS		0.00	0.00	128,300.00	8,954.62	76,193.65	52,106.35	59.39
TOTAL EXPENDITURES		0.00	0.00	128,300.00	8,954.62	76,193.65	52,106.35	59.39
Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND:								
TOTAL REVENUES		0.00	0.00	128,300.00	0.00	0.00	128,300.00	0.00
TOTAL EXPENDITURES		0.00	0.00	128,300.00	8,954.62	76,193.65	52,106.35	59.39
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(8,954.62)	(76,193.65)	76,193.65	100.00
BEG. FUND BALANCE								
END FUND BALANCE						(76,193.65)		

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Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023								
Revenues								
Dept 000								
815-000-665.000	INTEREST INCOME	100.00	115.57	50.00	0.00	172.84	(122.84)	345.68
815-000-672.000	SAD INTEREST	6,000.00	4,615.30	6,000.00	0.00	0.00	6,000.00	0.00
Total Dept 000		6,100.00	4,730.87	6,050.00	0.00	172.84	5,877.16	2.86
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	0.00	172.84	5,877.16	2.86
Expenditures								
Dept 301 - OPERATING COSTS								
815-301-968.000	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Total Dept 301 - OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	0.00	17,519.00	0.00
Dept 905 - DEBT SERVICE								
815-905-995.000	DEBT SERVICE - INTEREST	2,233.00	5,196.00	3,290.00	0.00	0.00	3,290.00	0.00
Total Dept 905 - DEBT SERVICE		2,233.00	5,196.00	3,290.00	0.00	0.00	3,290.00	0.00
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	0.00	20,809.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023:								
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	0.00	172.84	5,877.16	2.86
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	0.00	20,809.00	0.00
NET OF REVENUES & EXPENDITURES		(13,652.00)	(17,984.13)	(14,759.00)	0.00	172.84	(14,931.84)	1.17
BEG. FUND BALANCE		547,347.85	547,347.85	529,363.72		529,363.72		
END FUND BALANCE		533,695.85	529,363.72	514,604.72		529,536.56		

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REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
 PERIOD ENDING 01/31/2020
 % Fiscal Year Completed: 58.74

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GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035								
Revenues								
Dept 000								
825-000-665.000	INTEREST INCOME	0.00	146.77	0.00	0.00	307.99	(307.99)	100.00
825-000-672.000	SAD INTEREST	32,000.00	30,894.95	30,000.00	0.00	1,213.07	28,786.93	4.04
Total Dept 000		32,000.00	31,041.72	30,000.00	0.00	1,521.06	28,478.94	5.07
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	0.00	1,521.06	28,478.94	5.07
Expenditures								
Dept 301 - OPERATING COSTS								
825-301-968.000	DEPRECIATION EXPENSE	12,000.00	15,933.31	12,000.00	0.00	0.00	12,000.00	0.00
Total Dept 301 - OPERATING COSTS		12,000.00	15,933.31	12,000.00	0.00	0.00	12,000.00	0.00
Dept 905 - DEBT SERVICE								
825-905-954.000	AGENT FEES	500.00	500.00	500.00	0.00	0.00	500.00	0.00
825-905-986.000	INTEREST EXPENSE - WL SAD BOND	21,893.76	21,893.78	21,394.00	0.00	10,696.89	10,697.11	50.00
Total Dept 905 - DEBT SERVICE		22,393.76	22,393.78	21,894.00	0.00	10,696.89	11,197.11	48.86
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	0.00	10,696.89	23,197.11	31.56
Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035:								
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	0.00	1,521.06	28,478.94	5.07
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	0.00	10,696.89	23,197.11	31.56
NET OF REVENUES & EXPENDITURES		(2,393.76)	(7,285.37)	(3,894.00)	0.00	(9,175.83)	5,281.83	235.64
BEG. FUND BALANCE		764,821.83	764,821.83	757,536.46		757,536.46		
END FUND BALANCE		762,428.07	757,536.46	753,642.46		748,360.63		

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DB: Northfield

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP

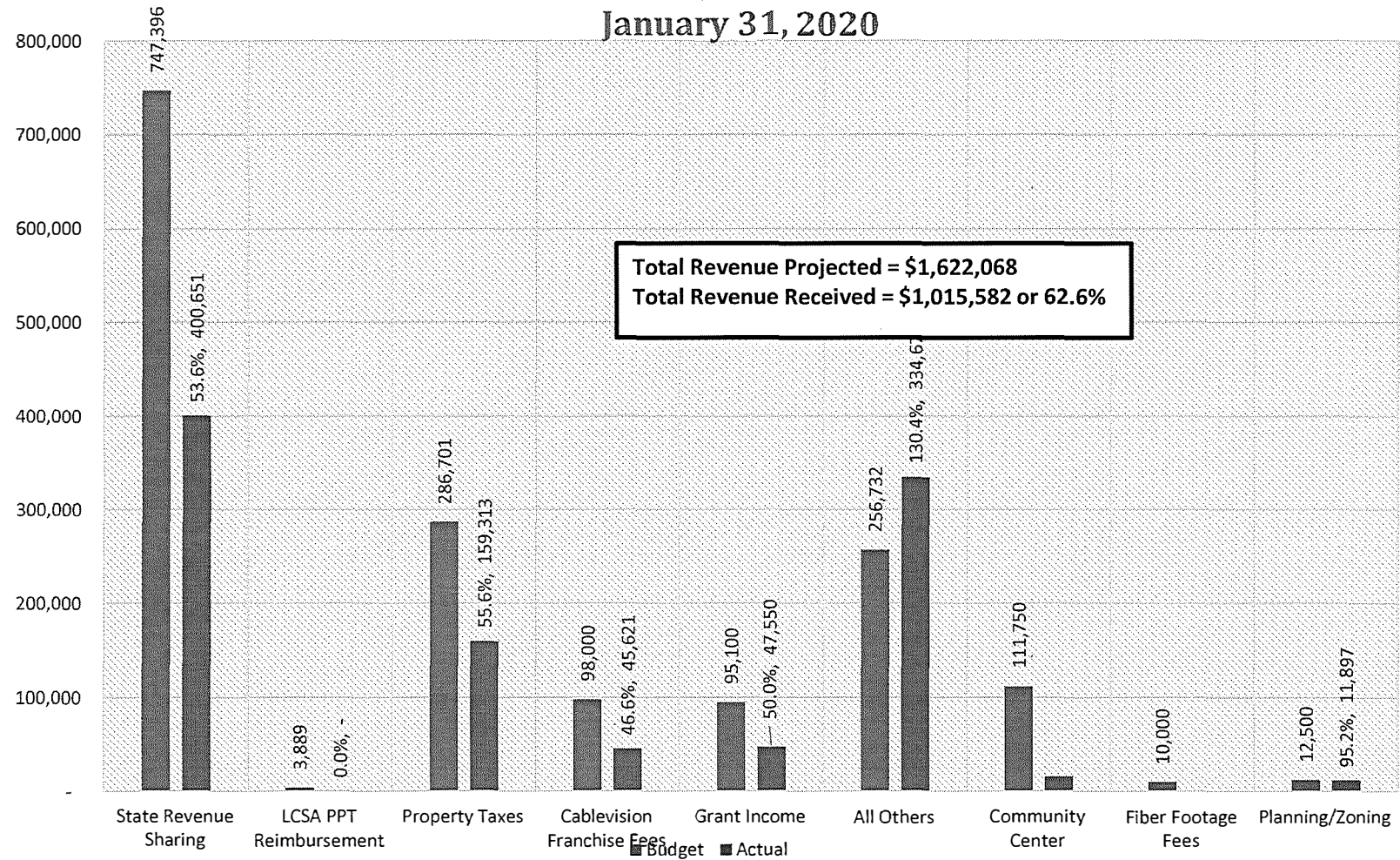
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PERIOD ENDING 01/31/2020

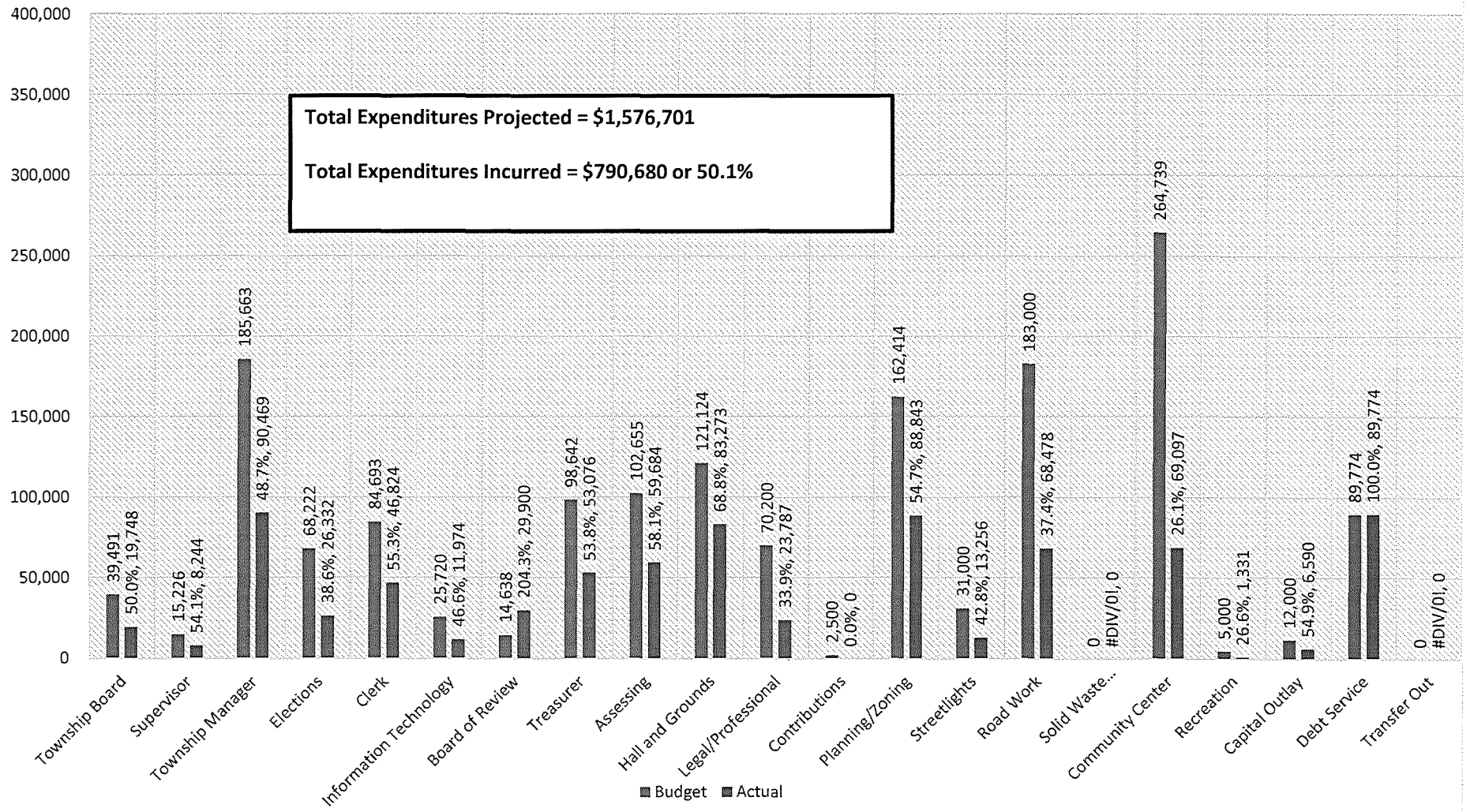
% Fiscal Year Completed: 58.74

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 01/31/20	YTD BALANCE 01/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT								
Revenues								
Dept 000								
890-000-445.000	PENALTY & INTEREST ON TAXES	0.00	82.70	0.00	0.00	0.00	0.00	0.00
890-000-665.000	INTEREST INCOME	750.00	637.59	0.00	0.00	991.44	(991.44)	100.00
890-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	0.00	3.32	(3.32)	100.00
890-000-672.000	SAD INTEREST	15,000.00	8,333.68	15,000.00	0.00	0.00	15,000.00	0.00
Total Dept 000		15,750.00	9,053.97	15,000.00	0.00	994.76	14,005.24	6.63
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	0.00	994.76	14,005.24	6.63
Expenditures								
Dept 301 - OPERATING COSTS								
890-301-968.000	DEPRECIATION EXPENSE	72,000.00	74,187.00	70,000.00	0.00	0.00	70,000.00	0.00
Total Dept 301 - OPERATING COSTS		72,000.00	74,187.00	70,000.00	0.00	0.00	70,000.00	0.00
Dept 905 - DEBT SERVICE								
890-905-954.000	AGENT FEES	415.00	0.00	400.00	0.00	0.00	400.00	0.00
Total Dept 905 - DEBT SERVICE		415.00	0.00	400.00	0.00	0.00	400.00	0.00
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	0.00	70,400.00	0.00
Fund 890 - N.T. SEWER DISTRICT:								
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	0.00	994.76	14,005.24	6.63
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	0.00	70,400.00	0.00
NET OF REVENUES & EXPENDITURES		(56,665.00)	(65,133.03)	(55,400.00)	0.00	994.76	(56,394.76)	1.80
BEG. FUND BALANCE		2,821,996.21	2,821,996.21	2,756,863.18		2,756,863.18		
END FUND BALANCE		2,765,331.21	2,756,863.18	2,701,463.18		2,757,857.94		
TOTAL REVENUES - ALL FUNDS								
TOTAL REVENUES - ALL FUNDS		6,465,702.90	6,459,151.68	6,985,973.00	2,223,807.99	4,496,065.44	2,489,907.56	64.36
TOTAL EXPENDITURES - ALL FUNDS		7,417,060.70	6,414,966.42	7,362,074.00	579,815.40	3,487,177.43	3,874,896.57	47.37
NET OF REVENUES & EXPENDITURES		(951,357.80)	44,185.26	(376,101.00)	1,643,992.59	1,008,888.01	(1,384,989.01)	268.25
BEG. FUND BALANCE - ALL FUNDS		14,542,894.76	14,542,894.76	14,587,080.02		14,587,080.02		
END FUND BALANCE - ALL FUNDS		13,591,536.96	14,587,080.02	14,210,979.02		15,595,968.03		

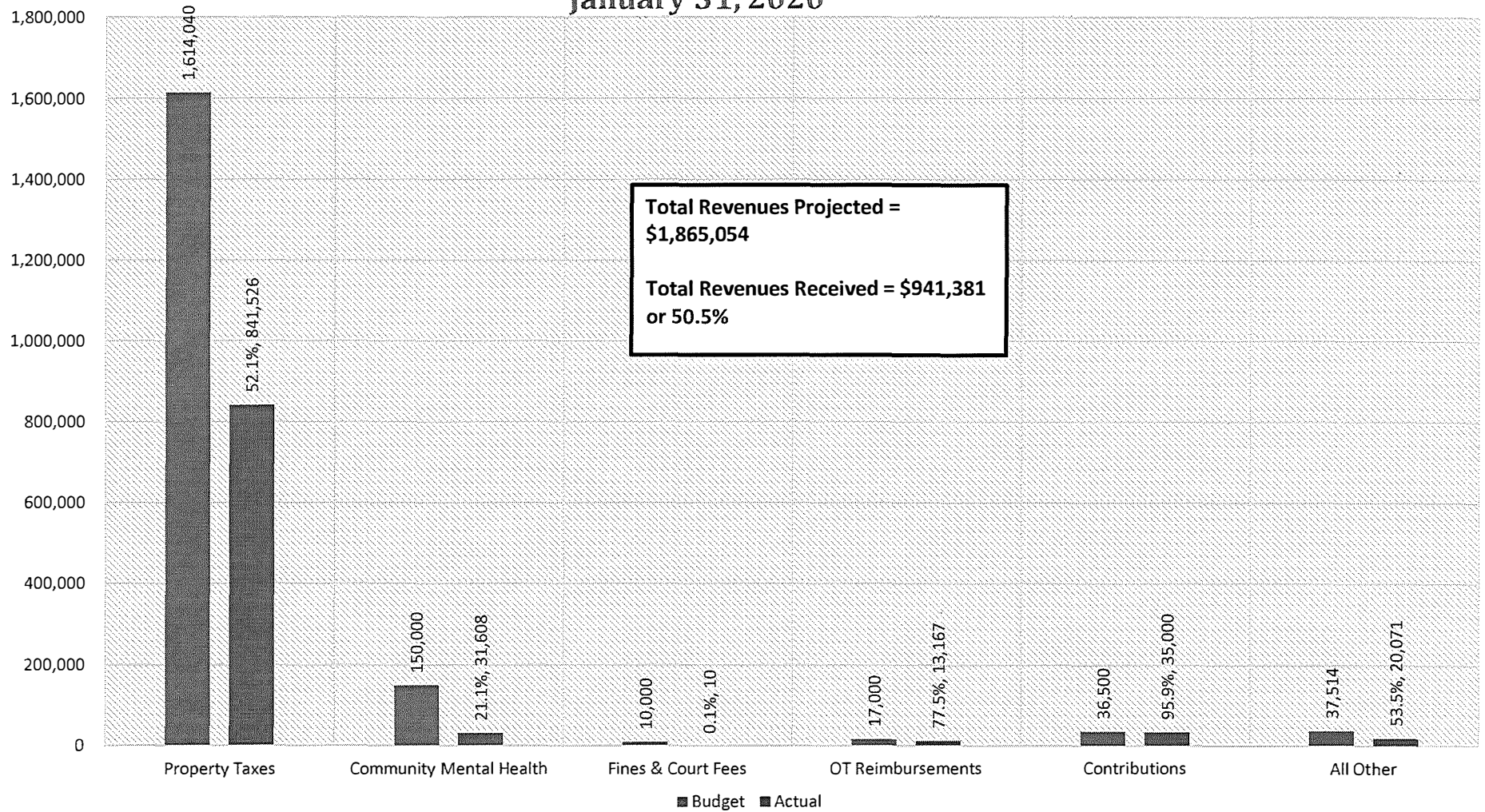
NORTHFIELD TOWNSHIP GENERAL FUND Revenues Projected vs. Incurred January 31, 2020



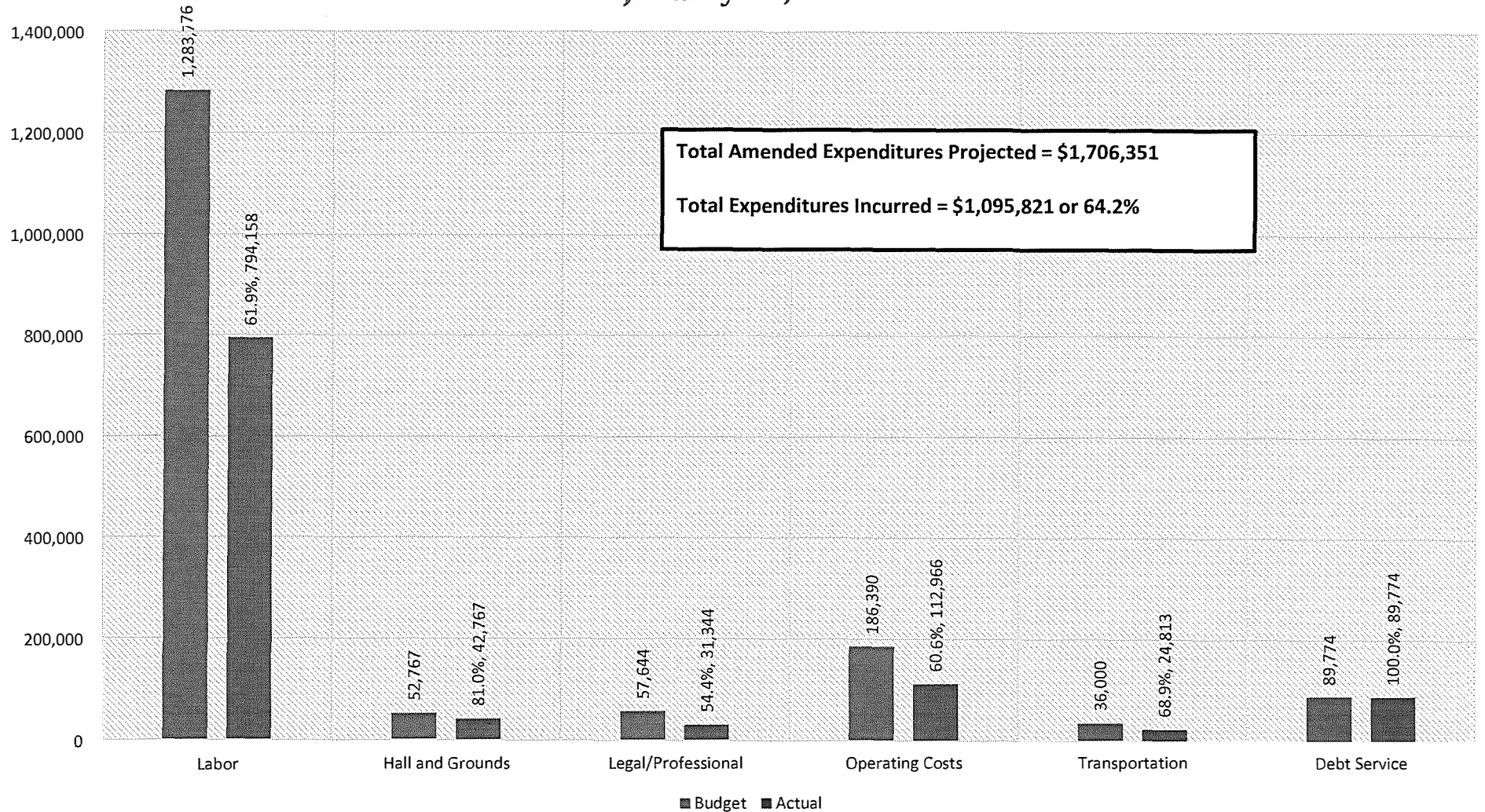
NORTHFIELD TOWNSHIP GENERAL FUND Expenditures Projected vs. Incurred January 31, 2020



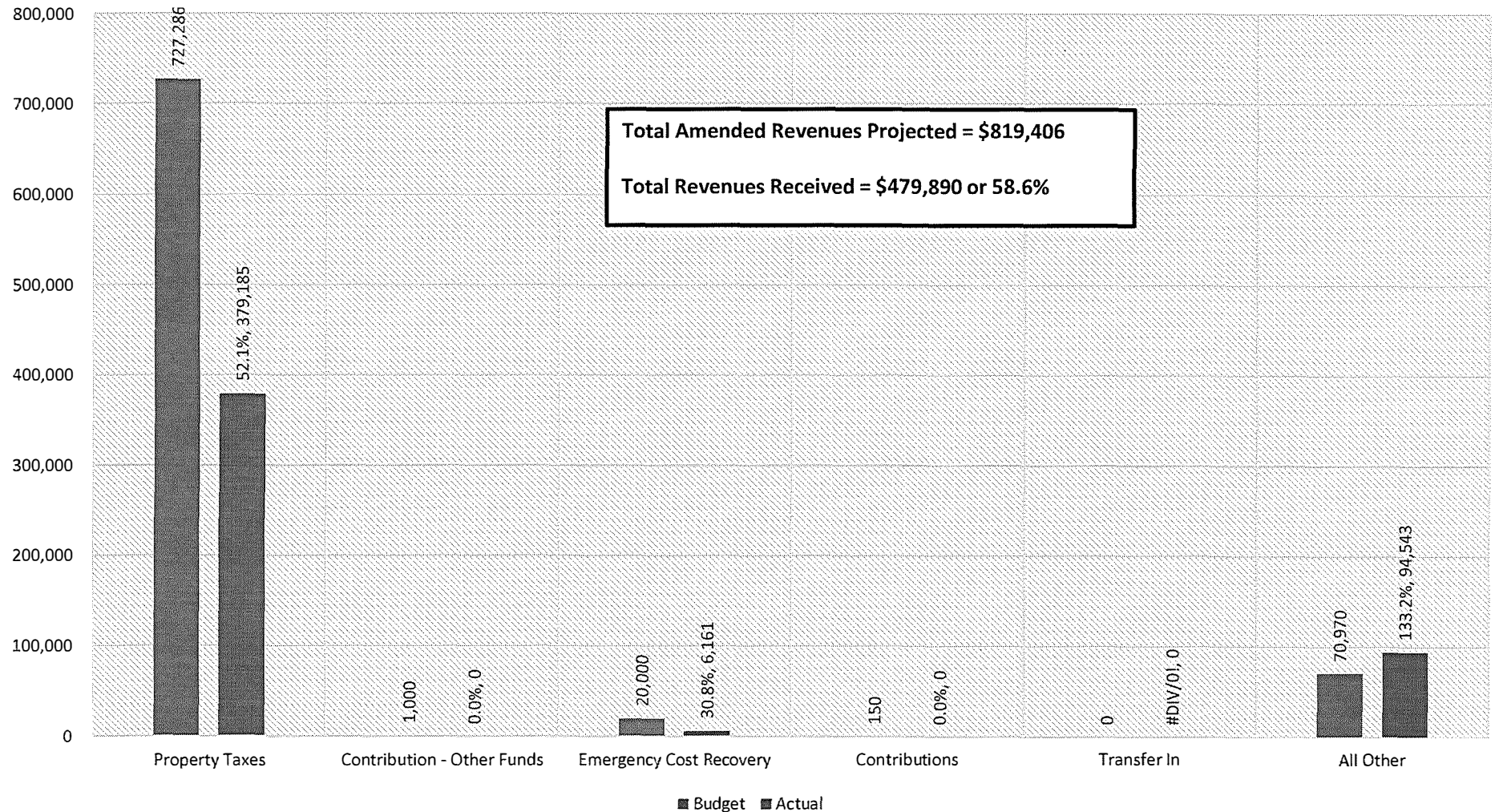
NORTHFIELD TOWNSHIP POLICE FUND Revenues Projected vs. Received January 31, 2020



