

# NORTHFIELD TOWNSHIP BOARD AGENDA

**November 24, 2020  
7:00 Regular Meeting**

Consistent with the Open Meetings Act, this meeting is being held electronically via Zoom to comply with health department orders and guidance and to reduce the risk of spreading disease at a live meeting. Members of the public may contact members of the board via email in advance of the meeting in order to provide input.

The Northfield Township Board is allowing electronic participation in order to promote public safety and in compliance with state and local health directives.

Join the virtual board meeting by visiting <https://zoom.us/j/95272363958> or dialing (312) 626-6799  
Webinar ID: 952 7236 3958

Public participants will be able to address the board virtually during the public comment period on the agenda.

Visit [http://www.twp-northfield.org/government/how\\_to\\_join\\_a\\_virtual\\_meeting.php](http://www.twp-northfield.org/government/how_to_join_a_virtual_meeting.php) for more information.

## CALL TO ORDER

## PLEDGE/INVOCATION

## ROLL CALL

## CONSENT AGENDA: *Manager Update*

All matters listed under Consent Agenda, are considered routine by the Township and will be enacted as one motion. There will be no separate discussion of these items. If the discussion of an item is required, it will be removed from the consent agenda and considered separately.

## ADOPT BALANCE OF AGENDA

## PETITIONS AND COMMUNICATIONS

### **Citizen Comment** (On Agenda Items): **PLEASE LIMIT YOUR COMMENTS TO 3 MINUTES PER PERSON**

Citizen Comment is provided at both the beginning and at the end of the meeting. The purpose of public comment is to provide an opportunity for a member of the public to speak. The role of the board is to listen attentively, and we thank you in advance for sharing your thoughts and ideas.

- All members of the public speaking during "Public Comment" will need to state their name and address for the record.
- The Board's role is to listen to the care and concerns of the community.
- The manager, or designee, will follow up concerning the comments as soon as possible. Please contact the manager's office if you have any additional questions.

## BOARD MEMBER COMMENTS/MANAGER CLARIFICATION

## CORRESPONDENCE +

## NEW BUSINESS - ACTION ITEMS

1. Approve November 10, 2020 Regular Meeting Minutes
2. Consideration of Rezoning request from WLPS for 168 Jennings Rd.
3. Consideration of Rezoning request from WLPS for 8845 Main St.
4. Re-appointment of Deputy Treasurer – Emily Hofsess
5. Re-appointment of Deputy Clerk – Cristina Wilson

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

6. MTA Township Officer Training Materials - Requesting approval to spend not to exceed \$500
  - a. Clerk's Guide to Township Government (\$38.50/ea)
  - b. Treasurer's Guide to Township Government (\$38.50/ea)
  - c. Trustee's Guide to Township Government (\$38.50/ea)
  - d. Authorities and Responsibilities of Michigan Townships
  - e. Introduction to Township Board Meetings (\$14.00/ea)
7. Board Assignments/Appointments - (Nominations and Appointments)
  - a. Board Rep to the Planning Commission
  - b. Board Rep to the Zoning Board of Appeals
  - c. Board Rep to the Parks & Recreation Board
  - d. Board Rep to the Land Preservation Committee
  - e. Alternative Representative to WATS
  - f. Parliamentarian (Training/Documentation)
  - g. Ethics Sub-committee
  - h. Personnel Committee
  - i. Road Improvement Committee
8. Discuss Emergency Closure Policy/pay for staff during Emergency Shut-down

**NEW BUSINESS - DISCUSSION ONLY** (No action requested/recommended at this time)

1. Consider Resolution to participate in Redevelopment Ready Communities (RRC)
2. Appointments (Expectations & Education - MSU Ext/MML/MTA) **Announce Openings**
  - Planning Commission (2 Openings) -
  - Zoning Board of Appeals (1 Opening, 1 Alternate) -
  - Board of Review (3 Openings, 2 Alternates) -
  - Land Preservation Committee – Assign Terms
4. Streaming System Upgrades - Audio Upgrade w/ 12+ Channels & Zoom Capability - Gage willingness to explore the costs associated with such upgrades.
5. Municode Meetings (Cost for unlimited meetings \$3,000/year) <https://www.municode.com/meetings>
6. Review Draft of *Agenda Request/Process Form*

**ANNOUNCEMENTS**

The next regularly scheduled meeting of the BOT will be on Dec. 8 +  
The next PC meeting will be on Dec. 2 +  
Twinkle the Town  
Kiwanis Christmas Tree Sale

**PETITIONS AND COMMUNICATIONS**

Citizen Comment (Open): PLEASE LIMIT YOUR COMMENTS TO 3 MINUTES PER PERSON

**BOARD MEMBER COMMENTS/MANAGER CLARIFICATION**

**ADJOURNMENT**

\* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.