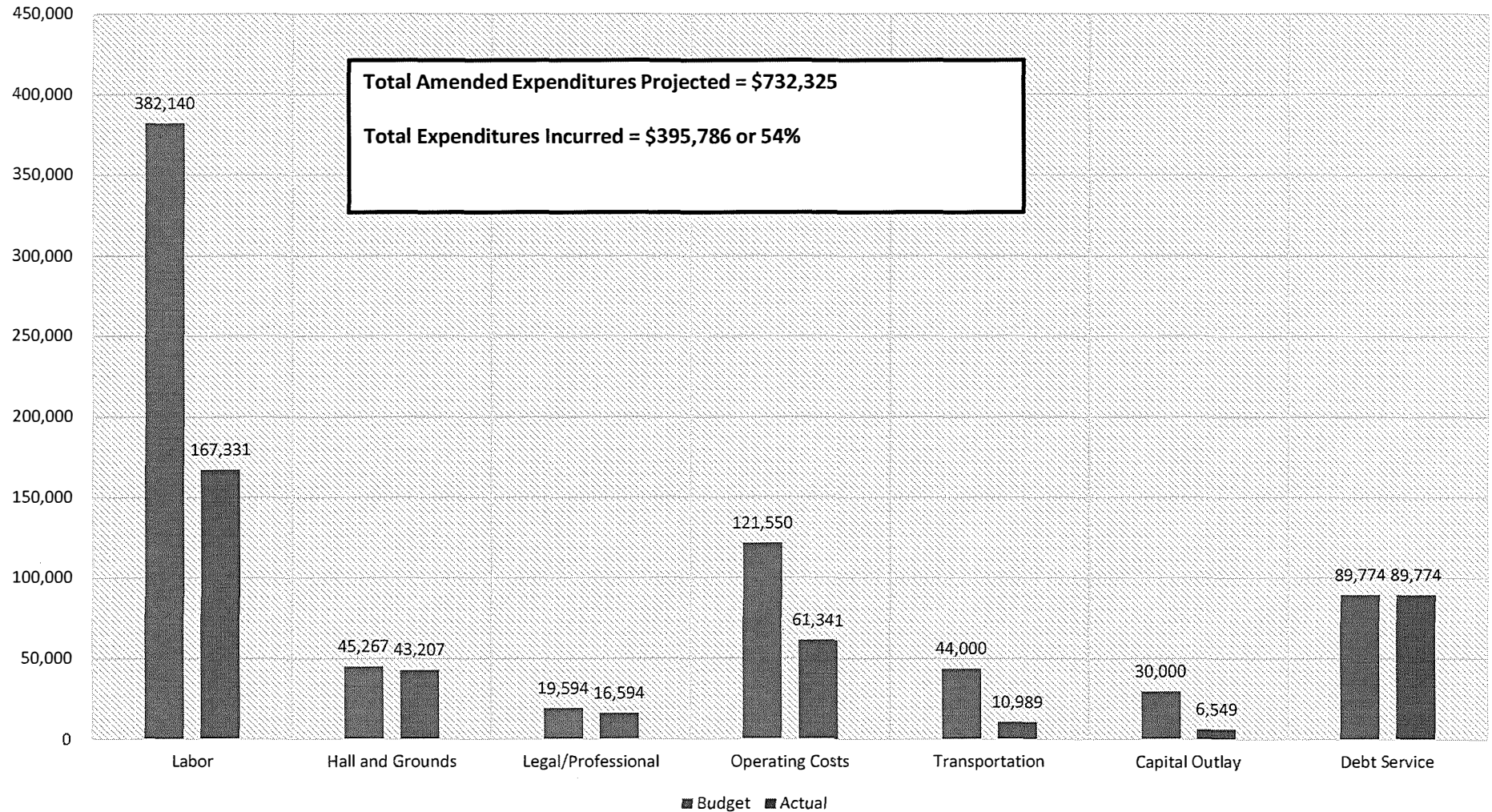
NORTHFIELD TOWNSHIP POLICE FUND Expenditures Projected vs. Incurred January 31, 2020



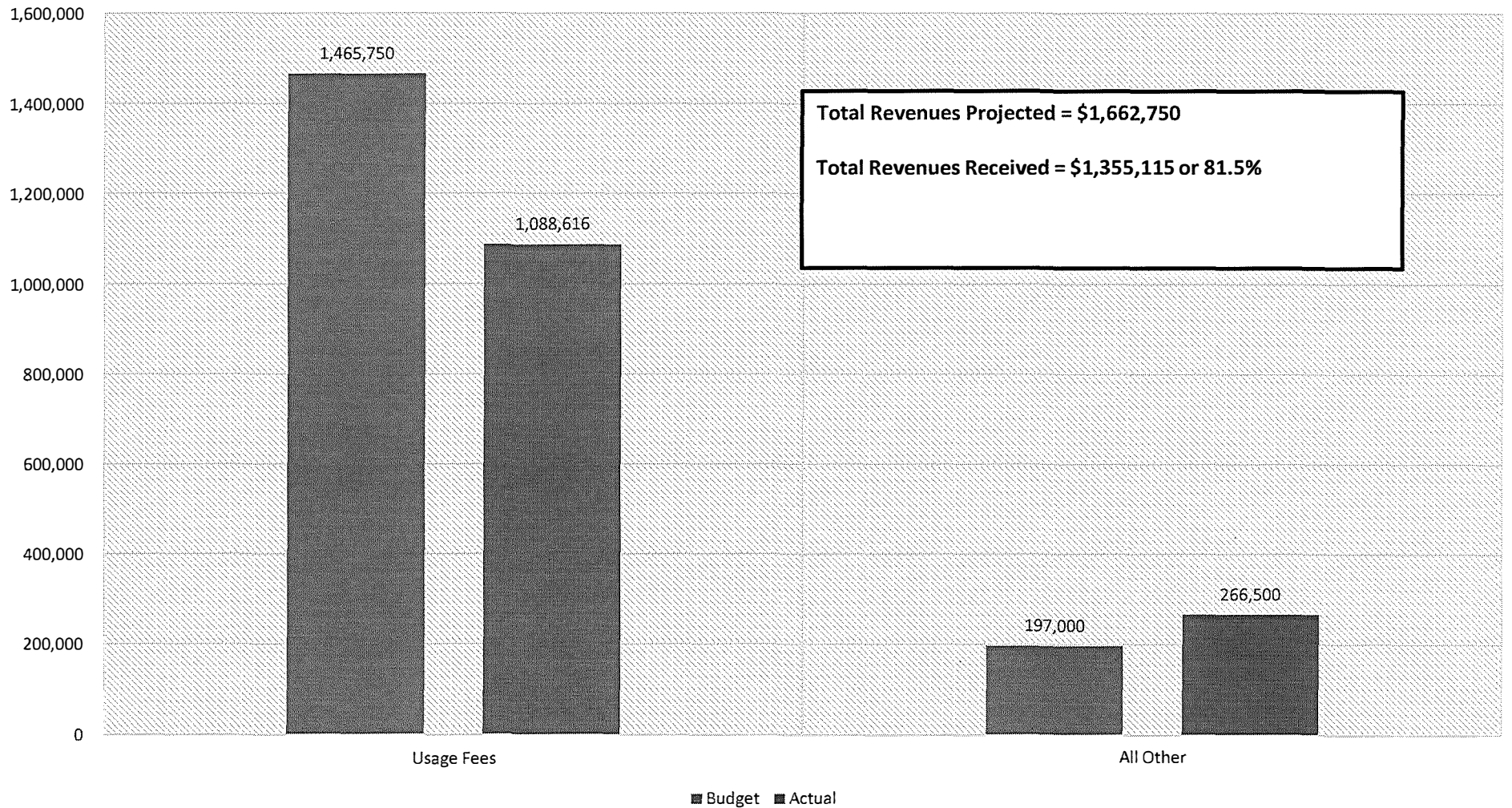
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Revenues Projected vs. Received January 31, 2020



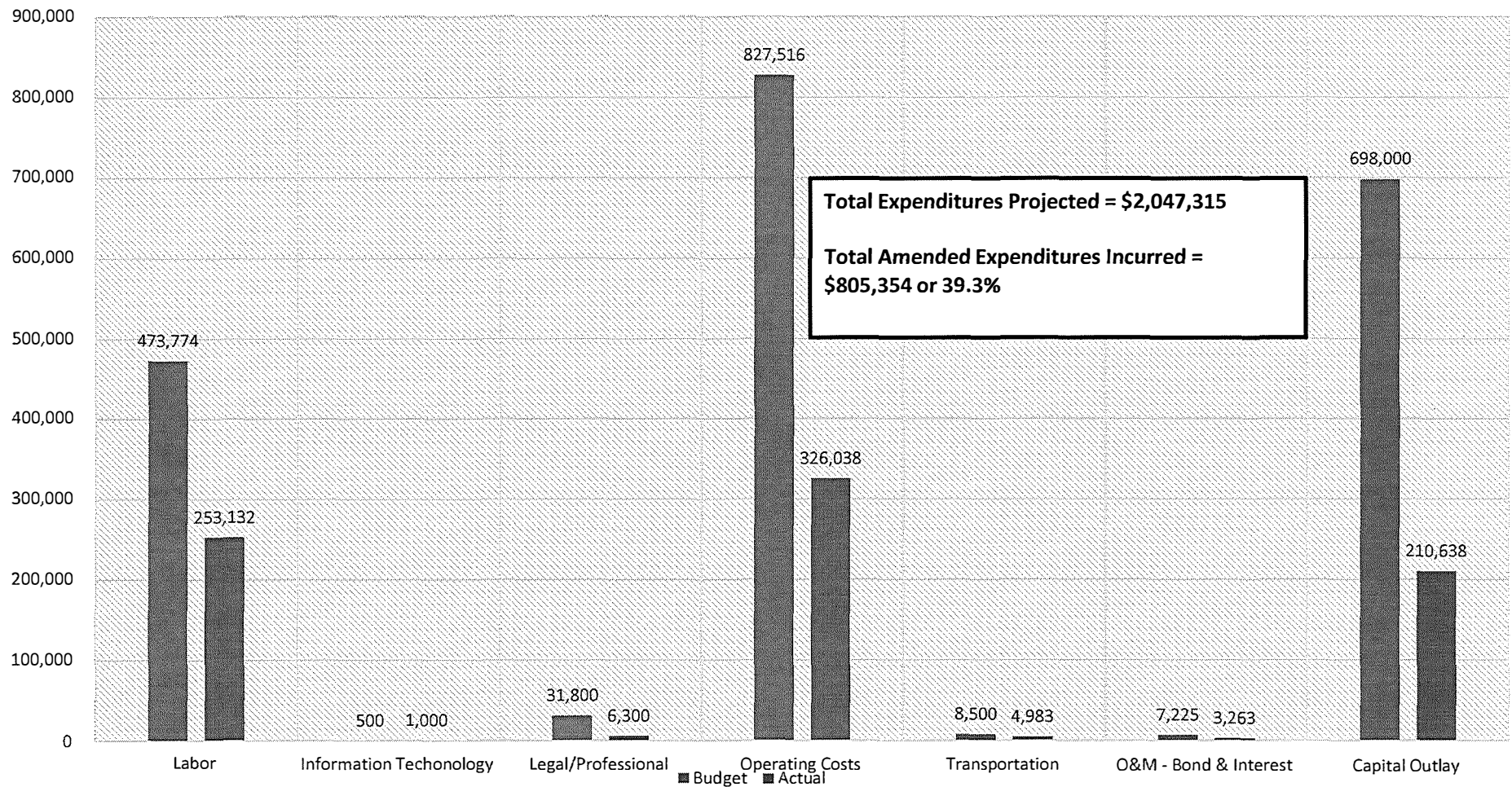
NORTHFIELD TOWNSHIP FIRE/MEDICAL RESCUE FUND Expenditures Projected vs. Incurred January 31, 2020



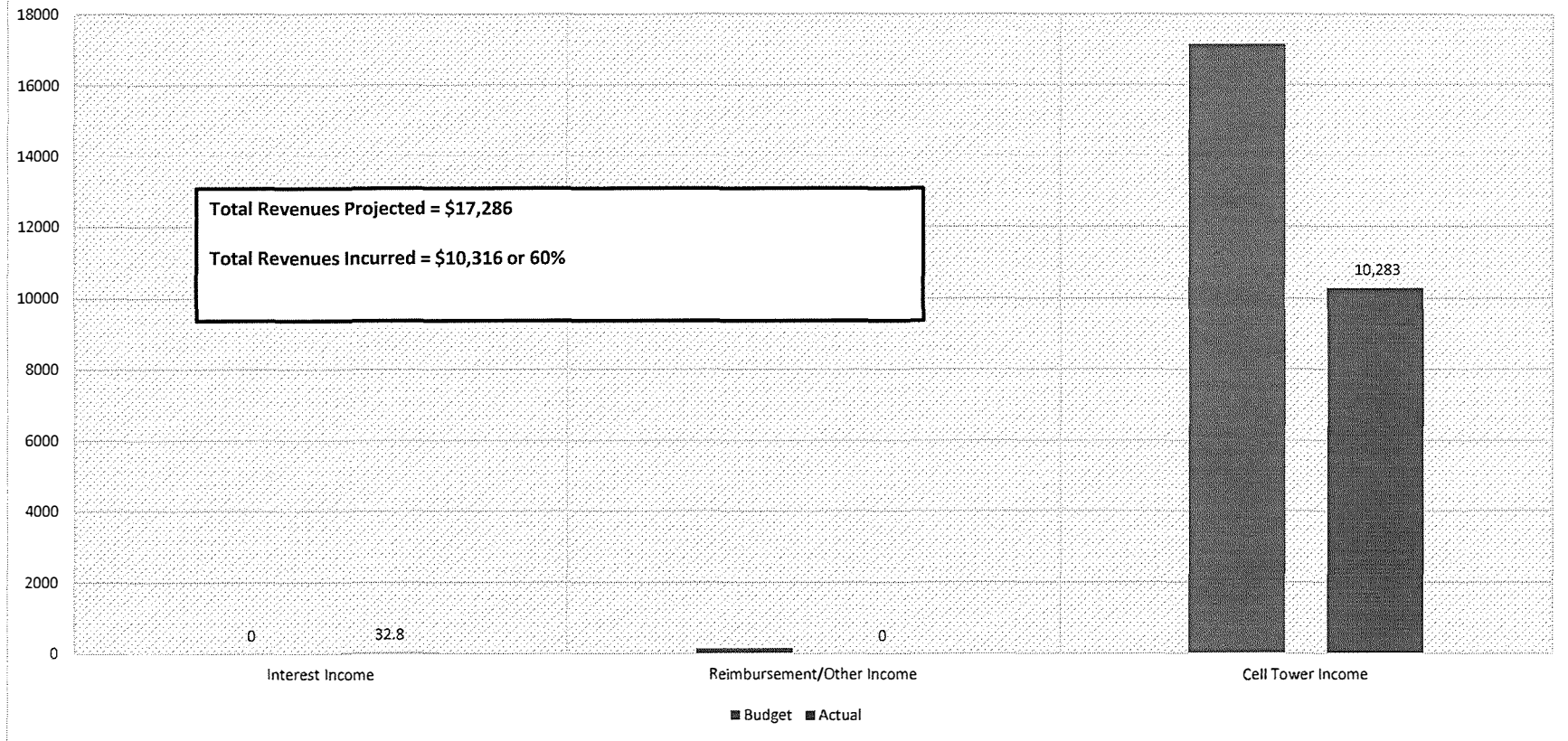
**NORTHFIELD TOWNSHIP
WWTP FUND
Revenues Projected vs. Incurred
January 31, 2020**



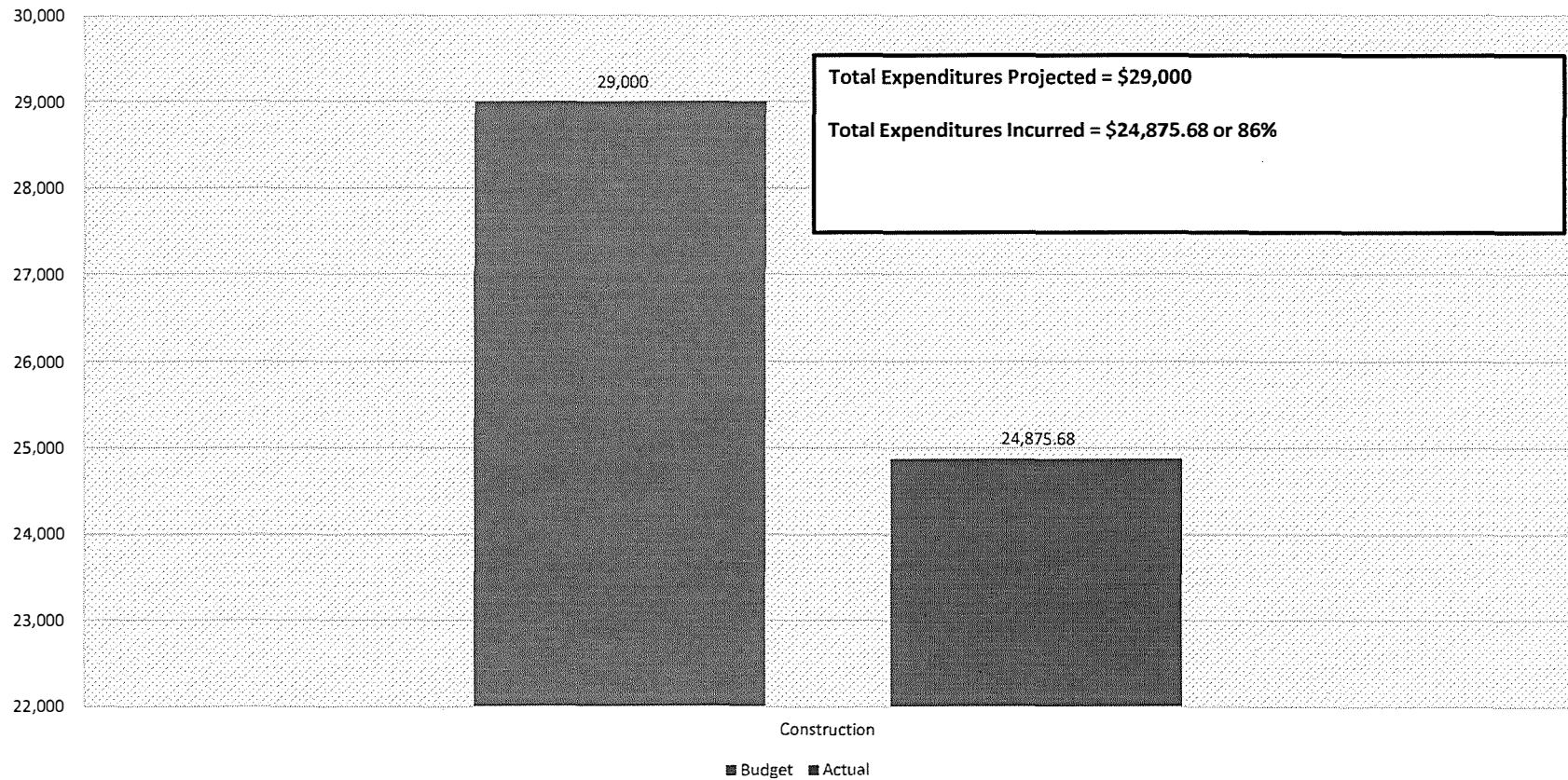
**NORTHFIELD TOWNSHIP
WWTP FUND
Expenditures Projected vs. Incurred
January 31, 2020**



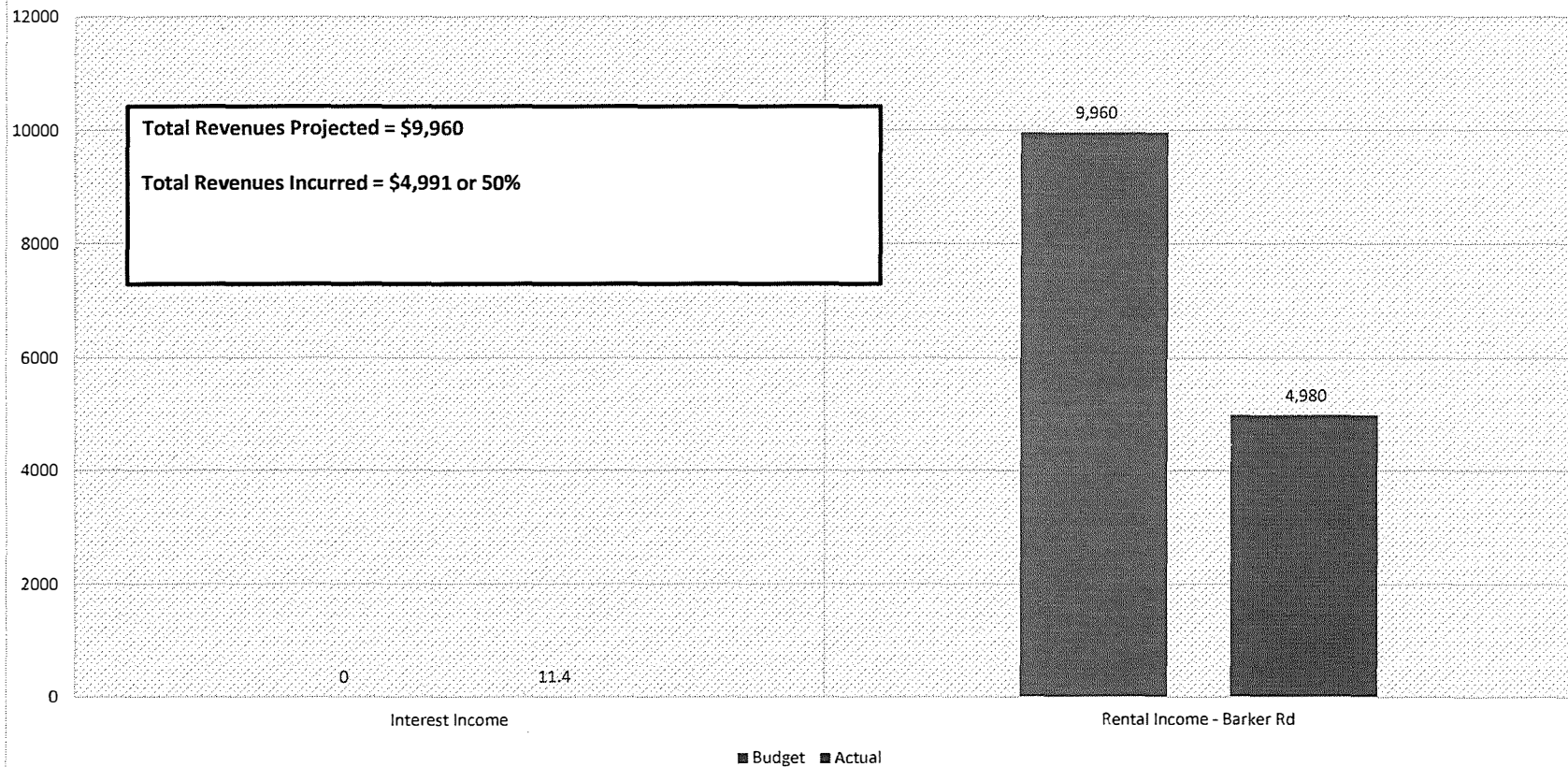
**Northfield Township
Fire Station # 2 Fund
Revenues Projected vs. Incurred
January 31, 2020**



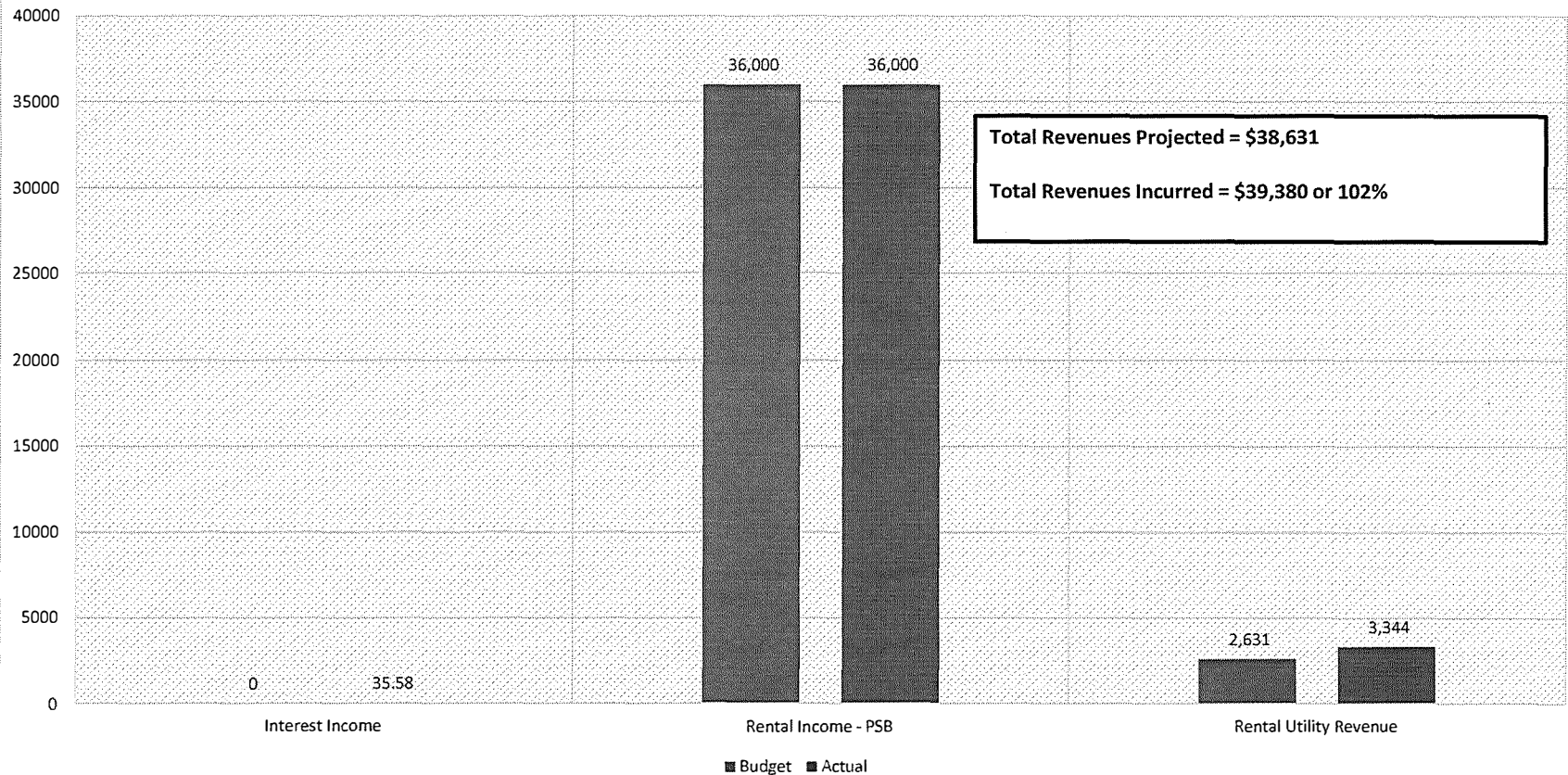
**Northfield Township
Fire Station #2 Fund
Expenditures Projected vs. Incurred
January 31, 2020**



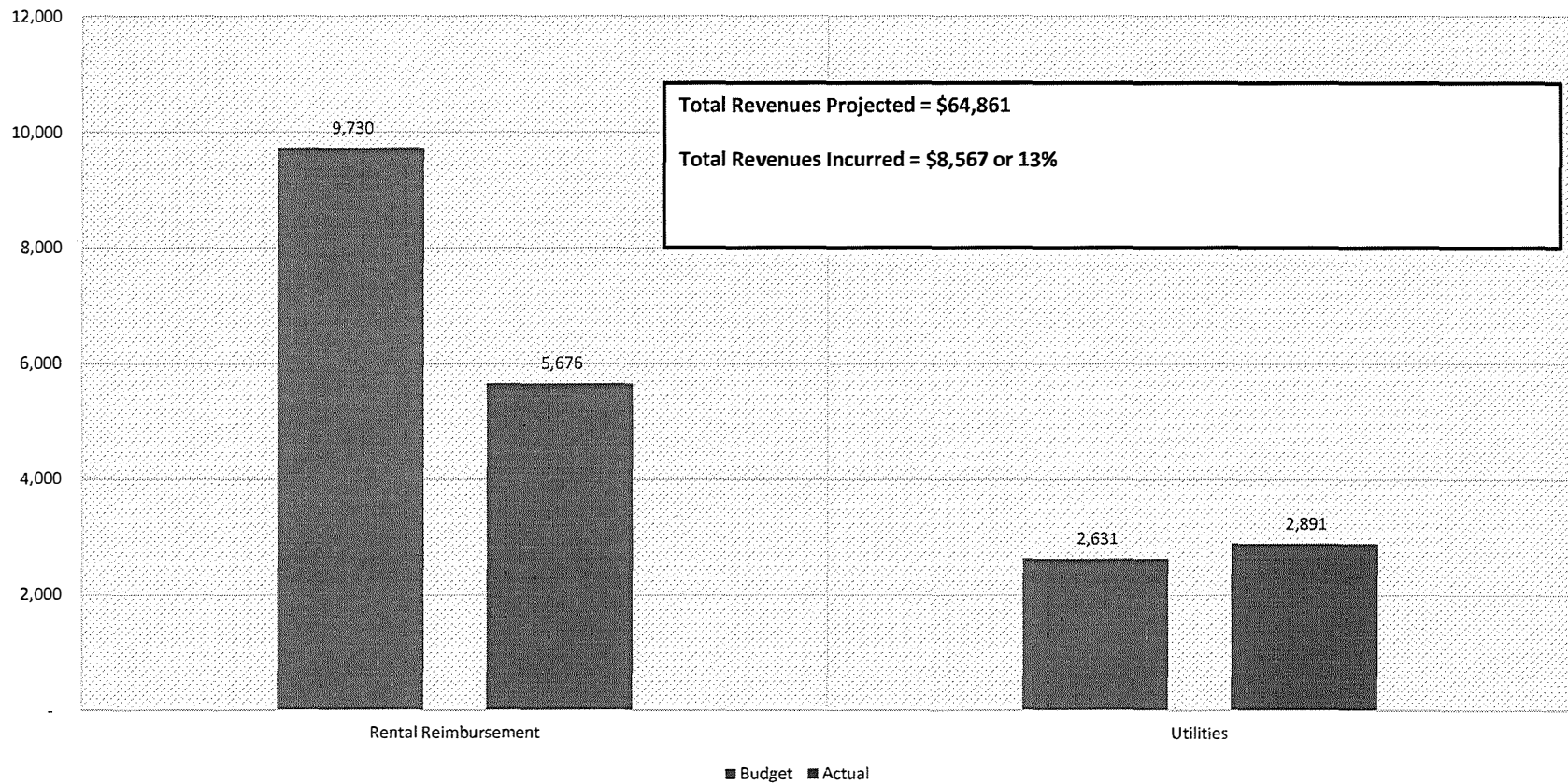
**Northfield Township
Barker Rd. Rental Property Fund
Revenues Projected vs. Incurred
January 31, 2020**



Northfield Township PSB Rental Property Fund Revenues Projected vs. Incurred January 31, 2020



**Northfield Township
PSB Rental Property Fund
Expenditures Projected vs. Incurred
January 31, 2020**



GENERAL FUND

January, 2020

Revenues

	Budget	Actual	% of Budget Used
State Revenue Sharing	747,396	400,651	53.6%
LCSA PPT Reimbursement	3,889	-	0.0%
Property Taxes	286,701	159,313	55.6%
Cablevision Franchise Fees	98,000	45,621	46.6%
Grant Income	95,100	47,550	50.0%
All Others	256,732	334,675	130.4%
Community Center	111,750	15,876	14.2%
Fiber Footage Fees	10,000	-	0.0%
Planning/Zoning	12,500	11,897	95.2%
	<u>1,622,068</u>	<u>1,015,582</u>	<u>62.6%</u>

Expenditures

	Budget	Actual	
Township Board	39,491	19,748	50.0%
Supervisor	15,226	8,244	54.1%
Township Manager	185,663	90,469	48.7%
Elections	68,222	26,332	38.6%
Clerk	84,693	46,824	55.3%
Information Technology	25,720	11,974	46.6%
Board of Review	14,638	29,900	204.3%
Treasurer	98,642	53,076	53.8%
Assessing	102,655	59,684	58.1%
Hall and Grounds	121,124	83,273	68.8%
Legal/Professional	70,200	23,787	33.9%
Contributions	2,500	0	0.0%
Planning/Zoning	162,414	88,843	54.7%
Streetlights	31,000	13,256	42.8%
Road Work	183,000	68,478	37.4%
Solid Waste Management	0	0	#DIV/0!
Community Center	264,739	69,097	26.1%
Recreation	5,000	1,331	26.6%
Capital Outlay	12,000	6,590	54.9%
Debt Service	89,774	89,774	100.0%
Transfer Out	0	0	#DIV/0!
	<u>1,576,701</u>	<u>790,680</u>	<u>50.1%</u>

LAW FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	1,614,040	841,526	52.1%
Community Mental Health	150,000	31,608	21.1%
Fines & Court Fees	10,000	10	0.1%
OT Reimbursements	17,000	13,167	77.5%
Contributions	36,500	35,000	95.9%
All Other	37,514	20,071	53.5%
	<u>1,865,054</u>	<u>941,381</u>	<u>50.5%</u>

Expenditures

	Budget	Actual	
Labor	1,283,776	794,158	61.9%
Hall and Grounds	52,767	42,767	81.0%
Legal/Professional	57,644	31,344	54.4%
Operating Costs	186,390	112,966	60.6%
Transportation	36,000	24,813	68.9%
Debt Service	89,774	89,774	100.0%
	<u>1,706,351</u>	<u>1,095,821</u>	<u>64.2%</u>

FIRE FUND**Revenues**

	Budget	Actual	% of Budget Used
Property Taxes	727,286	379,185	52.1%
Contribution - Other Funds	1,000	0	0.0%
Emergency Cost Recovery	20,000	6,161	30.8%
Contributions	150	0	0.0%
Transfer In	0	0	#DIV/0!
All Other	70,970	94,543	133.2%
	<u>819,406</u>	<u>479,890</u>	<u>58.6%</u>

Expenditures

	Budget	Actual	
Labor	382,140	167,331	43.8%
Hall and Grounds	45,267	43,207	95.4%
Legal/Professional	19,594	16,594	84.7%
Operating Costs	121,550	61,341	50.5%
Transportation	44,000	10,989	25.0%
Capital Outlay	30,000	6,549	21.8%
Debt Service	89,774	89,774	100.0%
	<u>732,325</u>	<u>395,786</u>	<u>54.0%</u>

WWTP FUND**Revenues**

	Budget	Actual	% of Budget Used
Usage Fees	1,465,750	1,088,616	74.3%
All Other	197,000	266,500	135.3%
	<u>1,662,750</u>	<u>1,355,115</u>	<u>81.5%</u>

Expenditures

	Budget	Actual	
Labor	473,774	253,132	53.4%

Information Techonology	500	1,000	200.0%
Legal/Professional	31,800	6,300	19.8%
Operating Costs	827,516	326,038	39.4%
Transportation	8,500	4,983	58.6%
O&M - Bond & Interest	7,225	3,263	45.2%
Capital Outlay	698,000	210,638	30.2%
	<u>2,047,315</u>	<u>805,354</u>	<u>39.3%</u>

Fire Station # 2 Fund**Revenues**

	Budget	Actual	
Interest Income	0	32.8	#DIV/0!
Reimbursement/Other Income	150	0	0%
Cell Tower Income	17,136	10,283	60%
	<u>17,286</u>	<u>10,316</u>	<u>60%</u>

Expenditures

	Budget	Actual	
Grounds/Cleaning/Jan Srvc	-	-	#DIV/0!
Utilities	-	-	#DIV/0!
Repairs & Maintenance	-	-	#DIV/0!
Construction	29,000	24,875.68	86%
	<u>29,000</u>	<u>24,875.68</u>	<u>86%</u>

Barker Rd Rental Property Fund**Revenues**

	Budget	Actual	
Interest Income	0	11.4	#DIV/0!
Rental Income - Barker Rd	9,960	4,980	50%
	<u>9,960</u>	<u>4,991</u>	<u>50%</u>

Expenditures

	Budget	Actual	
Repairs & Maintenance	-	-	#DIV/0!
Other Professional Fees	-	-	#DIV/0!
	<u>-</u>	<u>-</u>	<u>#DIV/0!</u>

PSB Rental Property Fund**Revenues**

	Budget	Actual	
Interest Income	0	35.58	#DIV/0!
Rental Income - PSB	36,000	36,000	100%
Rental Utility Revenue	2,631	3,344	127%
	<u>38,631</u>	<u>39,380</u>	<u>102%</u>

Expenditures

	Budget	Actual	
Rental Reimbursement	9,730	5,676	58%
Utilities	2,631	2,891	110%
Other Professional Fees	20,000	-	0%
Renovations	32,500	-	0%
	<u>64,861</u>	<u>8,567</u>	<u>13%</u>

FUND BALANCE REPORT
Fund 101: GENERAL FUND
2019-2020 FISCAL YEAR
AS OF 1/31/2020

DESCRIPTION	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 AMENDED BUDGET
TOTAL REVENUES	1,298,501	1,387,068	1,603,114	1,443,816	1,622,068
TOTAL APPROPRIATIONS	1,245,166	2,201,219	1,246,574	1,360,345	1,576,701
NET OF REVENUES/APPROPRIATIONS - FUND 101	53,335	(814,151)	356,541	83,470	45,367
BEGINNING FUND BALANCE	1,550,163	1,603,499	789,348	1,145,888	1,229,359
ENDING FUND BALANCE	1,603,498	789,348	1,145,889	1,229,359	1,274,726
	Fund Bal % 129%	Fund Bal % 36%	Fund Bal % 92%	Fund Bal % 90%	Fund Bal % 81%

*Fund Balance % = Ending Fund Balance as a Percentage of Total Appropriations

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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 01/07/2020 - 02/07/2020
Banks: MIF

PAID

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
01/07/2020	MIF	45697	01/07/2020	NORTHFIELD ESTATES	UB refund for account: 673076	571-000-214.000	99.22
		45697	01/07/2020		UB refund for account: 673169	571-000-214.000	99.22
							198.44
01/09/2020	MIF	45698	734449030612	AT&T	ELEVATOR PHONE 11/26/19-12/25/19	631-301-850.000	96.31
01/09/2020	MIF	45699	0049525010120	CHARTER COMMUNICATIONS	PSB PHONE & INTERNET 1/1/20-1/31/2	631-301-850.000	174.97
01/09/2020	MIF	45700	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS DEC 2019	287-301-725.000	810.00
01/09/2020	MIF	45701	9100 212 3306 9	DTE ENERGY	8350 MAIN ST 11/23/19-12/23/19	217-000-920.000	244.76
		45701	9100 212 3306 9		8350 MAIN ST 11/23/19-12/23/19	631-301-920.000	3,888.95
							4,133.71
01/09/2020	MIF	45702	INSPECTIONS	ELECTRICAL CODE SERVICES LLC	ELECTRICAL INSPECTIONS DEC 2019	287-301-725.000	45.00
01/09/2020	MIF	45703	REFUND	FOUNDATION SYSTEMS OF MICHIG	REFUND PLUMBING PERMIT PP190089	287-000-488.000	95.00
01/09/2020	MIF	45704	REFUND 18	LAWNET	CONSTRUCTION REFUND DECEMBER 2019	217-000-908.000	810.84
		45704	REFUND 19		CONSTRUCTION REFUND JANUARY 2020	217-000-908.000	810.84
							1,621.68
01/09/2020	MIF	45705	INSPECTIONS	LEONARD DONALD CZINSKI	PLUMBING & HEATING INSPECTIONS DEC	287-301-725.000	2,700.00
01/09/2020	MIF	45706	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 12/8/19: AMAZON PRI	571-301-930.000	12.99
01/09/2020	MIF	45707	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES DEC 2019: WHITE PAG	101-265-727.000	14.95
01/09/2020	MIF	45708	XXXX XXXX XXXX 709	PNC BANK	AVERILL CHARGES 11/18-12/17/19: PR	101-666-727.000	6.99
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-815.000	453.59
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-822.000	202.84
		45708	XXXX XXXX XXXX 709		AVERILL CHARGES 11/18-12/17/19: PR	101-666-922.000	(0.32)
							663.10
01/09/2020	MIF	45709	62959758	WEX BANK	PD FUEL CHARGES DEC 2019	207-333-860.000	654.15
01/15/2020	MIF	45710	32989	MICRO TECH SERVICES INC	CLERK'S OFFICE COMPUTERS	101-900-972.000	1,798.00
01/16/2020	MIF	444 (E)		PAYROLL	SUPERVISOR WAGES	101-171-701.000	480.77
		444 (E)			SUPERVISOR FICA	101-171-715.000	36.78
		444 (E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		444 (E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,082.95
		444 (E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	370.11
		444 (E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		444 (E)			CONTROLLER WAGES	101-172-722.000	954.80
		444 (E)			ELECTION INSPECTOR WAGES	101-191-702.000	990.00
		444 (E)			ELECTION INSPECTOR FICA	101-191-715.000	75.74
		444 (E)			GENERAL CLERK WAGES	101-215-701.000	480.77

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		444 (E)			GENERAL DEPUTY CLERK WAGES	101-215-703.000	1,709.16
		444 (E)			GENERAL CLERK FICA	101-215-715.000	167.53
		444 (E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		444 (E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		444 (E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		444 (E)			GENERAL CLERICAL WAGES	101-253-704.000	592.80
		444 (E)			GENERAL TREASURER FICA	101-253-715.000	203.06
		444 (E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		444 (E)			GENERAL JANITORIAL SALARIES	101-265-710.000	556.60
		444 (E)			GENERAL JANITORIAL FICA	101-265-715.000	73.18
		444 (E)			GENERAL PAYROLL FEE	101-265-727.000	161.90
		444 (E)			GENERAL ZONING SALARIES	101-412-701.000	704.00
		444 (E)			ZONING PENSION	101-412-718.000	70.40
		444 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		444 (E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	449.88
		444 (E)			JANITORIAL SALARIES	101-666-710.000	400.00
		444 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	173.37
		444 (E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		444 (E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	12,518.55
		444 (E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	14,585.50
		444 (E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,726.00
		444 (E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	914.81
		444 (E)			JANITORIAL SALARIES	207-226-710.000	680.00
		444 (E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	862.88
		444 (E)			LAW ENFORCEMENT FICA	207-226-715.000	2,459.58
		444 (E)			PENSION	207-226-718.000	2,728.48
		444 (E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	194.57
		444 (E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		444 (E)			FIRE PART-TIME WAGES	216-226-702.000	5,376.00
		444 (E)			FIRE ADMIN WAGES	216-226-705.000	136.16
		444 (E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	1,418.75
		444 (E)			FIRE FICA	216-226-715.000	815.67
		444 (E)			FIRE PENSION	216-226-718.000	355.02
		444 (E)			FIRE TRAINING WAGES	216-226-958.000	340.93
		444 (E)			FIRE PAYROLL FEE	216-301-727.000	272.14
		444 (E)			BUILDING SALARIES	287-226-703.000	1,056.00
		444 (E)			BUILDING FICA	287-226-715.000	126.99
		444 (E)			BUILDING PENSION	287-226-718.000	105.60
		444 (E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		444 (E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		444 (E)			SEWER OVERTIME	571-226-711.000	410.40
		444 (E)			SEWER FICA	571-226-715.000	835.01

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		444 (E)			SEWER PENSION	571-226-718.000	1,015.97
		444 (E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		444 (E)			SEWER PAYROLL FEE	571-301-727.000	72.34
							81,498.82
01/16/2020	MIF	45711	2716-303552	ADVANCE AUTO PARTS - FD	MAX WASH, DIESEL EXHAUST FLUID	216-333-930.000	34.93
		45711	2716-303465		CWP 28-200	216-333-930.000	13.39
		45711	2716-304023		MOTOR OIL	216-333-930.000	34.94
							83.26
01/16/2020	MIF	45712	2716-302709	ADVANCE AUTO PARTS - PD	POLICE INTERCEPTOR BATTERY		** VOIDED **
01/16/2020	MIF	45713	VR0000782821	ADVANCED DISPOSAL	COM CTR TRASH REMOVAL 1/1/20-3/31/	101-666-930.000	64.62
		45713	VR0000782346		STATION 2 TRASH REMOVAL 1/1/20-3/3	216-301-930.000	59.95
		45713	VR0000784399		WWTP TRASH REMOVAL 1/1/20/3/31/20	571-301-920.000	242.95
		45713	VR0000782353		PSB TRASH REMOVAL 1/1/20-3/31/20	631-301-930.000	147.31
							514.83
01/16/2020	MIF	45714	1773585	ARBOR SPRINGS WATER CO INC	OFFICE 3 - 5 GAL ARTESIAN WATER, S	101-265-727.000	19.50
		45714	1776600		OFFICE 3 - 5 GAL ARTESIAN WATER, R	101-265-727.000	19.50
		45714	1773585		OFFICE 3 - 5 GAL ARTESIAN WATER, S	101-265-940.000	20.00
		45714	1776600		OFFICE 3 - 5 GAL ARTESIAN WATER, R	101-265-940.000	20.00
		45714	1773583		PD 4 - 5 GAL ARTESIAN WATER, SERVI	207-301-727.000	46.00
		45714	1776598		PD 3 - 5 GAL ARTESIAN WATER, RENTA	207-301-727.000	39.50
		45714	1773582		FD 4 0 5 GAL ARTESIAN WATER & SERV	216-301-727.000	32.00
		45714	1776597		FD 1 - 5 GAL ARETESIAN WATER & SER	216-301-727.000	12.50
		45714	1770455		SERVICE CHARGE	216-301-727.000	6.00
		45714	1776595		WWTP 10 - 5 GAL ARTESIAN WATER	571-301-930.000	68.50
							283.50
01/16/2020	MIF	45715		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45716	01072020	ASSESSMENT ADMIN. SERVICES,	ASSESSOR SERVICES JAN 2020	101-257-818.000	8,205.00
01/16/2020	MIF	45717	P23037342	BATTERIES PLUS BULBS #389	LIHIUM & ALKALINE BATTERIES	216-301-727.000	14.49
01/16/2020	MIF	45718	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PREMIUMS FEB 2020	101-172-716.000	1,898.14
		45718	007011521-0001		SILVER PREMIUMS FEB 2020	101-666-716.000	774.05
		45718	007011521-0001		SILVER PREMIUMS FEB 2020	207-226-716.000	5,929.30
		45718	007011521-0001		SILVER PREMIUMS FEB 2020	216-226-716.000	1,700.35
		45718	007011521-0001		SILVER PREMIUMS FEB 2020	571-226-716.000	1,588.21
							11,890.05
01/16/2020	MIF	45719	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PREMIUMS FEB 2020	101-412-716.000	531.34

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		45719	007011521-0002		BRONZE PREMIUMS FEB 2020	207-226-716.000	882.81
		45719	007011521-0002		BRONZE PREMIUMS FEB 2020	287-226-716.000	797.01
		45719	007011521-0002		BRONZE PREMIUMS FEB 2020	571-226-716.000	4,394.23
							<hr/> 6,605.39
01/16/2020	MIF	45720	502511C	BRIGHTON FORD INC	2015 TAURUS ENGINE BELT REPAIR	207-333-930.000	570.73
01/16/2020	MIF	45721	REIMBURSE	BRION S. COOLEY	REIMBURSE FOR CPR CARDS	216-226-957.000	20.00
01/16/2020	MIF	45722	28956	CARTRIDGE CENTER INC.	PRINTER INK CARTRIDGES	101-265-727.000	96.00
01/16/2020	MIF	45723	0083771010720	CHARTER COMMUNICATIONS	OFFICE PHONES & PSB PHONES & INTER	101-265-850.000	159.96
		45723	0083763010420		COM CTR PHONES, INTERNET & TV 1/4/	101-666-850.000	255.55
		45723	0077545010620		WWTP PHONES & INTERNET 1/6/20-2/5/	571-301-850.000	274.93
		45723	0083771010720		OFFICE PHONES & PSB PHONES & INTER	631-301-850.000	119.97
							<hr/> 810.41
01/16/2020	MIF	45724	CLASSES	CHRISTINE STEWART	LINE DANCE FOR BEGINNERS - NOV 201	101-666-815.000	78.00
01/16/2020	MIF	45725	0380840-IN	CORRIGAN PROPANE CO.	STATION 2 PROPANE DELIVERY- 655.5	216-301-920.000	1,114.09
01/16/2020	MIF	45726	24907	CREATIVE CARS INC	2015 TAHOE PLUG LEFT REAR TIRE	207-333-930.000	20.00
01/16/2020	MIF	45727	S6-35053	CUMMINS BRIDGEWAY LLC	REPLACE DIGITAL DISPLAY & RIBBON C	571-301-819.000	676.96
01/16/2020	MIF	45728	4689	DIGICOM GLOBAL INC.	BELT CLIPS	216-301-930.000	79.75
01/16/2020	MIF	45729	124785-1	DON'S TOWING	2013 EXPLORER TIRE CHANGE	207-333-930.000	25.00
01/16/2020	MIF	45730	146450-1	DON'S TOWING	2015 TAHOE TOW	207-333-930.000	25.00
01/16/2020	MIF	45731	9100 4059 5829	DTE ENERGY	STREETLIGHTS 12/1/19-12/31/19	101-448-920.000	2,601.96
01/16/2020	MIF	45732	281437	ELHORN ENGINEERING CO.	EL-CHLOR 5/GAL CARBOY	571-301-740.000	338.00
01/16/2020	MIF	45733	252	FIRE WRENCH OF MICHIGAN, LLC	LADDER #81 - REPLACE AIR DRYER PUR	216-333-930.000	497.25
01/16/2020	MIF	45734	9389517104	GRAINGER, INC.	GP MOTOR	571-301-930.000	336.21
		45734	9392632049		PARALLEL KEY	571-301-930.000	41.84
		45734	9390549443		RETAINING RING	571-301-930.000	8.89
							<hr/> 386.94
01/16/2020	MIF	45735	4149	J & M LANDSCAPING	SALT APPLICATION DEC 2019	101-265-816.000	1,950.00
		45735	4149		SALT APPLICATION DEC 2019	101-666-816.000	315.00
		45735	4149		SALT APPLICATION DEC 2019	216-265-816.000	225.00
		45735	4149		SALT APPLICATION DEC 2019	631-301-816.000	1,200.00
							<hr/> 3,690.00
01/16/2020	MIF	45736	MILEAGE	JENNIFER CARLISLE	MILEAGE REIMBURSEMENT OCT-DEC 2019	101-172-860.000	3.83

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		45736	MILEAGE		MILEAGE REIMBURSEMENT OCT-DEC 2019	287-261-738.000	20.01
							23.84
01/16/2020	MIF	45737	REIMBURSE	JENNIFER CARLISLE	24X36 COPIES FOR FOIA REQUEST	287-261-738.000	23.94
01/16/2020	MIF	45738	613303	KENNEDY INDUSTRIES INC	FIELD SERVICE	571-301-819.000	738.00
01/16/2020	MIF	45739	INV197765	KERR PUMP AND SUPPLY	GASKETS, O RING, MECH SEAL, SLEEVE	571-301-819.000	1,012.25
01/16/2020	MIF	45740	CVCS239309	LAFONTAINE CHEVROLET	2015 TAHOE - AUTO TRANS CONCERNS	207-333-930.000	165.90
01/16/2020	MIF	45741	MILEAGE	LEISA DEVANEY	MILEAGE 11/1/19-12/27/19: POST OFF	101-253-860.000	42.22
01/16/2020	MIF	45742	2020 DUES	LERMA, INC.	2020 MEMBERSHIP DUES	207-301-807.000	60.00
01/16/2020	MIF	45743	62657-2	LUCITY, INC.	GIS DESKTOP, WEB, MOBILE, REMOTE I	571-301-929.000	12,600.00
01/16/2020	MIF	45744	23879	MASTERCRAFT PLUMBING, INC.	REPAIR TO FD KITCHEN SINK DRAIN, C	631-301-930.000	2,745.00
		45744	23889		REPAIR TO DRAINS, SERVICE SINK IN	631-301-930.000	1,538.30
							4,283.30
01/16/2020	MIF	45745	21601-40	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES OCTOBER	101-412-637.000	450.00
		45745	21601-40		PLANNING & ZONING SERVICES OCTOBER	101-412-801.000	5,930.00
		45745	21601-40		PLANNING & ZONING SERVICES OCTOBER	101-412-823.000	2,580.00
							8,960.00
01/16/2020	MIF	45746	023411796-8	MEDMUTUAL LIFE	LIFE INS PREMIUMS FEB 2020	101-172-717.000	81.92
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	101-215-717.000	53.39
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	101-253-717.000	50.28
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	101-412-717.000	21.85
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	101-666-717.000	57.45
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	207-226-717.000	788.90
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	216-226-717.000	91.70
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	287-226-717.000	32.78
		45746	023411796-8		LIFE INS PREMIUMS FEB 2020	571-226-717.000	306.12
							1,484.39
01/16/2020	MIF	45747	1146	MICHIGAN AGRIBUSINESS SOLUTI	BIOSOLID LIQUID LAND APPLICATION 1	571-301-819.000	10,839.40
		45747	1152		12/5/19 BIOSOLIDS LIQUID LAND APPL	571-301-819.000	7,504.20
							18,343.60
01/16/2020	MIF	45748	32963	MICRO TECH SERVICES INC	OFFICE ANTIVIRUS, OFF-SITE BACKUP	101-228-936.000	194.00
		45748	32963		OFFICE ANTIVIRUS, OFF-SITE BACKUP	101-228-948.000	310.75
		45748	32963		OFFICE ANTIVIRUS, OFF-SITE BACKUP	101-666-936.000	7.80
		45748	32964		COM CTR ANTIVIRUS & MANAGED SERVIC	101-666-936.000	25.35
		45748	32963		OFFICE ANTIVIRUS, OFF-SITE BACKUP	207-301-972.000	74.10

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		45748	32965		PD ANTI-VIRUS, MANAGES SERVICES, O	207-301-972.000	255.90
		45748	32963		OFFICE ANTIVIRUS, OFF-SITE BACKUP	216-301-972.000	85.80
		45748	32966		FD MANAGED SERVICE & ANTIVIRUS	216-301-972.000	42.75
		45748	32963		OFFICE ANTIVIRUS, OFF-SITE BACKUP	571-228-948.000	7.80
		45748	32967		WWTP ANTI-VIRUS & MANAGED SERVICES	571-228-948.000	200.26
		45748	32948		WWTP ONSITE LABOR - SCAN TO FILE N	571-301-930.000	125.00
							1,329.51
01/16/2020	MIF	45749		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45750	20201206	MISS DIG SYSTEM INC	2020 MEMBERSHIP FEES, ANNUAL MAINT	571-301-819.000	1,139.97
01/16/2020	MIF	45751	0002520123	MLIVE MEDIA GROUP	ADS DEC 2019	101-101-900.000	782.59
		45751	0002520123		ADS DEC 2019	101-412-900.000	79.63
							862.22
01/16/2020	MIF	45752	2398842	NALCO WATER PRETREATMENT SOL	CARBON GUARD	571-301-740.000	119.94
01/16/2020	MIF	45753	7900 0440 8028 914	NEOFUNDS	POSTAGE 12/10/19-1/16/2020	101-191-851.000	472.80
		45753	7900 0440 8028 914		POSTAGE 12/10/19-1/16/2020	101-253-851.000	118.50
		45753	7900 0440 8028 914		POSTAGE 12/10/19-1/16/2020	101-265-851.000	213.50
		45753	7900 0440 8028 914		POSTAGE 12/10/19-1/16/2020	101-412-851.000	11.65
		45753	7900 0440 8028 914		POSTAGE 12/10/19-1/16/2020	207-301-851.000	5.00
							821.45
01/16/2020	MIF	45754	2019 TAX	NORTHFIELD TOWNSHIP	2019 WINTER TAX B-02-17-140-004 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-140-002 SI	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-17-139-007 RO	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-17-139-006 RO	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-139-005 RO	101-247-959.000	29.51
		45754	2019 TAX		2019 WINTER TAX B-02-17-139-002 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-009 HI	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-451-002 SU	101-247-959.000	83.73
		45754	2019 TAX		2019 WINTER TAX B-02-08-455-002 BE	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-451-001 SU	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-450-001 HI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-452-004 BE	101-247-959.000	29.51
		45754	2019 TAX		2019 WINTER TAX B-02-17-135-013 HI	101-247-959.000	49.22
		45754	2019 TAX		2019 WINTER TAX B-02-17-135-001 HI	101-247-959.000	44.30
		45754	2019 TAX		2019 WINTER TAX B-02-17-130-002 RA	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-17-129-012 SI	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-17-129-008 RA	101-247-959.000	19.64
		45754	2019 TAX		2019 WINTER TAX B-02-17-129-003 SI	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-006 BE	101-247-959.000	4.82

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		45754	2019 TAX		2019 WINTER TAX B-02-08-457-005	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-003 BE	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-455-004 RA	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-455-003 BE	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-455-001 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-452-003 SU	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-452-002 HI	101-247-959.000	44.30
		45754	2019 TAX		2019 WINTER TAX B-02-08-468-001 OR	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-08-464-001 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-462-006 SI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-460-004 LI	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-460-001	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-017 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-015	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-014 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-013 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-011 RA	101-247-959.000	54.16
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-009 BE	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-007 BE	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-05-254-002 75	101-247-959.000	5,700.18
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-001 RO	101-247-959.000	73.88
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-004 HI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-005 HI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-007 HI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-05-329-003 MA	101-247-959.000	51.88
		45754	2019 TAX		2019 WINTER TAX B-02-05-380-008 GA	101-247-959.000	372.46
		45754	2019 TAX		2019 WINTER TAX B-02-17-138-010 HI	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-17-140-007 RA	101-247-959.000	46.62
		45754	2019 TAX		2019 WINTER TAX B-02-17-140-010 SI	101-247-959.000	12.09
		45754	2019 TAX		2019 WINTER TAX B-02-17-141-003 NO	101-247-959.000	19.07
		45754	2019 TAX		2019 WINTER TAX B-02-17-141-001 SI	101-247-959.000	55.97
		45754	2019 TAX		2019 WINTER TAX B-02-17-232-015 MA	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-08-203-003 FO	101-247-959.000	30.61
		45754	2019 TAX		2019 WINTER TAX B-02-08-204-031 FO	101-247-959.000	4.36
		45754	2019 TAX		2019 WINTER TAX B-02-08-204-032 FO	101-247-959.000	30.63
		45754	2019 TAX		2019 WINTER TAX B-02-08-204-034 FO	101-247-959.000	30.61
		45754	2019 TAX		2019 WINTER TAX B-02-08-204-043	101-247-959.000	30.63
		45754	2019 TAX		2019 WINTER TAX B-02-08-276-042 BU	101-247-959.000	4.39
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-008 BE	101-247-959.000	38.80
		45754	2019 TAX		2019 WINTER TAX B-02-08-457-012 RA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-462-001 OR	101-247-959.000	87.85
		45754	2019 TAX		2019 WINTER TAX B-02-08-462-003 LI	101-247-959.000	14.65

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		45754	2019 TAX		2019 WINTER TAX B-02-08-462-008 SI	101-247-959.000	85.59
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-007 FA	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-006 FA	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-005 FA	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-004 SU	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-003 SU	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-002 SU	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-001 NO	101-247-959.000	14.71
		45754	2019 TAX		2019 WINTER TAX B-02-08-472-007 CE	101-247-959.000	54.16
		45754	2019 TAX		2019 WINTER TAX B-02-08-472-005 CE	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-472-004 CE	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-472-003 FA	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-472-001 FA	101-247-959.000	59.10
		45754	2019 TAX		2019 WINTER TAX B-02-08-471-005 PA	101-247-959.000	68.93
		45754	2019 TAX		2019 WINTER TAX B-02-08-471-003 CE	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-471-001 CE	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-011 OR	101-247-959.000	29.51
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-010	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-009 OR	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-008 OR	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-003 PA	101-247-959.000	24.56
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-002 NO	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-470-001 NO	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-468-003 SI	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-18-120-008 CO	101-247-959.000	34.42
		45754	2019 TAX		2019 WINTER TAX B-02-17-229-011 GR	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-229-009 GR	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-228-030 GR	101-247-959.000	9.76
		45754	2019 TAX		2019 WINTER TAX B-02-17-141-002 NO	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-17-140-008 SI	101-247-959.000	4.82
		45754	2019 TAX		2019 WINTER TAX B-02-08-474-008 FA	101-247-959.000	34.42
							<hr/> 8,048.80

01/16/2020	MIF	45755	VOID	** VOIDED **	** VOIDED **
01/16/2020	MIF	45756	VOID	** VOIDED **	** VOIDED **
01/16/2020	MIF	45757	VOID	** VOIDED **	** VOIDED **
01/16/2020	MIF	45758	VOID	** VOIDED **	** VOIDED **
01/16/2020	MIF	45759	VOID	** VOIDED **	** VOIDED **

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01/16/2020	MIF	45760		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45761		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45762		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45763		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45764		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45765		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45766		VOID	** VOIDED **		** VOIDED **
01/16/2020	MIF	45767	713023616	OCCUPATIONAL HEALTH CENTERS	FIRE FIGHTER PHYSICAL	216-226-730.000	193.50
01/16/2020	MIF	45768	CLASSES	PAT ZAJAC	TAI CHI NOV-DEC 2019	101-666-815.000	120.00
01/16/2020	MIF	45769	01032020	PAUL E BURNS	LEGAL SERVICES DECEMBER 2019	101-253-803.000	500.00
		45769	01032020		LEGAL SERVICES DECEMBER 2019	101-270-803.000	735.00
		45769	01032020		LEGAL SERVICES DECEMBER 2019	101-270-927.000	(3,800.00)
		45769	01032020		LEGAL SERVICES DECEMBER 2019	207-270-803.000	3,300.00
							<hr/> 735.00
01/16/2020	MIF	45770	MULTIPLE	PETER'S HARDWARE HAMBURG - W	PURCHASES 12/10/19-12/23/19: BOLTS	571-301-930.000	170.16
01/16/2020	MIF	45771	04171148	PREMIER SAFETY	SCOTT HARD CARRY CASE, SPECTACLE K	216-900-970.000	1,035.75
01/16/2020	MIF	45772	210914	PRINTING SYSTEMS INC	MIF CHECKS	101-265-727.000	160.86
01/16/2020	MIF	45773	1112003	QUALITY ASSURANCE SERVICES,	ANNUAL SERVICE & CALIBRATION OF LA	571-301-817.000	290.00
01/16/2020	MIF	45774	3652685	QUILL CORP	OFFICE SUPPLIES: ENVELOPES, COPY P	101-265-727.000	270.93
01/16/2020	MIF	45775	115051	SHARE CORP.	RUBBER GASKETS, TIE DOWNS	571-301-930.000	171.82
01/16/2020	MIF	45776	3308-1	SHERWIN-WILLIAMS	2 GAL BOLT BROWN	571-301-930.000	101.08
01/16/2020	MIF	45777	DEC 2020	SIMPSON JANITORIAL SERVICE	PSB ENTRANCEWAY WINDOWS 12/10 & 12	631-301-816.000	20.00
01/16/2020	MIF	45778	141219	SMITH & LOVELESS, INC.	ELEMENT FILTER KIT	571-301-819.000	161.31
01/16/2020	MIF	45779	761-10479931	STATE OF MICHIGAN	BIOSOLIDS LAND APPLICATION FEE	571-301-819.000	1,534.10
01/16/2020	MIF	45780	551-554048	STATE OF MICHIGAN	LIVE SCAN DEC 2019	207-000-214.000	302.75
01/16/2020	MIF	45781	591-10481717	STATE OF MICHIGAN - MDOT	LEASE SEWER LINE RIGHT-OF-WAY FY20	571-301-930.000	257.75
01/16/2020	MIF	45782	51418730	TETRA TECH INC	PROJECT SERVICES THROUGH 2/22/19	101-270-806.000	579.01

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		45782	51526011		WWTP AERATION BLOWER IMPLEMENTATIO	571-900-970.000	1,935.50
					.		2,514.51
01/16/2020	MIF	45783	23827	THE ACCUMED GROUP	FD SERVICES 12/1/19-12/31/19	216-301-818.000	41.60
		45783	22858		FD BILLING SERVICES 8/1/19-8/31/19	216-301-818.000	133.10
							174.70
01/16/2020	MIF	45784	XXXX XXXX XXXX 485	TRACTOR SUPPLY CREDIT PLAN	CHARGES 12/19-12/20/19	216-301-727.000	118.41
01/16/2020	MIF	45785	01/06/2020	TREEMORE ECOLOGY & LAND SERV	LANDOWNER CALLS & FOLLOW-UP DEC 20	101-270-800.000	75.00
01/16/2020	MIF	45786	403407372	U.S. BANK EQUIPMENT FINANCE	OFFICE, PD, WWTP, & COM CTR COPIER	101-265-940.000	191.01
		45786	403407372		OFFICE, PD, WWTP, & COM CTR COPIER	101-666-940.000	179.58
		45786	403407372		OFFICE, PD, WWTP, & COM CTR COPIER	207-301-940.000	217.39
		45786	403407372		OFFICE, PD, WWTP, & COM CTR COPIER	571-301-940.000	171.48
							759.46
01/16/2020	MIF	45787	530359070	UIS SCADA	UPGRADE MOTOROLA RTU'S	571-900-970.000	56,795.00
01/16/2020	MIF	45788	PO BOX FEE	US POSTAL SERVICE	PO BOX RENEWAL 2020	101-265-940.000	156.00
01/16/2020	MIF	45789	35828	VAL'S SERVICE STATION	2017 TAHOE NRE TIRES, MOUNT & BALA	207-333-930.000	756.00
		45789	35872		2017 TAHOE OIL CHANGE	207-333-930.000	59.95
							815.95
01/16/2020	MIF	45790	9845649842	VERIZON WIRELESS MESSAGING S	PD CELL SERVICE 12/5/19-1/4/20	207-301-850.000	198.30
01/16/2020	MIF	45791	20191015	WASHTENAW COUNTY TREASURER	2019 DRAINS SPECIAL ASSESSMENT	101-247-959.000	19,561.67
01/16/2020	MIF	45792	MUNIS 3889	WASHTENAW COUNTY TREASURER O	DISPATCH SERVICES AUG 2019	207-301-820.000	5,437.25
		45792	MUNIS 4706		DISPATCH SERVICES JAN 2020	207-301-820.000	5,437.25
							10,874.50
01/16/2020	MIF	45793	0097606-1389-4	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 1/1/20-1/31	101-753-931.000	18.11
01/16/2020	MIF	45794	2716-302709	ADVANCE AUTO PARTS - PD	POLICE INTERCEPTOR BATTERY	207-333-930.000	155.99
		45794	2716-302810		CREDIT - PD BATTERY CORE RETURN CR	207-333-930.000	(22.00)
							133.99
01/23/2020	MIF	445 (E)		PAYROLL	SUPERVISOR WAGES	101-171-701.000	480.77
		445 (E)			SUPERVISOR FICA	101-171-715.000	36.78
		445 (E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		445 (E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,058.34
		445 (E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	429.38
		445 (E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		445 (E)			CONTROLLER WAGES	101-172-722.000	1,754.45

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		445 (E)			ELECTION INSPECTOR WAGES	101-191-702.000	805.50
		445 (E)			ELECTION INSPECTOR FICA	101-191-715.000	61.61
		445 (E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		445 (E)			GENERAL DEPUTY CLERK WAGES	101-215-703.000	1,709.16
		445 (E)			GENERAL CLERK FICA	101-215-715.000	167.54
		445 (E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		445 (E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		445 (E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		445 (E)			GENERAL CLERICAL WAGES	101-253-704.000	776.10
		445 (E)			GENERAL TREASURER FICA	101-253-715.000	217.08
		445 (E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		445 (E)			GENERAL PAYROLL FEE	101-265-727.000	32.12
		445 (E)			GENERAL ZONING SALARIES	101-412-701.000	704.00
		445 (E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	26.85
		445 (E)			ZONING PENSION	101-412-718.000	70.40
		445 (E)			CODE ENFORCEMENT SALARIES	101-412-809.000	351.00
		445 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		445 (E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	479.38
		445 (E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	175.63
		445 (E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		445 (E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	12,652.89
		445 (E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	14,749.30
		445 (E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,750.15
		445 (E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	1,059.20
		445 (E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	1,359.38
		445 (E)			LAW ENFORCEMENT FICA	207-226-715.000	2,472.77
		445 (E)			PENSION	207-226-718.000	2,728.48
		445 (E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	48.23
		445 (E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		445 (E)			FIRE PART-TIME WAGES	216-226-702.000	6,312.00
		445 (E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	2,488.29
		445 (E)			SALARIES - OFFICERS	216-226-712.000	6,400.00
		445 (E)			FIRE FICA	216-226-715.000	1,428.90
		445 (E)			FIRE PENSION	216-226-718.000	355.02
		445 (E)			FIRE TRAINING WAGES	216-226-958.000	87.75
		445 (E)			FIRE PAYROLL FEE	216-301-727.000	54.00
		445 (E)			BUILDING SALARIES	287-226-703.000	1,056.00
		445 (E)			BUILDING FICA	287-226-715.000	126.99
		445 (E)			BUILDING PENSION	287-226-718.000	105.60
		445 (E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		445 (E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		445 (E)			SEWER OVERTIME	571-226-711.000	853.26

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		445 (E)			SEWER FICA	571-226-715.000	882.26
		445 (E)			SEWER PENSION	571-226-718.000	1,015.97
		445 (E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		445 (E)			SEWER PAYROLL FEE	571-301-727.000	14.35
		445 (E)			SEWER COMMUNICATION PAY	571-301-850.000	175.00
							<hr/> 90,750.32
01/28/2020	MIF	45795	274449	ALLSTAR ALARM LLC	PSB CENTRAL MONITORING 2/1/20-4/30	631-301-818.000	261.00
01/28/2020	MIF	45796	1483439	APPLIED IMAGING	COPIER MAINT AGREEMENTS 1/22/20-2/	101-265-727.000	52.63
		45796	1483439		COPIER MAINT AGREEMENTS 1/22/20-2/	207-301-727.000	6.99
							<hr/> 59.62
01/28/2020	MIF	45797	0075124010920	CHARTER COMMUNICATIONS	PEG STATION AND PD & FD CABLE BOXE	101-265-850.000	10.52
		45797	0075124010920		PEG STATION AND PD & FD CABLE BOXE	207-301-850.000	30.00
		45797	0075124010920		PEG STATION AND PD & FD CABLE BOXE	216-301-850.000	15.00
		45797	0083748010920		BLDG DEPT PHONE & PSB PHONES & INT	287-301-850.000	39.99
		45797	0083748010920		BLDG DEPT PHONE & PSB PHONES & INT	631-301-850.000	234.94
							<hr/> 330.45
01/28/2020	MIF	45798	0388714-IN	CORRIGAN PROPANE CO.	STATION 2 PROPANE - 421 GAL	216-301-920.000	741.33
01/28/2020	MIF	45799	26294588	GREAT AMERICA FINANCIAL SVCS	COLOR PRINTER LEASE	101-265-940.000	31.73
01/28/2020	MIF	45800	74015394	MCKESSON MEDICAL-SURGICAL IN	AIRWAY I-GEL, CANISTER, TUBING, CA	216-301-727.000	635.89
01/28/2020	MIF	45801	40624760	NAVITAS CREDIT CORP.	FD & PD PHONE SYSTEM	207-301-850.000	361.05
		45801	40624760		FD & PD PHONE SYSTEM	216-301-850.000	186.01
							<hr/> 547.06
01/28/2020	MIF	45802	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 1/3/20-1/16/20	571-226-957.000	1,010.00
		45802	XXXX XXXX XXXX 588		WILLIS CHARGES 1/3/20-1/16/20	571-301-930.000	518.36
							<hr/> 1,528.36
01/28/2020	MIF	45803	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES 1/6/19: LIVESTREAM	101-265-727.000	14.95
01/28/2020	MIF	45804	286222	TRI-COUNTY SUPPLY, INC.	COM CTR SUPPLIES: TOILET PAPER, PA	101-666-727.000	175.24
01/28/2020	MIF	45805	9845801213	VERIZON WIRELESS MESSAGING S	FD CELL SERVICE 12/8/19-1/7/20	216-301-850.000	168.87
01/28/2020	MIF	45806	4633	WASHTENAW COUNTY TREASURER	12/19 P.R.E. INVOICE	101-265-938.000	84.13
01/28/2020	MIF	45807	NORTHFIELD ESTATES	WASHTENAW COUNTY TREASURER	MONTHLY LICENSE FEE JAN 2020	101-000-214.000	1,227.50
		45807	NORTHFIELD ESTATES		MONTHLY LICENSE FEE - FEB 2020	101-000-214.000	1,227.50
							<hr/> 2,455.00
01/28/2020	MIF	45808	5008821124	WELLS FARGO FINANCIAL LEASIN	PD PRINTER LEASE 1/8/20-2/7/20	207-301-972.000	224.40

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02/04/2020	MIF	45809	PERMIT FEE	NORTHFIELD TOWNSHIP	COM CENTER RADON EQUIPMENT INSTALL	101-666-930.000	75.00
02/06/2020	MIF	45810	1485517	APPLIED IMAGING	OFFICE, PD, WWTP & COM CTR COPIERS	101-265-727.000	33.65
		45810	1485517		OFFICE, PD, WWTP & COM CTR COPIERS	101-666-727.000	16.82
		45810	1485517		OFFICE, PD, WWTP & COM CTR COPIERS	207-301-727.000	16.83
		45810	1485517		OFFICE, PD, WWTP & COM CTR COPIERS	571-301-727.000	16.83
							84.13
02/06/2020	MIF	45811	734449030601	AT&T	ELEVATOR PHONE 12/26/19-1/25/20	631-301-850.000	95.67
02/06/2020	MIF	45812	1000 0973 9812	CONSUMERS ENERGY	9101 MAIN ST 12/17/19-1/16/20	101-666-920.000	133.73
		45812	1000 0012 0517		8350 MAIN ST 12/17/19-1/16/20	217-000-920.000	251.82
		45812	1000 1171 6543		11500 LEMEN RD UNIT B 12/17/19-1/1	571-301-920.000	214.17
		45812	1000 6159 0814		11615 E SHORE DR 12/17/19-1/16/20	571-301-920.000	18.04
		45812	1000 1171 7061		11500 LEMEN RD UNIT C 12/17/19-1/1	571-301-920.000	139.62
		45812	1000 0950 4588		7647 EDMUND ST 12/17/19-1/16/20	571-301-920.000	83.20
		45812	1000 0950 4356		601 RAYMOND DR GEN 12/17/19-1/16/2	571-301-920.000	83.20
		45812	1000 0950 4273		8076 WHITMORE LAKE RD 12/17/19-1/1	571-301-920.000	83.20
		45812	1000 0950 4497		427 E NORTH TERRITORIAL 12/12/19-1	571-301-920.000	15.50
		45812	1000 0012 4642		11500 LEMEN RD UNIT A 12/17/19-1/1	571-301-920.000	1,441.14
		45812	1000 0012 0517		8350 MAIN ST 12/17/19-1/16/20	631-301-920.000	2,546.17
							5,009.79
02/06/2020	MIF	45813		VOID	** VOIDED **		** VOIDED **
02/06/2020	MIF	45814	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS JAN 2020	287-301-725.000	1,035.00
02/06/2020	MIF	45815	9100 116 3119 9	DTE ENERGY	66 6 MILE RD SIREN 12/4/19-1/30/20	101-265-920.000	33.40
		45815	9100 116 2986 2		9101 MAIN ST 12/24/19-1/23/20	101-666-920.000	155.99
		45815	9100 142 3069 2		2727 E NORTH TERRITORIAL 12/20/19-	216-301-920.000	152.97
		45815	9100 141 5936 2		10597 9 MILE RD 11/22/19-1/22/20	571-301-920.000	46.10
		45815	9100 116 3039 9		11615 E SHORE DR 12/21/19-1/22/20	571-301-920.000	407.36
		45815	9100 116 3078 7		9081 LAKE PINE DR 12/20/19-1/21/20	571-301-920.000	61.69
		45815	9100 116 3105 8		9225 LAKE PINE DR, 12/20/19-1/21/2	571-301-920.000	630.14
		45815	9100 116 7798 6		427 E NORTH TERRITORIAL 12/20/19-1	571-301-920.000	198.01
		45815	9100 113 1398 8		11502 LEMEN RD 12/24/19-1/23/20	571-301-920.000	30.15
		45815	9100 116 2944 1		7647 EDMUND ST 12/24/19-1/23/20	571-301-920.000	109.26
		45815	9100 116 2958 1		10201 ELMCREST12/24/19-1/23/20	571-301-920.000	46.28
		45815	9100 116 2973 0		8076 MAIN ST 12/24/19-1/23/20	571-301-920.000	201.26
		45815	9100 116 2999 5		601 RAYMOND 12/24/19-1/23/20	571-301-920.000	80.95
		45815	9100 116 3014 2		11380 N SHORE DR 12/24/19-1/23/20	571-301-920.000	119.97
		45815	9100 116 3026 6		11591 N SHORE DR 12/24/19-1/23/20	571-301-920.000	47.86
		45815	9100 116 3052 2		11800 N MAIN ST 12/24/19-1/23/20	571-301-920.000	162.23

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CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 01/07/2020 - 02/07/2020
Banks: MIF

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Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		45815	9100 116 3093 6		7941 TURNBERRY DR 12/24/19-1/23/20	571-301-920.000	76.26
		45815	9100 116 3062 1		925 8 MILE RD BLDG PERM 12/24/19-1	571-301-920.000	1,713.15
							<u>4,273.03</u>
02/06/2020	MIF	45816		VOID	** VOIDED **		** VOIDED **
02/06/2020	MIF	45817		VOID	** VOIDED **		** VOIDED **
02/06/2020	MIF	45818	9100 4000 5506	DTE ENERGY	11500 LEMEN RD PRIMARY SUPPLY RATE	571-301-920.000	6,865.63
02/06/2020	MIF	45819	INSPECTIONS	ELECTRICAL CODE SERVICES LLC	ELECTRICAL INSPECTIONS JAN 2020	287-301-725.000	225.00
02/06/2020	MIF	45820	CLASSES	JANET RADZISZEWSKI	ACRYLLIC PAINTING JANUARY 2020	101-666-815.000	105.00
02/06/2020	MIF	45821	INSPECTIONS	LEONARD DONALD CZINSKI	PLUMBING AN HEATING INSPECTIONS JA	287-301-725.000	2,385.00
02/06/2020	MIF	45822	16775	MICHIGAN WATER ENVIRONMENT	SPIRL MEMBERSHIP 10/24/19-10/24/20	571-301-807.000	75.00
02/06/2020	MIF	45823	17093 & 18528	PETER'S HARDWARE HAMBURG - F	DRAIN OPENER, KEY BLANK, GLUE	216-301-727.000	61.44
02/06/2020	MIF	45824	MULTIPLE	PETER'S HARDWARE HAMBURG - W	WWTP SUPPLIES BULBS, GLUE, FLAG, B	571-301-930.000	135.16
02/06/2020	MIF	45825	0000005623	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS DEC 2020	287-261-725.000	765.00
		45825	0000005623		BLDG INSPECTIONS DEC 2020	287-261-737.000	689.20
							<u>1,454.20</u>
02/06/2020	MIF	45826	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 12/20/19-1/9/20: TA	101-265-850.000	45.00
		45826	XXXX XXXX XXXX 327		WAGNER CHARGES 12/20/19-1/9/20: TA	207-301-727.000	180.53
		45826	XXXX XXXX XXXX 327		WAGNER CHARGES 12/20/19-1/9/20: TA	216-301-741.000	110.97
		45826	XXXX XXXX XXXX 327		WAGNER CHARGES 12/20/19-1/9/20: TA	216-301-851.000	11.20
							<u>347.70</u>
02/06/2020	MIF	45827	XXXX XXXX XXXX 709	PNC BANK	AVERILL CHARGES 12/20/19-1/12/20:	101-666-815.000	90.06
		45827	XXXX XXXX XXXX 709		AVERILL CHARGES 12/20/19-1/12/20:	101-666-822.000	107.20
							<u>197.26</u>
02/06/2020	MIF	45828	405005208	U.S. BANK EQUIPMENT FINANCE	SMALL COPIER LEASE	101-265-940.000	65.23
		45828	405440827		PSB, WWTP, COM CTR & PD COPIER LEA	101-265-940.000	256.18
		45828	405440827		PSB, WWTP, COM CTR & PD COPIER LEA	101-666-940.000	128.08
		45828	405440827		PSB, WWTP, COM CTR & PD COPIER LEA	207-301-940.000	128.08
		45828	405440827		PSB, WWTP, COM CTR & PD COPIER LEA	571-301-940.000	128.08
							<u>705.65</u>
				TOTAL - ALL FUNDS	TOTAL OF 134 CHECKS (18 voided)		412,061.68

--- GL TOTALS ---

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-000-214.000					DUE TO OTHERS		2,455.00
101-101-900.000					PRINTING & PUBLICATIONS		782.59
101-171-701.000					SALARIES		961.54
101-171-715.000					SOCIAL SECURITY		73.56
101-172-701.000					SALARIES		5,769.24
101-172-704.000					CLERICAL/DEP /SUPER/ELECTION		2,141.29
101-172-715.000					SOCIAL SECURITY		799.49
101-172-716.000					HOSPITALIZATION		1,898.14
101-172-717.000					LIFE/DISB. INSURANCE		81.92
101-172-718.000					PENSION		576.92
101-172-722.000					CONTROLLER		2,709.25
101-172-860.000					FUEL & MILEAGE		3.83
101-191-702.000					SALARIES		1,795.50
101-191-715.000					SOCIAL SECURITY		137.35
101-191-851.000					POSTAGE		472.80
101-215-701.000					SALARIES		961.54
101-215-703.000					DEPUTY SALARIES		3,418.32
101-215-715.000					SOCIAL SECURITY		335.07
101-215-717.000					LIFE/DISB. INSURANCE		53.39
101-215-718.000					PENSION		341.84
101-228-936.000					SOFTWARE		194.00
101-228-948.000					COMPUTER SERVICES		310.75
101-247-959.000					TRIBUNALS AND DRAINS		27,610.47
101-253-701.000					SALARIES		961.54
101-253-703.000					DEPUTY SALARIES		3,161.60
101-253-704.000					CLERICAL/DEP /SUPER/ELECTION		1,368.90
101-253-715.000					SOCIAL SECURITY		420.14
101-253-717.000					LIFE/DISB. INSURANCE		50.28
101-253-718.000					PENSION		316.16
101-253-803.000					LEGAL		500.00
101-253-851.000					POSTAGE		118.50
101-253-860.000					FUEL & MILEAGE		42.22
101-257-818.000					CONTRACTUAL SERVICES		8,205.00
101-265-710.000					JANITORIAL SALARIES		556.60
101-265-715.000					SOCIAL SECURITY		73.18
101-265-727.000					SUPPLIES		876.99
101-265-816.000					GROUNDS/CLEANG/JANITORL SERVIC		1,950.00
101-265-850.000					COMMUNICATION		215.48
101-265-851.000					POSTAGE		213.50
101-265-920.000					UTILITIES		33.40
101-265-938.000					CHARGEBACKS - PRIOR TAX YEARS		84.13
101-265-940.000					RENTAL EQUIPMENT		740.15
101-270-800.000					OTHER PROFESSIONAL FEES		75.00
101-270-803.000					LEGAL		735.00
101-270-806.000					ENGINEER		579.01

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-270-927.000				ALLOCATE TO DEPARTMENTS	(3,800.00)		
101-412-637.000				SPLIT APPLICATIONS	450.00		
101-412-701.000				ZONING SALARIES	1,408.00		
101-412-715.000				SOCIAL SECURITY	26.85		
101-412-716.000				HOSPITALIZATION	531.34		
101-412-717.000				LIFE/DISB. INSURANCE	21.85		
101-412-718.000				ZONING PENSION	140.80		
101-412-801.000				PLANNER FEES	5,930.00		
101-412-809.000				CODE ENFORCEMENT SALARIES	351.00		
101-412-823.000				ZONING ADMINISTRATION	2,580.00		
101-412-851.000				POSTAGE	11.65		
101-412-900.000				PRINTING & PUBLICATIONS	79.63		
101-448-920.000				UTILITIES	2,601.96		
101-666-701.000				SALARIES	3,752.96		
101-666-702.000				SALARIES	929.26		
101-666-710.000				JANITORIAL SALARIES	400.00		
101-666-715.000				SOCIAL SECURITY	349.00		
101-666-716.000				HOSPITALIZATION	774.05		
101-666-717.000				LIFE/DISB. INSURANCE	57.45		
101-666-718.000				PENSION	375.30		
101-666-727.000				SUPPLIES	199.05		
101-666-815.000				CC PROGRAMS	846.65		
101-666-816.000				GROUNDS/CLEANG/JANITORL SERVIC	315.00		
101-666-822.000				SENIOR NUTRITION	310.04		
101-666-850.000				COMMUNICATION	255.55		
101-666-920.000				UTILITIES	289.72		
101-666-922.000				LATE FEES AND PENALTIES	(0.32)		
101-666-930.000				REPAIRS & MAINTENANCE	139.62		
101-666-936.000				SOFTWARE	33.15		
101-666-940.000				RENTAL EQUIPMENT	307.66		
101-753-931.000				PARK MAINITENANCE	18.11		
101-900-972.000				COMPUTER	1,798.00		
207-000-214.000				DUE TO OTHERS	302.75		
207-226-701.000				SALARIES	25,171.44		
207-226-702.000				SALARIES	29,334.80		
207-226-704.000				CLERICAL/DEP /SUPER/ELECTION	5,476.15		
207-226-708.000				SALARIES-PART TIME	1,974.01		
207-226-710.000				JANITORIAL SALARIES	680.00		
207-226-711.000				SALARIES-OVERTIME	2,222.26		
207-226-715.000				SOCIAL SECURITY	4,932.35		
207-226-716.000				HOSPITALIZATION	6,812.11		
207-226-717.000				LIFE/DISB. INSURANCE	788.90		
207-226-718.000				PENSION	5,456.96		
207-270-803.000				LEGAL	3,300.00		
207-301-737.000				SUPPLIES	532.65		

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
207-301-807.000				MEMBERSHIP DUES		60.00	
207-301-820.000				DISPATCH SERVICES		10,874.50	
207-301-850.000				COMMUNICATION		589.35	
207-301-851.000				POSTAGE		5.00	
207-301-940.000				RENTAL EQUIPMENT		345.47	
207-301-972.000				COMPUTER		554.40	
207-333-860.000				FUEL & MILEAGE		654.15	
207-333-930.000				REPAIRS & MAINTENANCE		1,756.57	
216-226-701.000				SALARIES		7,100.48	
216-226-702.000				SALARIES		11,688.00	
216-226-705.000				ADMINISTRATIVE ASSISTANT		136.16	
216-226-708.000				SALARIES-PART TIME		3,907.04	
216-226-712.000				SALARIES - OFFICERS		6,400.00	
216-226-715.000				SOCIAL SECURITY		2,244.57	
216-226-716.000				HOSPITALIZATION		1,700.35	
216-226-717.000				LIFE/DISB. INSURANCE		91.70	
216-226-718.000				PENSION		710.04	
216-226-730.000				MEDICAL TESTING		193.50	
216-226-957.000				TRAINING & DEVELOPMENT		20.00	
216-226-958.000				TRAINING WAGES		428.68	
216-265-816.000				GROUPS/CLEANG/JANITORL SERVIC		225.00	
216-301-727.000				SUPPLIES		1,206.87	
216-301-741.000				UNIFORMS/GEAR & ALLOWANCE		110.97	
216-301-818.000				CONTRACTUAL SERVICES		174.70	
216-301-850.000				COMMUNICATION		369.88	
216-301-851.000				POSTAGE		11.20	
216-301-920.000				UTILITIES		2,008.39	
216-301-930.000				REPAIRS & MAINTENANCE		139.70	
216-301-972.000				COMPUTER		128.55	
216-333-930.000				REPAIRS & MAINTENANCE		580.51	
216-900-970.000				EQUIPMENT		1,035.75	
217-000-908.000				RENTAL REIMBURSEMENT		1,621.68	
217-000-920.000				UTILITIES		496.58	
287-000-488.000				TRADE PERMIT FEES		95.00	
287-226-703.000				BUILDING SALARIES		2,112.00	
287-226-715.000				SOCIAL SECURITY		253.98	
287-226-716.000				HOSPITALIZATION		797.01	
287-226-717.000				LIFE/DISB. INSURANCE		32.78	
287-226-718.000				BUILDING PENSION		211.20	
287-261-725.000				BUILDING INSPECTIONS		765.00	
287-261-737.000				PLAN REVIEW		689.20	
287-261-738.000				MISC BUILDING ADMINISTRATION		43.95	
287-301-725.000				ELECTRIC, PLUMB & MECH INSPECTIONS		7,200.00	
287-301-850.000				COMMUNICATION		39.99	
571-000-214.000				DUE TO OTHERS		198.44	

Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
571-226-701.000				SALARIES			5,295.02
571-226-702.000				SALARIES			15,024.28
571-226-711.000				SALARIES-OVERTIME			1,263.66
571-226-715.000				SOCIAL SECURITY			1,717.27
571-226-716.000				HOSPITALIZATION			5,982.44
571-226-717.000				LIFE/DISB. INSURANCE			306.12
571-226-718.000				PENSION			2,031.94
571-226-747.000				ON-CALL WAGES			840.00
571-226-957.000				TRAINING & DEVELOPMENT			1,010.00
571-228-948.000				COMPUTER SERVICES			208.06
571-301-727.000				SUPPLIES			103.52
571-301-740.000				OPERATING SUPPLIES			457.94
571-301-807.000				MEMBERSHIP DUES			75.00
571-301-817.000				LAB & TESTING			290.00
571-301-819.000				COLLECTION SYS ANNUAL MAINT			23,606.19
571-301-850.000				COMMUNICATION			449.93
571-301-920.000				UTILITIES			13,117.32
571-301-929.000				GRANT EXPENSE			12,600.00
571-301-930.000				REPAIRS & MAINTENANCE			1,947.76
571-301-940.000				RENTAL EQUIPMENT			299.56
571-900-970.000				EQUIPMENT			58,730.50
631-301-816.000				GROUNDS/CLEANG/JANITORL SERVIC			1,220.00
631-301-818.000				CONTRACTUAL SERVICES			261.00
631-301-850.000				COMMUNICATION			721.86
631-301-920.000				UTILITIES			6,435.12
631-301-930.000				REPAIRS & MAINTENANCE			4,430.61
				TOTAL			412,061.68

NORTHFIELD TOWNSHIP MICHIGAN

NORTHFIELD TOWNSHIP BOARD OF REVIEW ANNOUNCEMENT

The Assessing Department will be sending out the “2020 Notice of Assessment” by February 21, 2020.

If you have questions regarding your 2020 assessment or would like an appointment to meet with the Board of Review. You may call the Assessing Department after February 21, 2020 at (734) 449-2880.

The Northfield Township Board of Review will meet in the Municipal Offices located at 8350 Main Street, Whitmore Lake, Michigan on the following days:

March 10th from 9:00 am to 5:00 pm

AND

March 12th from 1:00 pm to 9:00 pm

The purpose is to review the assessment rolls of Northfield Township. Matters pertaining to the assessment of property may be brought before the Board of Review. Appointments will be taken until **4:30 pm on Thursday, March 12th, 2020.**

Letter appeals will be accepted **IF received** by 4:30 p.m. on Thursday, March 12th, 2020.

NORTHFIELD TOWNSHIP BOARD OF TRUSTEES

*****NOTICE OF SPECIAL MEETING*****

**February 25, 2020
6:00 – 7:00 PM
8350 Main Street, 2nd Floor
Whitmore Lake, MI 48189**

TOWN HALL MEETING

The Board of Trustees is offering this Town Hall meeting as a question and answer period with our residents. This is an Open Meeting and all are welcome to attend. The Board and/or Township Manager will answer questions to the best of their ability and as time allows. Those who are not able to attend are welcome to email the board with their questions to boardoftrustees@northfieldmi.gov. If time allows, emailed questions may be answered during this time period. Please note, some questions may not be able to be fully addressed due to legal constraints or the necessity to further research the subject.

This Town Hall Meeting will need to end promptly at 7:00PM to allow for the regularly scheduled Board of Trustees Meeting.

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INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 02/12/2020 - 02/12/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN
BANK CODE: MIF

OPEN

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101 TOWNSHIP BOARD					
101-101-807.000	MEMBERSHIP DUES	SEMCOG	MEMBERSHIP DUES 2019	1,223.00	
101-101-956.000	MISCELLANEOUS	CITY OF ANN ARBOR	LEPKOWSKI CONSERVATION EASEMENT	2,000.00	
Total For Dept 101 TOWNSHIP BOARD				3,223.00	
Dept 172 TOWNSHIP MANAGER					
101-172-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	81.92	
Total For Dept 172 TOWNSHIP MANAGER				81.92	
Dept 215 CLERK					
101-215-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	53.39	
101-215-723.000	RECORD SEC	LISA LEMBLE	RECORDING SECRETARY OCT-DEC 2019	1,700.00	
101-215-860.000	FUEL & MILEAGE	STACIE MACDONALD	CLERK'S MEETING, COUNTY BUILDING TO P	43.07	
Total For Dept 215 CLERK				1,796.46	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936.000	SOFTWARE	BS&A SOFTWARE	ASSESSING SYSTEM AANUAL SERVICE & SUP	1,973.00	
101-228-936.000	SOFTWARE	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	194.00	
101-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	310.75	
Total For Dept 228 INFORMATION TECHNOLOGY				2,477.75	
Dept 247 BOARD OF REVIEW					
101-247-723.000	RECORD SEC	LISA LEMBLE	RECORDING SECRETARY OCT-DEC 2019	195.00	
Total For Dept 247 BOARD OF REVIEW				195.00	
Dept 253 TREASURER					
101-253-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	50.28	
101-253-860.000	FUEL & MILEAGE	LEISA DEVANEY	1/2/20-2/3/20 TRIPS TO POST OFFICE	25.76	
Total For Dept 253 TREASURER				76.04	
Dept 257 ASSESSING					
101-257-818.000	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSOR SERVICES FEBRUARY 2020	8,205.00	
Total For Dept 257 ASSESSING				8,205.00	
Dept 265 HALL AND GROUNDS					
101-265-727.000	SUPPLIES	MICHIGAN CHAMBER SERVICE	STATE & FEDERAL LABOR LAW POSTERS - O	89.00	
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	SALTING & SNOW REMOVAL JAN 2020	6,025.00	
101-265-930.000	REPAIRS & MAINTENANCE	WEST SHORE SERVICES, INC	2019 ANNUAL INSPECTION OUTDOOR SIRENS	826.00	
Total For Dept 265 HALL AND GROUNDS				6,940.00	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803.000	LEGAL	MCGRAW MORRIS P.C.	LEGAL SERVICES JAN 2020	688.10	
Total For Dept 270 LEGAL/PROFESSIONAL				688.10	
Dept 412 PLANNING/ZONING DEPT					
101-412-609.000	REZONING/CONDITIONAL USE PMTS	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES NOV 2019	888.00	
101-412-637.000	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES DEC 2019	225.00	
101-412-637.000	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES NOV 2019	1,000.00	
101-412-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	21.85	
101-412-723.000	RECORD SEC	LISA LEMBLE	RECORDING SECRETARY OCT-DEC 2019	1,365.00	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES DEC 2019	5,290.00	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES NOV 2019	7,550.00	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES DEC 2019	1,785.00	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES NOV 2019	2,642.50	
101-412-860.000	FUEL & MILEAGE	MARY BIRD	PLANNING COMMISSION MEETINGS DEC 2019	32.48	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 412 PLANNING/ZONING DEPT					
101-412-860.000	FUEL & MILEAGE	MARY BIRD	ZBA & PLANNING COMMISSION MEETING SJA	32.20	
Total For Dept 412 PLANNING/ZONING DEPT				20,832.03	
Dept 666 COMMUNITY CENTER					
101-666-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	57.45	
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	SALTING & SNOW REMOVAL JAN 2020	900.00	
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	SIMPSON JANITORIAL SERVI	COM CTR WINDOWS 1/20/20	58.00	
101-666-920.000	UTILITIES	NORTHFIELD TOWNSHIP	COM CTR SEWER BILL 11/1/19-1/31/20	90.20	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	7.80	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	COM CTR ANTI-VIRUS, MANAGES SERVICES,	25.35	
Total For Dept 666 COMMUNITY CENTER				1,138.80	
Dept 753 RECREATION BOARD					
101-753-931.000	PARK MAINITENANCE	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 2/1/20-2/29/20	18.11	
Total For Dept 753 RECREATION BOARD				18.11	
Total For Fund 101 GENERAL FUND				45,672.21	
Fund 207 LAW ENFORCEMENT FUND					
Dept 226 PERSONNEL					
207-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	788.90	
Total For Dept 226 PERSONNEL				788.90	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803.000	LEGAL	MCGRAW MORRIS P.C.	LEGAL SERVICES JAN 2020	1,437.50	
Total For Dept 270 LEGAL/PROFESSIONAL				1,437.50	
Dept 301 OPERATING COSTS					
207-301-727.000	SUPPLIES	INTOXIMETERS, INC.	MOUTHPIECE RESTRICTED	88.85	
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	SEW VELCRO PATCH	65.00	
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	SHIRT WITH EPAULETTE, PATCH, NAMEPLAT	78.49	
207-301-818.000	CONTRACTUAL SERVICES	OAKLAND COUNTY	CLEMIS MEMBERSHIP, LIVESCAN JAN-MAR 2	5,689.99	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	74.10	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	PD ANIT-VIRUS, MANAGES SERVICES, OFFS	255.90	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	AXIOM HARD DRIVE - LABOR	62.00	
Total For Dept 301 OPERATING COSTS				6,314.33	
Dept 333 TRANSPORTATION					
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	WIPER BLADES	24.10	
207-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - PD	OIL FOR TAHOE, ANTIFREEZE	50.66	
207-333-930.000	REPAIRS & MAINTENANCE	CORRIGAN TOWING	2014 EXPLORER TOW	149.00	
207-333-930.000	REPAIRS & MAINTENANCE	LAFONTAINE CHEVROLET	REPAIR COLLANT HOSE LEAK	274.89	
Total For Dept 333 TRANSPORTATION				498.65	
Total For Fund 207 LAW ENFORCEMENT FUND				9,039.38	
Fund 216 MEDICAL RESCUE FUND					
Dept 226 PERSONNEL					
216-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	91.70	
Total For Dept 226 PERSONNEL				91.70	
Dept 265 HALL AND GROUNDS					
216-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	SALTING & SNOW REMOVAL JAN 2020	645.00	

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Fund 216 MEDICAL RESCUE FUND					
Dept 265 HALL AND GROUNDS					
		Total For Dept 265 HALL AND GROUNDS		645.00	
Dept 301 OPERATING COSTS					
216-301-820.000	DISPATCH SERVICES	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES JAN 2020	918.82	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	85.80	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	FD MANAGES SERVICES, & ANTIVIRUS	42.75	
		Total For Dept 301 OPERATING COSTS		1,047.37	
Dept 333 TRANSPORTATION					
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	CAR WASH	13.78	
		Total For Dept 333 TRANSPORTATION		13.78	
		Total For Fund 216 MEDICAL RESCUE FUND		1,797.85	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 226 PERSONNEL					
287-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	32.78	
		Total For Dept 226 PERSONNEL		32.78	
		Total For Fund 287 BUILDING DEPARTMENT FUND		32.78	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 226 PERSONNEL					
571-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS FOR MARCH 2020	306.12	
		Total For Dept 226 PERSONNEL		306.12	
Dept 228 INFORMATION TECHNOLOGY					
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	ALL EMAILS, OFFICE ANTI-VIRUS MGMT, O	7.80	
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	WWTP ANTIVIRUS, MANAGES SERVICES, SEC	200.26	
		Total For Dept 228 INFORMATION TECHNOLOGY		208.06	
Dept 270 LEGAL/PROFESSIONAL					
571-270-806.000	ENGINEER	TETRA TECH INC	WWTP STORAGE TANK PLANNING, DESIGN &	13,757.30	
		Total For Dept 270 LEGAL/PROFESSIONAL		13,757.30	
Dept 301 OPERATING COSTS					
571-301-740.000	OPERATING SUPPLIES	HAVILAND PRODUCTS COMPAN	CHLORINE GAS CYLINDER, SULFUR DIOXIDE	780.02	
571-301-817.000	LAB & TESTING	BRIGHTON ANALYTICAL ASSO	SELENIUM.	15.00	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR C040614901 ANNUAL INSPECTIO	418.99	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR A040591328 ANNUAL INSPECTIO	280.79	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR A040591329 ANNUAL INSPECTIO	280.79	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR A040587941 ANNUAL INSPECTIO	280.79	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR H110237620 ANNUAL INSPECTIO	376.62	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR C070040331 ANNUAL INSPECTIO	501.74	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR G900332245 ANNUAL INSPECTIO	461.13	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR 8656 ANNUAL INSPECTION	546.34	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	GENERATOR L990029189 ANNUAL INSPECTIO	615.33	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	ENGINE A040591329 REPLACE BATTERY	68.51	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	REPLACE HEATER HOSES	145.70	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	SAW GRANT SERVICES THROUGH 11/22/19	19,425.66	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	SAW GRANT SERVICES THROUGH 12/27/19	10,952.81	
571-301-930.000	REPAIRS & MAINTENANCE	CUMMINS BRIDGEWAY LLC	GENERATOR G080197499 ANNUAL INSPECTIO	615.33	
571-301-930.000	REPAIRS & MAINTENANCE	UIS SCADA	PROGRAM CHANGES AND TEST VALVE ACCUAT	688.50	
571-301-930.000	REPAIRS & MAINTENANCE	USA BLUE BOOK	HACH CONTROLLER	3,028.81	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-930.000	REPAIRS & MAINTENANCE	USA BLUE BOOK	POWER SUPPLY 3-PIN PORTABLE SAMPLERS	481.52	
Total For Dept 301 OPERATING COSTS				39,964.38	
Dept 333 TRANSPORTATION					
571-333-860.000	FUEL & MILEAGE	BRIAN MACDONALD	ROUNDTRIP - CONFERENCE IN FRANKENMUTH	214.76	
571-333-860.000	FUEL & MILEAGE	CORRIGAN OIL CO	DELIVERY 538 GAL ETHANOL	1,050.53	
Total For Dept 333 TRANSPORTATION				1,265.29	
Dept 900 CAPITAL OUTLAY					
571-900-970.000	EQUIPMENT	TETRA TECH INC	WWTP AERATION BLOWER IMPLEMENTATION S	4,163.00	
571-900-970.000	EQUIPMENT	TETRA TECH INC	WWTP STORAGE TANK PLANNING, DESIGN &	11,597.61	
571-900-970.000	EQUIPMENT	TETRA TECH INC	STORAGE TANK PLANNING, DESIGN & BIDDI	24,452.65	
571-900-970.000	EQUIPMENT	TETRA TECH INC	AERATION BLOWER IMPLEMENTATION THRU 1	990.00	
571-900-970.000	EQUIPMENT	UIS SCADA	UPGRADE MOTOROLA RTU'S	19,730.00	
Total For Dept 900 CAPITAL OUTLAY				60,933.26	
Total For Fund 571 WASTEWATER TREATMENT FUND				116,434.41	
Fund 631 BUILDING AND GROUNDS MAINTENANCE FUND					
Dept 301 OPERATING COSTS					
631-301-816.000	GROUND/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	SALTING & SNOW REMOVAL JAN 2020	3,225.00	
631-301-920.000	UTILITIES	NORTHFIELD TOWNSHIP	PSB SEWER BILL 11/1/19-1/31/20	264.00	
631-301-930.000	REPAIRS & MAINTENANCE	O'DONNELL ELECTRIC, LLC	PARKING LOT LIGHTS - REPLACED BAD PHO	265.00	
Total For Dept 301 OPERATING COSTS				3,754.00	
Total For Fund 631 BUILDING AND GROUNDS MAINTENANCE F				3,754.00	

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Fund Totals:

Fund 101 GENERAL FUND	45,672.21
Fund 207 LAW ENFORCEME	9,039.38
Fund 216 MEDICAL RESCU	1,797.85
Fund 287 BUILDING DEPA	32.78
Fund 571 WASTEWATER TR	116,434.41
Fund 631 BUILDING AND	3,754.00

Total For All Funds:	<u>176,730.63</u>
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People's Express Inc.

P.O. Box 505
Whitmore Lake, MI. 48189
PH: 734-449-0110
Fax: 734-449-0840

January 21, 2020

From:

Tammy Pierson,
Office manager,
People's Express Inc.
Phone: (734) 449 -0110

To:

Kathy Manley
Township Clerk,
Phone: (734) 449-2880 ext. 22
manleyk@northfieldmi.gov

Hello Kathy,

People's Express Inc. would like to be added as an Agenda item for the January 28th 2020 meeting held at 7:00pm

Regarding the People's Express Inc. Transportation contract renewal, with Northfield Township for the continued amount of \$10,000.

The contract duration is January 1, 2020 and expires December 31, 2020.

I have enclosed 8 (eight) copies of this cover letter, the 2020 Contract for renewal and the yearly ride information for YR 2019, 2018 and 2017 for comparison .

Please include this cover letter, a copy of the contract for renewal and a copy of the yearly ride information with board packets to be looked over before the January 28, 2020 Meeting.

Thank you,



Tammy Pierson
Office Manager,
People's Express Inc.
(734) 449-0110

People's Express Inc.

P.O. Box 505
Whitmore Lake, MI. 48189
PH: 734-449-0110
Fax: 734-449-0840

CONTRACT

Northfield Township/People's Express Inc.

Duration of contract January 1, 2020 through December 31, 2020

This contract is entered into by Northfield Township (hereinafter referred to as Township) and People's Express of 10 Jennings Road, Whitmore Lake, MI, a non-profit corporation (hereinafter referred to as PEX). This contract begins January 1st, 2020 and expires December 31th, 2020.

1. Purpose

The purpose of this contract is to provide transportation assistance to citizens of Northfield Township and provide a system for payment for services by users and to provide a mechanism by which the Township can provide assistance to citizens of Northfield Township who require low-cost transportation.

2. Scope and Description of Services

PEX will perform in a timely fashion for the benefit of the residents of the Township, transportation services in this agreement and made part hereof.

PEX will at all times maintain its equipment in good mechanical condition in conformity with all applicable safety regulations, and will keep all vans and/or buses in clean condition, subject to inspection by the Township at all times. PEX warrants that it now has and will continue to have during the term of this Agreement all necessary licenses, certification, or other documents required by any governmental

agency, federal or state, which authorize or permit the operation of a public transportation service, including, but not limited to, inspection and certification by the Michigan Department of Transportation.

PEX will provide copies of certificates from the Michigan Department of Transportation for all vehicles that operate within the Township.

PEX will utilize drivers for this service who are properly qualified and lawfully licensed for the service provided in the vehicles used, and have received appropriate safety training. Drivers shall display proper courtesy toward passengers and maintain a neat and clean appearance. PEX shall maintain appropriate signage upon its vehicles as to be easily identified by the users of the service.

3. Terms of Payment Services

The Township shall pay to PEX the sum of \$10,000.00 annually. With this contract, PEX can leverage an additional \$10,000.00 in federal funds, bringing Township-funded transportation to \$20,000.00 annually. The parties agree that PEX shall charge any resident of the Township utilizing its services \$2.00 for each one-way trip within the Township, and no more than \$4.00 per round-trip. Seniors and persons with disabilities will pay half price at \$1.00 each way for service. Trips going to the Ann Arbor-Ypsilanti Urban Area will cost Township residents between \$5 and \$7 each way.

4. Legal Standing of the Parties

The parties of this Agreement mutually agree that PEX, as of the date of the Agreement, is not a mass transportation authority as provided under Act 55 of 1963 MCLA 5.3475 eq. seq. It is further agreed, that in the event PEX becomes a regional transportation authority, which expands service to communities bordering the Township with Salem Township, Green Oak Township, Ann Arbor Township, etc., that upon the date of such expansion this Agreement will be renegotiated by the parties to reflect efficiency and reduce the annual costs of the Township by an amount up to twenty (20%) percent dependent upon the size of the Michigan Department of Transportation grant received. In the event the parties are unable to reach a modified agreement, either party may terminate this Agreement upon ninety (90) days' notice to the other.

5. Unavoidable Delay

In the event of severe weather conditions, road conditions, strikes or conditions totally beyond PEX's reasonable control, PEX shall notify the Township and its appropriate local officials in as much advance as possible of the effect of such conditions on service. PEX shall provide substitute vehicles, which are adequate in its judgment, in the event of mechanical problems or other inability to provide service.

6. Insurance

PEX shall carry and keep in force a comprehensive general liability insurance policy covering the use, maintenance, and operation of its vehicles in amounts not less than the following:

Five Million (\$5,000,000.00) Dollars combined single limit of liability for each occurrence for Bodily Injury Liability and Property Damage Liability.

Such policy shall be in a form reviewed and approved by the Township. Upon execution of this Agreement, PEX shall have the Township named as an additionally insured on its policies. PEX, its successors, assigns, officers, directors, employees, and agents shall hold the Township and its employees and legal officials harmless from any liabilities, obligations, losses, damages, claims, or costs, including legal fees and expenses incurred by or asserted against PEX resulting from any of the following:

1. Failure of PEX to operate bus service and conformance with law or this contract;
2. Violation of PEX of any of the provisions of this Agreement;
3. Any act or failure by any officers, director, employee, or agent of PEX; and
4. Any injury to a person, loss of life, or destruction of property rising out of or relating to the operation of this service.

PEX will promptly notify the Township in writing of any claim or liability which PEX believes to be covered under this paragraph. PEX shall promptly accept tender of defense in connection with any claim or liability which PEX has herein agreed to identify and the Township shall be kept promptly informed of the status of the proceedings and shall promptly be furnished with copies of all documents filed or service upon Plaintiff's and shall be furnished in advance with copies of all documents for proposed to be filed and served by his defense counsel. In the event of suit, PEX shall not without first obtaining approval of the Township, settle or compromise any claims, suit, or action proceeding in respect to which PEX has agreed in writing in the event there is any prospect that the Township shall be named as Defendant or looked to for any payment of any sum arising out of litigation.

PEX hereby waives any and all right to indemnification and subrogation from the Township for any and all claims, and will obtain a waiver of indemnification and subrogation for any and all claims with respect to the Township from its insurance carrier. PEX will provide a copy of both its waiver and its insurance carrier's waiver to the Township.

7. Prohibited Interests

The parties to this Agreement certify that no member, officer, or employee of PEX or the Township, having direct or indirect control over this Agreement, shall, during his/her employment or tenure with the Township, and two (2) years thereafter, have any interest direct or indirect in this Agreement or the proceeds of it.

8. Equal Employment Opportunity

In the event of PEX's violation of Federal or State civil rights laws, or allegations of noncompliance with any civil rights regulation shall permit the Township to void this Agreement, and sanctions or penalties if imposed upon the Township shall be the responsibility of PEX. During the performance of this contract, PEX agrees as follows:

1. That it will not discriminate against any employees or applicant for employment because of race, color, religion, sex, national origin, ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service; and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.

2. That if it hires additional employees to perform this contract or any portion of it, it will determine the availability, in accordance with the state law, minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
3. That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, ancestry, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
4. That it will send to each labor organization or representative of workers, if bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligation under the Department of Human Rights and the Department's Rule and Regulations for the State of Michigan. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations, the contractor will promptly so notify the Department of Human Rights and the contracting agency will recruit employees from other sources when necessary to fulfill its obligations under this Agreement.
5. That it will submit reports as required by the State authorizing, furnish all relevant information may from time to time be requested and in all respects comply with the Elliot Larson Act, Rules and Regulations of the Equal Opportunity Commission of the Federal Government.

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the City or State of Michigan, for purposes of investigation to ascertain compliance with State law.

10. Independent Contractor.

PEX's relationship with Township under this Agreement is that of independent contractor and not that of employee, partner, or joint venture. PEX shall be responsible for payment of any and all expenses associated with PEX's activities under this Agreement. PEX shall be responsible for payment of its own federal, state, and local taxes. PEX shall not participate in Township's fringe benefit plans or programs, and shall not enter into any agreement or commitment on behalf of Township nor hold itself out as having such authority.

11. Notices

All notices required pursuant to this Agreement shall be in writing and shall be served upon the parties at the address listed in this Agreement. Delivery to an officer authorized to receive notices or the mailing of the notice by registered mail, return receipt requested, shall be sufficient notice.

12. Governing Laws


This Agreement shall be interpreted under and governed by the laws of the State of Michigan.

13. Compliance with Laws

PEX agrees to comply with all applicable statutes, ordinances, and regulations of the United States and State of Michigan, and units of local government.

In witness, the parties have executed this Agreement on the dates recorded below:

PEOPLE'S EXPRESS


By: Douglas Anderson

Its: DIRECTOR

Date: 1/1/2020

NORTHFIELD TOWNSHIP

By: _____

Its: SUPERVISOR

Date: _____

By: _____

Its: MANAGER

Date: _____

2019

Northfield		Northfield		Northfield	
Month		Month		Month	
Jan-19	Rides	Feb-19	Rides	Mar-18	Rides
TOTALS	310	TOTALS	308	TOTALS	311
GENDER		GENDER		GENDER	
MALE	142	MALE	138	MALE	140
FEMALE	168	FEMALE	170	FEMALE	171
TOTALS	310	TOTALS	308	TOTALS	311
CATAGORIES		CATAGORIES		CATAGORIES	
REGULAR	58	REGULAR	50	REGULAR	56
SENIOR	95	SENIOR	96	SENIOR	97
HANDICAPPED	59	HANDICAPPED	62	HANDICAPPED	60
SR HANDICAPPED	98	SR HANDICAPPED	100	SR HANDICAPPED	98
TOTALS	310	TOTALS	308	TOTALS	311
out of town		out of town		out of town	
	172		168		170
in town		in town		in town	
	138		140		141
Totals	310	Totals	308	Totals	311
Northfield		Northfield		Northfield	
Month		Month		Month	
Apr-19	Rides	May-19	Rides	Jun-19	Rides
TOTALS	316	TOTALS	319	TOTALS	325
GENDER		GENDER		GENDER	
MALE	141	MALE	143	MALE	142
FEMALE	175	FEMALE	176	FEMALE	183
TOTALS	316	TOTALS	319	TOTALS	325
CATAGORIES		CATAGORIES		CATAGORIES	
REGULAR	56	REGULAR	62	REGULAR	63
SENIOR	98	SENIOR	95	SENIOR	97
HANDICAPPED	62	HANDICAPPED	57	HANDICAPPED	58
SR HANDICAPPED	100	SR HANDICAPPED	105	SR HANDICAPPED	107
TOTALS	316	TOTALS	319	TOTALS	325
out of town		out of town		out of town	
	176		177		180
in town		in town		in town	
	140		142		145
Totals	316	Totals	319	Totals	325

Northfield		Northfield		Northfield	
Month		Month		Month	
Jul-19	Rides	Aug-19	Rides	Sep-19	Rides
TOTALS	325	TOTALS	328	TOTALS	326
GENDER		GENDER		GENDER	
MALE	130	MALE	133	MALE	130
FEMALE	195	FEMALE	195	FEMALE	196
TOTALS	325	TOTALS	328	TOTALS	
CATAGORIES		CATAGORIES		CATAGORIES	
REGULAR	61	REGULAR	61	REGULAR	59
SENIOR	107	SENIOR	108	SENIOR	108
HANDICAPPED	60	HANDICAPPED	60	HANDICAPPED	61
SR HANDICAPPED	97	SR HANDICAPPED	99	SR HANDICAPPED	98
TOTALS		TOTALS	328	TOTALS	326
out of town		out of town		out of town	
out of town	243	out of town	250	out of town	246
in town	82	in town	78	in town	80
Totals	325	Totals	328	Totals	326

Northfield		Northfield		Northfield	
Month		Month		Month	
Oct-19	Rides	Nov-19	Rides	Dec-19	Rides
TOTALS	331	TOTALS	345	TOTALS	351
GENDER		GENDER		GENDER	
MALE	132	MALE	153	MALE	154
FEMALE	199	FEMALE	192	FEMALE	197
TOTALS	331	TOTALS	345	TOTALS	351
CATAGORIES		CATAGORIES		CATAGORIES	
REGULAR	64	REGULAR	54	REGULAR	66
SENIOR	109	SENIOR	107	SENIOR	105
HANDICAPPED	59	HANDICAPPED	62	HANDICAPPED	65
SR HANDICAPPED	99	SR HANDICAPPED	122	SR HANDICAPPED	115
TOTALS	331	TOTALS	345	TOTALS	351
out of town		out of town		out of town	
out of town	245	out of town	251	out of town	259
in town	86	in town	94	in town	92
Totals		Totals	345	Totals	351

2018

Northfield	
Month	
Jan-18	Rides
TOTALS	234
GENDER	
MALE	105
FEMALE	129
TOTALS	234
CATAGORIES	
REGULAR	46
SENIOR	72
HANDICAPPED	39
SR HANDICAPPED	77
TOTALS	234
out of town	
	133
in town	
	101
Totals	234

Northfield	
Month	
Apr-18	Rides
TOTALS	256
GENDER	
MALE	118
FEMALE	138
TOTALS	256
CATAGORIES	
REGULAR	50
SENIOR	76
HANDICAPPED	46
SR HANDICAPPED	84
TOTALS	256
out of town	
	157
in town	
	99
Totals	256

Northfield	
Month	
Feb-18	Rides
TOTALS	237
GENDER	
MALE	100
FEMALE	137
TOTALS	237
CATAGORIES	
REGULAR	47
SENIOR	78
HANDICAPPED	41
SR HANDICAPPED	71
TOTALS	237
out of town	
	140
in town	
	97
Totals	237

Northfield	
Month	
May-18	Rides
TOTALS	262
GENDER	
MALE	122
FEMALE	140
TOTALS	262
CATAGORIES	
REGULAR	51
SENIOR	78
HANDICAPPED	47
SR HANDICAPPED	86
TOTALS	262
out of town	
	154
in town	
	108
Totals	262

Northfield	
Month	
Mar-18	Rides
TOTALS	240
GENDER	
MALE	112
FEMALE	128
TOTALS	240
CATAGORIES	
REGULAR	34
SENIOR	84
HANDICAPPED	43
SR HANDICAPPED	79
TOTALS	240
out of town	
	134
in town	
	106
Totals	240

Northfield	
Month	
Jun-18	Rides
TOTALS	263
GENDER	
MALE	126
FEMALE	137
TOTALS	263
CATAGORIES	
REGULAR	52
SENIOR	80
HANDICAPPED	47
SR HANDICAPPED	84
TOTALS	263
out of town	
	155
in town	
	108
Totals	263

Northfield	
Month	
Jul-18	Rides
TOTALS	304
GENDER	
MALE	140
FEMALE	164
TOTALS	304
CATAGORIES	
REGULAR	21
SENIOR	92
HANDICAPPED	60
SR HANDICAPPED	100
TOTALS	304
out of town	
in town	137
Totals	304

Northfield	
Month	
Aug-18	Rides
TOTALS	289
GENDER	
MALE	137
FEMALE	152
TOTALS	289
CATAGORIES	
REGULAR	52
SENIOR	88
HANDICAPPED	54
SR HANDICAPPED	95
TOTALS	289
out of town	
in town	134
Totals	289

Northfield	
Month	
Sep-18	Rides
TOTALS	294
GENDER	
MALE	138
FEMALE	156
TOTALS	294
CATAGORIES	
REGULAR	60
SENIOR	86
HANDICAPPED	50
SR HANDICAPPED	98
TOTALS	294
out of town	
in town	131
Totals	294

Northfield	
Month	
Oct-18	Rides
TOTALS	298
GENDER	
MALE	137
FEMALE	161
TOTALS	298
CATAGORIES	
REGULAR	52
SENIOR	89
HANDICAPPED	53
SR HANDICAPPED	98
TOTALS	298
out of town	
in town	134
Totals	298

Northfield	
Month	
Nov-18	Rides
TOTALS	301
GENDER	
MALE	138
FEMALE	163
TOTALS	301
CATAGORIES	
REGULAR	58
SENIOR	90
HANDICAPPED	54
SR HANDICAPPED	99
TOTALS	301
out of town	
in town	137
Totals	301

Northfield	
Month	
Dec-18	Rides
TOTALS	306
GENDER	
MALE	140
FEMALE	166
TOTALS	306
CATAGORIES	
REGULAR	60
SENIOR	91
HANDICAPPED	55
SR HANDICAPPED	100
TOTALS	306
out of town	
in town	142
Totals	306

2017

Northfield

Month	
Jan-17	Rides
TOTALS	161
GENDER	
MALE	88
FEMALE	73
TOTALS	161
CATAGORIES	
REGULAR	29
SENIOR	13
HANDICAPPED	19
SR HANDICAPPED	100
TOTALS	161
out of town	95
in town	66
Totals	161

Northfield

Month	
Apr-17	Rides
TOTALS	182
GENDER	
MALE	62
FEMALE	120
TOTALS	182
CATAGORIES	
REGULAR	24
SENIOR	61
HANDICAPPED	72
SR HANDICAPPED	22
TOTALS	182
out of town	121
in town	58
Totals	182

Northfield

Month	
2/30/2017	Rides
TOTALS	168
GENDER	
MALE	63
FEMALE	105
TOTALS	168
CATAGORIES	
REGULAR	34
SENIOR	53
HANDICAPPED	56
SR HANDICAPPED	25
TOTALS	168
out of town	100
in town	68
Totals	168

Northfield

Month	
May-17	Rides
TOTALS	183
GENDER	
MALE	71
FEMALE	112
TOTALS	183
CATAGORIES	
REGULAR	36
SENIOR	62
HANDICAPPED	64
SR HANDICAPPED	21
TOTALS	183
out of town	123
in town	60
Totals	183

Northfield

Month	
Mar-17	Rides
TOTALS	179
GENDER	
MALE	63
FEMALE	116
TOTALS	179
CATAGORIES	
REGULAR	37
SENIOR	53
HANDICAPPED	59
SR HANDICAPPED	30
TOTALS	179
out of town	110
in town	69
Totals	179

Northfield

Month	
Jun-17	Rides
TOTALS	188
GENDER	
MALE	86
FEMALE	102
TOTALS	188
CATAGORIES	
REGULAR	39
SENIOR	62
HANDICAPPED	56
SR HANDICAPPED	31
TOTALS	188
out of town	116
in town	72
Totals	188

Northfield

Month	
Jul-17	Rides
TOTALS	243
GENDER	
MALE	81
FEMALE	162
TOTALS	243
CATAGORIES	
REGULAR	42
SENIOR	80
HANDICAPPED	80
SR HANDICAPPED	41
TOTALS	243
out of town	
136	
in town	
107	
Totals	243

Northfield

Month	
Oct-17	Rides
TOTALS	214
GENDER	
MALE	92
FEMALE	122
TOTALS	214
CATAGORIES	
REGULAR	36
SENIOR	77
HANDICAPPED	64
SR HANDICAPPED	37
TOTALS	214
out of town	
128	
in town	
86	
Totals	214

Northfield

Month	
Aug-17	Rides
TOTALS	207
GENDER	
MALE	62
FEMALE	145
TOTALS	207
CATAGORIES	
REGULAR	42
SENIOR	62
HANDICAPPED	68
SR HANDICAPPED	35
TOTALS	207
out of town	
120	
in town	
87	
Totals	207

Northfield

Month	
Nov-17	Rides
TOTALS	217
GENDER	
MALE	107
FEMALE	110
TOTALS	217
CATAGORIES	
REGULAR	22
SENIOR	86
HANDICAPPED	66
SR HANDICAPPED	43
TOTALS	217
out of town	
127	
in town	
90	
Totals	217

Northfield

Month	
Sep-17	Rides
TOTALS	213
GENDER	
MALE	76
FEMALE	137
TOTALS	213
CATAGORIES	
REGULAR	35
SENIOR	63
HANDICAPPED	44
SR HANDICAPPED	71
TOTALS	213
out of town	
124	
in town	
89	
Totals	213

Northfield

Month	
Dec-17	Rides
TOTALS	200
GENDER	
MALE	94
FEMALE	106
TOTALS	200
CATAGORIES	
REGULAR	41
SENIOR	62
HANDICAPPED	63
SR HANDICAPPED	34
TOTALS	200
out of town	
103	
in town	
97	
Totals	200

February 2, 2020

Dear Northfield Township Board Members,

Enclosed is a report showing the rides provided by People's Express Inc. (PEX) for the residents of Northfield Township for 2019.

For 2019, the number of rides provided for Northfield Township residents was 3,895. This is an increase of 643 rides (19.8%) over 2018. The year over year absolute change is shown in the Memo: 2019 B/(W) 2018 column. In addition, for your reference, the bottom part of the schedule shows the rides provided in 2018 (Memo: 2018 Data).

Feel free to contact me if you have any questions.

Again, thank you for your support.

Yours Truly,

Lenore Zelenock
PEX Board Member

People's Express Inc. (PEX)
Rides for Northfield Township Residents
For 2019

		2019 Jan – Mar Qtr	2019 Apr – Jun Qtr	2019 Jul – Sep Qtr	2019 Oct – Dec Qtr	2019 Total		Memo: 2019 B/(W) than 2018
Out-of-Town		510	533	739	755	2,537		663
In-Town		419	427	240	272	1,358		-20
TOTALS		929	960	979	1,027	3,895		643
MEMO: CATEGORIES							Category Percentage	
REGULAR		164	181	181	184	710	18.23%	83
SENIOR		288	290	323	321	1,222	31.37%	240
HANDICAPPED		181	177	181	186	725	18.61%	111
SR HANDICAPPED		296	312	294	336	1,238	31.78%	209
TOTALS		929	960	979	1,027	3,895	100.00%	643

MEMO: 2018 Data								
		2018 Jan – Mar Qtr	2018 Apr – Jun Qtr	2018 Jul – Sep Qtr	2018 Oct – Dec Qtr	2018 Total		
Out-of-Town		431	466	485	492	1,874		
In-Town		248	315	402	413	1,378		
TOTALS		679	781	887	905	3,252		
MEMO: CATEGORIES							Category Percentage	
REGULAR		134	153	164	176	627	19.28%	
SENIOR		212	234	266	270	982	30.20%	
HANDICAPPED		148	140	164	162	614	18.88%	
SR HANDICAPPED		185	254	293	297	1,029	31.64%	
TOTALS		679	781	887	905	3,252	100.00%	

**Northfield Township
Fire Department**

Memo

To: Township Board of Trustees

From: Fire Chief Wagner

cc: Deputy Chief Bishop

Date: February 11, 2020

Re: Replacement of Jaws of Life Units

As I have mentioned many times over the last few years. We have been attempting to replace our Jaws of Life Units in the department. We have been unsuccessful in getting the regional grant (FEMA Assistance to Fire Fighters Grant) the last 3 years. While we were very hopeful that this last round we would be successful and were led to believe that we received it we were ultimately denied.

We can no longer wait to replace the antiquated unit that we have left .Last year we had to take out of service our equipment from station 2. It was going to cost more to repair that equipment then what it was worth. We are now down to only one set. The set we currently have is from the late 80's to early 90's. It is no longer able to cut and pry modern day ultra-strength steel that is being used to build modern day automobiles. Twice in recent extrication calls on the highway we have had to request mutual aid for additional extrication equipment because ours was not adequate. .

Automotive manufactures have spent billions of dollars in the advancement of modern-day vehicles. These advancements in modern metals and safety features are now well beyond the capability of our current jaws units. We have kept ahead of this curve with advance training, creative ingenuity, and pure determination by our firefighters. Unfortunately, it is now time that we need to make the equipment match the situation we find ourselves in.

While we need to replace 2 sets of this very important equipment. I am only able to find the money in my budget to replace 1 set this year. We are able to make the purchases within budget because we received an additional \$30,000 from the sale of 2 older fire trucks that was not anticipated. By including that money and other expected savings in this year's budget. We will be able to purchase one complete sets of Jaws. We will again participate in the upcoming regional grant process to replace the other set.

The modern set of jaws is stronger, more portable and more user friendly then the current equipment that we have. The current equipment has limitations. We are limited by the length of hydraulic hose between the tool and the hydraulic pump. Current tools are now battery operated much like your cordless drill. However, these batteries are industrial type that are designed for the newer extrication tools. The older jaws units are drastically heavier than the newer units. In some cases, by over 40 pounds per unit.

We are the only department in our area that is not utilizing these more modern tools. The set we are requesting is interoperable with all of our neighbors. On a large incident familiarity with this equipment can save time for both us and the mutual aid department. It also gives us the ability to share battery power if needed.

I am requesting permission to purchase 1 full set of jaws equipment which will include the following for a total price of \$41,400.00. This will come from line item 216-900-970. Quote is attached.

We will need to make a couple of amendments to the budget but the money is there.

1- Spreader

1- Ram

1-Cutter

1-Combi tool

1-Direct electrical power cord

1-Set of chains.

The purchase will be made from Apollo Fire Equipment. Apollo is a sole source dealer for this equipment. We looked at other types of equipment but found this to be the best and is also what all of our neighbors are using.

We were also able to get a little bit of credit for some of our old equipment.

QUOTATION

Apollo Fire Equipment Company
Apollo Fire Apparatus Repair, Inc.
 12584 Lakeshore Drive, Romeo, MI 48065
 Phone: (800) 626-7783 Fax: (586) 752-6907

QUOTE #: 2020012CH

DATE: January 16, 2020

TERMS: Net 30

F.O.B: Delivered

VALID FOR: 3 months

LEAD TIME: 8 weeks

BILL TO:	Northfield Township Fire Department
ADDRESS:	8350 Main St., Whitmore Lake, MI 48189
ATTN:	Director William Wagner

SHIP TO:	Same
ADDRESS:	
ATTN:	

PHONE: 734-368-0765

FAX:

E-MAIL: wagnerw@northfieldmi.gov

[illegible]

Carl Hein, Sales Representative
Cell: (734) 765-0135
carlhe1n104@gmail.com

To: Township Board
From: Steve Aynes, Township Manager
RE: Recommendation to Authorize Signing of Attached Letter from Township Attorney
Date: February 4, 2020

Following the Appointment of Fink & Fink, PLLC as the Township Attorneys, Mr. James Fink at my request provided the attached letter.

Action recommended is to authorize and direct the Township Manager to sign the attached letter on behalf of the Township.

Thank you for your consideration.

Karl V. Fink

Joshua R. Fink
also admitted in Florida

John A. Hohman, Jr.
Of Counsel

FINK & FINK
PLLC
ATTORNEYS AND COUNSELORS

320 North Main Street, Suite 300
Ann Arbor, MI 48104

Phone: (734) 994-1077 • Fax: (734) 994-3737
www.finkandfink.com

James A. Fink

Andrew F. Fink III

Parisa Ghazaeri

Hillsdale Office
42 Union Street, Suite 16
Hillsdale, MI 49242

February 5, 2020

Northfield Township
ATTN: Steve Aynes, Township Manager
8350 Main St.
P.O. Box 576
Whitmore Lake, MI 48189

Sent via email (ayness@northfieldmi.gov)

Dear Mr. Aynes:

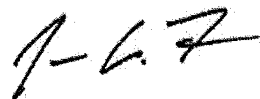
We are honored and pleased to accept the decision of the Northfield Township Board of Trustees for Fink & Fink to serve as your township attorneys. Attorney fees will be charged at the rate of \$250.00 per hour, plus expenses as set forth in our proposal of January 13, 2020. As noted in our proposal and at the January 21 Board of Trustees meeting, expenses will not include normal copying, postage, mileage or travel time. When attorney fees are passed on to applicants or other third parties, we will charge the then-current standard hourly rate.

If members of the board have any questions or would like additional information about us, the other attorneys in or of counsel to our firm, or the work being done on behalf of the Township, please let us know. Please provide confirmation by signing and returning a copy of this letter to me.

Thank you for the opportunity to serve the residents, officials and employees of Northfield Township. We look forward to working together.

Sincerely,

FINK & FINK, PLLC



James A. Fink
james.fink@finkandfink.com

Northfield Township accepts the above terms and those set forth in Fink & Fink's January 13, 2020 Proposal.

Steve Aynes Date
Township Manager

To: Township Board
From: Steve Aynes, Township Manager
RE: Funding Options for Wastewater Treatment Plant Equalization Basin Construction
Date: February 4, 2020

Retention Tank Storage at the Wastewater Treatment Plant (WWTP) has been studied for many years in Northfield Township. The most recent step, as approved by a majority vote of the Township Board, was to approve a contract with Tetra Tech, Inc. to prepare plans including supporting documentation for bidding this project. The updated cost estimate for construction of the equalization basin by Tetra Tech is \$ 3,730,000. A 25% multiplier to ensure coverage for legal fees, engineering fees, financial fees, etc. would bring the estimated cost of construction to a total of \$ 4,662,500. Enclosed is a brief report from Tetra Tech on the result of their plan development for bidding the project

Bendzinski & Co., Municipal Financial Advisors, have provided two schedules showing the potential cost of paying back the principal with interest over a 20 year period. The one schedule is for General Obligation Bonds. The other schedule is for Revenue Bonds. The Revenue Bond cost of borrowing is initially a larger amount in order to have a 10% debt reserve fund based on the engineer's estimate. The total for the Revenue Bonds with the 10% debt reserve would be \$ 5,130,000. The interest rate for the Revenue Bond is estimated to be 3.25 %, as compared to 3.00 % for the General Obligation Bonds. Also, with Revenue Bonds the Township would need to adjust the sewer billing rates annually to ensure that the revenue is sufficient to have 110% of the debt service on the bond.

With interest included, the total amount that is estimated to be paid back for the General Obligation Bond is \$ 6,240,225, or \$ 7,021,013 for the Revenue Bonds. Please see the enclosed schedules.

Also enclosed is a letter from Steve Mann regarding the process needed if the Board of Trustees were to authorize proceeding to bid and finance this project.

Included with the WWTP Superintendent's report are communications received from the State of MI Department of Environment, Great Lakes & Energy (EGLE) regarding the concern about the need for retention at municipal Wastewater Treatment Plants.

With the recent overflow event, predicted high water levels, concern from EGLE about the lack of additional retention, and multiple recommendations from our Wastewater Treatment Plant Superintendent and Engineers at TetraTech regarding this project, I feel that a retention basin at the Wastewater Treatment Plant is a necessary feature. I am recommending that the board move forward with this project and that the board adopt a resolution at the February 25, 2020 meeting to authorize the publication of the intent to issue bonds, as noted in the attached letter from Steve Mann.

Attached:

- Memo from Brian Rubel of TetraTech regarding WWTP Equalization Tank Status
- Schedule of Debt Service for Revenue Bonds from Bendzinski & Co.
- Schedule of Debt Service for General Obligation Bonds (Capital Improvement Bonds) from Bendzinski & Co.

- Memo from Steve Mann of Miller Canfield regarding necessary steps to move forward with the Equalization Basin project including a Sample Resolution.

Draft Motion 1:

I, _____, seconded by _____, recommend that the board begin the process of issuing a (General Obligation / Revenue) bond for the construction of an equalization basin at the Wastewater Treatment Plant.

Draft Motion 2:

I, _____, seconded by _____, move that the Township Manager and township legal counsel draft a resolution to be considered at the February 25, 2020 meeting to authorize the publication of the intent to issue (General Obligation Bonds in the amount of \$6,240,225 / Revenue Bonds in the amount of \$7,021,013).



TETRA TECH, INC.

INTEROFFICE MEMORANDUM

TO: Steve Aynes, Dan Willis
FROM: Brian Rubel
DATE: January 30, 2020
SUBJECT: Wastewater Treatment Plant Equalization Tank Status

Tetra Tech has appreciated the opportunity to prepare bidding documents for the proposed wastewater treatment plant equalization tank. The documents have been completed and permits have been applied for from Green Oak Township, Livingston County Drain Commissioner, and the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The Green Oak Township review has indicated that the proposed project meets all site plan requirements but the Township will hold a hearing in the near future related to a wastewater improvement conducted within the parcel's industrial zoning classification.

Upon receipt of the permits, the project will be ready for bidding. Tetra Tech has prepared an opinion of cost for the construction contract of \$3,730,000. Actual bids may be higher or lower than this opinion depending upon market conditions. Construction material pricing has escalated rapidly the last few years, and it is likely that this cost could be much higher if bidding is delayed until later this year or a future year.

For the purposes of financing, other costs such as legal, financial advisor, engineering, and a contingency are added to arrive at the total budget. A 25% factor would be prudent to add at this stage for the above considerations yielding a total budget of \$4,662,500. If bidding and construction goes well, it is likely the total project cost will be below this budget amount.

A rate study using the Township's current budget would need to be performed to precisely calculate the rate impact of this project. Based on rate work in early 2018, we can approximate the rate impact to be \$20 to \$25 per quarter per residential equivalent unit.

It is generally desirable to bid in the winter or early spring when contractors are slower and are still looking for the next construction season's work. However, once bids are received, they will only remain valid for a short period of time. Therefore, if the project proceeds to bidding and the bids are favorable, Northfield Township must be prepared to award the bid quickly (perhaps within 90 days of receipt) or the bids will expire. Tetra Tech will wait for direction from Northfield Township before advertising for bids.

We appreciate Mr. Willis's time in providing operational input during the design process. Tetra Tech can be present at a future Board of Trustees meeting to answer questions about the cost opinion or next steps.

\$5,130,000
TOWNSHIP OF NORTHFIELD
COUNTY OF WASHTENAW, STATE OF MICHIGAN
REVENUE BONDS, SERIES 2020
(WWTP Improvements)

SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

Fiscal Year Beginning July 1	Principal Due April 1 <i>NEXT</i>	Interest Rate	Interest Due October 1	Interest Due April 1 <i>NEXT</i>	Total Principal & Interest Requirements
2020	210,000	3.250%	\$ 55,575 *	\$ 83,363	\$ 348,938
2021	190,000	3.250%	79,950	79,950	349,900
2022	200,000	3.250%	76,863	76,863	353,725
2023	205,000	3.250%	73,613	73,613	352,225
2024	210,000	3.250%	70,281	70,281	350,563
2025	215,000	3.250%	66,869	66,869	348,738
2026	225,000	3.250%	63,375	63,375	351,750
2027	230,000	3.250%	59,719	59,719	349,438
2028	240,000	3.250%	55,981	55,981	351,963
2029	245,000	3.250%	52,081	52,081	349,163
2030	255,000	3.250%	48,100	48,100	351,200
2031	265,000	3.250%	43,956	43,956	352,913
2032	270,000	3.250%	39,650	39,650	349,300
2033	280,000	3.250%	35,263	35,263	350,525
2034	290,000	3.250%	30,713	30,713	351,425
2035	300,000	3.250%	26,000	26,000	352,000
2036	310,000	3.250%	21,125	21,125	352,250
2037	320,000	3.250%	16,088	16,088	352,175
2038	330,000	3.250%	10,888	10,888	351,775
2039	340,000	3.250%	5,525	5,525	351,050
	<u>\$ 5,130,000</u>		<u>\$ 931,613</u>	<u>\$ 959,400</u>	<u>\$ 7,021,013</u>

Assumptions:

Bonds Dated:	06/01/2020
First Interest Payment:	10/01/2020
Number of Days:	120 *
Subsequent Interest Payment:	04/01/2021
Number of Days:	180
First Principal Payment:	04/01/2021
Projected Interest Rate	3.25%

17000 Kercheval Ave., Suite 230, Grosse Pointe, Michigan 48230
PHONE: (313) 961-8222 FAX: (313) 961-8220

The information contained herein was derived from sources generally recognized as reliable and does not make any representations as to correctness or completeness and has in no way been altered except to the extent that some information may be summarized, and is in no way intended to be a solicitation for orders.

\$4,665,000
TOWNSHIP OF NORTHFIELD
COUNTY OF WASHTENAW, STATE OF MICHIGAN
CAPITAL IMPROVEMENT BONDS, SERIES 2020
(WWTP Improvements)

SCHEDULE OF DEBT SERVICE REQUIREMENTS

On a Fiscal Year Basis

Fiscal Year Beginning July 1	Principal Due April 1 <i>NEXT</i>	Interest Rate	Interest Due October 1	Interest Due April 1 <i>NEXT</i>	Total Principal & Interest Requirements
2020	195,000	3.000%	\$ 46,650 *	\$ 69,975	\$ 311,625
2021	180,000	3.000%	67,050	67,050	314,100
2022	185,000	3.000%	64,350	64,350	313,700
2023	190,000	3.000%	61,575	61,575	313,150
2024	195,000	3.000%	58,725	58,725	312,450
2025	200,000	3.000%	55,800	55,800	311,600
2026	205,000	3.000%	52,800	52,800	310,600
2027	210,000	3.000%	49,725	49,725	309,450
2028	220,000	3.000%	46,575	46,575	313,150
2029	225,000	3.000%	43,275	43,275	311,550
2030	230,000	3.000%	39,900	39,900	309,800
2031	240,000	3.000%	36,450	36,450	312,900
2032	245,000	3.000%	32,850	32,850	310,700
2033	255,000	3.000%	29,175	29,175	313,350
2034	260,000	3.000%	25,350	25,350	310,700
2035	270,000	3.000%	21,450	21,450	312,900
2036	275,000	3.000%	17,400	17,400	309,800
2037	285,000	3.000%	13,275	13,275	311,550
2038	295,000	3.000%	9,000	9,000	313,000
2039	305,000	3.000%	4,575	4,575	314,150
	<u>\$ 4,665,000</u>		<u>\$ 775,950</u>	<u>\$ 799,275</u>	<u>\$ 6,240,225</u>

Assumptions:

Bonds Dated:	06/01/2020
First Interest Payment:	10/01/2020
Number of Days:	120 *
Subsequent Interest Payment:	04/01/2021
Number of Days:	180
First Principal Payment:	04/01/2021
Projected Interest Rate	3.00%

17000 Kercheval Ave., Suite 230, Grosse Pointe, Michigan 48230
PHONE: (313) 961-8222 FAX: (313) 961-8220

The information contained herein was derived from sources generally recognized as reliable and does not make any representations as to correctness or completeness and has in no way been altered except to the extent that some information may be summarized, and is in no way intended to be a solicitation for orders.

Founded in 1852
by Sidney Davy Miller



STEVEN D. MANN
TEL (313) 496-7509
FAX (313) 496-8451
E-MAIL mann@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

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February 4, 2020

Via email only

Hon. Board of Trustees
Township of Northfield
8350 Main St.
Whitmore Lake, MI 48189-0576

Re: Bond Financing Improvements to the Township's Sanitary Sewer System

Dear Honorable Board of Trustees:

This letter is to inform you of the general steps necessary to issue bonds to finance improvements to the Township of Northfield (the "Township") sanitary sewer system. We understand that two potential projects are being considered by the Township for possible implementation. One project consists of the construction of a sewage retention tank and the other project consists of construction of a sewer line. The process the issue bonds described in this letter would apply equally to either or both of these projects. If both projects were implemented, the financing could likely be accomplished through the issuance of a single series of bonds.

Resolution Declaring Intent to Issue Bonds

The first step in the bond issuance process would be for the Board of Trustees to adopt a resolution authorizing the publication of a notice of intent to issue bonds. As bond counsel, we would be responsible for preparing this notice. Enclosed with this letter is a sample resolution for information purposes only.

The first purpose of the resolution is to authorize publication of a notice of intent to issue capital improvement bonds¹ for the project. Under the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), the Township may not issue capital improvement bonds unless it first publishes a notice of intent to do so. If a valid petition for referendum election is filed by not less than 10% of the registered electors of the Township

¹ If the Township desired to issue revenue bonds, we would provide the appropriate resolution which would be very similar in content to the enclosed resolution, except that the authorizing statute would be the Revenue Bond Act, Act 94, Public Acts of Michigan, 1933, as amended, and the sole security pledged to repay the bonds would be revenues from the Township's sanitary sewer system. Otherwise, the process is the same as described in this letter.

Hon. Board of Trustees
Township of Northfield

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February 4, 2020

within 45 days of publication of the notice, then the Township may not issue the bonds without voter approval. The enclosed sample resolution authorizes the publication of a notice of intent. The actual form of the notice to be published is set forth on Appendix A of the resolution. Only the notice (and not the entire resolution) would be published in a newspaper of general circulation in the Township. The notice is required to be published as a display advertisement of not less than one-quarter page in size. A fine print legal notice will not satisfy Michigan law as interpreted by the Michigan courts.

The second purpose of the resolution is to meet the requirements of the federal tax law regulations applicable to tax-exempt bonds. Treasury Regulation § 1.150-2 provides in effect that an issuer of municipal bonds may reimburse itself for expenditures (hard costs) made prior to the issuance of bonds only if it has declared its intention to do so in advance (soft costs such as engineering and legal fees can generally always be reimbursed). (There is a 60 day grace period in the regulation. That is, the resolution covers expenditures made up to 60 days prior to the date of the resolution.) The resolution makes this declaration in Section 4.

The language of the resolution is taken from the tax regulations and, not surprisingly, it therefore reads as tax jargon. The essential notion of the reimbursement declaration can be found in subparagraphs (a)-(c). Subparagraph (d) is a reminder of the need to keep a careful paper trail of expenditures and of reimbursements. Both the expenditure and the subsequent reimbursement must be specifically linked to the project.

Notice under the Township's Public Indebtedness Ordinance

Prior to the issuance of bonds exceeding \$250,000 which are secured by a pledge of the Township's full faith and credit, Township Ordinance No. 08-05 requires that the Township provide certain notice to Township taxpayers. Specifically, this public indebtedness ordinance requires that at least eight (8) days and not more than thirty (30) days before the Township takes action on the issuance of the bonds, it must (1) mail notice on a colored postcard to all township taxpayers announcing the intent to create public indebtedness, and (2) publish notice in a newspaper of general circulation in the Township announcing the intent to create public indebtedness. Both notices must include the amount of the proposed indebtedness, the date, time and location of the relevant meeting of the Township Board of Trustees, and the reason for which the proposed indebtedness is proposed to be incurred. These notices would be mailed and published at least eight (8) days and not more than thirty (30) days before the Township authorizes issuance of the bonds (described below). We would provide the necessary language for the notices as part of our services as Bond Counsel.

Authorization, Sale and Issuance of the Bonds

After project design is completed and construction bids have been received and verified, the total project cost will be determined by the engineer, taking into account construction bids,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Hon. Board of Trustees
Township of Northfield

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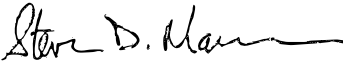
February 4, 2020

engineering costs, a reasonable construction contingency and costs of issuing the bonds. The amount to be financed will then be determined by subtracting any Township contribution from the total project cost. Bendzinski & Co., the Township's registered municipal advisor, will then prepare and provide to Bond Counsel the bond specifications and recommended method of sale. We as Bond Counsel will then prepare the resolution authorizing issuance of the bonds for consideration by the Township Board. The resolution authorizing issuance will set forth the amount, the terms and parameters, and the method for selling the bonds. The resolution authorizing issuance would typically be the final action required by the Township Board with respect to the bonds. The resolution would delegate authority to the Township Manager, Supervisor, Clerk and Treasurer to conduct the bond sale, award the sale of the bonds, and take all other steps necessary to accomplish the sale, issuance and delivery of the bonds, all within the parameters authorized in the resolution. Approximately two weeks after the sale of the bonds, the bonds would be delivered to the purchaser in exchange for the purchase price and the issue would be closed.

We hope that you have found this information helpful. Please let me know if you have any questions.

Very truly yours,

Miller, Canfield, Paddock and Stone, P.L.C.

By: 
Steven D. Mann

Enclosures

1. Sample Resolution.
2. Public Indebtedness Ordinance.

cc: Steve Aynes, Township Manager
Jennifer Carlisle, Assistant to the Township Manager
James Fink, Esq.
Brian Rubel
Robert J. Bendzinski
Stephen N. Hayduk

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**RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENT
TO ISSUE CAPITAL IMPROVEMENT BONDS AND DECLARATION OF INTENT TO
REIMBURSE FROM BOND PROCEEDS**

TOWNSHIP OF NORTHFIELD
County of Washtenaw, State of Michigan

Minutes of a regular meeting of the Township Board of the Township of Northfield, County of Washtenaw, State of Michigan, held on the ____ day of _____, 2020, at __:__ p.m., prevailing Eastern Time.

PRESENT: Members _____

ABSENT: Members _____

The following preamble and resolution were offered by Member: _____ and supported by Member: _____:

WHEREAS, the Township of Northfield, County of Washtenaw, State of Michigan (the "Township") intends to issue general obligation limited tax capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), in an aggregate principal amount of not to exceed _____ Dollars (\$_____) (the "Bonds"), for the purpose of paying part of the costs of acquiring, constructing, furnishing and equipping improvements to the township's sanitary sewer system, consisting generally of _____, including all related appurtenances and attachments thereto (the "Project"); and

WHEREAS, a notice of intent to issue the Bonds must be published before the issuance of the Bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the Township intends at this time to state its intentions to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the Township for the Project prior to issuance of the Bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Township Clerk is authorized and directed to publish a notice of intent to issue bonds in *The Ann Arbor News*, a newspaper of general circulation in the Township.
2. The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.
3. The Township Board does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is the method best calculated to give

notice to the Township's electors and taxpayers residing in the boundaries of the Township of the Township's intent to issue the Bonds, the maximum amount of the Bonds, the purpose of the Bonds, the source of payment for the Bonds and the right of referendum relating thereto, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

4. The Township makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

- (a) The Township reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from funds of the Township subsequent to sixty (60) days prior to today.
- (b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$_____.
- (c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the Township's use of the proceeds of the Bonds to reimburse the Township for a capital expenditure made pursuant to this resolution.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members:_____

NAYS: Members:_____

RESOLUTION DECLARED ADOPTED.

Township Clerk

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Township Board of the Township of Northfield, County of Washtenaw, State of Michigan, at a regular meeting held on the ____ day of _____, 2020, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976 and that minutes of the meeting were kept and will be or have been made available as required by said Act.

Township Clerk

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS
OF THE TOWNSHIP OF NORTHFIELD
OF INTENT TO ISSUE BONDS
AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the Township of Northfield, County of Washtenaw, State of Michigan (the "Township"), intends to issue and sell its general obligation limited tax bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in an aggregate principal amount of not to exceed _____ Dollars (\$_____), in one or more series, for the purpose of paying part of the costs of acquiring, constructing, furnishing and equipping improvements to the township's sanitary sewer system, consisting generally of _____, including all related appurtenances and attachments thereto.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON SAID BONDS SHALL BE PAYABLE from the general funds of the Township lawfully available for such purposes including property taxes levied within applicable constitutional and statutory tax rate limitations. The township anticipates paying debt service on the bonds from revenues of the township's sanitary sewer system.

BOND DETAILS

SAID BONDS will be payable in annual installments not to exceed _____ () in number for each issue and will bear interest at the rate or rates to be determined at a public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP IS FILED WITH THE TOWNSHIP CLERK WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS RESIDING WITHIN THE BOUNDARIES OF THE TOWNSHIP VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

Kathy Manley
Township Clerk, Township of Northfield

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February 4, 2020

Township Board
Northfield Township
8350 Main Street
Whitmore Lake, MI 48189

MEMORANDUM: North Village Committee Report and Recommendation

Honorable Trustees,

The North Village Committee met on February 4, 2020 to review the updated information submitted by Livonia Builders for purchase of a portion of the North Village site.

On January 7, the Board held a special meeting to discuss the North Village site and review the purchase offers received.

The Board voted to request a new offer from Livonia Builders and that they revise the concept plan to include the following:

1. Access road to Barker Road.
2. Non-motorized trail along the railroad that connects to Jennings Park under the freeway.
3. More public parking.
4. Remove the Main Street parcels from the area counted as the park and the area included in the purchase agreement
5. Reduce the size of the parcel to be sold to 18 acres to retain area for commercial development.
6. An agreement about access for the private road.
7. Add a delineation between the park and the residential development.

A: Livonia Builders updates:

Livonia Builders indicated via email the following:

- Livonia builders will hold firm at the original offer of \$765,000.
- Livonia Builders agrees to incorporate the seven items the Board requested above into the concept plan.

Livonia Builders also indicated:

- Upon review of market conditions, Livonia Builders wants to move forward without a "townhome" product. They prefer to offer all units as a single family for-sale product.
- Livonia Builders provided a new concept plan that shows 90 single family lots on the site.

B: Committee Recommendation:

The North Village Committee discussed the information submitted by Livonia Builders and recommends the Board continue with the sale of the property to Livonia Builders noting the following:

1. The Livonia Builders revised site concept plan proposes the Township retain approximately 6.5 acres of park development.
 - a. This estimate does not include approximately 0.5 acres reserved for a mixed-use development on the northeast corner of the site, across from the beach area.
2. The Livonia Builders revised site concept plan proposes the Township retain two mixed-use development sites for sale at a future time, approximately 1.0 total acres.
3. The Livonia Builders proposal is based upon completing the park amenities in phase-one and will require a Township commitment to developing the park amenities.
4. The Livonia Builders proposes to purchase approximately 15.5 acres of the North Village site to create approximately 90 single family lots for \$765,000, a per acre offer of approximately \$49,000.

Attachments:

Livonia Builders, Letter of Intent, dated 2/4/20.

Livonia Builders, revised concept plan, dated 1/29/20.

SINGLE FAMILY RESIDENTIAL CONCEPT
PART OF THE NE 1/4 OF SECTION 6, T.1S., R.6E.,
NORTHFIELD TOWNSHIP, WASHTENAW COUNTY, MICHIGAN



SITE DATA:
SETBACKS:
FRONT: 20 FEET
REAR: 15 FEET
SIDE ONE: 5 FEET (MIN)
SIDE TOTAL: 10 FEET
ABUTTING STREET: 20 FEET
40' X 110' LOTS: 90 UNITS

Click here to view the Zoomable vector version of this site map

Memo

From: Marlene Chockley
Subject: Discuss the Sale of 75 Barker and Public Parking
Date: February 6, 2020

The Board voted to sell 75 Barker earlier in the year without regard to the potential loss of the public parking that it currently contains. The downtown area has little public parking even including that lot at 75 Barker. The DDA maintains that, without the availability of public parking, businesses will be discouraged from locating there. Please see the attached letter from DDA Chair Barb Griffith-Watkins.

The Board has had several offers on the parcel, none of which were taken for various reasons. The realtor is looking for clarity for what the Board wants to see.

At this time, I request that the Board make a decision on the issue of public parking so that Thomas Duke knows what we are selling and prospective purchasers know what they will be getting.

Options I see are:

1. Sell the property in its entirety.
2. Retain the property.
3. Split the property and sell the building, keeping a public parking lot.
4. Sell the property, but negotiate an easement for a certain number of public parking spots to remain.

Each of these have pros and cons. If the goal is to get the property back on the tax rolls, #1, #3, and #4 should be looked at. If it is solely for public parking, #2, #3, and #4 are good options. If we want to get it back on the rolls, keep public parking, and not have on-going upkeep and maintenance, #4 is the best option. The Township will continue to incur costs associated with #2 and #3.

This decision should be made in the context of what would be best for the revitalization of the downtown and the long-term benefits to the businesses and residents of the Township.

Action Requested

I recommend authorizing the Township Manager to communicate with Thomas Duke the preference of the Board to sell 75 Barker with the expectation that an easement will be negotiated with the buyer to provide public parking on the parcel.

Attachments or Back Up Documents Included

Letter from the DDA dated January 26, 2020

January 26, 2020

DDA Recommendation Concerning 75 Barker

To: Northfield Township Board of Trustees

From: Barbara Griffith-Watkins

Northfield Township DDA Chairperson

Dear Trustees,

In an effort to promote business development in the downtown district that is in keeping with the Downtown Synthesis Plan and Master Plan, the DDA Board has discussed the proposals for the old fire station at 75 Barker Road. In a unanimous decision, we feel that the township should strongly consider the proposal from Robb Munger to improve the building to develop commercial businesses on the first floor and residential units on the second floor.

Several reasons for this recommendation are:

- (1) The proposal was a thorough, professional proposal with a description of the uses and a photo suggestion.
- (2) The proposal includes maintenance of the parking lot and guaranteed public parking for downtown use.
- (3) The proposal eliminates the perception of quid pro quo that may be associated with the township selling property to an entity seeking a marijuana business license from said township.
- (4) The proposal fits all aspects of the Downtown Synthesis Plan and Master Plan.
- (5) Mr. Munger has development experience that has rehabilitated other struggling communities and would be a good friend for future potential improvements in Northfield Township.

We respectfully request that the Board move forward quickly to complete a mutually agreeable transaction with Mr. Munger to provide stability and assurance to current and future downtown businesses that public parking will remain available.

Barbara Griffith-Watkins, DDA chairperson

To: Township Board
From: Steve Aynes, Township Manager
RE: Employee Handbook Recommended Replacement of the Non-Harassment/Discrimination/Retaliation section of the Employee Handbook
Date: February 4, 2020

The attached pages outline the recommended replacement of the current Harassment Policy of the Employee Handbook. These would replace pages 6 & 7 of the current handbook.

This was prepared and is recommended by Stacy Belisle, labor attorney with McGraw Morris, P.C.

Thank you for your consideration.

Draft Motion:

I, _____, seconded by _____, move to replace the Harassment Policy in the Employee Handbook with the version provided.

Current Policy

NON-HARASSMENT/DISCRIMINATION/RETALIATION POLICY

The Township expressly prohibits any form of unlawful employee harassment based on race, color, creed, religion, national origin, age, height, weight, marital status, familial status, veteran status, physical or mental disability, genetic information, or status in any group protected by state or federal law. A fundamental policy of the Township is that the workplace is for work. Our goal is to provide a workplace free from tensions involving matters which do not relate to the business of the Township. In particular, an atmosphere of tension created by non-work related conduct, including ethnic, racial, or religious remarks, animosity, or other such conduct, does not belong in our workplace. Harassment includes, without limitation, verbal harassment (epithets, derogatory statements, and slurs), physical harassment (assault, physical interference with normal work or involvement), visual harassment (posters, cartoons, drawings), and innuendo.

Harassment prohibited by this policy applies to the conduct of a supervisor toward a subordinate, an employee toward another employee, a non-employee toward an employee, an employee toward a non-employee who has a business relationship with the Township, or an employee toward an applicant for employment. Harassment can apply to conduct outside the workplace as well as at work. Violation of this policy is grounds for discipline, up to and including discharge.

Any employee who has a complaint of harassment by anyone, including supervisors, co-workers, vendors, or visitors, *must* bring the matter to the attention of the Township Manager, or in the case of a complaint about the Township Manager, to the Township's Director of Public Safety.

Sexual Harassment Policy

The Township strongly disapproves of and does not tolerate sexual harassment. All employees must avoid offensive or inappropriate sexual behavior at work and are responsible for assuring that the workplace is free from sexual harassment at all times.

Township policy prohibits (1) unwelcome sexual advances; (2) requests for sexual acts or favors, with or without accompanying promises, threats, or reciprocal favors or actions; and (3) other verbal or physical conduct of a sexual nature made to an employee, or non-employee when submission to such conduct is made either explicitly or implicitly a condition of an individual's employment; submission to or rejection of such conduct by an individual is used as the basis for employment decisions; such conduct has the purpose or effect of substantially interfering with an individual's work performance; or such conduct has the purpose or effect of creating an intimidating, hostile, or offensive working environment.

Examples of prohibited conduct include, but are not limited to, lewd or sexually suggestive comments; off-color language or jokes of a sexual nature, slurs and other verbal, graphic, or physical conduct relating to an individual's gender; or any display of sexually explicit pictures, greeting cards, articles, books, magazines, photos, or cartoons.

Sexual harassment prohibited by this policy applies to the conduct of a supervisor toward a subordinate, an employee toward another employee, a non-employee toward an employee, or an employee toward an applicant for employment. Sexual harassment can apply to conduct outside

the workplace as well as at work. Violation of this policy is grounds for discipline, up to and including discharge.

Any employee who has a complaint of sexual harassment by anyone, including supervisors, co-workers, vendors, or visitors, *must* bring the matter to the attention of the Township Manager. If the complaint involves the Township Manager, the employee must report the complaint to the Township's Director of Public Safety.

The Board shall appoint two Township Board members of the opposite gender of the Township Manager to be available as an option for reporting misconduct in the event that the employee is uncomfortable reporting the issue to the Township Manager. The employees shall be notified of any changes in the name and contact information of these individuals.

Reporting a Violation of the Equal Employment Opportunity Policy or Harassment/Discrimination

Any employee who believes that he or she has been subjected to unlawful discrimination or harassment, or any employee who has observed others being subjected to discrimination or harassment, *must* notify the Township Manager who will provide the employee with a Discrimination/Harassment Complaint Form, a copy of which is included in the Appendix of this Employee Handbook. Please complete this form in as much detail as possible so that the Township will have adequate notice of and be able to investigate any claim of unlawful discrimination or harassment.

The Township will investigate all complaints promptly and thoroughly and will endeavor to handle these matters expeditiously and in a professional and confidential manner, whether or not the alleged victim wants the Township to do so. The facts will determine the response of each allegation. Substantiated acts of discrimination and/or harassment will be met with appropriate disciplinary action, up to and including discharge. All information regarding a specific incident will be kept confidential to the fullest degree possible. It is the duty of every employee to cooperate in any such investigation, and it would constitute a serious infraction of Township policy to retaliate against or penalize an employee for asserting a claim of unlawful discrimination or harassment or for providing witness testimony. Any employee found to have unlawfully harassed or discriminated against another employee or non-employee with a business relationship with the Township, or to have retaliated against an employee or others for making a complaint of discrimination or harassment, or for providing witness testimony during an investigation will be subject to discipline, up to and including discharge. Any employee that knowingly makes a complaint of discrimination or harassment in bad faith, or gives a false statement during an investigation, will be disciplined up to and including discharge.

Recommended Policy

NON-HARASSMENT/DISCRIMINATION/RETALIATION POLICY

A. Policy

The Township expressly prohibits any form of unlawful employee harassment or discrimination based on race, color, creed, religion, national origin, age, height, weight, marital status, familial status, veteran status, physical or mental disability, genetic information, or status in any group protected by state or federal law. A fundamental policy of the Township is that the workplace is for work. Our goal is to provide a workplace free from tensions involving matters which do not relate to the business of the Township. In particular, an atmosphere of tension created by non-work related conduct, including ethnic, racial, or religious remarks, animosity, or other such conduct, does not belong in our workplace. Harassment includes, without limitation, verbal harassment (epithets, derogatory statements, and slurs), physical harassment (assault, physical interference with normal work or involvement), visual harassment (posters, cartoons, drawings), and innuendo. Further, the Township will not tolerate behavior which, by itself, may not be a violation of law but, if continued, may develop into illegal harassment or discrimination.

Harassment prohibited by this policy applies to the conduct of a supervisor toward a subordinate, an employee toward another employee, a non-employee toward an employee, an employee toward a non-employee who has a business relationship with the Township, or an employee toward an applicant for employment. Harassment can apply to conduct outside the workplace as well as at work. Violation of this policy is grounds for discipline, up to and including discharge.

B. Sexual Harassment Policy

The Township prohibits sexual harassment. This includes (1) unwelcome sexual advances; (2) requests for sexual acts or favors, with or without accompanying promises, threats, or reciprocal favors or actions; and (3) other verbal or physical conduct of a sexual nature made to an employee, or non-employee when submission to such conduct is made either explicitly or implicitly a condition of an individual's employment; submission to or rejection of such conduct by an individual is used as the basis for employment decisions; such conduct has the purpose or effect of substantially interfering with an individual's work performance; or such conduct has the purpose or effect of creating an intimidating, hostile, or offensive working environment.

Examples of prohibited conduct include, but are not limited to, lewd or sexually suggestive comments; off-color language or jokes of a sexual nature, slurs and other verbal, graphic, or physical conduct relating to an individual's gender; or any display of sexually explicit pictures, greeting cards, articles, books, magazines, photos, or cartoons.

C. Reporting Harassment/Discrimination

Any employee who believes that he or she has been subjected to unlawful discrimination or harassment, or any employee who has observed others being subjected to discrimination or harassment, *must* notify the Township Manager. In the alternative, the employee may report the alleged harassment/discrimination to the alternate female Township Board member designated by the Township Board to receive complaints. The Township will post the identity of this individual, along with a copy of this policy, at the desk of the Deputy Clerk no later than January 1 of each

year. The individual receiving the complaint will provide the employee with a Harassment/Discrimination Complaint Form, a copy of which is attached to this policy.

All employees of the Township, particularly supervisors, have a responsibility for keeping the work environment free of conduct violating this policy. Any employee or supervisor who becomes aware of an incident of behavior towards another individual which may violate this policy, whether by witnessing the incident or being told of it, must report it the individual(s) set forth above. Supervisors have an obligation to stop observed violations of this policy immediately and to report them in accordance with this policy. Supervisors who do not stop observed violations of this policy or do not report incidents in accordance with this policy will be subject to discipline, up to and including termination. When a supervisor becomes aware of the existence of possible harassment, he or she is obligated by law to take prompt and appropriate action, regardless of whether the subject of the offensive behavior wants the employer to do so.

D. Investigation.

The Township will investigate all complaints promptly and thoroughly and will endeavor to handle these matters expeditiously and in a professional and confidential manner, regardless of whether the alleged victim wants the Township to do so. The facts will determine the response of each allegation. Substantiated acts of discrimination and/or harassment will be met with appropriate disciplinary action, up to and including discharge. All information regarding a specific incident will be kept confidential to the fullest degree possible. It is the duty of every employee to cooperate in any such investigation, and it would constitute an infraction of Township policy to retaliate against or penalize an employee for asserting a claim of unlawful discrimination or harassment or for providing witness testimony. Any employee found to have unlawfully harassed or discriminated against another employee or non-employee with a business relationship with the Township will be subject to discipline, up to and including discharge. Any employee who knowingly makes a complaint of discrimination or harassment in bad faith, or gives a false statement during an investigation, will be disciplined up to and including discharge.

E. Non-Retaliation.

The Township strictly prohibits retaliation against an individual who has made a complaint under this policy, or who has cooperated in the investigation of a complaint made pursuant to this policy. Any individual who has been determined to have retaliated against another individual for utilizing the complaint procedure or cooperating in the investigation of a complaint will be subject to appropriate discipline up to and including termination of employment. If an individual believes he or she has been retaliated against for exercising rights under this policy, the individual should use the complaint procedure set forth in this policy.

**NORTHFIELD TOWNSHIP
Township Board Special Meeting
Minutes
January 28, 2020**

CALL TO ORDER

The meeting was called to order at 6:33 P.M. by Supervisor Chockley at 8350 Main Street.

Supervisor Chockley led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:
Public Safety Director William Wagner
Township attorney Stacy Belisle
Recording Secretary Lisa Lemble
Members of the community

FIRST CALL TO THE PUBLIC

None present.

BOARD MEMBER RESPONSE

None.

CLOSED SESSION

- **Motion:** Chockley moved, Manley supported, that the Board go into closed session pursuant to MCL 15.268(8)(h) to consider material subject to attorney-client privilege which is exempt from discussion or disclosure by state or federal statute.

In answer to a question from Zelenock, Chockley said the Township's labor attorney said the specific purpose cannot be stated publicly.

Motion carried 7—0 on a roll call vote.

- **Motion:** Chockley moved, Chick supported, that the return to open session.
Motion carried 7—0 on a voice vote.

ACTION AS A RESULT OF CLOSED SESSION

- **Motion:** Chockley moved, Otto supported, to allow the labor attorney to move forward as discussed in closed session. **Motion carried 7—0 on a roll call vote.**

SECOND CALL TO THE PUBLIC

No comments.

BOARD MEMBER COMMENTS

None.

ADJOURNMENT

- **Motion:** Chockley moved, Beliger supported, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 7:04 P.M.

Submitted by Lisa Lemble. Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Township Board on _____, 2020.

Kathleen Manley, Clerk

NORTHFIELD TOWNSHIP

Township Board

Minutes

January 28, 2020

CALL TO ORDER

The meeting was called to order at 7:05 P.M. by Supervisor Chockley at 8350 Main Street.

INVOCATION/PLEDGE

Trustee Chick provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:
Public Safety Director William Wagner
Township Manager Steven Aynes
Members of the community

FIRST CALL TO THE PUBLIC

David Gordon, Hellner Road, commented on the Town Hall meeting held earlier in the month, the Township website, doing an energy audit of Township buildings, residential growth, business development, and sustainability issues.

BOARD MEMBER RESPONSE

Board members:

- discussed how to estimate potential residential growth figures and the effects on the Township, and whether to ask the Township planner to work on that.
- proposed investigating the cost of adding solar power to the Township hall and fixing the HVAC system.
- thanked Township staff Emily Hofsess, Mary Bird, Jennifer Carlisle, and Steven Aynes, as well as Paul Lippens of McKenna Associates for their assistance with managing marijuana business applications.
- objected to the characterization of some rental property owners as "slumlords" in a memo to an attorney from the Township Supervisor.
- brought up the need to address radon in the Community Center.
- noted there is an April 1st deadline for a park grant application.
- discussed a purchase offer for 75 Barker Road which will expire on February 12th.

- confirmed Board review of Board goals and projects on February 25th.

CONSENT AGENDA:

- Township Manager Report**
- Correspondence**

- **Motion:** Chockley moved, Beliger seconded, to receive the Township Manager report.
Motion carried 7—0 on a voice vote.

There was no correspondence.

ADOPT BALANCE OF AGENDA

- **Motion:** Chockley moved, Manley seconded, that the balance of the agenda be adopted as presented.

- **Amendment to motion:** Beliger moved, Chick seconded, to amend the agenda to add item 1C, "Possible Action: Selection of Attorney." **Motion carried 6—1 on a roll call vote, Dockett opposed.**

- **Amended motion:** Chockley moved, Manley seconded, that the balance of the agenda be adopted as amended. **Motion carried 7—0 on a voice vote.**

AGENDA ITEMS

1.

Interviews for Township Legal Services

1. *The Plato Law Firm.* Edward Plato introduced attorneys Jessica Bond and Jerry Fischer with his firm and referred to his written proposal. They answered questions about a variety of topics, including their familiarity with marijuana business law in the state, their knowledge of Northfield Township, difficult cases they have handled, the advantage of using a small firm, their experience with different areas of the law (e.g. contracts, personal property tax collection, zoning, regulation of wetlands, litigation), and their proposed contract for services.

2. *Fink & Fink, LLC.* Jim Fink introduced himself and Mariah Fink, his niece, who is a municipal attorney who is not with his firm, but works with him on some matters. He noted the firm has six other full- and part-time attorneys and he referred to his written information. He answered questions about a variety of topics, including dealing with disagreements with clients, the amount of work the firm does with local courts, and the experience his firm has with various areas of the law including zoning issues and writing ordinances, filing cases to collect personal property taxes, real estate contracts, and law enforcement.

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Public Safety Building; 8350 Main Street
January 28, 2020**

He said the Township should chose attorneys they feel comfortable with, whether that is his firm or another.

3. Possible Action: Selection of Attorney.

Board members briefly discussed the two firms, noting that both are excellent, which is why they were recommended to the Board by the subcommittee, and gave reasons for preferring one over the other.

- ▶ **Motion:** Chockley moved, Otto seconded, that Fink & Fink be selected as the Township's attorneys.
Motion carried 4—3 on a roll call vote, Chick, Manley, Beliger opposed.

**2.
Minutes of January 7, 2020, Special Meeting**

Two corrections were made.

- ▶ **Motion:** Zelenock moved, Beliger seconded, to approve the minutes of the January 7, 2020, special meeting as amended.
Motion carried 7—0 on a voice vote.

**3.
Minutes of January 14, 2020, Town Hall Meeting**

The list of those "also present" was corrected.

- ▶ **Motion:** Zelenock moved, Chick seconded, to approve the minutes of the January 14, 2020, Town Hall meeting, as amended.
Motion carried 7—0 on a voice vote.

**4.
Minutes of January 14, 2020, Regular Meeting**

Dockett referred to a January 14th discussion about the cost of the photocopiers approved at the December 10, 2019, Township Board meeting. He noted the approved cost was \$11,809.34 per year for three years, for a total of \$34,582.02.

- ▶ **Motion:** Chockley moved, Beliger seconded, to approve the minutes of the January 28, 2020, regular meeting as presented.
Motion carried 7—0 on a voice vote.

**5.
Resignation of Leisa Devaney, Front Desk Clerk**

- ▶ **Motion:** Chockley moved, Beliger seconded, to accept the resignation of Front Desk Clerk Leisa Devaney with regret and to thank her for her service.
Motion carried 7—0 on a voice vote.

**6.
Proposal for Website Update**

- ▶ **Motion:** Zelenock moved, Manley seconded, to table the proposal for website update until more options are presented.

There was discussion about what the Board wants to accomplish with the website, what residents want to get from it, and how much of the maintenance can be done by Township staff. It was agreed that Board members will send their comments to Aynes by the end of the week.

Motion carried 6—1 on a roll call vote, Dockett opposed.

- ▶ **Motion:** Zelenock moved, Manley seconded, that Board members send their comments about website services to Township Manager Aynes by the end of the week.
Motion carried 7—0 on a roll call vote.

**7.
Draft Board Policy on Reading Letters from
Citizens During the Call to the Public**

Chockley read the proposal prepared by Aynes.

- ▶ **Motion:** Chockley moved, Beliger seconded, that the Board of Trustees adopt the proposed policy on reading letters from citizens during the Call to the Public, to be applicable to the February 11, 2020, Board meeting and to subsequent Board meetings until amended or repealed, striking the wording, "Written communications should be kept to 2 pages or less."
Motion carried 7—0 on a voice vote.
- ▶ **Amendment to motion:** Beliger moved, Zelenock seconded, that the motion be amended to also strike the wording, "If a citizen sends a letter or other form of communication to be included in the packet, the manager should review it to ensure there is no profanity, personal attacks, or threats, and take appropriate measures as necessary."
Amendment to motion carried 7—0 on a voice vote.
- ▶ **Amended Motion:** Chockley moved, Beliger seconded, that the Board of Trustees adopt the proposed policy on reading letters from citizens during the Call to the Public, to be applicable to the February 11, 2020, Board meeting and to be subsequent Board meetings until amended or repealed, striking the wording "Written communications should be kept to 2 pages or less" and "If a citizen sends a letter or other form of communication to be included in the packet, the manager should review it to ensure there is no profanity, personal attacks, or threats, and take appropriate measures as necessary."
Amended motion carried 7—0 on a voice vote.

**Northfield Township Board Meeting
Minutes of Regular Meeting
Public Safety Building; 8350 Main Street
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**8.
Draft Board Policy on
Sharing Minutes During Call to the Public**

Chockley read the proposal prepared by Aynes.

- **Motion:** Chockley moved, Beliger seconded, that the Board of Trustees adopt the policy on sharing time during the Call to the Public to be applicable to the February 11, 2020, Board meeting and to subsequent Board meetings until amended or repealed, eliminating the wording, "Written communications should be kept to 2 pages or less."

The Board discussed possible options, such as allowing a spokesperson for several people additional time.

Motion carried 7—0 on a voice vote.

ANNOUNCEMENTS

- The DDA is holding a Meet & Greet at the Library from 6:00 PM to 8:00 PM on January 29th for business owners to network with each other and to provide feedback to the DDA.
- The next question and answer period for the public with the Board will be at 6:00 PM on February 25th.
- The Northfield Township Historical Society will be holding a potluck dinner at 6:00 PM on February 4th at

the Community Center with a speaker from Firefly Preservation Consulting.

SECOND CALL TO THE PUBLIC

Marissa Prizgint, 32 Schrum Drive, and David Gordon commented on the policy about reading letters from citizens during the Call to the Public.

BOARD MEMBER COMMENTS

Board members responded to comments about the policies regarding input from the public, offering suggestions for alternate ways for residents to be heard, noting there has been a three minute speaking limit for at least 12 years, and noting the email address to reach all Board members and Aynes is boardoftrustees@northfieldmi.gov. They also discussed next steps for hiring a new front desk clerk, and noted over \$150,000 was received in application fees for marijuana businesses.

ADJOURNMENT

- **Motion:** Chockley moved, Beliger seconded, that the meeting be adjourned.
Motion carried 7—0 on a voice vote.

The meeting adjourned at 9:43 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2020.

Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at <http://www.town-northfield.org/government/township-board-of-trustees/>

Supervisor's Report

From: Marlene Chockley

Date: February 6, 2020

Downtown Development Authority

The DDA held a Meet and Greet at the Northfield Township Area Library on January 29. Nearly a dozen representatives of businesses located in the DDA district attended. It was a great opportunity to make connections and they expressed interest in gathering again in the near future. Kudos to DDA members Barb Griffith-Watkins, Jack Secrist, Jeni Olney, Anne laquinto, Dana Forrester, Denise Kabisch, and Doug Wilbur who planned this great event.

Community Center Grant Update

TetraTech has prepared a proposal for design of the parking lot and lighting. This is necessary in order for them to complete the design. Next in the process is to have TetraTech complete a sub-recipient agreement with the County so the project can be bid out. The flooring and lighting bids will be handled separately in order to simplify the project. Factors complicating the project are the unknowns of labor costs and the material for the overflow parking lot (concrete or asphalt). The attorney will review these agreements prior to coming back to the Board for their execution.

MEMO

To: Northfield Township Board
From: Lenore Zelenock, Treasurer and Emily Hofsess, Deputy Treasurer
Date: 02/03/2020
Re: Team Treasurer Tidbits

- **Tax Update:** The Winter taxes are due Friday, February 14th 2020 to avoid interest and penalty. The last day to pay 2019 Summer and Winter taxes is Monday March, 2, 2020. After this, they will be turned over as delinquent to Washtenaw County. The treasurer's office will be open until 5:00pm on March 2nd to accept payments. Please Note: Postmarks are not accepted as payment date. If making a payment at our office, we accept cash, checks and credit cards (a 2.68% processing fee is charged through our credit card company).
- **Delinquent Personal Property Update:** Now that we have a new Township attorney, we look forward to scheduling a meeting to discuss proceeding with Delinquent Personal Property. The following information is the same as the prior month. First notice letters of Delinquent Personal Property were mailed at the beginning of May with payoff dates from May-July. Second notice letters were mailed August 1st with payoff dates from August-October. Delinquent Personal Property collected from 1st notice to current was \$11,175.75 (no change since October). There are 18 businesses that we will be taking to small claims court for a total of approximately \$16,079.40 in tax dollars. We have estimated approximately \$720.00 in filing fees for small claims court. There is one Delinquent Personal Property tax payer that we will pursue when a new township attorney is hired to file in District Court. Reminder: the Township only receives a small portion of this collection. There are costs associated with these courts. One purpose of the Administration Fee is to cover the cost in the Treasurer's Office. There was a process developed November 7, 2013 to collect Delinquent Personal Property that we have been following for collection. Again, it is the Treasurer's statutory duty to collect all taxes.
- **Point & Pay (New Credit Card Processing Company):** Per our contract with Official Payments, we have given them our 30 day notice that we will be cancelling with them and we have received confirmation that they have accepted it. We will begin using Point & Pay on March 4th. As a reminder, we have chosen to switch credit card companies since our software company, BS&A, no longer supports Official Payments. With Point & Pay, we are able to add two new features that we did not have with Official Payments; (1) accepting credit card payments for building permits and (2) accepting e-checks. Below is a breakdown of the fee schedule (Note: these are paid to the credit card company, and NOT to Northfield Township):

<u>Name</u>	<u>Point & Pay Fee</u>
<u>Taxes</u>	3%
<u>Sewer</u>	3% Note: \$90.20 x 3% = \$2.71
<u>Building Permits</u>	3%
<u>E-Check</u>	\$3.00 fee for \$10,000 and under; \$10.00 fee over \$10,000

- **Ongoing:**
 - It has been another busy month in receiving calls/e-mails from title companies that are closing on properties and needing payoff information. For January 2020 we fielded approximately 8 correspondences.

Northfield Township
Financial Report
Month Ending, January 2020

This report is a summary of the Township's investments and checking accounts at the end of January 2020.

Type	Fund/Account	Issuer	Current Ending Balance	Interest Rate	Purchase Date	Maturity Date	Accrued Interest	Monthly Interest Income
CD	WWTP	The State Bank	250,000.00	1.88%	10/7/2019	4/6/2020	Interested Paid at Maturity	
CD	WWTP	Flagstar Bank	250,000.00	2.05%	8/14/2019	2/10/2020	Interested Paid at Maturity	
Total WWTP			<u>\$500,000.00</u>					
Total Investments			<u>\$500,000.00</u>					

							2020 Interest Paid	Monthly Interest Earned
Checking	MIF	1st National Bank	\$5,998,171.29	0.25%			\$1,132.59	\$1,132.59
Checking	Federal Drug Forfeiture	1st National Bank	221,836.44	0.25%			42.26	42.26
Checking	Police Narcotics	1st National Bank	142,188.59	0.25%			28.01	28.01
Checking	Trust & Agency	1st National Bank	57,321.91					
Checking	Health Account	1st National Bank	3,825.64					
Checking	Payroll	1st National Bank	11,098.91					
Checking	Tax Account	1st National Bank	1,439,340.38					
Checking	ACH	1st National Bank	0.12					
Total Checking			<u>\$7,873,783.28</u>				<u>\$1,202.86</u>	<u>\$1,202.86</u>
Total Investments and Checking			<u>\$8,373,783.28</u>				<u>\$1,202.86</u>	<u>\$1,202.86</u>

This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

2/3/2020
Submitted by: Lenore Zelenock, Treasurer

Clerks Department

From: Kathleen Manley

Subject: Clerks Office Report

Date: 2/4/2020

The Clerk's office has been busy getting ready for the March Presidential primary. We have received approximately 558 absentee ballot applications and have mailed out 558 ballots. We have so far received 91 ballots back. Please complete an absentee ballot request if you are wanting to avoid the polls.

The clerk's office will be open on Saturday March 7th from 8 a.m. to 4 p.m to process voter registration, absentee ballot requests and acceptance.

As of right now, May is a small election (South Lyon School Millage).

We are set with election workers. Thank you to those that are working.

Quarterly sewer bills have been mailed out and are due on Monday, March 2, 2020.

The clerk's office is also taking calls on a daily basis for sewer proration's, late payments, final billing for sewer, payroll issues, HR questions etc.

Kathleen Manley
Northfield Township Clerk

From: Tawn Beliger
Sent: Thursday, February 6, 2020 1:13 PM
To: Jennifer Carlisle
Cc: Tami Averill
Subject: Parks & Rec: short update,

Parks & Rec: short update, Feb, 6th 2020

With spring soon approaching, our next couple meetings will include putting together this years plan for the Community Garden with May being the month for planting. Metal boxes may be implemented in place of some of the wooden ones. Pricing for garden plots will also be determined. Our newest member Leigh Prince (Sutter) will join the Garden committee.

We are still hearing reports of people bringing too many dogs to the Bark Park. Park rules specify no more than 2 dogs per handler. Also people have been seen permitting their dogs to run on the athletic fields. For violations call: 734-449-9911 Developing the new sign, we will post the number to call if violations are observed. Some light duty repair and upkeep work to the park will be performed as weather permits.

Regarding the North Village property, members were concerned that 5 acres was too little a space, and had question regarding the retention pond. Will the "developers" retention pond be on TWP park property? Where will storm water go? Also, talk to assure that trail connectivity remains a high priority.

Next meeting is Feb 20th, 7pm at the Public Safety Building. Meetings are open to the public.

Also approved was the yearly meeting schedule for the 3rd Thursday each month, Except December.

Tawn Beliger
Northfield Township Trustee
beligert@northfieldmi.gov

MEMO

To: Northfield Township Board

From: Lenore Zelenock, Land Preservation Committee (LPC)
Township Board Representative

Date: 02/02/2020

Re: Land Preservation Committee (LPC) Update

The next Land Preservation Committee (LPC) meeting is scheduled for Thursday, February 13th. (The LPC meetings are scheduled for the 2nd Thursday of the month at 7:00 PM at the Public Safety Building.)

The LPC did not meet in January as the appointments by the Township Board were after our scheduled meeting date. We are excited about our February meeting with our new members.

Below is a summary of the responses to the letter sent by Mr. Barry Lonik, the local land preservation consultant the Township hired.

The number of letters sent was eighty-six; sixteen people contacted Mr. Lonik which is 18%; three requested the County application; two requested the Greenbelt application; nine thanked Mr. Lonik for the information and will consider their options; one had already applied for the Greenbelt; and one was not interested.